

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 8:00 p.m.
October 10, 2017
Roosevelt School - North Gym
1001 S. Fairview, Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:10 p.m. Other Board members in attendance were Tom Sotos, Larry Ryles, Rick Biagi, Mark Eggemann, and Eastman Tiu. Board member Fred Sanchez arrived during the building tour at 8:10 p.m. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel T. Martin, Chief School Business Official Luann Kolstad, Director of Student Services Jane Boyd, Public Information Coordinator Bernadette Tramm, legal counsel Tony Loizzi, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 6:11 p.m., it was moved by Board President Borrelli and seconded by Board member Eggemann to adjourn to closed session to discuss the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)], and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2(c)(11)].

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles

NAYS: None.

PRESENT: None.

ABSENT: Sanchez

The motion carried.

The Board adjourned from closed session at approximately 6:40 p.m. In addition to those mentioned above, also present were Assistant Superintendent for Student Learning Lori Lopez, Director of Innovation and Instructional Technology Mary Jane Warden, and two members of the public.

Board President Borrelli provided an update on the status of negotiations with the Support Staff Council. He announced that the next negotiating meeting would be on Thursday, October 12 and noted that the hope is to finalize the negotiations but that more work may need to be done.

Board President Borrelli then convened a Committee-of-the-Whole: Update on Strategic Plan, Balanced Scorecard, Curriculum and Tech. At 7:56 p.m., the Board adjourned from the Committee-of-the-Whole: Update on Strategic Plan, Balanced Scorecard, Curriculum and Tech and resumed the special Board meeting. In addition to those mentioned above, also present were Director of Facility Management Ron DeGeorge and approximately 10 members of the public.

The Board agreed by consensus to conduct the Pledge prior to the facility tour on the agenda.

PLEDGE OF ALLEGIANCE

Board member Larry Ryles led the Pledge.

TOUR AND RECAP OF ROOSEVELT SCHOOL PROPOSED SUMMER 2018 PROJECTS

Roosevelt Principal Kevin Dwyer led a guided walking tour of the north end and main corridor of the school for the Board and public in attendance. He pointed out the specific classrooms and areas that would be renovated by the proposed summer 2018 project at Roosevelt that will enhance various learning environments and improve the direct supervision, safety and efficiency of day-to-day operations. Dr. Dwyer, Facility Management Director DeGeorge, Studio GC architect Rick Petricek, CSBO Kolstad and Dr. Heinz responded to numerous questions along the route. Upon return to the north gym, Dr. Dwyer enumerated the specific improvements to the learning environment as contained in his written report and also shared the schematic drawings of the areas to be renovated. Board members and the team continued to discuss the major components of the proposal, including: moving several grade level classrooms to create a Kindergarten/grade 1 “primary wing” along the main hallway; grouping music classrooms together in the same wing near the auditorium performance space; moving the school office to vacated classrooms within the existing building footprint and creating a secure vestibule at the adjacent main entry, which would be shifted north along Prospect closer to Albion; and other related improvements.

CSBO Kolstad, Facility Management Director DeGeorge and Mr. Petricek then provided a detailed review of the complete slate of proposed summer 2018 projects across District 64 from the Health Life Safety and Facilities Master Plan, with a total project cost of almost \$8.5 million, including: Health Life Safety category B required of \$635,512; critical infrastructure 2 (recommended) of \$5,390,945; critical infrastructure 3 of \$98,180; and other capital projects of \$2,352,438. The work at each school was detailed and discussed, with the primary focus on the most significant investments: roofing at Franklin and Emerson; site detention/drainage and asphalt at the Emerson/Jefferson campus; asphalt at Washington; mechanical equipment at Lincoln; tuck pointing at two schools; updating of the Carpenter Learning Resource Center (LRC); the Educational Service Center entryway; and the extensive work at Roosevelt including water piping and other HLS projects, improvements to its LRC, and the other enhancements to its learning environment in combination with a reconfigured office/secure vestibule. In response to Board member questions, Mr. Petricek confirmed that the cost of the secure vestibule at Roosevelt would be just over \$90,000, when undertaken in conjunction with the proposed reconfigured

office. The team also pointed out that the District has begun discussions with the Village of Niles concerning the Emerson/Jefferson campus asphalt work on parking areas to determine what detention work may be needed as the scale of the work becomes clearer.

CSBO Kolstad confirmed that the recommended timeline would be for the Board to vote at the October 23, 2017 regular meeting on taking the next step to prepare bid documents for the summer 2018 slate of projects.

PUBLIC COMMENTS

Board President Borrelli invited comments from members of the public, which were received as follows:

- Nicole Azark, a Roosevelt teacher, addressed the Board about the need for adding security features to Roosevelt and shared her personal experience with school violence as a student in Winnetka in May 1988.
- Teddy Giannopoulos, a long-time Roosevelt neighbor, addressed the Board regarding safety concerns related to vehicle traffic and the potential for improvements with the proposed shift northward of the main entrance.
- Annette McMillan, a long-time Roosevelt neighbor, addressed the Board regarding concerns related to drivers not following safety rules and being disrespectful of neighbors' access.
- Marge Gillespie, a Roosevelt neighbor, expressed concerns about traffic congestion related to the before and after school Beyond the Bell program and possible relocation of the drop off/pick up location for it.
- Sue Henley, District 64 parent, addressed the Board on suggestions to improve communications with parents and community members.

Board President Borrelli then polled the Board on whether legal counsel Tony Loizzi should remain at the meeting. The consensus of the Board was that the remaining agenda items would not require counsel's presence; Mr. Loizzi departed the meeting.

