

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
November 13, 2017
Washington School - Gym
1500 Stewart, Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:00 p.m. Other Board members in attendance were Eastman Tiu, Rick Biagi, Mark Eggemann, Fred Sanchez and Larry Ryles. Board member Tom Sotos arrived during the closed session. Also present were Superintendent Laurie Heinz; Chief School Business Official Luann Kolstad; Assistant Superintendent Joel T. Martin; Public Information Coordinator Bernadette Tramm; Board legal counsel Tony Loizzi of Hodges, Loizzi; and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and all reports for this meeting are also available on the website, or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 6:02 p.m., it was moved by Board President Borrelli and seconded by Board member Eggemann to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2 (c)(1)]; and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)]; and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(10)].

The votes were cast as follows:

AYES: Sanchez, Ryles, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

The Board adjourned from closed session at approximately 6:50 p.m. In addition to those mentioned above, also present were Assistant Superintendent for Student Learning Lori Lopez; Director of Innovation and Instructional Technology Mary Jane Warden; Director of Student Services Jane Boyd; Assistant Director of Student Services Vasiliki Frake; Director of Facility Management Ron DeGeorge; and approximately 30 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Washington School Principal Stephanie Daly welcomed the Board to Washington, and invited Student Council members to lead the Pledge. She shared a video report that described the Second Step curriculum for social emotional learning introduced across District 64 this year, and pointed out the comprehensive ways it is being implemented at Washington School including its ROARS behavior theme.

SCHOOL BOARD MEMBERS APPRECIATION DAY

Dr. Heinz noted that District 64 was joining with districts across Illinois to recognize board members for their contributions to public education on School Board Members Day November 15. She reported that this year's statewide theme -- Leading by Learning -- highlights board members' leadership in making decisions as the elected representatives of Park Ridge-Niles residents to ensure opportunities for local students to learn and succeed during their years in District 64. Members of Washington's Student Council presented certificates of appreciation to the Board members.

During Board President Borrelli's remarks, he provided an update on the status of negotiations with the Support Staff Council and noted that mediation would begin on November 28. He reported that the administration and Board are already in preparation for this event.

PUBLIC COMMENTS

Board President Borrelli invited comments from the public on items not on the agenda, which were received as follows:

- Miki Tesija, Field parent, addressed the Board with concerns regarding the potential assignment of her current grade 4 student in the instructional resource program to the middle school at grade 5 for the 2018-19 school year.
- Ginger Pennington, District 64 parent, addressed the Board with concerns regarding the Intergovernmental Agreement between District 64 and the City of Park Ridge and Village of Niles for the pilot School Resource Officer (SRO) program for the middle schools.

Dr. Heinz provided a short update on the timeline for approval of the IGAs, and noted that she had been informed that the Park Ridge City Council is currently expected to review the document at its December 11 meeting, with approval scheduled for December 18, but that the timeline from Niles is unknown. She noted that the new target for presentation and discussion with the District 64 Board, therefore, would be

the January 22, 2018 meeting at the earliest. It was pointed out that there would be the opportunity for public comments at all public meetings.

Public comments then resumed as follows:

- George Monical, District 64 parent, addressed the Board with concerns regarding parent input on the IGA draft.
- Barbara Spiewak, Field parent, addressed the Board with similar concerns regarding the potential placement of her special needs student at the middle school one year early starting in grade 5.
- Stefanie Murphy, Washington parent, addressed the Board regarding communication to parents about the SRO pilot program and opportunities for parent input.
- Amy Brown, District 64 parent, expressed her concerns about placement of special education program students at their home middle schools one year early at grade 5.
- Rebecca Clarkin, Roosevelt parent, addressed the Board regarding the opportunity for parents to give input about the SRO IGA.

Board President Borrelli noted that in keeping with past practice, the Board would expect to receive and discuss the IGA at one meeting and to consider its adoption at a subsequent meeting, presenting at least two public opportunities for comment, which are in addition to the opportunities for public comment at the Park Ridge and Niles councils. Board President Borrelli also requested Dr. Heinz to provide more information about the elementary special education program and research on the option being discussed with parents to transition several students to their home middle school one year early in grade 5.

