

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
August 28, 2017
Lincoln School - LRC
200 S. Lincoln Avenue, Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 5:45 p.m. Other Board members in attendance were Eastman Tiu, Rick Biagi, and Fred Sanchez. Board members Mark Eggemann and Tom Sotos arrived during the closed session; Board member Larry Ryles was absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent Joel T. Martin, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 5:49 p.m., it was moved by Board President Borrelli and seconded by Board member Biagi to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2 (c)(1)]; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)]; and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2(c)(11)].

The votes were cast as follows:

AYES: Tiu, Biagi, Borrelli, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Sotos, Ryle

The motion carried.

The Board adjourned from closed session at 6:51 p.m. and following a short recess, convened to a Public Hearing on the 2017-18 Budget at 6:56 p.m.

In addition to those mentioned above, also present were Assistant Superintendent Lori Lopez,

Director of Facility Management Ron DeGeorge, Director of Innovation & Instructional Technology Mary Jane Warden, and approximately 25 members of the public.

PUBLIC HEARING ON THE 2017-18 BUDGET

Upon motion of Board member Biagi, and second of Board member Eggemann, which was approved by voice vote, Board President Borrelli convened the Public Hearing on the 2017-18 Budget.

Board President Borrelli invited any members of the public wanting to address the Board about the 2017-18 budget to come forward; comments were received as follows:

- Peter Karas addressed the Board about the cost impact of various provisions in the Collective Bargaining Agreement with teachers represented by the Park Ridge Education Association (PREA).

Building on discussions at previous Board meetings, Board members and administration continued to explore refinements to the tentative budget prior to adoption of a final version at the September 25, 2017 meeting. The discussion focused primarily on possible reductions to bring expected expenditures into alignment with revenues, based on the tentative budget approved in July, ranging from approximately \$300,000 or as much as \$1.17 million, if one-time retirement incentives in the new teacher contract are included. CSBO Kolstad reported that all facets of the budget continue to be updated and reflect the final staffing for 2017-18 now that school has opened. She reviewed a memo that outlined the particular changes already made from the tentative budget. Board members agreed to reschedule a planned Committee-of-the-Whole: Facilities meeting from September 11, 2017 to September 18, 2017 to review facilities and to add a Special Meeting that evening to review further budget updates to ensure the Board has adequate time to consider changes prior to adoption on September 25, 2017.

At 7:20 p.m., it was moved by Board President Borrelli and seconded by Board member Tiu to adjourn the public hearing, which was approved by voice vote.

BOARD PRESIDENT REMARKS

Board President Borrelli provided an update on negotiations with secretaries, clerical and custodial staff organized as the Support Staff Council (SSC), noting that administration and Board representatives had met with the SSC on August 21, 2017 and that the Board had been updated on negotiations in closed session this evening. He reported that although previously presented over the later portion of the summer, salary and wages were discussed for the first time along with a host of issues regarding working conditions. He stated that both sides continue to share comments and positions in a positive way as they inch towards resolution, and that the next meeting will be on August 31, 2017 for further discussions.

Following up from a continuing discussion at its earlier August meeting, Board members shared their views whether to have legal counsel present at Board of Education meetings and the desirability of bidding for legal services. To summarize the Board's practices, Board President

Borrelli offered guidelines that the Board President or Superintendent will proactively request legal counsel be present, and will err on the side of having counsel present more frequently than not, when a topic on the agenda requires further understanding and may significantly impact the District, Board or community. He further pointed out that as with a special meeting, any three Board members can request that legal counsel be present for a meeting or specific topic. Dr. Heinz affirmed that legal counsel's current invoicing is based on how the District uses the services, such as personnel issues, negotiations, or special education issues, and that billing is for services rendered rather than a monthly fee. She further noted that the District's use of legal counsel is based on the matters that arise during the year that change annually. Following further discussion, the Board consensus was to begin the process of bidding out legal services; CSBO Kolstad noted this would be in the form of a Request for Proposal (RFP).

PLEDGE OF ALLEGIANCE AND WELCOME

Lincoln Middle School Principal Tony Murray welcomed the Board to Lincoln, and introduced two student WEB (Where Everyone Belongs) members to lead the Pledge. Dr. Murray shared a presentation on how Lincoln uses the Association for Middle Level Education's *This We Believe* principles in meeting the needs of young adolescents in a safe, supportive culture that is academically challenging, organized around the unique learning needs of young adolescents, and provides a positive and supportive school culture. He highlighted how the Second Step program was being formally used this year to provide a social emotional learning curriculum for all students.

