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Meeting of the Board of Education Park Ridge – Niles School District 64

Regular Board Meeting Agenda
Monday, February 25, 2019
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

TIME

APPENDIX

5:30 p.m.

Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

Board Recesses and Adjourns to Closed Session

-- the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)];
-- and for the purpose of holding a series of closed meetings beginning on February 25, 2019, at this location, and continuing at the Educational Service Center on March 4 at 5:30 p.m., March 5 at 5:30 p.m., March 11 at 4:00 p.m., and March 12 at 4:00 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)].

7:00 p.m.

Board Recesses from Closed Session and Resumes Regular Board Meeting

Pledge of Allegiance & Welcome

-- Lisa Halverson, Jefferson School Principal

Student/Staff Recognition

- District Spelling Bee
- Science Olympiad
- Wrestling (Emerson)

A-1

Public Comments

Superintendent Search Update	A-2
-- Board President/Assistant Superintendent for Human Resources	
Safety & Security 2013-18 Review	A-3
-- Superintendent / Chief School Business Official / Paul Timm	
Special Education Update January to February and Special Education Board Committee Update	A-4
-- Superintendent/Director of Student Services	
E-Rate Update	A-5
-- Director of Innovation & Instructional Technology/ Chief School Business Official	
Presentation and Discussion of Demographic Study	A-6
-- Chief School Business Official/McKibben Demographics	
Preliminary Enrollment Projections for 2019-20 School Year and Discussion of 2019-20 Staffing	A-7
-- Chief School Business Official/Assistant Superintendent for Human Resources	
Approval of Summer 2019 Asbestos Abatement Projects	A-8
-- Chief School Business Official	
• Carpenter School Project	Action Item 19-02-7
• Field School Project	Action Item 19-02-8
• Franklin School Project	Action Item 19-02-9
• Washington School Project	Action Item 19-02-10
Approval of Recommended Personnel Report	A-9
-- Board President	Action Item 19-02-11
Consent Agenda	A-10
-- Board President	Action Item 19-02-12
• Bills, Payroll and Benefits	
• Approval of Financial Update for the Period Ending January 31, 2019	
• Destruction of Audio Closed Recordings (none)	
Approval of Minutes	A-11
-- Board President	Action Item 19-02-13
• Closed Meeting.....August 20, 2018	
• Closed Meeting.....August 27, 2018	
• Closed Meeting.....February 4, 2019	
• Regular Meeting.....February 4, 2019	
• Special Meeting.....February 11, 2019	

Other Discussion and Items of Information

A-12

-- Superintendent

- Upcoming Agenda
- FOIA requests (None)
- District Committee Updates (Traffic Safety, ELF)
- Memorandum of Information (None)
- Minutes of Board Committees (None)
- Other

Adjournment

Next Meeting **Monday, March 4, 2019**
Closed Session Meeting - 5:30 p.m.
Hendee Educational Service Center
164 S. Prospect Ave
Park Ridge, IL 60068

Next Regular Meeting: **Monday, March 18, 2019**
Regular Board Meeting – 7:00 p.m.
Carpenter School – South Gym
300 N. Hamlin Avenue
Park Ridge, IL 60068

To: Board of Education
From: Dr. Laurie Heinz
Date: February 25, 2019
Re: Student/Staff Recognition

DISTRICT 64 SPELLING BEE

Overall, 141 students participated in District 64 spelling bees this year, which are offered as an extracurricular activity for students in grades 3-8. Spelling bees were held at all seven schools in January, with the top three spellers from each school earning an invitation to the District-wide competition conducted on February 1 at Roosevelt School's auditorium.

Carpenter School fifth grade student Charlie Warner won the D64 Bee after 15 rounds with the championship word "hundredth." It was his third year competing in the Bee. Two students tied for second place: Annabelle Izzi, a Franklin School fifth grader, and Nathan Kapetanou, a sixth grade student at Emerson Middle School. The District Bee included both spelling and vocabulary rounds. [Read more about the Bee on our website news.](#)

We are pleased to report that Charlie then placed third in the North Cook suburban area bee held on February 12 and moved on to the 9th Regional ISC Scripps Spelling Bee Championship on February 20, where he placed sixth. Only one other D64 student has progressed this far in competition in recent years. Needless to say, we are very proud of Charlie!

DISTRICT 64 SCIENCE OLYMPIAD

The D64 Science Olympiad -- an extracurricular event -- supports the Next Generation Science Standards (NGSS) with its emphasis across science, engineering, and the applications of science. This year the D64 Science Olympiad had a record high of 471 participants! Students in grades 3-5 were invited to solve a science or engineering challenge within certain constraints of time or materials. D64 students worked in teams and were coached in advance by a volunteer parent prior to the competition. Students competed in their choice of one event: Aerodynamics, Egg Drop, Mystery Box, Rubber Band Catapult or Structures. [Read more about the 2019 Olympiad on our website.](#)

With 471 participants this year, there were 190 teams and over 200 parent coaches and judges in addition to the many D64 staff members involved. Each event is "sponsored" by one of the elementary school PTO/As and coordinated by parent volunteers. The 2019 Olympiad could not have taken place without these parent event coordinators:

- Carpenter - Rubber Band Catapult - Rob Palmer and Candice Powers
- Field - Mystery Box - Anna Zak and Lynora Dobry
- Franklin - Egg Drop - Vicki Berge and Gary Tajalle
- Roosevelt - Structures - Mark Kleinschmit

- Washington - Aerodynamics - Rainie Nelson and Glenn Weiss

The top three winners in each event received medals. The 50 students who received medals this year include:

Bronze Medal Winners

- Aerodynamics Event: Ronan Brosnan, Matthew Culbertson, Shane Lavaccare
- Egg Drop Event: Lucas Brentanos, Quinlan Castellanos, Domenic Conversa, Emma Erickson, Joaquin Fabregas, Timmy Syjud, Aleena Woodrich
- Mystery Box Event: Sophia Aslanides, Marco Barta
- Rubber Band Catapult Event: Isabella Grimaldi, Peter La Placa, Tim Monak, Sam Ott, Samantha Podgorny
- Structures Event : Nathan Looby, Diego Louise, Arshawn Saket, Charlie Sperry, Ramin Yousefi (Schirazi), Simon Zwierczyk

Silver Medal Winners

- Aerodynamics Event : Michael Nelson, David Piotrowski, Brian Weiss
- Egg Drop Event: Emerson DeLaCruz, Jenna Elliott
- Mystery Box Event: Aribella Spandiary, Heather Thomas
- Rubber Band Catapult Event: Hannah Henningsen, Roxanne Sadleir
- Structures Event: T.J. Jackson, Seamus Kerrigan, Steven Koulouris

Gold Medal Winners

- Aerodynamics Event: Elizabeth Alexandru, Maddalyn Riddle
- Egg Drop Event: Zachary Griesenauer, Anabelle Izzi, Maria Korovilas, Panayiotis Sotos, Marco Urso
- Mystery Box Event: John Hachigian, Henry Sandrik
- Rubber Band Catapult Event: Adam Cehic, Boston Jackson, Amie Mantilla, David Mazurek
- Structures Event: Grace Cioromski, Emily Cook

MIDDLE SCHOOL INTERSCHOLASTIC SPORTS - WRESTLING

Following the introduction of Cross Country and Girls and Boys Basketball teams, D64 is continuing its new practice of inviting our middle school student-athletes to be presented to the D64 Board for recognition. D64's interscholastic sports program is designed to allow young athletes to competitively meet students from other schools. Competitive tryouts are held for team selection in basketball and volleyball; any student can participate in the cross country or wrestling teams. Practices, games, and meets are scheduled with other area schools.

Tonight, D64 will recognize the **2018-19 Emerson Wrestling Team**.

- Coach Erich Marx reports that this is the team's 11th year. He notes that the 32-member team was comprised mostly of 6th and 7th graders this year, and that the team filled 16 of 19 weight classes for dual meets. Coach Marx reports that the team's record was 3 - 4, and that through practice, hard work, tough competition in and out of the wrestling room, and dedication, the Emerson wrestlers continued to grow and improve each week and

each match. He reports that they completed the season at the eight-team Holmes JHS "Invitational" Wrestling Tournament, where Emerson had 18 wrestlers compete at 19 weight classes. Emerson finished overall in 5th place, and had two students who placed as champions with 10 others finishing among the top six places in their weight classes. Coach Marx is enthusiastic that with 30 of the 32 wrestlers eager to come back and get back on the mat, and the new 6th grade additions next year, the team looks to take steps forward and build upon the successes of this season.

To: Board of Education
 Dr. Laurie Heinz, Superintendent

From: Dr. Joel Martin, Assistant Superintendent for Human Resources

Date: February 25, 2019

Re: Update on Superintendent Search

At the Board of Education meeting on February 11, 2019, search consultants Dr. Harry Rossi and Dr. Gary Zabilka of School Exec Connect reviewed the results of an extensive community engagement effort on the District's strengths and challenges and the characteristics the next superintendent should possess to create a New Superintendent Profile, which will serve as one data source used to help guide the Board in its selection process. They reported on the results of both in-person focus groups and community forums as well as an online survey launched following the Board's direction at the January 14 meeting. In all, the thoughts of almost 1,000 stakeholders were captured through this outreach effort. Dr. Rossi and Dr. Zabilka then presented and led a discussion with the Board on the New Superintendent Profile, which they are using to help screen candidates to present to the Board.

Tonight, School Exec Connect will meet with the Board during closed session to review a slate of candidates identified by SEC. The Board is expected to select a group of candidates to be interviewed according to the timeline below.

In addition, SEC will report on the applications received for the five parent and two community member representatives for the Stakeholder/Confidential Committee, which is also described below. Applications from parents and community members were received via an online form through February 24, 2019. The Board requested that SEC select names randomly from among these applications.

Timeline

The upcoming dates for the interview process include:

- **March 4 and 5, 2019** - Board will interview selected candidates in closed session. Interviews will be conducted at 5:30 p.m.- 6:30 p.m.; 6:50 p.m.- 7:50 p.m.; and 8:10 p.m.- 9:10 p.m. The Board also agreed to remain longer each evening for discussion in order to reach consensus on which candidates should return as finalists, and to consider the contract and financial package that it would be prepared to offer its final candidate for the superintendency.
- **March 11 and 12, 2019** - Confidential Stakeholder group (*described below*) will interview finalists and provide written feedback to the Board prior to its interviews of finalists in closed session. The Board agreed on the following schedule with one candidate each day: 4:00 p.m. - 5:15 p.m. Confidential Stakeholder committee interview;

5:30 p.m.-6:00 p.m. Board reviews written feedback from the committee; 6:00 p.m.- 6:20 p.m. candidate presentation to Board; 6:30 p.m.-7:15 p.m. Board dinner with candidate; 7:15-8:30 p.m. Board final questions/interview with candidate. The Board's decision-making for its final choice could occur following the second interview on March 12, or an additional closed session could be scheduled.

- **March 18, 2019** - (rescheduled regular monthly meeting from March 11) If the selection process is completed and agreement has been reached on contract terms, an action item to approve a new superintendent will be included at the open meeting and the superintendent will be introduced to the community.

Stakeholder/Confidential Committee

At the February 11 meeting, the Board expanded the Stakeholder/Confidential Committee to 17, and further defined the parameters for selection of the parent and community representatives.

The committee will interview the final candidates, and share written feedback with the Board.

The Board agreed that a 17-person committee would consist of:

- Representative of PREA (Park Ridge Education Association)
- Representative of PRTAA (Park Ridge Teacher Assistant Association)
- Representative of SSC (Support Staff Council)
- Representative of school PTO/As
- Representative of D64 Elementary Learning Foundation (ELF)
- 3 D64 senior administrators consisting of the two Assistant Superintendents and the Chief School Business Official
- 2 principals consisting of one K-5 building and one 6-8 building administrator
- 5 parents:
 - a parent of a current grades preK-5 student in D64
 - a parent of a current grades 6-8 student in D64
 - a parent of a current grades preK-5 student in D64 with an Individualized Education Program (IEP)
 - a parent of a current grades 6-8 student in D64 with an IEP
 - a parent of a current D64 student in the Channels of Challenge program
- 2 community members (must not currently have a student enrolled in D64 or be employed by D64)

The Board noted that all seven parent/community members must have been a resident of D64 for at least one year.

Previously, the Board agreed that candidates for election to the D64 Board of Education on April 2 would be observers only on this Stakeholder/Confidential Committee. It was also agreed that those involved in the search would hold candidate names confidential throughout the process.

Therefore, all committee members and Board election candidates will be required to sign a non-disclosure agreement in order to participate.

To: Board of Education
From: Dr. Laurie Heinz, Superintendent
Luann Kolstad, Chief School Business Official
Date: February 25, 2019
Re: Safety and Security in D64 2013 to Present

Ensuring the health, wellness, and safety of our students and staff as we meet our educational mission to inspire every child to discover, learn, achieve and care remains our top priority. As such, District 64 leadership has spent the last five years developing, implementing and annually refining all aspects of safety and security across District 64 schools. This holistic approach encompasses not only our physical security and safety procedures, but also efforts to enhance social emotional learning that can directly impact the well-being of students and staff.

The report below begins with physical and operational improvements, before moving to our social emotional learning efforts.

Charting a Course for Improvements in Safety and Security 2013 - Present

In August 2013, administration contracted with RETA Security to conduct a physical security audit. The audit was conducted by Paul Timm (now with Facility Engineering Associates, P.C.), a Board-certified Physical Security Professional (PSP) by ASIS International since 2003. Mr. Timm has nearly 20 years of security consulting experience, and authored: School Security: How to Build and Strengthen a School Safety Program. In his report, Mr. Timm emphasized that while it is not possible to guarantee 100% safety and security within a school or district, it is possible to significantly *minimize risks* of harm in a school building due to a breach of security.

The key recommendations from the 2013 RETA physical security audit focused on layering security, slowing down unauthorized visitors, and hardening our facilities. Recommendations were grouped into four broad categories:

- Secure Vestibules
- Visitor Management Systems
- Additional Exterior Cameras
- Communications

Mr. Timm's findings identified numerous opportunities involving both training and purchasing of additional/reconfigured equipment and facilities to better secure our schools and control access points. Among the key recommendations for District 64 to consider were:

- Improve visitor management procedures
- Continue to develop Emergency Plans
- All phones should be labeled with emergency dialing instructions

- Adopt one standard, two-way radio system
- Pursue the installation of secure main entry vestibules
- Continue to replace classroom locking mechanisms
- Optimize intercom systems
- Consider installing panic buttons in each Main Office
- Improve Student Monitoring
- Update Standard Surveillance Systems
- Identify and label tornado shelter areas
- Continue collaboration with local Park Districts

Results from RETA’s Physical Safety Audit were used to drive safety enhancements to our facilities over the last five years (2014-2019) and play a central role within Strategic Objective Five within the *2020 Vision* Strategic Plan. Strategic Objective Five focuses on providing safe and secure learning spaces for staff and students while ensuring they are flexible in order to allow time to foster the 4 C’s in technology-rich learning environments.

Using recommendations from RETA as our guide, District 64 has invested considerable thought, financial resources and a commitment to enhancing security at our schools over these past five years. Here are a few of the key elements now in place:

- A uniform visitor management system, called *Raptor*, is used at all schools in the District to check visitors in at each of our buildings. *Raptor* scans for registered sex offenders and also allows for school office personnel to “flag” parents/guardians in which orders of protection, restraining orders and/or custody issues exist.
- We have added additional exterior as well as middle school interior hallway cameras that are connected to monitors in the main office so personnel are able to see visitors as they approach the building.
- Protective, bullet-resistant film has been added to all exterior main entry windows. We are investigating adding this film to all first floor exterior windows over the coming years.
- Panic buttons were installed in every office to be used when a rapid police response is warranted.
- Everyone in the building is required to wear a lanyard so staff members, visitors and others can be immediately identified as being cleared to be within the building.
- All exterior building doors are locked and electronic key entry systems have been added. This means doors are never “propped” open, because staff can gain entry through their electronic key cards. In addition, all exterior doors have “hold open” alarms that alert the office if a door has been left open.
- In years past, we partnered with RETA to conduct “probes” at all schools to see whether existing entries were sufficient to prevent visitors from entering our buildings without checking into the office. The results provided actionable feedback to school offices and

staff members as they continued to practice and enforce procedures for granting access to the buildings and recognizing unauthorized visitors.

- Signs have been added on the inside of each door instructing staff and students not to open the door to visitors. All exterior doors also have signage directing visitors to the main office door.
- In fall 2018, District 64 added a Motorola XPR 3500e two-way radio system providing both a Local Area Network (LAN) and a Wide Area Network (WAN) at all buildings. The administration is continuing to pursue interoperability with local emergency responders.

In addition, the Board has moved forward with providing secure entry vestibules for D64 school buildings, as follows:

- The first secure vestibule was created at Washington School in summer 2016 as part of an office reconfiguration.
- In summer 2017, Lincoln Middle School's office and Learning Resource Center reconfiguration projects included the installation of a secure vestibule.
- In summer 2018, Roosevelt School's building was reconfigured to better meet the school's learning needs, which included relocating the office to another area of the building and installing a secure vestibule during this renovation project.
- Taking direction from the Board, administration accelerated the construction plans for Carpenter, Field and Franklin to all be completed in summer 2019. As of this date, through a competitive bidding process the Board has awarded contracts for work at Carpenter and Franklin for summer 2019; the Field contract will be presented to the Board for approval in March.
- The administration will work with the Board to determine next steps for Jefferson Early Childhood Center and updating of the secure vestibule at Emerson Middle School so that all buildings have relatively the same configuration for secure entries.

From an operations and training basis, many improvements have been enacted:

- Building Crisis Teams have been formed and meet regularly to plan training opportunities for staff to raise awareness and confidence in ways to respond in the event of an emergency. We have adopted a mindset that we all must be prepared to serve as first responders until our local first responders arrive.
- Emergency drills continue to be practiced at each school and are done with the support of our local police and fire departments. Feedback provided from our partners helps improve school-based safety procedures. Lockdown drills are practiced annually to allow staff and students to practice how to shelter in place until the first responders arrive.
- A quick reference crisis "go guide" was created and is placed in each room's emergency pocket to assist in clearly reminding staff of the procedures to be followed in an

emergency. Emergency maps with evacuation information for each classroom also were updated to show tornado shelter areas, etc.

This spring, [Maine Township District 207](#) is introducing a new violent incident training model for all students and staff, called ALICE (Alert, Lockdown, Inform, Counter, Evacuate). The training will culminate on April 26, when all students will watch a training video and participate in intruder drills. We are working to arrange a visit to Maine South to watch the drill in progress. We also will continue talking with our local first responders to determine whether this training model may be useful for D64 staff in the future.

Partnership with NIPSTA and First Responders

As educators, we know that it is critical to not just expand our staff members' knowledge of protocols and procedures, but to *change the culture* by repeated practice if we are to successfully move "beyond a binder" toward standardizing operating procedures across all schools with our safety plans.

Working with consultants from the Northeastern Illinois Public Safety Training Academy (NIPSTA), the following steps were undertaken:

- Completed a comprehensive "cover to cover" review of our crisis manual, bringing them up to date and adding new protocols.
- Conducted preparedness response training with NIPSTA and local First Responders based on the Incident Command System (ICS) for Schools.
- Engaged all staff at the 2016 Institute Day on safety and security plans to build awareness of their role as local first responders until the community first responders arrive during a crisis. Local first responders estimate their response time to be 3 to 5 minutes.
- Reorganized and conducted in-depth training of our Building Crisis Teams. Training during 2016-17 included *Incident Command System (ICS) - 100* training for all first responders in the District. NIPSTA conducted tabletop exercises in each building with their Crisis Team. Two scenarios were developed and used during these trainings. From these exercises, NIPSTA and administration gathered invaluable data regarding additional measures/refinements that needed to occur in our procedures.
- Improved flow of students into and out of schools at drop-off and pick-up was reviewed with our NIPSTA partners who did onsite evaluations. Based on their recommendations, changes were made at buildings so that students are entering and exiting fewer doors during arrival and dismissal times.
- Active supervision of playgrounds through assigned quadrants has been established at our elementary buildings.
- Conducted audits of entry procedures to determine whether visitors could gain access to other areas of our buildings after being admitted, without checking in at the office.
- Off-site relocation visits were conducted in 2017-18 and 2018-19 with staff and students

to ensure procedures are well thought out and able to be implemented in a true relocation emergency.

Social Emotional Learning

School climate impacts students' perceptions of safety, their sense of connectedness to other students and adults, and their ability to support themselves and others. District 64's holistic approach to school safety includes a District-wide SEL program that consists of four components: explicit skill instruction, environmental structures, community-building practices, and data collection for the purpose of progress-monitoring.

Explicit Skill Instruction

The *Second Step* program is a core resource that guides explicit skill instruction at both the elementary and middle school level.

- In grades K-5, skill lessons are built around four important strands, including skills for learning, empathy, emotional management, and problem-solving. The K-5 program also includes a Bullying Prevention Unit, which helps students develop the skills to recognize, report, and refuse bullying. In grades K-3, students are introduced to the “bystander power.” In grades 4-5, students learn how bystanders have the responsibility to stop bullying and cyberbullying.
- At the middle school level, *Second Step* lessons are built around four strands: mindsets and goals; values and friendships; thoughts, emotions, and decisions; and serious peer conflicts. Middle school students learn to make decisions based on their personal values, build strong positive friendships, stay in control when they're experiencing strong emotions, resolve serious conflicts, and prevent bullying and harassment.

Environmental Structures

At the building level, all staff have come to consensus on three to five expectations for student behavior. These expectations are part of the “Building Behavior Matrix” and communicated through the school culture. For example, an Emerson Eagle SOARS (**S**hows Respect; **O**ffers Empathy; **A**cts Safely; is **R**esponsible for Learning and Behavior; and **S**hows Self-Regulation and Self-Awareness) and a Roosevelt student demonstrates the five bees (Bee Caring, Bee Responsible, Bee Safe, Bee Respectful, Bee Fit). In addition to common expectations, buildings have also determined how all staff members acknowledge positive behavior and respond to misbehavior. Staff also make plans to introduce the Behavior Matrix annually to students and to teach students positive behaviors in each of the different areas of the school.

Community-Building Practices

Community-building practices enable all staff and students to build supportive relationships, a positive school culture, and a nurturing climate. In November 2018, we introduced “*restorative practices*” as a key strategy for building community to all staff in grades 4-8 staff. Schools that

embrace restorative practices provide consistent opportunities for students to build positive rapport with one another and with adults. Students can then build on this rapport to manage conflict, repair harm, and develop even stronger relationships. All staff will participate in this professional development over the next two years.

Data Collection & Progress Monitoring

Because of District 64's commitment to continuous improvement, we collect data that informs our decisions about SEL programming. In fall 2018, baseline data was collected through the Safe and Civil Schools' *Climate & Safety Survey*, a proven tool for accurately and consistently measuring perceptions of school climate and safety. School teams analyzed strengths and weaknesses in: safety in the common areas of the school; social/emotional safety of students and staff; positive interactions between students and staff; understanding of school behavior expectations; attitudes about schoolwork; frequency of discipline problems; and a sense of belonging and support for all stakeholders. A follow-up survey will be administered in March 2019.

In addition to the *Climate & Safety Survey*, the Technology Department has designed a Data Dashboard to help schools review real-time behavior data and look for opportunities for improvement. Examples of data collected include: names of referring teachers, location of behavior incidents, time of day, and specific type of behavior. Data review enables school teams to look for trends and design targeted support for students. While middle schools have had Data Dashboards for the past year, elementary schools implemented this tool for the first time in the 2018-19 school year.

Student Services Support

District 64 provides a range of supports to meet the varied social emotional needs of students and is committed to continuous improvement in this important effort. This year, the Student Services Department is focused on systematically integrating the recommendations from the internal and external audits of special education completed in spring 2018. Staffing within the department overall is one of the four key areas prioritized for improvement, along with consistency, message of inclusion, and professional development. All four of these areas impact the well-being of D64's special education as well as general education students throughout the year.

Comprehensive updates on these efforts have been provided monthly to the Board this year. Among the improvements that have a key impact on social emotional learning and a positive school climate are:

- Additional staffing has been added, including:
 - An additional psychologist to provide the necessary services and supports to students and staff.

- An additional social worker to support middle school and larger elementary school caseloads.
- A Board Certified Behavior Analyst (BCBA) to assist in analyzing behaviors and developing appropriate and effective interventions for students as well as providing training to build the capacity of both regular and special education staff surrounding students with more complex behavioral needs.
- An additional special education coordinator, which allows each coordinator to be an instructional leader at each site. And, a .5 special education coordinator was authorized (in December) to provide further leadership support both at the school and District level.
- Among the procedures that have been renewed are:
 - The Student Suicide and Threat Assessment procedures have been finalized and shared with all administrators. These are being used by our social workers, psychologists, and administrators.
 - Procedures aligned to child abuse have been reviewed and updated.
- As the Crisis Prevention Institute (CPI) updated their training, we ensured all present District trainers had received updated training prior to offering workshops to District staff. Crisis Prevention Intervention training has been regularly occurring since December. For next year, we hope to increase the number of CPI trainers in D64.

Family Engagement

In addition, for the first time this year, District 64 in cooperation with the PTOs of Emerson and Lincoln middle schools sponsored a community showing of the documentary film, *Angst*. The Student Services department added a new webpage, called **Health & Wellness Resources**. This webpage now offers a wide variety of community resources in Park Ridge and Niles that are available to all families who may be experiencing mental health or other concerns for their students or family members. The webpage was shared with all the school websites as well, making it a consistent, ongoing resource throughout D64. It was also featured in the eNews newsletter.

Finally, District 64 continues to engage its parents and family members directly in support of the social emotional well being of students in a variety of ways, including:

- A vibrant Parent University series to provide support for parents, including experts such as Dr. Devorah Heitner speaking on *Screenwise, Helping Kids Survive and Thrive in their Digital World*.
- The Superintendent's Focus Group on Social Emotional Learning and its work with Dr. Charlene Myklebust, who also presented a community presentation on the *Home-School Connection: Nurturing Social Emotional Health* in spring 2018, laid important groundwork to build a common understanding of this topic.

