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## Meeting of the Board of Education Park Ridge – Niles School District 64

Regular Board Meeting Agenda  
Monday, April 23, 2018  
Roosevelt School – North Gym  
1001 S. Fairview  
Park Ridge, IL 60068

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

### TIME

### APPENDIX

- 6:30 p.m.      **Meeting of the Board Convenes**
- Roll Call
  - Introductions
  - Opening Remarks from President of the Board
- 6:30 p.m.      • **Board Recesses and Adjourns to Closed Session**
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. [5 ILCS 120/2 (c)(1)] and the sale or purchase of securities, investments, or investment Contracts. [5 ILCS 120/2 (c)(7)]
- 7:00 p.m.      • **Board Adjourns from Closed Session and Resumes Regular Board Meeting**
- **Pledge of Allegiance and Welcome**  
-- Dr. Kevin Dwyer, Principal Roosevelt School
  - **Public Comments**
  - **Discussion of Mission Statement for School Resource Officer Intergovernmental Agreements**      A-1  
-- Superintendent
  - **Discussion of Revisions to the Draft School Resource Officer Intergovernmental Agreements**      A-2  
-- Superintendent

- Discussion and Update on Proposal for Park Ridge Park District Emerson Soccer Field Lighting** A-3  
 -- Chief School Business Official/Terry Wolf from Park Ridge Park District
- Discussion of New District Radio System** A-4  
 -- Chief School Business Official
- Approval of Second Amendment to Regular Transportation Services Contract** A-5  
 -- Chief School Business Official Action Item 18-04-5
- Approval to Begin Preparation of Bid Specifications for Carpenter, Emerson, Franklin and Field School Secure Vestibule Projects and Investigation/Identification of Required New Interior Doors and Lock Sets** A-6  
 -- Chief School Business Official Action Item 18-04-6
- Approval of Construction Bids for Summer 2018:** A-7

  - ESC Entry Stair and ADA Ramp Action Item 18-04-7
  - Lincoln School Mechanical Action Item 18-04-8
  - Carpenter School HVAC Replacement  
 Zones 2 & 3 Action Item 18-04-9
  - Ratification of Carpenter School Mechanical  
 Equipment Purchase Action Item 18-04-10
  - Emerson School Classroom Addition &  
 Additional Lockers Action Item 18-04-11
  - 2018 Sealcoating Multiple Schools Action Item 18-04-12
  - Emerson/Jefferson/Washington Paving Projects Action Item 18-04-13
  - Chief School Business Official/  
 Director of Facility Management
- Approval of Side Letter to the 2016-2020 Collective Bargaining Agreement Between the Board of Education and the PREA regarding Voluntary Early Retirement Incentive Plan** A-8  
 -- Assistant Superintendent for Human Resources Action Item 18-04-14
- Recommendation and Approval of Personnel Report** A-9  
 -- Board President Action Item 18-04-15
- Consent Agenda** Action Item 18-04-16 A-10  
 -- Board President

  - Bills, Payroll and Benefits
  - Approval of Financial Update for the Period Ending March 31, 2018
  - Approval of Intergovernmental Agreement for Shared Vision/O&M Services
  - Approval of Intergovernmental Agreement for Shared Assistive Technology Services
  - Second Reading and Approval of Policies from PRESS Issues
  - Destruction Audio Closed Minutes

- **Approval of Minutes** **Action Item 18-04-17** **A-11**
- Board President
  - Closed Session Meeting -----March 12, 2018
  - Committee-of-the-Whole: Special Education
    - Parent Meeting -----March 7, 2018
  - Regular Board Meeting -----February 26, 2018

- **Other Discussion and Items of Information** **A-12**
- Superintendent
  - Upcoming Agendas
  - Freedom of Information Act Requests
  - District Committee Update (Elementary Learning Foundation)
  - Memorandum of Information
    - Illinois State Board of Education School District Financial Profile
    - Report on March District Institute Day
  - Minutes of Board Committees (None)
  - Other
    - North Cook Spring Division Meeting
    - Special Education Update

- **Adjournment**

Next Meeting: **Wednesday, May 2, 2018**  
 Special Board Meeting – 6:00 p.m.  
 Committee-of-the-Whole: Special Education Parent Meeting - 6:30 p.m.-7:30 p.m.  
**Lincoln School-LRC**  
 200 S. Lincoln Avenue  
 Park Ridge, IL 60068

Next Regular Meeting: **Monday, May 21, 2018**  
 Regular Board Meeting – 7:00 p.m.  
**Emerson School-Multipurpose Room**  
 8101 N. Cumberland Avenue  
 Niles, IL 60714

Upcoming Meetings and Topics  
As of April 19, 2018

**May 2, 2018 – Lincoln School – LRC (200 S. Lincoln Avenue)**

6:00 – 6:30 p.m. – Special Board Meeting

- Appointment of Carpenter Elementary School Assistant Principal
- Recommendation and Approval of Personnel Report
  - Appointment of Special Education Coordinators

6:30 – 7:30 p.m. – Committee-of-the-Whole: Special Education Parent Meeting

**May 21, 2018 – Emerson School – Multipurpose Room (8101 N. Cumberland Avenue)**

Regular Board Meeting – 7:00 p.m.

- Elementary Learning Foundation (ELF) Grant Awards
- Recognition of Student Awards
- Recognition of Tenured Teachers
- Recognition of Emerson Middle School - Horizon School to Watch
- Report on Special Education Audit Findings
- Social Emotional Learning (SEL) Year 1 Update
- Middle School Review Update
- Discussion of Child Care with Confidence Lease/Jefferson Space
- Resolution Authorizing The Sale of 820 Rowe Avenue and 942 Rowe Avenue
- Approval to Purchase Lawn Maintenance Equipment
- Begin Discussion on 2018-19 Administrative Salaries
- Superintendent End-of-Year Evaluation
- Approval of Agreement Between Park Ridge Park District and School District 64 for Emerson Soccer Field Lighting
- Approval of New District Radio System in District
- Resolution to Transfer Funds from the Education and Operations & Maintenance Fund to the Debt Service Fund
- Resolution to Transfer Funds from the Transportation Fund to the Education Fund
- Recommendation and Approval of Personnel Report
- Approval of Salaries i.e. Administrative etc.
- Approval of Financial Update for the Period Ending April 30, 2018 (consent)
- Approval of Final Calendar for 2017-18 (consent)

**June 11, 2018 – Jefferson School – Multipurpose Room**

7:00 – Committee-of-the-Whole: Budget

**June 25, 2018 – Jefferson School – Multipurpose Room**

Regular Board Meeting – 7:00 p.m.

- Judith L. Snow Awards
- Update on Quest Foods
- Recommendation and Approval of Personnel Report
- Approval of Safety Hazards (Transportation)



**DRAFT**

**DRAFT**

**DRAFT**

- Approval of Resolution # for Prevailing Wage
- Approval of Maine Township School Treasurer Depositories
- Resolution #XXX Regarding the School District to Pay Certain Invoices Prior to Board Approval at the August XXX, 2018 Regular Board of Education Meeting
- Update on Summer Construction Projects (consent)
- Approval of Financial Update for the Period Ending May 31, 2018 (consent)

Future Meeting

- Review of Audio Closed Minutes (July 2018)
- Resolution # XXX Approval of Tentative Budget 2018-19 Fiscal Year and Establishment of Public Hearing Date (July 2018)
- Resolution to Adopt Disclosure Compliance Policy

The above are subject to change.

To: Board of Education  
From: Dr. Laurie Heinz  
Date: April 23, 2018  
Re: Discussion of Mission Statement for School Resource Officer (SRO)  
Intergovernmental Agreements

At the March 12, 2018 regular Board of Education meeting, the Board determined that it wanted to engage in further discussion at the next regular Board meeting regarding the mission statement to be included within the School Resource Officer (SRO) Intergovernmental Agreements (IGAs).

As directed, the Board's legal counsel and I worked to update the draft IGAs to incorporate the proposed mission statement as initially drafted by Mr. Sanchez (Exhibit A) while also ensuring the IGA reflected consistency with the SRO duties found within Exhibit C. We believe the mission statement included for review and discussion meet these needs. Legal counsel will guide the Board through revisions to the document in hopes of reaching consensus on the SRO mission statement.

To: Board of Education  
From: Dr. Laurie Heinz  
Date: April 23, 2018  
Re: Discussion of Revisions to the Draft School Resource Officer (SRO) Intergovernmental Agreements

At the March 12, 2018 regular Board of Education meeting, the Board reached consensus on remaining discussion items and directed the Board's legal counsel to prepare an updated "redline" copy of the Intergovernmental Agreements (IGAs) with the City of Park Ridge and the Village of Niles for the proposed School Resource Officer (SRO) pilot program.

Legal counsel will be present at tonight's meeting to help guide the Board through its review of these draft "redline" agreements. Counsel will review for the Board the proposed revisions received from both the Niles and the Park Ridge attorneys. It is our hope that the Board will reach consensus so that the agreements can be finalized.

Following this discussion, legal counsel will review with the Board the next steps in the process in order to seek necessary approvals from the Niles attorney and Niles Village Board and the Park Ridge attorney and Park Ridge City Council.

After these approvals, the respective IGAs would be returned to the District 64 Board for final approval so that plans for the pilot SRO program will be finalized.

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official  
Ron DeGeorge, Director of Facility Management

Date: April 23, 2018

Re: Discussion and Update on Proposal for Park Ridge Park District Emerson Soccer Field Lighting

At the June 27, 2016 Board of Education Meeting, the Park Ridge Park District brought forward a proposal to install lighting on the athletic playing fields at Emerson Middle School necessitating the need for a new Intergovernmental Agreement. The Park District's soccer affiliate had requested the installation of the lights and will pay for the project. The soccer affiliate would like the lights installed so that soccer practices and make-up games can still be played at the times of the year when daylight hours are shorter. At this meeting the Board requested an Impact Study, information on the hours the field would be used with lights, and additional information as to why other Park Ridge Park District fields are unsuitable.

The Park Ridge Park District recently contacted the administration requesting time to return to the District 64 Board to share their Impact Study, offer a new Intergovernmental Agreement for the Emerson Middle School lights, and to answer any questions given the lengthy time that has passed and the seating of four new members on the District 64 Board.

Attached to this report is the Impact Study from the Park Ridge Park District (Attachment 1). Rather than issue an amendment to the agreement, District's legal counsel James Levi had recommended a separate intergovernmental agreement between the Park District and the District. Mr. Levi and administration have reviewed/revised this new Intergovernmental Agreement (Attachment 2). To provide further background, a copy of the original agreement from 2004 and amendments are attached for the Board's review (Attachment 3). Please note that the Emerson soccer field referenced in the agreement was not completed until 2008.

At this meeting, the Board is being asked to consider the additional information presented by the Park District and to raise any further questions or concerns with the Park District representatives who will be present. The Board would then be asked to vote on the agreement at the May 21, 2018 Board of Education meeting. If the Board approves the agreement, the next step for the Park District and its soccer affiliate would be to work with the Village of Niles on its requirements.



# Emerson Middle School

## Soccer Field Lighting Analysis

March 23, 2018





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## ACKNOWLEDGMENTS



SMITHGROUP JJR







# PARK RIDGE SOCCER CLUB

## MISSION STATEMENT & MEMBERSHIP

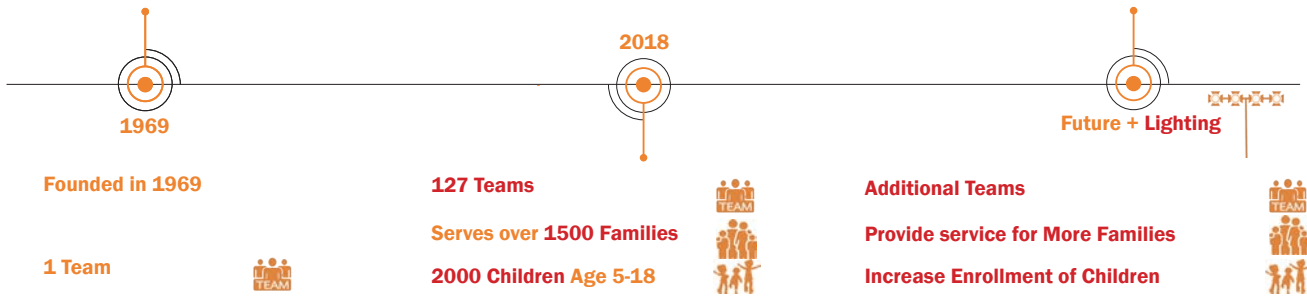
The mission of Park Ridge Soccer Club is to provide a positive experience for kids of all ages and abilities to learn and love soccer by developing their skills playing the game. Our philosophy is to help players develop their skills as well as promote their physical, mental and social well-being as part of teams that share a passion for the game and demonstrate sportsmanship.

Founded in 1969 by members of the Park Ridge community, Park Ridge Soccer Club has grown to 127 teams and become the official soccer affiliate of the Park Ridge Park District. Park Ridge Soccer Club is a not-for-profit corporation led by a volunteer Board of Directors and an experienced group of professional, licensed trainers.

Park Ridge Soccer Club serves over 1500 families primarily from Park Ridge and Niles with some participation from

the surrounding communities of Skokie, Glenview, Chicago, Norwood Park, Arlington Heights, and Morton Grove. The overwhelming majority of Park Ridge Soccer Club participants are Park Ridge and School District 64 [D64] residents with 87% of participants living in Park Ridge and 83% living within D64.

Park Ridge Soccer Club provides both a recreational House League and a competitive Travel Team program. The House League includes 86 teams and over 1200 players ranging from instructional to high school. The competitive travel program includes 20 Park Ridge Soccer Club teams for U8-U12 players and 14 Premier SC teams for U13-U18 players. Travel teams compete within the Young Sportsmen's Soccer League and Illinois Women's Soccer League and are affiliated with the Illinois Youth Soccer Association, the United States Youth Soccer Association, the United States Soccer Federation, and FIFA.





# BENEFITING THE COMMUNITY

## PARK RIDGE SOCCER CLUB COMMUNITY CONTRIBUTIONS

Park Ridge Soccer Club believes in team building and community through their TOPSoccer Outreach Program, participation in the Park Ridge annual 4th of July parade, a scholarship program, collection and donations of used soccer equipment to children in Africa, and collection of donations for the local food bank.

Over the past 15 years, Park Ridge Soccer Club has invested over \$1,000,000 into improvements of the athletic fields at Emerson Middle School, Northeast Park and Woodland Park. The Emerson Middle School fields, utilized both by the school and Park Ridge Soccer Club programs, are open to the public outside of scheduled play, serving the local community.

Park Ridge Soccer Club has worked with the Park District to be good stewards of the fields in the community. In addition to regular communications to coordinate the effective maintenance of Park Ridge fields, Park Ridge Soccer Club has made significant financial contributions to improving these fields, including:

- 2003 Woodland Field irrigation and drainage (\$14,120)
- 2004 Emerson Field complete redevelopment (\$225,000)
- 2007 Emerson Field fence added (\$21,750)
- 2007 Upgraded Centennial field lights (\$9,500)
- 2008 Installed parking bays at North Park (\$13,825)
- 2008-2009 Northeast Park field repairs and upgrades (\$368,000)
- 2010 Woodland Field Southeast irrigation (\$11,650)

**Park Ridge annual 4th of July parade.**

**TOPSoccer (The Outreach Program for Park Ridge Soccer Club) is a community-based training and team placement program for young athletes with disabilities, organized by coaches and volunteers.**

**Partnership with Park Ridge Park District to Improve Facilities for community use.**



# BENEFITS TO THE PARK RIDGE SOCCER CLUB AND EMERSON MIDDLE SCHOOL PROGRAMS

The Park Ridge Park District and Park Ridge Soccer Club propose the installation of new athletic field lighting at Emerson Middle School. Lighting of the current fields will provide the following benefits for Emerson Middle School, Park Ridge Soccer Club, and the surrounding community.

Installation of field lighting will not affect membership fees or impose any new expenses on D64.



- Ability to schedule all training sessions and games throughout season with additional field time.



- Available to reschedule missed practices and games.



- Provide more instruction and playing time, allowing players to improve overall skills.



- Allow Park Ridge Soccer Club to continue to grow providing even more players and families a high quality soccer program.



- Improved player safety on field.

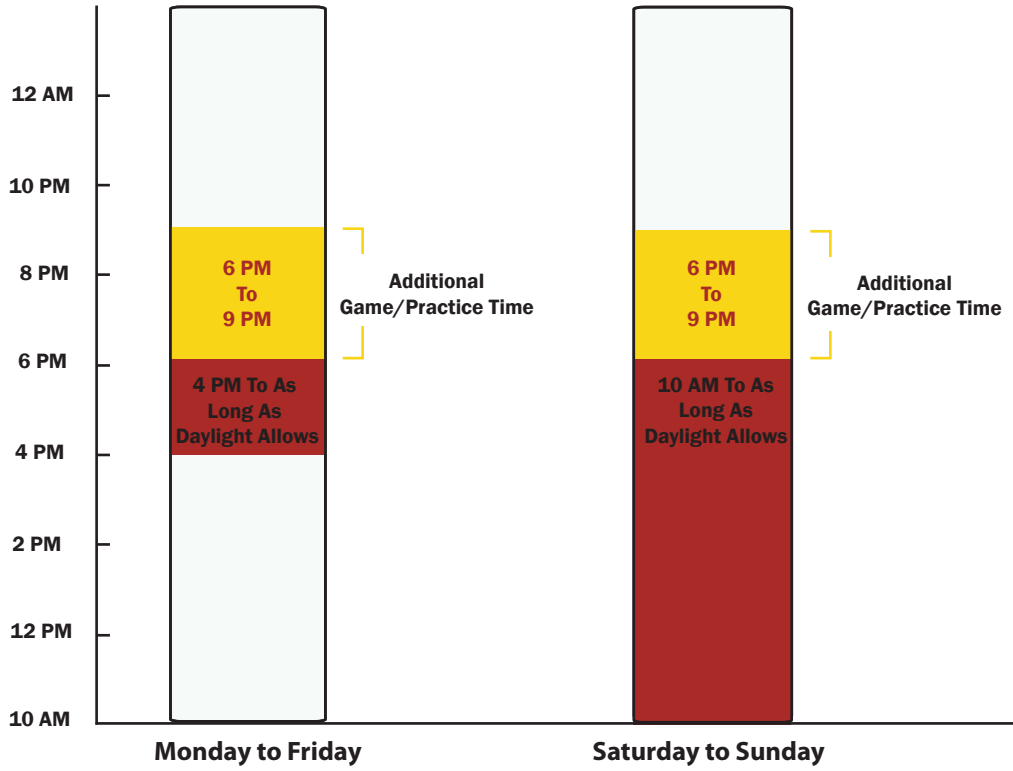


- Improve drop-off/pick-up safety for players and families.

# PARK RIDGE SOCCER CLUB GAMES/PRACTICE SCHEDULE



Lack of light in the early Spring and Fall has forced Park Ridge Soccer Club to reduce training time and combine team practices in the limited time available resulting in less effective training sessions. Beginning in late September and through the four weeks leading up to daylight savings time, the Fall season training time is reduced due to progressively diminishing lighting conditions. Once daylight savings time ends, weekday training is no longer possible due to lack of daylight. Training time is typically reduced or eliminated due to poor lighting conditions.



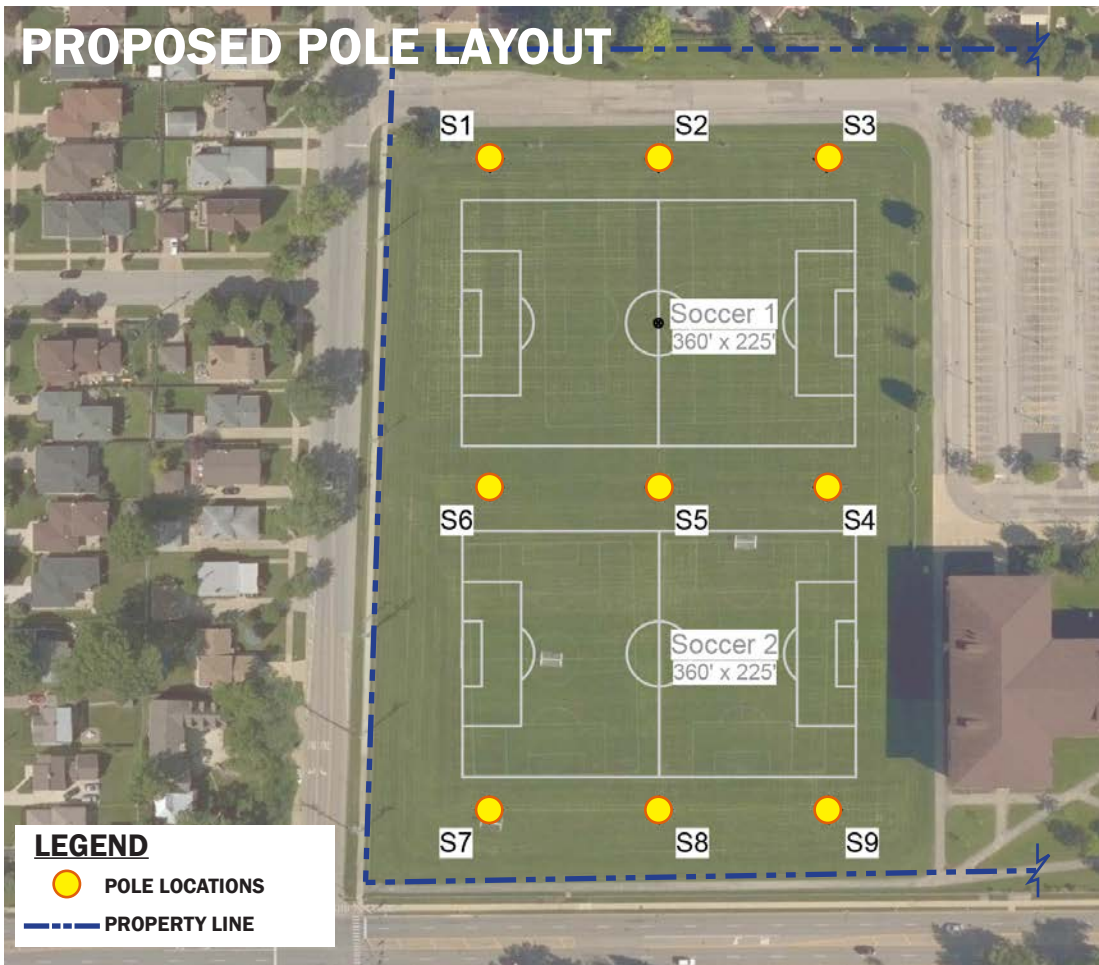
- Current Emerson Middle School games/practice schedule**
- Increased Emerson Middle School games/practice schedule**

**ADDITION OF ATHLETIC FIELD LIGHTING SYSTEM WILL INCREASE PLAYABLE TIME FOR THE PARK RIDGE SOCCER CLUB, EMERSON MIDDLE SCHOOL PROGRAMS AND COMMUNITY.**

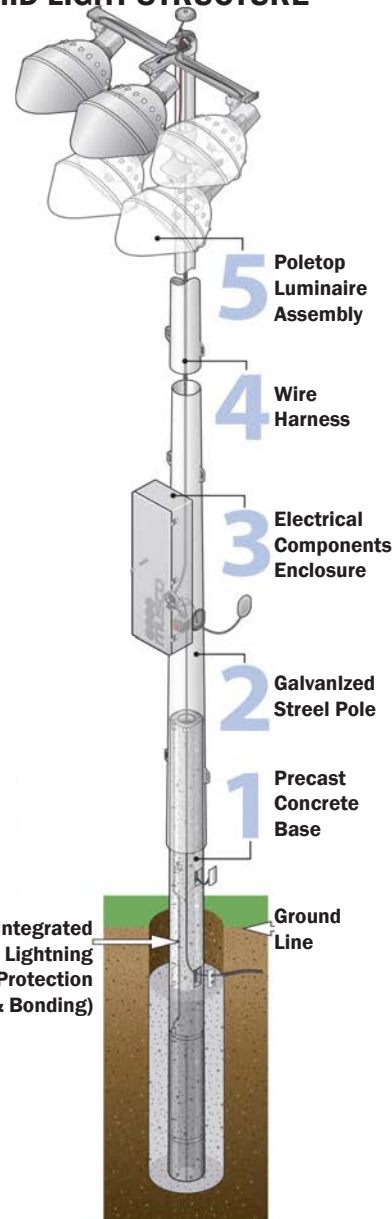




# PROPOSED POLE LAYOUT



# HID LIGHT STRUCTURE



## LEGEND

- POLE LOCATIONS
- PROPERTY LINE

LIGHTING	VILLAGE OF NILES REGULATION REQUIREMENTS	PROPOSED LIGHTING REQUIREMENTS
Maximum Lighting Regulations	The maximum allowable foot candle at any lot line is one foot candle.	The proposed maximum foot candle at any lot line is one foot candle.
Maximum Luminaire Height	The maximum Luminaire Height is 65'.	The proposed Luminaire Height is 60'.

## CALCULATION GRID SUMMARY

Grid Name	Calculation Metric	Light Level				Uniformity		Groups	Fixture Qty
		Type	Ave	Min	Max	Max/Min	Ave/Min		
Soccer 1	Horizontal Illuminance	Constant	30.8	20	41	2.05	1.53	A	30
Soccer 2	Horizontal Illuminance	Constant	31	22	43	1.94	1.40	B	30

## LIGHTING INFORMATION

- Sports field lighting design based on Illuminating Engineering Society (IES) recommendations.  
*Source: IES RP-6: Sports and Recreational Area Lighting, 2015*

Field Type: Class III – Competition play with some spectator facilities.

Average Horizontal Illuminance: 30 footcandles  
Max/Min Ratio: 2.5:1

- Per the Village of Niles, The height of a luminaire is measured as the vertical distance from the ground directly below the centerline of the luminaire to the top of the pole or luminaire, whichever the case may be.

- Fixture Types to be determined. Current options include:
  - Metal Halide HID\*
  - LED
 \*(Proposed photometrics based on Metal Halide HID)
- The lighting control system will be managed and maintained by the Park Ridge Park District, utilizing web based software. Following scheduled use, the lights will remain on for a set period of time (maximum of 1 hour) to allow for player pick-up and field clean-up.



# PROPOSED PHOTOMETRICS







# Emerson Middle School

## Soccer Field Lighting Analysis



**SMITHGROUP JJR**



**AGREEMENT BETWEEN THE  
BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT  
NO. 64  
AND  
THE PARK RIDGE RECREATION AND PARK DISTRICT  
FOR THE INSTALLATION OF LIGHTS AT EMERSON MIDDLE SCHOOL**

**THIS AGREEMENT** (the “Agreement”) is made this 21<sup>st</sup> day of May, 2018, between the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois, (“School District”) and the Park Ridge Recreation and Park District (“Park District”) (collectively the “Parties”).

**WITNESSETH:**

**WHEREAS**, the School District is the owner of certain property known as the Emerson Middle School, which includes fields of approximately eight acres lying west of the Emerson Middle School building and north of Oakton Avenue in Niles, Illinois (the Emerson Middle School fields are known as the “Premises”); and

**WHEREAS**, the School District and the Park District entered into an agreement on September 23, 1996, granting the Park District preferential use of the Emerson Middle School fields and other recreational spaces owned by the School District for the purposes of recreation; and

**WHEREAS**, the School District and the Park District further entered into an agreement on June 28, 2004, granting the Park District permission to improve the Emerson Middle School fields to construct soccer fields and host competitive, organized soccer leagues and other outdoor recreation through Park District programs (the “2004 Agreement”); and

**WHEREAS**, since the completion of the improvements to the Emerson Middle School fields, the Park District has utilized the property to host soccer leagues in accordance with the terms and conditions in the 2004 Agreement; and

**WHEREAS**, the Park District desires to improve the Emerson Middle School fields by installing lights to allow for the use of the Emerson Middle School fields at night for outdoor recreation; and

**WHEREAS**, the Park District will be responsible for the installation and maintenance of the lighting on the Premises; and

**WHEREAS**, the Parties are authorized by Article 7, Section 10 of the *Illinois Constitution* and the *Intergovernmental Cooperation Act* (5 ILCS 220/1 *et seq.*) to enter into an intergovernmental agreement providing for the Park District’s continued use of the Premises and to allow the Park District to install the aforementioned lighting.