TAX LEVY: RESCHEDULING OF PUBLIC HEARING TO DECEMBER 11, 2017 AND CONTINUED DISCUSSION OF COOK COUNTY'S LOSS & COST FACTOR

Board President Borrelli noted that the Board had devoted many hours over multiple meetings to gain a full understanding of the tax levy process and the specific recommendations for the 2017 levy, among related topics. He noted that tonight's discussion would be focused on the application of the standard 3% Loss & Cost factor by the Cook County Clerk to the Operating Funds and a standard 5% Loss & Cost factor applied by the Clerk to the Debt Service Fund. Mr. James Levi from Hodges, Loizzi, the Board's legal counsel, reviewed how the clerk applies this factor by providing copies of the 2016 tax rate report for District 64 to the Board. Mr. Levi, CSBO Kolstad and Board members discussed how the Property Tax Extension Limitation Law (PTELL) impacts the tax extension so that the District only receives the amount it is legally entitled to receive under the tax cap even with the application of the Loss & Cost factor to the Operating Funds. They also discussed the various type of tax appeals and how they impact the District's property tax collections over multiple years. Turning to the Debt Service Fund levy, Mr. Levi noted that the Loss & Cost factor that is applied potentially accumulates as a balance in this Fund, since this levy is not subject to the PTELL tax cap. CSBO Kolstad noted that the balance in the Debt Service Fund was identified within the Financial Framework adopted by the Board in spring 2017 as a source of funding to pay for facility improvements when bonds are issued in 2019 or later years.

Following further Board discussion, the consensus of the Board was to maintain current practices this year regarding Loss & Cost applied to both the Operating Funds levy and to the Debt Service Fund levy; and to continue including the existing balance in the Debt Service Fund as a component of the Financial Framework to invest in facilities improvements in coming years when bonds will be issued. It was the further consensus that thereafter, the Board would target having a \$250,000 balance in the Debt Service Fund to cover potential shortfalls and to consider directing the County Clerk to reduce the Loss & Cost to be applied to this fund to maintain this target balance. The Board also agreed to ask its Policy Committee to work with administration to develop this Debt Service Levy fund balance goal into a policy for adoption by the Board, similar to the Board's current Operating Fund Balance policy so that it provides clear direction to administration and future Boards.

With the consensus of the Board, the agenda was modified to move up the settlement agreement with FGM architects so that Mr. Levi of Hodges, Loizzi could be available for the discussion.

APPROVAL OF SETTLEMENT AGREEMENT WITH FGM ARCHITECTS

CSBO Kolstad reported that as part of the summer 2016 facilities projects, a rain garden had been installed at Lincoln Middle School near the entry on Crescent Avenue to reduce rainwater issues. She noted that garden proved to be an improper solution for storm water management, and that despite a year of work with FGM Architects and the Nicholas & Associates the issue could not be resolved. CSBO Kolstad stated that the District had reached a proposed settlement agreement and release with the architects that will include reimbursement of \$28,000 that were incurred by the District for the rain garden project. Mr. Levi of Hodges, Loizzi reported that agreement was focused narrowly on the rain garden and was not a release on a broader scope of work that was performed. CSBO Kolstad and Facility Management Director DeGeorge reported that the rain garden had been removed during the renovation of the Crescent Avenue entrance in summer 2017, and that the measures taken at that time have hopefully improved the drainage in that area. They provided further information about credits applied by Nicholas and Associates to other District work for their portion of the project, and affirmed that the proposed agreement represented a fair settlement of the District's investment in this project.

ACTION ITEM 17-11-2

It was moved by Board member Ryles and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Settlement Agreement and Release with FGM Architects.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles, Sanchez

NAYS: Sotos

PRESENT: None.

ABSENT: None.

The motion carried.

2016-17 STUDENT ACHIEVEMENT UPDATE AND PRESENTATION OF ILLINOIS SCHOOL REPORT CARD

Assistant Superintendent Lopez presented a comprehensive update on student achievement in a lengthy written report and highlighted the findings for the Board in her presentation. She included information on student performance in the Measures of Academic Progress (MAP) assessment; the Partnership for Readiness in College & Careers (PARCC) state assessment; and the Illinois 5Essentials Survey. She also shared information about the 2017 Illinois School Report Card, the Every Student Succeeds Act (ESSA), and District 64's 2020 Vision Strategic Plan Balanced Scorecard.