- The Parents and Teachers Talking Together (PT3) group is opening dialogue between these two important groups around special education topics.
- A new All-Abilities Committee within the school PTO/As hopes to foster a message of acceptance for and by all students and families.

Next Steps

As this report summarizes, District 64 has made significant advancements in improving the safety and security of all students and staff in just a few short years. The Board, all D64 staff members, students and families, our first responders, and our community members should take great pride in these critical accomplishments, while we acknowledge the financial investment and appreciate the dedication and focus needed to achieve them.

As with communications, safety and security are areas that can never be considered “done” or “complete.” Rather they require ongoing, active engagement and a commitment to continuous improvement. At the meeting, we will update the Board on two important initiatives that we anticipate will be the next steps:

- **Doors and Door Hardware** - As part of this year’s Health Life Safety/Master Facilities Plan, doors and door hardware throughout the District are being surveyed as discussed at the July 9, 2018 regular meeting and the September 10, 2018 Board of Education Committee-of-the-Whole: Facilities meeting. Studio GC now is conducting the survey of classroom doors, hallway fire doors or smoke stops, exterior doors -- in short, every door throughout the District. Each door is unique and must be evaluated separately for lock function, security and operation of the door hardware, and also to make sure the fire and smoke ratings on the doors are correct. This may include replacement of frames in some circumstances. We anticipate bringing this report to the Board later this spring.
- **Security Assessment Refresh** - As a follow up to the 2013 report, Paul Timm now is conducting a new audit of the physical security at each of our schools currently. He will be presenting a summary of these security audits performed in January 2019 on our buildings along with recommendations to the District. We anticipate this report will generate a number of items that the Board and District will want to consider integrating in our future planning.

We look forward to a fruitful discussion with the Board as we move into the next phase of our work together to improve the health, wellness, and safety of our students and staff.

To: Board of Education
Dr. Laurie Heinz, Superintendent
From: Dr. Lea Anne Frost, Director of Student Services
Date: February 25, 2019
Re: Special Education Update February 4, 2019 to February 25, 2019

The Student Services Department is continuing to progress on the identified four key target areas that align to both the external audit and internal review.

Activities between February 4, 2019 to February 25, 2019

The sections below describe the activities that have occurred within the Department of Student Services following the Board's rescheduled January 28, 2019 meeting to February 4, 2019 through February 25, 2019 in support of the multi-year improvement effort that aligns with the *D64 2020 Vision Strategic Plan*.

Staffing

The preliminary projections process for FY20 has been completed. The Student Services department worked closely with the Principals, the Assistant Superintendent of Human Resources and the Chief School Business School Official to develop an appropriate level of staff within all disciplines. Staffing data from this year is being used as well as reports from Embrace, staff schedules, and the staffing needs assessment to ensure building needs are met for FY20. The administration will continue to monitor this plan and update, if necessary.

Ongoing Professional Development Needs

During this past month the following professional development activities occurred:

- Speech and language therapists attended the Illinois Speech and Hearing Association conference that was held in Rosemont from February 7-9, 2019.
- Dr. Frost, Ms. Waughon and Ms. Szeles attended the Illinois Association of Administrators of Special Education Conference in Springfield from February 20-22, 2019.
- Staff are attending various professional development workshops and webinars pertaining to their duties within the school setting.
- Ms. Alice Belgrade will be returning to D64 to present a parent workshop on March 5 from 5-8 p.m. at Jefferson School on strategies for toilet training children.

Consistency

The Student Services department is continuing to address the development of comprehensive procedures:

- Assistant Principals, Psychologists, Physical Therapists and Special Education Coordinators are continuing to develop a procedural manual for 504 eligibility and services.
- All Student Services staff are engaged in a whole District curriculum mapping activity that defines special education curriculum programs, tools, materials, and assessment essential to reading, math, and social emotional learning.
- The Assistant Superintendent for Student Learning and the Director and Assistant Director for Student Services continue to be engaged in planning for Extended School Year (ESY) programming for summer 2019.
- Various policies, procedures and exhibits that relate to the Student Services department are being updated via the PRESS subscription.
- Articles and web resources are being provided to Student Services staff via email and our bi-weekly newsletter on various aspects of their roles (curriculum, strategies, IEP development, goal writing, etc.)

Message of Inclusion

Various activities are being addressed to continue and support the “Message of Inclusion”:

- The PREA Special Education sub-committee met with Dr. Frost and Ms. Waughon on February 6, 2019.
- The Parents and Teachers Talking Together (PT3) group will hold their next meeting on Tuesday, February 26, 2019. The group has scheduled the rest of their meetings for the year as follows: March 12, April 16, and May 21.
- Now that these dates have been established, the next meeting of the Special Education Board Committee will be planned.
- The Special Olympics planning team is continuing to make arrangements District-wide for student participation for the May games.
- The Director and Assistant Director continue to meet with teams and related services groups.

Future Plans for the Key Targets for the 2018-19 School Year

1. Staffing
 - a. Monitoring and updating of the projection (staffing and budget) process
2. Professional Development
 - a. Continued training on specific topics to staff
 - b. Professional development needs assessment will be sent to all staff in March/April
3. Consistency
 - a. The development of the 504 manual and preliminary planning for an MTSS manual

- b. Defining the special education curriculum programs, tools, materials and assessments essential to reading, math, and social emotional learning
4. Message of Inclusion
- a. The continuation of the PT3 and SPED Board Committee work
 - b. Principal and PT3 collaboration and timeline for implementation of a Disability Awareness curriculum finalized
 - c. Continued development of a District-wide Special Olympics team

I look forward to presenting the department's update and sharing priority projects with members of the Board at the February 25, 2019 regular meeting.

Special Education Update

January 29, 2019 to February 25, 2019

Dr. Lea Anne Frost, Director of Student Services
Park Ridge-Niles School District 64
Board of Education Meeting -- February 25, 2019

For the period:


January 29, 2019 to February 25, 2019

Updates on the four key areas targeted for improvement:

- Staffing
- Professional development
- Consistency
- Message of inclusion

Future Plans

Four Key Targets:

1. Staffing
 - a. Monitoring and updating of the projection (staffing and budget) process
 2. Professional Development
 - a. Continued training on specific topics to staff
 - b. Professional development needs assessment will be sent to all staff in March/April
 3. Consistency
 - a. The development of the 504 manual and preliminary planning for an MTSS manual
 - b. Defining the special education curriculum programs, tools, materials and assessments essential to reading, math, and social-emotional learning
 4. Message of Inclusion
 - a. The continuation of the PT3 and SPED Board Committee work
 - b. Principal and PT3 collaboration and timeline for implementation of a Disability Awareness curriculum finalized
 - c. Continued development of a District-wide Special Olympics team
- 



Questions?

To: Board of Education
Dr. Laurie Heinz, Superintendent
From: Mary Jane Warden, Director of Innovation & Instructional Technology
Luann Kolstad, Chief School Business Official
Date: February 25, 2019
Re: E-Rate Update

The federally funded E-Rate program offers discounts for telecommunication and information services for eligible schools. Discounts range from 20-90% based on poverty level. District 64 qualifies for a 40% discount on services such as internal network connections, wide area networks, broadband services, and internet access.

This report focuses on the three ways D64 is using federal E-Rate funding to create savings for local taxpayers and provides an overview of the contracts that will come before the Board this spring for these services.

Internet Service Provider

Our current 36-month contract with our Internet Service Provider – WOW! Business Solutions – will expire June 30, 2019. WOW! provides a **1GB dedicated fiber Internet access pipe** including premium client support for **\$2,685.00 per month**. The E-Rate program provides a 40% discount, which reimburses the District \$1,074.00 per month, or an annual total of \$12,888.00 received each fall of this contract term.

In an aligned contract term, the District's 24-month contract for our secondary Internet Service Provider – AT&T – is also set to expire on June 30, 2019. This secondary ISP is set up to handle load balance as well as failover services for critical operations should the District experience a disruption of service from our primary ISP. Currently, the District has a contract for **150mb at \$1101.25 per month** and is seeking to increase our bandwidth for this part of our network infrastructure to increase load balance capabilities and failover service capacity. The E-Rate program reimburses the District \$40.50 per month or an annual total of \$486.00 received each fall of this contract term.

As we did on our current contract, the District is seeking competitive pricing from Internet Service Providers through the E-Rate program. Through its structured bidding process, the District has been gathering competitive offers from vendors. Once the bidding window is closed, the District will compare these offers to obtain the best possible service for the most economical pricing in today's market.

Category 2 Construction Projects and Firewall Maintenance Subscription

In 2014, on-campus broadband connectivity was a major focus of E-Rate funding. At that juncture in the redesign of the E-Rate funding program, federal monies were allocated to schools for this purpose and called Category 2 discounts. E-Rate applicants could then leverage program discounts to increase broadband connectivity for internal network infrastructures and related maintenance expenses. Category 2 (or C2) discounts are calculated through a given formula based on a matrix, which depends on enrollment and the total number of students eligible for free and reduced lunch. Over a 5-year period, beginning in FY2015, each site (or school building) could receive discounts up to a predefined budget amount based on enrollment and are capped at that amount. District 64's eligible spending cap has been calculated to be \$150.00 per student. Therefore, District 64 would receive the 40% reimbursement discount based on \$150.00 spent per student enrolled at a particular school. This federal Category 2 funding program is set to sunset in FY2020.

The District has three Category 2 related projects prompted by the construction slated for Franklin, Field, and Carpenter in summer 2019. The District is currently receiving bids for the scope of work at each of the schools for any data infrastructure work necessary. At this point, the bids are being collected for the Carpenter project. Depending on when the contractor is ready to go through the process, the Franklin and Field projects will go through the bid process as well. The District hopes that the Franklin and Field projects will meet the E-Rate timelines so that the District can take advantage of the Category 2 discounts.

In addition to the construction projects, the District's maintenance subscription for the network firewalls are also up for renewal this year for the remaining available Category 2 funds. The District is proposing a 3-year contract to take advantage of the discounts related to multi-year terms.

Next Steps

At the March 18, 2019 regular Board of Education meeting, the District will bring to the Board for approval: the recommended contracts for the District's Internet Service Provider for both our primary and secondary broadband connections; the maintenance service contracts for the District's network firewalls; and the Category 2 construction projects for summer 2019.

To: Board of Education
Dr. Laurie Heinz, Superintendent
From: Luann Kolstad, Chief School Business Official
Date: February 25, 2019
Subject: Presentation and Discussion of Demographic Study

In fall 2018, D64 administration began the process of identifying a firm to conduct a new demographic study; the last study was conducted by demographer Dr. John Kasarda in the fall of 2013. At that time, administration interviewed three well-known firms and requested proposals from all three. Based on this information and references for the firms, administration chose to move forward with McKibben Demographics to conduct a District Demographic Study at a cost of \$5,500 (Attachment 1). McKibben received high recommendations; its cost also was the lowest of the three proposals the administration received.

The demographic study is a fundamental step in meeting goals within the *2020 Vision Strategic Plan* and the exploration of full-day kindergarten, as referenced in both Strategic Objective 5: *Provide Safe and Secure Learning Spaces to Support 21st Century Learners* and Strategic Objective 6: *Maintain Fiscal Responsibility that Reflects a Commitment to Student Learning and a Rich Variety of Programs and Services*.

The information received from the study is being used in conjunction with administration's cohort survival method to verify enrollment projections; determine whether a full boundary study of school attendance areas should be undertaken, and confirm whether additional classrooms may need to be added at any of our elementary buildings.

Tonight, Dr. Jerome (Jerry) McKibben will present and discuss his study findings with the Board. (Attachment 2) As further reference, Dr. McKibben's written 10-year study of population and enrollment forecasts through 2028-29 also is attached. (Attachment 3)

Immediately following this discussion, D64 will present preliminary enrollment projections for the 2019-20 school year, related staffing needs, and implications for the District's long-range financial projections.

McKibben Demographic Research, LLC

November 8, 2018

Ms. Luann T. Kolstad, Chief School Business Officer
Park Ridge Niles CCSD 64
164 South prospect Ave.
Park Ridge Il, 60068

Dear Ms. Kolstad:

Please consider this letter a proposal for the following demographic work to be completed for Park Ridge Niles CCSD 64. The work will include the following:

1. Population estimates/forecasts for the years 2015, 2020, 2025 and 2030 by age, sex, and total population for the five elementary and two middle school attendance areas of Park Ridge Niles CCSD 64.
2. Enrollment forecasts by grade for the years 2019-2020 to 2028-2029 inclusive, by grade for the five elementary and two middle school of Park Ridge Niles CCSD 64.
3. One executive and summery describing the methodology, assumptions, and historical patterns used in the calculations of the forecasts. Tables and graphs describing the demographic characteristics and dynamics of the school district will also be provided.

The cost of this project will be \$5,500. This price includes all travel and materials expenses. If the school district would like to have a presentation of the forecast results there will be an additional \$950 charge. The project will be completed within 8 weeks of approval of contract and receiving the enrollment data.

If this proposal meets with your approval, we can begin work upon notification and receipt of six (5) previous years of Fall ADM enrollment data by grade including the September 2018 ADM enrollment numbers. If you need additional information, please do no hesitate to contact me. Thank you for considering us for this project.

Sincerely,

Jerome N. McKibben Ph.D.
Senior Demographer

PARK RIDGE-NILES SCHOOL DISTRICT 64

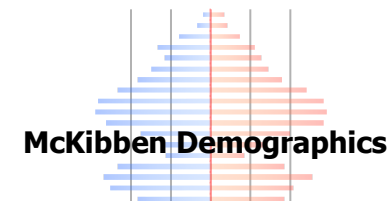
McKibben Demographic Research, LLC

February 25, 2019

**Jerome McKibben, Ph.D.
Rock Hill, SC**

j.mckibben@mckibbendemographics.com

978-501-7069



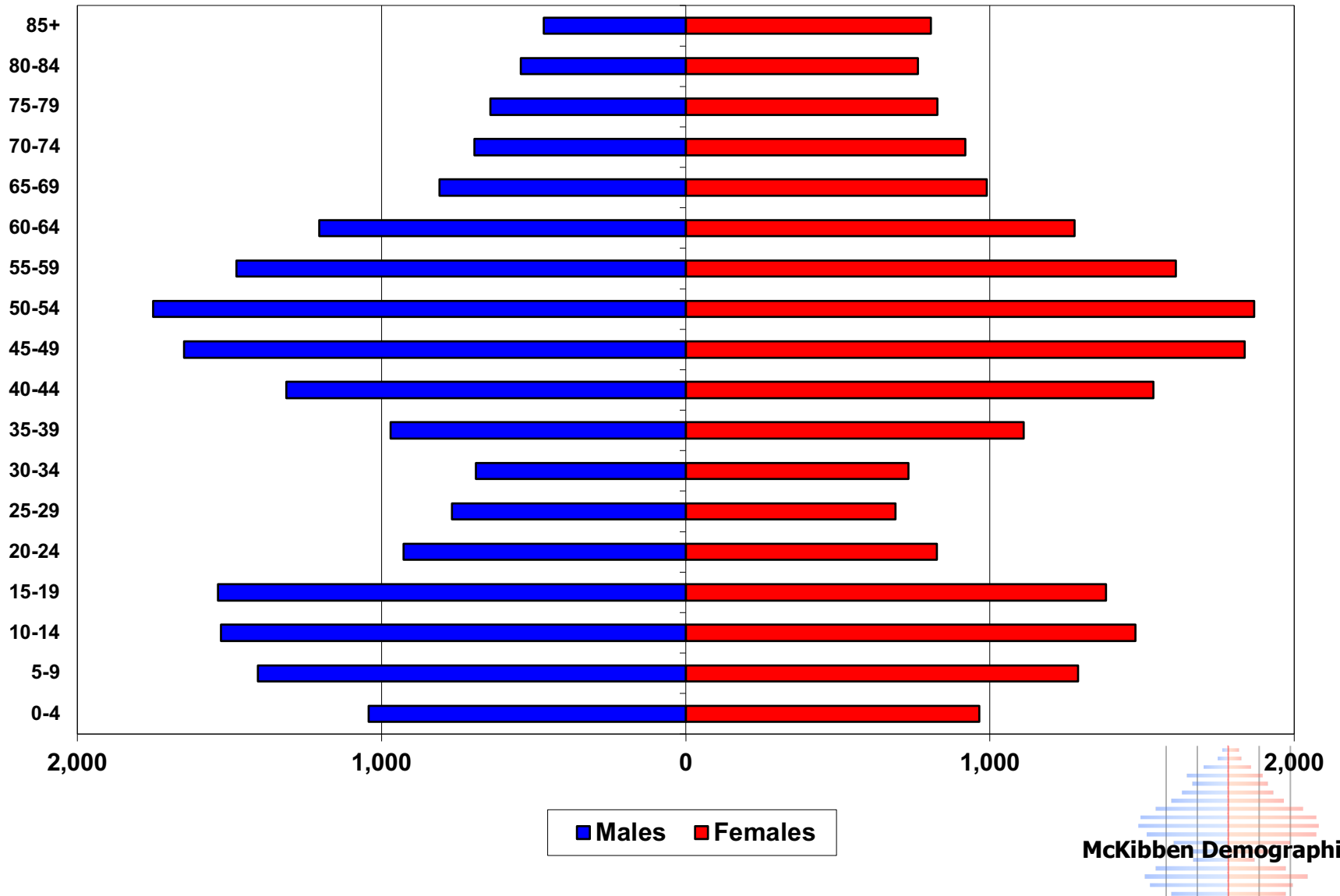
Park Ridge-Niles School District 64 Forecast Assumptions

1. The national, state or regional economy does not go into deep recession at anytime during the 10 years of the forecasts; (Deep recession is defined as four consecutive quarters where the GDP contracts greater than 1% per quarter)
2. Interest rates have come off their historic lows and will not fluctuate more than one percentage point in the short term; the interest rate for a 30 year fixed home mortgage stays between 5.0% and 6.0% over the next 10 years;
3. The rate of mortgage approval stays at 1999-2003 levels and lenders do not return to “sub-prime” mortgage practices;
4. There are no additional restrictions placed on home mortgage lenders or additional bankruptcies of major credit providers;
5. The rate of housing foreclosures does not exceed 125% of the 2005-2007 average of Cook County for any year in the forecasts;
6. All currently planned, platted, and approved housing developments are built out and completed by 2027. All housing units constructed are occupied by 2028;
7. The unemployment rates for the Cook County and the Chicago Metropolitan Area will remain below 6.5% for the 10 years of the forecasts;
8. The intra district student transfer policy remains unchanged over the next 10 years;

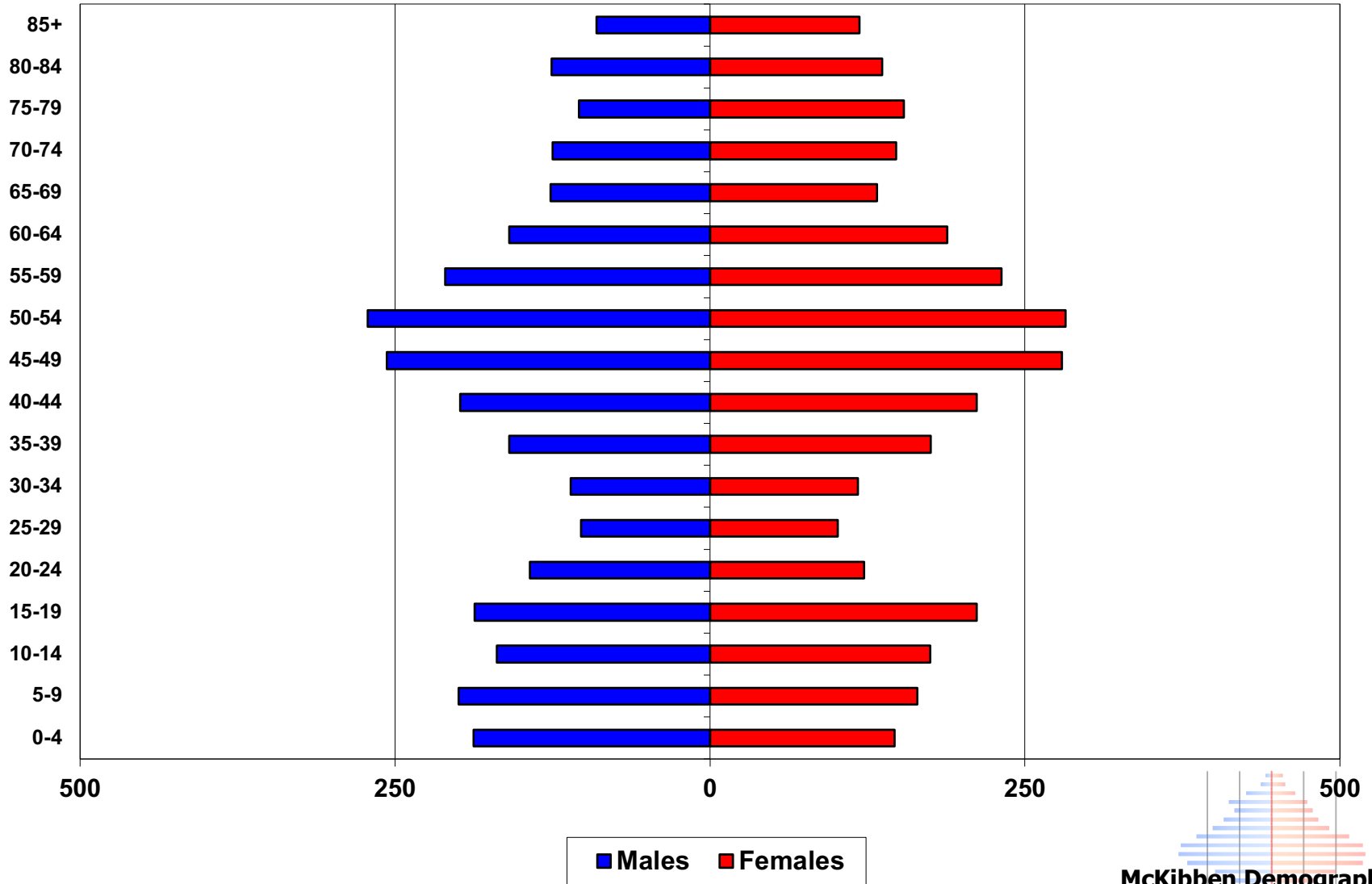
Park Ridge-Niles School District 64 Forecast Assumptions

9. The rate of students transferring into and out of the Park Ridge-Niles School District 64 will remain at the 2017-18 level;
10. There are no new private schools opened in the district or in Cook County over the next 10 years;
11. The inflation rate for gasoline will stay below 5% per year for the 10 years of the forecasts;
12. The state of Illinois does not change the current policy on open enrollment, charters or school vouchers anytime in the next 10 years;
13. There will be no building moratorium within the district;
14. Businesses within the district and the Park Ridge-Niles School District 64 area will remain viable;
15. The number of existing home sales in the district that are a result of “distress sales” (homes worth less than the current mortgage value) will not exceed 20% of total homes sales in the district for any given year;
16. Housing turnover rates (sale of existing homes in the district) will remain at their current levels. The majority of existing home sales are made by home owners over the age of 60;
17. The current rates of private school and home school attendance rates will remain constant;
18. The rate of foreclosures for commercial property remains at the 2004-2008 average for Cook County.

