

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 5:30 p.m.
February 4, 2019
(Rescheduled from January 28, 2019)
Jefferson School - Multipurpose Room
8200 Greendale Ave, Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:33 p.m. Other Board members in attendance were Fred Sanchez, Tom Sotos, Rick Biagi, and Bob Johnson. Board member Mark Eggemann arrived during the closed session; Board member Larry Ryles was absent. Also present were: Superintendent Laurie Heinz; Chief School Business Official Luann Kolstad; Assistant Superintendent Joel T. Martin; Director of Student Services Lea Anne Frost; Public Information Coordinator Bernadette Tramm; and three members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 5:34 p.m., it was moved by Board President Borrelli and seconded by Board member Biagi to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)], and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(10)].

The votes were cast as follows:

AYES: Johnson, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Ryles

The motion carried.

BOARD ADJOURNS FROM CLOSED SESSION AND RESUMES REGULAR MEETING

The Board adjourned from closed session and resumed the regular meeting at 7:02 p.m.. In addition to those listed above, also present were: Assistant Superintendent for Student Learning Lori Lopez; Director of

Innovation and Instructional Technology Mary Jane Warden; Director of Facility Management Ron DeGeorge; Board legal counsel Tony Loizzi; and approximately 80 members of the public.

PLEDGE OF ALLEGIANCE

Board President Borrelli led the Pledge.

STUDENT/STAFF RECOGNITION

Dr. Heinz introduced the members of the Lincoln and Emerson 7th and 8th grade boys basketball teams and their coaches, reporting on their season records and good sportsmanship. Dr. Heinz then introduced the members of the new after school Emerson Dance Club, who offered their first public performance. Dr. Heinz and Dr. Lopez also congratulated teacher Caroline Schaab from Field School for receiving her National Board Certification. Dr. Heinz and Washington Principal Stephanie Daly announced that Illinois State Senator Laura Murphy had presented Washington School an official Certificate of Recognition from the Illinois State Senate acknowledging the school's designation as a 2018 National Blue Ribbon School. Board President Borrelli extended congratulations on behalf of the Board to all the students and staff recognized this evening.

BOARD PRESIDENT REMARKS

Board President Borrelli noted the upcoming Board schedule. Board member Biagi agreed to serve alongside Board member Ryles on the Board Policy Committee until the new Board is seated.

PUBLIC COMMENTS

Board President Borrelli invited comments on items not on the agenda; none were received.

SUPERINTENDENT SEARCH UPDATE

Board President Borrelli provided a short review on the process and steps taken so far in the search for the new Superintendent. He noted that the Board had selected School Exec Connect (SEC) to assist the Board with the search, and that the first step in the process is creation of a New Superintendent Profile. He noted the opportunities for in person and online engagement. He reported that the Board would conduct a special meeting on February 11, 2019 to receive the profile report from SEC. He also reviewed the series of meetings planned in March to interview candidates, with a goal of announcing the new Superintendent prior to spring recess.

APPROVAL OF 2019 CONSTRUCTION PROJECTS

CSBO Kolstad was joined by Facility Management Director DeGeorge and Studio GC architect Rick Petricek to present the bids for two additional summer 2019 construction projects at Lincoln Middle School and Carpenter School, originally authorized by the Board at the July 9, 2018 meeting and updated at the September 24, 2018 meeting. They reviewed the proposed projects at both schools, and provided clarifying information to Board questions about the location and scope of the work. Mr. Petricek confirmed that based

on the letter previously supplied by Studio GC, the impact of the required prevailing wage would be approximately 20% higher on the labor portion of the projects. CSBO Kolstad noted the high level of interest with multiple contractors participating on each bid.

Board President Borrelli invited public comments; none were received.

ACTION ITEM 19-02-1

It was moved by Board member Johnson and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for the Mechanical Equipment Replacement at Lincoln Middle School to Oak Brook Mechanical in the amount of \$397,700 which includes:

- Mechanical Unit Replacement in Lincoln Middle School LRC and Cafeteria (\$344,900)
- Alternate 1: Ceilings fans in gymnasiums (\$35,000)
- Alternate 2: HLS b - new exhaust fans in Lincoln Garages (\$17,800)
- Alternate 3 & 4: These are related to the control system, neither has a cost associated with it. We have not made a decision on which one to use as of yet.

Board member Sotos stated that he would vote “present” based on a relationship with Oak Brook Mechanical in the past.

The votes were cast as follows:

AYES: Sanchez, Borrelli, Biagi, Eggemann, Johnson

NAYS: None.

PRESENT: Sotos

ABSENT: Ryles

The motion passed.