Dr. Lopez reported that the MAP and PARCC are part of District 64's assessment portfolio, which also includes classroom assessments and common assessments. For MAP, Dr. Lopez reported that District 64 has high status scores and above average growth: reading - 93rd percentile rank status, 58th percentile rank growth; and math - 90th percentile rank status, 59th percentile rank growth. She noted that when compared to national norms, almost half of District 64 students perform at the 70th percentile or above, and more than 20% perform at the 90th percentile or better. Referring to a 2020 Vision Strategic Plan goal of outperforming similar schools, the Same Schools Report prepared by NWEA indicates that District 64 students had the same growth in 2017 as schools with similar demographics in reading, while in math, our students outperform similar schools by .1. Moving to PARCC, she reported that District 64 students are maintaining their performance with 58% meeting or exceeding expectations in 2017 in English Language Arts and 57% are doing so in math. She reviewed subgroup scores and also compared District 64's overall meet/exceed performance of 57% against a comparison group of local schools districts used for ongoing comparisons, noting that District 64 tracks alongside Glenview 34 and Arlington Heights 25 among the five districts used for regular comparison. She reported that the District had used outside evaluators to conduct an audit of two years of PARCC data to identify small changes in instruction that can bring momentum to PARCC performance, to identify specific topics for grade-level focus, to suggest staff development/department work, and to reaffirm the District's commitment to preparing students for the test format and online functions. Dr. Lopez, Dr. Heinz and the Board discussed the benefits from this approach to making small modifications and helping students feel comfortable with the test technique and expectations, without teaching to the test. Dr. Lopez then reviewed the 5Essentials survey results and shared the strengths and opportunities for growth; the survey findings are reported on the 2017 State Report Card. She concluded with a review of the Report Card components and the provisions of ESSA, which replaces No Child Left Behind in setting performance expectations for schools and the four tiers that schools will be placed within based on academic and student success indicators beginning in 2018-19. Dr. Lopez concluded with a review of the Balanced Scorecard for the Strategic Plan, which incorporates many of these assessment performance results in the metrics used to track progress in achieving the six strategic objectives of the plan.

INTERGOVERNMENTAL AGREEMENT UPDATE ON SCHOOL RESOURCE OFFICERS (SRO)

Dr. Heinz noted that her update had been made earlier during the Public Comments, and that she was looking forward to having an update shortly from the Village of Niles on its timeline for consideration of the IGA. She stated that she would continue to keep the Board informed on any progress.

Board President Borrelli suggested it would be helpful to have her Student Services Director Boyd provide the Board with a short review of the special education placement process later in the meeting, since she would be unavailable for the December 11 Board meeting due to her retirement.

At 9:36 p.m., Board President Borrelli called for a brief recess; the meeting resumed at 9:45 p.m.

SUMMER INTERIM SESSION 2017 REPORT AND PRESENTATION AND APPROVAL OF SUMMER INTERIM SESSION 2018

Assistant Superintendent Lopez reviewed the operation of the 2017 program, which served almost 900 students in the six-week program. She noted that the program is designed to operate on a break-even basis, and had achieved a small surplus of about \$4,500; elimination of a printed course catalog was one of the contributors to this savings. Turning to 2018, Dr. Lopez recommended that the program be located at Washington for students completing grades K-3 and at Lincoln for students completing grades 4-7, and that the calendar this year would support offering two, 14-day sessions from June 5 - July 13, with no school on July 4. She further recommended that the tuition be increased by \$5 to \$130 per three-week class and to raise the tuition fee for those registering after April 15, so that the program could continue to operate on a break-even basis. Board members discussed the program offerings, which continue to provide a balance between subject area support classes and enrichment courses.