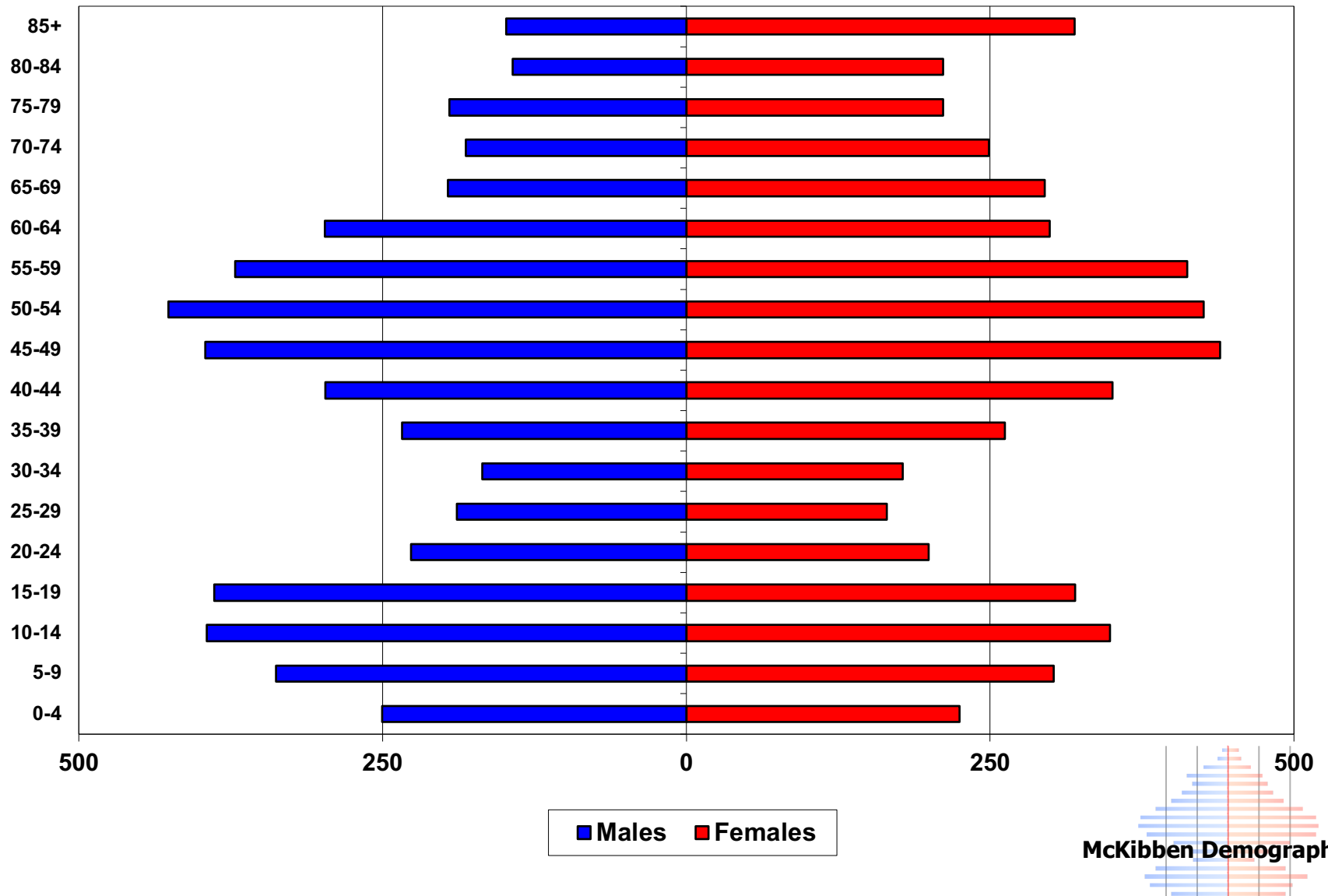
Park Ridge-Niles Total Population 2010 Census



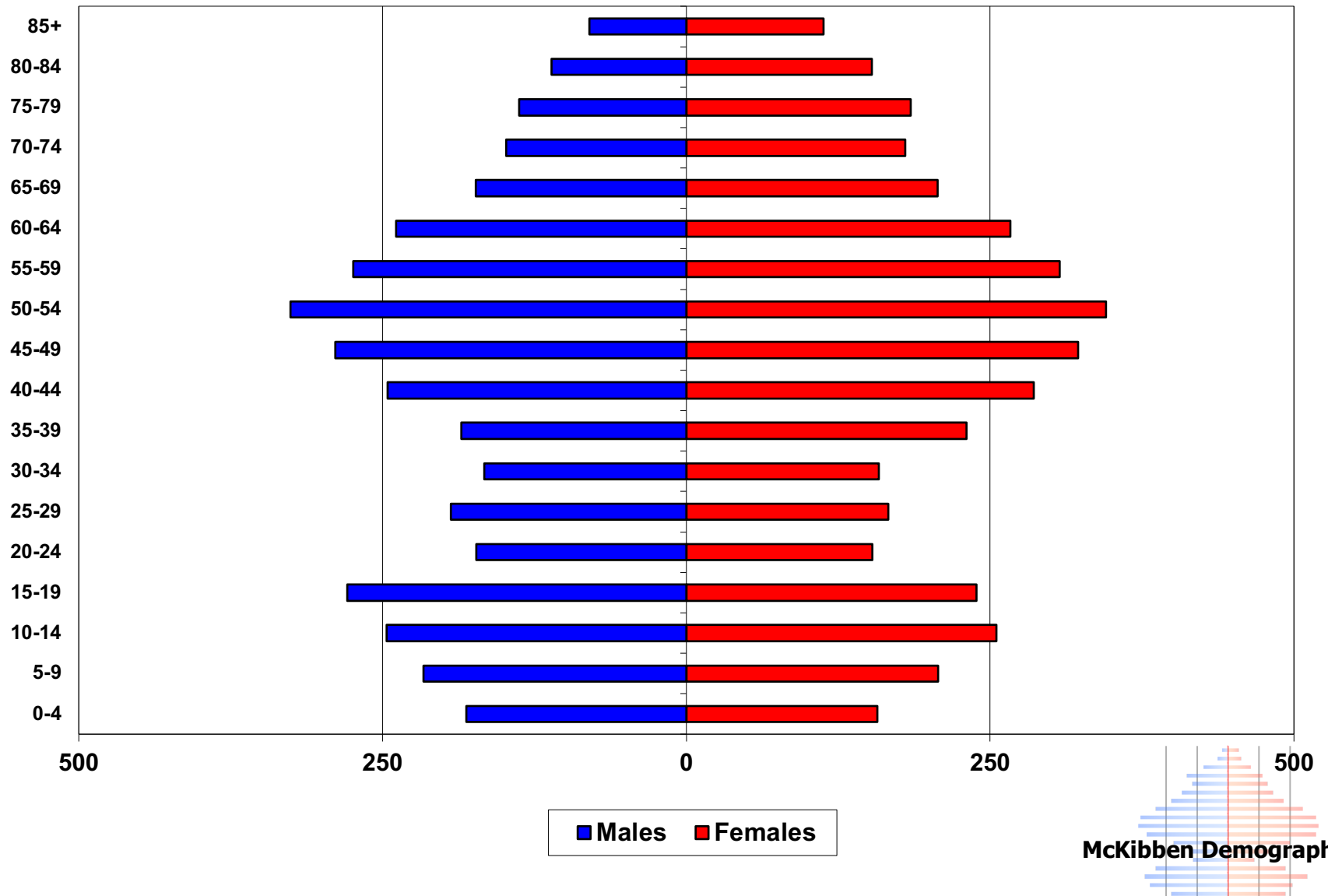
Carpenter Elementary - Total Population 2010 Census



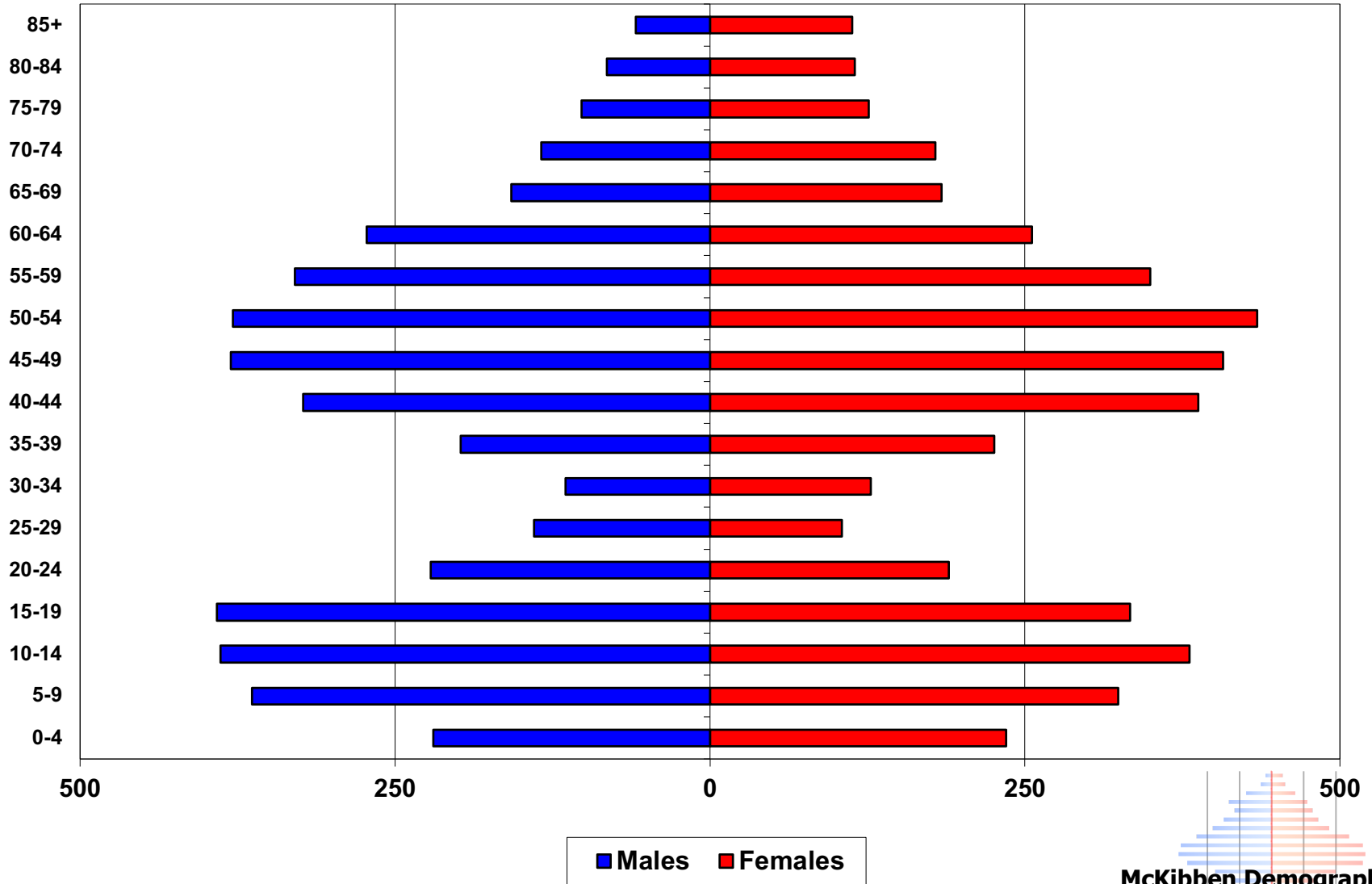
Field Elementary - Total Population 2010 Census



Franklin Elementary - Total Population 2010 Census



Roosevelt Elementary - Total Population 2010 Census



Washington Elementary - Total Population 2010 Census

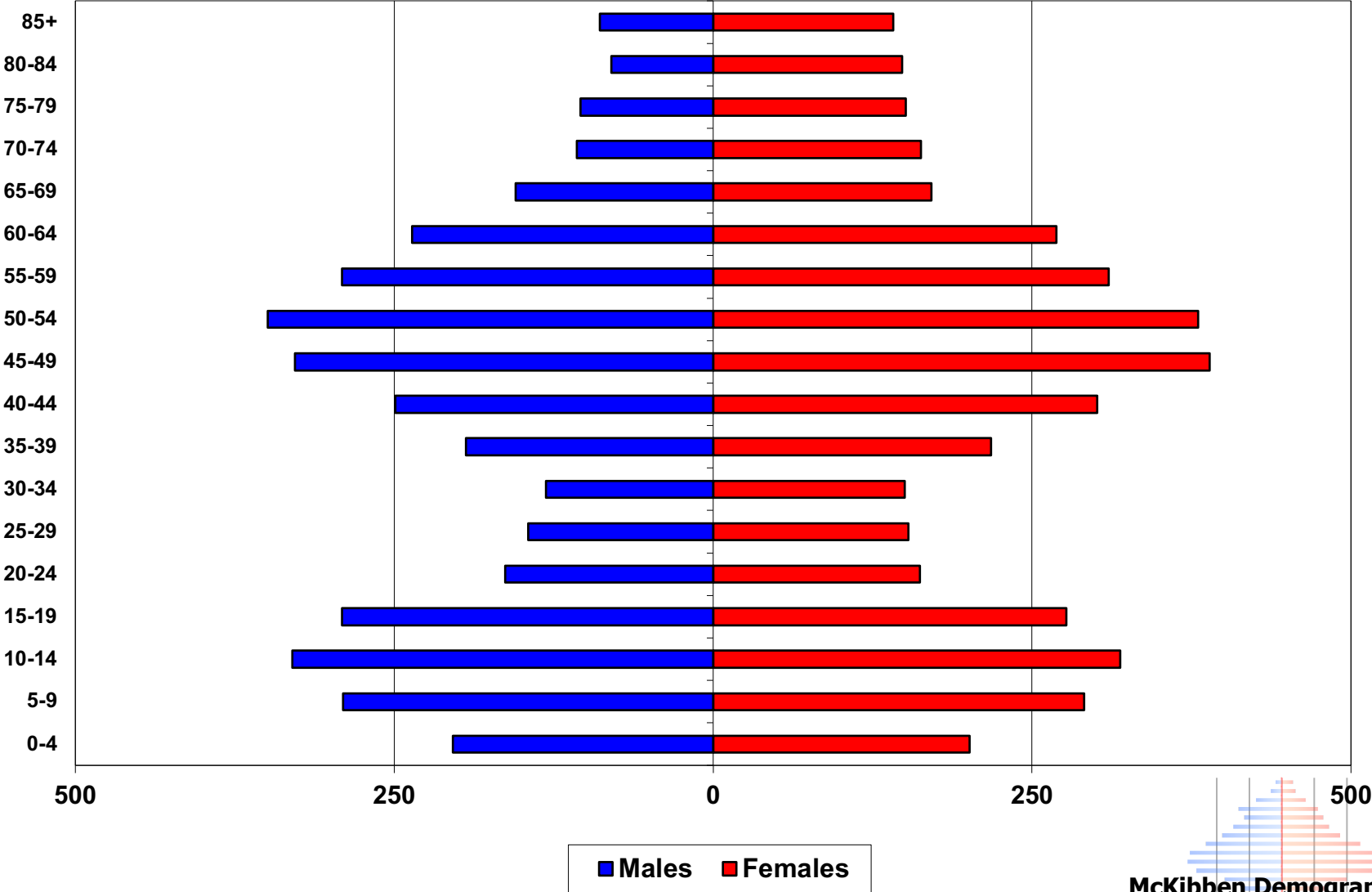


Table 2: Household Characteristics by Elementary Area, 2010 Census

	HH w/ Pop Under 18	% HH w/ Pop Under 18	Total Households	Household Population	Persons Per Household
Carpenter	728	31.0%	2,350	5,971	2.54
Field	1,201	32.0%	3,749	9,746	2.60
Franklin	875	29.2%	2,998	7,549	2.52
Roosevelt	1,223	40.4%	3,027	8,726	2.88
Washington	1,033	33.7%	3,065	7,929	2.59
District Total	5,060	33.3%	15,189	39,920	2.63

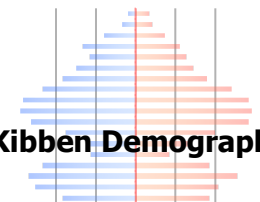


Table 3: Householder Characteristics by Elementary Area, 2010 Census

	Percentage of Householders aged 35-54	Percentage of Householders aged 65+	Percentage of Householders who own homes
Carpenter	39.1%	35.5%	90.4%
Field	37.9%	34.4%	85.7%
Franklin	39.6%	31.4%	82.8%
Roosevelt	45.4%	26.7%	91.0%
Washington	41.5%	29.3%	86.1%
District Total	40.6%	31.4%	87.0%

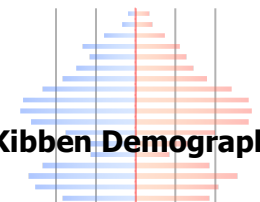


Table 4: Percentage of Households that are Single Person Households and Single Person Households that are over age 65 by Elementary Area, 2010 Census

	Percentage of Single Person Households	Percentage of Single Person Households and are 65+
Carpenter	24.6%	13.9%
Field	25.8%	15.4%
Franklin	25.9%	12.3%
Roosevelt	17.9%	10.3%
Washington	26.2%	13.4%
District Total	24.1%	13.1%

Table 6: Age Under One to Age Ten Population Counts, by Year of Age, by Elementary Area: 2010 Census

	Under 1 year	1 year	2 years	3 years	4 years	5 years	6 years	7 years	8 years	9 years	10 years
Carpenter	54	68	72	70	71	86	71	71	76	61	70
Field	85	90	87	103	109	118	124	135	135	127	146
Franklin	60	58	62	73	86	61	80	93	107	83	96
Roosevelt	88	67	86	113	101	137	121	124	149	157	142
Washington	75	74	86	90	80	123	100	113	123	122	137
District Total	362	357	393	449	447	525	496	536	590	550	591

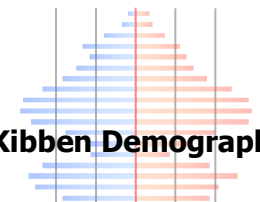


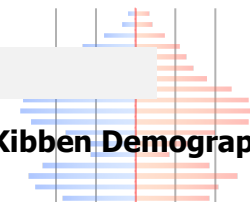
Table 7: Comparison of District Resident Enrollment by Grade with 2010 Census Counts by Age, 2014-2018

2010 Census	Under 1 year	1 year	2 years	3 years	4 years	5 years	6 years	7 years	8 years	9 years	10 years	11 years	12 years	13 years
Park Ridge-Niles School District 64	362	357	393	449	447	525	496	536	590	550	591	571	592	362
2018 Enrollment	542	507	521	521	552	512								
	149.6%	142.2%	132.7%	116.1%	123.6%	97.6%								
2017 Enrollment	529	494	515	508	545	510	546							
	146.0%	138.5%	131.2%	113.2%	122.0%	97.2%	110.0%							
2016 Enrollment	526	486	517	494	536	510	541	504						
	145.1%	136.3%	131.7%	110.1%	120.0%	97.2%	109.0%	94.0%						
2015 Enrollment	444	468	500	489	534	496	529	509	486					
	122.5%	131.2%	127.4%	109.0%	119.5%	94.6%	106.6%	95.0%	82.4%					
2014 Enrollment		400	483	484	517	480	510	492	481	521				
		112.2%	123.0%	107.9%	115.7%	91.5%	102.8%	91.8%	81.6%	94.8%				

Park Ridge-Niles School District 64 Population Forecast

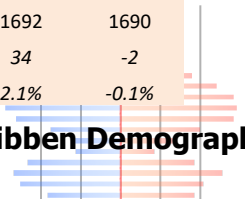
	2010	2015	2020	2025	2030
0-4	2,007	2,060	2,130	1,990	1,880
5-9	2,696	2,640	2,710	2,720	2,590
10-14	3,007	2,710	2,670	2,730	2,750
15-19	2,918	2,750	2,440	2,420	2,500
20-24	1,753	1,830	1,630	1,390	1,410
25-29	1,459	1,880	1,990	1,770	1,520
30-34	1,422	1,730	2,160	2,240	2,020
35-39	2,081	1,810	2,120	2,550	2,590
40-44	2,850	2,330	2,080	2,360	2,790
45-49	3,487	2,830	2,320	2,060	2,350
50-54	3,619	3,440	2,790	2,280	2,030
55-59	3,087	3,540	3,360	2,730	2,240
60-64	2,483	2,960	3,370	3,220	2,600
65-69	1,799	2,240	2,680	3,110	2,950
70-74	1,614	1,600	1,990	2,410	2,790
75-79	1,469	1,420	1,400	1,750	2,120
80-84	1,305	1,200	1,150	1,140	1,410
85+	1,271	1,490	1,600	1,600	1,640
Total	40,326	40,460	40,590	40,470	40,180
Median Age	44.9	45.9	45.8	45.2	45.1
Births	1,600	1,670	1,590	1,160	
Deaths	2,090	2,180	2,270	1,930	
Natural Increase	-490	-510	-680	-770	
Net Migration	620	650	610	470	
Change	130	140	-70	-300	

Differences between period Totals may not equal Change due to rounding.



Park Ridge-Niles School District 64 Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	400	444	433	403	433	444	449	442	437	429	424	425	416	422
1	483	468	526	491	462	479	493	488	481	476	468	460	454	445
2	484	500	486	529	500	471	492	508	503	495	490	477	469	463
3	517	489	517	494	538	508	484	505	521	516	508	500	486	478
4	480	534	494	515	501	545	519	495	516	532	527	515	507	492
5	510	496	536	508	523	509	560	531	507	528	544	534	522	514
Total: K-5	2874	2931	2992	2940	2957	2956	2997	2969	2965	2976	2961	2911	2854	2814
6	492	529	510	545	525	541	527	580	549	525	549	568	558	546
7	481	509	541	510	554	533	549	535	589	558	531	554	574	564
8	521	486	504	546	513	558	536	553	538	594	563	536	560	580
Total: 6-8	1494	1524	1555	1601	1592	1632	1612	1668	1676	1677	1643	1658	1692	1690
Total: K-8	4368	4455	4547	4541	4549	4588	4609	4637	4641	4653	4604	4569	4546	4504
Total: K-8	4368	4455	4547	4541	4549	4588	4609	4637	4641	4653	4604	4569	4546	4504
Change		87	92	-6	8	39	21	28	4	12	-49	-35	-23	-42
%-Change		2.0%	2.1%	-0.1%	0.2%	0.9%	0.5%	0.6%	0.1%	0.3%	-1.1%	-0.8%	-0.5%	-0.9%
Total: K-5	2874	2931	2992	2940	2957	2956	2997	2969	2965	2976	2961	2911	2854	2814
Change		57	61	-52	17	-1	41	-28	-4	11	-15	-50	-57	-40
%-Change		2.0%	2.1%	-1.7%	0.6%	0.0%	1.4%	-0.9%	-0.1%	0.4%	-0.5%	-1.7%	-2.0%	-1.4%
Total: 6-8	1494	1524	1555	1601	1592	1632	1612	1668	1676	1677	1643	1658	1692	1690
Change		30	31	46	-9	40	-20	56	8	1	-34	15	34	-2
%-Change		2.0%	2.0%	3.0%	-0.6%	2.5%	-1.2%	3.5%	0.5%	0.1%	-2.0%	0.9%	2.1%	-0.1%



Carpenter Elementary Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	60	73	66	65	69	71	72	71	70	68	67	67	65	66
1	79	65	86	67	69	73	76	75	74	73	71	70	69	67
2	74	83	72	84	68	70	75	78	77	76	75	72	71	70
3	83	75	90	73	86	69	72	77	80	79	78	77	73	72
4	76	86	78	89	74	88	71	74	79	82	81	80	79	74
5	82	78	85	83	92	76	92	74	77	82	85	83	82	81
Total: K-5	454	460	477	461	458	447	458	449	457	460	457	449	439	430
Total: K-5	454	460	477	461	458	447	458	449	457	460	457	449	439	430
Change		6	17	-16	-3	-11	11	-9	8	3	-3	-8	-10	-9
% Change		1.3%	3.7%	-3.4%	-0.7%	-2.4%	2.5%	-2.0%	1.8%	0.7%	-0.7%	-1.8%	-2.2%	-2.1%

Field Elementary Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	84	109	89	90	95	98	98	96	95	93	92	92	90	91
1	99	100	123	112	105	108	111	110	108	107	105	103	102	100
2	122	98	99	122	113	106	110	113	112	110	109	106	104	103
3	115	124	101	102	124	115	109	113	116	115	113	111	108	106
4	107	120	120	101	103	125	117	111	115	118	117	114	112	109
5	122	114	119	123	102	104	128	119	113	117	120	118	115	113
Total: K-5	649	665	651	650	642	656	673	662	659	660	656	644	631	622
Total: K-5	649	665	651	650	642	656	673	662	659	660	656	644	631	622
Change		16	-14	-1	-8	14	17	-11	-3	1	-4	-12	-13	-9
% Change		2.5%	-2.1%	-0.2%	-1.2%	2.2%	2.6%	-1.6%	-0.5%	0.2%	-0.6%	-1.8%	-2.0%	-1.4%

Franklin Elementary Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	74	75	100	66	75	78	79	78	77	76	75	75	73	74
1	86	85	89	111	79	83	87	86	85	84	83	81	80	78
2	87	92	88	88	113	81	85	90	89	88	87	85	83	82
3	79	80	95	88	89	114	83	87	92	91	90	89	87	85
4	95	80	81	97	89	90	116	85	89	94	93	91	90	88
5	72	99	83	79	98	90	92	118	87	91	96	94	92	91
Total: K-5	493	511	536	529	543	536	542	544	519	524	524	515	505	498
Total: K-5	493	511	536	529	543	536	542	544	519	524	524	515	505	498
Change		18	25	-7	14	-7	6	2	-25	5	0	-9	-10	-7
% Change		3.7%	4.9%	-1.3%	2.6%	-1.3%	1.1%	0.4%	-4.6%	1.0%	0.0%	-1.7%	-1.9%	-1.4%

Roosevelt Elementary Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	85	98	94	97	102	104	105	103	102	100	100	100	98	99
1	124	98	116	105	109	112	114	113	111	110	108	107	105	103
2	90	131	104	119	108	112	116	119	118	115	114	111	110	108
3	135	94	129	102	120	109	114	118	121	120	117	115	112	111
4	113	140	94	126	103	121	111	116	120	123	122	118	116	113
5	136	109	140	98	127	104	123	113	118	122	125	123	119	117
Total: K-5	683	670	677	647	669	662	683	682	690	690	686	674	660	651
Total: K-5	683	670	677	647	669	662	683	682	690	690	686	674	660	651
Change		-13	7	-30	22	-7	21	-1	8	0	-4	-12	-14	-9
% Change		-1.9%	1.0%	-4.4%	3.4%	-1.0%	3.2%	-0.1%	1.2%	0.0%	-0.6%	-1.7%	-2.1%	-1.4%

Washington Elementary Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	97	89	84	85	92	93	95	94	93	92	90	91	90	92
1	95	120	112	96	100	103	105	104	103	102	101	99	98	97
2	111	96	123	116	98	102	106	108	107	106	105	103	101	100
3	105	116	102	129	119	101	106	110	112	111	110	108	106	104
4	89	108	121	102	132	121	104	109	113	115	114	112	110	108
5	98	96	109	125	104	135	125	107	112	116	118	116	114	112
Total: K-5	595	625	651	653	645	655	641	632	640	642	638	629	619	613
Total: K-5	595	625	651	653	645	655	641	632	640	642	638	629	619	613
Change		30	26	2	-8	10	-14	-9	8	2	-4	-9	-10	-6
% Change		5.0%	4.2%	0.3%	-1.2%	1.6%	-2.1%	-1.4%	1.3%	0.3%	-0.6%	-1.4%	-1.6%	-1.0%

Emerson Middle School Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
6	258	285	296	284	284	293	285	314	297	284	296	307	302	295
7	265	266	294	295	290	290	299	291	320	303	288	300	312	307
8	283	264	262	297	296	291	291	300	292	322	305	292	305	317
Total 6-8	806	815	852	876	870	874	875	905	909	909	889	899	919	919
Total 6-8	806	815	852	876	870	874	875	905	909	909	889	899	919	919
Change		9	37	24	-6	4	1	30	4	0	-20	10	20	0
% Change		1.1%	4.5%	2.8%	-0.7%	0.5%	0.1%	3.4%	0.4%	0.0%	-2.2%	1.1%	2.2%	0.0%

Lincoln Middle School Enrollment Forecast

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
6	234	244	214	261	241	248	242	266	252	241	253	261	256	251
7	216	243	247	215	264	243	250	244	269	255	243	254	262	257
8	238	222	242	249	217	267	245	253	246	272	258	244	255	263
Total 6-8	688	709	703	725	722	758	737	763	767	768	754	759	773	771
Total 6-8	688	709	703	725	722	758	737	763	767	768	754	759	773	771
Change		21	-6	22	-3	36	-21	26	4	1	-14	5	14	-2
% Change		3.1%	-0.8%	3.1%	-0.4%	5.0%	-2.8%	3.5%	0.5%	0.1%	-1.8%	0.7%	1.8%	-0.3%

Carpenter Elementary Population Forecast

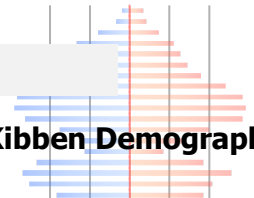
	2010	2015	2020	2025	2030
0-4	334	330	350	320	300
5-9	364	420	420	430	400
10-14	344	360	420	420	430
15-19	398	300	320	380	380
20-24	265	260	150	180	240
25-29	204	280	280	170	190
30-34	228	240	320	320	210
35-39	335	310	330	400	390
40-44	410	350	330	340	420
45-49	536	410	350	330	340
50-54	554	530	400	340	320
55-59	442	540	510	400	340
60-64	348	430	520	500	380
65-69	259	310	390	480	460
70-74	273	230	270	340	430
75-79	258	250	200	240	300
80-84	262	210	190	160	190
85+	209	270	280	280	260
Total	6,022	6,030	6,030	6,030	5,980
Median Age	46.2	47.0	46.4	45.8	45.4
Births	250	260	240	230	
Deaths	360	360	360	360	
Natural Increase	-110	-100	-120	-130	
Net Migration	100	110	100	90	
Change	<i>-10</i>	<i>10</i>	<i>-20</i>	<i>-40</i>	

Differences between period Totals may not equal Change due to rounding.