**NOW, THEREFORE**, in consideration of the terms and conditions contained in this Agreement and other good and valuable consideration of which the Parties hereby acknowledge, the Parties agree as follows:

**1. Term.** The terms of this Agreement shall be in effect beginning on the date of the last party to execute this Agreement and shall continue until twenty (20) years from the date of final completion of the installation of the lights on the Premises (the “Project”). The date of final completion of the Project shall be the date set forth in a certificate of final completion executed by the Park District and the general contractor or the last trade contractor performing work on the Project, or if no such certificate is executed, the date the final payment is tendered to the general contractor performing the work or the last trade contractor performing work if there is no general contractor. The Parties shall attach evidence of the date of final completion hereto as Exhibit A. If the Parties fail to attach Exhibit A to this Agreement upon completion of the Project, then the date of final completion shall be deemed to be two (2) years from the date of this Agreement as set forth in the preamble on page one, and the Term shall end twenty (20) years from such date.

**2. Improvement to Premises.** The Park District, at its own expense, shall engage the appropriate professionals to prepare plans and specifications, in accordance with all applicable laws, rules, regulations and ordinances, for the construction and installation of the Project (“Plans”). The Plans shall include, but not be limited to, details pertaining to excavation for and the installation of an electric supply and the installation of athletic field lighting. The Plans shall be subject to the approval of the School District and Village of Niles. After such approval, the Park District, at its own expense, shall have the sole responsibility for obtaining all requisite permits and government approvals (e.g. zoning approvals) related to the construction of the Project.

**3. Bids.** The Park District shall solicit bids for construction of the Project in accordance with all applicable laws, rules and regulations governing the Park District. The Park District shall accept the bid(s) of the lowest responsible responsive bidder(s). In the event the construction of the Project is exempt from the bidding laws applicable to the Park District, the Park District may forego bidding the Project and contract with a responsible contractor to construct the Project. When bidding the Project or soliciting pricing for the Project, as the case may be, the Park District shall ensure that the bid documents and contract documents comply with all applicable laws, rules, regulations and ordinances, specifically including, but not limited to, compliance with the Illinois *Prevailing Wage Act*, the Illinois *Public Construction Bond Act* and the Illinois *Human Rights Act*.

**4. Construction Contract.** Within ten (10) days after the Park District’s award of a contract for the Project, the Park District and the contractor (“Contractor”) shall enter into a written agreement for the completion of the Project. The Park District shall be responsible for the entire cost to complete the Project in accordance with the Plans. The Park District shall ensure that the agreement with the Contractor requires payment and performance bonds in the amount of one hundred percent (100%) of the contract price; the School District shall be named as a co-obligee on the aforementioned bonds. The Park District shall also ensure that the Contractor’s agreement contains an enforceable indemnification provision at least as broad as that set forth in



Paragraph 18 of this Agreement in favor of the School District and the other indemnitees listed therein. The Park District shall provide a copy of the proposed construction contract to the School District for the School District's approval, which approval shall not be unreasonably withheld, prior to presenting it to the Contractor.

**5. Commencement of Construction.** Weather permitting, construction of the Project shall commence within the latter of ten (10) days after obtaining all applicable permits and governmental approvals for construction of the Project or upon an issuance to the Contractor of written notice to proceed and shall be diligently pursued to completion. The Park District shall inform the School District on a bi-weekly basis regarding the progress of the Project. The Park District shall indemnify, defend and hold harmless the School District, the School District's individual Board members, employees, and agents from any and all claims, losses, damages, liabilities, and expenses of any kind, including without limitation, attorney's fees and court costs, arising out of, related to, or in connection with the construction of the Project.

**6. Contractor Insurance.** The Park District shall require the Contractor(s) to obtain and maintain at all times until completion of the Project insurance in the coverages and amounts set forth in Paragraph 14 of this Agreement. The Contractor(s) shall include the School District, the School District's individual Board members, employees and agents as additional insureds on such policies, with the sole exception of Worker's Compensation Insurance. The Park District shall provide the School District with a certificate of insurance evidencing the Contractor's compliance with the requirements this Paragraph prior to the commencement of construction.

**7. Total Cost.** The Park District, at the conclusion of the construction of the Project, shall submit to the School District detailed records of the total cost of the Project, including all fees of the architect and/or the engineer on the Project ("Total Cost").

**8. Ownership and Maintenance.** All improvements and fixtures installed by the Park District pursuant to the Project shall, upon final completion, be the sole property of the School District and become part of the Premises. Upon final completion of the Project, the Park District hereby assigns all of its rights under any and all warranties related to the Project, to the extent such assignment will not invalidate such warranties. The Park District shall execute such documents as may be necessary to facilitate the assignment of such warranties to the School District. The Park District shall maintain the Project in good condition and repair for the term of this Agreement. If the Project is damaged by the Park District's use thereof or any party using the Premises through the Park District, it shall be the obligation of the Park District to promptly repair the damage, at the Park District's sole cost and expense, and to restore the Premises to the condition prior to such damage. If the Project is damaged by the School District, its students, guests, patrons, or invitees, it shall be the obligation of the School District to promptly repair the damage, at the School District's sole cost and expense. Further, the Park District shall be responsible for mowing, aeration, trash clean-up, and treatment of the Premises with an organic lawn maintenance program. Prior to treating the Premises, the Park District shall give prior notice thereof to the School District and such treatment shall be subject to the School District's reasonable approval.

**9. Use of Premises.** The Premises shall be used by the Park District for outdoor recreation purposes only unless otherwise agreed upon in writing by the School District. The School District retains exclusive use of the Premises during school days from 7:00 a.m. to 4:30 p.m. and during summer school from 8:30 a.m. to 12:00 noon and at such other times when not in use by the Park District. The Park District, its teams, members, patrons, guests and invitees shall be entitled to exclusive use of the Premises during school days from 4:30 p.m. to 9:00 p.m., and during summer school from 12:00 noon to 9:00 p.m., and on weekends from 8:30 a.m. to 9:00 p.m. Notwithstanding the above, however, the School District may utilize the Premises at any time for its needs, provided it notifies the Park District at least thirty (30) days in advance of such event. The Park District, and anyone using the Premises through the Park District, shall, when using the Premises, comply with all applicable Board policies regarding the use of School District property. Moreover, the Park District shall not permit the use and or consumption of alcohol or tobacco (including electronic cigarettes) on the Premises while the Premises is being used by the Park District or by any party through the Park District.

**10. Water Usage.** To the extent necessary for the construction of the Project, the School District shall permit the Contractor to connect and maintain a water line from a location on the School District's property at a point approved by the Village of Niles and the School District. The water line shall be disconnected upon completion of the Project.

**11. Electricity Usage.** The Park District shall cause the Plans to be prepared so that the Project is serviced by the electrical lines on the Premises; however, the lights shall be separately metered and the Park District shall be responsible for all electricity costs associated with the operation of the lights.

**12. No Liens.** During the Term of this Agreement, the Park District shall ensure that no mechanics' or other liens shall be established or remain against the Premises, for labor or materials furnished in connection with the Project and any repairs or maintenance thereto; provided, however, that the Park District shall not be in default hereunder if mechanics' or other liens are filed or established and the Park District promptly contests in good faith said mechanics' or other liens. In such event, the mechanics' or other liens may remain undischarged and unsatisfied during the period of such contest and any appeal therefrom, provided that the Park District posts a bond or a letter of credit or obtains title insurance over any such lien, in an amount sufficient to cover any such liens, and the Park District sends written notice to the School District advising of the type and amount of the security posted for such lien(s). In no event, however, shall the Park District allow the foreclosure of any mechanics' or other lien. The Park District shall pay in full any and all liens for which is it found liable. Notwithstanding the above, however, in the event that Park District fails to pay any lien against the Premises, the School District shall have the right, but not the obligation to pay such lien and the Park District shall reimburse the School District for the amount of the lien, as well as all costs and expenses incurred by the School District related to the payment of the lien, specifically including attorneys' fees and expenses within five (5) days of demand thereof.

**13. Parking on School District Property.** The Park District, its patrons, teams, guests, and

invitees shall be entitled to use the Emerson Middle School parking lot for parking vehicles during the permitted use times set forth in Paragraph 9 hereof.

**14. Insurance.**

- A. Both Parties agree to provide, at their own cost and expense, the following insurance during the Term of this Agreement:
- i. *Commercial General Liability Insurance*, on an occurrence basis, in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate;
  - ii. *Umbrella or Excess Liability Insurance*, on an occurrence basis, in the minimum amount of \$2,000,000 per occurrence and in the aggregate; and
  - iii. *Worker's Compensation Insurance* in at least the minimum amounts required by law and *Employer's Liability Insurance* in the minimum amount of \$1,000,000 each accident for bodily injury by accident and \$1,000,000 each employee for bodily injury by disease.
- B. With the sole exception of Worker's Compensation Insurance, the Park District shall name the School District, the School District's individual Board members, employees and agents as additional insureds on all insurance policies required hereunder. With the sole exception of Worker's Compensation Insurance, the School District shall name the Park District, the Park District's individual Board of Commissioners members, employees and agents as additional insureds on all insurance policies required hereunder. Both Parties shall provide the other with a certificate of insurance evidencing the insurance required under this Paragraph 14 within ten (10) days of the last party to execute this Agreement.
- C. In the event either Party is a member of a self-insured risk pool and utilizes such for its insurance needs, such party may satisfy its obligation hereunder by obtaining insurance coverage substantially similar to that required herein; however, such insurance shall meet the minimum dollar coverage amounts.
- D. To the extent the Park District grants a third party material use, defined as specific permission to a third party for the use of the Premises for purposes of operating an organized recreation program (e.g. Park Ridge Youth Soccer Association an Illinois Not-For-Profit Corporation), of the Premises, the Park District shall ensure that such third party maintains insurance in the policies and amounts as required in this Paragraph 14. The Park District shall provide the School District with a copy of a certificate of insurance from such third party evidencing the required insurance prior to such third party's use of the Premises.

**15. Assignment.** The Park District shall not assign this Agreement, without the prior written consent of the School District, which may be withheld in the School District's sole discretion.

**16. Governmental Regulations.** The Park District shall use the Premises in compliance with all applicable life/safety standards for Illinois public schools, as well as in accordance with all other applicable laws, rules, regulations, ordinances and School District policies, specifically including, but not limited to, compliance with all applicable human rights laws and anti-discrimination laws and the Illinois *Prevailing Wage Act*. Further, the Park District shall comply with all requirements of State, Federal and local regulatory authorities with respect to its operation of an outdoor recreation space. The Park District acknowledges that, pursuant to the Illinois *Criminal Code of 2012* (720 ILCS 5/11-9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without the specific notification to and permission of the Superintendent of Schools or the Board of Education. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. The Park District shall ensure that none of its employees, contractors and agents have been convicted of a sex offense restricting their presence on school property. The Park District shall promptly remove such individual and provide appropriate and immediate notification to the School District.

**17. Termination.** The School District shall have the right to terminate this Agreement after final completion of the Project upon not less than six (6) month's advance written notice to the Park District. In the event the School District elects to terminate this Agreement prior to the 20<sup>th</sup> anniversary of the final completion of the Project, the School District shall reimburse the Park District the applicable percentage of the Total Cost, in accordance with the schedule below, no later than ninety (90) days prior to the effective date of the termination of this Agreement. If the Premises are sold by the School District, this Agreement shall terminate as of the date of closing and the School District shall reimburse the Park District the applicable percentage of the Total Cost, in accordance with the schedule below, no later the date of such closing. In the event of a termination of this Agreement by the School District due to the Park District's breach, the School District shall reimburse the Park District the applicable percentage of the Total Cost, in accordance with the schedule below, within ten (10) days after such termination. Notwithstanding anything to the contrary, in the event of a termination pursuant to this Paragraph, this Paragraph shall survive.

<b>Termination Effective within the following year</b>	<b>Percentage of Total Cost To Be Refunded</b>
Year 1	100%
2	95%
3	90%
4	85%
5	80%
6	75%
7	70%

8	65%
9	60%
10	55%
11	50%
12	45%
13	40%
14	35%
15	30%
16	25%
17	20%
18	15%
19	10%
20	5%
After Year 20	0%

**18. Indemnification.** To the fullest extent permitted by law, the Park District covenants and agrees to indemnify, defend and hold harmless the School District, the School District's individual Board members, employees and agents from all claims, losses, damages, liabilities and expenses of any kind, including without limitation, attorneys' fees and court costs arising out of, related to, or in connection with any negligent act or omission of the Park District and any breach of this Agreement by the Park District.

The School District agrees to indemnify, defend, and hold harmless the Park District, the Park District's individual Board of Commissioners members, employees and agents from all claims, losses, damages, liabilities and expenses of any kind, including without limitation, attorneys' fees and court costs arising out of, related to, or in connection with the School District's negligent acts or omissions related to this Agreement.

During all construction, maintenance, and repairs to the Project, the Park District shall ensure that all contractors agree, *via* written agreement, to indemnify, defend and hold harmless the School District, the School District's individual Board members, employees and agents from all claims, losses, damages, liabilities and expenses of any kind, including without limitation, attorneys' fees and court costs arising out of, related to, or in connection with any negligent act or omission of such contractor.

Additionally, The Park District shall ensure that any third party that the Park District grants material use of the Premises agrees, *via* written agreement, to indemnify, defend and hold harmless the School District, the School District's individual Board members, employees and agents from all claims, losses, damages, liabilities and expenses of any kind, including without limitation, attorneys' fees and court costs arising out of, related to, or in connection with any negligent act or omission of such third party.

Notwithstanding the above obligations, each Party reserves the right to assert any and all defenses it may have to liability, including, but not limited to, the defenses afforded it under the *Local Governmental and Governmental Employees Tort Immunity Act*.

**19. Waiver of Claims.** Except to the extent prohibited by law and provided otherwise in this Agreement, School District shall not be liable, and Park District waives all claims against School District for damages to person or property sustained while the Premises are being used by the Park District or anyone through the Park District.

**20. Notices.** Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i), personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) or by electronic mail. Unless otherwise expressly provided in the Agreement, notices shall be deemed received upon the earlier of (a) actual receipt, whether hand-delivered or by electronic mail; or (b) one (1) business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three (3) business days following deposit in the U.S. Mail, as evidenced by a return receipt. By notice complying with the requirements of this section, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communication to the District shall be addressed to, and delivered at, the following address:

Park Ridge Recreation and Park District  
733 N. Prospect Avenue  
Park Ridge, Illinois 60068  
Attention: Gayle Mountcastle, Executive Director  
E-mail: [gmountcastle@prparks.org](mailto:gmountcastle@prparks.org)

With a copy to:

Thomas G. Hoffman Ltd., P.C.  
205 W. Randolph Street  
Suite 1645  
Chicago, Illinois 60606  
E-mail: [parklaw7@gmail.com](mailto:parklaw7@gmail.com)

Notices and communication to the School shall be addressed to, and delivered at, the following address:

Park Ridge-Niles Community Consolidated School District No. 64  
164 S. Prospect Avenue  
Park Ridge, Illinois 60068  
Attention: Ms. Luann Kolstad

Email: lkolstad@d64.org

With a copy to:

Jack Jablonsky  
Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP  
3030 Salt Creek Lane, Suite 202  
Arlington Heights, Illinois 60005  
Email: jjablonsky@hlerk.com

**21. Default.** If either Party hereto defaults in the performance of any covenant or agreement contained in this Agreement and such default is not cured by the defaulting party within thirty (30) days of the receipt of written notice of such default, in addition to all other remedies available at law or equity, the non-defaulting party may terminate this Agreement without further notice. No waiver of any breach of this Agreement on any one occasion shall affect the non-breaching party's ability to require strict enforcement of this Agreement on any subsequent occasion.

**22. Attorneys' Fees.** In the event either Party institutes any legal action to enforce the terms of this Agreement, the party prevailing shall be entitled to recover its costs and expenses in bringing such legal action, including, but not limited to, attorneys' fees.

**23. Consent.** Unless specifically provided otherwise, the consent or approval of either Party hereto required in this Agreement shall be in writing and shall not be unreasonably withheld or delayed, and, in all matters contained herein, Parties shall have an implied obligation of reasonableness, except as may be expressly set forth otherwise.

**24. Severability.** It is hereby expressed to be the intent of the Parties that should any provision, covenant, agreement, or portion of this Agreement or its application to any person, entity, or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application to any person, entity, or property shall not be impaired thereby, but such remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.

**25. Amendments and Modifications.** No amendment or modification to this Agreement shall be effective unless and until it is reduced to writing and approved and executed by all parties to this Agreement in accordance with all applicable statutory procedures.

**26. Applicable Law and Construction.** The laws of the State of Illinois shall govern the validity, performance and enforcement of this Agreement, notwithstanding its choice of law provisions. The headings of the Paragraphs or Sub-Paragraphs contained herein are for convenience only and do not define, limit or construe the contents of such Paragraphs or Sub-Paragraphs. Whenever a single term is used herein, the same shall include the plural. Whenever the masculine gender is used herein, the same shall include the feminine and neuter genders.

27. **Authority to Execute.** Each party represents and warrants that it has full power and authority to enter into this Agreement and has taken all action necessary to carry out the transaction contemplated herein, so that when executed this Agreement shall constitute a valid and binding obligation enforceable in accordance with its terms.

28. **Financing Contingency.** Notwithstanding Paragraph 1, the effectiveness of this Agreement is contingent upon the execution of a First Amendment to Agreement between the Park District and Park Ridge Youth Soccer Association an Illinois Not-For-Profit Corporation providing for Park Ridge Youth Soccer Association an Illinois Not-For-Profit Corporation's agreement to fund the Project. The Park District shall provide written notice to the School District upon the execution of the aforementioned amendment. If such amendment has not been executed within sixty (60) days of the date of this Agreement, this Agreement shall be null and void.

29. **Entire Agreement.** It is understood and agreed by the Parties that this Agreement contains the final and entire agreement between the Parties, and that they will not be bound by any terms, statements, conditions, or representatives, oral or written not herein contained or made a part hereof by a written amendment. This Agreement may only be modified by written amendment executed by the Parties.

30. **THIRD PARTY BENEFICIARY. THIS AGREEMENT IS BY AND BETWEEN THE SCHOOL DISTRICT AND THE PARK DISTRICT AND IS SOLELY FOR THEIR BENEFIT. NO THIRD PARTY MAY RELY UPON THE TERMS AND CONDITIONS HEREOF; AND, MOREOVER, NOTHING IN THIS AGREEMENT SHALL GRANT ANY THIRD PARTY ANY RIGHTS, CAUSES OF ACTION OR ANY OTHER CLAIMS AGAINST THE PARTIES.**

IN WITNESS WHEREOF this Agreement has been executed as of the date set forth above.

**SCHOOL DISTRICT:**

**BOARD OF EDUCATION OF  
COMMUNITY CONSOLIDATED  
SCHOOL DISTRICT NO. 64**

By: \_\_\_\_\_  
Its: **President**

**ATTEST:**

By: \_\_\_\_\_  
Its: **Secretary**

**PARK DISTRICT:**

**PARK RIDGE RECREATION  
AND PARK DISTRICT**

By: \_\_\_\_\_  
Its: **President**

**ATTEST:**

By: \_\_\_\_\_  
Its: **Secretary**



DRAFT

**EXHIBIT A**

**EVIDENCE OF FINAL COMPLETION**

**DRAFT**

DRAFT

**AGREEMENT**

This AGREEMENT entered into this 28 day of June, 2004 by and between **BOARD OF EDUCATION OF PARK RIDGE-NILES COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 64**, with principal offices at 164 S. Prospect, Park Ridge, Illinois (hereinafter referred to as the "School") and **PARK RIDGE RECREATION AND PARK DISTRICT**, a municipal corporation and body politic with principal offices located 2701 Sibley Avenue, Park Ridge, Illinois (hereinafter referred to as the "Park District").

**WITNESSETH:**

WHEREAS, the School is the owner of certain land known as Emerson School Field (the "Premises") comprising of approximately 8 acres lying west of the Emerson Middle School building and north of Oakton Avenue in Niles, Illinois; and

WHEREAS, the Premises are legally described on Exhibit A (Parcel 2) attached hereto which is by this reference incorporated herein and made a part hereof; and

WHEREAS, the Park District is in need of additional play fields for soccer games and practices and to serve the needs of the Park Ridge Youth Soccer Association, and their respective patrons, guests, teams, members and invitees; and

WHEREAS, the Premises need to be improved for competitive soccer play and are in need of major improvements including excavation and grading, irrigation, drainage and seeding in order to be in suitable condition for soccer play; and

WHEREAS, the Park District wishes to secure the use of the Premises for a term of twenty (20) years and to make all necessary and appropriate improvements to the Premises as aforesaid and in particular for use by the Park District, the Park Ridge Youth Soccer Association and their respective teams, members, guests, patrons and invitees for soccer play; and

WHEREAS, the School wishes to allow the Park District, the Park Ridge Youth Soccer Association, and their respective members, teams, patrons, guests and invitees to use the Premises and for the Park District to improve same so that the Premises are suitable for soccer play; and

WHEREAS, the Park District wishes to have the use of the Premises for recreational purposes at such times during the term of this Agreement as is more particularly set forth hereinafter; and

WHEREAS, the School and Park District are each a unit of local government and are authorized and empowered to enter into this Agreement under Article VII, Section 10 of the Illinois Constitution of 1970 and the Illinois Governmental Corporation Act (5 ILCS 220/3).

NOW, THEREFORE, it is agreed by and between the School and the Park District as follows:

**WITNESSETH:**

1. **Recitals** -The foregoing recitals are true and correct and are incorporated herein the same as if set forth in full.
2. **Term** - The term of this Agreement shall commence on the date hereof and shall continue until that date which is twenty (20) years after completion of the construction provided for herein. The date of completion of construction shall be memorialized by the Park District and the School by their completion and execution of Exhibit B hereto at such time as the construction is completed. For purposes hereof the construction completion date shall be that date on which the Park District declares, by notice in writing to the School, that the turf is sufficiently established as to allow recurrent soccer play thereon by the Park District and the

Park Ridge Youth Soccer Association and their respective members, teams, guests, patrons and invitees.

3. **Plans and Improvements** - The Park District, at its own expense, shall engage an architect and/or engineer to prepare plans and specifications (the "Plans") including details pertaining to excavation, grading, drainage, detention/retention, and irrigation, and seeding, and portable goal posts (the "Improvements") for the improvement of the Premises for use as first class soccer fields. The Plans shall be subject to the reasonable approval of the School and the Village of Niles. After such approval by School and the Village of Niles, Park District shall have sole responsibility for obtaining all requisite permits related to Improvements of Premises.
4. **Bids** - After the Plans have been approved by the School, the Park District shall advertise for bids for construction of the Improvements in accordance with the plans pursuant to and in accordance with the provisions of Article VIII, 1(c) of the Park District Code [70 ILCS 1205/8-1(c)]. The Park District shall have the right to accept the bid(s) of the lowest responsible bidder(s) and to reject any or all bids as the Board of Park Commissioners of the Park District shall in its sole discretion determine.
5. **Construction Contract(s)** - Within ten (10) days after the acceptance of the bid(s) the Park District and the successful bidder(s) shall enter into a contract(s) for construction of the Improvements. The total cost of the Improvements shall be paid for by the Park District through periodic progress payments during the course of construction and the total cost thereof, (as hereinafter defined) shall not exceed \$450,000.00. The contractor(s) shall provide the Park District with both a



performance bond and a payment bond in the full amount of the contract(s) with sureties acceptable to the Park District. The Park District shall maintain the Premises lien-free at all times.

6. **Commencement of Construction** - Weather permitting, construction of the Improvements shall commence within thirty (30) days of obtaining all applicable permits and approvals for construction of the Improvements, upon issuance to the contractor of a written notice to proceed, whichever occurs first, and shall be diligently pursued to completion. The construction of the Improvements shall be phased in such a manner as to allow the School to utilize approximately fifty percent (50%) of the Premises for its students. The Park District shall keep the School informed of the progress of the construction.
7. **Contractor's Insurance** - The contractor(s) shall obtain and keep in effect at all times until completion of construction of the Improvements comprehensive general liability insurance of the types and in the amounts specified by the Park District naming the Park District and the School as additional insureds.
8. **Total Cost** - The Park District, at the conclusion of construction of the Improvements to the Premises shall maintain and submit to the School detailed records of the cost thereof, including all labor and materials expended thereon and incorporated therein, respectively, and including all fees of the architect and/or the engineer on the project, substantiating the total expenses incurred ("Total Cost") by the Park District in connection with the Improvement of the Premises.
9. **Post-construction Provisions** - From and after the construction completion date until the end of the Term the following shall apply:

- (A) The Park District shall maintain the Premises in good condition and repair. If the Premises are damaged by the Park District's use thereof or by the Park Ridge Youth Soccer Association or its teams, members, guests, patrons, or invitees it shall be the obligation of the Park District to repair the damage and to restore the Premises to the condition suitable for soccer play. If the Premises are damaged by the School, its students, guests, patrons or invitees, it shall be the obligation of the School to repair the damage at its sole cost and expense, with reasonable dispatch and due diligence, to Park District standards to permit the resumption of recurrent soccer play thereon.
- (B) The School retains exclusive use of the Premises during school days from 7:00 a.m. to 4:30 p.m. and during summer school from 8:00 a.m. to 12:00 noon and at such other times when not in use by the Park District or the Park Ridge Youth Soccer Association, for special recreational events provided the School notifies the Park District in writing at least thirty (30) days before the date of intended use by the School.
- (C) The Park District and the Park Ridge Youth Soccer Association, its teams, members, patrons, guests and invitees, shall be entitled to exclusive use of the Premises during daylight hours throughout the year, (at all times when not in use by the School pursuant to the provisions of (B) above) and the use of the Premises by the Park Ridge Youth Soccer Association, its teams, members, patrons, guests and invitees shall be in accordance with a schedule to be agreed upon in writing between the Park District and



the Park Ridge Youth Soccer Association not later than the end of each calendar year during the term of this Agreement.

- (D) The School shall permit the Park District and its contractors to connect and maintain a water line from a location on the School's premises at a point approved by the Village of Niles and to hook it up to the irrigation system to be installed in the Premises. The Park District shall be entitled to use such amount of water for irrigation purposes as it in its sole discretion shall consider sufficient for its irrigation needs, subject to Village of Niles water restrictions. The School shall pay for all water supplied to the Premises for irrigation purposes.
- (E) The Park District and the Park Ridge Youth Soccer Association, their respective members, patrons, teams, guests and invitees, shall be entitled to use such of the School's restrooms as have an outside entrance at all times during their use of the Premises. The School shall maintain and clean the restrooms to standards satisfactory to the School. If there is damage to either or both of the restrooms caused by vandalism which occurs during the Park District's or the Park Ridge Youth Soccer Association's use of the Premises the Park District shall be responsible for repairing same at its sole cost and expense. If there is damage to either or both of the restrooms from vandalism which occurs at any other time the School shall be responsible for repairing same at its sole cost and expense.
- (F) On each anniversary of the construction completion date as defined in Paragraph 2 hereof, the School shall contribute to the Park District the

sum of Three Thousand Dollars (\$3,000.00), increased each year by the percentage increase in the BLS Consumer Price Index for Urban Consumers (CPI-U) during the twelve month period between December, \_\_\_\_ (as issued the subsequent January) and December, \_\_\_\_ (as issued the subsequent January) of the previous years, to defray the cost of the Park District's maintenance and upkeep of the Premises.

- (G) **Insurance** - The School and the Park District shall each maintain commercial general liability insurance, and if necessary, commercial umbrella insurance with limits of not less than One Million Dollars (\$1,000,000.00) each occurrence. The School and the Park District shall each be included as additional insureds under the other's CGL insurance and such insurance shall cover liability arising from premises, operations, independent contracts, product-complete operation, personal injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). The School and the Park District may by written agreement change the insurance requirements hereunder during the Term. The School and the Park District shall no less frequently than annually provide each other with a current certificate of insurance evidencing such endorsement.
- (H) The Park District and Park Ridge Youth Soccer Association, their respective members, patrons, teams, guests and invitees shall be entitled to use the Emerson Middle School parking lot for parking their personal vehicles at all times during their respective use of the Premises for soccer.