ACTION ITEM 17-11-1

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the recommendations of dates and fees for the 2018 Summer Interim Session.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

DISCUSSION ON STUDENT PLACEMENT

In light of the public comments made by parents earlier in the evening regarding the recommendation to place several fifth grade special education students one year early at their home middle school, Board President Borrelli noted that because Student Services Director Boyd's retirement would be effective prior to the next meeting on December 11 that it would be helpful for the Board to hear from her at this

time. Director Boyd reported that planning for the 2018-19 school year had begun, and that conversations had been initiated with some of the current fourth grade parents about the option to have their child move to their home middle school one year early to begin in fifth grade. She provided the Board with background about the former operation of the District's program, which previously utilized a satellite approach to congregate special needs students for instruction by transporting them to two elementary schools, which is the most common model used by districts. She noted that District 64 had then moved to creating classrooms at all five elementary schools, but had used two different models for instruction over the past several years. Most recently, she reported that District 64 had been leaving these instructional classrooms to return to the general education classrooms with co-teaching to provide a rigorous differentiated curriculum and better ensure academic growth and success. She pointed out that as a result, these instructional classrooms have fewer students, representing a wide age range from grades K-5, and that the students who continue to be placed in these instructional classrooms need highly specialized replacement curriculum in all academic areas. She reported that this age range is of concern to the Illinois State Board of Education (ISBE), which requires that the age span be no greater than four years. She pointed out that District 64 has obtained a waiver to place students from all the elementary grades together in one instructional self-contained classroom at each school. In looking toward 2018-19, Director Boyd pointed out that the opportunity should be considered to move the fifth grade students one year early to their home middle schools, where they could access peers of their own age or above as models, rather than being with children as young as kindergarten. She described the opportunities for students to access more choices in the middle school elective program, which is not available at the elementary schools, and noted that their elementary school regular education students would reunite with them in a year. Director Boyd said the approach, therefore, was to recommend moving the fifth graders to their home middle schools for the 2018-19 school year, and to begin conversations with parents about this approach. Director Boyd, Dr. Heinz and Board members discussed the concerns raised by parents about students missing opportunities that other fifth grade students would have at their elementary schools, such as the Camp Duncan outdoor education experience, and familiarity with other grade level classmates weighed against the benefits of peer modeling and expanded elective opportunities at the middle schools that would also meet the ISBE age range guidelines. There was further discussion about other options that could be considered on a case by case basis, such as splitting the days between middle school and elementary, or splitting the self-contained classroom at the elementary schools into a primary level and intermediate level, among other alternatives. Director Boyd pointed out that the early transition to middle school had occurred with three other students and that it has worked well. Director Boyd also noted how challenging it was to talk at a public Board meeting about these important, detailed decisions that must be respectful of student and family privacy. Dr. Heinz confirmed that a decision such as this would not be a Board policy decision,

but would be within the day-to-day responsibilities of the administrative team. The consensus of the Board was to ask Dr. Heinz to provide the Board with additional insights into the organization of the elementary special education program and to conduct further research about the option being discussed with parents to transition several students to their home middle school one year early.

APPROVAL OF ELECTRICITY CONTRACT

CSBO Kolstad reported that the District's current contract for electricity will expire in December 2017. She reviewed the recommendation provided in her written report to select Tradition Energy to secure the lowest rates for the District through a bidding process. She reported that Tradition Energy had won the energy consulting and management services contract in a competitively solicited bid for those services through the U.S. Communities national cooperative purchasing program for government entities, such as District 64. CSBO Kolstad reported that Tradition Energy had received bids from nine vendors. She then reviewed the outlook for energy cost prices and the recommendation from Tradition Energy that a longer-term option with flexible contract language would be the greatest value for District 64's needs. CSBO Kolstad recommended that the District lock in pricing for five years. Because per kWh bids are created daily, she noted that a resolution to authorize a contract with the lowest responsible bidder on Tuesday, November 14, 2017 would be needed, and that James Levi from the District's legal counsel, Hodges and Loizzi, had prepared the language to set parameters for the Board's approval. Board members then discussed the various factors at play when considering varying lengths of time from 12 months to 60 months for this contract, and tradeoffs in terms of market risk vs. potential savings for price movements up and down over the course of the contract.