PUBLIC COMMENTS

Board President Borrelli invited public comments on items not on the agenda; comments were received as follows:

- Shannon Donley, Roosevelt parent, addressed the Board regarding the District's natural lawn care program.
- Amy Bartucci, Go Green Park Ridge, addressed the Board regarding the formation of a Sustainability Committee and the adoption of the Reading Workshop model of instruction for English Language Arts.

TOUR OF BUILDING

CSBO Kolstad, Facility Director DeGeorge and District 64's lead architect Mr. Rick Petricek of Studio GC architects, reviewed the components of the Lincoln Learning Resource Center's (LRC) transformation into a future-ready learning environment, pointing out the various changes in the space and furnishings completed over the summer as part of the Health Life Safety/Master Facilities Plan and critical infrastructure improvements underway across the District. They also reviewed the other projects completed at the school over the summer, such as continued roofing replacement and new corridor/stairwell flooring, that in combination with the new windows throughout the building are remaking the school into a safe, warm and dry environment conducive to learning. Principal Murray pointed out that the LRC work had reinvigorated the space and opened up a host of new opportunities for learning that students and staff would be delighted to use; LRC Director Denise Reeder concurred that the colors, lighting and flooring in

the new space were an enormous improvement.

Dr. Heinz, CSBO Kolstad, Dr. Murray and Mr. Petricek then led the Board and the public on a short tour of the adjacent new secure entry from Crescent Avenue and the reconfigured Lincoln main office. Upon returning from the tour, at 8:14 p.m. the Board agreed by consensus to re-order the agenda to defer Dr. Heinz's report on District Institute Days, Opening Days Report & Solar Eclipse until the end of the meeting.

SCHOOL RESOURCE OFFICERS AT THE MIDDLE SCHOOLS

Dr. Heinz introduced Chief Frank Kaminski of the Park Ridge Police Department and Commander Bob Tornabene of the Niles Police Department to join her in presenting the proposal to add a part-time School Resource Officer (SRO) program to the two middle schools as a pilot program during the 2017-18 school year. She noted that based on the Board's directive from the July 17, 2017 meeting to identify benefits and specific objectives for this initiative, administration had convened a planning team of law enforcement representatives from both Niles and Park Ridge as well as the principals and assistant principals at both buildings. Dr. Heinz reported on the many objectives that had been identified for the program, such as encouraging open dialogue to provide students with voice around the issues that impact their schools and communities, and providing a venue for students to discuss at-risk behavior. She noted that these goals align directly with the *2020 Vision* Strategic Plan objectives related to areas of focus within social emotional learning and the Inquiry-Based Learning strands. Dr. Heinz pointed out that as mentioned by Dr. Murray in his welcome, this year District 64 is implementing new curricular materials, called Second Step, to support social emotional learning, and that Second Step topics correlate with topics that are likely to be addressed by SROs, such as vaping, drug and alcohol prevention, and cyber bullying. Dr. Heinz noted that Emerson's SRO program would be supported by a dedicated officer from the Niles Police force to provide coverage for 2.5 days per week for up to four hours per day. For Lincoln, Dr. Heinz reported that the Park Ridge Police would dedicate a core group of a few officers to provide an SRO presence two days per week for up to four hours a day. Park Ridge Police also would be able to initiate a student-led Junior Community Advisory Board at Lincoln, financed through a Department of Justice grant. Dr. Heinz affirmed that going forward, the officers and administrators from both schools would maintain close coordination of the programs through regular meetings and updates to ensure consistency of interactions and outcomes.