Field Elementary Population Forecast

	2010	2015	2020	2025	2030
0-4	475	500	490	470	440
5-9	640	570	600	590	570
10-14	743	640	600	630	620
15-19	708	680	570	530	570
20-24	426	510	470	370	340
25-29	354	450	550	500	390
30-34	346	420	520	610	560
35-39	496	440	520	620	700
40-44	648	590	540	620	720
45-49	835	640	590	530	610
50-54	852	830	640	570	520
55-59	784	830	810	620	560
60-64	597	730	770	740	570
65-69	491	530	650	700	680
70-74	431	420	460	580	610
75-79	406	380	380	410	510
80-84	354	330	310	310	330
85+	468	480	490	470	470
Total	10,054	9,970	9,960	9,870	9,770
Median Age	46.1	46.4	46.0	45.0	44.8
Births	370	390	380	340	
Deaths	600	600	600	610	
Natural Increase	-230	-210	-220	-270	
Net Migration	160	170	170	160	
Change	-70	-40	-50	-110	

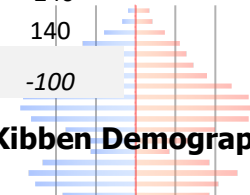
Differences between period Totals may not equal Change due to rounding.



Franklin Elementary Population Forecast

	2010	2015	2020	2025	2030
0-4	0-4	338	350	350	330
5-9	5-9	424	460	480	470
10-14	10-14	502	430	460	480
15-19	15-19	518	440	350	400
20-24	20-24	326	340	250	170
25-29	25-29	360	380	400	310
30-34	30-34	325	420	440	460
35-39	35-39	416	410	510	540
40-44	40-44	532	440	440	540
45-49	45-49	611	520	440	440
50-54	50-54	671	600	520	430
55-59	55-59	582	660	590	510
60-64	60-64	505	560	630	570
65-69	65-69	380	450	500	570
70-74	70-74	328	360	420	470
75-79	75-79	323	280	310	370
80-84	80-84	264	260	230	250
85+	85+	193	260	310	310
Total	Total	7,595	7,620	7,630	7,620
Median Age	Median Age	45.5	46.3	46.5	46.3
Births	Births	300	290	270	240
Deaths	Deaths	400	430	450	480
Natural Increase	Natural Increase	-100	-140	-180	-240
Net Migration	Net Migration	150	160	150	140
Change	Change	50	20	-30	-100

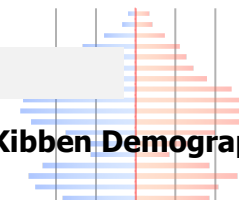
Differences between period Totals may not equal Change due to rounding.



Roosevelt Elementary Population Forecast

	2010	2015	2020	2025	2030
0-4	454	450	490	460	440
5-9	688	620	610	630	610
10-14	769	700	620	610	630
15-19	725	730	660	590	580
20-24	411	420	430	380	320
25-29	244	430	430	440	400
30-34	242	300	480	480	490
35-39	423	290	350	530	530
40-44	710	470	350	390	570
45-49	788	710	470	340	390
50-54	813	770	690	470	340
55-59	679	800	760	680	450
60-64	528	660	770	740	660
65-69	342	490	610	730	690
70-74	313	310	440	560	660
75-79	228	270	260	380	480
80-84	197	190	220	220	310
85+	172	210	240	260	290
Total	8,726	8,820	8,880	8,890	8,840
Median Age	42.9	45.0	45.2	44.2	43.7
Births		340	380	370	350
Deaths		350	390	440	480
Natural Increase		-10	-10	-70	-130
Net Migration		90	90	80	80
Change		80	80	10	-50

Differences between period Totals may not equal Change due to rounding.



Washington Elementary Population Forecast

	2010	2015	2020	2025	2030
0-4	405	430	450	410	400
5-9	581	570	600	600	570
10-14	649	580	570	590	600
15-19	568	600	540	520	550
20-24	325	300	330	290	280
25-29	298	340	330	350	310
30-34	281	350	400	370	390
35-39	412	360	410	460	430
40-44	550	480	420	470	520
45-49	717	550	470	420	470
50-54	729	710	540	470	410
55-59	601	710	690	520	460
60-64	505	580	680	670	500
65-69	326	460	530	630	610
70-74	270	280	400	460	560
75-79	255	240	250	350	410
80-84	228	210	200	200	280
85+	230	270	280	280	280
Total	7,930	8,020	8,090	8,060	8,030
Median Age	44.1	45.0	44.9	44.7	44.7
Births		340	350	330	320
Deaths		380	400	420	450
Natural Increase		-40	-50	-90	-130
Net Migration		120	120	110	110
Change		80	70	20	-20

Differences between period Totals may not equal Change due to rounding.

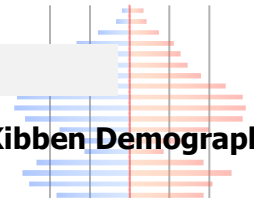


Table 1: Elementary Area Population Change, 2010 to 2020

	2010	2015	2010-2015 Change	2020	2015-2020 Change	2010-2020 Change
Carpenter	6,022	6,030	0.1%	6,030	0.0%	0.1%
Field	10,054	9,970	-0.8%	9,960	-0.1%	-0.9%
Franklin	7,595	7,620	0.3%	7,630	0.1%	0.5%
Roosevelt	8,726	8,820	1.1%	8,880	0.7%	1.8%
Washington	7,930	8,020	1.1%	8,090	0.9%	2.0%
District Total	40,326	40,460	0.3%	40,590	0.3%	0.7%

Table 5: Elementary Enrollment (K-5), 2018, 2023, 2028

	2018	2023	2018-2023 Change	2028	2023-2028 Change	2018-2028 Change
Carpenter	461	457	-0.9%	430	-5.9%	-6.7%
Field	650	659	1.4%	622	-5.6%	-4.3%
Franklin	529	519	-1.9%	498	-4.0%	-5.9%
Roosevelt	647	690	6.6%	651	-5.7%	0.6%
Washington	653	640	-2.0%	613	-4.2%	-6.1%
District Total	2,940	2,965	0.9%	2,814	-5.1%	-4.3%

Park Ridge-Niles School District 64:

POPULATION AND ENROLLMENT FORECASTS, 2018-19 THROUGH 2028-29

February 2019

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EXECUTIVE SUMMARY

1. The resident total fertility rate for the Park Ridge-Niles School District 64 over the life of the forecasts is below replacement level. (1.77 vs. the replacement level of 2.1)
2. Most in-migration to the district continues to occur in the 0-to-9 and 30-to-44 year old age groups.
3. The local 18-to-24 year old population continues to leave the district, going to college or moving to other urbanized areas. This population group accounts for the largest segment of the district's out migration flow and will increase steadily over the next 10 years. The second largest migration outflow is in the 70+ age groups.
4. The primary factors causing the district's overall enrollment to decrease over the next 10 years is the increase in empty nest households, the relatively low number of elderly housing units turning over coupled with a flat rate of in migration of young families.
5. Changes in year-to-year enrollment over the next ten years will primarily be due to small cohorts entering and moving through the school system in conjunction with larger cohorts leaving the system.
6. The elementary enrollment will slowly decrease over the next 10 years school years.
7. The median age of the district's population will increase from 44.9 in 2010 to 45.1 in 2030.
8. Even if the district continues to have some amount of annual new housing unit construction over the next 10 years, the rate, magnitude and price of existing home sales will become the increasingly dominant factor affecting the amount of population and enrollment change.
9. Total district enrollment is forecasted to increase by 100 students, or 2.2%, between 2018-19 and 2023-24. Total enrollment will decrease by 137 students, or-3.0%, from 2023-24 to 2028-29.

INTRODUCTION

By demographic principle, distinctions are made between projections and forecasts. A projection extrapolates the past (and present) into the future with little or no attempt to take into account any factors that may impact the extrapolation (e.g., changes in fertility rates, housing patterns or migration patterns) while a forecast results when a projection is modified by reasoning to take into account the aforementioned factors.

To maximize the use of this study as a planning tool, the ultimate goal is not simply to project the past into the future, but rather to assess various factors' impact on the future. The future population and enrollment change of each school district is influenced by a variety of factors. Not all factors will influence the entire school district at the same level. Some may affect different areas at dissimilar magnitudes and rates causing changes at varying points of time within the same district.

The forecaster's judgment, based on a thorough and intimate study of the district, has been used to modify the demographic trends and factors to more accurately predict likely changes. Therefore, strictly speaking, this study is a forecast, not a projection; and the amount of modification of the demographic trends varies between different areas of the district as well as within the timeframe of the forecast.

To calculate population forecasts of any type, particularly for smaller populations such as a school district, realistic suppositions must be made as to what the future will bring in terms of age specific fertility rates and residents' demographic behavior at certain points of the life course. The demographic history of the school district and its interplay with the social and economic history of the

area is the starting point and basis of most of these suppositions particularly on key factors such as the age structure of the area. The unique nature of each district's and attendance area's demographic composition and rate of change over time must be assessed and understood to be factors throughout the life of the forecast series. Moreover, no two populations, particularly at the school district and attendance area level, have exactly the same characteristics.

The manifest purpose of these forecasts is to ascertain the demographic factors that will ultimately influence the enrollment levels in the district's schools. There are of course, other non-demographic factors that affect enrollment levels over time. These factors include, but are not limited to transfer policies within the district; student transfers to and from neighboring districts; placement of "special programs" within school facilities that may serve students from outside the attendance area; state or federal mandates that dictate the movement of students from one facility to another (No Child Left Behind was an excellent example of this factor); the development of charter schools in the district; the prevalence of home schooling in the area; and the dynamics of local private schools.

Unless the district specifically requests the calculation of forecasts that reflect the effects of changes in these non-demographic factors, their influences are held constant for the life of the forecasts. Again, the main function of these forecasts is to determine what impact demographic changes will have on future enrollment. It is quite possible to calculate special "scenario" forecasts to measure the impact of school policy modifications as well as planned economic and financial changes. However in

this case the results of these population and enrollment forecast are meant to represent the most likely scenario for changes over the next 10 years in the district and its attendance areas.

The first part of the report will examine the assumptions made in calculating the population forecasts for the Park Ridge-Niles School District 64. Since the results of the population forecasts drive the subsequent enrollment forecasts, the assumptions listed in this section are paramount to understanding the area's demographic dynamics. The remainder of the report is an explanation and analysis of the district's population forecasts and how they will shape the district's grade level enrollment forecasts.

DATA

The data used for the forecasts come from a variety of sources. The Park Ridge-Niles School District 64 provided enrollments by grade and attendance center for the school years 2014-15 to 2018-19. Birth and death data for the years 2000 through 2017 were obtained from the Illinois Department of Health. The net migration values were calculated using Internal Revenue Service migration reports for the years 2000 through 2016. The data used for the calculation of migration models came from the United States Bureau of the Census, 2005 to 2010, and the models were designed using demographic and economic factors. The base age-sex population counts used are from the results of the 2010 Census.

Recently the Census Bureau began releasing annual estimates of demographic variables at the block group and tract level from the American Community Survey (ACS). There has been wide scale reporting of these results in the national, state and local media. However, due to the methodological problems the Census Bureau is experiencing with their estimates derived from ACS data, particularly in areas with a population of less

than 60,000, the results of the ACS are not used in these forecasts. For example, given the sampling framework used by the Census Bureau, each year only 450 of the over 15,500 current households in the district would have been included. For comparison, 2,100 households in the district were included in the sample for the long form questionnaire in the 2000 Census. As a result of this small sample size, the ACS survey result from the last 5 years must be aggregated to produce the tract and block group estimates.

To develop the population forecast models, past migration patterns, current age specific fertility patterns, the magnitude and dynamics of the gross migration, the age specific mortality trends, the distribution of the population by age and sex, the rate and type of existing housing unit sales, and future housing unit construction are considered to be primary variables. In addition, the change in household size relative to the age structure of the forecast area was addressed. While there was a slight drop in the average household size in the Park Ridge-Niles School District 64 as well as most other areas of the state during the previous 20 years, the rate of this decline has been forecasted to slow over the next ten years.

ASSUMPTIONS

For these forecasts, the mortality probabilities are held constant at the levels calculated for the year 2010. While the number of deaths in an area are impacted by and will change given the proportion of the local population over age 65, in the absence of an extraordinary event such as a natural disaster or a breakthrough in the treatment of heart disease, death rates rarely move rapidly in any direction, particularly at the school district or attendance area level. Thus, significant changes are not foreseen in district's mortality rates between now and the year 2028. Any increases forecasted in the number of deaths will be due primarily to the general aging of the district's population and

specifically to the increase in the number of residents aged 65 and older.

Similarly, fertility rates are assumed to stay fairly constant for the life of the forecasts. Like mortality rates, age specific fertility rates rarely change quickly or dramatically, particularly in small areas. Even with the recently reported rise in the fertility rates of the United States, overall fertility rates have stayed within a 10% range for most of the last 40 years. In fact, the vast majority of year to year change in an area's number of births is due to changes in the number of women in child bearing ages (particularly ages 20-29) rather than any fluctuation in an area's fertility rate.

The total fertility rate (TFR), the average number of births a woman will have while living in the school district during her lifetime, is estimated to be 1.77 for the total district for the ten years of the population forecasts. A TFR of 2.1 births per woman is considered to be the theoretical "replacement level" of fertility necessary for a population to remain constant in the absence of in-migration. Therefore, in the absence of migration, fertility alone would be below the level needed to maintain the current level of population and enrollment within the Park Ridge-Niles School District 64 over the course of the forecast period. In fact, if the district experienced no in-migration over the next 10 and had to rely solely on resident births, the district's K-5 enrollment in 2028 would be approximately half of the 2018 level.

A close examination of data for the Park Ridge-Niles School District 64 has shown the age specific pattern of net migration will be nearly constant throughout the life of the forecasts. While the gross number of in and out migrants has changed in past years for the Park Ridge-Niles School District 64 (and will change again over the next 10 years), the basic age pattern of the migrants has stayed nearly the same over the last 30 years. Based on the analysis of the local data it is safe to assume this age specific migration trend will

remain unchanged into the future. This pattern of migration shows most of the local out-migration occurring in the 18-to-24 year old age group as young adults leave the area to go to college or move to other urbanized areas. The second group of out-migrants is those householders aged 70 and older who are downsizing their residences. Most of the in-migration occurs in the 0-to-9 and 30-44 age groups (the bulk of the which come from areas within 75 miles of the Park Ridge-Niles School District 64) primarily consisting of younger adults and their children.

As the Cook County area is not currently contemplating any major expansions or contractions, the forecasts also assume that the current economic, political, social, and environmental factors, as well as the transportation and public works infrastructure (with a few notable exceptions) of the Park Ridge-Niles School District 64 and its attendance areas will remain the same through the year 2028. Below is a list of assumptions and issues that are specific to the Park Ridge-Niles School District 64. These issues have been used to modify the population forecast models to more accurately predict the impact of these factors on each area's population change. Specifically, the forecasts for the Park Ridge-Niles School District 64 assume that throughout the study period:

- a. The national, state or regional economy does not go into deep recession at any time during the 10 years of the forecasts; (Deep recession is defined as four consecutive quarters where the GDP contracts greater than 1% per quarter)
- b. Interest rates have come off their historic lows and will not fluctuate more than one percentage point in the short term; the interest rate for a 30 year fixed home mortgage stays between 5.0% and 6.0% over the next 10 years;

- c. The rate of mortgage approval stays at 1999-2003 levels and lenders do not return to “sub-prime” mortgage practices;
- d. There are no additional restrictions placed on home mortgage lenders or additional bankruptcies of major credit providers;
- e. The rate of housing foreclosures does not exceed 125% of the 2005-2007 average of Cook County for any year in the forecasts;
- f. All currently planned, platted, and approved housing developments are built out and completed by 2027. All housing units constructed are occupied by 2028;
- g. The unemployment rates for the Cook County and the Chicago Metropolitan Area will remain below 6.5% for the 10 years of the forecasts;
- h. The intra district student transfer policy remains unchanged over the next 10 years;
- i. The rate of students transferring into and out of the Park Ridge-Niles School District 64 will remain at the 2017-18 level;
- j. There are no new private schools opened in the district or in Cook County over the next 10 years;
- k. The inflation rate for gasoline will stay below 5% per year for the 10 years of the forecasts;
- l. The state of Illinois does not change the current policy on open enrollment, charters or school vouchers anytime in the next 10 years;

- m. There will be no building moratorium within the district;
- n. Businesses within the district and the Park Ridge-Niles School District 64 area will remain viable;
- o. The number of existing home sales in the district that are a result of “distress sales” (homes worth less than the current mortgage value) will not exceed 20% of total homes sales in the district for any given year;
- p. Housing turnover rates (sale of existing homes in the district) will remain at their current levels. The majority of existing home sales are made by home owners over the age of 60;
- q. The current rates of private school and home school attendance rates will remain constant;
- r. The rate of foreclosures for commercial property remains at the 2004-2008 average for Cook County.

If a major employer in the district or in the Cook County area or the greater Chicago Metropolitan Area closes, reduces, or expands its operations, the population forecasts would need to be adjusted to reflect the changes brought about by the change in economic and employment conditions. The same holds true for any type of natural disaster, major change in the local infrastructure (e.g., highway construction, water and sewer expansion, changes in zoning regulations etc.), a further economic downturn, any additional weakness in the housing market or any instance or situation that causes rapid and dramatic population changes that could not be foreseen at the time the forecasts were calculated.

The high proportion of high school graduates from the Park Ridge-Niles School

District 64 that attend college or move to urban areas outside of the district for employment is a significant demographic factor. Their departure is a major reason for the extremely high out-migration in the 18 to 24 age group, and was taken into account when calculating these forecasts. The out-migration of graduating high school seniors is expected to continue over the period of the forecasts and the rate of out-migration has been forecasted to remain the same over the life of the forecast series.

Finally, all demographic trends (i.e., births, deaths, and migration) are assumed to be linear in nature and annualized over the forecast period. For example, if 1,000 births are forecasted for a 5-year period, an equal number, or proportion of the births are assumed to occur every year, 200 per year. Actual year-to-year variations do and will occur, but overall year to year trends are expected to be constant.

METHODOLOGY

The population forecasts presented in this report are the result of using the Cohort-Component Method of population forecasting (Siegel, and Swanson, 2004: 561-601) (Smith et. al. 2004). As stated in the **INTRODUCTION**, the difference between a projection and a forecast is in the use of explicit judgment based upon the unique features of the area under study. Strictly speaking, a cohort projection refers to the future population that would result if a mathematical extrapolation of historical trends. Conversely, a cohort-component forecast refers to the future population that is expected because of a studied and purposeful selection of the components of change (i.e., births, deaths, and migration), the age structure of the total population and forecast models are developed to measure the impact of these changes in each specific geographic area.

Five sets of data are required to generate population and enrollment forecasts. These five data sets are:

- a. a base-year population (here, the 2010 Census population for the Park Ridge-Niles School District 64 and its attendance areas);
- b. a set of age-specific fertility rates to be used over the forecast period for the district and its attendance areas;
- c. a set of age-specific survival (mortality) rates for the district and its attendance areas;
- d. a set of age-specific migration rates for the district and its attendance areas; and;
- e. the historical enrollment figures by grade.

The most significant and difficult aspect of producing enrollment forecasts is the generation of the population forecasts in which the school age population (and enrollment) is embedded. In turn, the most challenging aspect of generating the population forecasts is found in deriving the rates of change in fertility, mortality, and migration. From the standpoint of demographic analysis, the Park Ridge-Niles School District 64 is classified as a “small area” population (as compared to the population of the state of Illinois or to that of the United States).

Small area population forecasts are more complicated to calculate because local variations in fertility, mortality, and migration may be more irregular than those at the regional, state or national scale. Especially challenging is the forecast of the migration rates for local areas, because changes in the area's socioeconomic characteristics can quickly change from past

and current patterns (Peters and Larkin, 2002.)

The population forecasts for Park Ridge-Niles School District 64 were calculated using a cohort-component method with the populations divided into male and female groups by five-year age cohorts that range from 0-to-4 years of age to 85 years of age and older (85+). Age- and sex-specific fertility, mortality, and migration models were constructed to specifically reflect the unique demographic characteristics of each of the attendance areas in the Park Ridge-Niles School District 64.

The enrollment forecasts were calculated using a modified average survivorship method. Average survivor rates (i.e., the proportion of students who progress from one grade level to the next given the average amount of net migration for that grade level) over the previous five years of year-to-year enrollment data were calculated for grades two through twelve. This procedure is used to identify specific grades where there are large numbers of students changing facilities for non-demographic factors, such as private school transfers or enrollment in special programs.

The survivorship rates were modified or adjusted to reflect the average rate of forecasted in and out migration of 5-to-9, 10-to-14 and 15-to-17 year old cohorts to each of the attendance centers in Park Ridge-Niles School District 64 for the period 2010 to 2015. These survivorship rates then were adjusted to reflect the forecasted changes in age-specific migration the district should experience over the next five years. These modified survivorship rates were used to project the enrollment of grades 2 through 12 for the period 2015 to 2020. The survivorship rates were adjusted again for the period 2020 to 2025 to reflect the predicted changes in the amount of age-specific migration in the district for the period.

The forecasted enrollments for kindergarten and first grade are derived from

the 5-to-9 year old population of the age-sex population forecast at the elementary attendance center district level. This procedure allows the changes in the incoming grade sizes to be factors of forecasted population change and not an extrapolation of previous class sizes. Given the potentially large amount of variation in Kindergarten enrollment due to parental choice, changes in the state's minimum age requirement, and differing district policies on allowing children to start Kindergarten early, first grade enrollment is deemed to be a more accurate and reliable starting point for the forecasts. (McKibben, 1996) The level of the accuracy for both the population and enrollment forecasts at the school district level is estimated to be $\pm 2.0\%$ for the life of the forecasts.