ACTION ITEM 17-11-3

It was moved by Board member Eggemann and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the contract with the lowest responsible bidder on Tuesday, November 14, 2017 for electrical service at a not to exceed price of \$0.07 per kWh at all District buildings for a period not to exceed 60 months, as presented.

The votes were cast as follows:

AYES: Tiu, Eggemann, Borrelli, Sotos, Ryles, Sanchez

NAYS: Biagi

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

Board President Borrelli stated that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

It was noted that the Board had received an updated personnel report at the meeting.

Personnel Report

Alyssa DeBartolo - Employ as Lunch Program Supervisor at Washington School effective October 24, 2017 - \$14.00 hr.

Jaelyn Martinez - Employ as Special Education Teaching Assistant at Roosevelt School effective October 24, 2017 - \$15.65 hr.

Stephanie Sosa-Rosales - Change of assignment from 12-Month Level III Secretary for Student Services at ESC to 12-Month Level V Secretary for the Director of Student Services at ESC - effective November 6, 2017 - \$21.12 hr.

Ed Callahan - Change of FTE from (.50) Special Education Teaching Assistant at Franklin School to Fulltime Special Education Teaching Assistant at Franklin School effective November 6, 2017 - \$15.65 hr.

Abbey Drevline - Resign as Special Education Teacher at Washington School effective November 8, 2017.

Jane Boyd - Retire as Director of Student Services effective December 1, 2017.

Nancy Jensen - Retire as District Speech Language Pathologist effective June 2019.

Owen Brautigam - Terminate as District Night Custodian effective November 13, 2017.

ACTION ITEM 17-11-4

It was moved by Board member Sanchez and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

A. Bills, Payroll and Benefits

Bills

10 - Education Fund-----	\$ 838,954.10
20 - Operations and Maintenance Fund -----	140,877.34
30 - Debt Services-----	2,879,036.80

40 - Transportation Fund -----	329,140.42
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	41,675.00
61 - Capital Projects - 2017 Debt Certificates -----	4,776.91
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 128583-128743 Total: \$4,234,460.57

Payroll and Benefits for Month of October, 2017

10 - Education Fund-----	\$4,120,368.52
20 - Operations and Maintenance Fund -----	228,700.33
40 - Transportation Fund -----	984.10
50 - IMRF/FICA Fund -----	82,453.58
51 -SS/Medicare -----	94,648.38
80 - Tort Immunity Fund -----	-

Checks Numbered: 13599-13666 Total: \$4,527,154.91
 Direct Deposit: 900123371 – 900125009

The Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

B. Approval of Financial Update for the Period Ending October 31, 2017

The monthly Financial Update can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. Destruction of Audio Closed Minutes

ACTION ITEM 17-11-5

It was moved by Board member Eggemann and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of November 13, 2017, which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending October 31, 2017; and Destruction of Audio Closed Minutes.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The consensus of the Board was that the continued presence of legal counsel at this meeting was no longer required; Mr. Loizzi departed the meeting.

APPROVAL OF MINUTES

ACTION ITEM 17-11-6

It was moved by Board member Biagi and seconded by Board member Tiu that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board meeting on October 23, 2017; the Committee of the Whole: Update on Strategic Plan, Balanced Scorecard, Curriculum and Tech on October 10, 2017; and the Special Board meeting on October 10, 2017.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reviewed the upcoming agenda and discussed additional items to be added. She reviewed FOIA requests, including one from an anonymous requester that is permitted by law. She reported on the successful Elementary Learning Foundation (ELF) first annual Halloween Hustle fundraiser. She noted that Traffic Safety Committee had met, and that the PTO/A Presidents would be convened again tomorrow morning. Dr. Heinz thanked Board member Ryles for his participation in the Veterans Day observance at Roosevelt School, and noted the many ways the day had been commemorated across the District and the high number of veterans involved. She also noted that the annual conference of Illinois Association of School Boards, Illinois Association of School Administrators, and Illinois Association of School Business Officials would be conducted this weekend, and that she and Mr. DeGeorge were also participating in a special safety conference in advance of the regular sessions to continue keeping pace with developments in the security field.

ADJOURNMENT

At 10:46 p.m., it was moved by Board member Biagi and seconded by Board member Eggemann to adjourn.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

President

Secretary