During Board discussion, Cmdr. Tornabene and Chief Kaminski provided additional insights into how SROs interact with students while at the schools and noted their experiences with SRO programs. They also provided history about the role of SROs and their use in other local schools. Cmdr. Tornabene pointed out that the SRO's role is a triad, with the officer being an adviser when students have questions or concerns about drug use and preventative issues, for example; a presenter, teacher and counselor when helping with bullying or internet safety, for example, or when talking to staff or being a resource for them in their teaching; and that the final area -- acting within their role as a law enforcement officer -- is the smallest portion of the model. Dr. Heinz, Cmdr. Tornabene and Chief Kaminski confirmed that the programs at the two schools

would be run in parallel fashion to provide consistency across the District. They responded to further Board member discussion on a range of concerns, such as: their recommendation not to use dogs to conduct locker searches for drugs based on their prior experiences in other districts; how the Junior Board would operate at Lincoln; and whether SROs would wear their police uniforms while at the schools. CSBO Kolstad reported that funding for the SRO pilot would be added to the security expenditures in the District's budget for 2017-18, but that grant money was not available directly to District 64.

Dr. Heinz further discussed how local law enforcement officers currently interact at the request of school administration on high level student behavior issues, and that the SROs would be an extension of the District's administrative staff in responding to such day to day behavior concerns. Chief Kaminski and Cmdr. Tornabene concurred that SROs would be working at the direction of the administration in all but situations immediately threatening to life. The District's legal counsel, Tony Loizzi of Hodges, Loizzi, Eisenhammer, Roddick and Kohn, responded to Board questions about the District's legal exposure when bringing SROs into the schools and noted that it would be similar to the District's general liability of having any type of contractor employed at the schools; he noted this would be addressed in an intergovernmental agreement. Dr. Heinz confirmed that the District would be preparing intergovernmental agreements with both Park Ridge and Niles that would clearly lay out the expectations and operations for the SRO pilot program.

ACTION ITEM 17-08-03

It was moved by Board member Tiu and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, authorize School Resource Officers at both Lincoln and Emerson Middle Schools at a cost of \$32,959 for the 2017-18 school year.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sanchez, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE PARK RIDGE PARK DISTRICT FOR FACILITIES USE AND OPERATION OF A BEFORE AND AFTER SCHOOL RECREATIONAL PROGRAM

Dr. Heinz reported that this item was not ready for Board action at this time, but would be brought forward for consideration at a later date.

PRESENTATION OF FISCAL IMPACT STUDY

Dr. Heinz reviewed that as discussed with the Board at the June 26, 2017 meeting, the District had engaged Teska Associates to undertake a fiscal analysis for the proposed rezoning and

development of the Mr. K Materials site at 1440 W. Higgins Road. She introduced attorney Ares Dalianis of Franczek Radelet, who advises District 64 on tax objections and TIF matters, along with Scott Goldstein of Teska to present the analysis. CSBO Kolstad said the firm had been able to study the latest proposal for the property to include a 19-townhome residential and medical office space development. Mr. Goldstein then recapped his written report, which assessed the fiscal impacts to District 64, along with Maine Township High School District 207 and the City of Park Ridge. He reported that the proposed development for the townhomes and 13,017 sq feet of medical office space would be revenue neutral for District 64, based on an estimate of 6 new elementary and junior high students as projected utilizing industry standard formulas provided by the Illinois School Consulting Service/Associated Municipal Consultants, Inc. Mr. Goldstein reiterated that this was an extremely conservative estimate of student population. He also noted that the District may face additional capital expenses as a result of increasing enrollment caused by new development at this site, and elsewhere in the District. He particularly pointed to Washington School, which would be expected to enroll students from this development and is already at or near capacity. Mr. Goldstein also reported the impacts to District 207 and the City. He then moved on to review two other alternative plans for the site: a commercial/retail development that was based on the City's Higgins Road Corridor Plan adopted in 2010, and a hotel concept based on the site's proximity to O'Hare Airport and transportation linkages. He reported that both of these alternatives would provide beneficial fiscal results to District 64, generating \$87,770 in net revenues with the Corridor Plan and \$228,134 for the hotel development; he also provided figures for District 207 and the City. Board members discussed details of the findings with Dr. Heinz, CSBO Kolstad, Mr. Goldstein and Mr. Dalianis. Board members suggested that Mr. Goldstein also prepare a range of student population assumptions due to the attractiveness of schools in this community compared to the average used in the report. The Board's consensus during discussion was that the accumulation of smaller redevelopments across the City could have tremendous impact on enrollment and should be continuously monitored. Dr. Heinz noted that the City's new Community Preservation & Development Director Jim Brown is very interested in working closely with local school districts at the very beginning of the process for rezoning requests and for other development proposals that may impact student enrollment. She confirmed that the report would be provided to the City, and that this fiscal analysis would be a helpful model in assessing other projects going forward.