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Appendix A: Supplemental Tables

Table 1: Forecasted Elementary Area Population Change, 2010 to 2020

	2010	2015	2010-2015 Change	2020	2015-2020 Change	2010-2020 Change
Carpenter	6,022	6,030	0.1%	6,030	0.0%	0.1%
Field	10,054	9,970	-0.8%	9,960	-0.1%	-0.9%
Franklin	7,595	7,620	0.3%	7,630	0.1%	0.5%
Roosevelt	8,726	8,820	1.1%	8,880	0.7%	1.8%
Washington	7,930	8,020	1.1%	8,090	0.9%	2.0%
District Total	40,326	40,460	0.3%	40,590	0.3%	0.7%

Table 2: Household Characteristics by Elementary Area, 2010 Census

	HH w/ Pop Under 18	% HH w/ Pop Under 18	Total Households	Household Population	Persons Per Household
Carpenter	728	31.0%	2,350	5,971	2.54
Field	1,201	32.0%	3,749	9,746	2.60
Franklin	875	29.2%	2,998	7,549	2.52
Roosevelt	1,223	40.4%	3,027	8,726	2.88
Washington	1,033	33.7%	3,065	7,929	2.59
District Total	5,060	33.3%	15,189	39,920	2.63

Table 3: Householder Characteristics by Elementary Area, 2010 Census

	Percentage of Householders aged 35-54	Percentage of Householders aged 65+	Percentage of Householders who own homes
Carpenter	39.1%	35.5%	90.4%
Field	37.9%	34.4%	85.7%
Franklin	39.6%	31.4%	82.8%
Roosevelt	45.4%	26.7%	91.0%
Washington	41.5%	29.3%	86.1%
District Total	40.6%	31.4%	87.0%

Table 4: Percentage of Households that are Single Person Households and Single Person Households that are over age 65 by Elementary Area , 2010 Census

	Percentage of Single Person Households	Percentage of Single Person Households and are 65+
Carpenter	24.6%	13.9%
Field	25.8%	15.4%
Franklin	25.9%	12.3%
Roosevelt	17.9%	10.3%
Washington	26.2%	13.4%
District Total	24.1%	13.1%

Table 5: Elementary Enrollment (K-5), 2018, 2023, 2028

	2018	2023	2018-2023 Change	2028	2023-2028 Change	2018-2028 Change
Carpenter	461	457	-0.9%	430	-5.9%	-6.7%
Field	650	659	1.4%	622	-5.6%	-4.3%
Franklin	529	519	-1.9%	498	-4.0%	-5.9%
Roosevelt	647	690	6.6%	651	-5.7%	0.6%
Washington	653	640	-2.0%	613	-4.2%	-6.1%
District Total	2,940	2,965	0.9%	2,814	-5.1%	-4.3%

Table 6: Age Under One to Age Ten Population Counts, by Year of Age, by Elementary Area: 2010 Census

	Under 1year	1 year	2 years	3 years	4 years	5 years	6 years	7 years	8 years	9 years	10 years
Carpenter	54	68	72	70	71	86	71	71	76	61	70
Field	85	90	87	103	109	118	124	135	135	127	146
Franklin	60	58	62	73	86	61	80	93	107	83	96
Roosevelt	88	67	86	113	101	137	121	124	149	157	142
Washington	75	74	86	90	80	123	100	113	123	122	137
District Total	362	357	393	449	447	525	496	536	590	550	591

Table 7: Comparison of District Resident Enrollment by Grade with 2010 Census Counts by Age, 2014-2018

2010 Census	Under 1 year	1 year	2 years	3 years	4 years	5 years	6 years	7 years	8 years	9 years	10 years	11 years	12 years
Park Ridge- Niles School District 64 Total	362	357	393	449	447	525	496	536	590	550	591	571	592
2018 Enrollment	542 149.6%	507 142.2%	521 132.7%	521 116.1%	552 123.6%	512 97.6%							
2017 Enrollment	529 146.0%	494 138.5%	515 131.2%	508 113.2%	545 122.0%	510 97.2%	546 110.0%						
2016 Enrollment	526 145.1%	486 136.3%	517 131.7%	494 110.1%	536 120.0%	510 97.2%	541 109.0%	504 94.0%					
2015 Enrollment	444 122.5%	468 131.2%	500 127.4%	489 109.0%	534 119.5%	496 94.6%	529 106.6%	509 95.0%	486 82.4%				
2014 Enrollment		400 112.2%	483 123.0%	484 107.9%	517 115.7%	480 91.5%	510 102.8%	492 91.8%	481 81.6%	521 94.8%			

Appendix B: Population Forecasts

Park Ridge-Niles School District 64 Total Population

	2010	2015	2020	2025	2030
0-4	2,007	2,060	2,130	1,990	1,880
5-9	2,696	2,640	2,710	2,720	2,590
10-14	3,007	2,710	2,670	2,730	2,750
15-19	2,918	2,750	2,440	2,420	2,500
20-24	1,753	1,830	1,630	1,390	1,410
25-29	1,459	1,880	1,990	1,770	1,520
30-34	1,422	1,730	2,160	2,240	2,020
35-39	2,081	1,810	2,120	2,550	2,590
40-44	2,850	2,330	2,080	2,360	2,790
45-49	3,487	2,830	2,320	2,060	2,350
50-54	3,619	3,440	2,790	2,280	2,030
55-59	3,087	3,540	3,360	2,730	2,240
60-64	2,483	2,960	3,370	3,220	2,600
65-69	1,799	2,240	2,680	3,110	2,950
70-74	1,614	1,600	1,990	2,410	2,790
75-79	1,469	1,420	1,400	1,750	2,120
80-84	1,305	1,200	1,150	1,140	1,410
85+	1,271	1,490	1,600	1,600	1,640
Total	40,326	40,460	40,590	40,470	40,180
Median Age	44.9	45.9	45.8	45.2	45.1
Births	1,600	1,670	1,590	1,160	
Deaths	2,090	2,180	2,270	1,930	
Natural Increase	-490	-510	-680	-770	
Net Migration	620	650	610	470	
Change	130	140	-70	-300	

Differences between period Totals may not equal Change due to rounding.

Carpenter Elementary Total Population

	2010	2015	2020	2025	2030
0-4	334	330	350	320	300
5-9	364	420	420	430	400
10-14	344	360	420	420	430
15-19	398	300	320	380	380
20-24	265	260	150	180	240
25-29	204	280	280	170	190
30-34	228	240	320	320	210
35-39	335	310	330	400	390
40-44	410	350	330	340	420
45-49	536	410	350	330	340
50-54	554	530	400	340	320
55-59	442	540	510	400	340
60-64	348	430	520	500	380
65-69	259	310	390	480	460
70-74	273	230	270	340	430
75-79	258	250	200	240	300
80-84	262	210	190	160	190
85+	209	270	280	280	260
Total	6,022	6,030	6,030	6,030	5,980
Median Age	46.2	47.0	46.4	45.8	45.4
Births	250	260	240	230	
Deaths	360	360	360	360	
Natural Increase	-110	-100	-120	-130	
Net Migration	100	110	100	90	
Change	-10	10	-20	-40	

Differences between period Totals may not equal Change due to rounding.

Field Elementary Total Population

	2010	2015	2020	2025	2030
0-4	475	500	490	470	440
5-9	640	570	600	590	570
10-14	743	640	600	630	620
15-19	708	680	570	530	570
20-24	426	510	470	370	340
25-29	354	450	550	500	390
30-34	346	420	520	610	560
35-39	496	440	520	620	700
40-44	648	590	540	620	720
45-49	835	640	590	530	610
50-54	852	830	640	570	520
55-59	784	830	810	620	560
60-64	597	730	770	740	570
65-69	491	530	650	700	680
70-74	431	420	460	580	610
75-79	406	380	380	410	510
80-84	354	330	310	310	330
85+	468	480	490	470	470
Total	10,054	9,970	9,960	9,870	9,770
Median Age	46.1	46.4	46.0	45.0	44.8
Births		370	390	380	340
Deaths		600	600	600	610
Natural Increase		-230	-210	-220	-270
Net Migration		160	170	170	160
Change		-70	-40	-50	-110

Differences between period Totals may not equal Change due to rounding.

Franklin Elementary Total Population

	2010	2015	2020	2025	2030
0-4	338	350	350	330	300
5-9	424	460	480	470	440
10-14	502	430	460	480	470
15-19	518	440	350	400	420
20-24	326	340	250	170	230
25-29	360	380	400	310	230
30-34	325	420	440	460	370
35-39	416	410	510	540	540
40-44	532	440	440	540	560
45-49	611	520	440	440	540
50-54	671	600	520	430	440
55-59	582	660	590	510	430
60-64	505	560	630	570	490
65-69	380	450	500	570	510
70-74	328	360	420	470	530
75-79	323	280	310	370	420
80-84	264	260	230	250	300
85+	193	260	310	310	340
Total	7,595	7,620	7,630	7,620	7,560
Median Age	45.5	46.3	46.5	46.3	47.0
Births	300	290	270	240	
Deaths	400	430	450	480	
Natural Increase	-100	-140	-180	-240	
Net Migration	150	160	150	140	
Change	50	20	-30	-100	

Differences between period Totals may not equal Change due to rounding.

Roosevelt Elementary Total Population

	2010	2015	2020	2025	2030
0-4	454	450	490	460	440
5-9	688	620	610	630	610
10-14	769	700	620	610	630
15-19	725	730	660	590	580
20-24	411	420	430	380	320
25-29	244	430	430	440	400
30-34	242	300	480	480	490
35-39	423	290	350	530	530
40-44	710	470	350	390	570
45-49	788	710	470	340	390
50-54	813	770	690	470	340
55-59	679	800	760	680	450
60-64	528	660	770	740	660
65-69	342	490	610	730	690
70-74	313	310	440	560	660
75-79	228	270	260	380	480
80-84	197	190	220	220	310
85+	172	210	240	260	290
Total	8,726	8,820	8,880	8,890	8,840
Median Age	42.9	45.0	45.2	44.2	43.7
Births	340	380	370	350	
Deaths	350	390	440	480	
Natural Increase	-10	-10	-70	-130	
Net Migration	90	90	80	80	
Change	80	80	10	-50	

Differences between period Totals may not equal Change due to rounding.

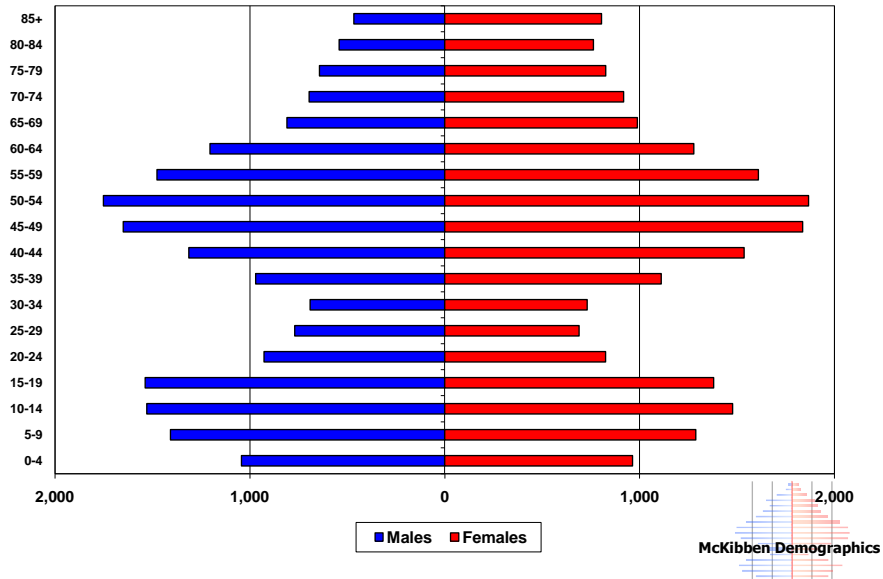
Washington Elementary Total Population

	2010	2015	2020	2025	2030
0-4	405	430	450	410	400
5-9	581	570	600	600	570
10-14	649	580	570	590	600
15-19	568	600	540	520	550
20-24	325	300	330	290	280
25-29	298	340	330	350	310
30-34	281	350	400	370	390
35-39	412	360	410	460	430
40-44	550	480	420	470	520
45-49	717	550	470	420	470
50-54	729	710	540	470	410
55-59	601	710	690	520	460
60-64	505	580	680	670	500
65-69	326	460	530	630	610
70-74	270	280	400	460	560
75-79	255	240	250	350	410
80-84	228	210	200	200	280
85+	230	270	280	280	280
Total	7,930	8,020	8,090	8,060	8,030
Median Age	44.1	45.0	44.9	44.7	44.7
Births	340	350	330	320	
Deaths	380	400	420	450	
Natural Increase	-40	-50	-90	-130	
Net Migration	120	120	110	110	
Change	80	70	20	-20	

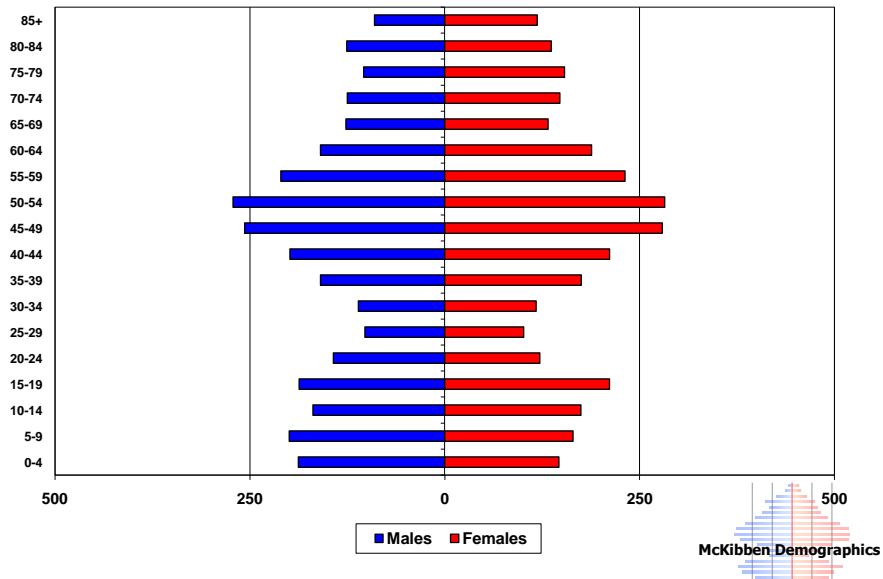
Differences between period Totals may not equal Change due to rounding.

Appendix C: Population Pyramids

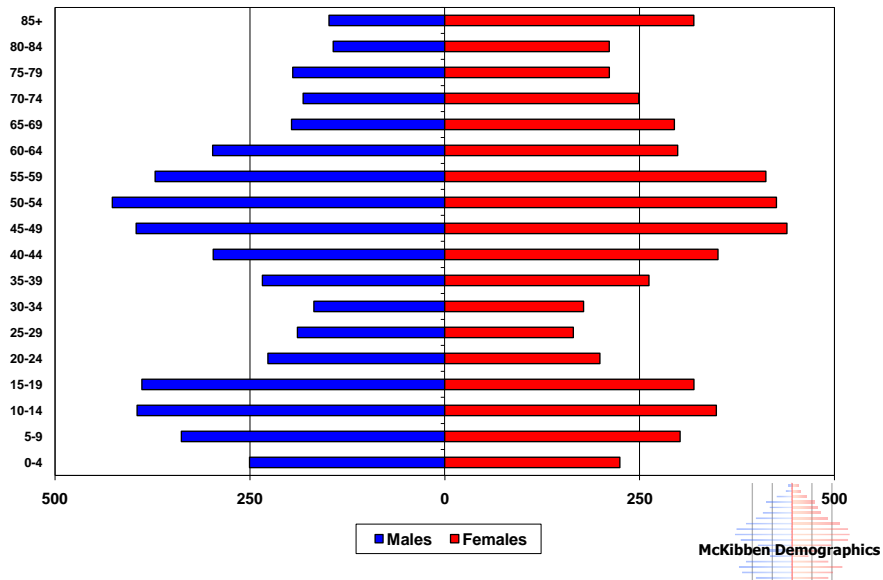
Park Ridge-Niles Total Population 2010 Census



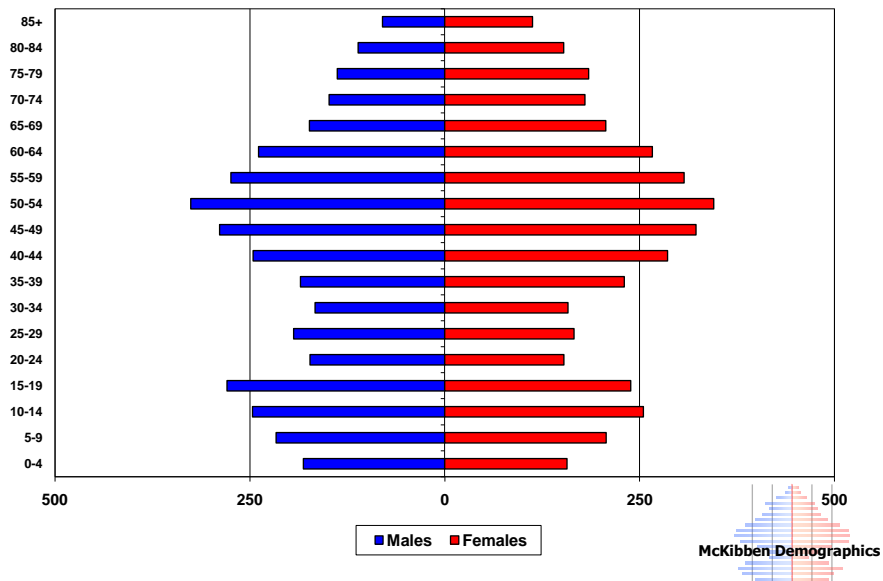
Carpenter Elementary - Total Population 2010 Census



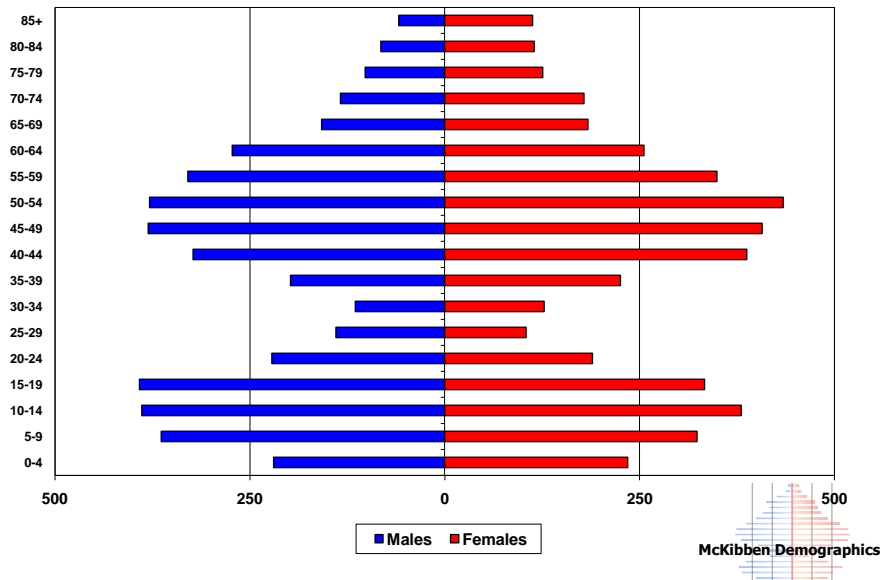
Field Elementary - Total Population 2010 Census



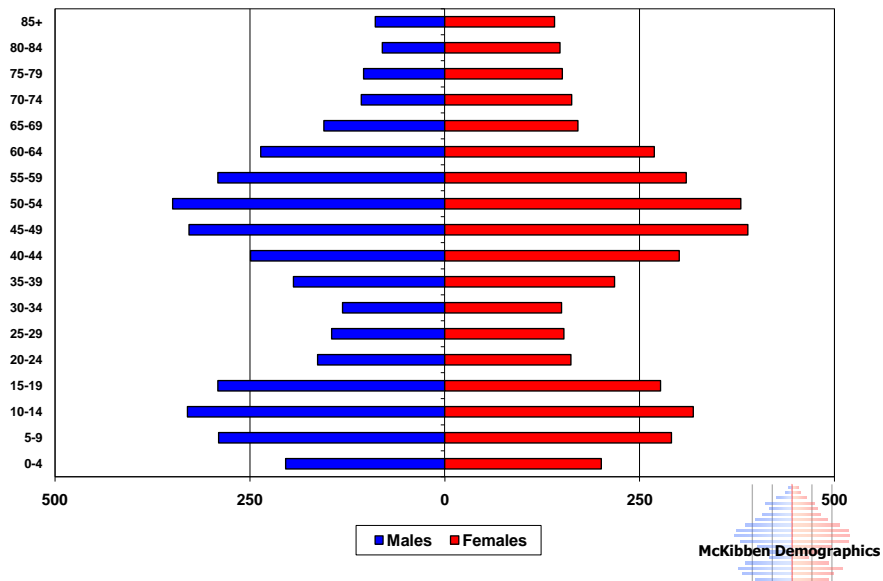
Franklin Elementary - Total Population 2010 Census



Roosevelt Elementary - Total Population 2010 Census



Washington Elementary - Total Population 2010 Census



Appendix D: Enrollment Forecasts

Park Ridge-Niles School District 6: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	400	444	433	403	433	444	449	442	437	429	424	425	416	422
1	483	468	526	491	462	479	493	488	481	476	468	460	454	445
2	484	500	486	529	500	471	492	508	503	495	490	477	469	463
3	517	489	517	494	538	508	484	505	521	516	508	500	486	478
4	480	534	494	515	501	545	519	495	516	532	527	515	507	492
5	510	496	536	508	523	509	560	531	507	528	544	534	522	514
Total: K-5	2874	2931	2992	2940	2957	2956	2997	2969	2965	2976	2961	2911	2854	2814
6	492	529	510	545	525	541	527	580	549	525	549	568	558	546
7	481	509	541	510	554	533	549	535	589	558	531	554	574	564
8	521	486	504	546	513	558	536	553	538	594	563	536	560	580
Total: 6-8	1494	1524	1555	1601	1592	1632	1612	1668	1676	1677	1643	1658	1692	1690
Total: K-8	4368	4455	4547	4541	4549	4588	4609	4637	4641	4653	4604	4569	4546	4504
Total: K-8	4368	4455	4547	4541	4549	4588	4609	4637	4641	4653	4604	4569	4546	4504
Change		87	92	-6	8	39	21	28	4	12	-49	-35	-23	-42
%-Change		2.0%	2.1%	-0.1%	0.2%	0.9%	0.5%	0.6%	0.1%	0.3%	-1.1%	-0.8%	-0.5%	-0.9%
Total: K-5	2874	2931	2992	2940	2957	2956	2997	2969	2965	2976	2961	2911	2854	2814
Change		57	61	-52	17	-1	41	-28	-4	11	-15	-50	-57	-40
%-Change		2.0%	2.1%	-1.7%	0.6%	0.0%	1.4%	-0.9%	-0.1%	0.4%	-0.5%	-1.7%	-2.0%	-1.4%
Total: 6-8	1494	1524	1555	1601	1592	1632	1612	1668	1676	1677	1643	1658	1692	1690
Change		30	31	46	-9	40	-20	56	8	1	-34	15	34	-2
%-Change		2.0%	2.0%	3.0%	-0.6%	2.5%	-1.2%	3.5%	0.5%	0.1%	-2.0%	0.9%	2.1%	-0.1%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment.

Carpenter Elementary: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	60	73	66	65	69	71	72	71	70	68	67	67	65	66
1	79	65	86	67	69	73	76	75	74	73	71	70	69	67
2	74	83	72	84	68	70	75	78	77	76	75	72	71	70
3	83	75	90	73	86	69	72	77	80	79	78	77	73	72
4	76	86	78	89	74	88	71	74	79	82	81	80	79	74
5	82	78	85	83	92	76	92	74	77	82	85	83	82	81
Total: K-5	454	460	477	461	458	447	458	449	457	460	457	449	439	430
Total: K-5	454	460	477	461	458	447	458	449	457	460	457	449	439	430
Change		6	17	-16	-3	-11	11	-9	8	3	-3	-8	-10	-9
% Change		1.3%	3.7%	-3.4%	-0.7%	-2.4%	2.5%	-2.0%	1.8%	0.7%	-0.7%	-1.8%	-2.2%	-2.1%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment.

Field Elementary: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	84	109	89	90	95	98	98	96	95	93	92	92	90	91
1	99	100	123	112	105	108	111	110	108	107	105	103	102	100
2	122	98	99	122	113	106	110	113	112	110	109	106	104	103
3	115	124	101	102	124	115	109	113	116	115	113	111	108	106
4	107	120	120	101	103	125	117	111	115	118	117	114	112	109
5	122	114	119	123	102	104	128	119	113	117	120	118	115	113
Total: K-5	649	665	651	650	642	656	673	662	659	660	656	644	631	622
Total: K-5	649	665	651	650	642	656	673	662	659	660	656	644	631	622
Change		16	-14	-1	-8	14	17	-11	-3	1	-4	-12	-13	-9
% Change		2.5%	-2.1%	-0.2%	-1.2%	2.2%	2.6%	-1.6%	-0.5%	0.2%	-0.6%	-1.8%	-2.0%	-1.4%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment.

Franklin Elementary: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	74	75	100	66	75	78	79	78	77	76	75	75	73	74
1	86	85	89	111	79	83	87	86	85	84	83	81	80	78
2	87	92	88	88	113	81	85	90	89	88	87	85	83	82
3	79	80	95	88	89	114	83	87	92	91	90	89	87	85
4	95	80	81	97	89	90	116	85	89	94	93	91	90	88
5	72	99	83	79	98	90	92	118	87	91	96	94	92	91
Total: K-5	493	511	536	529	543	536	542	544	519	524	524	515	505	498
Total: K-5	493	511	536	529	543	536	542	544	519	524	524	515	505	498
Change		18	25	-7	14	-7	6	2	-25	5	0	-9	-10	-7
% Change		3.7%	4.9%	-1.3%	2.6%	-1.3%	1.1%	0.4%	-4.6%	1.0%	0.0%	-1.7%	-1.9%	-1.4%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment.

Roosevelt Elementary: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	85	98	94	97	102	104	105	103	102	100	100	100	98	99
1	124	98	116	105	109	112	114	113	111	110	108	107	105	103
2	90	131	104	119	108	112	116	119	118	115	114	111	110	108
3	135	94	129	102	120	109	114	118	121	120	117	115	112	111
4	113	140	94	126	103	121	111	116	120	123	122	118	116	113
5	136	109	140	98	127	104	123	113	118	122	125	123	119	117
Total: K-5	683	670	677	647	669	662	683	682	690	690	686	674	660	651
Total: K-5	683	670	677	647	669	662	683	682	690	690	686	674	660	651
Change		-13	7	-30	22	-7	21	-1	8	0	-4	-12	-14	-9
% Change		-1.9%	1.0%	-4.4%	3.4%	-1.0%	3.2%	-0.1%	1.2%	0.0%	-0.6%	-1.7%	-2.1%	-1.4%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment.

Washington Elementary: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
K	97	89	84	85	92	93	95	94	93	92	90	91	90	92
1	95	120	112	96	100	103	105	104	103	102	101	99	98	97
2	111	96	123	116	98	102	106	108	107	106	105	103	101	100
3	105	116	102	129	119	101	106	110	112	111	110	108	106	104
4	89	108	121	102	132	121	104	109	113	115	114	112	110	108
5	98	96	109	125	104	135	125	107	112	116	118	116	114	112
Total: K-5	595	625	651	653	645	655	641	632	640	642	638	629	619	613
Total: K-5	595	625	651	653	645	655	641	632	640	642	638	629	619	613
Change		30	26	2	-8	10	-14	-9	8	2	-4	-9	-10	-6
% Change		5.0%	4.2%	0.3%	-1.2%	1.6%	-2.1%	-1.4%	1.3%	0.3%	-0.6%	-1.4%	-1.6%	-1.0%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment.