(l) The Premises shall be used by the Park District and the Park Ridge Youth Soccer Association for no purpose other than outdoor recreation unless otherwise agreed upon in writing by the Park District and the School.

10. **Mutual Indemnification and Hold Harmless** – The Park District shall indemnify and hold harmless the School, its officers, employees, volunteers and agents against any claims, demands, costs and expenses, including reasonable attorneys fees for the defense thereof, arising from or in connection with this Agreement, provided that said claims, demands, costs and expenses have not been caused by the negligence of the School, its officers, employees, volunteers and agents.

The School shall indemnify and hold harmless the Park District, its officers, employees, volunteers and agents against any claims, demands, costs and expenses, including reasonable attorneys fees for the defense thereof, arising from or in connection with this Agreement, provided that said claims, demands, costs and expenses have not been caused by the negligence of the Park District, its officers, employees, volunteers and agents.

Nothing contained within the terms of this Agreement shall abrogate the protections afforded the School and the Park District under the Local Governmental and Governmental Employees Tort Immunity Act.

11. **Termination** – The School shall have the right to terminate this Agreement after completion of construction of the Improvements on the Premises upon not less than one (1) year's advance written notice to the Park District. In the event the School elects to terminate this Agreement prior to the 20<sup>th</sup> anniversary of the construction completion date (Exhibit B) it shall reimburse the Park District the



applicable percentage of the Total Cost of the Improvements, in accordance with the following schedule, no later than ninety (90) days prior to the effective date of the termination of this Agreement. If the Premises are sold by School, this Agreement shall terminate and School shall reimburse the Park District the applicable percentage of the Total Cost of the Improvements, in accordance with the following schedule, no later than ninety (90) days prior to the effective date of the termination of the Agreement. Notwithstanding anything to the contrary, in the event of a termination pursuant to this Paragraph, this Paragraph shall survive.

**Termination Effective**      **Percentage of Total Cost to be Refunded**

Year 1	100%
2	95%
3	90%
4	85%
5	80%
6	75%
7	70%
8	65%
9	60%
10	55%
11	50%
12	45%
13	40%
14	35%
15	30%
16	25%
17	20%
18	15%
19	10%
20	5%
After Year 20	0%

12. **General Provisions**

(A) **Notice** – Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i), personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail (“e-mail”). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three (3) business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in the Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; or (b) one (1) business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three (3) business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this section, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communication to Park District shall be addressed to, and delivered at, the following address:

Park Ridge Recreation and Park District  
2701 Sibley Avenue  
Park Ridge, Illinois 60068  
Attention: Director  
E-mail: prrpdadm@comcast.net

With a copy to:

Thomas G. Hoffman, Esq.  
11 E. Adams  
Suite 1600  
Chicago, IL 60603  
E-mail: TGHlaw@aol.com

Notices and communication to the School shall be addressed to, and delivered at, the following address:

Superintendent  
Park-Ridge Niles Community Consolidated School District No 64  
164 S. Prospect  
Park Ridge, Illinois 60068

With a copy to:

Controller  
Park-Ridge Niles Community Consolidated School District No 64  
164 S. Prospect  
Park Ridge, Illinois 60068

- (B) **Time of the Essence** - Time is of the essence in the performance of all terms and provisions of this Agreement.
- (C) **Rights Cumulative** - Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies and benefits allowed by law.
- (D) **Consents** - Whenever the consent or approval of any party hereto is required in this Agreement such consent or approval shall be in writing



and shall not be unreasonably withheld or delayed, and, in all matters contained herein, all parties shall have an implied obligation of reasonableness, except as may be expressly set forth otherwise.

- (E) **Governing Law** - This Agreement shall be governed by, and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.
- (F) **Severability** - It is hereby expressed to be the intent of the parties hereto that should any provision, covenant, agreement, or portion of this Agreement or its application to any person, entity, or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application to any person, entity, or property shall not be impaired thereby, but such remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.
- (G) **Other Agreements** – The Park District and the School acknowledge the existence of an agreement between them dated September 23, 1996 (the “Master Agreement”), a copy of which is attached hereto. This Agreement and the Master Agreement are to be read harmoniously to effectuate the intent of the parties but, with respect to the Premises, in the event of any conflict or inconsistency between the provisions of this Agreement and the provisions of the Master Agreement, the provisions of this Agreement shall control and govern. The First Amendment to the Master Agreement, dated January 15, 1998, is hereby expressly rescinded.

- (H) **Grammatical Usage and Construction** - In construing this Agreement, feminine or neuter pronouns shall be substituted for those masculine in form and vice versa, and plural terms shall be substituted for singular and singular for plural, in any place in which the context so requires.
- (I) **Interpretation** - This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.
- (J) **Headings** - The table of contents, heading titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.
- (K) **Exhibits** - Exhibits A and Exhibit B attached to this Agreement are, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an exhibit and the text of this Agreement, the text of this Agreement shall control.
- (L) **Amendments and Modifications** - No amendment or modification to this Agreement shall be effective unless and until it is reduced to writing and approved and executed by all parties to this Agreement in accordance with all applicable statutory procedures.
- (M) **Authority to Execute** - The School hereby warrants and represents to the Park District (i) that the persons executing this Agreement on its behalf



have been properly authorized to do so, (ii) that it is the record and beneficial owner of fee simple title to the premises, (iii) that no other person or entity has any legal, beneficial, contractual or security interest in the Premises, (iv) that it has the full and complete right, power and authority to enter into this Agreement and to agree to the terms, provisions and conditions set forth in and to bind the Premises as set forth in this Agreement, (v) that all legal actions needed to authorize the execution, delivery and performance of this Agreement have been taken, and (vi) that neither the execution of this Agreement nor the performance of the obligations assumed by the School will (a) result in a breach or default under any agreement to which the School is a party or to which it or the Premises is bound or (b) violate any statute, law, restriction, court order or agreement to which the School or the Premises are subject.

The Park District hereby warrants and represents to the School that (i) the persons executing this Agreement on its behalf have been properly authorized to do so; (ii) that it has the full and complete right, power and authority to enter into this Agreement and to agree to the terms, provisions and conditions set forth in this Agreement, (iii) that all legal actions needed to authorize the execution, delivery and performance of this Agreement have been taken, and (iv) that neither the execution of this Agreement nor the performance of the obligations assumed by the Park District will (a) result in a breach or default under any agreement to which the Park District is a party or (b) violate any statute, law, restriction, court order or agreement to which to Park District is subject.

- (N) **Calendar Days and Time** - Any reference herein to “day” or “days” shall mean calendar and not business days. If the date for giving of any notice required to be given hereunder or the performance of any obligation hereunder falls on a Saturday, Sunday or Federal holiday, then said notice or obligation may be given or performed on the next business day after such Saturday, Sunday or Federal holiday.
- (O) **No Duty** – This Agreement is entered into solely for the benefit of the contracting parties, and nothing in the Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

13. **Effectiveness of Agreement Contingent Upon Park District Agreement with Park Ridge Youth Soccer Association:** The effectiveness of this Agreement is contingent upon Park Ridge Youth Soccer Association entering into a written agreement with the Park District providing for Park Ridge Youth Soccer Association’s payment to the Park District of the sum of \$225,000 and providing that should the total costs and expenses for the Improvements to the Premises exceed the current estimated Total Costs of \$450,000, the Park District and Soccer Association shall agree to discuss and structure a reasonable and mutually acceptable apportionment of additional costs and expenses in good faith. If a written agreement containing these provisions is not entered into between the Park District and the Park Ridge Youth Soccer Association, the

terms of this Agreement shall be null and void and no Improvements to Premises shall be made.


14. **Failure to Complete Improvements.** If the installation of Improvements to Premises is not completed within the period of time set forth for completion in the construction contract, or does not substantially comply with contract specifications, or is started but not completed for any reason, Premises shall be returned to a condition suitable for school purposes in a timely manner as determined by School in its sole discretion with related costs to be borne entirely by Park District.
  
15. **Maintenance and Repair of Improvements.** In accordance with Paragraph 9. A., the Park District shall maintain the Premises in good condition and repair, which shall include ongoing maintenance and repair of the Improvements, including maintenance and repair of the irrigation and drainage system, unless repairs are necessary resulting from damage to the Improvements caused by the School, its students, guests, patrons, or invitees when in such case costs shall be the obligation of the School in accordance with the provisions of Paragraph 9. A.

IN WITNESS WHEREOF, each of the parties hereto has caused this instrument to be duly executed and delivered in its name and on its behalf as of the day and year first above written.

**Board of Education of Park Ridge-Niles  
Community Consolidated School  
District No 64**


By:   
Its President


**Attest:**

By:   
Its Secretary  
(Seal)

**Attest:**

**Park Ridge Recreation and Park District**

By:   
Its President

By:   
Its Secretary (Seal)



STATE OF ILLINOIS            )  
  )  
COUNTY OF COOK            )        SS

I, the undersigned, a Notary Public, in and or the County and State aforesaid, do hereby certify, that **Robert J. Trizna**, personally known to be to be the President of **Park Ridge Recreation and Park District**, an Illinois corporation, and **Lauren Streff** personally known to me to be the Secretary of said corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such President and Secretary, they signed and delivered the said instrument as President and Secretary of said corporation, and caused the corporate seal of said corporation to be affixed thereto, pursuant to authority given by the Board of Park Commissioners of said corporation as their and voluntary act, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

**GIVEN** under my hand and official seal, this 17<sup>th</sup> day of JUNE, 2004.

*Maryanne Z. Lucarz*  
\_\_\_\_\_  
Notary Public





STATE OF ILLINOIS            )  
  )  
COUNTY OF COOK            )        SS

I, the undersigned, a Notary Public, in and or the County and State aforesaid, do hereby certify, that DEAN KRONE personally known to be to be the President of BOARD OF EDUCATION, an \_\_\_\_\_, and JOE BALDI personally known to me to be the Secretary of said corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such President and Secretary, they signed and delivered the said instrument as President and Secretary of said corporation, and caused the corporate seal of said corporation to be affixed thereto, pursuant to authority given by BOARD OF EDUCATION of said corporation as their and voluntary act, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

**GIVEN** under my hand and official seal, this 28 day of JUNE, 2004.

Kathleen M Imber  
Notary Public



COPY

FIRST AMENDMENT TO AGREEMENT

This First Amendment to the Agreement (as hereinafter defined) is entered into as of this 7<sup>th</sup> day of April, 2005, by and between **BOARD OF EDUCATION OF PARK RIDGE-NILES COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 64**, with principal offices at 164 S. Prospect, Park Ridge, Illinois (hereinafter referred to as the "School") and **PARK RIDGE RECREATION AND PARK DISTRICT**, a municipal corporation and body politic with principal offices located at 2701 Sibley Avenue, Park Ridge, Illinois (hereinafter referred to as the "Park").

WITNESSETH:

WHEREAS, the School and the Park entered into a certain agreement dated June 3, 2004 (hereinafter referred to as the "Agreement") providing for, *inter alia*, the Park's improvement of the Premises (as defined therein) for competitive soccer play at a total cost of not to exceed \$450,000; and

WHEREAS, the Board of Park Commissioners of the Park is of the opinion that the total cost of the Improvements (as defined in the Agreement) will exceed the sum of \$450,000 and therefore wishes to amend the Agreement to remove said limitation and the School is willing to execute such an amendment on the express understanding and agreement between the School and the Park that such an amendment will result in no additional cost to the School.

NOW, THEREFORE, it is agreed by and between the School and the Park as follows:

1. The foregoing recitals are true and correct and are incorporated herein the same as if here set forth in full.

2. The Agreement is hereby amended by deleting the second sentence of Paragraph 5 and by substituting the following in its place and stead: "The total cost of the Improvements shall be paid for by the Park District through periodic progress payments during the course of construction."

3. In all other respects the Agreement, as so amended, is hereby ratified, approved and confirmed.

IN WITNESS WHEREOF, each of the parties has caused this instrument to be duly executed in its name and on its behalf as of the day and year first above written.

**Board of Education of Park  
Ridge- Niles Community  
Consolidated School District  
No. 64**

By: [Redacted]  
Its: Vice President

ATTEST [Redacted]  
By: [Redacted]  
Its: SECRETARY

(SEAL)

**Park Ridge Recreation and  
Park District**

By: [Redacted]  
Its President

ATTEST [Redacted]  
By: [Redacted]  
Its Secretary

(SEAL)

To: Board of Education  
Dr. Laurie Heinz, Superintendent  
From: Luann Kolstad, Chief School Business Official  
Ron DeGeorge, Director of Facility Management  
Date: April 23, 2018  
Re: Discussion of New District Radio System

### **Background**

The August 2013 Risk Assessment conducted by RETA Security recommended that the District adopt a radio communication system. At the time of the study, the staff was relying on the use of their own personal cellular telephones to communicate within the buildings. In response to the study, the administration at the time purchased inexpensive, two-way radio walkie talkies for each school. The radios are used for the day-to-day operation of the school. Although the two-way radios were an improvement, they did not satisfy the requirements for a Wide Area Network (WAN), which allows radio communication between buildings and the ability to talk to all radios at the same time.

### **Recommendation**

The administration worked with consultant BearCom to analyze our needs across the District. The recommendation is to install both Local Area Networks (LAN) within each building and a WAN that will allow communication with the LAN in each building and the other individuals on the WAN. During emergency situations, cell phone usage becomes problematic especially during times of high volume on the cellular networks and/or when it is necessary to talk to multiple individuals at the same time. Cellular networks can go down or become jammed when there is too much communication traffic trying to access the network simultaneously. Electricity also might not be available in our schools, removing the ability to use the Voice Over Internet Protocol (VOIP) phone system and the internet. Using a radio system provides the redundancy needed within schools to provide a practical communication system for day-to-day usage as well as a dependable system during times of emergency.

The proposed radio system (Attachment 1) includes 125 LAN radios to be divided between buildings and 50 WAN radios to be distributed to the appropriate individuals in the District. A coverage test was done in September 2017 to see how well the WAN radios worked between buildings. It was determined that three repeaters/antennas will be required to achieve the needed level of communication among our buildings. These repeaters will be installed at Franklin, Lincoln and Field schools. The antennas to be installed are stick antennas no taller than 6 feet; they will be placed on the roof of the schools with the repeaters. The radios work off a UHF frequency that requires FCC licenses. The FCC will issue frequencies unique to our network, which will provide secure communication between the radios.

Both our local fire and police departments have highly recommended that the District implement a redundant radio system for use during emergency situations. The District will investigate with the two fire and police departments whether a patch can be added between our new radio system and their

system, which would allow radio communication between the District and First Responders on a designated channel.

**Next Steps**

It is administration's intention to bring forward an action item to purchase the equipment described above at the May 21, 2018 regular meeting, so that the new system can be in place and training completed in time for the start of the 2018-19 school year. The estimated cost of the system as described is \$140K, and would be budgeted in the Operations & Maintenance Fund for the 2018-19 fiscal year.





## PARK RIDGE NILES SCHOOL DISTRICT #64

---

Prepared By: Jody DuFort

On: 04/17/18



CHICAGO  
650 W GRAND AVE STE 313  
ELMHURST IL 60126-1026

04/17/18

RON DEGEORGE  
CONSOLIDATED COMMUNITY #64  
164 S PROSPECT AVE  
VENDOR NO: BEARCOM 000  
PARK RIDGE IL 60068-4035

Subject: PARK RIDGE NILES SCHOOL DISTRICT #64

To: RON DEGEORGE

Thank you in advance for allowing BearCom to submit the following proposal for your consideration.

Please be advised that BearCom has the technical competency, financial stability, and industry experience that enable us to meet and exceed your needs. Our engineering, project management, and sales teams have collaborated to provide you with a solution that we think is the best fit for your application.

If after reviewing this proposal you should have any questions, please feel free to contact me at the phone number or e-mail address listed below.

We welcome the opportunity to serve you.

Sincerely,

Jody DuFort  
Account Executive  
BearCom



# Recommendation

04/17/18 12:01:01 Page - 1  
 Quote Date: 09/22/17 Branch 20202  
 Quote Number: 295781

Customer/Prospect Number 713813

PARK RIDGE SCHOOL DISTRICT  
 CONSOLIDATED COMMUNITY #64  
 164 S PROSPECT AVE  
 VENDOR NO: BEARCOM 000  
 PARK RIDGE IL 60068-4035

Customer Contact: RON DEGEORGE Email: rdegeorge@d64.org  
 Phone Number: 847 318-4313 Delivery Instr:

Quantity	Part Number	Unit Price	Extended Price
1	TWO SITE LCP RADIO SYSTEM LINK CAP PLUS SYSTEM ESTIMATE	56,750.00	56,750.00
40	MOT XPR3500E MOT XPR3500E UHF 4W 128C REFRESH	462.00	18,480.00
40	LCP ENTITLEMENT MOT MOTOTRBO CAP+ MULTI SITE	60.00	2,400.00
165	MOT SL300 MOT SL300 UHF 403-470 MHZ 2-3W WITH DISPLAY 99CH	295.00	48,675.00
25	SPARE BATTERY 3500E MOT BATTERY IMPRES LIION OPTIONAL	70.00	1,750.00
60	SPARE BATTERY SL300 2300 MAH LIION BATTERY OPTIONAL	32.00	1,920.00
20	MULTI CHARGER MOT CHR STD MUC-SL300 OPTIONAL	200.00	4,000.00
1	INSTALLATION EST INSTALLATION SERVICES ESTIMATE	5,300.00	5,300.00
1	FCC LICENSE 2 REPEATER PAIRS AND 10 SIMPLEX FREQ	900.00	900.00

**Protect your investment now! Purchase an affordable BearCom Extended Warranty!**

Quote valid until 01/31/18 Confidential and Proprietary

Sub Total 140,175.00

Shipping and Handling TBD

X \_\_\_\_\_

Tax TBD

Customer Signature

Total 140,175.00

Check with your Bearcom executive for current Motorola financing promotions through LCA

12 Months 12,175.60

24 Months 6,377.96

36 Months 4,380.47

48 Months 3,407.65

60 Months 2,835.74

Click on the Link to APPLY NOW: <http://mylease.leasecorp.com/bearcom>

---

Jody DuFort  
Account Executive  
[Jody.DuFort@BearCom.com](mailto:Jody.DuFort@BearCom.com)

CHICAGO Branch Office: 800-900-2327  
FAX: 312-226-9998

**More details on the following page.**

## Infrastructure Service Agreement:

1,920.00	Year 1	250.00 /mos Bronze	300.00 /mos Silver	325.00 /mos Gold	Optional Service
	Year 2	500.00 /mos Bronze	600.00 /mos Silver	650.00 /mos Gold	

\*Service availability, terms and conditions apply. See your BearCom account executive for details.

### How We Are Different

BearCom's Professional Service Group manages the largest independent wireless equipment service/repair depot in America. Our team provides radio repair, field service, engineering, project management, systems integration, and customer service. We offer CSC service locations (USMSS), service level agreements, and first through third-level support with dispatch.

### Service Level Agreements

An easy repair or quick service call could become costly without the proper service agreement. BearCom offers simple, cost-effective plans that could save you thousands of dollars in future repairs or service. We will customize a service agreement based on your specific needs. The three levels of support are:

- **Bronze:** Monday through Friday support with on-demand pickup of mobile and portable radio products, on-site troubleshooting and repair of infrastructure-related communications equipment, and quarterly preventative maintenance schedule.

Severity Level	Description	Phone Response Time	On Site
1	Mon-Fri, 8:00 a.m.-5:00 p.m. response to catastrophic failures that detrimentally impede operations or jeopardize safety of personnel	4 hours	Same day (after-hours T&M rates will be charged for work performed after service hours)
2	Mon-Fri, 8:00 a.m.-5:00 p.m. response to failures that degrade business operations but do not impact safety of personnel	4 hours (calls taken after 2:00 p.m. will be addressed by 8:00 a.m. next business day)	Same day (for work performed during business hours; if not, will be addressed next business day)
3	Mon-Fri, 8:00 a.m.-5:00 p.m. response to degraded communications that do not significantly impact business operations or safety of personnel	4 hours (calls taken after 2:00 p.m. will be addressed by 8:00 a.m. next business day)	Next business day

- **Silver:** Monday through Sunday support with weekly scheduled pickup and delivery of mobile and portable radio products, on-site troubleshooting and repair of infrastructure-related communications equipment, and quarterly preventative maintenance schedule.

Severity Level	Description	Phone Response Time	On Site
1	Mon-Fri, 8:00 a.m.-5:00 p.m. response to catastrophic failures that detrimentally impede operations or jeopardize safety of personnel	2 hours	4 hours (after-hours T&M rates will be charged for work performed after service hours)
2	Mon-Fri, 8:00 a.m.-5:00 p.m. response to failures that degrade business operations but do not impact safety of personnel	4 hours (calls taken after 2:00 p.m. will be addressed by 8:00 a.m. next business day)	Same day (for work performed during business hours; if not, will be addressed next business day)
3	Mon-Fri, 8:00 a.m.-5:00 p.m. response to degraded communications that do not significantly impact business operations or safety of personnel	4 hours (calls taken after 2:00 p.m. will be addressed by 8:00 a.m. next business day)	Next business day

- **Gold:** Monday through Sunday, 24-hour support with weekly scheduled half-day on-site technician providing real-time repair on minor accessory repairs, on-demand and on-site troubleshooting and repair of infrastructure-related communications equipment, and quarterly preventative maintenance schedule. Board-level failures will be picked up and delivered to the closest BearCom branch in the city supporting our customer.

Severity Level	Description	Phone Response Time	On Site
1	7x24 response to catastrophic failures that detrimentally impede operations or jeopardize safety of personnel	2 hours	4 hours
2	Mon-Fri, 8:00 a.m.-5:00 p.m. response to failures that degrade business operations but do not impact safety of personnel	2 hours (calls taken after 3:00 p.m. will be addressed by 8:00 a.m. next business day)	4 hours (for work performed during business hours; if not, will be addressed next business day)
3	Mon-Fri, 8:00 a.m.-5:00 p.m. response to degraded communications that do not significantly impact business operations or safety of personnel	4 hours (calls taken after 2:00 p.m. will be addressed by 8:00 a.m. next business day)	Next business day





## BearCom Profile

### Overview

BearCom provides a diverse line of high-performance wireless communications products, services, and complete mobility solutions. Our partners include major manufacturers and industry innovators such as Motorola Solutions, Vertex Standard, Icom America, Sony, Panasonic, Firetide, BridgeWave, and more.

BearCom sells, rents, and services two-way radios, push-to-talk phones, mobile broadband cards, radio interoperability systems, IP video surveillance cameras, mesh broadband networks, point-to-point bridges, remote call boxes, WLAN systems, and mobile command centers. Thousands of customers around the world depend on BearCom to keep them connected... everywhere, all the time.

Founded in 1981, BearCom is America's only nationwide wireless dealer and integrator. BearCom serves customers from 26 branch offices located throughout the U.S., employs approximately 400 people, and is headquartered in the Dallas, Texas area. For more information, visit [www.BearCom.com](http://www.BearCom.com).

### BearCom at a Glance

- Approximately 400 employees
- 100+ technical staff
- 30 branches
- 20 service locations
- National field service
- Depot facility
- 72-hour turnaround
- < 1.5% total warranty rate
- Customer service escalation process
- Four-man team to supplement branch support of installation projects
- 24/7 support

### Ownership

#### Position:

CEO  
President  
Executive Vice President  
Chief Financial Officer  
VP of Operations  
VP of Sales  
Director of Technical Support

#### Individual

Jerry Denham  
Mark Kroh  
Brent Bisnar  
Jerry Noonan  
Ken Nixon  
Nader Mortazavi  
Ian Torok



## **Qualifications**

BearCom is the nation's largest dealer and integrator of Motorola, Vertex Standard and Icom two-way radio equipment. In addition, we are a major dealer of Sony video surveillance cameras. With 26 U.S. locations, BearCom is the world leader in the distribution and installation of wireless communications equipment and solutions. We have the necessary resources to manage all of your wireless needs.

Motorola has selected BearCom as the recipient of its Pinnacle of Customer Excellence Award in 2006 and 2008. One of Motorola's most prestigious honors, the award is given to only one channel partner each year. In 2008, BearCom was one of more than 850 Motorola dealers across the nation that were eligible for the award. The winner is the partner that best demonstrates its dedication to going above and beyond the expectations of customer advocacy and applying the best customer processes and practices in the industry.

BearCom offers our customers a variety of options including two-way radios, push-to-talk phones, mobile broadband cards, video surveillance cameras, and mesh networks. BearCom offers monthly, weekly, and even daily rates for rentals, as well as 24/7 customer service, staffing, and technical support. Our dedicated professionals are also available to ensure your rental application is set up and fully supported for optimal performance.

## **Experience**

BearCom's consultants and engineers have the expertise and knowledge to develop and support your communications systems. For example, we have extensive experience with wireless surveillance solutions. Recently, BearCom teamed with the City of Dallas to deploy a custom-tailored wireless mesh network surveillance system, consisting of more than 100 cameras. The initial project has since expanded to several locations throughout Dallas, such as Jubilee Park, the Sanitation Landfill, and most recently, Klyde Warren Park.

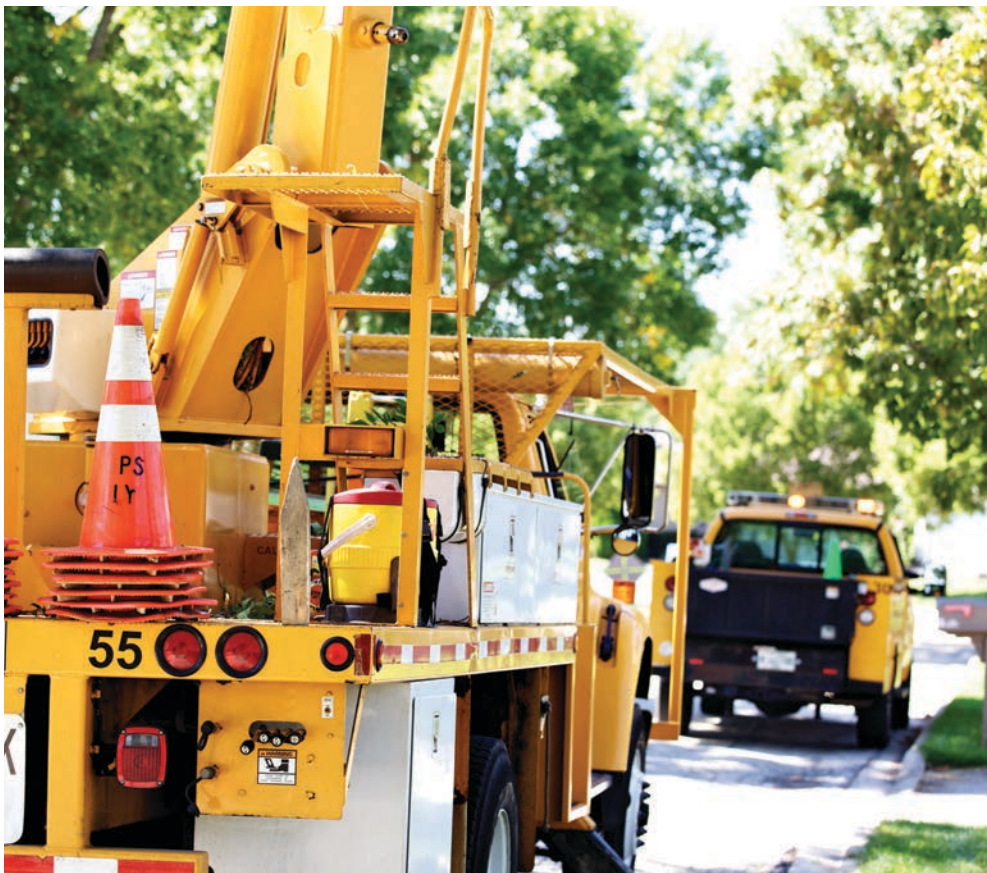
Our previous notable radio equipment installations include Home Depot Arena, Staples Center, and American Airlines Center, along with many hospital radios and paging systems. Other large systems include Dallas ISD (a two-site repeater system with 10 voted receiver sites and two dispatch console positions), Target (14 four-channel trunked radio distribution center systems), Tosco/Dow chemical plants, and several 10-channel SmarTrunk repeater systems for the AOL building in Manhattan. Additional projects include Hilton Hotels and the Wyndham Resort in San Juan, Puerto Rico. Recently, BearCom deployed a P25 radio system for the Veterans Administration, VISN 16, which involves 39 digital narrowband repeaters, along with 12 paging transmitters, a terminal configured with 23 police dispatch consoles, and 46 desktop remotes networked across eight cities. Additionally, we conducted VISN 21 VHF narrowband paging system upgrades at seven sites.