REVISIT LONG-RANGE FINANCIAL PROJECTIONS

CSBO Kolstad noted that every major financial decision that the Board considers typically involves reviewing financial projections to see what the long-term impact may be. She reviewed the individual revenue and expenditure assumptions within the financial projections that track the District's expected operating fund balance for future years. For the levy, she confirmed that the projection includes levying what the District is entitled to receive each year under the PTELL tax cap, along with new construction. She also pointed out that on the expenditure side, a potential pension cost shift of 0.5% of certified staff salaries for the first year, increasing 0.5% annually, is built into the projections as a conservative approach to the forecast. Following this review, CSBO Kolstad confirmed that the District ended the 2016-17 fiscal year with a total Operating Funds balance of \$45.9 million or 64.7%. She pointed out that based on current assumptions, the projections indicate the Board will not only meet its promise to taxpayers as part of the 2007 referendum to not request additional operating rate referendum funding for

at least 10 years, but extend it to at least the 2020-21 fiscal year. During the ensuing discussion with Board members, CSBO Kolstad estimated that the impact of the Collective Bargaining Agreements with teachers was a savings of \$2.6 million over three years. She noted that ideally the District could potentially continue staving off an operating rate referendum by keeping salary increases in line with the annual tax cap limitations and by maintaining its fiscal discipline over other spending. She noted, however, that the many questions regarding state and federal funding mean that the forecasts must be considered only estimates based on these current assumptions and information.

DISCUSSION OF THE LEVY PROCESS AND DISTRICT 64 2017 LEVY

CSBO Kolstad presented an overview of the tax levy process and the impact of the Property Tax Extension Limitation Law (PTELL) “tax cap” in Cook County, which limits the increase in the District’s property tax extension to 5% of the increase in the Consumer Price Index - All Urban Consumers (CPI-U), whichever is less. CSBO Kolstad reported that the prior year Consumer Price Index, Urban (CPI-U) was 2.1%, which means that no matter how large the levy request is for 2017, District 64 will only receive a 2.1% increase plus the taxes associated with new construction as allowed by the tax cap.

For 2017, CSBO Kolstad recommended that the Board adopt a 4.95% levy request, based upon the increase in the CPI-U of 2.1% and the projected increase in new property EAV, which she estimated may add 0.62% for a total of 2.72%. She reviewed the factors in the tax levy and the specific calculation formula. Turning to the 2017 tentative levy extension, CSBO Kolstad reviewed the specific levy amount recommended for each fund based on the financial need of the fund and keeping in mind rate caps on several of the funds. Overall, she noted that the recommended 4.95% levy request would total \$66.4 million for the operating funds, including bond and interest, and again noted that PTELL would ultimately adjust this request to what is allowed by law. She also reviewed the final outcome of the 2016 tax levy. In addition, CSBO Kolstad presented the levy percentage increases requested by the Board over the past decade alongside the actual levy increase that was received and the CPI used in PTELL, and noted that past Boards had always approved a levy request sufficiently high enough to capture all new property Equalized Assessed Valuation (EAV).

Board members, CSBO Kolstad and Dr. Heinz continued the discussion of levy calculation assumptions and five-year financial projections, which rest on the District seeking the property tax revenues that are statutorily available in order to meet the District’s financial commitments, invest in facilities, and to meet the Board’s goal of extending the referendum commitment to at least 2020-21 by maintaining a strong operating fund balance. Discussion also included the loss and cost factor added by the Cook County Clerk to the District’s levy; CSBO Kolstad will provide further details on the County Clerk’s practices and the impact on District 64 over multiple years at an upcoming meeting. The varying impact of property tax assessment objections based on their timing also was discussed. In response to Board member interest, CSBO Kolstad will provide a summary at an upcoming meeting of the “*Demystifying School Finance: State and Local*” presentation given on September 28, 2017 for a community program co-sponsored by District 64, the League of Women Voters and the northwest suburban chapter of the

American Association of University Women. Dr. Heinz and CSBO Kolstad encouraged Board members to submit any questions concerning the levy and related topics, so that responses can be provided to all Board members. CSBO Kolstad noted that the Board would be asked to adopt a tentative levy at the October regular meeting and set a date for a public hearing, and that the final levy would be adopted at the December 11, 2017 regular meeting.

SUPERINTENDENT EVALUATION/GOAL OVERVIEW

The consensus of the Board was that given the lateness of the hour, the topic would be held until the next meeting.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

Board President Borrelli stated that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Personnel Report

Carol Duffy - Employ as Teaching Assistant at Field School effective September 25, 2017 - Base, Step 1, \$16,886.30.

Bethany Johnson - Employ as (.50) Teaching Assistant at Carpenter School effective September 20, 2017 - Base, Step 1, \$8,595.69.

Jill Mazza - Employ as 10-Month Secretary Level IV at Emerson School effective October 4, 2017 - \$18.65 hr.

Bonita Porter - Resign as Lunch Program Supervisor at Washington School, effective September 29, 2017.

Sally Ann Civinelli - Retire as Special Education Teacher at Field School effective June 2019.

ACTION ITEM 17-10-1

It was moved by Board member Sotos and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board's direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reviewed the draft agenda for the October 23, 2017 meeting with various updates based on this evening's discussion. The consensus was to begin the meeting at 6:30 p.m. She noted the

recommendation contained in the Memo of Information regarding the PowerSchool Unified Classroom, Assessment and Analytics that would be brought for approval at the next regular meeting.

Board members and Dr. Heinz discussed further opportunities for the Board to engage with new employees, and for administrators and Board members to engage in person with community members and open further avenues of two-way dialogue and heighten awareness of the District in the local community.

ADJOURNMENT

At 11:01 p.m., it was moved by Board President Borrelli and seconded by Board member Tiu to adjourn.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

President

Secretary