Emerson Middle School: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
6	258	285	296	284	284	293	285	314	297	284	296	307	302	295
7	265	266	294	295	290	290	299	291	320	303	288	300	312	307
8	283	264	262	297	296	291	291	300	292	322	305	292	305	317
Total 6-8	806	815	852	876	870	874	875	905	909	909	889	899	919	919
Total 6-8	806	815	852	876	870	874	875	905	909	909	889	899	919	919
Change		9	37	24	-6	4	1	30	4	0	-20	10	20	0
% Change		1.1%	4.5%	2.8%	-0.7%	0.5%	0.1%	3.4%	0.4%	0.0%	-2.2%	1.1%	2.2%	0.0%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment

Lincoln Middle School: Total Enrollment

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
6	234	244	214	261	241	248	242	266	252	241	253	261	256	251
7	216	243	247	215	264	243	250	244	269	255	243	254	262	257
8	238	222	242	249	217	267	245	253	246	272	258	244	255	263
Total 6-8	688	709	703	725	722	758	737	763	767	768	754	759	773	771
Total 6-8	688	709	703	725	722	758	737	763	767	768	754	759	773	771
Change		21	-6	22	-3	36	-21	26	4	1	-14	5	14	-2
% Change		3.1%	-0.8%	3.1%	-0.4%	5.0%	-2.8%	3.5%	0.5%	0.1%	-1.8%	0.7%	1.8%	-0.3%

Blue cells are historical data; Red numbers are current enrollment; orange cells are forecasted enrollment

To: Board of Education
 Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official
 Dr. Joel Martin, Assistant Superintendent for Human Resources

Date: February 25, 2019

Subject: Preliminary Discussion on Staffing and Enrollment Projections for 2019-20
 School Year

Background on Enrollment Projection Methods

Projecting student enrollment is the first step in predicting staffing needs for the upcoming 2019-20 school year. Three years ago, District 64 began using a projection method called the cohort survival method. The cohort survival method takes into account live birth data and previous enrollment experience to predict if enrollment will increase, decrease or remain stable each year.

Here is a quick recap of how the cohort survival method works. A “cohort” is a group of students within a grade level, e.g., kindergarten. The model projects increases or decreases to the enrollment of the cohort as it advances to each subsequent grade level by averaging the increases or decreases of other cohorts at the same grade level in previous years.

It’s important to remember that every set of enrollment projections contains many *assumptions* that could cause actual enrollment to vary. The cohort survival method does *not* take into account the current housing market, new building developments, or community age demographics.

Projecting Kindergarten Enrollment

The most difficult part of annual enrollment projection is predicting enrollment of incoming kindergartners. The District uses live birth data from the Cook County Department of Public Health for the zip codes served by the District (60068 and 60714). The number of births is compared to the number of kindergarten students that enroll in the District five years later to calculate an average enrollment percentage. Although the five-year lag between a child’s birth and enrollment in the District is very important, Cook County is notoriously late in publishing live birth data. Therefore, the District does not always have the information needed to predict kindergarten enrollments more than 2-3 years into the future.

District 64 Trends

The District developed the current projections by using seven years of historical enrollment data. Although some years tend to be outliers, the information provided last year to the Board of Education provides insight into the District’s typical enrollment trends:

- An increase in enrollment of approximately 15% between kindergarten and 1st grade

- An increase in enrollment of about 4% between 1st and 2nd grades
- An increase in enrollment of between 1% and 3% for remaining grades

Although all of these trends indicate enrollment increases, there is still potential for a decrease in D64’s total enrollment if the incoming kindergarten cohort is smaller than the graduating 8th grade cohort it is replacing. Therefore, administration closely monitors enrollment and residency up through the start of school so that staffing reflects actual student numbers.

Demographer Report

This year, D64 engaged Dr. Jerome McKibben of McKibben Demographics to conduct a 10-year study of population and enrollment forecasts through 2028-29. The study was presented to the Board earlier this evening. The demographer’s study projects a total enrollment for the 2019-20 school year of 4,603, which is 29 students more than D64’s cohort survival estimate. Here is a comparison of the individual school projections:

Building	Demographer 2019-20	Cohort Survival 2019-20
Carpenter	462	466
Field	663	651
Franklin	527	546
Roosevelt	665	677
Washington	661	649
Emerson	882	876
Lincoln	743	709
Total	4,603	4,574

Reduction in Force

In preparation of the 2019-20 budget, administration is continually analyzing staffing needs. This always includes a review of current staffing to ensure efficiency, with an understanding that any proposed changes in certified and/or classified staff will be made in accordance with our Collective Bargaining Agreements (CBAs), the Illinois School Code, and any other applicable state and federal laws. Actual employment, dismissals or reductions in force of staff occur when the Board of Education approves personnel reports in the consent agenda or is asked to pass specific resolutions as an action item, e.g., reduction in force resolutions. By law, Reduction in Force (RIF) for certified staff must occur 75 days prior to the end of the school year.

2019-20 Enrollment Projections

Based on the September 30, 2018 enrollment, the District's cohort survival enrollment projections anticipate an increase of 33 students, with the potential for a net increase of six additional sections for the 2019-20 school year. (Attachment 1)

As we enter registration for 2019-20, administration is keeping watch on six "bubble sections" as highlighted in the projections. A "bubble section" is defined as: *A grade level at a particular building that could either increase or decrease by one section prior to the start of the school year, if the projection varied by 3 or fewer students from the actual enrollment.*

- One of the highlighted bubbles (shown in blue) would **increase** by one section if the actual enrollment was slightly higher than the projection.
- Five of the highlighted bubbles (shown in orange) would **decrease** by one section if actual enrollment was slightly lower than the projection.

Historically, if a "bubble section" does exceed the class size guideline **prior to the start of the school year**, the District opens another section and hires a teacher. Adding a new section at a specific grade level in turn results in the addition of a special section (Art, Music, P.E., Spanish) that may require additional staff or an increase in Full Time Equivalent (FTE) in one or more of those areas.

Staffing for 2019-20

As in past years, administration is requesting *authorization* from the Board of Education to hire the appropriate staff should the need arise due to enrollment changes at a particular grade level that exceed class size guidelines and/or when identified bubble sections "burst." Therefore, administration is requesting authorization to hire up to three and half classroom teachers plus associated FTE specials for 2019-20, based on the current projections (Attachment 2).

Please note that administration does not move forward with the *actual hiring* of any staff member until all students in the particular cohort that has exceeded the class size guideline have proven residency and completed the enrollment process. In addition, once the registration period begins for the 2019-20 school year, the District will be better able to determine if any additional staff is required.

Since the enrollment projections are calling for an increase in both enrollment and sections for the 2019-20 school year, administration does not anticipate needing to RIF any K-8 teachers strictly based on enrollment projections. However, the District may need to RIF teachers to account for staff returning from leaves, returning to full-time from part-time, the end of job-shares, or changes in enrollment in other programs. In addition, annually the District releases its entire non-tenured part-time staff, as we are unable to identify at this time if there will be a need for part-time staff for the 2019-20 school year. As a reminder, if the District does not

dismiss this group of employees, the District would be obligated to rehire them at the same part-time FTE status for the upcoming school year. We anticipate RIF actions to be taken at the March 18 regular meeting.

Additional Staffing Requests for 2019-20

Separate from the enrollment-driven staffing, administration is requesting authorization for the additional positions described below (Attachment 2).

Assistive Technology Specialist

Administration is requesting an increase in the position of an assistive technology specialist. Currently the District contracts with District 62 for a .4 FTE assistive technology specialist. However, the caseload for this individual is excessive; she is currently servicing 8 schools and has a caseload of 85 students. In order to align D64 with the rest of the Chicagoland area, the allocation should be raised to a 1.0 position. In addition to being able to better manage this caseload, this individual would be able to:

- Assist in developing universal technology tools to enhance the special education curriculum to increase student performance and provide training to staff;
- Offer training to certified staff and administration on assistive technology in the IEP, the assistive technology referral/consideration process and Infinitec membership benefits;
- Offer training to ITC/tech point people for ongoing capacity building;
- Offer on-going coaching throughout the year for augmentative assistive communication (AAC) implementation, Universal Design for Learning (UDL) supports, and reading/writing tiered tools; and
- Move to a case manager based roll-out of high incidence tools

Intervention Coach

Administration is requesting a new 1.0 FTE position to support and coach staff who attend Wilson program trainings (Foundations, Just Words, and Wilson Level I or II). Currently, the District is utilizing a contracted person to support staff in implementing these programs with fidelity. However, due to the contract person's schedule, this individual is unable to expand the length of each school day and adequately support the number of staff who have attended various trainings. A stipulation we would attach to this position is that the Wilson trainer become certified, so that they can train D64 staff in all levels of Wilson and assist staff in completing their internships for each credential level. This would build District and staff capacity and decrease training costs.

Resource Teachers

Administration is making the request for two additional resource teachers: one for Roosevelt School and the other at Field School. At this time, resource teachers at these schools have a

higher average caseload than their colleagues in other schools; they average 10 *or more* students on their caseload, where most of the District averages approximately 8 students per caseload. This higher caseload also impacts lunch and planning times for the Roosevelt and Field resource teachers. By adding an additional resource teacher at each school, caseloads will align accordingly.

Speech and Language Therapists (SLP)

At this time, D64 employs 14.7 speech and language therapists throughout the District. Approximately 17,181 minutes are being serviced by 8.1 FTEs in the 7 schools (not including Jefferson) resulting in an average caseload of 2,121 minutes, which is inconsistent with best practices. Administration is requesting an increase of 2.0 to 16.7 FTEs. The allocation of this addition would be as follows:

- Jefferson has requested a .2 FTE increase to assist in evaluations as the current trend is 80-90 evaluations per year.
- The 7 schools would increase by 1.3 FTEs bringing the average caseload to 1,827 minutes per FTE which is a manageable caseload.
- The private parochial team would increase by .4 FTEs due to the high caseload. Currently, 47 students are being seen by an SLP who visits 7 different sites.
- The District does not have an outplacement team at this time. Due to some outplacements not completing re-evaluations, we need to develop a team. Time for psych and OT can be assigned within our current allocations. However a .1 SLP FTE is needed.

K-5 Differentiation Coaches for English Language Arts

In spring of 2017 and spring of 2018, the K-5 English Language Arts (ELA) Review Committee researched best practice and recommended the adoption of the workshop model supported by Lucy Calkins' *Units of Study* programs.

This initiative has been led by District 64's K-5 ELA Curriculum Specialist. All staff have participated in professional development to launch this work. Professional development has included explicit workshop training, a close study of curriculum materials, and multiple "learning labs" in classrooms. While the original plan was to partner with outside consultants for three years, we are finding that staff are in need of dedicated personnel for job-embedded coaching:

- We propose the addition of 2.5 ELA Differentiation Coaches. This short-term investment has a powerful impact on student achievement long-term, because it develops each teacher's ability to differentiate instruction in ELA.
- Coaches would be assigned to support specific grade levels across the District. Our current K-5 Curriculum Specialist would continue in her current role and also support

specific grade levels. Support would include job-embedded coaching, curriculum and assessment design, and customized professional development.

- Coaches would be recruited from current staff who have demonstrated the capacity to support this work as practitioners and teacher leaders.
- Coaching positions would be implemented for 2019-20 and 2020-21, and would sunset at the end of the 2021 school year.
- Expenses allocated for outside consultants totalling \$32,000 would be removed from future budgets.
- The Certified Staff Evaluation rubric assesses strategies that are key for differentiating instruction. As a result of this support, all K-5 teachers will demonstrate the ability to:
 - Implement rigorous instruction aligned to ELA Illinois Learning Standards
 - Implement formative assessment practices to measure each student's current reading and writing level
 - Use the learning progressions in reading and writing to set goals for individual students
 - Design targeted instruction to challenge individual students and support student growth (as measured by our ELA common assessments)

Financial Implications

The summary of the Financial Projections based on the additional staffing requests including a benefits allocation shows that the District will still be above the Board required 33.33% or 120 days Cash on Hand (Attachment 3) at the end of the 2021-22 fiscal year. This is the only change that has been made to the projections since they were presented to the Board at the February 4, 2019 Regular Board of Education Meeting (January meeting moved due to snow). The projections do include the \$11M in summer 2019 construction costs.

These recommendations represent administration's best projections based on current information and assumptions, and will continue to be refined as our planning for the 2019-20 school year moves forward. As always, our focus is on providing the resources needed to deliver a quality educational program to meet the needs of all D64 students. We look forward to reviewing these recommendations with the Board at the February 25 meeting.

Park Ridge-Niles School District 64
 2019-20 Enrollment/Section Projections with Average Class Size
 Cohort Survival Method

As of: 11/14/18

	K	1	2	3	4	5	6	7	8	Totals		
Class Size Guideline	22	24	24	26	26	28	28	28	28			
										2019-20	2018-19	Change
Carpenter	72	74	69	86	75	90				466	461	5
Sections	2.0	4.0	3.0	4.0	3.0	4.0				20.0	18.5	1.5
Avg Class Size	18.00	18.50	23.00	21.50	25.00	22.50						
Field	101	102	116	125	105	102				651	650	1
Sections	2.5	5.0	5.0	5.0	5.0	4.0				26.5	26.5	0.0
Avg Class Size	20.20	20.40	23.20	25.00	21.00	25.50						
Franklin	78	75	115	90	90	98				546	529	17
Sections	2.0	4.0	5.0	4.0	4.0	4.0				23.0	22.0	1.0
Avg Class Size	19.50	18.75	23.00	22.50	22.50	24.50						
Roosevelt	103	110	109	122	105	128				677	647	30
Sections	2.5	5.0	5.0	5.0	5.0	5.0				27.5	25.5	2.0
Avg Class Size	20.60	22.00	21.80	24.40	21.00	25.60						
Washington	99	96	100	119	132	103				649	653	-4
Sections	2.5	4.0	5.0	5.0	6.0	4.0				26.5	25.0	1.5
Avg Class Size	19.80	24.00	20.00	23.80	22.00	25.75						
Emerson							292	288	296	876	876	0
Sections							11	11	11	33.0	33.0	0.0
Avg Class Size							26.55	26.18	26.91			
Lincoln							229	264	216	709	725	-16
Sections							9	10	8	27.0	27.0	0.0
Avg Class Size							25.44	26.40	27.00			
Total Students	453	457	509	542	507	521	521	552	512	4,574	4,541	33
Total Sections	11.5	22.0	23.0	23.0	23.0	21.0	20.0	21.0	19.0	183.5	177.5	6.0
2018-19 Sections	10.5	22.0	24.0	20.0	21.0	20.0	21.0	19.0	20.0			
Change	1.0	0.0	-1.0	3.0	2.0	1.0	-1.0	2.0	-1.0			

Orange highlights Will decrease by 1 section if actual enrollment is less than projected enrollment by 3 students

Blue highlights Will increase by 1 section if actual enrollment is more than projected enrollment by 3 students

Note: Each kindergarten class is counted as 0.5 section to correlate to FTE staffing

Park Ridge - Niles Community Consolidated School District 64
2019-20 Staff Requests

Position	FTE Change	Cost Impact	Employee Category
Classroom Teachers	3.5		PREA
Specials Teacher	0.5		PREA
Special Education Resource Teachers	2.0		PREA
Intervention Coach	1.0		PREA
Speech Language Pathologists	2.0		PREA
Literacy Coaches	2.5		PREA
Assistive Technology Staff	0.6		EXEMPT
Total	12.1		
Total Estimated Salary Impact		\$ 757,786	
Total Estimated Benefit Impact		\$ 151,557	
Total Estimated Cost		\$ 909,343	

Park Ridge Niles School District 64
Interim Update Five-Year Financial Projections

	Unaudited Actuals 2017-18		Adopted Budget 2018-19		Projected Budget 2019-20		Projected Budget 2020-21		Projected Budget 2021-22	NOTES
	Unaudited Actuals 2017-18		Adopted Budget 2018-19		Projected Budget 2019-20		Projected Budget 2020-21		Projected Budget 2021-22	
REVENUES:										
Education Fund	\$62,312,075		\$63,413,668		\$ 66,819,532		\$69,717,015		\$ 68,023,124	
Operations & Maintenance Fund	6,480,873		6,055,775		5,489,104		5,218,317		6,993,477	
Transportation Fund	5,080,803		4,122,270		3,593,819		3,502,074		3,755,821	
IMRF Fund	1,079,673		981,233		877,096		948,043		948,043	
Social Security Fund	1,695,315		1,213,087		1,091,359		1,202,960		1,044,007	
Working Cash Fund	664,267		638,051		688,500		715,725		738,000	
Tort Fund	608,704		458,147		517,763		810,496		736,727	
TOTAL REVENUES	\$77,921,710	-1.3%	\$76,882,231	2.9%	\$ 79,077,173	3.8%	\$82,114,631		\$ 82,239,199	
EXPENDITURES:										
Education Fund	\$60,322,898		\$63,902,384		\$ 65,378,754		\$67,489,258		\$ 69,710,092	
Operations & Maintenance Fund	5,779,326		5,989,145		10,008,841		6,138,478		6,271,939	
Transportation Fund	3,232,797		3,331,591		3,456,413		3,542,993		3,631,746	
IMRF Fund	1,026,579		970,000		979,700		989,497		999,392	
Social Security Fund	1,209,447		1,302,000		1,315,020		1,328,170		1,341,452	
Working Cash Fund	-		-		7,000,000		-		-	
Tort Fund	652,612		554,650		571,290		588,428		606,081	
TOTAL EXPENDITURES	\$72,223,658	5.3%	\$76,049,770	16.6%	\$ 88,710,017	-9.7%	\$80,076,825		\$ 82,560,702	
EXCESS (DEFICIT) FOR YEAR	\$ 5,698,052		\$ 832,461		\$ (9,632,844)		\$ 2,037,806		\$ (321,503)	
Fund Transfers/Loans										
Other Financing Sources(Uses)	- 1,037,509		- 1,033,427		- 949,320		- 897,631		- 897,631	
BALANCE, BEGINNING:	\$45,878,119		\$50,538,661		\$ 50,337,695		\$39,755,531		\$ 40,895,706	
BALANCE, END-OF-YEAR	\$50,538,661	-0.4%	\$50,337,695	-21.0%	\$ 39,755,531	2.9%	\$40,895,706		\$ 39,676,573	
OPERATING FUND BALANCE:	69.98%		66.19%		44.82%		51.07%		48.06%	FY 2019-20 Does not include summer 2020 construction
DAYS CASH ON HAND	255		242		164		186		175	

To: Board of Education
Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official
Ron DeGeorge, Director of Facility Management

Date: February 25, 2019

Subject: Approval of Summer 2019 Asbestos Abatement Projects

Flooring work will be completed in summer 2019 at Carpenter, Field and Franklin schools as part of their new office/secure vestibule projects previously approved by the Board for Carpenter and Franklin; Field will be approved at the March 18, 2019 Board of Education meeting. As has been done in the past, the hallways in the schools will have new flooring installed during summer construction. In addition, other spaces within these facilities such as a few classroom reconfigurations at Franklin, will be receiving new flooring. At Washington School, we will be completing our final Library Resource Center (LRC) renovation project, which will include new flooring in this space.

Some asbestos abatement work will take place over the D64 spring recess, mainly in the hallway spaces. By doing this work over spring recess, the District avoids the annual price increase in the summer for asbestos abatement work and allows our construction contractors to begin their work as soon as school is over in June. The newly abated floors will be clean concrete for the rest of the school year. We used this approach last summer at Roosevelt. Administration will ensure that areas that may encounter wetness will have the appropriate floor mats to avoid slip hazards. The remaining work will be completed in the first week after the school year ends in June.

Through testing done by United Analytical Services (UAS), the areas that will require asbestos abatement and type of abatement were identified. From this information, bid specifications per building were developed. The District conducted bid openings on Friday, February 15, 2019 at 2:00 p.m. for the summer 2019 asbestos abatement projects (Attachment 1). Once again, D64 is pleased with the strong interest received in our projects from contractors.

The following are the bid results and recommendations by building:

Carpenter Elementary School

The District received 10 bids with the lowest responsible bid in the amount of \$44,600 from Colfax Corporation of Chicago, Illinois. The District's environmental consultant, Thad Daniels, Director of Field Services for UAS, Inc., has recommended that the Board award the contract to Colfax Corporation (Attachment 2).

The project fees to be incurred are \$3,000 for Asbestos Project Design through the bid process and Asbestos Project Management/Asbestos Analytical Laboratory Services is estimated to be \$16,862.50. These fees are payable to UAS, Inc.

Field Elementary School

The District received 10 bids with the lowest responsible bid in the amount of \$101,000 from Cove Remediation, LLC of Alsip, Illinois. The District's environmental consultant, Thad Daniels, Director of Field Services for UAS, Inc., has recommended that the Board award the contract to Cove Remediation, LLC (Attachment 3).

The project fees to be incurred are \$3,250 for Asbestos Project Design through the bid process and Asbestos Project Management/Asbestos Analytical Laboratory Services is estimated to be \$22,462.50. These fees are payable to UAS, Inc.

Franklin Elementary School

The District received 10 bids with the lowest responsible bid in the amount of \$55,000 from Shawn Brown Enterprises of Chicago, Illinois. The District's environmental consultant, Thad Daniels, Director of Field Services for UAS, Inc., has recommended that the Board award the contract to Shawn Brown Enterprises (Attachment 4).

The project fees to be incurred are \$3,000 for the Asbestos Project Design through the bid process and Asbestos Project Management/Asbestos Analytical Laboratory Services is estimated to be \$17,950. These fees are payable to UAS, Inc.

Washington Elementary School

The District received 10 bids with the lowest responsible bid in the amount of \$23,000 from Shawn Brown Enterprises of Chicago, Illinois. The District's environmental consultant, Thad Daniels, Director of Field Services for UAS, Inc., has recommended that the Board award the contract to Shawn Brown Enterprises (Attachment 5).

The project fees to be incurred are \$2,500 for the Asbestos Project Design through the bid process and Asbestos Project Management/Asbestos Analytical Laboratory Services is estimated to be \$8,612.50. These fees are payable to UAS, Inc.

Summary

UAS, Inc. has provided the Board with a total Cost Estimate by school so that the Board can view all costs involved in each project in one document (Attachment 6).

Administration recommends approval of the four action items at tonight's meeting so that planning can begin for the upcoming spring recess work.

ACTION ITEM 19-02-07

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Carpenter Asbestos Abatement work to Colfax Corporation in the amount of \$44,600K.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

ACTION ITEM 19-02-08

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Field Asbestos Abatement work to Cove Remediation, LLC in the amount of \$101,000K.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

ACTION ITEM 19-02-09

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Franklin Asbestos Abatement work to Shawn Brown Enterprises in the amount of \$55,000K.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

ACTION ITEM 19-02-10

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Washington Asbestos Abatement work to Shawn Brown Enterprises in the amount of \$23,000K.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

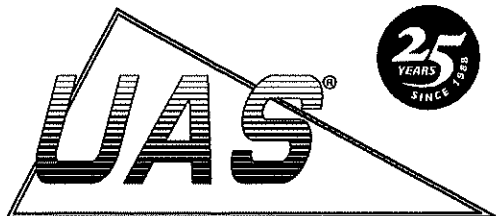
PRESENT:

ABSENT:

2/25/19

PARK RIDGE - NILES SCHOOL DISTRICT #64
 ASBESTOS ABATEMENT - DISTRICT WIDE SPRING/SUMMER 2019
 BID DUE DATE: FRIDAY, FEBRUARY 15, 2019 @ 2:00 P.M.
 UAS PROJECT # 1991033-01

Bid Holder Name & Contact	Bid Bond	Addenda Acknowledged	Base Bid Carpenter	Alternate Bid Carpenter	Base Bid Field	Base Bid Franklin	Base Bid Washington	Bid Forms, Certs & Schedule/Loading
Abel Plus Services, Inc. Guido Gorniak	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Valor Technologies, Inc. Scott Montgomery	Yes	Yes	48,865	48,200	151,695	74,150	29,315	In Review
Colfax Corporation Gary Barth	Yes	Yes	44,600	41,000	113,800	60,950	24,900	In Review
Holian Asbestos Tim Holian	Yes	Yes	180,000	82,000	195,000	153,000	60,000	In Review
M & O Environmental Joe Schuman	Yes	Yes	63,500	65,000	205,000	107,000	43,000	In Review
HEPA, Inc. Joe Hanratty	Yes	Yes	74,700	57,650	198,450	146,575	38,600	In Review
DEM Services, Inc. Joe Wilson	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Technica Env. Svcs. Sergio Munoz	Yes	Yes	55,850	46,000	130,800	91,700	34,600	In Review
Cove Remediation Patrick Connolly	Yes	Yes	47,700	41,000	101,000	69,000	24,700	In Review
The LUSE Companies Bob Whitesell	Yes	No	34,800	43,000	100,440	67,600	34,300	In Review
NED Environmental Dariusz Kuba	Yes	Yes	61,200	52,400	197,800	115,100	37,500	In Review
EHC Industries, Inc. Mike Foster	Yes	Yes	54,000	35,000	128,000	77,000	38,000	In Review
SBE Enterprises Beinville Brooks	Yes	Yes	45,000	37,000	117,000	55,000	23,000	In Review



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 Phone: (630) 691-8271
 Fax: (630) 691-1819
 E-Mail: uasinc@uas1.com

UNITED ANALYTICAL SERVICES, INC.