# MOTOTRBO™



# LINKED CAPACITY PLUS ENTRY-LEVEL MULTI-SITE TRUNKING

CONNECT MORE PEOPLE, IN MORE LOCATIONS, FOR LESS



# GET ALL THE BASICS TO LINK YOUR WORKFORCE TOGETHER BETTER



Your teams are on the move – making deliveries, repairing roads, responding to power outages and transporting students. You need to keep in touch with them, easily and affordably, wherever they travel and with MOTOTRBO™ Linked Capacity Plus multi-site digital trunking, you can.

Do you want to communicate to a large field force across a wide area with a scalable, easy to use system? Then Linked Capacity Plus is your cost effective solution. Linked Capacity Plus provides the essential features your business needs – such as integrated voice and data communication in a single site or across a wide area, without the use of a separate network controller.

Whether crews need to talk to each other in the field or back at the office or they need to use data applications such as text messaging, location tracking or work order tickets, Linked Capacity Plus makes their work safer and their work day more productive.

## WIDE AREA COVERAGE STAY IN TOUCH WHEREVER THEY TRAVEL

Connect with employees throughout their shifts, anywhere in the field. Linked Capacity Plus makes it possible to communicate across a wide area by linking up to five sites via an IP network. The result is continuous, reliable coverage.

If you're a large busing company, for example, you can communicate with drivers, no matter how scattered the sites. Use text messaging to notify drivers and staff of a schedule change, location tracking to pinpoint buses, and automatic site roaming for personnel so they don't have to change channels while on the move.

## HIGH CAPACITY REACH MORE PEOPLE, MORE PRODUCTIVELY

Scalable to meet your communication needs, Linked Capacity Plus expands coverage to more of your workers, wherever they work, with the push of a button. Now you get the benefits of digital communication for up to 1200 users (12 voice paths) per site across 3 sites or up to 600 users per site (6 voice paths) across 15 sites<sup>1</sup>— ideal for utilities, public works departments, transportation companies, school districts and resorts.

If you're a utility company, for example, you can use the talk paths for voice and an additional 6 dedicated data paths per site for rapid information sharing. Use location tracking to pinpoint vehicles or work order tickets to schedule personnel or confirm a job has been completed. You reach more employees instantly and conveniently so they can work more safely and productively.

## INCREASE EFFICIENCY WITH SMARTER APPLICATIONS

With Linked Capacity Plus, managing your mobile workforce has never been easier or more efficient. Now employees can access real-time information with integrated data applications designed for business. Like text messaging to share information when voice communication is inconvenient or distracting. Integrated GPS tracking<sup>2</sup> and dispatch to quickly locate and direct mobile work crews. And digital telephone patch to communicate seamlessly between radios and landline or mobile phones.

## IMPROVE SAFETY THROUGHOUT THE WORKPLACE

When it comes to creating a safer work environment, Linked Capacity Plus has you covered. Features such as transmit interrupt prioritize important communication exactly when it's needed and emergency alerts enable workers to send notifications to a central location. Enhanced privacy ensures information-sharing is discreet and seamless roaming keeps them focused on the task without having to adjust their radio as they travel throughout the coverage area.

Business-critical data applications strengthen worker safety, too. Whether you're a courier service using GPS location tracking to pinpoint a disabled delivery truck and send assistance or a utility company using man-down<sup>2</sup> to call for help when an injured employee can't, Linked Capacity Plus is on the job wherever they are.

## EASY WAYS TO MIGRATE AT YOUR OWN PACE

MOTOTRBO radios are so flexible, they can be configured to operate on your existing LTR® or PassPort®<sup>2</sup> analog trunking system<sup>2</sup>. Then when you are ready to migrate to digital trunking, all it takes is a simple software upgrade.

You can move on your own terms – one talk group or department at a time – and spread out the cost of new equipment as your budget allows. And as capacity and coverage needs change, you can migrate to different MOTOTRBO systems:

- **Capacity Plus users** – do you need greater coverage because you have expanded to a larger facility or wish to cover a wide area? It's easy to migrate to Linked Capacity Plus.
- **IP Site Connect users** – do you need increased capacity because of an expanding work force? Then Linked Capacity Plus is the ideal solution.
- **Linked Capacity Plus users** – do you seek even greater capacity and coverage or enhanced features, such as priority and call queuing? We make it simple to migrate to Connect Plus.






Whether you want to reach small teams or a large field force, in scattered sites or a single one, across the county or around the country, look to MOTOTRBO for the best system to fit your evolving business needs.





## MOTOROLA'S APPLICATION DEVELOPER PROGRAM: MADE FOR MOBILITY

Powerful and flexible, MOTOTRBO is a business-critical communication tool that adapts to your workforce, customers and operations.

With the industry's largest Application Developer Program, MOTOTRBO offers a wide array of data applications to expand communication beyond voice. Work directly with third-party developers or your own IT staff to create customized applications designed for your unique needs.

### DATA APPS THAT DRIVE BUSINESS

-  **Work order tickets** for faster customer response
-  **Dispatch consoles** for centralized communication
-  **Email gateways** to connect to email from your radio
-  **Network monitoring** to maximize system utilization
-  **Man-down applications** so radios call for help when workers can't

-  **Telephony** for communication between radios and landline or mobile phones
-  **Text messaging** for quick and discreet communication
-  **Integrated GPS** to see vehicles and personnel at a glance
-  **Integrated Bluetooth®** for sharing data wirelessly and instantly between devices

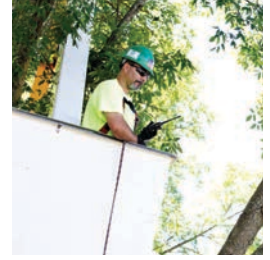


# MOTOTRBO PROFESSIONAL DIGITAL TWO-WAY RADIO SYSTEM

You get enhanced features, increased capacity, an incredible array of integrated data applications, exceptional voice quality and extended battery performance when you move to MOTOTRBO.

MOTOTRBO is a comprehensive communication solution of portable and mobile radios, repeaters, accessories, applications and services so you can tailor the system to your workplace and your workers perfectly.

- Static and noise are rejected to make voice communication remarkably clear
- Integrated text messaging, Bluetooth® and GPS raise your communication to a new level<sup>2</sup>
- Count on greater reliability with 40% longer battery life than analog radios
- TDMA digital technology delivers twice the calling capacity of analog radios for the price of one frequency license
- Infrastructure costs are half of FDMA-based digital systems because a second call doesn't need a second repeater
- Benefit from business-critical features such as transmit interrupt to prioritize communication exactly when you need it
- Intrinsically safe options enable use where flammable gas, vapors or combustible dust may be present
- Meets demanding IP57<sup>2</sup> specifications for submersibility in water as well as U.S. Military and Motorola standards for durability and reliability
- Provides easy migration from analog to digital because it can operate in both modes<sup>2</sup>
- Longer talk time and clearer audio are possible because of Motorola's leading-edge IMPRES™ technology in batteries, chargers and audio accessories
- Complement your MOTOTRBO radio with a complete portfolio of Motorola Original® audio, battery, charging, carrying and mounting accessories
- Fully backed by a two-year warranty plus one-year Repair Service Advantage (US only) / Extended Warranty (Canada only)<sup>2</sup>



<sup>1</sup> Maximum number of users will be determined by specific system configuration

<sup>2</sup> Optional feature available on select MOTOTRBO models, may require third party software application

For more information on how to get connect more people in more locations for less, visit [motorolasolutions.com/mototrbo](http://motorolasolutions.com/mototrbo)

**MOTOTRBO**  
DIGITAL  
REMASTERED.

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# MOTOTRBO™ SL300 PORTABLE RADIO

## PORTABILITY AND SIMPLICITY REDEFINED



The MOTOTRBO™ SL300 provides reliable push-to-talk communication for the mobile, everyday user in an ultra-slim and rugged profile. Whether you're coordinating a school event or working in the field, the SL300 is boldly designed to keep you efficiently connected.

The latest technology works to make operation of the SL300 simple and straightforward. Ergonomic design allows one-handed radio operation, and a versatile accessory portfolio gives you the freedom to focus on the job at hand.

The SL300 is compatible with the MOTOTRBO features you'll find are business-essential, for example a transmission can be interrupted to prioritize critical communications. Additionally, the SL300 utilizes digital and analog radio technology concurrently to fit seamlessly into your existing communication system.

### ULTRA-SLIM PROFILE

Measuring under an inch thick, the SL300 is ultra-portable. A stubby antenna, curved edges and rugged frame make the SL300 the perfect work partner. It can be easily carried in pockets and purses without snagging or bulging.

### SIMPLE OPERATION

The SL300 has been designed for easy, intuitive use. The side volume control, dedicated power button, prominent push-to-talk button, and top toggle channel switch have all been designed for quick one-hand access. Channel "fast toggle" allows users to scroll through 10 channels at a time.

### ADVANCED TECHNOLOGY

The SL300 is outfitted with the latest technology for performance and ease of use. The shatterproof Active View display uses a matrix of LEDs behind the radio housing to communicate radio information and shuts off when not in use to conserve battery life. The SL300 features Range Max technology: an advanced radio design and patented antenna which delivers enhanced range while maintaining a slim profile and long battery life.

### RUGGED AND RELIABLE

The SL300 is built to last. IP54 rated for dust and water resistance, it can be used even in harsh environments. This radio can survive many drops and tumbles. It has also been proven tough in Motorola's grueling Accelerated Life Test, where the radio is tested against a simulated 5 years of hard service before it is accepted.

**DATA SHEET**  
SL300 PORTABLE RADIO

**GENERAL SPECIFICATIONS**

	VHF		UHF BAND 1					
	PLAIN	DISPLAY	PLAIN	DISPLAY				
Channel Capacity	2	99	2	99				
Typical RF Output								
Low Power Output	with Range Max technology							
High Power Output					1W		2W	
Analog					2W		3W	
Digital	3W							
Frequency	136-174 MHz		403-470 MHz					
Dimensions (H x W x L)	4.95 X 2.17 x 0.87 in (125.7 X 55.0 X 22.0 mm)							
Weight with Battery	5.96 oz (168.9 g)		5.84 oz (165.6 g)					
Power Supply	3.7V (Nominal)							
Battery Life <sup>1</sup> [Li-Ion (2300mAh) Battery]								
Analog (hours)	12.5	11.8	12.5	11.8				
Digital (hours)	15	14	15	14				
FCC Description	AZ489FT3835		AZ489FT4922					
IC Description	109U-89FT3835		109U-89FT4922					

**RECEIVER**

	VHF	UHF BAND 1
	Frequency	136-174 MHz
Channel Spacing	12.5 kHz / 25 kHz <sup>2</sup>	
Frequency Stability (-30°C, +60°C, +25°C Ref)	± 1.5 ppm	
Analog Sensitivity (12 dB SINAD)	0.3 uV 0.22 uV (typical)	
Digital Sensitivity (5% BER)	0.25 uV 0.19 uV (typical)	
Intermodulation (TIA603D)	70dB	
Adjacent Channel Selectivity (TIA603D)	45 dB @ 12.5 kHz 70 dB @ 25 kHz <sup>2</sup>	
Spurious Rejection (TIA603D)	70 dB	
Rated Audio	0.5 W (Internal)	
Audio Distortion @ Rated Audio	5% (3% typical)	
Hum and Noise	-40 dB @ 12.5 kHz -45 dB @ 25 kHz <sup>2</sup>	
Audio Response	TIA603D	
Conducted Spurious Emissions (TIA603D)	-57 dBm	

<sup>1</sup> Average battery life at 5/5/90 duty cycle, transmitter in high power. Actual battery runtime observed may vary.

<sup>2</sup> 25 kHz is not available in the U.S.

Specifications subject to change without notice. All specifications shown are typical.



**DATA SHEET**  
SL300 PORTABLE RADIO

**TRANSMITTER**

	VHF	UHF BAND 1
Frequency	136-174 MHz	403-470 MHz
Channel Spacing	12.5 kHz / 25 kHz <sup>1</sup>	
Frequency Stability (-30°C, +60°C, +25°C Ref)	± 1.5 ppm	
Low Power Output	1W	
High Power Output	2W	
	3W	
Modulation Limiting	± 2.5 kHz @ 12.5 kHz ± 5.0 kHz @ 25 kHz <sup>1</sup>	
FM Hum and Noise	-40 dB @ 12.5 kHz -45 dB @ 25 kHz <sup>1</sup>	
Conducted / Radiated Emission	-36 dBm < 1 GHz -30 dBm > 1 GHz	
Adjacent Channel Power	60 dB @ 12.5 kHz 70 dB @ 25 kHz <sup>1</sup>	
Audio Response	TIA603D	
Audio Distortion	3% (typical)	
4FSK Digital Modulation	12.5kHz Data: 7K60F1D & 7K60FXD 12.5kHz Voice: 7K60F1E & 7K60FXE Combination of 12.5kHz Voice and Data: 7K60F1W	
Digital Vocoder Type	AMBE +2™	
Digital Protocol	ETSI TS 102 361-1, -2, -3	



	810C		810D		810E		810F		810G	
Applicable MIL-STD	Methods	Procedures	Methods	Procedures	Methods	Procedures	Methods	Procedures	Methods	Procedures
Low Pressure	500.1	I	500.2	II	500.3	II	500.4	II	500.5	II
High Temperature	501.1	I, II	501.2	I/A1, II/A1	501.3	I/A1, II/A1	501.4	I/Hot, II/Hot	501.5	I/A1, II
Low Temperature	502.1	I	502.2	I/C3, II/C1	502.3	I/C3, II/C1	502.4	I/C3, II/C1	502.5	I/C3, II
Temperature Shock	503.1	-	503.2	I/A1/C3	503.3	I/A1/C3	503.4	I	503.5	I/C
Solar Radiation	505.1	II	505.2	I	505.3	I	505.4	I	505.5	I/A1
Rain	506.1	I, II	506.2	I, II	506.3	I, II	506.4	I, III	506.5	I, III
Humidity	507.1	II	507.2	II	507.3	II	507.4	-	507.5	II - Aggravated
Salt fog	509.1	-	509.2	-	509.3	-	509.4	-	509.5	-
Dust	510.1	I	510.2	I	510.3	I	510.4	I	510.5	I
Vibration	514.2	VIII/F, Curve-W	514.3	I/10, II/3	514.4	I/10, II/3	514.5	I/24	514.6	I/24, II/5
Shock	516.2	I, II	516.3	I, IV	516.4	I, IV	516.5	I, IV	516.6	I, IV, V, VI

**ENVIRONMENTAL SPECIFICATIONS**

Operating Temperature <sup>2</sup>	-30°C / +60°C
Storage Temperature	-40°C / +85°C
Thermal Shock	Per MIL-STD
Humidity	Per MIL-STD
ESD	IEC 61000-4-2 Level 3
Dust and Water Intrusion	IEC60529 - IP54
Packaging Test	MIL-STD 810D and E

<sup>1</sup>25 kHz is not available in the U.S.

<sup>2</sup>Radio only. Operating temperature specification for a Li-Ion battery is -10 °C to +60 °C.

Specifications subject to change without notice. All specifications shown are typical.

**DATA SHEET**

SL300 PORTABLE RADIO

**MOTOTRBO SL300 SERIES ACCESSORIES**



**CARRY ACCESSORIES**

Our versatile portfolio includes a flexible hand strap, rotating heavy duty belt clip, and swivel carry holster. A nylon wrist strap also can be attached at the top of the radio.

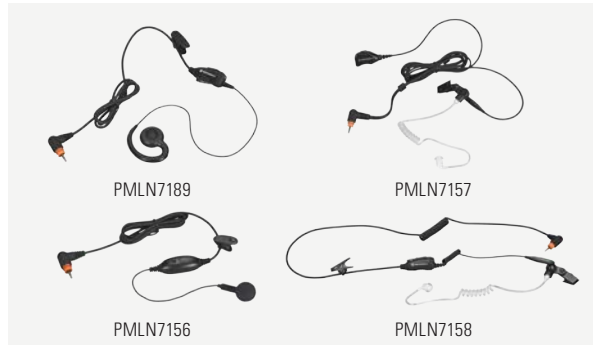
PART #	DESCRIPTION
PMLN6074	Nylon Wrist Strap
PMLN7076	Flexible Quick Release Hand Strap
PMLN7128	Heavy-Duty Swivel Belt Clip
PMLN7190	Carry Holder/Holster with Swivel Belt Clip



**ANTENNAS**

Outfit your SL300 with high efficiency stubby antennas. Colored antenna ID bands are available for easy customization.

PART #	DESCRIPTION
PMAE4093	UHF Stubby Antenna for the 403-425MHz range (4.5cm)
PMAE4094	UHF Stubby Antenna for the 420-445MHz range (4.5cm)
PMAE4095	UHF Stubby Antenna for the 435-470MHz range (4.5cm)
PMAD4144	VHF Stubby Antenna for the 136-144MHz range (5cm)
PMAD4145	VHF Stubby Antenna for the 144-156MHz range (5cm)
PMAD4146	VHF Stubby Antenna for the 156-174MHz range (5cm)
32012144001	Antenna ID Band (Gray, Pack of 10)
32012144002	Antenna ID Band (Yellow, Pack of 10)
32012144003	Antenna ID Band (Green, Pack of 10)
32012144004	Antenna ID Band (Blue, Pack of 10)
32012144005	Antenna ID Band (Purple, Pack of 10)



**AUDIO ACCESSORIES**

MOTOTRBO audio accessories for SL300 are designed for lasting comfort and improved device performance. In-line microphones and prominent push-to-talk features provide easy hands-free communication.

PART #	DESCRIPTION
PMLN7189	Swivel Earpiece with in-line microphone and push-to-talk
PMLN7156	Mag One Earbud with in-line microphone and push-to-talk
PMLN7157	2-Wire Surveillance Kit with translucent tube, black
PMLN7158	1-Wire Surveillance Kit with in-line microphone and push-to-talk, black
PMLN7159	Adjustable D-style earpiece with in-line microphone and push-to-talk, black Available Q1 2015
RLN6242	Low Noise Kit with translucent tube and 1 clear rubber eartip
5080384F72	Replacement Foam Plugs for RLN6242. Noise Reduction = 24dB. Pack of 50 pairs.
RLN6282	Replacement standard clear rubber eartip for RLN6242. Pack of 50



**BATTERIES, CHARGERS AND CABLES**

Keep your radios functioning at all times with these essentials. Charge your Lithium Ion batteries in MOTOTRBO single or multi-unit charging docks.

PART #	DESCRIPTION
PMNN4468	Li-Ion 2300 mAh battery
PMLN7074	Replacement Battery Cover
25009298001	Micro-USB Single-Unit Rapid Rate 5V/1A, Plug-In Power Supply, 5W, 100V-240V (US plug)
PMLN7101	Six-Pocket Multi-Unit Rapid Rate Charger, 90V-264V (US plug)
PMLN7109	Single-Unit Rapid Rate Charger 5V/1A, 5W, 100V-240V (US Plug)
CB000262A01	Micro USB Programming Cable



Company Name  
Address 1  
Address 2  
City, State, Zip  
www.xxxxxxxxxx.com  
Phone: 888.555.1212  
555.555.1212  
Fax: 555.555.1212

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# MOTOTRBO™ XPR™ 3000e SERIES

YOU'RE MORE PRODUCTIVE, CONNECTED

With this dynamic evolution of MOTOTRBO digital two-way radios, you're better connected, safer and more efficient. The XPR 3000e Series is designed for the everyday worker who needs effective communications. With systems support and loud, clear audio, these next-generation radios deliver cost-effective connectivity to your organization.

## CONNECTED

The MOTOTRBO XPR 3000e Series is a family of DMR-standard digital radios that delivers operations-critical voice communications. Bluetooth® audio lets you talk without wires and integrated Wi-Fi® enables remote software updates, giving you complete control of your radio fleet. With support for basic trunking as well as legacy analog technology, you can keep your organization connected as it grows.

## SAFE

The XPR 3000e Series is designed to enhanced safety in your organization, with the rapid response capability of instant push-to-talk communications. Even if a worker is unresponsive, you can remotely activate the radio to check status ensuring your worker is safe. Privacy options are available to protect your communications, and radios can be remotely disabled if they are misplaced. New HazLoc models are available for use in areas where flammable or explosive materials are present.

## EFFICIENT

With new noise cancellation technology and improved clarity, the XPR 3000e Series delivers excellent audio quality to make your workplace communications clearly intelligible. The latest energy technology delivers up to 28.5 hours of battery life for 3-shift working, and the optional IMPRES Over-the-Air Battery Management tool helps you maximize battery lifetime. An improved receiver boosts range by up to 8%, allowing you to reach further than ever.



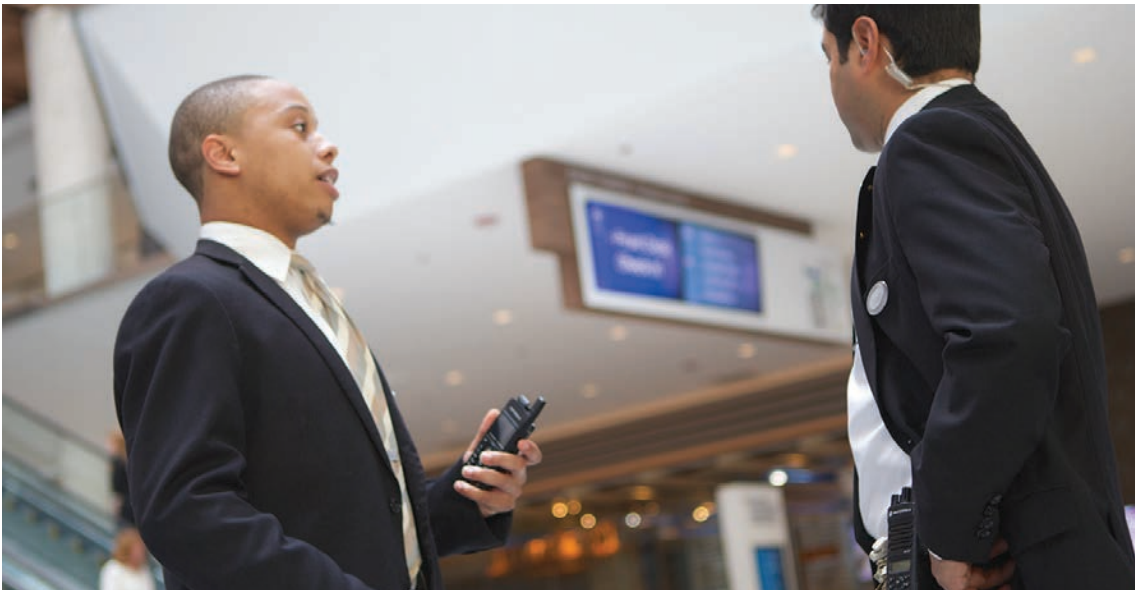
## WHAT'S NEW IN THESE NEXT GENERATION RADIOS

- Integrated Wi-Fi®
- Over-the-air software updates
- Bluetooth® 4.0
- Enhanced audio quality
- Improved expandability
- Better battery life (up to 28.5 hours)
- Better range (up to 8%)
- Better waterproofing (IP67)
- HazLoc models available

**PRODUCT DATA SHEET**  
**MOTOTRBO™ XPR™ 3000e SERIES**  
**DIGITAL TWO-WAY RADIOS**



	<b>Limited Keypad (LKP) Model</b>		<b>No Keypad (NKP) Model</b>	
Model Number	XPR 3500e		XPR 3300e	
Band	VHF	UHF	VHF	UHF
<b>GENERAL SPECIFICATIONS</b>				
Frequency	136-174 MHz	403-527 MHz	136-174 MHz	403-527 MHz
High Power Output	5 W	4 W	5 W	4 W
Low Power Output	1 W	1 W	1 W	1 W
Channel Spacing	12.5, 25* kHz			
Channel Capacity	128		16	
Dimensions (H x W x D), Radio + Standard Battery	4.8 x 2.2 x 1.4 in (122 x 56 x 36 mm)			
Weight, Radio + Standard Battery	10 oz (281 g)		9 oz (264 g)	
Dimensions (H x W x D), Radio + High Capacity Battery	4.8 x 2.2 x 1.7 in (122 x 56 x 42 mm)			
Weight, Radio + High Capacity Battery	11 oz (309 g)		10 oz (292 g)	
FCC Description	AZ489FT7069	AZ489FT7068	AZ489FT7069	AZ489FT7068
IC Description	109U-89FT7069	109U-89FT7068	109U-89FT7069	109U-89FT7068
Digital / Analog Battery Life <sup>1</sup> , Slim 1600 mAh Battery	16.0 / 11.5	15.0 / 11.5	16.0 / 11.5	15.0 / 11.5
Digital / Analog Battery Life <sup>1</sup> , High Capacity 3000 mAh Battery	28.5 / 21.0	27.5 / 21.0	28.5 / 21.0	27.5 / 21.0
Power Supply (Nominal)	7.5 V			



**PRODUCT DATA SHEET**  
**MOTOTRBO™ XPR™ 3000e SERIES**  
**DIGITAL TWO-WAY RADIOS**

**ALL MODELS**

**TRANSMITTER SPECIFICATIONS**

4FSK Digital Modulation	12.5 kHz Data: 7K60F1D and 7K60FXD, 12.5 kHz Voice: 7K60F1E and 7K60FXE, Combination of 12.5 kHz Voice and Data: 7K60F1W
Digital Protocol	ETSI TS 102 361-1, -2, -3
Conducted/Radiated Emissions (TIA603D)	-36 dBm < 1GHz, -30 dBm > 1GHz
Adjacent Channel Power	60dB (12.5 kHz channel), 70dB (25* kHz channel)
Frequency Stability	± 0.5 ppm

**RECEIVER SPECIFICATIONS**

Analog Sensitivity (12dB SINAD)	0.16 uV
Digital Sensitivity (5% BER)	0.14 uV
Intermodulation (TIA603D)	70 dB
Adjacent Channel Selectivity, (TIA603A)-1T	60 dB (12.5 kHz channel), 70 dB (25* kHz channel)
Adjacent Channel Selectivity, (TIA603D)-2T	45 dB (12.5 kHz channel), 70 dB (25* kHz channel)
Spurious Rejection (TIA603D)	70 dB

**BLUETOOTH SPECIFICATIONS<sup>3</sup>**

Version	4.0
Range	Class 2, 33 ft (10 m)
Supported Profiles	Bluetooth Headset Profile (HSP), Serial Port Profile (SPP), Motorola fast push-to-talk.
Simultaneous Connections	1 x audio accessory
Permanent Discoverable Mode	Optional

**AUDIO SPECIFICATIONS**

Digital Vocoder Type	AMBE+2™
Audio Response	TIA603D
Rated Audio	0.5 W
Audio Distortion at Rated Audio	3%
Hum and Noise	-40 dB (12.5 kHz channel), -45 dB (25* kHz channel)
Conducted Spurious Emissions (TIA603D)	-57 dBm

**Wi-Fi SPECIFICATIONS**

Standards Supported	IEEE 802.11b, 802.11g, 802.11n
Security Protocol Supported	WPA, WPA-2, WEP
Maximum Number of SSIDs	64

**ENVIRONMENTAL SPECIFICATIONS**

Operating Temperature <sup>2</sup>	-22 °F to +140 °F (-30 °C to +60 °C)
Storage Temperature	-40 °F to +185 °F (-40 °C to +85 °C)
Electrostatic Discharge	IEC 61000-4-2 Level 4
Dust and Water Intrusion	IEC 60529 - IP67, 3.3 ft (1m) for 30 mins
Packaging Test	MIL-STD 810D and E

**HAZLOC CERTIFICATION**

When properly equipped with Motorola UL-Approved battery, XPR 3000e Series radios are UL-Approved to TIA-4950 for use in Hazardous Locations, Division 1, Class I, II, III, Groups C,D,E, F, G; Division 2, Class 1, Groups A,B,C,D, T3C. Tamb = -25°C to +60 °C.

