

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 6:30 p.m.
October 23, 2017
Franklin School - Gym
2401 Manor Lane, Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:01 p.m. Other Board members in attendance were Eastman Tiu, Rick Biagi, Tom Sotos, and Larry Ryles. Board members Mark Eggemann and Fred Sanchez arrived during the closed session. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent Joel T. Martin, Public Information Coordinator Bernadette Tramm, Board legal counsel Tony Loizzi of Hodges, Loizzi, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

The agenda and all reports for this meeting are also available on the website noted above. Or, reports may be obtained through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 6:02 p.m., it was moved by Board President Borrelli and seconded by Board member Sotos to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2 (c)(1)], and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)].

The votes were cast as follows:

AYES: Tiu, Biagi, Borrelli, Sotos, Ryles

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Sanchez

The motion carried.

The Board adjourned from closed session at approximately 6:40 p.m. In addition to those mentioned above, also present were Assistant Superintendent for Student Learning Lori Lopez, Director of

Innovation and Instructional Technology Mary Jane Warden, Director of Student Services Jane Boyd, Director of Facility Management Ron DeGeorge, and approximately 20 members of the public.

Board President Borrelli provided an update on the status of negotiations with the Support Staff Council (SSC). He reported that the outcome of the most recent meeting between Board representatives and those of the SSC held on October 12 was an offer of non-binding mediation facilitated through a federal mediator. He stated that the Board continues to reach out and work with the SSC in hopes of completing this negotiation, and noted that the groups are scheduled to begin mediation on November 28 with the help of the appointed federal mediator.

Speaking on behalf of the Board, Board President Borrelli extended appreciation to all principals and assistant principals in honor of Principal Appreciation Month in October for their skills and leadership at the building level to create successful learning environments for all District 64 students.

PLEDGE OF ALLEGIANCE AND WELCOME TO FRANKLIN SCHOOL

Franklin Principal Claire Kowalczyk, joined by Assistant Principal Emily Lech, welcomed the Board to Franklin, and led the Pledge. She introduced a short video describing the Second Step curriculum, which introduces a weekly social emotional learning topic to build capacity among students to reinforce their skills, and then followed with a short video tour of the newly renovated Learning Resource Center that was undertaken in summer 2017 and included collaboration with the Franklin PTA, the Elementary Learning Foundation, and a gift from retired teacher Pat Brennan. Board President Borrelli thanked Dr. Kowalczyk for the warm welcome to the school.

PUBLIC COMMENTS

Board President Borrelli invited comments, which were received as follows:

- Charlie Monical, a Maine South student; George Monical, his father; and Ginger Pennington, District 64 parent, each individually addressed the Board with their concerns regarding the planned introduction of School Resource Officers in a pilot program at the middle schools later in 2017-18.
- Meg Strotman, Roosevelt parent, addressed the Board in support of the proposed summer 2018 project at Roosevelt School.

CONTINUED DISCUSSION ON TAX LEVY AND RECAP OF FINANCE FORUM (9/28/17)

CSBO Kolstad presented the highlights of informational talks originally offered to the community, called "Demystifying School Finance: State and Local," which District 64 had co-hosted with local community groups in September. She focused her presentation on property taxes, and provided a review of the elements that District 64 can and cannot control on local property tax bills, and then reviewed the relationship between the Equalized Assessed Valuation (EAV), the Consumer Price Index (CPI), and the tax rate. She provided a five-year history of a home in District 64 and reviewed the relationship of homeowners' EAV to District 64's EAV, and also provided a comparison of the EAV between District 64 and neighboring Des Plaines District 62 with its substantial commercial, industrial and railroad

properties. Turning to real estate collection rates, CSBO Kolstad provided a 10-year look back. She then reviewed how the Cook County Clerk applies a 3% lost and cost factor to the operating funds, and the impact that is affected by the tax cap limiting rate. She also reviewed how a 5% lost and cost factor is applied differently to the debt service for the District's bonds. Board members, legal counsel Tony Loizzi and CSBO Kolstad then engaged in further discussion about lost and cost in the operating funds, and the possibility of reducing the amount that the County Clerk would apply to District 64 for the 2017 operating funds levy. The discussion of this topic will be continued at an upcoming meeting.

