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Meeting of the Board of Education Park Ridge – Niles School District 64

Special Board Meeting Agenda Tuesday, April 9, 2019 Jefferson School – Multipurpose Room 8200 Greendale Avenue Niles, IL 60714

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of the session, breaks and other needs.

TIME APPENDIX **Special Meeting of the Board Convenes** 6:30 p.m. Roll Call • Introductions Opening Remarks from President of the Board • **Pledge of Allegiance Public Comments Approval of Construction Projects** A-1 -- Chief School Business Official • Approval of Field Summer 2019 Bid Action Item 19-04-1 • Approval of Field Flooring Bid Action Item 19-04-2 • Approval of Lincoln HLS Bid Action Item 19-04-3 **Survey of Common Use Areas in Schools** A-2 -- Chief School Business Official / Studio GC **Discussion and Approval To Seek Bids** A-3 --Chief School Business Official Washington Auditorium Renovation Action Item 19-04-4 • Washington MPR/Gym Addition Action Item 19-04-5 Adjournment Next Meeting: Monday, April 22, 2019 Closed Session - 6:00 p.m.

Closed Session - 6:00 p.m. Regular Board Meeting – 7:00 p.m. Lincoln School – LRC 200 S. Lincoln Avenue Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

To:	Board of Education
	Dr. Laurie Heinz, Superintendent
From:	Luann Kolstad, Chief School Business Official
	Ron DeGeorge, Director of Facility Management
Date:	April 9, 2019
Subject:	Approval of Summer Construction Bids: 1) Field Secure Vestibule, Office
	Renovation, Health Life Safety (HLS) and Multipurpose Room (MPR) Addition Bid,
	2) Field Flooring Bid and 3) Lincoln HLS Classroom/Corridor Renovation, Intercom
	Replacement and ADA Restroom Bid

As authorized at the July 9, 2018 and updated at the September 24, 2018 and November 12, 2018 Board of Education meetings, administration and Studio GC architects prepared construction documents and sought bids for:

- 2019 Field Secure Vestibule, Office Renovation and MPR Addition
- 2019 Field Flooring
- 2019 Lincoln HLS Classroom/Corridor Renovation, Intercom Replacement and ADA Restroom

2019 Field Secure Vestibule, Office Renovation, HLS and MPR Addition

The Bid opening for the Field Secure Vestibule, Office Renovation and MPR Addition was at 9:00 a.m. on Thursday, March 21, 2019. The District received bids from six contractors. The lowest responsible bid was from R.L. Sohol General Contractor from Plainfield, IL in the amount of \$2,960,000. The initial estimate for the project was \$2,283,105, representing a difference of \$676,895. A portion of the additional costs are explained below:

Additional Expenditures:

\$261,416 - Identified HLS projects at Field
\$150,000 - Civil work required by the City of Park Ridge for stormwater detention
\$60,000 - Pocket lunchroom tables for new MPR

Studio GC met with R.L. Sohol General Contractor to review the scope of the project and has recommended that the bid be awarded to R.L. Sohol General Contractor (Attachment 1).

The Prevailing Wage premium paid on this work is approximately 9.6% of the project or \$284,160. The letter from Pat Callahan, Principal, Studio GC is attached to refresh the Board and community on how we arrived at a prevailing wage premium of 9.6% (Attachment 2). Related to this work, the District will incur architectural and engineering (7.5%) and construction management (2.0%) fees of \$281,200 for this project.

2019 Field Flooring

The Bid opening for the Field Flooring was at 10:00 a.m. on March 21, 2019. The District received bids from two contractors. The lowest responsible bid was from Michael Kautz Carpet & Design from Des Plaines, IL in the amount of \$346,350. The initial estimate for the project was \$338,102, representing a difference of \$8,248.

Studio GC met with Michael Kautz Carpet & Design to review the scope of the project and has recommended to administration that the bid be awarded to Michael Kautz Carpet & Design (Attachment 3).

The Prevailing Wage premium paid on this work is approximately 9.6% of the project or \$33,250. The letter from Pat Callahan, Principal, Studio GC is attached to refresh the Board members and community on how we arrived at a prevailing wage premium of 9.6% (Attachment 2). Related to this work, the District will incur architectural and engineering (7.5%) and construction management (2.0%) fees of \$32,903 for this project.