**CONNECTION**

- VHF Band, 5 W
- UHF Band, 4 W
- LKP Models: Mono screen, limited keypad, 128 channels
- NKP Models: No screen or keypad, 16 channels
- Analog and Digital
- Voice and text only
- Integrated Wi-Fi
- Bluetooth Audio<sup>3</sup>
- Canned Text Messaging
- Voice Announcement
- Home Channel Reminder

**AUDIO**

- Intelligent Audio
- IMPRES Audio
- SINC+ Noise Cancellation
- Acoustic Feedback Suppressor
- User-Selectable Audio Profiles
- Trill Enhancement
- Switch Speaker

**CUSTOMIZATION**

- Wide range of Accessories
- Slim GCAI Connector
- 4 Programmable Buttons (2 for NKP model)

**MANAGEMENT**

- Radio Management
- Over-the-Air Programming
- Over-the-Air Software Update
- IMPRES Energy
- IMPRES Battery Management
- Over-the-Air Battery Management

**SAFETY**

- Lone Worker
- Basic Privacy
- Enhanced Privacy
- Transmit Interrupt (Decode)
- Transmit Interrupt (Encode)
- Digital Emergency
- Emergency Search Tone
- Remote Monitor (Decode)
- Radio Disable / Enable (Decode)
- HazLoc certification
- Waterproof to IP67
- Rugged to MIL-STD 810

**SYSTEMS**

- Dual Capacity Direct Mode
- Conventional
- IP Site Connect
- Capacity Plus ( Single and Multi-Site)

◦ Optional

**NOTES**

1: Typical battery life, 5/5/90 profile at maximum transmitter power with Wi-Fi and applications disabled. Actual observed runtimes may vary.  
 2: Radio only. Specialized low-temperature battery required for operation below 14 °F (-10 °C)  
 3: Please check for availability of Bluetooth functionality.  
 Specifications subject to change without notice. All specifications shown are typical values.

\*25 kHz channels not available in USA.

**MILITARY STANDARDS**

	MIL-STD 810C		MIL-STD 810D		MIL-STD 810E		MIL-STD 810F		MIL-STD 810G	
	METHOD	PROCEDURE	METHOD	PROCEDURE	METHOD	PROCEDURE	METHOD	PROCEDURE	METHOD	PROCEDURE
Low Pressure	500.1	I	500.2	II	500.3	II	500.4	II	500.5	II
High Temp	501.1	I, II	501.2	I/A1, II/A1	501.3	I/A1, II/A1	501.4	I/Hot, II/Hot	501.5	I/A1, II/A1
Low Temp	502.1	I	502.2	I/C3, II/C1	502.3	I/C3, II/C1	502.4	I/C3, II/C1	502.5	I/C3, II/C1
Temp Shock	503.1	I	503.2	A1/C3	503.3	A1/C3	503.4	I	503.5	I-C
Solar Radiation	505.1	II	505.2	I/Hot-Dry	505.3	I/Hot-Dry	505.4	I/Hot-Dry	505.5	I/A1
Rain	506.1	I, II	506.2	I, II	506.3	I, II	506.4	I, III	506.5	I, III
Humidity	507.1	II	507.2	II/Hot-Humid	507.3	II/Hot-Humid	507.4	-	507.5	II/Hot-Humid
Salt Fog	509.1	I	509.2	I	509.3	I	509.4	-	509.5	-
Dust	510.1	I, II	510.2	I, II	510.3	I, II	510.4	I, II	510.5	I, II
Vibration	514.2	VIII/F, W, XI	514.3	I/10, II/3	514.4	I/10, II/3	514.5	I/24, II/5	514.6	I/24, II/5
Shock	516.2	II	516.3	I, IV	516.4	I, IV	516.5	I, IV	516.6	I, IV

## REMOTE SPEAKER MICROPHONES

Improve usability with a Remote Speaker Microphone (RSM). Choose from standard, heavy duty and noise-cancelling models, with or without secondary earpiece connector.



## ENERGY SOLUTIONS

Make sure your radio is powered and charged properly, with our range of energy solutions. Choose from single and multi-unit chargers, and slim and high capacity batteries.



## CARRY SOLUTIONS

However you choose to wear or carry your radio, we have a solution for you. From leather cases to belts and belt clips to bags, straps and pouches.



## HEADSETS

In a noisy workplace, you need to protect your workers' hearing. Whether it's heavy duty noise reduction or innovative temple transducer technology, our headsets can help.



## COVERT ACCESSORIES

When you need to stay in touch discreetly, choose from our range of covert audio accessories. From clear tube earpieces to virtually invisible wireless in-ear units.



## VIBRATING BELTCLIP

When it's unacceptable to miss calls in a noisy environment, equip your radios with a powerful vibrating belt clip for an extra physical alert.



For details on these and other XPR 3000e Series accessories, please download the [MOTOTRBO Professional Accessories Catalog](#).

To get connected with MOTOTRBO, please contact your local Motorola representative or visit [motorolasolutions.com/MOTOTRBO](http://motorolasolutions.com/MOTOTRBO)

Motorola Solutions, Inc. 1301 East Algonquin Road Schaumburg, Illinois 60196, U.S.A. 800-367-2346 [motorolasolutions.com](http://motorolasolutions.com)

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**MOTOTRBO™**  
DIGITAL REMASTERED.

To: Board of Education  
Dr. Laurie Heinz, Superintendent  
From: Luann Kolstad, Chief School Business Official  
Date: April 23, 2018  
Re: Approval of Second Amendment to Regular Transportation Services Contract

In spring 2017, administration went out to public bid for both regular and special education transportation. The District received only one bid for each contract, which was from the current transportation company, Lakeview Bus Lines, Inc.

### **Special Education Transportation**

Based on administration's recommendation, the Board approved a three-year special education transportation contract with Lakeview Bus Lines, Inc. The contract will expire at the end of the 2019-20 school year. At that time, the Board will have two options: extend the contract to Lakeview for up to two years or to go back out to public bid for special education transportation.

### **Regular Transportation**

For regular transportation, administration recommended that the Board approve a one-year amendment to the current transportation contract with Lakeview. This action was requested due to issues the District was experiencing with Lakeview. Since that time, Lakeview has met and exceeded the District's expectations in terms of hiring two additional administrative/support staff and learning how to use the District's routing software, Versatrans. A device is installed on each bus used in the District which is able to track a wide range of key information about the bus and its performance, including speed of bus, time bus arrived/left stops, required maintenance on the bus, etc. This is invaluable information for the District as we are now able to view the map and see exactly where a bus is located when there is an emergency, such as a child reported being late arriving home.

Given the continuing situation bus companies are experiencing in terms of driver shortages and percentage increases in costs in the double digits, administration is recommending that the Board approve the second amendment to the contract issued in 2014 to Lakeview Bus Lines, Inc (Attachment 1). This will extend our agreement through the 2018-19 school year. Administration is also requesting that the Board approve the option to extend the contract for the 2019-20 school year, if service continues as it has and the District does not receive a request from another bus company to go to bid. This additional year would also bring both the regular and special education contracts into alignment for possible re-bidding. The percentage increase for the 2018-19 and 2019-20 school year is 3.75% each year.



ACTION ITEM 18-04-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Second Amendment to Regular Transportation Services Contract to Lakeview Bus Lines, Inc. at a 3.75% increase in the current rates for regular transportation.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

**SECOND AMENDMENT TO  
REGULAR TRANSPORTATION SERVICES CONTRACT**

**THIS AMENDMENT** entered into as of the 23<sup>rd</sup> day of April, 2018 is made by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, (“Board”) and Lakeview Bus Lines, Inc., (“Contractor”) (collectively referred hereto as “the Parties”).

**WITNESSETH**

**WHEREAS**, the Parties entered into that certain Transportation Services Contract, effective July 1, 2014, (“Agreement”), for regular and summer school student transportation services; and

**WHEREAS**, on April 24, 2017, the Parties entered into an Amendment to the Agreement, extending the term thereof through June 30, 2018; and

**WHEREAS**, the Parties desire to further extend the term of the Agreement.

**NOW, THEREFORE**, for good and valuable consideration the receipt of which is acknowledged by the Parties, it is mutually agreed to as follows:

1. **Term.** The term of the Agreement is hereby extend for one (1) additional year commencing July 1, 2018, and continuing through June 30, 2019. The Board shall have the right to extend the Agreement for an additional year (July 1, 2019 through June 30, 2020) by providing written notice thereof to Contractor (the “Option Year”) on the same terms and conditions, except that the compensation for the Option Year shall be as set forth in paragraph 2 below.
2. **Compensation.** The rates for the services provided hereunder shall increase in the amount of 3.75% over the rates for the 2017-2018 contract year. In the event the Board exercises its right to extend the Agreement for the 2019-2020 contract year, the rates for the services provided for such year shall increase in the amount of 3.75% over the rates for 2017-2018 contract year.
3. **Conflict of Terms.** Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. To the extent any of the terms and conditions of the original Agreement conflict with the terms and conditions of this Amendment, the terms and conditions contained herein shall control.

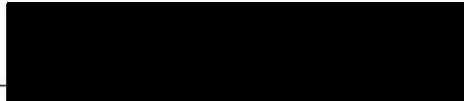
**SIGNATURE PAGE FOLLOWS**

IN WITNESS WHEREOF, this Amendment has been signed on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

**BOARD OF EDUCATION OF  
PARK RIDGE-NILES COMMUNITY  
CONSOLIDATED SCHOOL DISTRICT  
NO. 64, COOK COUNTY,  
ILLINOIS**

**LAKEVIEW BUS LINES, INC.**

By: \_\_\_\_\_

By:  \_\_\_\_\_

Its: \_\_\_\_\_

Its: PRESIDENT \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Its: \_\_\_\_\_

493456\_1

To: Board of Education  
 Dr. Laurie Heinz, Superintendent  
 From: Luann Kolstad, Chief School Business Official  
 Date: April 23, 2018  
 Re: Approval to Begin Preparation of Bid Specifications for Carpenter, Emerson, Franklin and Field School Secure Vestibule Projects and Investigation/Identification of Required New Interior Doors and Lock Sets

At the February 26, 2018 Board of Education meeting, the Board requested that administration accelerate secure vestibule projects at four schools so that all elementary and middle schools can be completed for the start of the 2019-20 school year.

Emerson Middle School’s existing vestibule and office needs the fewest adjustments to become fully secure, including the installation of: a teller window; office panic buttons; electronic key entry from the main office into the health office; and additional doors at the back of the office leading out into the hallway. These retrograde enhancements would in essence bring Emerson’s office to a security level that closely aligns to those now in place at Washington, Lincoln and Roosevelt (summer 2018).

In contrast, Carpenter, Field and Franklin elementary schools will require modifications to accommodate the new secure vestibules and office upgrades.

Given the amount of work that will be required to prepare bid specifications for the four offices/vestibules, and to allow this large-scale construction project in summer 2019 to be placed for bidding early to secure high quality contractors and competitive pricing, administration is requesting approval at this time to begin preparation of the bid specifications.

The only estimates available to cost the bid drawing percentages to begin document work are those generated in 2016 by the District’s previous architect FGM. We are confident that Studio GC’s cost estimates will reflect a significant reduction as demonstrated by the Lincoln Middle School project. Therefore, these FGM estimates should be considered only an initial reference point to begin work:

Emerson Middle School	\$ 759,859
Carpenter Elementary School	\$ 659,291
Field Elementary School	\$ 2,156,405
Franklin Elementary School	\$ 911,831
<b>Total</b>	<b>\$ 4,487,386</b>

Once Studio GC completes its own investigation of the current offices and makes a determination of the most cost effective means to create secure vestibules within these facilities, administration will bring back revised estimates to the Board.

In addition, as with similar projects, administration will include any Health Life Safety (HLS) and Critical Infrastructure work that can be completed in conjunction with the new vestibules. One of these initiatives is to begin replacing doors and current lock sets on a District-wide basis. Administration is recommending that we begin the process of replacing doors to meet current standards and lock sets to ensure quick and easy use in case of a lockdown.

The District's Financial Framework identifies that the next step in financing the capital projects would be to issue Working Cash Bonds in spring 2019 for these summer 2019 projects. The issuance of the remaining bonds in spring 2020 would cover summer 2020 projects. The Board has the authority to issue the working cash bonds through March 2020. At the end of the 2017-18 fiscal year, administration will review with the Board the plans included within the multi-year Financial Framework as well as other options based on the District's long-range financial projections at the close of the current fiscal year.

The architect's fees to begin preparation of these documents may be paid out of the Operations and Maintenance Fund, and if the Board chooses, these expenditures can be transferred to the Capital Projects Fund once the additional funding is obtained.

ACTION ITEM 18-04-6

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the preparation of the bid specifications and documents for the construction of secure vestibules at Emerson, Carpenter, Field and Franklin schools.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18



To: Board of Education  
Dr. Laurie Heinz, Superintendent  
From: Luann Kolstad, Chief School Business Official  
Ron DeGeorge, Director of Facility Management  
Date: April 23, 2018  
Re: Approval of Construction Bids for Summer 2018

District 64 tonight presents for Board of Education approval the remaining slate of our large projects designated for completion in summer 2018. We are very pleased that District 64 projects received robust bidding from contractors, which resulted in a very competitive environment for this work. The expenditures for these projects will be included in the upcoming 2018-19 fiscal year budget.

### **Project Overview**

Next to each project listed below are the estimates that administration received from Studio GC and shared with the Board. For the smaller projects, administration received verbal estimates prior to bid documents being prepared. The 2018 Summer Construction list has been updated with all of these projects (Attachment 1).

As authorized at the October 23, 2017 Board of Education meeting, District 64 prepared documents and sought bids for the following projects:

- ESC Entry Stair and ADA Ramp
- Mechanical Equipment at Lincoln School
- 2018 Sealcoating Multiple Schools
- Paving Projects at Emerson, Jefferson and Washington Schools

At the February 26, 2018 Board of Education meeting, the Board authorized the preparation of documents and bidding for the following projects:

- Carpenter School HVAC Replacement Zones 2 & 3
- Carpenter School Mechanical Units
- Emerson School Classroom Addition

In addition to the above projects, bids also were received for the following project:

- Washington School Playground.

### **Recommendation for Bid Award by Project**

#### **Replacement of ESC Entry Stair and Addition of ADA Ramp**

#### **Action Item 18-04-7**

Bids for the Replacement of ESC Stair and Addition of ADA Ramp Project were received at 9:00 a.m. on February 20, 2018. The District received bids from 10 contractors. The apparent low bidder

is Blue Yonder with a bid in the amount of \$147,680. As a follow-up to the bid opening, Studio GC met with Blue Yonder to review the scope of the project (Attachment 2).

The Replacement of ESC Entry Stairs and Addition of ADA Ramp Project is a Health Life Safety (HLS) project. The initial estimate from Studio GC for the project was \$168,950. The bid for the ESC Stair and Addition of ADA Ramp Project represents a difference of \$21,270.

Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$14,030 for this project.

### **Mechanical Equipment at Lincoln Middle School**

### **Action Item 18-04-8**

Bids for the Mechanical Equipment Project at Lincoln Middle School were received at 10:00 a.m. on March 27, 2018. The District received bids from three contractors. The apparent low bidder is Amber Mechanical with a bid in the amount of \$168,000. As a follow-up to the bid opening, Studio GC met with Amber Mechanical to review the scope of the project (Attachment 3).

The Mechanical Equipment Project at Lincoln Middle School is a Capital Project. Studio GC's initial estimate of \$442,942 also contained the purchase of a new freezer/cooler for the Lincoln Kitchen. However, the freezer/cooler will now be purchased through Quest Food Service and is estimated to cost \$40,000 for equipment only. Based on the estimate for the freezer/cooler and the bid received from Amber Mechanical, this represents a cost difference of \$234,942.

Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$15,960 for this project. The fees are only on the \$168,000 contract with Amber Mechanical.

### **Carpenter School HVAC Replacement Zones 2 & 3**

### **Action Item 18-04-9**

Bids for the replacement of the Carpenter School HVAC Replacement Zones 2 & 3 project were received at 2:00 p.m. on April 17, 2018. The District received bids from seven contractors. The apparent low bidder is Construction Solutions of Illinois (CSI) with a bid in the amount of \$1,206,223. This bid includes Alternate M1 which includes replacement of the existing VRF condensing pumps with new Bell & Gossett pumps. As discussed with the Board at previous meetings, the current pumps have experienced numerous failures. There is no reimbursement for the HVAC since it was replaced so recently. However, there will be a ComEd reimbursement of approximately \$6,000 which is related to the change from traditional light fixtures to LED fixtures.

The Carpenter School Mechanical Units Zones 2 & 3 is a Capital Project. The initial estimate received from Studio GC was \$1,371,340. The bid for the replacement of the Carpenter School Mechanical Units Zones 2 & 3 and acceptance of Alternate M1 represents a difference of \$165,117.

In addition, the District added Alternate 1 to replace the carpeting in the hallway and classrooms in Zones 2 & 3 with new tile flooring. The cost of this alternate is \$215,000. There will also be an additional charge for asbestos abatement; administration does not have a cost estimate yet. In previous discussions with the Board, administration discussed the efficiencies inherent in completing all work in an area at one time. Given the amount of work to be done in the classrooms, staff in these areas must completely pack their classrooms. Adding the flooring will complete these rooms. The new HVAC, ceilings, lighting, occupancy sensors and flooring will leave these classrooms in good shape for many years. As a follow-up to the bid opening, Studio GC met with CSI to review the scope of the project (Attachment 4).

Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$135,016 inclusive of the flooring alternate for this project.

**Ratification of Purchase of Carpenter School Mechanical Units                      Action Item 18-04-10**

Bids for the Mechanical Equipment Project at Carpenter School were received at 10:00 a.m. on March 27, 2018. The District received bids from three contractors. The apparent low bidder is Windy City with a bid in the amount of \$87,300 (Attachment 5) As authorized by the Board on February 26, 2018, administration was given authority to order the equipment at a not to exceed amount of \$120,000, and therefore accepted the bid. Tonight the Board will be asked to ratify this action.

The initial estimate from Studio GC for the purchase of the mechanical units was \$109,589. The bid received represents a \$25,889 difference. Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$7,952.

**Emerson School Classroom Addition & Additional Lockers (Hallway & Locker Room)**

**Action Item 18-04-11**

Bids for Emerson School Classroom Addition and Additional Lockers were received at 9:00 a.m. on April 17, 2018. The District received bids from five contractors. The apparent low bidder is Construction Solutions of Illinois (CSI) with a bid plus Alternate One in the amount of \$278,223. Alternate One provides a concrete base for installation of corridor lockers instead of the standard metal base and the addition of a rubber base on the lockers.

Additional lockers both in the hallways and the lockers rooms are necessary to accommodate the growing student population. As a follow-up to the bid opening, Studio GC met with CSI to review the scope of the project (Attachment 6).

The Emerson School Classroom Addition and Lockers is a Capital Project. Studio GC's initial estimate which did not include the new lockers was \$179,750. The comparison back to the initial estimate is not an "apples to apples" one, since the lockers were added to the project. In addition, administration requested a cost estimate to complete the flooring in the Learning Resource Center

(LRC) at Emerson School. The cost is \$27,500. This cost is significantly lower since the flooring company will be on site completing the flooring in the new classroom.

Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$28,616 inclusive of finishing the flooring in the LRC for this project.

**2018 Sealcoating at Multiple Schools**

**Action Item 18-04-12**

As discussed with the Board in the past, to protect our most valuable assets -- our buildings -- the District needs to keep up on the maintenance of the facilities. Sealcoating and restriping of our parking lots will extend the life of the lots. Bids for the 2018 Sealcoating at Multiple Schools were received at 10:00 a.m. on April 16, 2018. The District received bids from two contractors. The apparent low bidder is Patriot Pavement with a bid in the amount of \$40,000. As a follow-up to the bid opening, Studio GC met with Patriot Pavement to review the scope of the project (Attachment 7).

The 2018 Sealcoating at Multiple Schools initial estimate was \$111,978. The bid received from Patriot Pavement represents a difference of \$71,978. Because this is maintenance work, it will be paid out of the 2018-19 Operations & Maintenance Fund.

Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$3,800 for this project. The architect is responsible for the appropriate striping of the lots according to State statute, which is required for this type of work.

**Paving Projects at Emerson, Jefferson and Washington Schools**  
**18-04-13**

**Action Item**

Bids for the Paving Projects at Emerson, Jefferson and Washington Schools were received at 9:00 a.m. on April 16, 2018. The District received bids from three contractors. The apparent low bidder is Orange Crush with a bid in the amount of \$1,410,292. As a follow-up to the bid opening, Studio GC met with Orange Crush to review the scope of the project (Attachment 8).

The Paving Projects at Emerson, Jefferson and Washington Schools are a Capital Project. Studio GC's initial estimate was \$2,058,515. The bid for the Paving Projects at Emerson, Jefferson and Washington Schools represents a difference of \$648,223. The initial estimate contained \$240,000 for potential site detention requirements that the Village of Niles may have required. After meeting with the Village, it was determined that this work is not increasing the footprint of either parking lot, therefore, we do not need to increase the detention.

Related to this work, the District will incur architectural (7.5%) and construction management (2.0%) fees of \$133,978 for this project.

**Prevailing Wage Impact**

As requested by the Board, Studio GC has estimated that the impact of prevailing wage on the above projects is limited to labor costs and that the impact is estimated at \$500K.

ACTION ITEM 18-04-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the ESC Entry Stair and ADA Ramp bid from Blue Yonder in the amount of \$147,680.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

ACTION ITEM 18-04-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Lincoln School Mechanical bid from Amber Mechanical in the amount of \$168,000.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

ACTION ITEM 18-04-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Carpenter School HVAC Replacement Zones 2 & 3 bid at a cost of



\$1,206,223 and the Carpenter Flooring Zones 2 & 3 in the amount of \$215,000 from Construction Solutions of Illinois.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

ACTION ITEM 18-04-10

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, ratify the Carpenter School Mechanical Equipment Purchase in the amount of \$83,700 to Windy City.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

ACTION ITEM 18-04-11

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Emerson School Classroom Addition and Additional Lockers bid in the amount of \$278,223 and completion of flooring in LRC in the amount of \$27,500 from Construction Solutions of Illinois.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

ACTION ITEM 18-04-12

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the 2018 Seal Coating Multiple Schools bid in the amount of \$40,000 from Patriot Paving.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

ACTION ITEM 18-04-13

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Paving at Emerson, Jefferson and Washington Schools bid in the amount of \$1,410,292 from Patriot Paving.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

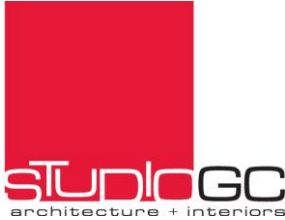
NAYS:

PRESENT:

ABSENT:

4/23/18

Construction Item	Category	Estimate	Actual Bid	Variance	BOE Approval
<b>Identified Summer 2018 Projects - Approved</b>					
Lincoln & Franklin Tuckpointing	CI	\$89,662	\$175,000	-\$85,338	1/22/2018
Emerson & Franklin Roofs	CI	\$2,441,000	\$1,698,000	\$743,000	1/22/2018
<b>Identified Summer 2018 Projects - Approved 2/26/2018</b>					
Roosevelt HLS Projects	HLS	\$411,426		\$411,426	2/26/2018
Roosevelt Classroom & Main Office Relocation	CP	\$1,289,089		\$1,289,089	2/26/2018
Roosevelt Secure Vestibule	CP	\$83,000		\$83,000	2/26/2018
Roosevelt LRC	CP	\$228,311		\$228,311	2/26/2018
<b>Subtotal Roosevelt</b>		<b>\$2,011,826</b>	<b>\$1,472,723</b>	<b>\$539,103</b>	
Roosevelt Plumbing Replacement	CI	\$423,722	\$261,623	\$162,099	2/26/2018
<b>Identified Summer 2018 Projects - To Be Approved 4/23/2018</b>					
Emerson & Jefferson Site Detention, Drainage & Asphalt, Washington Playlot	CP	\$2,058,515	\$1,410,292	\$648,223	4/23/2018
Lincoln Mechanical Piping	CP	\$442,922	\$168,000	\$274,922 *	4/23/2018
Carpenter LRC Remodeling	CP	\$105,023			4/23/2018 In-House
ESC Stair and Addition of ADA Ramp	HLS	\$168,950	\$147,680	\$21,270	4/23/2018
Subtotal Summer 2018 Construction - October 9, 2017 BOE Meeting		\$7,741,621	\$5,333,318	\$2,303,280	
Estimated/Actual A&E and CM Fees		\$735,454	\$506,665	\$228,789	
<b>Total Summer 2018 Construction - October 9, 2017 BOE Meeting</b>		<b>\$8,477,075</b>	<b>\$5,839,983</b>	<b>\$2,637,092</b>	
<b>Projects Added to Summer 2018 Construction</b>					
Roosevelt Flooring	CP	\$479,571	\$402,500	\$77,071	2/26/2018
Asbestos Abatement Roosevelt School	CP		\$72,000	**	3/12/2018
Asbestos Abatement Roosevelt School - Project Design & Management	CP		\$16,700	**	3/12/2018
Carpenter School - Prepurchase mechanical units	CP	\$109,589	\$83,700	\$25,889	4/23/2018
Carpenter School HVAC Replacement Zones 2 & 3	CP	\$1,371,340	\$1,206,223	\$165,117	4/23/2018
Carpenter Flooring Zones 2&3	CP		\$215,000	-\$215,000	4/23/2018
Asbestos Abatement Carpenter School	CP				
Asbestos Abatement Carpenter School - Project Design & Management	CP				
Emerson School Classroom Addition & Additional Lockers	CP	\$179,750	\$273,723 ***	-\$93,973	4/23/2018
Provide New Floor Finish for Entire LRC			\$27,500	-\$27,500	4/23/2018
Subtotal Projects Added to Summer 2018 Construction			\$2,269,846		
Actual A&E and CM Fees			\$209,821		
<b>Total Projects Added to Summer 2018 Construction</b>			<b>\$2,479,667</b>		
<b>Grant Total Summer 2018 Projects</b>		<b>\$8,477,075</b>	<b>\$8,319,651</b>	<b>\$157,424</b>	
2018 Sealcoating Multiple Schools	Maintenance	\$111,978	\$40,000	\$71,978	4/23/2018
			\$7,952		
* Does not include cost of new cooler/freezer at Lincoln.					
** No A&E and CM Fees. Estimates included in flooring estimate.					
*** Estimate did not include costs of additional hallway & locker room lockers					



223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

Attachment 2

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: 2018 Entry Stair and ADA Ramp  
Project No. 17090

Dear Luann:

Bids for the above referenced project were received at 9:00 a.m. on Tuesday, February 20, 2018. There were 13 bidders of record; 10 bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2018 Entry Stair and ADA Ramp work be awarded to the lowest responsible, responsive bidder, **Blue Yonder, Inc.**, in the amount of their base bid proposal of **\$147,680.00**.

Please note that the total bid amount includes a total of \$10,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** 2018 Entry Stair and ADA Ramp

**Project No.:** 17090  
**Bid Date:** Tuesday, February 20, 2018 @ 9:00 a.m.  
**Project Architect:** Rick Petricek

### BID TAB WORKSHEET

Attachment 2

Contractor	Total Bid Amount	Alternates		Addendum		Bid Bond	Remarks
		No. 1	No. 2	#1	#2		
ATP Enterprise Group 847-556-3436	\$149,000.00	\$21,000.00	\$5,000.00	X	X	X	\$175,000.00
Blue Yonder, Inc. 630-701-1492	\$147,680.00	\$25,200.00	\$4,350.00	X	X	X	\$177,230.00
CCDS 847-983-8828	\$181,790.00	\$22,000.00	\$3,700.00	X	X	X	\$207,490.00
Construction Solutions of IL 708-239-0001	\$187,723.00	\$29,800.00	\$3,416.00	X	X	X	
D Kersey Construction Co. 847-919-4980	NO BID						
Frontier Construction 708-460-9669	NO BID						
G. Fisher Commercial 847-774-8152	NO BID						
Kandu Construction 847-436-4014	\$376,900.00	\$18,600.00	\$13,300.00	X	X	X	

Alt. No. 1: Furnish and install complete snow melt system.