RESOLUTION # 1192 TO APPROVE 2017 PROPOSED TENTATIVE TAX LEVY AND ESTABLISHMENT OF PUBLIC HEARING

CSBO Kolstad noted that the Board at the October 10, 2017 meeting had reviewed the administration's recommendation for the 2017 tax levy in depth. She again reviewed her written report and spreadsheets that recommend that the Board adopt a tentative levy of 4.95%, which will provide room for the District to collect all property tax revenues that are statutorily available in 2017. She reaffirmed that no matter how high the levy request is for 2017, District 64 would receive only a 2.1% increase plus the taxes associated with new construction due to the provisions of the Property Tax Extension Limitation Law (PTELL) tax cap. CSBO Kolstad reported that in response to Board member questions, she had calculated that the impact of not levying a 2.1% increase would result in a loss of \$14 million in revenue over 10 years. She confirmed that the adoption of the tentative levy tonight would allow the District to establish a public hearing date, and that the final levy would not be adopted until the meeting on December 11, 2017 providing additional time to make adjustments to the levy following further discussion of the lost and cost provisions.

ACTION ITEM 17-10-2

It was moved by Board President Borrelli and seconded by Board member Tiu that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve Resolution #1192 Proposed Tentative Tax Levy and Establishment of Public Hearing.

The votes were cast as follows:

AYES: Sanchez, Ryles, Borrelli, Eggemann, Tiu

NAYS: Biagi

PRESENT: Sotos

ABSENT: None.

The motion carried.

DISCUSSION ON RETA SECURITY REPORT AND SECURE VESTIBULES

Building on a report from Dr. Heinz at the September 25, 2017 regular Board meeting detailing improvements in safety and security undertaken in District 64 since 2013, the District's security consultant Paul Timm provided additional perspectives about his original 2013 RETA Security Report focusing on deterrence, detection, delay and response. He summarized the many items included in recommendations in those four broad areas, and noted that the District had then prioritized its upgrades

to implement no cost or low cost recommendations and make other investments each year on higher cost recommendations, such as secure vestibules to add layered security. He then confirmed for the Board that the two areas that offer the greatest protection are: access control -- who is in our buildings and where are they; and communications -- can we get help right away and can we get notifications. Mr. Timm reported on limited scope performance testing by unannounced visits to schools in late 2016 and spring 2017 to gain access. He reviewed how the testing was conducted and the results of both tests, which resulted in his team gaining entry to all schools except those with secure vestibules. Dr. Heinz noted that one of the recommendations from the 2013 study was to enhance training and preparedness of employees, which the District has done through its partnership with the Northeastern Illinois Public Safety Training Academy (NIPSTA), and continued expectations of accountability of all staff of the District's security practices regarding entry doors. In response to Board member questions about the current trends in the field of security since his 2013 study, Mr. Timm noted that interoperability of communication with local law enforcement has advanced and that great improvements in video surveillance also have been made. CSBO Kolstad reported on the expanded incident command training of the building and District crisis teams this year and on research being conducted to recommend a new radio system for the schools. Dr. Heinz reiterated that as Mr. Timm recommended, adding secured vestibules at all schools would provide access control and layered security for students and staff.

QUESTIONS, REFINEMENTS & APPROVAL TO BID 2018 SUMMER FACILITY PROJECTS

CSBO Kolstad, Studio GC architect Rick Petricek, and Facility Management Director DeGeorge presented the summer 2018 facility projects. CSBO Kolstad provided information from Studio GC about the impact of the prevailing wage, and that based on a list of assumptions, Studio GC had estimated a 9.3-9.6% premium over private sector counterparts on only the labor portion of facility projects, not for materials. Turning to the 2018 summer projects, Dr. Heinz confirmed that the District continues to provide resources for student learning and curriculum resources, but that facility improvements are also needed to bring facilities up to required Health Life Safety standards and to maintain a safe, warm and dry school environments that also will support future ready learning and teaching. She emphasized that over past decades, the District had delayed facility investments, which is adding to the current facility needs that must be addressed as guided by the Health Life Safety (HLS) survey and Master Facilities Plan (MFP) completed in 2014-15.

CSBO Kolstad noted that the Board at the September 28, 2017 special meeting had reviewed the complete HLS survey and MFP in depth, and that the Board had the opportunity at the October 10, 2017 meeting to tour the proposed areas at Roosevelt School recommended for updating in summer 2018 and to discuss the entire recommended slate of summer 2018 projects. The team and Board then reviewed and discussed in detail again each line item in the summer 2018 proposal, as provided in the written report and spreadsheets. Team members provided clarifying information to Board member questions throughout this careful review. CSBO Kolstad also confirmed that the total estimated project cost for the proposed work would be \$8,477,076, and that the goal would be to utilize funds the District has already obtained from the issuance of the Debt Certificates in spring 2017 and from the remaining funds from the \$10 million moved from Working Cash in 2016. The team recommended moving forward to prepare

bid specifications and plans for the bidding process, which would allow the District to be out to bid with most of the projects in late November, with the Roosevelt classroom and main office relocation in mid-January. They confirmed this timeline would allow for competitive bids to be received early in the bidding season and also reflects the significant lead time required on different supplies used during the construction projects. It was agreed that the Educational Service Center (ESC) proposed entryway project be listed as an alternate in the bid package, which would allow additional time to evaluate the continued use of the ESC over the longer term.