2019 Lincoln HLS Classroom/Corridor Renovation, Intercom Replacement and ADA Restroom

The Bid opening for the Lincoln HLS Classroom/Corridor Renovation, Intercom Replacement and ADA Restroom was at 9:00 a.m. on April 2, 2019. The District received bids from one contractor. The lowest responsible bid was from Construction Solutions of Illinois (CSI) from Alsip, IL in the amount of \$392,723 for the base bid (HLS Intercom Replacement and ADA Restroom) and Alternate 1 in the amount of \$128,603 for the HLS Classroom/Corridor Renovation with a total bid of \$521,326. The initial estimate for the project was \$1,081,353 representing a difference of \$560,027. *Please note, the initial estimates were from the FGM Architectural Master Facility Plan/Health Life Safety Survey and are not the estimates of Studio GC.*

Studio GC met with Construction Solutions of Illinois to review the scope of the project and has recommended to administration that the bid be awarded to Construction Solutions of Illinois (Attachment 4).

The Prevailing Wage premium paid on this work is approximately 9.6% of the project or \$50,047. The letter from Pat Callahan, Principal, Studio GC is attached to refresh the Board members and community on how we arrived at a prevailing wage premium of 9.6% (Attachment 2). Related to this work, the District will incur architectural and engineering (7.5%) and construction management (2.0%) fees of \$49,526 for this project.

As a reminder to the Board of Education, the Architectural, Engineering, and Construction Management Fees are calculated on the actual bid, *not on the estimate*.

ACTION ITEM 19-04-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for 2019 Field Secure Vestibule, Office Renovation, HLS and MPR Addition to R. L. Sohol General Contractor in the amount of \$2,960,000.

The votes were cast as follows	S:
Moved by	Seconded by
AYES:	
NAYS:	
PRESENT:	
ABSENT:	

ACTION ITEM 19-04-2

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for 2019 Field Flooring to Michael Kautz Carpet & Design in the amount of \$346,350.

The votes were cast as follows:		
Moved by	Seconded by	
AYES:		
NAYS:		
PRESENT:		
ABSENT:		

ACTION ITEM 19-04-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the bid for 2019 Lincoln HLS Classroom/Corridor Renovation, Intercom Replacement and ADA Restroom in the amount of \$521,326.

The votes were cast as follows:	
Moved by	Seconded by
AYES:	
NAYS:	
PRESENT:	
ABSENT:	

4/9/2019



April 2, 2019

Mrs. Luann Kolstad Chief School Business Official Park Ridge-Niles School District 64 164 South Prospect Avenue Park Ridge, IL 60068

RE: 2019 Secure Vestibule, HLS Remodel and Addition Field Elementary School Project No. 18080

Dear Luann:

Bids for the above referenced project were received at 9:00 a.m. on Thursday, March 21, 2019. There were 11 bidders of record; six (6) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2019 Secure Vestibule, HLS Remodel and Addition at Field Elementary School be awarded to the lowest responsible, responsive bidder, **R. L. Sohol** in the amount of their base bid proposal of \$2,960,000.00, for a total contract amount of \$2,960,000.00.

Please note that the total bid amount includes a total of \$120,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA Senior QA and QC Manager

Enclosure - Bid Tabulation

cc: Vicki Luczynski, StudioGC



Client: Park Ridge-Niles School District 64 Project Name: 2019 Secure Vestibule, HLS Remodel and Addition

Project No.:18080Bid Date:Thursday, MProject Architect:Richard Petr

18080 Thursday, March 21, 2019 @ 9:00 a.m. :: Richard Petricek

BID TAB WORKSHEET

Contractor	Total Bid Amount	Alternates			Addendum			Bid Bond	Remarks
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Boller Construction	NO BID								
847-662-5566				#5	#6	#7	#8		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Construction Consulting & Disbursement	NO BID								
847-983-8828				#5	#6	#7	#8		
	\$3,097,723.00	Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Construction Solutions of IL				х	Х	Х	Х	Х	
708-239-0001		\$54,000.00	(\$48,000.00)	#5	#6 #7 #8 ^				
				Х	Х	Х	Х		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
D Kersey Construction Co.	NO BID								
847-919-4980				#5	#6	#7	#8		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
F. H. Paschen	\$3,194,000.00			Х	Х	Х	Х	Х	
847-774-0044	ψ υ, ι υ τ,υυυ.υυ	\$55,300.00	(\$77,400.00)	#5	#6	6 #7 #8 ^			
				Х	Х	Х	Х		

Alternate No. 1: Provide lunch tables for existing North Gym.

Alternate No. 2: Kitchen expansion eliminated from project scope.