Alt. No. 2: Remove existing flag pole and furnish and install new flag pole.





223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** 2018 Entry Stair and ADA Ramp

**Project No.:** 17090  
**Bid Date:** Tuesday, February 20, 2018 @ 9:00 a.m.  
**Project Architect:** Rick Petricek

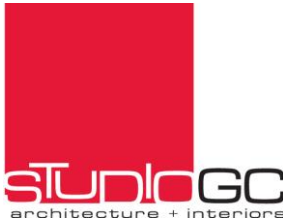
### BID TAB WORKSHEET

Attachment 2

Contractor	Total Bid Amount	Alternates		Addendum		Bid Bond	Remarks
		No. 1	No. 2	#1	#2		
Mag Construction 847-432-7783	\$182,900.00	\$20,262.00	\$3,410.00	X	X	X	
Schaeffges Brothers, Inc. 847-537-3330	\$197,000.00	\$16,750.00	\$3,500.00	X	X	X	
Structures Construction 773-598-8698	\$194,000.00	\$18,000.00	\$10,000.00	X	X	X	
Sumit Construction 773-276-4600	\$155,000.00	\$18,000.00	\$7,000.00	X	X	X	\$180,000.00
Tori Construction 708-389-1530	\$195,550.00	\$15,890.00	\$9,750.00	X	X	X	

Alt. No. 1: Furnish and install complete snow melt system.

Alt. No. 2: Remove existing flag pole and furnish and install new flag pole.



223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: Mechanical Equipment – Lincoln Middle School  
Project No. 17095

Dear Luann:

Bids for the above referenced project were received at 10:00 a.m. on Monday, March 16, 2018. There were six (6) bidders of record; three (3) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the Mechanical Equipment – Lincoln Middle School work be awarded to the lowest responsible, responsive bidder, **Amber Mechanical Contractors, Inc.**, in the amount of their base bid proposal of **\$168,000.00**.

Please note that the total bid amount includes a total of \$10,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



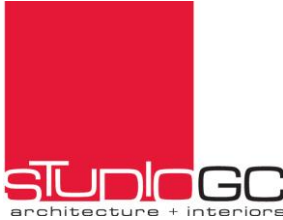
223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** Mechanical Equipment at Lincoln Middle School  
**Project No.:** 17095  
**Bid Date:** March 16, 2018 @ 10:00 a.m.  
**Project Architect:** Carl Giometti

**BID TAB WORKSHEET**

Attachment 3

Contractor	Total Bid Amount	Addendum		Bid Bond	Remarks
		#1	#2		
Amber Mechanical 708-597-9700	\$168,000.00	X	X	X	
Ashburn Power & Light 708-293-1566	NO BID				
F.H. Stowell & Sons 847-329-9200	NO BID				
National Heat & Power 847-965-3900	\$174,000.00	X	X	X	
Voris Mechanical 630-469-7800	\$178,300.00	X	X	X	
The YMI Group 630-469-7800	NO BID				



223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: Carpenter School HVAC Replacement  
Project No. 18011

Dear Luann:

Bids for the above referenced project were received at 2:00 p.m. on Tuesday, April 17, 2018. There were 11 bidders of record; seven (7) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the Carpenter School HVAC Replacement work be awarded to the lowest responsible, responsive bidder, **Construction Solutions of Illinois, Inc.**, in the amount of their base bid proposal of \$1,147,723.00 plus Alternates No. 1 and No. 2 for a **total contract amount of \$1,421,223.00.**

Please note that the total bid amount includes a total of \$110,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

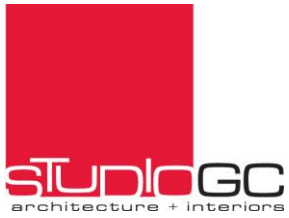
Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** Carpenter School HVAC Replacement

**Project No.:** 18011  
**Bid Date:** Tuesday, April 17, 2018 @ 2:00 p.m.  
**Project Architect:** Rick Petricek

### BID TAB WORKSHEET

Attachment 4

Contractor	Total Bid Amount	Alternates		Addenda						Bid Bond	Remarks	
		No. 1	No. 2	#1	#2	#3	#4	#5	#6			
Amber Mechanical 708-597-9700	\$1,315,000.00	\$260,000.00	\$38,000.00	X	X	X	X	X	X	X	X	
Blue Yonder, Inc. 630-701-1492	\$1,181,993.00	\$227,050.00	\$65,495.00	X	X	X	X	X	X	X	X	
Construction Solutions of IL 708-239-0001	\$1,147,723.00	\$215,000.00	\$58,500.00	X	X	X	X	X	X	X	X	
Dimensional Enterprises, Inc. 630-279-7878	\$1,203,718.00	\$219,848.00	\$23,929.00	X	X	X	X	X	X	X	X	
F H Stowell & Sons 847-774-2919	NO BID											
Ideal Heating Co. 708-680-5000	NO BID											

Alt. 1: Add flooring replacement to scope of work per documents.

Alt. M1: Replace existing VRF condensing unit pumps with new B&G pumps.



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** Carpenter School HVAC Replacement

**Project No.:** 18011  
**Bid Date:** Tuesday, April 17, 2018 @ 2:00 p.m.  
**Project Architect:** Rick Petricek

### BID TAB WORKSHEET

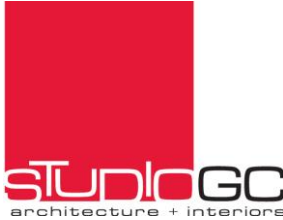
Attachment 4

Contractor	Total Bid Amount	Alternates		Addenda						Bid Bond	Remarks	
		No. 1	No. 2	#1	#2	#3	#4	#5	#6			
Jensen's Plumbing Heating 815-338-1936	NO BID											
National Heating & Power 847-965-3900	\$1,391,977.00	\$232,288.00	\$20,225.00	X	X	X	X	X	X	X	X	
Oakbrook Mechanical 630-941-3555	\$1,207,000.00	\$225,000.00	\$12,000.00	X	X	X	X	X	X	X	X	
Premier Mechanical 630-543-3500	NO BID											
Voris Mechanical 630-469-7800	\$1,266,000.00	\$224,000.00	\$23,100.00	X	X	X	X	X	X	X	X	

Alt. 1: Add flooring replacement to scope of work per documents.

Alt. M1: Replace existing VRF condensing unit pumps with new B&G pumps.





223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: Carpenter School Mechanical Equipment Prepurchase  
Project No. 18011-A

Dear Luann:

Bids for the above referenced project were received at 10:00 a.m. on Tuesday, March 27, 2018. There were five (5) bidders of record; three (3) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the Carpenter School Mechanical Equipment Prepurchase be awarded to the lowest responsible, responsive bidder, **Imbert International, Inc.**, in the amount of their base **bid proposal of \$79,500.00**.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** Carpenter Mechanical Equipment Prepurchase

**Project No.:** 18011A  
**Bid Date:** Tuesday, March 27, 2017 @ 10:00 a.m.  
**Project Architect:** Rick Petricek

**BID TAB WORKSHEET**

Attachment 5

Contractor	Total Bid Amount	Alternate No. 1	Bid Bond	Remarks
Imbert Corp. (ClimateMaster)	\$79,500.00	\$7,800.00	X	
Windy City (Florida Heat Pump/Bosch)	\$83,689.00	\$9,476.00	X	
Thermosystems (Daikin)	\$79,740.00	\$8,035.00	X	
Trane (Trane)	NO BID			
SnergyMS (Waterfurnace)	NO BID			

Alt. 1: Provide Building Automation Interface as specified.



223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: Emerson Middle School Renovations  
Project No. 18012

Dear Luann:

Bids for the above referenced project were received at 9:00 a.m. on Tuesday, April 17, 2018. There were six (6) bidders of record; five (5) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the Emerson Middle School Renovations work be awarded to the lowest responsible, responsive bidder, **Construction Solutions of Illinois, Inc.**, in the amount of their base bid proposal of \$273,723.00 plus Alternates No. 1 and No. 2 for a **total contract amount of \$305,723.00**.

Please note that the total bid amount includes a total of \$30,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** Emerson Middle School Renovations

**Project No.:** 18012  
**Bid Date:** Tuesday, April 17, 2018 @ 9:00 a.m.  
**Project Architect:** Rick Petricek

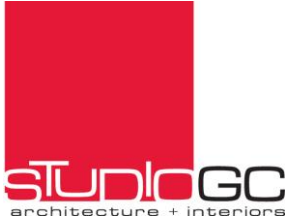
### BID TAB WORKSHEET

Attach6ent 6

Contractor	Total Bid Amount	Alternates		Addendum		Bid Bond	Remarks
		No. 1	No. 2	#1	#2		
Blue Yonder 630-701-1492	\$363,649.00	\$3,765.00	\$26,376.00	X	X	X	
Construction Consulting & Disbursement 847-983-8828	\$291,500.00	\$5,300.00	\$27,870.00	X	X	X	
Construction Solutions of IL 708-239-0001	\$273,723.00	\$4,500.00	\$27,500.00	X	X	X	
Dimensional Enterprises, Inc. 630-918-9566	NO BID						
Kandu Construction 847-275-2547	\$367,000.00	\$7,300.00	\$37,000.00	X	X	X	
Landmark Construction Systems 708-342-0469	\$283,600.00	\$9,360.00	\$29,630.00	X	X	X	

Alt. No. 1: Provide concrete base for installation of corridor lockers; delete standard metal base provided by manufacturer; provide rubber base at all corridor lockers.

Alt. No. 2: Provide new floor finish for the entire LRC as indicated on drawings.



223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

Attachment 7

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: 2018 Sealcoating at Multiple Schools  
Project No. 17099

Dear Luann:

Bids for the above referenced project were received at 10:00 a.m. on Monday, April 16, 2018. There were four (4) bidders of record; two (2) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2018 Sealcoating at Multiple Schools work be awarded to the lowest responsible, responsive bidder, **Patriot Pavement Maintenance**, in the amount of their base bid proposal of **\$45,000.00**

Please note that the total bid amount includes a total of \$10,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** 2018 Sealcoating Multiple Schools  
**Project No.:** 17099  
**Bid Date:** Monday, April 16, 2018 @ 10:00 a.m.  
**Project Architect:** Rick Petricek

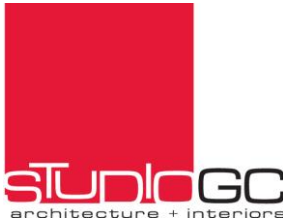
**BID TAB WORKSHEET**

Attachment 7

Contractor	Total Bid Amount	Alternate No. 1	Addendum			Bid Bond	Remarks
			#1	#2	#3		
Chicagoland Paving 847-550-9681	\$51,969.00	\$500.00	X	X	X	X	
Denler, Inc. 708-479-5005	NO BID						
Patriot Pavement 847-813-9034	\$45,000.00	(\$5,000.00)	X	X	X	X	
Pavement Systems, Inc. 708-396-8888	NO BID						

Alt. No. 1: Perform work with product Polymer-Modified MasterSeal Ultra Blend Pavement Sealer (SMT-154) in lieu of specified asphalt emulsion seal coat product.





223 West Jackson Boulevard  
Suite 1200  
Chicago, IL 60606  
Phone: 312 253 3400  
Fax: 312 253 3401

April 20, 2018

Mrs. Luann Kolstad  
Chief School Business Official  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, IL 60068

RE: 2018 Paving at Emerson, Jefferson, and Washington Schools  
Project No. 17093

Dear Luann:

Bids for the above referenced project were received at 9:00 a.m. on Monday, April 16, 2018. There were five (5) bidders of record; three (3) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2018 Paving at Emerson, Jefferson, and Washington Schools work be awarded to the lowest responsible, responsive bidder, **Orange Crush, LLC**, in the amount of their base bid proposal of \$1,292,292.00, plus Alternates No. 1 and No. 2 for a **total contract amount of \$1,410,292.00**.

Please note that the total bid amount includes a total of \$200,000.00 in contingency allowance monies. Any unused allowance money will be credited back to the school district at the conclusion of the project.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard Petricek, AIA  
Senior QA and QC Manager

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200  
 Chicago, IL 60606  
 P: 312.253.3400 F: 312.253.3401

**Client:** Park Ridge-Niles School District 64  
**Project Name:** 2018 Paving at Emerson, Jefferson & Washington  
**Project No.:** 17093  
**Bid Date:** Monday, April 16, 2018 @ 9:00 a.m.  
**Project Architect:** Rick Petricek

### BID TAB WORKSHEET

Attachment 8

Contractor	Total Bid Amount	Alternates		Addendum				Bid Bond	Remarks
		No. 1	No. 2	#1	#2	#3	#4		
A Lamp Concrete 847-891-6000	\$1,364,506.00	\$68,715.00	\$29,951.00	X	X	X	X	X	
Arrow Road 847-472-7262	NO BID								
Chicagoland Paving 847-550-9681	\$1,362,900.00	\$57,900.00	\$35,900.00	X	X	X	X	X	Alternate for brick pavers = \$3,500
Orange Crush 847-980-6772	\$1,292,292.00	\$80,000.00	\$38,000.00	X	X	X	X	X	
Pavement Systems, Inc. 708-396-8888	NO BID								

Alt. No. 1: Removal and replacement of concrete drive, curbs, along with relocation/adjustment of structure at north edge of drive.  
 Alt. No. 2: Removal and replacement of asphalt and all sub base as required for installation of new sub base and asphalt materials as designed.

Approval of Side Letter to the 2016-2020 Collective Bargaining Agreement between the Board of Education and the PREA regarding Voluntary Early Retirement Incentive Plan

ACTION ITEM 18-04-14

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the Side Letter to the 2016-2020 Collective Bargaining Agreement between the Board of Education and the PREA regarding Voluntary Early Retirement Incentive Plan.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18

Approval of Recommended Personnel Report

ACTION ITEM 18-04-15

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

Audrey Noonan	Resign as Special Education Teacher at Roosevelt School effective June 1, 2018.
John Borst	Retire as District Maintenance effective June 30, 2018.

Consent Agenda

ACTION ITEM 18-04-16

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda April 23, 2018 which includes Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending March 31, 2018; Approval of Intergovernmental Agreement for Shared Vision/O&M Services; Approval of Intergovernmental Agreement for Shared Assistive Technology Services; Second Reading and Approval of Policies from PRESS Issues; and Destruction of Audio Closed Minutes

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/23/18



APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 1,261,180.73
20 - Operations and Maintenance Fund -----	\$ 359,190.44
30 - Debt Services -----	\$ 7,852.48
40 - Transportation Fund -----	\$ 271,017.63
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ -
61 - Capital Projects - 2017 Debt Certificates -----	\$ 104,913.78
80 - Tort Immunity Fund -----	\$ 597.50
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 129344 - 129476  
ACH's Numbered: 171800333, 171800340 - 171800404

Total: \$ 2,004,752.56

Payroll and Benefits for Month of March, 2018

10 - Education Fund -----	\$ 4,238,527.87
20 - Operations and Maintenance Fund -----	\$ 285,844.27
40 - Transportation Fund -----	\$ 1,504.92
50 - IMRF/FICA Fund -----	\$ 89,513.48
51 - SS/Medicare -----	\$ 101,755.08
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 13949 - 14010

Direct Deposit: 900132139 - 900133772

Total: \$ 4,717,145.62

This Report Can be Viewed on the

[Financial Data Current](#)

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Brian Imhoff, Assistant Chief School Business Official

Date: April 23, 2018

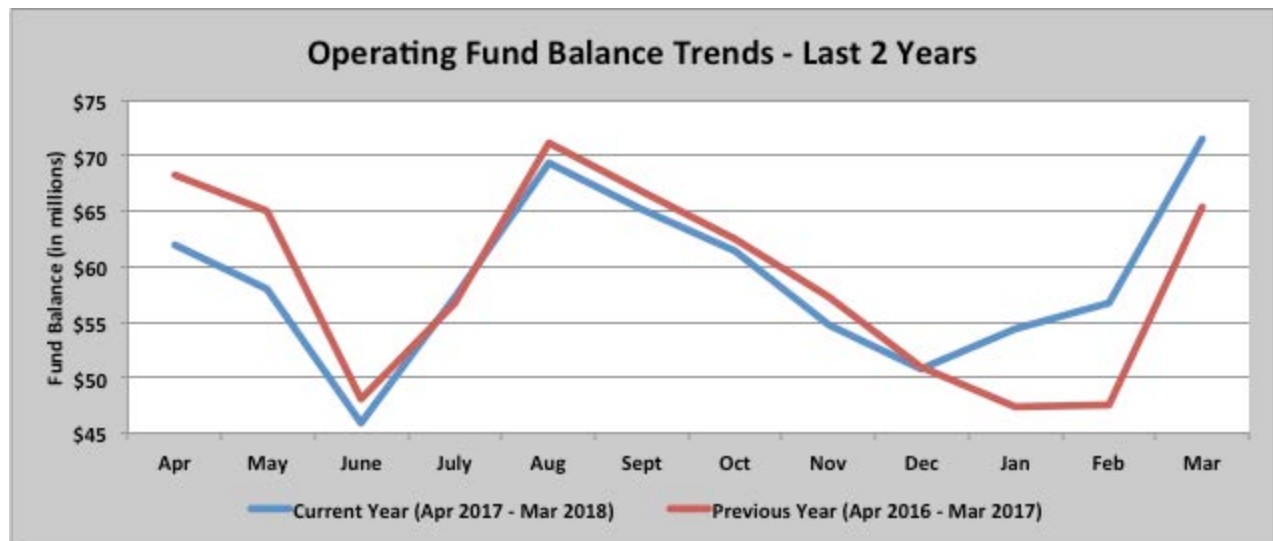
Subject: Financial Update for the Period Ending March 31, 2018

---

Attached for your review are the following reports as of March 31, 2018:

- Fund Balance Report
- Revenue Summary Report
- Expenditure Summary Report
- Other Financing Sources/Uses Summary Report

Fund balance in the Operating Funds increased \$14.7 million in March to a total of \$71.4 million. The graph below shows a comparison of monthly fund balances over the last two years. The spikes in fund balance during July/August and February/March represent the District's property tax collections, which make up approximately 85% of the District's total annual revenues. It's very important for school districts to maintain fund balance reserves that are sufficient to cover operations in between those months, particularly during the fall/winter when revenues are typically scarce.



The most recent 12-month period followed a similar trend as the preceding year. Some notable exceptions are:

- June – Fund balance in the previous year (red line) experienced a steeper decline because the Board approved a resolution in June 2016 to transfer \$5.5 million of fund balance out of the Operating Funds for 2016 summer capital projects.
- January – The District's fund balance typically decreases each year in January. However, the current year's fund balance (blue line) increased because of a timing

variance involving the District's tax revenues. When the new federal tax law was approved, homeowners were encouraged to prepay their 2018 spring property taxes in calendar year 2017. As a result, the District received \$7.9 million (23%) of its spring tax revenue installment in January, which is 1-2 months earlier than normal. Fund balance at the end of January 2018 was \$7.1 million higher than at the end of January 2017.

- February – Fund balance in the prior year (red line) remained flat instead of increasing because the Board approved a resolution in February 2017 to transfer \$4.5 million of fund balance out of the Operating Funds to fund capital projects.

From a macro-level perspective, the District's fund balance at the end of March is at its highest point of the year. The influx of revenue from the spring property taxes puts the District in a strong financial position as it heads into the end of the school year. The fund balance is also inflated currently because of an abnormally low amount of expenses in March. The March Board meeting was held early in the month and only two weeks after the February meeting. Therefore, many of the District's regular monthly bills such as student transportation, food service, special education tuition, and building utilities were not received in time to pay at the March meeting. April's expenses are expected to be higher than usual because the District will be paying these vendors for two months worth of services next month. Fund balance will begin declining in April as it typically does during each of the final three months of the fiscal year.

### **Revenue Summary - March**

Total revenue for the District was 96% of budgeted revenues as of March 31. This is comparable to last year's pace (94%).

The District received the remainder of its first installment property tax revenues this month. Tax revenues made up \$19.6 million of the District's \$20.5 million total March revenues. With these receipts the District has now collected 99% of its budget for tax revenues, which aligns with the District's typical collection ratio in previous years.

State and federal revenue was minimal in March with the exception of the two standard monthly installments of Evidence Based Funding totaling \$305,000.

### **Expenditure Summary - March**

After nine months of activity (or 75% of the fiscal year), the District has expended 67% of its overall budget. It is customary for spending to run slightly behind the average monthly budget pace because the first payroll for ten-month employees (teachers, teacher assistants, etc.) does not occur until late August. In addition, many of these employees elect to receive their salary spread over twelve months. The District expenses all of their summer payrolls in June so that expenses are accounted for in the correct budget year.

Table 1 below shows the year-to-date percentage of the payroll budget (salaries and benefits) that has been spent at the end of each quarterly interval as compared to last year. Total payroll expenditures are trending as projected in the budget with no major anomalies.

**Table 1: Payroll Expenditures**

Month	YTD Percent of Budget Spent	
	2017-18	2016-17
March 31	64%	64%
December 31	40%	40%
September 30	13%	13%

Table 2 displays the cumulative percentage of the accounts payable budget (purchased services, supplies, equipment, etc.) that has been spent at the end of each quarterly interval versus last year.

**Table 2: Accounts Payable Expenditures**

Month	YTD Percent of Budget Spent	
	2017-18	2016-17
March 31	74%	68%
December 31	60%	54%
September 30	34%	29%

Accounts payable spending is running ahead of last year's budget pace. The primary reason is the District's capital project work from the summer of 2017 is being completed and paid out at a faster rate than the previous summer's work. 97% of the Capital Projects Fund budget has been expended to date as compared to 61% at this point last year. Last year's construction budget was not fully spent, so this year's expenses also include final payouts for work done during the 2016-17 fiscal year. Despite the quicker pace, total accounts payable expenditures are actually slightly lower than expected as of March. As mentioned earlier, this is due to the early March Board meeting and the fewer number of bills received since the February meeting.

**Other Financing Sources/Uses Summary – March**

Other Financing Sources/Uses consist primarily of transfers made between funds. All interfund transfers require Board approval. There has been no activity in the other financing sources/uses accounts so far this year.

If you have any questions about the Financial Report, please contact Dr. Heinz or myself.

**Park Ridge - Niles School District 64**  
**Fund Balance Report for the Period Ending March 31, 2018**

Fund	Audited Fund Balance June 30, 2017	2017-18 Fiscal Year to Date Revenues	2017-18 Fiscal Year to Date Expenditures	Excess / (Deficiency) of Revenues Over Expenditures	2017-18 Other Financing Sources/Uses	Unaudited Fund Balance March 31, 2018
(10) Education	\$ 26,522,419	\$ 58,520,511	\$ 38,874,973	\$ 19,645,538	\$ -	\$ 46,167,957
(20) Operations & Maintenance	\$ 8,559,168	\$ 6,165,943	\$ 4,290,598	\$ 1,875,345	\$ -	\$ 10,434,513
(40) Transportation	\$ 2,800,917	\$ 4,240,383	\$ 1,921,393	\$ 2,318,990	\$ -	\$ 5,119,907
(50) Retirement (IMRF)	\$ 832,865	\$ 1,048,315	\$ 717,174	\$ 331,141	\$ -	\$ 1,164,006
(51) Retirement (Social Security)	\$ 338,377	\$ 1,650,162	\$ 803,674	\$ 846,488	\$ -	\$ 1,184,865
(70) Working Cash	\$ 5,913,179	\$ 618,098	\$ -	\$ 618,098	\$ -	\$ 6,531,277
(80) Tort Immunity	\$ 911,192	\$ 587,011	\$ 647,349	\$ (60,338)	\$ -	\$ 850,854
<b>Total Operating Funds</b>	<b>\$ 45,878,117</b>	<b>\$ 72,830,423</b>	<b>\$ 47,255,161</b>	<b>\$ 25,575,262</b>	<b>\$ -</b>	<b>\$ 71,453,379</b>
(60) Capital Projects	\$ 4,051,425	\$ 55,580	\$ 587,812	\$ (532,232)	\$ -	\$ 3,519,193
(61) Capital Projects - 2017 Debt Certificates	\$ 8,985,462	\$ 75,673	\$ 4,095,299	\$ (4,019,626)	\$ -	\$ 4,965,836
(30) Debt Service	\$ 3,984,231	\$ 2,439,120	\$ 3,105,979	\$ (666,859)	\$ -	\$ 3,317,372
<b>Total Non-Operating Funds</b>	<b>\$ 17,021,118</b>	<b>\$ 2,570,373</b>	<b>\$ 7,789,090</b>	<b>\$ (5,218,717)</b>	<b>\$ -</b>	<b>\$ 11,802,401</b>
<b>Total All Funds</b>	<b>\$ 62,899,235</b>	<b>\$ 75,400,796</b>	<b>\$ 55,044,251</b>	<b>\$ 20,356,545</b>	<b>\$ -</b>	<b>\$ 83,255,780</b>



This Report Can be Viewed on the

[Financial Data Current](#)

## INTERGOVERNMENTAL AGREEMENT FOR SHARED VISION/O&M SERVICES

THIS AGREEMENT is made by and between the Boards of Education of Des Plaines Community Consolidated School District 62 (School District 62), Park Ridge-Niles Community Consolidated School District 64 (School District 64), and Maine Township High School District 207 (High School District 207). The parties will be collectively referred to herein as "School Districts" and/or "Boards of Education."

WHEREAS, the Illinois Constitution and statutes, including without limitation the Intergovernmental Cooperation Act of the State of Illinois, 5 ILCS 220/1 et. seq., encourage and permit cooperation between units of local government;

WHEREAS, the Boards of Education desire to cooperate and combine their resources to serve students who require vision therapy and orientation and mobility (O&M) services; and

WHEREAS, the Boards of Education believe their special education programs and services will be most effectively operated through this shared services Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereafter set forth, it is agreed as follows:

1. Term of Agreement. This Agreement shall be effective during the 2018-2019 school year, excluding extended school year periods. The term of this Agreement may be renewed or extended by written agreement signed by the parties.

2. Employment of Vision/O&M Therapists. School District 62 agrees to employ qualified vision itinerants ("Therapists") (three FTE total) to meet the vision/O&M needs of students enrolled in School District 62, School District 64 and High School District 207. School District 62 will supervise and evaluate the Therapists as required by law. In addition to the provision of services, the Therapists will also be responsible for conducting evaluations and participating in IEP meetings and other school meetings. Services will be scheduled and provided to students on days/times mutually agreed by each School District. If a Therapist is not available at the scheduled time (e.g., due to illness, etc.), the School Districts will mutually agree on make-up therapy dates, in the normal course.

3. Fees. School District 62 will bill School District 64 and High School District 207 for FTE (including salary and benefits) as determined by student caseloads, as follows: a. School District 64: 0.3 FTE b. High School District 207: 1.7 FTE

4. Billing Procedures and Payment. School District 62 shall send semi-annual invoices to School District 64 and High School District 207 for services rendered in accordance with the rate set forth in this Agreement. The first invoice will be issued approximating 80% of the anticipated annual cost. School District 62 shall be responsible for seeking reimbursement from any third party payers (such as the Illinois State Board of Education or health insurance carriers) for services rendered by the Therapists. School District 64 and High School District 207 shall pay School District 62 all amounts due within thirty (30) days of receiving the invoices. School District 64 and High School District 207 will directly reimburse the Therapists for mileage incurred related to the provision of services to students in their respective districts on forms provided for this purpose.

5. Qualification of Therapists. Each Therapist who provides services under this Agreement shall meet all State requirements to provide such services in a public school setting, including but not limited to certification or licensure (if applicable), fitness for service/medical examination, criminal background check, and continuing education. Therapists providing orientation/mobility services shall hold a certificate for orientation and mobility from the Orientation and Mobility Division, Association for Education and Rehabilitation of the Blind and Visually Impaired.

6. Duties of Therapists. Each Therapist shall perform duties including, but not limited to, the following:

a. Provide services in accordance with students' Individual Education Programs (IEPs) under the direction and supervision of School District 62's Director of Special Education or his/her designee.

b. Observe, record, and report on students' progress, responses to treatment, and any changes in the students' conditions.

c. Participate with District personnel in staff and IEP meetings when invited regarding planning and implementing particular students' IEPs.