ACTION ITEM 17-10-3

It was moved by Board member Sotos and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve preparing bid documents for:

1. Summer 2018 Health Life Safety (HLS) Projects
2. Summer 2018 Critical Infrastructure Category 2 Projects
3. Summer 2018 Critical Infrastructure Category 3 Projects
4. Summer 2018 Capital Projects:
 - a. Roosevelt Classroom and Main Office Relocation
 - b. Roosevelt Secure Vestibule
 - c. Roosevelt Learning Resource Center
 - d. Carpenter Learning Resource Center
 - e. Lincoln Mechanical Equipment.

Board President Borrelli invited comment from members of the public; none were received.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

Following a short break, the meeting resumed at 9:46 p.m.

SUPERINTENDENT EVALUATION / GOAL OVERVIEW

Dr. Heinz noted that annually, her evaluation tool is updated to reflect areas of focus as identified within the corresponding year of the District 64 *2020 Vision* Strategic Plan, to include roles and responsibilities outlined in her job description as well as critical standards for leaders. She reported that the tool was created on her arrival in District 64 in 2014-15, and that it is based on a key document created by the Illinois Association of School Boards (IASB) -- “The Superintendent Evaluation Process: Strengthening the Board-Superintendent Relationship” -- as well as a Leadership Standards document created by the Interstate Educational Leadership Policy Standards (ISLLC). Dr. Heinz reported that ISLLC had

identified six standards, and that the Board added a seventh to reflect the importance of communications. Dr. Heinz confirmed that she reports mid-year and at year-end on the Strategic Plan, and that the balanced scorecard is utilized to track a variety of metrics as evidence for progress on the six strategic objectives in the plan. Dr. Heinz and the Board then discussed the draft evaluation tool, and carefully reviewed the evidence to be provided for each standard area, including: Vision; Learning and Instruction; Organization, Finance and Facilities; Ethics; Social and Political Environments; Policy and Governance; and Communication and Community Relations. Dr. Heinz and the Board discussed various additional items of evidence to be included as each area was addressed. She also provided clarifying information in response to Board member questions about her job description and contract. Dr. Heinz confirmed that the draft will be updated to reflect these changes, and that it would be used as her evaluation tool for the remainder of the 2017-18 school year.

APPROVAL OF POWERSCHOOL UNIFIED CLASSROOM, ASSESSMENT, AND ANALYTICS SYSTEM

Innovation and Technology Director Warden reviewed the written report and recommendation to purchase PowerSchool Unified Classroom, Assessment and Analytics System. She confirmed that the trio of systems would provide a single dashboard for teachers to assess their students' learning progress through assignments, common assessments, and benchmark data. She described the search and decision-making process undertaken to identify a replacement for the previous data warehouse, called Inform, that is being retired. She also pointed out that the transition to Unified Classroom is expected to be smooth, as the District already uses PowerSchool for our student information system, parent portal, and the online registration system since Infosnap recently merged with PowerSchool. She responded to Board member questions about various features of each system, the ways they would be utilized, and the impact on student learning. Director Warden confirmed that based on the groundwork and development over the past two years, staff members are now ready to move into the next step of utilizing data even more fluidly to impact their instruction and student learning. Dr. Heinz also affirmed that data is being used to drive instruction across the District and that these new tools will make it possible to do so much more efficiently and effectively.

Turning to the proposal, Director Warden recounted the analysis process that included a review of multiple products and pricing for several alternatives, and noted that the final pricing included a discount for the three-year term. In response to further Board member discussion, she noted that the final pricing in the Board action tonight includes a further discount for the annual quote from the pricing included in the October 10, 2017 memo of information previously provided to the Board. She noted that CSBO Kolstad had already included the expenditure in the 2017-18 budget adopted by the Board.