Client: Park Ridge-Niles School District 64 Project Name: 2019 Secure Vestibule, HLS Remodel and Addition

Project No.:18080Bid Date:Thursday, March 21, 2019 @ 9:00 a.m.Project Architect Richard Petricek

BID TAB WORKSHEET

Contractor	Total Bid Amount	Alter	nates	Addendum				Bid Bond	Remarks
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Kandu Construction 847-756-4028	NO BID			#5	#6	#7	#8		
047-730-4020				#5	#0	#1	#0		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Manusos	\$2,969,000.00			х	Х	Х	х	Х	
847-973-0600	φ2,909,000.00	\$57,000.00	(\$51,047.00)	#5	#6	#7	#8	^	
				х	Х	Х	Х		
	\$3,339,000.00	Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Paul Borg Construction		\$68,000.00		х	Х	Х	х	х	
773-523-1111			(\$58,000.00)	#5	#6	#7	#8		
				Х	Х	Х	Х		
		Alt. No. 1	Alt. No. 2	#1	#2	#3 #4			
R. L. Sohol	\$2,960,000.00			Х	Х	Х	Х	Х	
815-436-1177	φ2,000,000.00	\$60,000.00	(\$25,000.00)	#5	#6	#7	#8	~	
				Х	Х	Х	Х		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Simpson Construction	\$3,067,000.00			Х	Х	Х	Х	х	
708-844-3800	ψ0,001,000.00	\$46,000.00	(\$60,000.00)	#5	#6	#7	#8		
				х	Х	Х	Х		

Alternate No. 1: Provide lunch tables for existing North Gym.

Alternate No. 2: Kitchen expansion eliminated from project scope.



Client: Park Ridge-Niles School District 64 Project Name: 2019 Secure Vestibule, HLS Remodel and Addition

Project No.:18080Bid Date:Thursday, March 21, 2019 @ 9:00 a.m.Project Architect Richard Petricek

BID TAB WORKSHEET

Contractor	Total Bid Amount	Alter	nates		Addendum			Bid Bond	Remarks
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
Troop Contracting	NO BID								
630-568-5252				#5	#6	#7	#8		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
				#5	#6	#7	#8		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
				#5	#6	#7	#8		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
				#5	#6	#7	#8		
		Alt. No. 1	Alt. No. 2	#1	#2	#3	#4		
				#5	#6	#7	#8		

Alternate No. 1: Provide lunch tables for existing North Gym.

Alternate No. 2: Kitchen expansion eliminated from project scope.



October 23, 2017

Mrs. Luann Kolstad Park Ridge-Niles School District 64 164 South Prospect Avenue Park Ridge, IL 60068

Dear Luann,

Pursuant to your request, we have analyzed our project records and files. The purpose of this analysis was to ascertain the relative differential between prevailing wage required projects and private sector (non-prevailing wage) projects.

Illinois School projects, as those in Park Ridge-Niles School District 64, require prevailing wage for construction. Therefore, there are no direct projects that can be easily compared from our project history. We do, however have several interior remodeling and shell buildings for private sector clients that we have completed in the past 8 years.

We have normalized the work scopes to be as close as possible to determine if there was a difference in construction costs. So, we compared interior renovations for our Private sector clients to similar scopes of our Public School projects, including Park Ridge-Niles School District 64. We took the itemized project work items and categorized them to closely match each remodeling project type. We then averaged the numbers for both Private projects and Public School projects. Based on our analysis, we have calculated a premium approaching <u>9.57%</u>.

In order to attempt to validate the renovation or remodeling cost increment, we did the same with building shells for Private clients compared to additions for Public School clients. This analysis revealed a <u>9.27%</u> premium increment.

Rationally evaluating these numbers, we looked at the assumptions. First, the material costs for both would be the same with the exception that Public School projects are tax exempt. This amounts to about a 6.5% to 7.5% differential. The number of hours required to perform a task or installation would be essentially the same assuming skilled labor for both project types. Both markets are drawing from the same geographic area and in several cases, contractors perform work in both markets concurrently. In addition, both markets see competitive bidding so the Overhead and Profit (OH&P) can be assumed to be nearly the same. However, for our Private sector clients we see a select group of usually 3-4 bidders. For our Public School clients, we can see upwards of 6-10 bidders. The increase number of bidders could put downward pressure on OH&P. Hourly worker wages seem to be the last area of variability on the differential.



In conclusion, we feel that based on this analysis, the prevailing wage condition for Public School projects could result in a 9.3% to 9.6% premium over their Private sector counterparts.

Please feel free to call if you have any questions or wish to discuss these points.