ACTION ITEM 19-02-2

It was moved by Board member Johnson and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for the Plumbing Piping Replacement project at Carpenter Elementary School to Cryer Olsen Mechanical in the amount of \$344,000.

The votes were cast as follows:

AYES: Johnson, Eggemann, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion passed.

PRESENT TENTATIVE DRAFT CALENDAR FOR 2020-21 SCHOOL YEAR

Dr. Heinz reviewed the tentative draft of the 2020-21 school year calendar developed by the District 64 Calendar Committee. Dr. Heinz and Board members discussed the key dates through the year and the points of alignment with District 207. Dr. Heinz will reconfirm the spring recess dates to be observed by District 207, before the draft calendar is returned for Board adoption.

SPECIAL EDUCATION UPDATE DECEMBER TO JANUARY AND SPECIAL EDUCATION BOARD COMMITTEE UPDATE

Student Services Director Frost reviewed progress made since the last Board meeting on the four key areas targeted for improvement, including: staffing, professional development, consistency, and message of inclusion, as detailed on her extensive written report. She noted this was the sixth monthly update she had presented to the Board. She provided additional clarifying information in response to Board member questions concerning crisis intervention team training and the positive impact of having more trainers within D64, and the development of a 504 manual to ensure consistency throughout the District and its targeted completion before the end of the current school year.

ADOPTION OF RESOLUTION #1219 DIRECTS THE CHIEF SCHOOL BUSINESS OFFICIAL UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN PREPARATION OF A TENTATIVE BUDGET FOR THE 2019-20 FISCAL YEAR IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105 ILCS 5/17-1

CSBO Kolstad noted that the Board’s formal action this evening is required to begin the annual process of preparing a budget for the upcoming school year. She noted the first draft of the budget would be brought to the Board in June.

Board President Borrelli invited public comments; none were received.

ACTION ITEM 19-02-3

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, adopt Resolution #1219, directing the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2019-20 Fiscal Year in Accordance with Board Policy 4:10 *Fiscal and Business Management* and the *Illinois School Code* 105 ILCS 5/17-1.

AYES: Sanchez, Sotos, Borrelli, Biagi, Eggemann, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion passed.

INTERIM UPDATE OF LONG RANGE FINANCIAL PROJECTIONS

CSBO Kolstad reported that the District's long-range financial projections had been updated to include the adoption of the current year tax levy in December; the CPI-U for the next tax levy released in mid-January; and the impact of paying for summer 2019 construction projects out of the District's fund balance. She reviewed the key updates to revenues and expenditures, and also itemized the assumptions contained in the projections. She noted that the current 2018-19 adopted budget projects a surplus of \$832,000 with an operating fund balance of 66.19% or 242 days of cash on hand. She concluded that including the key updates and assumptions as well as the 2019 summer construction costs, the operating fund balance at the end of the 2021-22 fiscal year would still exceed the Board's fund balance policy of having 120 days or a 33.3% operating fund balance. She reiterated that these projections, however, do not include any additional staffing for the 2019-20 school year nor do they include any summer 2020 construction estimates.

Following this presentation, Board members engaged in a lengthy discussion concerning whether to fund the \$11 million in summer 2019 projects directly by drawing down the District's fund balance or to issue Working Cash Fund bonds as authorized as another component of the Financial Framework put in place in spring 2017. Board members discussed the immediate as well as potential, longer term impacts of reducing the District's fund balance level in light of continuing uncertainties in state education funding weighed against the burden on local taxpayers of adding to the debt service levy through the issuance of new bonds. Board members expressed varying perspectives on their personal level of comfort with proceeding to issue bonds based on the authorization set in place by the Board in spring 2017 through the Financial Framework. Board members also discussed alternate avenues of moving forward, such as deferring decision-making to the new Board following the April election or seeking to reauthorize the Board's bonding capability by repeating the steps followed in 2017. Following this discussion, the Board reached consensus to go forward at the present time with utilizing cash on hand for the summer 2019 construction projects.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Gina Biancalana - Employ as .5 Social Worker at Field School and .5 Social Worker at Emerson School effective January 22, 2019 - MA+24, Step 1 - 31,033.98.

Lester Cruzat - Employ as Teacher Assistant at Lincoln School effective January 15, 2019 - \$15.98 hourly.

Maria Dernis - Employ as Teacher Assistant at Washington School effective January 7, 2019 - \$15.98 hourly.

Kim Freedman - Employ as Teacher Assistant at Washington School effective January 29, 2019 - \$15.98 hourly.

Luke Kapolnek - Employ as Teacher Assistant at Emerson School effective January 24, 2019 - \$15.98 hourly.