7. Student Records. Each Therapist shall maintain records and reports in accordance with the policies of School District 62, including progress reports and observations for the progress of students, and furnish such other documents as may be required by the Director of Special Education or his/her designee of the School District that the student in question is attending. All such records, including information and notes prepared or provided by the Therapists shall be the property of, and shall be maintained by, each individual School District for their own students. Therapists shall have access to those students' records and information to the extent necessary to appropriately provide services to said students. Therapists will abide by all confidentiality requirements of the Illinois School Student Records Act (ISSRA), the Family Education Rights and Privacy Act (FERPA), and all other applicable laws and regulations.

8. Inventory. Equipment and other inventory used by Therapists that is currently owned by the School Districts will be housed at and maintained by School District 62, unless otherwise agreed by the parties. Purchase of materials/supplies for specific students (as determined by the IEP team) will be purchased directly by the home district of the student. General supplies needed to support the Therapists on a day-to-day basis will be billed proportionally among the three school districts based on each School District's FTE as provided for in paragraph 3 above.

9. Amendments. This Agreement may be modified or amended only by a written agreement executed by the parties hereto.

10. Applicable Law. This Agreement shall be construed in accordance with the laws of the State of Illinois.

11. Complete Understanding. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties relative to the subject matter hereof, and there are no promises, agreements, or undertakings, either oral or written, express or implied, between them other than as herein set forth.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date below. In the event the dates differ, the latter shall be the effective date of this Agreement.

BOARD OF EDUCATION DES PLAINES COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62,

\_\_\_\_\_  
President Date

Attest: \_\_\_\_\_  
Secretary Date

BOARD OF EDUCATION PARK RIDGE-NILES SCHOOL DISTRICT 64,

\_\_\_\_\_  
President Date

Attest: \_\_\_\_\_  
Secretary Date

BOARD OF EDUCATION MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207,

\_\_\_\_\_  
President Date

Attest: \_\_\_\_\_  
Secretary Date

## INTERGOVERNMENTAL AGREEMENT FOR SHARED ASSISTIVE TECHNOLOGY SERVICES

THIS AGREEMENT is made by and among the Boards of Education of Des Plaines Community Consolidated School District 62 ("School District 62") and Park Ridge-Niles Community Consolidated School District 64 ("School District 64").

WHEREAS, the Illinois Constitution and statutes, including without limitation the Intergovernmental Cooperation Act of the State of Illinois, 5 ILCS 220/1 et. seq., encourage and permit cooperation between units of local government; and

WHEREAS, the parties desire to cooperate and combine their resources to serve students who require Assistive Technology (AT) services; and

WHEREAS, the parties believe that their special education programs and services will be most effectively operated through this shared services Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereafter set forth, it is agreed as follows:

1. Term of Agreement. This Agreement shall begin at the start of the 2018-2019 school year, excluding extended school year periods. This Agreement will remain in effect on a year-to-year basis only by agreement of the parties.
2. Employment and Shared Services. School District 62 agrees to employ a qualified AT Facilitator on a full-time basis who shall be considered an employee of School District 62 and shall not become or be deemed to be an employee of School District 64. School District 62 will supervise and evaluate the AT Facilitator as required by law. The AT Facilitator will serve School District 64 students on a 0.5 FTE (full time equivalent) basis. The AT Facilitator will be responsible for conducting screenings, evaluations and participating in IEP meetings and other school meetings in the normal course. Services will be scheduled and provided to students on days/times mutually agreed by each School District. If the AT Facilitator is not available at the scheduled time (*e.g.*, due to illness, etc.), the parties will mutually agree on make-up dates, in the normal course.
3. Fees. School District 62 will bill School District 64 for costs associated with the AT Facilitator based on 0.5 FTE. Costs shall include salary, benefits, secretarial support, expenses associated with supplies/materials/assessments/etc., and expenses associated with training. School District 62 will prepare and provide a preliminary budget to School District 64 on or before August 1 prior to each school year estimating these costs. In the event that School District 64's FTE need decreases, the parties understand that they have committed to the FTE listed herein for the duration of the school year.

4. Billing Procedures and Payment. School District 62 shall send invoices to School District 64 on an annual basis, or other timeline per mutual agreement. School District 64 agrees to pay all amounts due within forty-five (45) days of receiving the invoices. School District 64 will directly reimburse the AT Facilitator for mileage incurred related to the provision of services to School District 64 students on forms provided for this purpose. School District 62 shall be responsible for seeking reimbursement from any third party payers, if any, (such as the Illinois State Board of Education or health insurance carriers) for services rendered by the AT Facilitator. To the extent that reimbursement is received from School District 62 relating to the AT Facilitator, School District 64 shall receive a credit against any outstanding balance due.

5. Qualification of AT Facilitator. The AT Facilitator shall meet all State requirements to provide such services in a public school setting, including but not limited to certification or licensure (if applicable), fitness for service/medical examination, criminal background check, and continuing education, and shall comply with all applicable laws, rules and regulations required in performing such services.

6. Student Records. The AT Facilitator shall maintain records and reports in the normal course, including progress reports and other documents as may be required by the Director of Special Education or his/her designee of the School District that the student in question is a resident of. All such records, including information and notes prepared or provided by the AT Facilitator shall be the property of, and shall be maintained by, each individual School District for their own students. The AT Facilitator shall have access to those students' records and information to the extent necessary to appropriately provide services to said students. The AT Facilitator will abide by all confidentiality requirements of the Illinois School Student Records Act (ISSRA), the Family Education Rights and Privacy Act (FERPA), and all other applicable laws and regulations.

7. Equipment and Supplies. Equipment and other inventory used by the AT Facilitator will generally be housed at and maintained by School District 62, unless otherwise agreed by the parties. Purchase of materials/supplies for specific students (e.g., as determined by the IEP team) will be purchased directly by the home district of the student. General supplies needed to support the AT Facilitator on a day-to-day basis will be billed proportionally pursuant to paragraph 3.

8. Amendments. This Agreement may be modified or amended only by a written agreement executed by the parties.

9. Insurance. Each party shall maintain, all on an occurrence basis, general liability insurance and excess or umbrella liability insurance in reasonable amounts during the term of this Agreement or any extension hereof. School District 62 shall also maintain workers compensation insurance in at least the statutory minimum amount and employer's liability insurance in a reasonable amount.

10. Applicable Law and Compliance with Laws. This Agreement shall be construed in accordance with the laws of the State of Illinois. Further, each party hereto shall comply with all applicable laws, rules and regulations with regard the provision of the services hereunder, including, but not limited to human rights and anti-discrimination laws.

11. Complete Understanding. This Agreement sets forth all of the promises, agreements, conditions and understandings between the parties relative to the subject matter hereof, and there are not promises, agreements, or undertakings, either oral or written, express or implied, between them other than as herein set forth.

12. Third Party Beneficiaries. This Agreement is by and among the signatories hereto only and is neither intended to nor does it grant any rights to any third parties. No third party may rely upon the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date below. In the event the dates differ, the latter shall be the effective date of this Agreement.

BOARD OF EDUCATION  
DES PLAINES COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62,

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President Date

Attest:

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Secretary Date

BOARD OF EDUCATION  
PARK RIDGE-NILES SCHOOL DISTRICT 64,

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President Date

Attest:

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Secretary Date

Second Reading and Approval of Policies from PRESS Issues

<b>Policy</b>	<b>Issue</b>	<b>Title</b>	<b>District Policy Committee Change/No Change</b>	<b>Board Policy Committee Change/No Change 1/17/18</b>	<b>Board Meeting 3/12/18</b>
2:260	95	School Board – Uniform Grievance Procedure	C See Complaint Managers-Page 5	N/C	OK
5:70	94	General Personnel – Religious Holidays	C See new first paragraph	N/C	OK
5:80	94	General Personnel – Court Duty	C Additions in red	N/C	OK
5:120	94	General Personnel – Employee Ethics; Conduct; and Conflict of Interest	C See Insert A (page 4) to be placed on page 1	N/C	OK
6:180	95	Instruction – Extended Instructional Programs	C Page 1 Include yellow highlighted information	N/C	OK
6:235	92	Instruction – Access to Electronic Networks	C Page 1-add “and digital citizenship principles”	C Page 3 add “for a specific purpose such as”	OK
6:290	95	Instruction - Homework	Add 6.	N/C	OK
7:160	95	Students – Student Appearance	C Add “Parent-“ and delete “s”	N/C	OK
8:70	95	Community Relations – Accommodating Individuals with Disabilities	N/C	N/C	OK



It is recommended that the following audio closed minutes of the Board of Education be destroyed.

September 26, 2016

Background

The Open Meetings Act provides that verbatim recordings of closed sessions may be destroyed not less than 18 months after completion of the recorded meeting, and after the Board approves written minutes of the closed session and the destruction of the recording. The Board has approved the written minutes of these meetings.

Approval of Minutes

ACTION ITEM 18-04-17

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meetings on February 26, 2018; Committee-of-the-Whole: Special Education Parent Meeting on March 7, 2018 and Closed Meeting on March 12, 2018.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

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**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.  
February 26, 2018  
Jefferson School - Multipurpose Room  
8200 Greendale Avenue, Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:45 p.m. Other Board members in attendance were Fred Sanchez, Larry Ryles, Tom Sotos, and Rick Biagi. Board member Mark Eggemann arrived during the closed session; Board member Eastman Tiu arrived during the regular meeting at 7:19 p.m. Also present were Superintendent Laurie Heinz; Chief School Business Official Luann Kolstad; Assistant Superintendent for Human Resources Joel T. Martin; Public Information Coordinator Bernadette Tramm; Board legal counsel Tony Loizzi of Hodges, Loizzi; and three members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and all reports for this meeting are also available on the website, or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge.

**BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

At 5:50 p.m., it was moved by Board President Borrelli and seconded by Board member Sanchez to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. [5 ILCS 120/2 (c)(1)]; student disciplinary cases [5 ILCS 120/2 (c)(9)]; and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2(c)(11)].

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Tiu

The motion carried.

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The Board adjourned from closed session at approximately 7:00 p.m. and resumed the regular meeting at 7:06 p.m. In addition to those mentioned above, also present were: Assistant Superintendent for Student Learning Lori Lopez; Interim Director of Student Services Mike Padavic; Director of Facility Management Ron DeGeorge; and approximately 25 members of the public.

Board member Borrelli reviewed agendas for upcoming meetings, and invited one-two Board members to participate in the upcoming final interviews for the Director of Student Services; Board member Sotos volunteered.

### **PLEDGE OF ALLEGIANCE AND WELCOME**

Jefferson Principal Lisa Halverson welcomed the Board and community to Jefferson School. Students led the Pledge via a video presentation. She and staff members Joanna Fernandez and Christy Holtz highlighted the varied activities and rich curriculum specifically to meet the needs of the young, diverse learners at the Early Childhood Center, including both special education students as well as typically developing peers. Principal Halverson also reported on the Extended Day Kindergarten program conducted at Jefferson. Board President Borrelli thanked everyone at Jefferson for the warm welcome and informative update.

### **PUBLIC COMMENTS**

Board President Borrelli invited public comments, which were received as follows:

- Lance Northcutt, Roosevelt parent, urged the Board to support the proposed improvements to Roosevelt recommended for summer 2018.
- Jenna Pearl, Field School student, addressed the Board regarding lunchroom recycling and a waste audit.
- Andrea Bochat, Washington School lunchroom, supervisor, offered an overview of lunchroom recycling and sustainability underway at the school.
- Amy Bartucci, Go Green Park Ridge and a parent, urged the Board to continue implementing recycling, composting and sustainability efforts focused on the lunch rooms.
- Sonja Dziedzic and Georg Luxton, art teachers, expressed their concerns regarding the possible impact on the elementary art program that may result from changes in the contract language related to planning time. Ms. Luxton further commented on space concerns at Washington School for 2018-19 that may potentially impact the delivery of the art program there.
- Carol Sales, a Field parent, shared her concerns regarding the special education audit.
- Sebastian Madura, Franklin parent, urged the Board to expand secure vestibules more quickly to all schools.
- Tom Fisher, addressed the Board regarding the recent formation of the special education parent support group and a special education audit.

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- Mary Jones, Franklin teacher, began addressing the Board over unused sick days; Board President Borrelli suggested her comments be held until that topic is addressed later in the meeting.

#### **UPDATE ON SPECIAL EDUCATION**

Board President Borrelli with the consensus of the Board, the agenda was changed to receive the report from Dr. Heinz and Interim Student Services Director Mike Padavic about special education. Dr. Heinz and Mr. Padavic began by reviewing in depth the specific timeline and activities underway concerning the identification and interviewing of candidates for the permanent Director of Student Services, including the online application process, screening of applicants, and numerous rounds of interviews to be conducted by committees that will include all stakeholders. They then reviewed the research underway to identify and interview candidates to conduct a special education program audit that will provide a baseline of current practices to identify strengths as well as areas of improvement, and provided a schedule for administration's selection of the audit team and introduction to the Board and community. Dr. Heinz and Mr. Padavic then reviewed the activities underway with the newly formed special education parent support group, with the next meeting planned for March 7 to focus on the District's funding for special education services presented by CSBO Luann Kolstad. Mr. Padavic also reported a Parents and Teachers Talking Together (PT3) workshop had been scheduled for March 15, and that this group would work together on a mission and vision for special education related to the District's 2020 Vision Strategic Plan. Dr. Heinz and Mr. Padavic concluded by noting the high volume of other communications and meetings that are focused on special education that represent the District's continuing commitment to resolving current parent concerns and building partnerships with parents moving forward.

With the consensus of the Board, the agenda was further reordered.

#### **APPROVAL OF SETTLEMENT AGREEMENT WITH METALMASTER/ROOFMASTER INC.**

CSBO Kolstad provided a written report on the proposed agreement. She was joined by District 64 legal counsel James Levi from Hodges, Loizzi to review the proposed agreement including the warranty documents and how the settlement had been reached. CSBO Kolstad affirmed that the District is satisfied that the proposed terms will give the District the proper protection in terms of the expected lifetime of the EPDM membrane roofs that were installed by MetalMaster in summer 2016. Further Board discussion focused on whether it was necessary to add further language to the agreement regarding the expectation that the cost of the annual roofing inspections be borne by MetalMaster. The Board consensus was to accept the language as drafted.

ACTION ITEM 18-02-4

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It was moved by Board member Ryles and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Settlement Agreement between MetalMaster and District 64 for the summer 2016 EPDM membrane roofs.

The votes were cast as follows:  
AYES: Sanchez, Ryles, Sotos, Biagi, Eggemann, Tiu  
NAYS: Borrelli  
PRESENT: None.  
ABSENT: None.  
The motion carried.

**APPROVAL OF 2017-2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE SSC/IFT AND THE RELATED MEMORANDUM OF UNDERSTANDING**

Dr. Heinz reported that tonight the Board would be approving its third, multi-year contract negotiated with employees, following collective bargaining agreements previously settled with teachers and teaching assistants. She noted that this is the District’s first collective bargaining agreement with about 75 secretarial, custodial and maintenance employees organized as the District 64 Support Staff Council. She reported that the negotiations spanned almost a year with 11 sessions held in all. She thanked Board President Borrelli and Board member Mark Eggemann as the Board’s representatives and Rene Eggleston and Jason Borst as the Council representatives along with the administrative team for their long work on this collaboratively written new contract. She noted that Council members had ratified it on January 27. Board President Borrelli also thanked legal counsel Tony Loizzi for his efforts in helping to shape a new, fair and effective contract for both groups.

ACTION ITEM 18-02-3

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, ratify the Collective Bargaining Agreement between Board of Education and the SSC/IFT and the related Memorandum of Understanding.

The votes were cast as follows:  
AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez  
NAYS: None.  
PRESENT: None.  
ABSENT: None.  
The motion carried.

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**DISCUSS REVISED SCHOOL RESOURCE OFFICER INTERGOVERNMENTAL AGREEMENTS AND APPROVAL TO SUBMIT TO THE CITY OF PARK RIDGE AND THE VILLAGE OF NILES**

Dr. Heinz reported that following the extensive Board discussion at the February 20, 2018 meeting that included a detailed review of materials prepared by Ekl, Williams & Provenzale, she had compiled a list of specific items that had emerged for change or for further discussion and had shared this with the Board as well as Board legal counsel Tony Loizzi and Kerry Pipal. Mr. Loizzi, Dr. Heinz and Board members then discussed whether and how to proceed with further changes to the proposed IGA. The consensus of the Board was to continue moving forward with a draft IGA, and to incorporate suggested revisions into a "redline" draft showing these changes and identifying remaining areas for discussion at the March 12 meeting. Further, the consensus was that the period of a pilot program should be extended through the 2018-19 school year given the current timeline for approvals. Dr. Heinz also will forward to counsel to be included in the updated "redline" draft the potential language Board member Sanchez had suggested for a statement of the mission of the SRO program.

**APPROVAL OF SIDE LETTER TO THE 2016-2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE PREA REGARDING UNUSED SICK LEAVE UPON RETIREMENT**

Board President Borrelli invited public comment on this topic that was deferred from the earlier public comment period to continue:

- Mary Jones, Franklin School teacher, returned and provided a letter to the Board recounting details of her specific circumstances and the potential impact of any change to the District's unused sick leave on her situation.

Legal counsel Loizzi explained the operation of the 340 day language and the proposed side letter agreement.

- Nancy Jensen, speech pathologist and Park Ridge Education Association secretary, urged the Board to reject the side letter as presented.

Following further discussion and at the recommendation of legal counsel, at 8:52 p.m., it was moved by Board member Biagi and seconded by Board member Sanchez to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)] and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. [5 ILCS 120/2 (c)(1)].

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The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion passed.

The Board adjourned from closed session at 9:02 p.m. and returned to the regular meeting. Board President Borrelli announced the Board was now ready to consider the action item.

ACTION ITEM 18-02-11

It was moved by Board member Eggeman and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Side Letter to the 2016-2020 Collective Bargaining Agreement between the Board of Education and the PREA regarding Unused Sick Leave Upon Retirement.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**PRELIMINARY DISCUSSION ON STAFFING AND ENROLLMENT PROJECTIONS FOR 2018-19 SCHOOL YEAR**

CSBO Kolstad and Assistant Superintendent Martin reviewed their detailed written report with the Board. They described the enrollment projection methods used to estimate enrollment for the coming year, including incoming kindergartners, which forms the basis of staffing and space needs completed annually at this time each year. They reported that enrollment for the coming year is anticipated to climb by 73 students overall based on updated enrollment projections, which are provided by school and grade level as well as the District overall. To maintain the current class size guidelines, they reported that as many as seven classroom teachers and associated staff for "special" classes (art, music, physical education, and Spanish) would be required, if projections are realized. They reviewed the specific grade levels and schools where sections are being particularly watched. CSBO Kolstad and Dr. Martin pointed out that they would seek authorization of the 2018-19 plan at the March 12 meeting, but that actual hiring of staff does not occur until students are fully registered and class counts have been reverified. Dr. Heinz, legal counsel Tony Loizzi, Dr. Martin and CSBO Kolstad all participated in the discussion with the Board about these projections, the specific pressure points for 2018-19, and potential enrollment growth in the community.

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In addition to staff requested to keep pace with expected enrollment for 2018-19, Dr. Martin then reviewed the additional staffing recommended by administration for 2018-19 as described in his extensive written report, including one elementary school Assistant Principal and one elementary Special Education Coordinator. Dr. Martin stated that the recommendation is to provide a full-time assistant administrator to both Carpenter and Franklin Schools rather than continuing to share one individual. He noted that the schools have experienced a 20% increase in combined enrollment over the past six years. Franklin Principal Claire Kowalczyk and Carpenter Principal Brett Balduf offered a comprehensive overview of the myriad roles and responsibilities of elementary principals and how the current format of sharing one assistant principal between their two buildings means that each school receives on average only two days a week in their building due to meetings and handoff/transition of ongoing concerns. Dr. Heinz, Dr. Martin and the principals engaged the Board in further discussion of this recommendation, pointing out in particular the heavy time requirements of the new system for the professional evaluation of teachers required by state law and the time devoted by principals as the educational leaders of the school for problem solving around student learning as part of the multi tier system of supports (MTSS). The team confirmed that consistency of having an assistant principal continually available would be a tremendous support to both schools, as the enrollment and demands for leadership have grown markedly since the shared assistant principal was first instituted.

Dr. Martin then turned to the second staffing recommendation for 2018-19, to add one elementary Special Education Coordinator, which would bring the support for the elementary schools into alignment with the middle school model. Interim Director of Student Services Mike Padavic and Assistant Director of Student Services Vasiliki Frake offered a review of how the administrative roles in the department were reorganized over the past several years, and the current challenges. The team noted that District 64 staffing at the leadership level in this department was lean in terms of the numbers of students served and the buildings involved. Dr. Heinz and the team responded to Board member questions about the additional position.

Dr. Martin further noted that the District would move forward to add one Polish-speaking English Language (EL) teacher for 2018-19, and reported that the Board had given permission to add one EL teacher previously at the July 17, 2017 meeting but the District had not hired a teacher at that time. Dr. Martin confirmed that the staffing plan would be returned to the Board for approval at the March 12 regular meeting, and noted that actual hiring would not occur until students are enrolled and class counts have been reverified for 2018-19.

#### **LONG-RANGE FINANCIAL PROJECTIONS**

CSBO Kolstad presented a written report on the long-range projections, and also reviewed the key components for the Board. She reported that the District's five-year financial projections had been updated to reflect the continued savings made available by the incentives built into the teacher contract.

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She noted projected expenditures for facility projects had been incorporated, and reviewed the other updates to the key assumptions and variables. CSBO Kolstad affirmed that the staffing requests for 2018-19 as presented earlier at this meeting were also included. Based on these current assumptions, CSBO Kolstad pointed out that the projections indicate the District will have an operating fund balance of almost 51% or 186 days of cash on hand at the end of the 2021-22 fiscal year, which will maintain an operating fund balance above the Board’s 120-day target and extend the Board's goal of avoiding a referendum further into the future beyond the 10 years promised at the time of the 2007 referendum.

**APPROVAL OF CONSTRUCTION BIDS FOR SUMMER 2018**

- ESC Entry Stair and ADA Ramp

CSBO Kolstad noted that the District had not completed the review process for the ESC Entry Stair and ADA Ramp project, and would not ask for Board acceptance this evening. Board members discussed the components of the planned ESC project and whether the repair work could be delayed pending further analysis of future ESC building use.

- Roosevelt - HLS Classroom/Office, Roosevelt Plumbing Replacement, Roosevelt Corridor Flooring Replacement

CSBO Kolstad, Studio GC architect Rick Petricek and Facility Management Director DeGeorge reviewed the recommended awards for bids on three summer 2018 projects focused on Roosevelt School, which will complete all Health Life Safety projects at Roosevelt. They reviewed the bidding process and analysis of bids, and the variance between the estimate and actual bids received, as provided in a full written report. They pointed out that the actual bids received were substantially below the estimates, with the Roosevelt HLS project coming in \$539,103 below the estimate; the Roosevelt plumbing coming in \$162,099 below the estimate; and the Roosevelt flooring coming in \$77,071 below. The team, Roosevelt Principal Kevin Dwyer and Dr. Heinz reviewed the scope of work at Roosevelt and responded to Board member questions, including an estimate of the impact of Prevailing Wage on the overall project costs. District legal counsel Loizzi responded to questions about the lowest responsible bidder.

Board members also requested that the team provide an update on how plans to provide secure entries at the remaining schools could be advanced by a year, so that all schools could be completed by summer 2019. CSBO Kolstad and the team pointed out that Studio GC would be revising plans originally prepared by FGM, the District’s previous architect, and reported that Carpenter and Franklin were on schedule to be completed in summer 2019 with Field scheduled for 2020. They noted that Emerson has some components in place but would need further modifications to be fully secured. CSBO Kolstad further reported that the Board would need to utilize its authorization to issue Working Cash bonds to complete facility projects beyond the coming summer, as foreseen in the Funding Framework already in place.

ACTION ITEM 18-02-6

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It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Completion of Health Life Safety (HLS) projects, Classroom and Main Office Relocation with Secure Vestibule installation at Roosevelt School to Construction Solutions Illinois (CSI) in the amount of \$1,472,723.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**ACTION ITEM 18-02-7**

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Roosevelt Plumbing Replacement Project to D’Kersey in the amount of \$261,623.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**ACTION ITEM 18-02-8**

It was moved by Board member Sotos and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Roosevelt Flooring Replacement Project to Michael Kautz Flooring in the amount of \$402,500.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL TO PREPARE CARPENTER HVAC CONSTRUCTION DOCUMENTS AND AWARD CONTRACT FOR CLASSROOM MECHANICAL UNITS NOT TO EXCEED \$120K**

CSBO Kolstad reported that the Board had received and discussed a detailed proposal at the February 20, 2018 meeting to retrofit zones 2 and 3, which have consistently experienced the most problems as

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detailed in her written report. She pointed out that the District also recommended moving forward with an alternate to add the replacement of lighting in these zones with high efficiency LED fixtures, since the ceilings will be torn out to do the HVAC work. She noted that prior to bringing the bids to the Board for approval, the District would research the ComEd rebates available for the replacement of these light fixtures. She and Facilities Management Director DeGeorge responded to Board member questions about the proposed work. She confirmed that the timeline was very tight, and that the pre-ordering of the classroom mechanical units would keep the project on track and would also avoid contract mark-up.

ACTION ITEM 18-02-9

It was moved by Board member Sanchez and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the administration's request to prepare bid documents for the replacement of zones 2 and 3 at Carpenter School, and approve the awarding of the contract to the lowest responsible bidder for the mechanical units to be used in the classrooms/office areas of zones 2 and 3 not to exceed \$120,000.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL TO PREPARE CONSTRUCTION DOCUMENTS AND BID: EMERSON LRC CLASSROOM ADDITION AND RENOVATION**

CSBO Kolstad said based on the Board's discussion at the February 20, 2018 meeting, the proposed classroom addition within the Learning Resource Center had been reexamined, and that a new estimate was developed to focus exclusively on the classroom space and eliminate any other updates of the LRC into a flexible learning space at the present time. Further, she noted that the school was encouraged to apply for an Elementary Learning Foundation grant and potentially the school PTO for some of the enhancements that had been put on hold in this revised plan. Studio GC architect Rick Petricek reviewed the details of the scaled down proposal, and together with and responded to Board member discussion about the reconfigured space together with Technology Director Mary Jane Warden. CSBO Kolstad and Assistant Superintendent Martin affirmed the expected enrollment for 2018-19 based on the District's updated projections. Carpenter Principal Brett Balduf and Dr. Heinz affirmed that there was insufficient interest expressed by current Carpenter fifth grade families in a recently concluded survey to enroll at Lincoln Middle School instead to alleviate the pressure at Emerson.

ACTION ITEM 18-02-10

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It was moved by Board member Borrelli and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the administration's request to prepare bid documents for the addition of classroom space in the LRC at Emerson Middle School for the cost of \$10,785.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Eggemann, Tiu

NAYS: Biagi

PRESENT: None.

ABSENT: None.

The motion carried.

**DISCUSSION ON STUDENT FEES 2018-19**

CSBO Kolstad reported that the fees would be discussed at the next meeting, and that because very few changes are being recommended, she would also ask for the Board to adopt the schedule at that time. She noted that no change would be requested to required student fees.

**APPROVAL OF SIDE LETTER TO THE 2016-2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE PREA REGARDING VOLUNTARY EARLY RETIREMENT INCENTIVE PLAN**

Assistant Superintendent Martin reported this side letter had been removed from the agenda at this time.

**APPROVAL OF RECOMMENDED PERSONNEL REPORT**

Board President Borrelli stated that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Personnel Report

Jessica Cowie - Employ as Teaching Assistant at Field School effective January 22, 2018- \$15.65 hr.

Shalla Lakhani - Employ as Lunch Program Supervisor at Washington School effective February 5, 2018 - \$14.00 hr.

Brittney Angileri - Resign as Special Education Resource Teacher at Field School effective June 1, 2018.

William (Steve) Fajardo - Resign as Night Custodian at Roosevelt School effective February 2, 2018.