Thank you,

Patrick Callahan, AIA, LEED AP Principal

E:\Park Ridge SD 64_maintenance\LTR-Prevailing Wage Comparison.doc



April 2, 2019

Mrs. Luann Kolstad Chief School Business Official Park Ridge-Niles School District 64 164 South Prospect Avenue Park Ridge, IL 60068

RE: 2019 Corridor Flooring Replacement Field Elementary School Project No. 18132

Dear Luann:

Bids for the above referenced project were received at 10:00 a.m. on Thursday, March 21, 2019. There were three (3) bidders of record; two (2) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2019 Corridor Flooring Replacement at Field Elementary School be awarded to the lowest responsible, responsive bidder, **Michael Kautz Carpets & Designs, Inc.** in the amount of their base bid proposal of \$346,350.00, for a total contract amount of \$346,350.00.

Please note that the total bid amount includes a total of \$20,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA Senior QA and QC Manager

Enclosure - Bid Tabulation

cc: Vicki Luczynski, StudioGC



Client:Park Ridge-Niles School District 64Project Name:Field 2019 Corridor Flooring Replacement

Project No.:18132Bid Date:Thursday, March 21, 2019 @ 10:00 a.m.Project Architect:Richard Petricek

BID TAB WORKSHEET

Contractor	Total Bid	Alter	Addendum Bi			Remarks	
Contractor	Amount	Alt. No. 1	Alt. No. 2	#1	#2	Bond	i temarka
Johnson Floor Company 708-354-5510	\$417,585.00	(\$2,000.00)	\$91,925.00	х	Х	x	
Michael Kautz Carpet & Design 847-394-8200	\$346,350.00	(\$2,500.00)	\$78,885.00	x	Х	х	
Pinnacle Flooring 708-712-2410	NO BID						

Alternate No. 1: Eliminate all work to remove and replace flooring in PE Office Room 142.

Alternate No. 2: Demolish and replace gym floor Room 134.



April 2, 2019

Mrs. Luann Kolstad Chief School Business Official Park Ridge-Niles School District 64 164 South Prospect Avenue Park Ridge, IL 60068

RE: 2019 General Classroom/Corridor Renovation Intercom Replacement Lincoln Middle School Project No. 18121

Dear Luann:

Bids for the above referenced project were received at 9:00 a.m. on Tuesday, April 2, 2019. There were six (6) bidders of record; one (1) bid was received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2019 General Classroom/Corridor Renovation Intercom Replacement at Lincoln Middle School be awarded to the lowest responsible, responsive bidder, **Construction Solutions of IL, Inc.** in the amount of their base bid proposal of \$392,723.00 and Alternate No. 1 of \$128,603.00, for a total contract amount of \$521,326.00.

Please note that the total bid amount includes a total of \$20,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



Client: Park Ridge-Niles School District 64 Project Name:

2019 General Classroom/Corridor Renovation Intercom Replacement - Lincoln Middle School

Project No.: 18121 **Bid Date:** Thursday, April 2, 2019 @ 9:00 a.m. Project Architect: Rick Petricek

BID TAB WORKSHEET

Contractor	Total Bid	Alternate	Adde			Remarks
	Amount	No. 1	#1	#2	Bond	Nondriko
Arlington Construction Services 847-621-9500	NO BID					
CCDS 847-983-8828	NO BID					
Construction Contracting Services 773-378-1504	\$392,723.00	\$128,603.00	х	х	x	
Construction Solutions of IL 708-239-0001	NO BID					
D Kersey Construction 847-919-4980	NO BID					
Z3 Solutions 847-730-3945	NO BID					

Alternate No. 1: Provide complete remodeling of 3rd floor Industrial Tech classroom and corridor area as indicated.

To:	Board of Education
	Dr. Laurie Heinz, Superintendent
From:	Luann Kolstad, Chief School Business Official
Date:	April 9, 2019
Subject:	Survey of Common Use Areas in Schools

To facilitate the Board's discussion of current space issues at Washington School, the administration has assembled a chart compiling classroom information for each D64 elementary building. (Attachment 1)

The summary includes:

• Current Enrollment Homeroom/Classroom Usage (Column 2)

This information is based on the September 30, 2018 Fall Housing numbers for the 2018-19 school year. The September 30 data is used for future year's enrollment projections in terms of number of students per grade and number of homerooms per school.

• Regular Homeroom/Classroom Square Footages (Columns 3 & 4)

The next part of the spreadsheet is based on the FGM Health Life Safety/Master Facilities Plan from July 2015. Administration determined how many actual homeroom/classrooms there are within each elementary building that are larger than 800 square feet and how many are smaller, with some being in the mid 600s. As a point of information, current industry standards reflect 20 sq ft per student. Although an 800 square foot room would allow for up to 40 students to be educated in, administration does not recommend this square footage to student ratio, but rather uses the District-established grade level classroom guidelines for scheduling.