ACTION ITEM 17-10-4

It was moved by Board President Borrelli and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the 3-year contract for the PowerSchool Unified Classroom, Assessment, and Analytics System with an annual license cost of \$29,920.80 and one-time implementation cost of \$15,400.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

By consensus, the Board reordered the agenda to advance Other Discussion and Items of Information.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reviewed the upcoming agendas and changes to the start times based on tonight's meeting. She also reviewed current FOIA requests. She reported that Friday, October 20 was designated as Principal Appreciation Day in District 64, and added her praise and thanks to building administrators for their outstanding leadership. She noted that the Elementary Learning Foundation was planning its first Halloween Hustle 5k run/walk fundraiser on October 28, 2017, and that she and Board member Ryles had attended the IASB North Cook Division meeting on October 18, 2017 that focused on the "Art of School Boarding," and encouraged Board members to consider attending the spring meeting. Dr. Heinz reported that an encore presentation on vaping and other teen behaviors had been scheduled with MCYAF and the Park Ridge Police for November 14, 2017. She further reported that the state was releasing the fourth quarter 2016-17 fiscal year mandated categorical payments, which the District had not anticipated receiving.

Dr. Heinz then reported that slow but steady progress was being made on developing the various Intergovernmental Agreements (IGA) needed to support the introduction of a pilot program on School Resource Officers (SRO) in the two middle schools. She noted that Niles Police Department had conducted SRO training for officers from both Niles and Park Ridge recently, and that the middle schools continue to prepare for the launch of the program once the agreements are in place. Dr. Heinz noted that drafts are being reviewed by the police departments in both communities, and that their comments will have to be addressed once the drafts are returned. Board members and Dr. Heinz discussed the timeline for the Board's review of the draft agreements possibly in November or December; Mr. Loizzi, the Board's legal counsel, affirmed that it is preferable for the other parties to have discussed and approved the agreement prior to its consideration by the District 64 Board. Board members noted that community members would have opportunities to learn about and comment on the proposed IGAs at the board levels in Niles, Park Ridge and in District 64. Mr. Loizzi and Dr. Heinz provided insights into the resources being used to draft the agreement and incorporate best practices into the pilot program. Board members then discussed other ways to engage community stakeholders on the topic, such as forming a committee; Mr. Loizzi pointed out that any such engagement would best be focused not on the legal IGA itself, but rather on gathering points of view regarding the philosophy and major tenants of the SRO program. The Board agreed to continue discussion at the November 13, 2017 meeting.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

Board President Borrelli stated that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Personnel Report

Jillian Coen - Employ as 10-Mo Secretary Level IV at Lincoln School beginning October 25, 2017 - \$18.65 hr.

Lisa Nixon - Resign as Special Education Teaching Assistant at Roosevelt School effective October 20, 2017.

Amy Walker - Resign as Level V Secretary for Student Services at ESC effective October 20, 2017.

Kia London - Revision from August 28, 2017 Personnel Report - Leave of Absence Request, Maternity – (.54) FLES Teacher at Carpenter School effective January 8, 2018 – February 26, 2018 (tentative).

ACTION ITEM 17-10-5

It was moved by Board member Eggemann and seconded by Board member Tiu that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

A. Bills, Payroll and Benefits

Bills

10 - Education Fund-----	\$1,317,337.97
20 - Operations and Maintenance Fund -----	190,680.56
30 - Debt Services-----	6,117.48
40 - Transportation Fund -----	474,317.57
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	338,796.30
61 - Capital Projects - 2017 Debt Certificates -----	44,929.47
80 - Tort Immunity Fund -----	910.70
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 128363-128579

Total: \$2,373,090.05

Payroll and Benefits for Month of September, 2017

10 - Education Fund-----	\$3,991,187.26
20 - Operations and Maintenance Fund -----	232,717.45
40 - Transportation Fund -----	984.10
50 - IMRF/FICA Fund -----	80,436.12
51 -SS/Medicare -----	90,917.75
80 - Tort Immunity Fund -----	-

Checks Numbered: 13528-13597

Direct Deposit: 900121815 – 900123370

Total: \$4,396,242.68

The Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

B. Approval of Financial Update for the Period Ending September 30, 2017

The monthly Financial Update can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. Destruction of Audio Closed Minutes

ACTION ITEM 17-10-6

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of October 23, 2017 which includes Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending September 30, 2017; and Destruction of Audio Closed Minutes.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES _____

ACTION ITEM 17-10-7

It was moved by Board member Eggemann and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on September 25, 2017; Committee of the Whole: IASB Starting Right Workshop on September 25, 2017; Committee-of-the-Whole: Facilities on September 18,

2017; Special Board Meeting on September 18, 2017; and Closed Session Meeting on August 14, 2017.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles Sanchez

NAYS: None.

PRESENT: Sotos

ABSENT: None.

The motion carried.

ADJOURNMENT

At 11:28 p.m., it was moved by Board President Borrelli and seconded by Board member Sanchez to adjourn.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

President

Secretary