Sarah Fies - Resign as District Student Services Coordinator effective June 13, 2018.

Jacob Kuchta (Szczesniak) - Resign as Teacher Assistant at Emerson School effective February 2, 2018.

Shalla Lakhani - Resign as Lunch Program Supervisor at Washington School effective February 7, 2018.

Emily Lech - Resign as Assistant Principal at Carpenter/Franklin School, effective June 13, 2018.

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Susan Douglass - Retire as 3rd Grade Teacher at Carpenter School, effective June 1, 2018.

Charlotte Franzen - Retire as Special Needs Assistant at Jefferson School, effective June 1, 2018.

Susan Miller - Retire as 3rd Grade Teacher at Franklin School, effective June 1, 2018.

Timothy Moore - Retire as Industrial Technology teacher at Lincoln Middle School, effective at the end of the 2018 – 2019 school year (subject to approval of Appendix 11, Side Letter to the 2016-2020 Collective Bargaining Agreement between PREA and Board of Education).

ACTION ITEM 18-02-13

It was moved by Board member Eggemann and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**CONSENT AGENDA**

ACTION ITEM 18-02-14

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda February 26, 2018 which includes Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending January 31 2018; Approval of Contract for Audit Services; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF MINUTES**

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ACTION ITEM 18-02-15

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Committee-of-the-Whole: Special Education Parent Meeting on February 7, 2018; Regular Board Meeting on January 22, 2018 and the Closed Meeting on January 22, 2018.

The votes were cast as follows:

AYES: Tiu, Biagi, Borrelli, Sotos, Ryles

NAYS: None.

PRESENT: Eggemann, Sanchez

ABSENT: None.

The motion carried.

**OTHER DISCUSSION AND ITEMS OF INFORMATION**

Given the lateness of the hour, Dr. Heinz deferred other reports and provided a short review of upcoming meeting agendas and topics, and noted FOIA requests that had been received. CSBO Kolstad asked that Board members with any questions about student fees for 2018-19 contact her in advance, so that the schedule could be both discussed and adopted at the March regular meeting. Board President Borrelli suggested that time be added to a closed session at an upcoming meeting for a mid-year discussion of Dr. Heinz’s performance toward her annual goals.

**PUBLIC COMMENT**

A member of the audience asked when the Washington School playground improvements would come before the Board; Dr. Heinz reported it is expected at the April regular meeting.

**ADJOURNMENT**

At 11:36 p.m., it was moved by Board member Sotos and seconded by Board member Eggemann to adjourn.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

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President

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**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Committee-of-the-Whole:  
Special Education Parent Meeting  
held at 6:30 p.m. March 7, 2018  
Lincoln Middle School - Learning Resource Center  
200 S. Lincoln, Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:35 p.m. Other Board members in attendance were Mark Eggemann, Rick Biagi, Fred Sanchez, and Larry Ryles. Board members Tom Sotos and Eastman Tiu were absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Interim Director of Student Services Mike Padavic, Assistant Director of Student Services Vasiliki Frake, Public Information Coordinator Bernadette Tramm, and about 45 parents and staff members.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. on the Board Meetings webpage. The Special Education Parent Group webpage also contains the video, presentation slides, meeting highlights, and information about upcoming meetings.

Board President Borrelli announced the purpose of the meeting was to allow the Board to attend the Special Education Parent Group session featuring a special education budget overview from CSBO Kolstad.

**Public Comments**

Board President Borrelli invited comments on items not on the agenda, which were received as follows:

- Andrea Yannella, Washington School parent, addressed the Board regarding services for students with dyslexia and the Wilson program.

**Special Education Budget Overview**

CSBO Kolstad provided an overview of the special education funding and budget process in District 64. During the presentation, CSBO Kolstad, Dr. Heinz, Mr. Padavic and Mrs. Frake responded to questions from Board members and parents to provide clarifying information. CSBO Kolstad began by describing the three revenue streams available for special education within D64's annual budget process -- federal, state and local. She detailed the elements within each category in turn, and noted the specific sources of funding and the uses of those funds as established by law. On the federal level, she pointed out that District 64 receives funding through the Individuals with Disabilities Act (IDEA) Part B, including Flow Through and Preschool, and she then detailed how these funds specifically may be used and the restrictions on the use of those funds. CSBO Kolstad also explained in depth the Maintenance of Effort (MOE) federal regulation that requires school districts to expend at least the same year-over-year on educating

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students with disabilities based on total year special education expenditures. She provided detailed data tracking the MOE expenditures over the last year years, including total expenditures, federal funding, net expenditures, prior year MOE, MOE comparison, and per capita. She confirmed that the data indicate that expenditures have continued to increase over that time period. She reported that the District faces serious financial consequences if it does not maintain MOE, and that any exceptions must meet the allowable guidelines and are documented. She also reviewed the two components of Medicaid funding that the District receives. D64 physical therapist Lynn Condon provided clarifying information for a question on Medicaid reimbursement for services.

Moving to funding through the State of Illinois, CSBO Kolstad and the team continued to respond to Board member and parent questions as each topic was addressed. CSBO Kolstad explained how the state had shifted its special education funding beginning in 2017-18 into an Evidence-Based Funding (EBF) model, but that implementation is not complete. She noted that the special education transportation reimbursement remains separate, and is pro-rated at 80% of the full cost to the District. She described the delays in receiving funds from the State, and noted how fortunate District 64 is to have a sufficient operating fund balance to cover these expenses until state payments are eventually received. The team also provided information about funding and qualifications of students according to state standards for participation in the special education Extended School Year (ESY) program, and noted that the District's program surpasses what is required by the state. The team provided further clarifying information about the operation of this program.

CSBO Kolstad also reviewed the enhancements made to D64 services recently, including adding an Assistant Director of Student Services, two Special Education Coordinators, and providing Registered Nurses in all schools. She pointed out that the District had recommended the addition of one more Elementary Coordinator for 2018-19 to bring the coverage into alignment with what is provided to the middle schools. Further discussion ensued about professional development activities and special education equipment purchases.

### **Parent Group Announcements**

Returning to other topics for the parent group, Dr. Heinz and Mr. Padavic provided updates on: the candidate interview and selection process for the permanent Director of Student Services including the participation by all stakeholder groups; the selection of an auditing firm to conduct a baseline of current operations to identify areas of strengths and opportunities for improvement; the convening of the District's first Parents and Teachers Talking Together (PT3) group to focus on a special education mission aligned with the D64 2020 Vision Strategic Plan; and agendas and speakers for upcoming meetings.

At 8:09 p.m., it was moved by Board President Borrelli and seconded by Board member Sanchez

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to adjourn. The votes were cast as follows:

AYES: Eggemann, Biagi, Sanchez, Ryles, Borelli

NAYS: None.

PRESENT: None.

ABSENT: Sotos, Tiu

The motion carried.

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President

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Secretary

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Inspire every child to



## Meeting of the Board of Education Park Ridge – Niles School District 64

**Special Board Meeting Agenda**  
**Wednesday, May 2, 2018**  
**Lincoln School – LRC**  
**200 S. Lincoln Avenue**  
**Park Ridge, IL 60068**

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

**TIME**

**APPENDIX**

- 6:00 p.m.      **Meeting of the Board Convenes**
- Roll Call
  - Introductions
  - Opening Remarks from President of the Board
- **Pledge of Allegiance**
- **Public Comments**
- **Appointment of Carpenter Elementary School Assistant Principal**      **A-1**  
 -- Superintendent      **Action Item 18-05-1**
- **Recommendation and Approval of Personnel Report**      **A-2**  
 -- Board President      **Action Item 18-05-2**
- 6:30 p.m.      • **Adjournment to Committee-of-the-Whole: Special Education Parent Meeting**

Next Regular Meeting:      **Monday, May 21, 2018**  
 Regular Board Meeting – 7:00 p.m.  
**Emerson School – Multipurpose Room**  
 8101 N. Cumberland Avenue  
 Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.





- **Middle School Review Update** A-7  
-- Assistant Superintendent for Student Learning
  
- **Discussion of Child Care with Confidence Lease/Jefferson Space** A-8  
-- Chief School Business Official
  
- **Approval of Agreement Between Park Ridge Park District and School District 64 for Emerson Soccer Field Lighting** A-9  
-- Chief School Business Official Action Item 18-05-3
  
- **Resolution Authorizing The Sale of 820 Rowe Avenue and 942 Rowe Avenue** A-10  
-- Chief School Business Official Action Item 18-05-4
  
- **Approval to Purchase Lawn Maintenance Equipment** A-11  
-- Chief School Business Official/  
Director of Facility Management Action Item 18-05-5
  
- **Begin Discussion on 2018-19 Administrative & Exempt Salaries** A-12  
-- Superintendent/Chief School Business Official
  
- **Superintendent End-of-Year Evaluation** A-13  
-- Superintendent
  
- **Recommendation and Approval of Personnel Report** A-14  
-- Board President Action Item 18-05-6
  
- **Consent Agenda** Action Item 18-05-7 A-15  
-- Board President
  - Bills, Payroll and Benefits
  - Approval of Financial Update for the Period Ending April 30, 2018
  - Approval of New District Radio System in District
  - Resolution to Transfer Funds from the Education and Operations & Maintenance Fund to the Debt Service Fund
  - Resolution to Transfer Funds from the Transportation Fund to the Education Fund
  - Approval of Final Calendar for 2017-18
  - Destruction Audio Closed Minutes (none)
  
- **Approval of Minutes** Action Item 18-05-8 A-16  
-- Board President
  - Special Board Meeting -----May 2, 2018
  - Committee-of-the-Whole: Special Education  
Parent Meeting -----May 2, 2018
  - Regular Board Meeting -----April 23, 2018
  - Closed Session Meeting -----April 23, 2018
  - Closed Session Meeting -----April 11, 2018
  - Special Board Meeting -----April 11, 2018
  - Regular Board Meeting -----March 12, 2018
  - Closed Session Meeting -----February 26, 2018

**• Other Discussion and Items of Information**

**A-17**

-- Superintendent

- Upcoming Agenda
- District Committee Update (Elementary Learning Foundation, Traffic Safety,)
- Memorandum of Information (none)
- Minutes of Board Committees (None)
- Other (none)

**• Adjournment**

Next Meeting: **Monday, June 11, 2018**  
Committee-of-the-Whole: Budget - 7:00 p.m.  
**Jefferson School – Multipurpose Room**  
8200 Greendale Avenue  
Niles, IL 60714

Next Regular Meeting: **Monday, June 25, 2018**  
Regular Board Meeting – 7:00 p.m.  
**Jefferson School-Multipurpose Room**  
8200 Greendale Avenue  
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Freedom of Information Act  
2018-16

From: <[schichelli@smartprocure.com](mailto:schichelli@smartprocure.com)>

Date: Tue, Mar 13, 2018 at 7:12 AM

Subject: SmartProcure FOIA Request Park Ridge-Niles Community Consolidated School District No. 64  
For PO/Vendor Information

To: [lkolstad@d64.org](mailto:lkolstad@d64.org)

Dear Luann or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Park Ridge-Niles Community Consolidated School District No. 64 for any and all purchasing records from 2017-11-30 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.com/?st=IL&org=ParkRidgenilesCommunityConsolidatedSchoolDistrictNo64>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

**Stephen Chichelli**

Data Acquisition Specialist

**SmartProcure**

Phone: [954-420-9900](tel:954-420-9900) Ext. 604

Email: [schichelli@smartprocure.com](mailto:schichelli@smartprocure.com)

[www.smartprocure.com](http://www.smartprocure.com)



67 E. Madison, Suite 2000  
Chicago, IL 60603  
312.263.3830  
www.povertylaw.org

RE: Illinois Freedom of Information Act Request

To Whom It May Concern:

This is a request for public records pursuant to the Illinois Freedom of Information Act (FOIA), 5 ILCS 140/1 to 140/11. We seek the following:

- A. How many School Resource Officers are employed in your school district?
- B. Please provide the Memorandum of Understanding or any agreement that you have with the police department that provides you with a School Resource Officer.

We are asking for a waiver of the fees incurred for the information we seek. The Illinois Freedom of Information Act permits you to waive or reduce fees if you determine that doing so would serve the public interest. 5 ILCS 140/6(c). A “waiver or reduction of the fee is in the public interest if the principal purpose of the request is to disseminate information regarding the health, safety, and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.” *Id.*

The following FOIA requests are being made to determine the number of School Resource Officers employed in the state of Illinois, and the Memoranda of Understanding governing those relationships, in order to aid in the Shriver Center’s advocacy around School Resource Officer trainings. Therefore, it would be appropriate for you to waive any fees associated with reproducing the records we have requested. In the event that you deny our request to waive costs, please consult us in advance of copying to discuss what costs these requests may incur.

Pursuant to 5 ILCS 140/3(d), we expect you to comply with or deny our written request within 5 working days of its receipt. If you have any questions, please contact me at 312.549.9879.

Sincerely,  
Michelle Mbekeani-Wiley  
Staff Attorney, Community Justice Division



PARK RIDGE-NILES SCHOOL DISTRICT 64  
164 S. PROSPECT AVENUE  
PARK RIDGE, IL 60068

**\*\*Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: April 9, 2018

Request Submitted By:  E-mail  U.S. Mail  Fax  In Person

Name of Requester: Alice Dobrinsky =

Street Address: [REDACTED]

City/State/County Zip (required): [REDACTED]

Telephone (Optional): \_\_\_\_\_ E-mail (Optional) \_\_\_\_\_

Fax (Optional): \_\_\_\_\_

Records Requested: \*Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

All emails / letters / memos from parents and d64 taxpayers to the middle school Principals  
and Assistant Principals, the Superintendent, and the Assistant Superintendent for Student  
Learning and all d64 board members against the proposed SRO pilot program from  
January 1, 2017 through February 20, 2018.

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies? electronic

--If you want electronic copies, in what format? .pdf

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested \_\_\_\_\_

Date Due \_\_\_\_\_



Madelyn Wsol <mwsol@d64.org>

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## 4.10.18 FOIA request from NBC5

1 message

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**Kim, Katie (NBCUniversal)** <katie.kim@nbcuni.com>  
To: "mwsol@d64.org" <mwsol@d64.org>

Tue, Apr 10, 2018 at 11:04 AM

454 North Columbus Drive      A Division of National Broadcasting  
Chicago, IL 60611-5555      Company, Inc.  
312-836-5555      [www.nbcchicago.com](http://www.nbcchicago.com)



April 10, 2018

Madelyn Wsol

Administrative Assistant to the Superintendent and FOIA Officer

Park Ridge-Niles Community Consolidated School District 64

[164 South Prospect Avenue](#)

[Park Ridge, Illinois 60068-4035](#)

Sent via e-mail to: [mwsol@d64.org](mailto:mwsol@d64.org)

Dear Ms. Wsol:

This is a request under the Illinois Freedom of Information Act. I am sending this request to all Chicago-area school districts, to find out which have school resource officers (SROs)

assigned to any or all of their schools.

Under the Illinois Freedom of Information Act, I am requesting documents sufficient to show which schools in Park Ridge-Niles Community Consolidated School District 64 have a school resource officer (SRO) assigned; and – if there is an SRO in the school – I am also requesting documents showing all policies and guidelines for that school resource officer.

Please send all requested documentation to me at [katie.kim@nbcuni.com](mailto:katie.kim@nbcuni.com). If you are not able to send these records electronically, please contact me as soon as possible, so that I can arrange another way to get these records from you. And if there is any way in which I can help in gathering this information and documentation, I would be happy to do so.

Because these records are in the public interest, I ask that you waive any reproduction fee. And if you deny this request, please tell me on what grounds, and to whom I should appeal.

If you have any questions or need any additional information, please don't hesitate to contact me at [katie.kim@nbcuni.com](mailto:katie.kim@nbcuni.com) or at (312) 836-5577. Thank you so much for your time and consideration in this matter.

Sincerely,

Katie Kim

NBC 5 Reporter



PARK RIDGE-NILES SCHOOL DISTRICT 64 2018-20  
 164 S. PROSPECT AVENUE  
 PARK RIDGE, IL 60068

\*\*Note to Requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: April 12, 2018

Request Submitted by E-mail

Name of Requester: Carolina Y. Sales

Street Address: [REDACTED]

Telephone: [REDACTED]

E-mail: [REDACTED]

Records Requested: \*Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

1. The agreement with Lisa Harrod of LMT Consulting to conduct the District 64 Audit described in paragraph 2 of the March 12, 2018 "Memorandum of Information" from Dr. Laurie Heinz and Mike Padavic to the Members of the Board of Education.
2. The "menu of furniture options" described on page 3, paragraph 1 of the February 21, 2017 Board of Education Regular Meeting Minutes, and all "menus" of "furniture options" in District 64's possession or control from February 21, 2017 to the present.
3. The Project Manual for Project No. 16113: HLS LRC/Secure Vestibule - Lincoln Middle School prepared by STUDIOGC ARCHITECTURE + INTERIORS.

Do you want copies of the documents? YES

--Do you want electronic copies or paper copies? electronic

--If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested \_\_\_\_\_

Date Due \_\_\_\_\_

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Brian Imhoff, Assistant Chief School Business Official

Date: April 23, 2018

Subject: Illinois State Board of Education School District Financial Profile

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The Illinois State Board of Education (ISBE) recently approved the 2018 Annual Financial Profile Report for school districts statewide. The Annual Financial Profile offers a snapshot of the District's financial standing on June 30 at the close of the previous fiscal year. Although it is somewhat limited in scope, the Financial Profile was designed by the State in 2003 as a high-level benchmarking tool for analysts to evaluate a school district's financial health.

The Financial Profile calculation for a school district is determined using a weighted average score for five key indicators:

- Fund Balance to Revenue Ratio
- Expenditure to Revenue Ratio
- Days Cash on Hand
- Percent of Short-Term Borrowing Ability Remaining
- Percent of Long-Term Debt Margin Remaining

A detailed explanation of these indicators and the Financial Profile calculation formula is available on the ISBE website at <https://www.isbe.net/Pages/School-District-Financial-Profile.aspx>. All of the amounts that comprise the calculation formula for 2018 were derived from the 2016-17 Illinois Annual Financial Report, which was part of the District's annual financial audit.

In 2018 District 64 earned a perfect 4.0 Financial Profile score for the 9<sup>th</sup> consecutive year. This places the District within the Financial Recognition category, which is the highest-ranking designation. According to ISBE, 640 out of 852 school districts in Illinois (75%) scored within the Financial Recognition category. The following pages display District 64's Annual Financial Profile score since its inception 15 years ago (Attachment 1) as well as the trends for each key indicator over the last five years (Attachment 2).

<u>County</u>	<u>District Name</u>	<u>Data Year</u>	<u>FBRR</u>	<u>ERR</u>	<u>DCOH</u>	<u>STB</u>	<u>LTD</u>	<u>Total Score</u>	<u>Designation</u>
Cook	Park Ridge CCSD 64	2017	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2016	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2015	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2014	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2013	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2012	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2011	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2010	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2009	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2008	1.40	1.40	0.30	0.40	0.40	3.90	Recognition
		2007	1.05	1.40	0.30	0.40	0.40	3.55	Recognition
		2006	1.05	1.40	0.30	0.40	0.30	3.45	Review
		2005	0.70	1.05	0.20	0.40	0.40	2.75	Early Warning
		2004	0.70	0.70	0.20	0.40	0.30	2.30	Watch
		2003	1.05	1.05	0.30	0.40	0.30	3.10	Review

## School District Financial Profile

Park Ridge CCSD 64  
Elementary  
05-016-0640-04

Located in : Park Ridge Cook  
Superintendent: Dr. Laurie Heinz

Basis of Accounting: Accrual  
Under Tax Cap: Yes

## Attachment 2

### Financial Indicators :

#### Fund Balance to Revenue Ratio :

(Includes Educational, Operations & Maintenance, Transportation, Working Cash, and negative IMRF/FICA Funds)

Total Fund Balance divided by  
Total Revenue

The Fund Balance to Revenue Ratio reflects the impact of additional revenues to the existing fund balances of the district. Fund Balances, to a district, can be viewed as savings or checking account balances to the average citizen. A ratio of .25 or greater scores 4, between .25 and .10 scores 3, between .10 and zero scores 2 and a negative fund balance to revenue ratio scores 1.

#### Expenditure to Revenue Ratio :

(Includes Educational, Operations & Maintenance, Transportation, and Working Cash Funds)

Total Expenditure divided by  
Total Revenues

The Expenditure to Revenue Ratio represents how much the school district is spending for every dollar they are bringing in as revenue. Equal to or less than \$1.00 has a score of 4, between \$1.00 and \$1.10 scores 3, between \$1.10 and \$1.20 scores 2 and spending of greater than \$1.20 scores 1. One-time expenditures made by the district, including construction costs, are included in this ratio. Upon review of the remaining fund balance when deficit spending occurs, the indicator score may be adjusted.

#### Days Cash on Hand :

(Includes Educational, Operations & Maintenance, Transportation, and Working Cash Funds)

Cash on Hand divided by  
Expenditures per Day

Days Cash on Hand reflects the number of days a school district would be able to pay their average bills without any additional revenues. 180 days or greater scores 4, between 90 and 180 scores 3, between 30 and 90 scores 2 and less than 30 days of cash on hand scores 1.

#### % of Short-Term Borrowing Max. Remaining :

Tax Anticipation Warrants  
Short-Term Debt Max. Available

Based on Tax Anticipation Warrants, this represents how much short-term debt the district may incur.

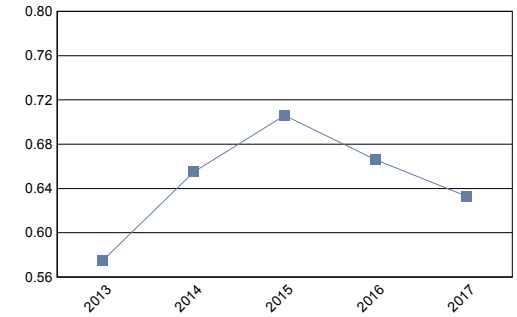
#### % of Long-Term Debt Margin Remaining :

Long-Term Debt Amount

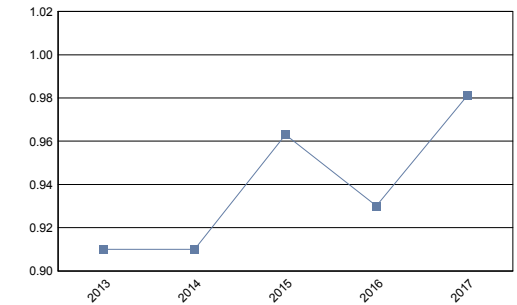
Represents how much long-term debt the district may incur.

Historical Data						
	2013	2014	2015	2016	2017	Score
<b>Fund Balance to Revenue Ratio :</b>	0.58	0.655	0.706	0.666	<b>0.633</b>	4
						<b>Weighted Score</b> 1.40
<b>Expenditure to Revenue Ratio :</b>	0.91	0.91	0.963	0.930	<b>0.981</b>	4
						<b>Weighted Score</b> 1.40
<b>Days Cash on Hand :</b>	260	291	289	280	<b>254</b>	4
						<b>Weighted Score</b> 0.40
<b>% of Short-Term Borrowing Max. Remaining :</b>	100.00	100.00	100.00	100.00	<b>100.00</b>	4
						<b>Weighted Score</b> 0.40
<b>% of Long-Term Debt Margin Remaining :</b>	90.83	82.91	84.950	87.38	<b>83.88</b>	4
						<b>Weighted Score</b> 0.40

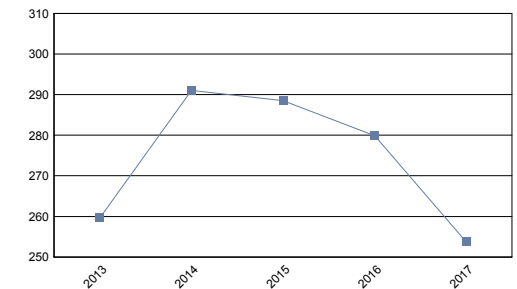
### Fund Balance to Revenue Ratio



### Expenditure to Revenue Ratio



### Days Cash on Hand



**FY 16 Profile Score 4.00**

**FY 17 Profile Score 4.00**

**Recognition**

## School District Financial Profile

Park Ridge CCSD 64  
Elementary  
05-016-0640-04

Located in : Park Ridge  
Superintendent: Dr. Laurie Heinz

Cook

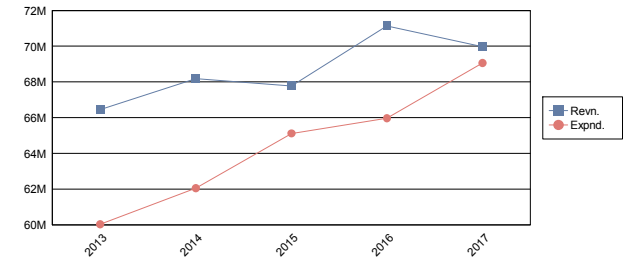
Basis of Accounting: Accrual  
Under Tax Cap: Yes

### Historical Data

**\*Operating Funds Summary :**

	2013	2014	2015	2016	2017
Beginning Fund Balance	37,557,871	38,485,098	44,647,819	47,763,595	47,229,190
+ Revenues	66,449,459	68,182,418	67,772,565	71,127,325	69,967,463
- Expenditures	60,034,937	62,053,264	65,118,110	65,965,423	69,057,057
= Results of Operations	6,414,522	6,129,154	2,654,455	5,161,902	910,406
+ Other Receipts and Adjustments	(5,487,295)	33,567	461,321	(5,696,307)	(4,326,561)
Ending Fund Balance	<b>38,485,098</b>	<b>44,647,819</b>	<b>47,763,595</b>	<b>47,229,190</b>	<b>43,813,035</b>
Working Cash Ending Fund Balance	13,851,483	14,265,287	14,648,064	9,764,873	5,913,180

### Revenues and Expenditures



\* The Operating Funds include the Educational, Operations and Maintenance, Transportation and Working Cash Funds. For further analysis of the district's ability to levy and transfer monies into the operations of a district, the Working Cash Fund has been pulled separate below. Districts may transfer money from the working cash fund to any of the operating funds as a loan.

To: District 64 Board of Education  
Dr. Laurie Heinz, Superintendent

From: Dr. Lori Lopez, Assistant Superintendent for Student Learning

Date: April 23, 2018

Re: Review of March 20, 2018 Staff Development Day

Each Staff Development Day, the Departments for Student Learning, Technology, and Student Services plan professional development activities for 38 teams. Professional development is facilitated by the Curriculum Specialists, Middle School Department Chairpersons, Instructional Technology Coaches, consultants, and other teacher leaders. Staff development activities are aligned to the District 64 *2020 Vision* Strategic Plan.

Highlights from our March 20 Staff Development Day include:

- K-5 Grade-Level and Resource Teachers focused on the Reading Workshop model. Teachers who are “early implementers” learned more about specific learning targets for conferencing within each unit and planned for expanded classroom libraries. Teachers new to Reading Workshop learned more about mini lessons, conferring and small group work. Teachers new to Reading Workshop also will participate in a Learning Lab in April. During this session, they will have an opportunity to visit a Reading Workshop classroom and debrief with the classroom teacher.
- Middle School Language Arts teachers met to revise our current units and pacing guides. They also focused on our upcoming units on Argument Writing.
- The Science and Social Studies Departments continued working on curriculum development and unit design.
- K-5 Interventionists learned strategies for supporting math problem solving.
- Art teachers explored best practices through classroom observations in neighboring districts. Music, FACS, and Industrial Tech teachers visited classrooms in District 207 to learn more about the scope and sequence of electives at the high school and how our program can best align.
- The Psychologists, Social Workers, and Counselors focused on school safety, crisis prevention, and preparedness efforts. Nurses explored school anxiety and refusal.
- Teacher Assistants selected from several workshop options including: Positive Behavior Supports; School Safety and Crisis Management; Modeling for Augmentative and

Alternative Communication; Disability Awareness; Strategies to Promote Student Independence; CPR/AED Training; and First Aid.

Following each Staff Development Day, the District Staff Development Committee administers a survey to all staff to evaluate the effectiveness of professional development. Based on survey results, the Staff Development Committee makes recommendations to the Department for Student Learning for future activities. In addition, all presenters access the data to reflect upon their session content, strengths, and opportunities for growth.