DISCUSSION ON FY18 DISTRICT 64 BUDGET AND 2016-17 UNAUDITED ACTUALS

CSBO Kolstad reviewed the unaudited figures for the recently concluded 2016-17 fiscal year ending June 30. She noted that the unaudited figures would be used to update the 2017-18 tentative budget as the District moves forward to adoption of a final budget at the September 25, 2017 meeting. She reported that the District had concluded the year with a positive balance of revenues exceeding expenditures of \$2,620,054 in the Operating Funds, and that the Operating Fund balance of \$45,878,119 was 64.69%. CSBO Kolstad noted that the Operating Fund balance had decreased over the last two years due to the planned transfer of \$10 million into the Capital Projects Fund, which was approved by the Board in 2015-16 to invest in facilities using monies at hand. She then reviewed revenues and expenditures fund by fund as itemized on her written report, and responded to Board member questions throughout the detailed review.

Turning to 2017-18, CSBO Kolstad reported that administration continues to develop and refine the tentative budget. She noted that since the Board's last reviews on July 17 and August 14, administration had been working to reduce spending by about \$370,000 to \$1.17 million to eliminate or reduce a potential deficit. She noted that updating final salaries and reducing expenditures for private tuition and technology had reduced the deficit to about \$495,000. CSBO Kolstad pointed out two other significant areas that could be modified, including reducing the planned \$500,000 contingency in the Education Fund and/or reducing a planned \$500,000 repair/maintenance/construction budget in the Operations & Maintenance Fund, either of which could be used to bring the budget into alignment for the year. Board members discussed the ramifications of eliminating and/or reducing one or both of these line items. She also reconfirmed that the District is awaiting direction from the State of Illinois regarding school funding, specifically payments for categorical grants and transportation reimbursements. She noted that budgeted revenues in these areas are only for 2016-17 payments owed to the District, and that increased revenues provided by the state would bring the budget into alignment with no further expenditure reductions. Facility Management Director DeGeorge then provided a brief update on the preventative maintenance that had been undertaken on the Carpenter HVAC system to ensure readiness for the opening of school. CSBO Kolstad reported that an updated budget draft would be brought to the Board at the next meeting for continued discussion.

OPENING ENROLLMENT AND STAFFING REPORT

Assistant Superintendent Martin reported that detailed planning for the 2017-18 school year began February 22, 2017 when administration brought the Board a detailed staffing plan based on the District's enrollment projections for each school based on live birth data and cohort survival methodology. Dr. Martin confirmed that although the Board authorizes administration to move forward based on this plan, new teachers and sections are not added until enrollment at a specific grade level has been confirmed as students complete the registration process. Dr. Martin reported that in February, the plan anticipated an increase of 45 students and four sections, with the possibility of an additional four "bubble" sections that might have been needed if students enrolled at particular grade levels/schools that were within three of exceeding the District's class size guidelines: Kindergarten - 22 students, Grades 1 & 2 - 24 students; Grades 3 & 4 - 26 students; and Grades 5-8 - 28 students. Dr. Martin reported that the actual enrollment as of August 2017 was higher than anticipated, and stood at 4,562 for grades K-8, with an increase of 87 students from the end of the 2016-17 school year. He pointed out that despite this higher enrollment, only 2.5 sections with 2.93 Full Time Equivalent (FTE) staff were added due to the specific grade levels and schools in which the students were enrolled. He noted that when a new section is opened, staffing increases are required for the classroom teacher and for the one or more part-time specials teachers, such as physical education, art, music, etc.

Dr. Martin then provided a detailed review of how a new section is added. He pointed out that the historical practice in District 64 has been that if a grade level goes over its class size guideline by one child before the start of the school year, an additional section is added. He noted that this means that if every section at a grade level at the school is at the class size

guideline maximum, the next student who enrolls at that particular grade puts one section over the limit. He noted that when this occurs, the District follows a process of having the principal/assistant principal contact every family at the grade level to confirm whether they are planning to attend school in District 64 for the upcoming year, before the new section is authorized. In contrast, Dr. Martin pointed out that after the school year has begun, if new enrollment causes a grade level to exceed the class size guideline, then the Superintendent meets with the teachers at the grade level to discuss options, such as adding a teacher assistant or opening a new section.