In reviewing the data, both Field and Roosevelt -- being the oldest schools -- have more Homeroom/Classrooms that fall below 800 square feet mark. Kindergarten classrooms are only allowed on the first floor; the District endeavors to keep first grade on the first floor, too. Therefore, in our schools older children (grades 4-5) are assigned to the smaller classrooms, because these rooms are located on the second and third floors. This information does not mean that classrooms need to be enlarged, rather it is a reflection of the age and style of those school buildings.

Note that the information presented is solely based on square footage, not what the space is currently being used for. This data reflects available Homeroom/Classroom space, not spaces used for specials, itinerant services, Resource, Intervention, Channels of Challenge or Instructional Special Education classrooms. However, in some schools, Channels of Challenge and Instructional classrooms are housed in Homeroom/Classroom-size rooms.

• Elementary Specials and Auditorium Information (Columns 5-9)

This section of the spreadsheet presents information on space allocated in each building for the specials classes. As the District has done work in each elementary building to establish "Safe, Warm and Dry" conditions, administration has been able to relieve some of the stress in buildings in terms of areas for specials. This summer, Field Elementary will receive a full-size classroom for one of these music classes through the renovation of the auditorium into office space allowing for the current office space to be converted to 1.5 classrooms. This should allow a majority of the students to participate in music in an actual classroom. The new multipurpose room (MPR) also will allow for better programming throughout the day and will also provide an area for indoor recess. In addition, the MPR offers an improved space for gathering bus students at dismissal.

We hope this inventory of each school's basic classroom/homeroom and special use spaces will prove helpful in the Board's discussion of Washington's current needs within the perspective of what is available at other elementary schools across D64.

Park Ridge Niles School District 64 2018-19 Program Areas in Elementary Schools

Elementary Schools	Current Enrollment Homeroom Classroom Usage	Regular Classroom (> 800 sq ft)	Regular Classroom (< 800 sq ft)	Total Homeroom Regular Classrooms	Music & Art	Band & Orchestra 1- Period/Week	Gymnasium	Auditorium	LRC	Notes
Carpenter	19	23	1	24	2	Auditorium	1 - 5947 sq ft	1	1	Stage/Auditorium in basement, no ADA access
Field	27	10	19	29	1	Kitchen (not used for lunch)	1 - 2,825 1 - 3,567	1	1	Music on Stage & Cart, 4 sections of art on cart, Summer 2019 - lose Auditorium/Stage, gain 1.5 classrooms
Franklin	22	23	0	23	2	Auditorium	1 - 5223 sq ft	1	1	2 Instructional Classrooms in 19-20
Roosevelt	29	17	15	32	2.5	Unused Lobby	1 - 3,572 1 - 2,703	1	1	1 Art Room, 2 Music Room
Washington	26	26	0	26	2	LL Room	1 - 6332 sq ft	1	1	2nd Music Class on stage, 1st Music Class in LL Room (Basement), 3 sections of art on cart

To:	Board of Education
	Dr. Laurie Heinz, Superintendent
From:	Luann Kolstad, Chief School Business Official
Date:	April 9, 2019
Subject:	Discussion and Approval to Seek Bids: Washington Auditorium Renovation
	and Washington MPR/Gym Addition

Following discussion at the February 25, 2019 and March 18, 2019 Board of Education meetings, the Board instructed administration to develop an action item authorizing administration to go out to bid for the Washington School Auditorium Renovation.

In addition, administration has prepared for Board consideration an action item allowing the District to move forward with preparation of bids for an MPR/Gym addition at Washington School.

As previously reviewed by Studio GC, the auditorium renovation is anticipated for completion in October 2019. The MPR/Gym addition would take longer to complete, as it constitutes new construction. According to Studio GC, Washington's MPR/Gym would be ready for use for the 2020-21 school year, at the latest. Rick Petricek of Studio GC will provide drawings, cost estimates and timelines to the Board for consideration at the meeting.

ACTION ITEM 19-04-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve administration to go out to bid for the Washington School Auditorium Renovation.

Seconded by

ACTION ITEM 19-04-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve administration to go out to bid for the Washington School MPR/Gym Addition.

The votes were cast as follows:		
Moved by	Seconded by	
AYES:		
NAYS:		
PRESENT:		
ABSENT:		
4/9/2019		