February 20, 2019

Ms. Luann Kolstad / Mr. Ron DeGeorge
 Park Ridge Niles School District #64
 164 S. Prospect Avenue
 Park Ridge, IL 60068

Re: **Bid Recommendation Letter for Colfax Corporation (Colfax)**
Asbestos Abatement Response Action Services - Summer 2019
Park Ridge Niles School District 64 - Carpenter Elementary School
Hallways & Main Office - 300 N. Hamlin Avenue, Park Ridge, IL 60068

Dear Ms. Kolstad and Mr. DeGeorge:

On February 15, 2019, ten (10) responsive bids were received, opened, and read by Park Ridge-Niles School District #64 regarding the project indicated above. A copy of the bid tabulation is attached. The ten (10) responsive bids ranged from \$44,600 to \$180,000. The apparent low bidder was Colfax Corporation (Colfax) of Chicago, Illinois at \$44,600 and submission the required bid form elements, including, project schedule, staffing and bid bond. As required in the bidding documents, Colfax viewed the proposed scope of work at the pre-bid conference on February 6, 2019.

We have contacted Mr. Gary Barth, Chief Estimator for Colfax and reviewed their bid and scope of work. Mr. Barth stated that he fully understands the scope of work, the very tight time frame for this project, the manpower needed for the project, current site conditions and liquidated damages. Mr. Barth further stated that he was comfortable and confident with the bid. In addition, Colfax's past work experience demonstrates that they are both competent and capable of performing the work as specified, in the time frame specified. Therefore, United Analytical Services, Inc. (UAS) recommends award of the project to the apparent low responsible bidder, Colfax.

Sincerely,
 UNITED ANALYTICAL SERVICES, INC.

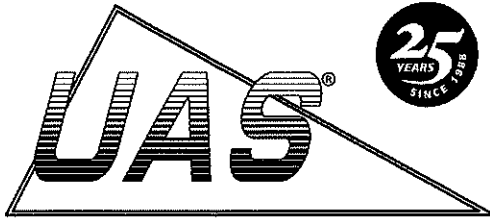
Thad Daniels
 Director of Field Services

attachment - Bid Tabulation - 02/15/19

cc: Mike Glenn (UAS), Kevin Aikman (UAS)

PARK RIDGE - NILES SCHOOL DISTRICT #64
 ASBESTOS ABATEMENT - DISTRICT WIDE SPRING/SUMMER 2019
 BID DUE DATE: FRIDAY, FEBRUARY 15, 2019 @ 2:000 P.M.
 UAS PROJECT # 1991033-01

Bid Holder Name & Contact	Bid Bond	Addenda Acknowledged	Base Bid Carpenter	Alternate Bid Carpenter	Base Bid Field	Base Bid Franklin	Base Bid Washington	Bid Forms, Certs & Schedule/Loading
Abel Plus Services, Inc. Guido Gorniak	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Valor Technologies, Inc. Scott Montgomery	Yes	Yes	48,865	48,200	151,695	74,150	29,315	In Review
Colfax Corporation Gary Barth	Yes	Yes	44,600	41,000	113,800	60,950	24,900	In Review
Holian Asbestos Tim Holian	Yes	Yes	180,000	82,000	195,000	153,000	60,000	In Review
M & O Environmental Joe Schuman	Yes	Yes	63,500	65,000	205,000	107,000	43,000	In Review
HEPA, Inc. Joe Hanratty	Yes	Yes	74,700	57,650	198,450	146,575	38,600	In Review
DEM Services, Inc. Joe Wilson	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Technica Env. Svcs. Sergio Munoz	Yes	Yes	55,850	46,000	130,800	91,700	34,600	In Review
Cove Remediation Patrick Connolly	Yes	Yes	47,700	41,000	101,000	69,000	24,700	In Review
The LUSE Companies Bob Whitesell	Yes	No	34,800	43,000	100,440	67,600	34,300	In Review
NED Environmental Dariusz Kuba	Yes	Yes	61,200	52,400	197,800	115,100	37,500	In Review
EHC Industries, Inc. Mike Foster	Yes	Yes	54,000	35,000	128,000	77,000	38,000	In Review
SBE Enterprises Beinville Brooks	Yes	Yes	45,000	37,000	117,000	55,000	23,000	In Review



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UNITED ANALYTICAL SERVICES, INC.

February 20, 2019

Ms. Luann Kolstad / Mr. Ron DeGeorge
Park Ridge Niles School District #64
164 S. Prospect Avenue
Park Ridge, IL 60068

Re: **Bid Recommendation Letter for Cove Remediation, LLC (Cove)**
Asbestos Abatement Response Action Services - Spring & Summer 2019
Park Ridge Niles School District 64 - Field Elementary School
Hallways & Main Office - 707 Wisner Street, Park Ridge, IL 60068

Dear Ms. Kolstad and Mr. DeGeorge:

On February 15, 2019, ten (10) responsive bids were received, opened, and read by Park Ridge-Niles School District #64 regarding the project indicated above. A copy of the bid tabulation is attached. The ten (10) responsive bids ranged from \$101,000 to \$205,000. The apparent low bidder was Cove Remediation, LLC (Cove) of Alsip, Illinois at \$101,000 and submission the required bid form elements, including, project schedule, staffing and bid bond. As required in the bidding documents, Cove viewed the proposed scope of work at the pre-bid conference on February 6, 2019.

We have contacted Mr. Patrick Connolly, President and Project Estimator for Cove and reviewed their bid and scope of work. Mr. Connolly stated that he fully understands the scope of work, the very tight time frame for this project, the manpower needed for the project, current site conditions and liquidated damages. Mr. Connolly further stated that he was comfortable and confident with the bid. In addition, Cove's past work experience demonstrates that they are both competent and capable of performing the work as specified, in the time frame specified. Therefore, United Analytical Services, Inc. (UAS) recommends award of the project to the apparent low responsible bidder, Cove.

Sincerely,
UNITED ANALYTICAL SERVICES, INC.

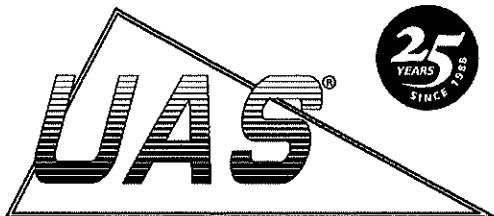
Thad Daniels
Director of Field Services

attachment - Bid Tabulation - 02/15/19

cc: Mike Glenn (UAS), Kevin Aikman (UAS)

PARK RIDGE - NILES SCHOOL DISTRICT #64
 ASBESTOS ABATEMENT - DISTRICT WIDE SPRING/SUMMER 2019
 BID DUE DATE: FRIDAY, FEBRUARY 15, 2019 @ 2:00 P.M.
 UAS PROJECT # 1991033-01

Bid Holder Name & Contact	Bid Bond	Addenda Acknowledged	Base Bid Carpenter	Alternate Bid Carpenter	Base Bid Field	Base Bid Franklin	Base Bid Washington	Bid Forms, Certs & Schedule/Loading
Abel Plus Services, Inc. Guido Gorniak	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Valor Technologies, Inc. Scott Montgomery	Yes	Yes	48,865	48,200	151,695	74,150	29,315	In Review
Colfax Corporation Gary Barth	Yes	Yes	44,600	41,000	113,800	60,950	24,900	In Review
Holian Asbestos Tim Holian	Yes	Yes	180,000	82,000	195,000	153,000	60,000	In Review
M & O Environmental Joe Schuman	Yes	Yes	63,500	65,000	205,000	107,000	43,000	In Review
HEPA, Inc. Joe Hanratty	Yes	Yes	74,700	57,650	198,450	146,575	38,600	In Review
DEM Services, Inc. Joe Wilson	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Technica Env. Svcs. Sergio Munoz	Yes	Yes	55,850	46,000	130,800	91,700	34,600	In Review
Cove Remediation Patrick Connolly	Yes	Yes	47,700	41,000	101,000	69,000	24,700	In Review
The LUSE Companies Bob Whitesell	Yes	No	34,800	43,000	100,440	67,600	34,300	In Review
NED Environmental Dariusz Kuba	Yes	Yes	61,200	52,400	197,800	115,100	37,500	In Review
EHC Industries, Inc. Mike Foster	Yes	Yes	54,000	35,000	128,000	77,000	38,000	In Review
SBE Enterprises Beinville Brooks	Yes	Yes	45,000	37,000	117,000	55,000	23,000	In Review



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UNITED ANALYTICAL SERVICES, INC.

February 20, 2019

Ms. Luann Kolstad / Mr. Ron DeGeorge
 Park Ridge Niles School District #64
 164 S. Prospect Avenue
 Park Ridge, IL 60068

Re: **Bid Recommendation Letter for Shawn Brown Enterprises (SBE)
 Asbestos Abatement Response Action Services - Spring & Summer 2019
 Park Ridge Niles School District 64 - Franklin Elementary School
 Hallways & Main Office - 2401 Manor Lane, Park Ridge, IL 60068**

Dear Ms. Kolstad and Mr. DeGeorge:

On February 15, 2019, ten (10) responsive bids were received, opened, and read by Park Ridge-Niles School District #64 regarding the project indicated above. A copy of the bid tabulation is attached. The ten (10) responsive bids ranged from \$55,000 to \$153,000. The apparent low bidder was Shawn Brown Enterprises (SBE) of Chicago, Illinois at \$55,000 and submission the required bid form elements, including, project schedule, staffing and bid bond. As required in the bidding documents, SBE viewed the proposed scope of work at the pre-bid conference on February 6, 2019.

We have contacted Mr. Beinville Brooks, Senior Project Manager and Project Estimator for SBE and reviewed their bid and scope of work. Mr. Brooks stated that he fully understands the scope of work, the very tight time frame for this project, the manpower needed for the project, current site conditions and liquidated damages. Mr. Brooks further stated that he was comfortable and confident with the bid. In addition, SBE's past work experience demonstrates that they are both competent and capable of performing the work as specified, in the time frame specified. Therefore, United Analytical Services, Inc. (UAS) recommends award of the project to the apparent low responsible bidder, SBE.

Sincerely,
 UNITED ANALYTICAL SERVICES, INC.

Thad Daniels
 Director of Field Services

attachment - Bid Tabulation - 02/15/19

cc: Mike Glenn (UAS), Kevin Aikman (UAS)

PARK RIDGE - NILES SCHOOL DISTRICT #64
 ASBESTOS ABATEMENT - DISTRICT WIDE SPRING/SUMMER 2019
 BID DUE DATE: FRIDAY, FEBRUARY 15, 2019 @ 2:000 P.M.
 UAS PROJECT # 1991033-01

Bid Holder Name & Contact	Bid Bond	Addenda Acknowledged	Base Bid Carpenter	Alternate Bid Carpenter	Base Bid Field	Base Bid Franklin	Base Bid Washington	Bid Forms, Certs & Schedule/Loading
Abel Plus Services, Inc. Guido Gorniak	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Valor Technologies, Inc. Scott Montgomery	Yes	Yes	48,865	48,200	151,695	74,150	29,315	In Review
Colfax Corporation Gary Barth	Yes	Yes	44,600	41,000	113,800	60,950	24,900	In Review
Holian Asbestos Tim Holian	Yes	Yes	180,000	82,000	195,000	153,000	60,000	In Review
M & O Environmental Joe Schuman	Yes	Yes	63,500	65,000	205,000	107,000	43,000	In Review
HEPA, Inc. Joe Hanratty	Yes	Yes	74,700	57,650	198,450	146,575	38,600	In Review
DEM Services, Inc. Joe Wilson	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Technica Env. Svcs. Sergio Munoz	Yes	Yes	55,850	46,000	130,800	91,700	34,600	In Review
Cove Remediation Patrick Connolly	Yes	Yes	47,700	41,000	101,000	69,000	24,700	In Review
The LUSE Companies Bob Whitesell	Yes	No	34,800	43,000	100,440	67,600	34,300	In Review
NED Environmental Dariusz Kuba	Yes	Yes	61,200	52,400	197,800	115,100	37,500	In Review
EHC Industries, Inc. Mike Foster	Yes	Yes	54,000	35,000	128,000	77,000	38,000	In Review
SBE Enterprises Beinville Brooks	Yes	Yes	45,000	37,000	117,000	55,000	23,000	In Review



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UNITED ANALYTICAL SERVICES, INC.

February 20, 2019

Ms. Luann Kolstad / Mr. Ron DeGeorge
Park Ridge Niles School District #64
164 S. Prospect Avenue
Park Ridge, IL 60068

Re: **Bid Recommendation Letter for Shawn Brown Enterprises (SBE)
Asbestos Abatement Response Action Services - Summer 2019
Park Ridge Niles School District 64 - Washington Elementary School
LRC - 1500 Stewart Avenue, Park Ridge, IL 60068**

Dear Ms. Kolstad and Mr. DeGeorge:

On February 15, 2019, ten (10) responsive bids were received, opened, and read by Park Ridge-Niles School District #64 regarding the project indicated above. A copy of the bid tabulation is attached. The ten (10) responsive bids ranged from \$23,000 to \$60,000. The apparent low bidder was Shawn Brown Enterprises (SBE) of Chicago, Illinois at \$23,000 and submission the required bid form elements, including, project schedule, staffing and bid bond. As required in the bidding documents, SBE viewed the proposed scope of work at the pre-bid conference on February 6, 2019.

We have contacted Mr. Beinville Brooks, Senior Project Manager and Project Estimator for SBE and reviewed their bid and scope of work. Mr. Brooks stated that he fully understands the scope of work, the very tight time frame for this project, the manpower needed for the project, current site conditions and liquidated damages. Mr. Brooks further stated that he was comfortable and confident with the bid. In addition, SBE's past work experience demonstrates that they are both competent and capable of performing the work as specified, in the time frame specified. Therefore, United Analytical Services, Inc. (UAS) recommends award of the project to the apparent low responsible bidder, SBE.

Sincerely,
UNITED ANALYTICAL SERVICES, INC.

Thad Daniels
Director of Field Services

attachment - Bid Tabulation - 02/15/19

cc: Mike Glenn (UAS), Kevin Aikman (UAS)

PARK RIDGE - NILES SCHOOL DISTRICT #64
 ASBESTOS ABATEMENT - DISTRICT WIDE SPRING/SUMMER 2019
 BID DUE DATE: FRIDAY, FEBRUARY 15, 2019 @ 2:000 P.M.
 UAS PROJECT # 1991033-01

Bid Holder Name & Contact	Bid Bond	Addenda Acknowledged	Base Bid Carpenter	Alternate Bid Carpenter	Base Bid Field	Base Bid Franklin	Base Bid Washington	Bid Forms, Certs & Schedule/Loading
Abel Plus Services, Inc. Guido Gorniak	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Valor Technologies, Inc. Scott Montgomery	Yes	Yes	48,865	48,200	151,695	74,150	29,315	In Review
Colfax Corporation Gary Barth	Yes	Yes	44,600	41,000	113,800	60,950	24,900	In Review
Holian Asbestos Tim Holian	Yes	Yes	180,000	82,000	195,000	153,000	60,000	In Review
M & O Environmental Joe Schuman	Yes	Yes	63,500	65,000	205,000	107,000	43,000	In Review
HEPA, Inc. Joe Hanratty	Yes	Yes	74,700	57,650	198,450	146,575	38,600	In Review
DEM Services, Inc. Joe Wilson	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Technica Env. Svcs. Sergio Munoz	Yes	Yes	55,850	46,000	130,800	91,700	34,600	In Review
Cove Remediation Patrick Connolly	Yes	Yes	47,700	41,000	101,000	69,000	24,700	In Review
The LUSE Companies Bob Whitesell	Yes	No	34,800	43,000	100,440	67,600	34,300	In Review
NED Environmental Dariusz Kuba	Yes	Yes	61,200	52,400	197,800	115,100	37,500	In Review
EHC Industries, Inc. Mike Foster	Yes	Yes	54,000	35,000	128,000	77,000	38,000	In Review
SBE Enterprises Beinville Brooks	Yes	Yes	45,000	37,000	117,000	55,000	23,000	In Review

Cost Estimate
Asbestos Professional and Analytical Services for
IDPH Asbestos Abatement Response Action at
Carpenter Elementary School - Hallway & Main Office
Summer 2019

	<u>Professional Service Fee</u>
Asbestos Project Design Services	
1.0 Estimated Fee @ \$3,000.00	\$ 3,000.00
	\$ 3,000.00
Asbestos Project Manager Services /	
Air Sampling Professional Services, Background Air Sampling & Analysis, APM/ASP Combined Licensure Daily Oversight *, PCM Daily Air Sampling & Analysis, Aggressive Clearance Air Sample Collection and Comprehensive IDPH Project Manager Final Reporting	
Multiple Work Areas -	
Max. 13.0 regular shifts at \$725.00/shift **	\$ 9,425.00
Max. 5.0 weekend/overtime shifts @ 1,087.50 per shift **	\$ 5,437.50
	\$ 14,862.50
Asbestos Analytical Laboratory Services	
TEM/IDPH Clearance Air Sample Analysis (6-8 Hour TAT)	
10.0 TEMs @ \$200.00 each	\$ 2,000.00
	\$ 2,000.00
Total Estimate For Professional Services - Total Project	\$ 19,862.50

* The IDPH Act and Code states that one combined APM/ASP as allowed per work area less than 10,000 square feet of material or 5,000 linear feet of material.

** Actual Cost To Be Determined by Contractor's Schedule and Loading

<u>Asbestos Abatement Contractor Services</u>	<u>Contractor Service</u>
<u>Fee</u>	
Asbestos Abatement - IDPH Asbestos Abatement Contractor, Notification/Permit Fees, Mobilization, Labor, Equipment, Supplies, Electrician, Waste Disposal and demobilization fees for the removal of ACBM as specified in Design Specifications and Drawings for Summer 2019.	
Estimated Asbestos Contractor Services -	\$ 44,600.00
ESTIMATED TOTAL ASBESTOS ABATEMENT COSTS	\$ 64,462.50

**Cost Estimate
Asbestos Professional and Analytical Services for
IDPH Asbestos Abatement Response Action at
Washington LRC
Summer 2019**

	<u>Professional Service Fee</u>
Asbestos Project Design Services	
1.0 Estimated Fee @ \$2,500.00	\$ 2,500.00
	\$ 2,500.00
Asbestos Project Manager Services / Air Sampling Professional Services, Background Air Sampling & Analysis, APM/ASP Combined Licensure Daily Oversight *, PCM Daily Air Sampling & Analysis, Aggressive Clearance Air Sample Collection and Comprehensive IDPH Project Manager Final Reporting	
Multiple Work Areas -	
Max. 9.0 regular shifts at \$725.00/shift **	\$ 6,525.00
Max. 1.0 weekend/overtime shifts @ 1,087.50 per shift **	\$ 1,087.50
	\$ 7,612.50
Asbestos Analytical Laboratory Services	
TEM/IDPH Clearance Air Sample Analysis (6-8 Hour TAT)	
5.0 TEMs @ \$200.00 each	\$ 1,000.00
	\$ 1,000.00
Total Estimate For Professional Services - Total Project	\$ 11,112.50

* The IDPH Act and Code states that one combined APM/ASP as allowed per work area less than 10,000 square feet of material or 5,000 linear feet of material.

** Actual Cost To Be Determined by Contractor's Schedule and Loading

Asbestos Abatement Contractor Services

Contractor Services Fee

Asbestos Abatement - IDPH Asbestos Abatement Contractor, Notification/Permit Fees, Mobilization, Labor, Equipment, Supplies, Electrician, Waste Disposal and demobilization fees for the removal of ACBM as specified in Design Specifications and Drawings for Spring & Summer 2019.

Estimated Asbestos Contractor Services -	\$ 23,000.00
ESTIMATED TOTAL ASBESTOS ABATEMENT COSTS	\$ 34,112.50

**Cost Estimate
Asbestos Professional and Analytical Services for
IDPH Asbestos Abatement Response Action at
Franklin Elementary School - Hallway & Main Office
Spring & Summer 2019**

	<u>Professional Service Fee</u>
Asbestos Project Design Services	
1.0 Estimated Fee @ \$3,000.00	\$ 3,000.00
	\$ 3,000.00
Asbestos Project Manager Services / Air Sampling Professional Services, Background Air Sampling & Analysis, APM/ASP Combined Licensure Daily Oversight *, PCM Daily Air Sampling & Analysis, Aggressive Clearance Air Sample Collection and Comprehensive IDPH Project Manager Final Reporting	
Multiple Work Areas - Max. 16.0 regular shifts at \$725.00/shift **	\$ 11,600.00
Max. 4.0 weekend/overtime shifts @ 1,087.50 per shift **	\$ 4,350.00
	\$ 15,950.00
Asbestos Analytical Laboratory Services	
TEM/IDPH Clearance Air Sample Analysis (6-8 Hour TAT)	
10.0 TEMs @ \$200.00 each	\$ 2,000.00
	\$ 2,000.00
Total Estimate For Professional Services - Total Project	\$ 20,950.00

* The IDPH Act and Code states that one combined APM/ASP as allowed per work area less than 10,000 square feet of material or 5,000 linear feet of material.

** Actual Cost To Be Determined by Contractor's Schedule and Loading

Asbestos Abatement Contractor Services

Contractor Services Fee

Asbestos Abatement - IDPH Asbestos Abatement Contractor, Notification/Permit Fees, Mobilization, Labor, Equipment, Supplies, Electrician, Waste Disposal and demobilization fees for the removal of ACBM as specified in Design Specifications and Drawings for Spring & Summer 2019.

Estimated Asbestos Contractor Services -	\$ 55,000.00
ESTIMATED TOTAL ASBESTOS ABATEMENT COSTS	\$ 75,950.00

Cost Estimate
Asbestos Professional and Analytical Services for
IDPH Asbestos Abatement Response Action at
Field Elementary School - Hallway & Main Office
Spring & Summer 2019

	<u>Professional Service Fee</u>
Asbestos Project Design Services	
1.0 Estimated Fee @ \$3,250.00	\$ <u>3,250.00</u>
	\$ 3,250.00
Asbestos Project Manager Services /	
Air Sampling Professional Services, Background Air Sampling & Analysis, APM/ASP Combined Licensure Daily Oversight *, PCM Daily Air Sampling & Analysis, Aggressive Clearance Air Sample Collection and Comprehensive IDPH Project Manager Final Reporting	
Multiple Work Areas -	
Max. 19.0 regular shifts at \$725.00/shift **	\$ 13,775.00
Max. 5.0 weekend/overtime shifts @ 1,087.50 per shift **	\$ <u>5,437.50</u>
	\$ 19,212.50
Asbestos Analytical Laboratory Services	
TEM/IDPH Clearance Air Sample Analysis (6-8 Hour TAT)	
15.0 TEMs @ \$200.00 each	\$ <u>3,000.00</u>
	\$ 3,000.00
Total Estimate For Professional Services - Total Project	\$ 25,462.50

* The IDPH Act and Code states that one combined APM/ASP as allowed per work area less than 10,000 square feet of material or 5,000 linear feet of material.

** Actual Cost To Be Determined by Contractor's Schedule and Loading

Asbestos Abatement Contractor Services

Contractor Services Fee

Asbestos Abatement - IDPH Asbestos Abatement Contractor, Notification/Permit Fees, Mobilization, Labor, Equipment, Supplies, Electrician, Waste Disposal and demobilization fees for the removal of ACBM as specified in Design Specifications and Drawings for Spring & Summer 2019.

Estimated Asbestos Contractor Services -	\$ 101,000.00
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ESTIMATED TOTAL ASBESTOS ABATEMENT COSTS	\$ 126,462.50
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Approval of Recommended Personnel Report

ACTION ITEM 19-02-11

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

February 25, 2019
Personnel Report

Chearee Hardt	Employ as .5 Social Worker at Roosevelt School effective February 11, 2019 - MA+24, Step 1 - \$13,075.97.
Colleen Hogan	Employ as Building Secretary at Lincoln School effective February 12, 2019 - \$18.65 hourly.
Vanessa Azra	Resign as Business Specialist at ESC effective February 19, 2019.
Stephanie Daly	Resign as Principal of Washington School effective June 30, 2019.
Maria Kolligris	Resign as Teacher Assistant at Field School effective February 4, 2019.
Claire Kowalczyk	Resign as Principal of Franklin School effective June 30, 2019.
Allison Blum	Retire as District Technologist at Jefferson School effective June 30, 2019.
Bernadette Tramm	Retire as Public Information Coordinator at ESC effective June 30, 2019.