Dr. Martin pointed out that the timing for adding a section is much easier to accommodate when the enrollment happens early in the registration process, and that the later it occurs the more disruptive it is as principals re-work classroom assignments and schedules and identify classroom space to accommodate more sections at the grade level. Dr. Heinz affirmed that Boards in the past have never authorized adding a section preemptively to avoid last-minute changes, viewing this as fiscally irresponsible to add staffing unless absolutely needed based on actual student enrollment. Dr. Heinz was joined by Dr. Kevin Dwyer, Roosevelt School principal, to review the process that had been followed when enrollment at the fifth grade had exceeded the guideline the day before school was set to open. Dr. Dwyer pointed out that the classroom assignments for this grade level had actually been delayed beyond the District-wide announcement date to allow further time for any last minute enrollments, before the assignments were finally released. They reviewed the steps that had been taken to redistribute students into the new sections with lower enrollment based on the plan Roosevelt staff had previously designed in late spring as a contingency for a higher number of sections. Dr. Heinz and Dr. Dwyer also confirmed the communications outreach personally to the specific families of students whose classroom assignment had been changed, and the communications to the grade level as a whole in announcing the shift. Dr. Heinz and Dr. Dwyer then reported on the extensive work done within one day to fully outfit a new classroom and provide a classroom teacher during the short transition period until a permanent teacher was hired. Dr. Heinz and Board members discussed the troubling timing of the new section being added at Roosevelt, but noted that the resulting sections of lower enrollment will provide a better learning environment for the entire grade for the entire school year. Further discussion ensued regarding whether additional communication about the change or about the District's methodology of when a new section is added would have eased the anxiety of the fifth grade parents involved, and potentially of community members reacting to that anxiety via social media.

At 10:20 p.m., Board President Borrelli called for a brief break; the meeting resumed at 10:31 p.m.

FIRST READING OF POLICIES FROM PRESS

Dr. Heinz began by describing the general updating process for District policies, as detailed in her written report. She then led the Board through the specific policies presented for updating as recommended by the Policy Reference Education Subscription Service (PRESS) provided by the Illinois Association of School Boards, and noted any further changes that were recommended by

the District's Policy Committee and the Board's Policy Committee consisting of Board members Eastman and Ryles. During Board discussion, further small revisions were recommended for policies: 2:70 School Board - *Vacancies on the School Board - Filling Vacancies*; 2:100 School Board - *Board Member Conflict of Interest*; 5:230 Professional Personnel - *Maintaining Student Discipline*; and 6:60 Instruction - *Curriculum Content*. Dr. Heinz confirmed that with these updates, the policy packet would return for second reading and adoption at an upcoming Board meeting.

APPROVAL OF ADMINISTRATIVE COMPENSATION INCREASES EFFECTIVE JULY 1, 2017

Dr. Heinz reported that per the Board's directive from its discussion of this topic at the July 17, 2017 meeting, she was providing additional research on the percentage increases given to administrative staff members from select districts that District 64 uses as benchmarks. She pointed out these districts were identified as comparables during the Collective Bargaining Agreement negotiation process with the Park Ridge Education Association (PREA) based on similarities in terms of enrollment, number of schools, low income percentages, and Equalized Assessed Valuation (EAV). She reported the specific data obtained from these five districts -- Deerfield District 109, Glenview District 34, Arlington Heights District 25, Libertyville District 70, and Wilmette District 39, which indicated percentage increases ranging from 2% to 4%, and that some also included market adjustments as needed to bring specific administrators into alignment within the North Cook marketplace. In addition, Dr. Heinz noted that District 64's base teacher salary increase for the 2017-18 school year is 2.6%, with the average receiving 2.71%. Dr. Heinz further noted that one of her goals continues to be transitioning to a quartile system for compensating the District's leadership team in comparison to the North Cook market, and that many administrators remain in need of an adjustment to reach the proper placement. Dr. Heinz summarized that based on data from the benchmark districts and to remain consistent within District 64 against other employee groups, she was requesting for 2017-18 an average percentage increase of 2.62% plus monies for market adjustments, which amounts to \$56,547 for base increases and \$13,381 to provide the market adjustments for some members of the administrative team, for a total dollar request of just over \$70,000 for 2017-18.