Maciej Maksymowicz - Employ as District Floater Custodian effective January 2, 2018 - \$17.03 hourly.

Lauren Masciopinto - Employ as Teacher Assistant at Roosevelt School effective January 7, 2019 - \$15.98 hourly.

Patricia Melidones - Employ as Teacher Assistant at Jefferson School effective January 29, 2019 - \$15.98 hourly.

Randy Smith - Employ as Night Custodian at Lincoln School effective January 2, 2018 - \$17.03 hourly.

Laurie Heinz - Resign as Superintendent of Schools effective June 30, 2019.

Jim Morrison - Resign as Principal of Emerson School effective June 30, 2019.

Anthony Murray - Resign as Principal of Lincoln School effective June 30, 2019.

Kelsey Peters - Resign as Teacher Assistant at Lincoln School effective December 21, 2018.

Carole Cirillo - Retire as Teacher Assistant at Franklin School effective June 5, 2019.

Terese Dieschbourg - Retire as Health Assistant at Jefferson School effective June 5, 2019.

Donna Hapeman - Retire as Teacher Assistant at Franklin School effective June 5, 2019.

Ellaine Kiriluk - Retire as Speech Language Pathologist at Jefferson School effective June 5, 2019.

Barbra Kronborg-Mogil - Retire as LRC Assistant at Carpenter School effective June 5, 2019.

Paula Levin - Retire as Teacher Assistant at Jefferson School effective June 5, 2019.

ACTION ITEM 19-02-4

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Johnson, Eggemann, Biagi, Borrelli, Sanchez

NAYS: Sotos

PRESENT: None.

ABSENT: Ryles

The motion carried.

CONSENT AGENDA

A. Bills, Payroll and Benefits

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 4,249,051.85
20 - Operations and Maintenance Fund -----	\$ 241,835.70
40 - Transportation Fund -----	\$ 740.82
50 - IMRF/FICA Fund -----	\$ 79,910.71
51 - SS/Medicare -----	\$ 93,939.27
80 - Tort Immunity Fund -----	\$ -
	<u>Total: \$ 4,665,478.35</u>

Checks Numbered: 14560 - 14618

Direct Deposit: 900147603 - 900149061

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 2,297,051.49
20 - Operations and Maintenance Fund -----	\$ 389,280.26
30 - Debt Services -----	\$ 6,117.48
40 - Transportation Fund -----	\$ 461,476.90
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 190,051.16
61 - Capital Projects - 2017 Debt Certificates -----	\$
80 - Tort Immunity Fund -----	\$ 692.50
90 - Fire Prevention and Safety Fund -----	\$ -
	<u>Total: \$ 3,344,669.79</u>

Checks Numbered: 130495-130643

ACH's Numbered: 181900618-181900827

The Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

B. Approval of Financial Update for the Period Ending December 31, 2018

The Financial Update can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. Approval of School Exec Connect Contract

D. Destruction of Audio Closed Recordings (none)

ACTION ITEM 19-02-5

It was moved by Board member Sotos and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for February 4, 2019 which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending December 31, 2018; Approval of School Exec Connect Contract; and Destruction of Audio Closed Recordings (None).

The votes were cast as follows:

AYES: Sanchez, Sotos, Borrelli, Biagi, Eggemann, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

APPROVAL OF MINUTES

ACTION ITEM 19-02-6

It was moved by Board member Sanchez and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from: the Closed Session Meeting on December 10, 2018; the Regular Meeting on December 10, 2018; the Closed Session Meeting on December 18, 2018; the Special Meeting on December 18, 2018; the Special Meeting on January 7, 2019; the Special Meeting on January 14, 2019; and the Closed Session Meeting on January 14, 2019.

The votes were cast as follows:

AYES: Johnson, Eggemann, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reviewed the upcoming meeting agendas for February 11 and February 25. Dr. Heinz then noted a memo of information regarding the proposed date for the reorganizational meeting of the Board following the April 2, 2019 election to be conducted on April 29, 2019, in conformance with legal requirements. Board members discussed and reached consensus to schedule the reorganizational meeting on that date.

She also noted that a Memo of Information regarding updates to the Channels of Challenge program was included in the meeting packet, along with FOIA requests received by D64 since the last regular meeting. She updated the Board on recent District committee meetings, including the PTO/A Presidents' meeting and the Elementary Learning Foundation as well as the Special Education Board Committee meeting of December 19.

ADJOURNMENT

At 9:10 p.m., it was moved by Board President Borrelli and seconded by Board member Sanchez to adjourn.

The votes were cast as follows:

AYES: Johnson, Eggemann, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

Date: February 25, 2019

President

Secretary