Consent Agenda

ACTION ITEM 19-02-12

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for February 25, 2019 which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending January 31, 2019; and the Destruction of Audio Closed Recordings (none).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

02/25/19

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 1,256,967.88
20 - Operations and Maintenance Fund -----	\$ 341,989.61
30 - Debt Services -----	\$ 6,652.48
40 - Transportation Fund -----	\$ 12,265.75
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 61,083.83
61 - Capital Projects - 2017 Debt Certificates -----	\$ -
80 - Tort Immunity Fund -----	\$ 195.00
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 130654 - 130736
ACH's Numbered: 181900840 - 181900934

Total: \$ 1,679,154.55

Payroll and Benefits for Month of January, 2019

10 - Education Fund -----	\$ 4,228,605.58
20 - Operations and Maintenance Fund -----	\$ 244,868.18
40 - Transportation Fund -----	\$ 740.82
50 - IMRF/FICA Fund -----	\$ 69,595.72
51 - SS/Medicare -----	\$ 96,582.24
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 14619 - 14678

Direct Deposit: 900149062 - 900150725

Total: \$ 4,640,392.54

This Report Can be Viewed on the

[Financial Data Current](#)

To: Board of Education
Dr. Laurie Heinz, Superintendent

From: Valerie Varhalla, Director of Business Services

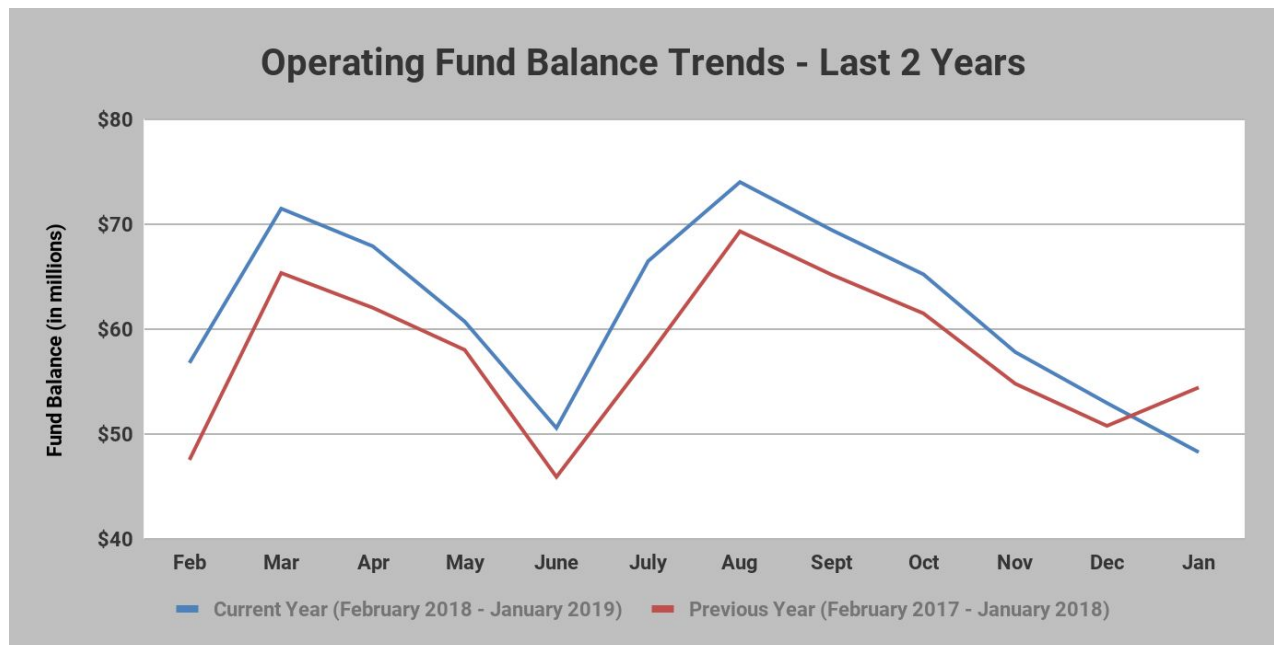
Date: February 25, 2019

Subject: Financial Update for the Period Ending January 31, 2019

Attached for your review are the following reports as of January 31, 2019:

- Fund Balance Report
- Revenue Summary Report
- Expenditure Summary Report
- Other Financing Sources/Uses Summary Report

Fund balance in the Operating Funds decreased \$4.7 million in January to \$48.2 million. The graph below shows a comparison of monthly fund balances over the last two years. The spikes in fund balance during February/March and July/August represent the District's property tax collections, which make up approximately 85% of the District's total annual revenues. It's very important for school districts to maintain fund balance reserves that are sufficient to cover operations in between those months, particularly during the fall/winter when revenues are typically scarce.



The most recent 12-month period followed a similar trend as the preceding year. Some notable exceptions are:

- January – The District’s fund balance typically decreases each year in January. The fund balance in January 2018 (red line) increased because of a timing variance involving the District’s tax revenues. When the new federal tax law was approved, homeowners were encouraged to prepay their 2018 spring property taxes in calendar year 2017. As a result, the District received \$7.9 million (23%) of its spring tax revenue installment in January 2018, which was 1-2 months earlier than normal. This year the District’s property tax revenues are adhering to the more traditional trend of collection in February and March. Therefore, fund balance at the end of January 2019 was \$6.2 million lower than at the end of January 2018.
- May and June – The two fund balance lines decreased at varying angles because the District’s biweekly payroll schedule produced a different number of payrolls in each month. Looking at the two months combined, fund balance in 2018 (blue line) decreased by \$1.2 million more than in 2017 (red line). This is due to the District transferring \$786,000 out of the Operating Funds in May 2018 to make its first yearly payment on the debt certificates. There was also a \$400,000 decline in registration fee revenue in 2018 because the District offered parents the option to defer payment on student fees until September for the first time this year.

From a macro-level perspective, the District continues to have a strong financial position at the end of January. Fund balance is expected to start rising over the next two months of operations with the receipt of the spring property taxes. The final 2018-19 budget and five-year financial projections outline a substantial number of facility improvement projects and curriculum renewals/adoptions planned for this year and the following year. Throughout this long-term planning and forecasting, the District continues to maintain the goal of operating within its means.

Revenue Summary - January

Total revenue for the District was 47% of budgeted revenues as of January 31. Local revenues in January were primarily due to corporate personal property replacement taxes, food service revenues, and interest earnings on District investments.

State and federal revenue was significant in January resulting in the District receiving just over \$1,000,000. Payments included the standard two installments of Evidence Based Funding from the State (\$306,000), \$67,380 across all three Title grants, \$281,370 across two IDEA grants, and \$332,500 for both special and regular education transportation.

Expenditure Summary - January

After completing 7 months of the fiscal year, the District has expended 56% of its overall budget which is slightly ahead of last year’s pace (53%) but still in line with the amount of time elapsed for the fiscal year.

Table 1 below shows the year-to-date percentage of the payroll budget (salaries and benefits) that has been spent after each month as compared to last year. Total payroll expenditures are trending as projected in the budget with no major anomalies.

Table 1: Payroll Expenditures

Month	YTD Percent of Budget Spent	
	2018-19	2017-18
January	48%	48%
December	41%	41%
November	33%	33%
October	21%	21%
September	14%	14%
August	6%	7%
July	1%	1%

Table 2 displays the cumulative percentage of the accounts payable budget (purchased services, supplies, equipment, etc.) that has been spent after each month versus last year.

Table 2: Accounts Payable Expenditures

Month	YTD Percent of Budget Spent	
	2018-19	2017-18
January	72%	65%
December	67%	59%
November	61%	54%
October	49%	41%
September	34%	32%
August	26%	25%
July	15%	14%

Accounts payable spending is running ahead of last year’s budget pace due to capital improvement spending. The District has spent nearly \$7.7 million from its Capital Projects funds to date as compared to \$4.4 million at this point last year. Since a majority of the work occurs in the summer, a larger percentage of the accounts payable budget is expended during the fiscal year. Therefore, the larger Capital Projects budget and the front loaded spending for this particular budget results in an accelerated pace for overall spending.

Also, the District has spent a larger portion of its O&M budget to date this year as compared to last year because of ongoing expenses for facility maintenance and equipment. This year’s

projects include expenses for: Jefferson LRC modifications (\$83,000), the installation of playground equipment at Washington School (\$86,000), a new district-wide radio communication system (\$137,000), a rotary lawnmower (\$54,000), parking lot sealcoating (\$43,000), energy efficiency improvements (\$69,000), and painting (\$45,000).

Other Financing Sources/Uses Summary - January

Other Financing Sources/Uses consist primarily of transfers made between funds. All interfund transfers require Board approval. There has been no activity in the other financing sources/uses accounts so far this year.

If you have any questions about the Financial Report, please contact Dr. Heinz or myself.

Park Ridge - Niles School District 64
Fund Balance Report for the Period Ending January 31, 2019

Fund	Audited Fund Balance June 30, 2018	2018-19 Fiscal Year to Date Revenues	2018-19 Fiscal Year to Date Expenditures	Excess / (Deficiency) of Revenues Over Expenditures	2018-19 Other Financing Sources/Uses	Unaudited Fund Balance January 31, 2019
(10) Education	\$ 29,260,719	\$ 29,401,615	\$ 31,279,050	\$ (1,877,435)	\$ -	\$ 27,383,284
(20) Operations & Maintenance	\$ 8,474,083	\$ 2,788,521	\$ 4,059,933	\$ (1,271,413)	\$ -	\$ 7,202,670
(40) Transportation	\$ 3,648,924	\$ 2,166,627	\$ 1,642,133	\$ 524,493	\$ -	\$ 4,173,417
(50) Retirement (IMRF)	\$ 885,959	\$ 568,045	\$ 520,619	\$ 47,426	\$ -	\$ 933,385
(51) Retirement (Social Security)	\$ 824,244	\$ 757,319	\$ 623,455	\$ 133,864	\$ -	\$ 958,108
(70) Working Cash	\$ 6,577,446	\$ 324,203	\$ -	\$ 324,203	\$ -	\$ 6,901,649
(80) Tort Immunity	\$ 867,284	\$ 357,307	\$ 544,011	\$ (186,704)	\$ -	\$ 680,580
Total Operating Funds	\$ 50,538,659	\$ 36,363,636	\$ 38,669,202	\$ (2,305,566)	\$ -	\$ 48,233,093
(60) Capital Projects	\$ 3,534,715	\$ 14,991	\$ 3,282,398	\$ (3,267,407)	\$ -	\$ 267,308
(61) Capital Projects - 2017 Debt Certificates	\$ 4,681,434	\$ 10,787	\$ 4,375,245	\$ (4,364,458)	\$ -	\$ 316,976
(30) Debt Service	\$ 3,672,438	\$ 960,280	\$ 2,328,152	\$ (1,367,872)	\$ -	\$ 2,304,566
Total Non-Operating Funds	\$ 11,888,587	\$ 986,058	\$ 9,985,795	\$ (8,999,737)	\$ -	\$ 2,888,850
Total All Funds	\$ 62,427,246	\$ 37,349,694	\$ 48,654,997	\$ (11,305,303)	\$ -	\$ 51,121,943

This Report Can be Viewed on the

[Financial Data Current](#)

Approval of Minutes

ACTION ITEM 19-02-13

I move that the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois approve the minutes from the Closed Session Meeting on August 20, 2018; the Closed Session Meeting on August 27, 2018; the Closed Session Meeting on February 4, 2019; the Regular Meeting on February 4, 2019; and the Special Meeting on February 11, 2019.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

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**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 5:30 p.m.
February 4, 2019
(Rescheduled from January 28, 2019)
Jefferson School - Multipurpose Room
8200 Greendale Ave, Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:33 p.m. Other Board members in attendance were Fred Sanchez, Tom Sotos, Rick Biagi, and Bob Johnson. Board member Mark Eggemann arrived during the closed session; Board member Larry Ryles was absent. Also present were: Superintendent Laurie Heinz; Chief School Business Official Luann Kolstad; Assistant Superintendent Joel T. Martin; Director of Student Services Lea Anne Frost; Public Information Coordinator Bernadette Tramm; and three members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 5:34 p.m., it was moved by Board President Borrelli and seconded by Board member Biagi to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)], and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(10)].

The votes were cast as follows:

AYES: Johnson, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Ryles

The motion carried.

BOARD ADJOURNS FROM CLOSED SESSION AND RESUMES REGULAR MEETING

The Board adjourned from closed session and resumed the regular meeting at 7:02 p.m.. In addition to those listed above, also present were: Assistant Superintendent for Student Learning Lori Lopez; Director of

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Innovation and Instructional Technology Mary Jane Warden; Director of Facility Management Ron DeGeorge; Board legal counsel Tony Loizzi; and approximately 80 members of the public.

PLEDGE OF ALLEGIANCE

Board President Borrelli led the Pledge.

STUDENT/STAFF RECOGNITION

Dr. Heinz introduced the members of the Lincoln and Emerson 7th and 8th grade boys basketball teams and their coaches, reporting on their season records and good sportsmanship. Dr. Heinz then introduced the members of the new after school Emerson Dance Club, who offered their first public performance. Dr. Heinz and Dr. Lopez also congratulated teacher Caroline Schaab from Field School for receiving her National Board Certification. Dr. Heinz and Washington Principal Stephanie Daly announced that Illinois State Senator Laura Murphy had presented Washington School an official Certificate of Recognition from the Illinois State Senate acknowledging the school’s designation as a 2018 National Blue Ribbon School. Board President Borrelli extended congratulations on behalf of the Board to all the students and staff recognized this evening.

BOARD PRESIDENT REMARKS

Board President Borrelli noted the upcoming Board schedule. Board member Biagi agreed to serve alongside Board member Ryles on the Board Policy Committee until the new Board is seated.

PUBLIC COMMENTS

Board President Borrelli invited comments on items not on the agenda; none were received.

SUPERINTENDENT SEARCH UPDATE

Board President Borrelli provided a short review on the process and steps taken so far in the search for the new Superintendent. He noted that the Board had selected School Exec Connect (SEC) to assist the Board with the search, and that the first step in the process is creation of a New Superintendent Profile. He noted the opportunities for in person and online engagement. He reported that the Board would conduct a special meeting on February 11, 2019 to receive the profile report from SEC. He also reviewed the series of meetings planned in March to interview candidates, with a goal of announcing the new Superintendent prior to spring recess.

APPROVAL OF 2019 CONSTRUCTION PROJECTS

CSBO Kolstad was joined by Facility Management Director DeGeorge and Studio GC architect Rick Petricek to present the bids for two additional summer 2019 construction projects at Lincoln Middle School and Carpenter School, originally authorized by the Board at the July 9, 2018 meeting and updated at the September 24, 2018 meeting. They reviewed the proposed projects at both schools, and provided clarifying information to Board questions about the location and scope of the work. Mr. Petricek confirmed that based

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on the letter previously supplied by Studio GC, the impact of the required prevailing wage would be approximately 20% higher on the labor portion of the projects. CSBO Kolstad noted the high level of interest with multiple contractors participating on each bid.

Board President Borrelli invited public comments; none were received.

ACTION ITEM 19-02-1

It was moved by Board member Johnson and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for the Mechanical Equipment Replacement at Lincoln Middle School to Oak Brook Mechanical in the amount of \$397,700 which includes:

- Mechanical Unit Replacement in Lincoln Middle School LRC and Cafeteria (\$344,900)
- Alternate 1: Ceilings fans in gymnasiums (\$35,000)
- Alternate 2: HLS b - new exhaust fans in Lincoln Garages (\$17,800)
- Alternate 3 & 4: These are related to the control system, neither has a cost associated with it. We have not made a decision on which one to use as of yet.

Board member Sotos stated that he would vote “present” based on a relationship with Oak Brook Mechanical in the past.

The votes were cast as follows:

AYES: Sanchez, Borrelli, Biagi, Eggemann, Johnson

NAYS: None.

PRESENT: Sotos

ABSENT: Ryles

The motion passed.

ACTION ITEM 19-02-2

It was moved by Board member Johnson and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for the Plumbing Piping Replacement project at Carpenter Elementary School to Cryer Olsen Mechanical in the amount of \$344,000.

The votes were cast as follows:

AYES: Johnson, Eggemann, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion passed.

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PRESENT TENTATIVE DRAFT CALENDAR FOR 2020-21 SCHOOL YEAR

Dr. Heinz reviewed the tentative draft of the 2020-21 school year calendar developed by the District 64 Calendar Committee. Dr. Heinz and Board members discussed the key dates through the year and the points of alignment with District 207. Dr. Heinz will reconfirm the spring recess dates to be observed by District 207, before the draft calendar is returned for Board adoption.

SPECIAL EDUCATION UPDATE DECEMBER TO JANUARY AND SPECIAL EDUCATION BOARD COMMITTEE UPDATE

Student Services Director Frost reviewed progress made since the last Board meeting on the four key areas targeted for improvement, including: staffing, professional development, consistency, and message of inclusion, as detailed on her extensive written report. She noted this was the sixth monthly update she had presented to the Board. She provided additional clarifying information in response to Board member questions concerning crisis intervention team training and the positive impact of having more trainers within D64, and the development of a 504 manual to ensure consistency throughout the District and its targeted completion before the end of the current school year.

ADOPTION OF RESOLUTION #1219 DIRECTS THE CHIEF SCHOOL BUSINESS OFFICIAL UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN PREPARATION OF A TENTATIVE BUDGET FOR THE 2019-20 FISCAL YEAR IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105 ILCS 5/17-1

CSBO Kolstad noted that the Board’s formal action this evening is required to begin the annual process of preparing a budget for the upcoming school year. She noted the first draft of the budget would be brought to the Board in June.

Board President Borrelli invited public comments; none were received.

ACTION ITEM 19-02-3

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, adopt Resolution #1219, directing the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2019-20 Fiscal Year in Accordance with Board Policy 4:10 *Fiscal and Business Management* and the *Illinois School Code* 105 ILCS 5/17-1.

AYES: Sanchez, Sotos, Borrelli, Biagi, Eggemann, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion passed.

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INTERIM UPDATE OF LONG RANGE FINANCIAL PROJECTIONS

CSBO Kolstad reported that the District's long-range financial projections had been updated to include the adoption of the current year tax levy in December; the CPI-U for the next tax levy released in mid-January; and the impact of paying for summer 2019 construction projects out of the District's fund balance. She reviewed the key updates to revenues and expenditures, and also itemized the assumptions contained in the projections. She noted that the current 2018-19 adopted budget projects a surplus of \$832,000 with an operating fund balance of 66.19% or 242 days of cash on hand. She concluded that including the key updates and assumptions as well as the 2019 summer construction costs, the operating fund balance at the end of the 2021-22 fiscal year would still exceed the Board's fund balance policy of having 120 days or a 33.3% operating fund balance. She reiterated that these projections, however, do not include any additional staffing for the 2019-20 school year nor do they include any summer 2020 construction estimates.

Following this presentation, Board members engaged in a lengthy discussion concerning whether to fund the \$11 million in summer 2019 projects directly by drawing down the District's fund balance or to issue Working Cash Fund bonds as authorized as another component of the Financial Framework put in place in spring 2017. Board members discussed the immediate as well as potential, longer term impacts of reducing the District's fund balance level in light of continuing uncertainties in state education funding weighed against the burden on local taxpayers of adding to the debt service levy through the issuance of new bonds. Board members expressed varying perspectives on their personal level of comfort with proceeding to issue bonds based on the authorization set in place by the Board in spring 2017 through the Financial Framework. Board members also discussed alternate avenues of moving forward, such as deferring decision-making to the new Board following the April election or seeking to reauthorize the Board's bonding capability by repeating the steps followed in 2017. Following this discussion, the Board reached consensus to go forward at the present time with utilizing cash on hand for the summer 2019 construction projects.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Gina Biancalana - Employ as .5 Social Worker at Field School and .5 Social Worker at Emerson School effective January 22, 2019 - MA+24, Step 1 - 31,033.98.

Lester Cruzat - Employ as Teacher Assistant at Lincoln School effective January 15, 2019 - \$15.98 hourly.

Maria Dervis - Employ as Teacher Assistant at Washington School effective January 7, 2019 - \$15.98 hourly.

Kim Freedman - Employ as Teacher Assistant at Washington School effective January 29, 2019 - \$15.98 hourly.

Luke Kapolnek - Employ as Teacher Assistant at Emerson School effective January 24, 2019 - \$15.98 hourly.

Maciej Maksymowicz - Employ as District Floater Custodian effective January 2, 2018 - \$17.03 hourly.

Lauren Masciopinto - Employ as Teacher Assistant at Roosevelt School effective January 7, 2019 - \$15.98 hourly.

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Patricia Melidones - Employ as Teacher Assistant at Jefferson School effective January 29, 2019 - \$15.98 hourly.

Randy Smith - Employ as Night Custodian at Lincoln School effective January 2, 2018 - \$17.03 hourly.

Laurie Heinz - Resign as Superintendent of Schools effective June 30, 2019.

Jim Morrison - Resign as Principal of Emerson School effective June 30, 2019.

Anthony Murray - Resign as Principal of Lincoln School effective June 30, 2019.

Kelsey Peters - Resign as Teacher Assistant at Lincoln School effective December 21, 2018.

Carole Cirillo - Retire as Teacher Assistant at Franklin School effective June 5, 2019.

Terese Dieschbourg - Retire as Health Assistant at Jefferson School effective June 5, 2019.

Donna Hapeman - Retire as Teacher Assistant at Franklin School effective June 5, 2019.

Ellaine Kiriluk - Retire as Speech Language Pathologist at Jefferson School effective June 5, 2019.

Barbra Kronborg-Mogil - Retire as LRC Assistant at Carpenter School effective June 5, 2019.

Paula Levin - Retire as Teacher Assistant at Jefferson School effective June 5, 2019.

ACTION ITEM 19-02-4

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Johnson, Eggemann, Biagi, Borrelli, Sanchez

NAYS: Sotos

PRESENT: None.

ABSENT: Ryles

The motion carried.

CONSENT AGENDA

A. Bills, Payroll and Benefits

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 4,249,051.85
20 - Operations and Maintenance Fund -----	\$ 241,835.70
40 - Transportation Fund -----	\$ 740.82
50 - IMRF/FICA Fund -----	\$ 79,910.71
51 - SS/Medicare -----	\$ 93,939.27
80 - Tort Immunity Fund -----	\$ -
	<u>Total: \$ 4,665,478.35</u>

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Checks Numbered: 14560 - 14618

Direct Deposit: 900147603 - 900149061

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 2,297,051.49
20 - Operations and Maintenance Fund -----	\$ 389,280.26
30 - Debt Services -----	\$ 6,117.48
40 - Transportation Fund -----	\$ 461,476.90
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 190,051.16
61 - Capital Projects - 2017 Debt Certificates -----	\$
80 - Tort Immunity Fund -----	\$ 692.50
90 - Fire Prevention and Safety Fund -----	\$ -
	<u>Total: \$ 3,344,669.79</u>

Checks Numbered: 130495-130643

ACH's Numbered: 181900618-181900827

The Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

B. Approval of Financial Update for the Period Ending December 31, 2018

The Financial Update can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. Approval of School Exec Connect Contract

D. Destruction of Audio Closed Recordings (none)

ACTION ITEM 19-02-5

It was moved by Board member Sotos and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for February 4, 2019 which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending December 31, 2018; Approval of School Exec Connect Contract; and Destruction of Audio Closed Recordings (None).

The votes were cast as follows:

AYES: Sanchez, Sotos, Borrelli, Biagi, Eggemann, Johnson

NAYS: None.

PRESENT: None.

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ABSENT: Ryles
The motion carried.

APPROVAL OF MINUTES

ACTION ITEM 19-02-6

It was moved by Board member Sanchez and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from: the Closed Session Meeting on December 10, 2018; the Regular Meeting on December 10, 2018; the Closed Session Meeting on December 18, 2018; the Special Meeting on December 18, 2018; the Special Meeting on January 7, 2019; the Special Meeting on January 14, 2019; and the Closed Session Meeting on January 14, 2019.

The votes were cast as follows:
AYES: Johnson, Eggemann, Biagi, Borrelli, Sotos, Sanchez
NAYS: None.
PRESENT: None.
ABSENT: Ryles
The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reviewed the upcoming meeting agendas for February 11 and February 25. Dr. Heinz then noted a memo of information regarding the proposed date for the reorganizational meeting of the Board following the April 2, 2019 election to be conducted on April 29, 2019, in conformance with legal requirements. Board members discussed and reached consensus to schedule the reorganizational meeting on that date.

She also noted that a Memo of Information regarding updates to the Channels of Challenge program was included in the meeting packet, along with FOIA requests received by D64 since the last regular meeting. She updated the Board on recent District committee meetings, including the PTO/A Presidents’ meeting and the Elementary Learning Foundation as well as the Special Education Board Committee meeting of December 19.

ADJOURNMENT

At 9:10 p.m., it was moved by Board President Borrelli and seconded by Board member Sanchez to adjourn.

The votes were cast as follows:
AYES: Johnson, Eggemann, Biagi, Borrelli, Sotos, Sanchez
NAYS: None.
PRESENT: None.
ABSENT: Ryles

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The motion carried.

President

Secretary

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Inspire every child to



Meeting of the Board of Education Park Ridge – Niles School District 64

Regular Board Meeting Agenda
Monday, March 18, 2019
Carpenter School – South Gym
300 N. Hamlin Avenue
Park Ridge IL 60068

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

TIME

APPENDIX

7:00 p.m.	Meeting of the Board Convenes	
	<ul style="list-style-type: none"> ● Roll Call ● Introductions ● Opening Remarks from President of the Board 	
	Pledge of Allegiance	
	Student/Staff Recognition	A-1
	<ul style="list-style-type: none"> ● Battle of the Books ● Youth Art Month ● Girls' Volleyball 	
	Public Comments	
	Approval of New Superintendent and Compensation Package	A-2
	-- Board President	Action Item 19-03-1
	Approval of Field Summer 2019 Construction	A-3
	-- Chief School Business Official	Action Item 19-03-2
	Discussion and Approval of Student Fees 2019-20	A-4
	-- Chief School Business Official	Action Item 19-03-3
	Special Education Update February to March and Special Education Board Committee Update	A-5
	-- Superintendent/Director of Student Services	
	First Reading of PRESS Issue 99 & Update of Policies 2:80 & 2:230	A-6
	-- Superintendent	
	Discussion of Administrators Salary Increases	A-7
	-- Chief School Business Official/Assistant Superintendent for Human Resources	

Approval of Recommended Personnel Report

A-8

-- Board President

Action Item 19-03-4

- Personnel report including:
 - Resolution #1220 Honorable Dismissal of Teachers
 - Resolution #1221 Dismissal of Part-Time Teachers for Reasons Other Than Reduction-in-Force
 - Resolution #1222 Dismissal of Probationary Educational Support Personnel Employees

Consent Agenda

A-9

-- Board President

Action Item 19-03-5

- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending February 28, 2019
- Adopt Tentative Calendar for 2020-21 School Year
- Destruction of Audio Closed Recordings (none)

Approval of Minutes

A-10

-- Board President

Action Item 19-03-6

- Regular Meeting.....February 25, 2019
- Closed Meeting.....February 25, 2019
- Closed Meeting.....March 4, 2019
- Closed Meeting.....March 5, 2019
- Closed Meeting.....March 11, 2019
- Closed Meeting.....March 12, 2019

Other Discussion and Items of Information

A-11

-- Superintendent

- Upcoming Agenda
- FOIA requests
- District Committee Updates (None)
- Memorandum of Information (None)
- Minutes of Board Committees (None)
- Other

Adjournment

Next Regular Meeting:

Monday, April 22, 2019
 Regular Board Meeting – 7:00 p.m.
Lincoln School – LRC
 200 S. Lincoln Avenue
 Park Ridge, IL 60068