Dr. Heinz and CSBO Kolstad provided clarifying information for Board members during their lengthy consideration of this proposal and discussion on a range of related topics, including: the rigorous, standardized evaluation process for administrators used by District 64 and the State of Illinois, and the meaning of proficient and distinguished rankings; the criteria Dr. Heinz would use to distribute the pool of funds available for base salary increases among the administrative group and how market adjustments would be calculated; the availability of data on quartile rankings of school administrators in the North Cook market; the possible use of student performance metrics in creating a merit-based compensation system; and, using the annual CPI increase to set a base level for a raise and adding some additional percentage above this as a means to moderate salary growth. Dr. Heinz confirmed that the current rigorous evaluation tool includes both a professional practice rubric and a rating based on student growth targets at their schools, and that the administrative team is held to the District's Strategic Plan and the rigorous

education it envisions for all students. Focusing on the market adjustment component of the request, the consensus of the Board was to request that additional information on school administrator compensation by quartiles for comparable districts be provided at the next meeting by Dr. Heinz and CSBO Kolstad, and that Board Vice President Biagi could be consulted as the Board's liaison as their further research is completed.

APPROVAL OF EXEMPT COMPENSATION INCREASES EFFECTIVE JULY 1, 2017

CSBO Kolstad and Dr. Heinz reviewed the wide range of education, training and management responsibilities of the 32 employees included in the exempt category, and that they have been distributed into three groups so that salary increases for each group could be aligned either with those provided to PREA members, Park Ridge Teacher Assistant Association (PRTAA) members, or administrators. They confirmed that the \$42,739 requested would be to provide an annual salary increase, not a market adjustment for any individual. Following Board member discussion, the consensus was to hold this item for further review in conjunction with the administrative salary request at an upcoming meeting.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

Board President Borrelli stated that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Personnel Report

Peggy Brander - Employ as 5th Grade Teacher at Roosevelt School effective August 30, 2017 – MA12, Step 1, \$56,784.19 (174 days pro-rated from 185 days).

Edward Callahan - Employ as (.50) Special Education Teaching Assistant at Franklin School effective August 21, 2017 - Base, Step 1, \$9,918.18.

Carly Hamilton - Employ as Teaching Assistant at Franklin School effective August 21, 2017 - Base, Step 1, \$19,429.33.

Sarah Jarad - Employ as (.31) Art Teacher at Roosevelt/Washington/Field School and (.69) Teaching Assistant at Roosevelt School effective August effective August 22, 2017 – BA, Step 1, \$15,096.08, Base, Step 1, \$13,335.99.

Lauren Kmiecik - Employ as (.86) Art Teacher at Emerson School effective August 22, 2017 – MA, Step 1, \$48,170.02.

Janet Kyeon - Employ as Special Education Teaching Assistant at Roosevelt School effective August 21, 2017 - Base, Step 1, \$19,429.33.

Angela Lesniak - Employ as Special Education Teaching Assistant at Field School effective August 21, 2017 - Base, Step 1, \$19,429.33.

Kimberly Lor - Employ as Special Education Teaching Assistant at Washington School effective August 21, 2017 - Base, Step 1, \$19,429.33.

Lea O'Neill - Employ as Lunch Program Supervisor at Washington School effective August 17, 2017 - \$14.00 Hr.

Kristina Raith - Employ as 10-Month, Level IV Secretary at Lincoln School effective August 23, 2017 – \$18.65 Hr.

Vanesa Sanchez - Employ as Special Education Teaching Assistant at Roosevelt School effective August 28, 2017 - Base, Step 1, \$18,920.72.

Brianna Santowski - Employ as Teaching Assistant at Washington School effective August 15, 2017 - Base, Step 1, \$19,836.37.

Carla Scott - Employ as Lunch Program Supervisor at Field School effective August 17, 2017 - \$14.00 Hr.

Dagmara Cooke-Szewerniak - Employ as (.50) Occupational Therapist at Jefferson School effective August 15, 2017 – \$39,000.00.

Celina Torres - Employ as Special Education Teaching Assistant at Field School effective August 21, 2017 - Base, Step 1, \$19,429.33.

Anthony Surdo - Employ/Rehire as Special Education Teaching Assistant at Washington School effective August 15, 2017 - Base, Step 4, \$20,698.27.

Meghan Komenda - Leave of Absence Request, FMLA/Maternity – 1st Grade Teacher at Carpenter School effective August 18, 2017 – November 10, 2017 (tentative).

Kia London - Leave of Absence Request, Maternity – (.54) FLES Teacher at Emerson School effective January 8, 2017 – February 26, 2018 (tentative).

Beth Gelfand - Resign as Special Education Teaching Assistant at Roosevelt School effective August 18, 2017.

Claire Greene - Resign as 10-month Level IV Secretary at Lincoln School, effective August 25, 2017.

Dru Sullivan - Resign as 4th Grade Teacher at Field School effective June 2, 2017.

Margaret Szajowska - Terminate as Teaching Assistant at Roosevelt School effective August 28, 2017.

ACTION ITEM 17-08-7

It was moved by Board member Tiu and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Revised Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Sanchez, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

CONSENT AGENDA

A. **BILLS** (ending August 11, 2017)

Bills

10 - Education Fund-----	\$1,125,625.99
20 - Operations and Maintenance Fund -----	197,601.60

ACTION ITEM 17-08-8

It was moved by Board member Sotos and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of August 28, 2017 which includes: Bills for the Period Ending August 11, 2017; Bills, Payroll and Benefits for the Period Ending August 28, 2017; Intergovernmental Agreement Between the Governing Board of Niles Township District for Special Education 807 and Park Ridge School District 64 for the Provision of Certain Staff; and Destruction Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

APPROVAL OF MINUTES

Board member Tiu pointed out his name had been reversed in one set of minutes; Dr. Heinz will identify which set and have the final version corrected.

ACTION ITEM 17-08-9

It was moved by Board member Eggemann and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting on August 14, 2017; Regular Board Meeting on July 17, 2017; and Closed Session Meeting on May 30, 2017.

The votes were cast as follows:

AYES: Sanchez, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: Sotos

ABSENT: Ryles

The motion carried.

DISTRICT INSTITUTE DAYS, OPENING DAYS REPORT & SOLAR ECLIPSE

Dr. Heinz reported that for the second year in a row, District 64 had conducted back-to-back Institute Days for staff prior to the arrival of students on August 17 for the opening of the 2017-18 school year. Dr. Heinz reviewed the professional development activities that staff had participated in at the building level on August 15, including an overview of the new social emotional learning curriculum resources, training on the Multi-Tier System of Support (MTSS) for students, a crisis procedure review at the school level, and training on the Oasys evaluation tool, among other topics. Dr. Heinz reported that the second day was an opportunity to convene the entire District together for welcome messages from Board President Borrelli on behalf of the

Board and from Park Ridge Education Association President Jerry Mulvihill. Dr. Heinz said the professional development on the District's day included highlights of 2016-17 accomplishments as well as a review of focus and student learning progress and goals for 2017-18. Dr. Heinz said the *2020 Vision* Strategic Plan theme of engagement was the spotlight for this year, along with stepped up sharing via social media via #engageD64 and #lovepubliceducation. Dr. Heinz reported that Debbie Silver, author of *Fall Down 7 Times, Get Up 8* and noted staff development expert, had conducted a workshop for teachers to share research related to student motivation and a variety of practical instructional ideas focused on the theme of student engagement and how to help students become independent, resilient learners. Dr. Heinz recapped for the Board the remainder of the staff development activities on the two Institute Days.

Turning to the opening of school, Dr. Heinz reported that as of August 17, the District had 4,125 students enrolled in grades 1-8, with 437 kindergarten students scheduled to attend orientation either Thursday or Friday. Dr. Heinz concluded with a short report on the safe, structured viewing opportunities the District had carefully planned and organized along with the various curriculum resources provided, so that all students could learn from the rare solar eclipse on Monday, August 21. She noted the particular challenges the District faced due to the timing of the eclipse just days after the start of the new school year.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Board members and Dr. Heinz reviewed upcoming agendas and start times for planned meetings in September and October.

ADJOURNMENT

At 12:28 p.m., it was moved by Board member Eggemann and seconded by Board member Sanchez to adjourn.

The votes were cast as follows:

AYES: Sanchez, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Ryles

The motion carried.

President

Secretary