

# Meeting of the Board of Education Park Ridge – Niles School District 64

Inspire every child to



Regular Board Meeting Agenda  
Monday, August 28, 2017  
Lincoln School – LRC  
200 S. Lincoln Avenue  
Park Ridge, IL 60068

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

## TIME

## APPENDIX

- 5:45 p.m.      **Meeting of the Board Convenes**
- Roll Call
  - Introductions
  - Opening Remarks from President of the Board
- 5:45 p.m.      • **Board Recesses and Adjourns to Closed Session**
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. [5 ILCS 120/2 (c)(1)], collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. [5 ILCS 120/2(c)(11)].
- 6:45 p.m.      • **Board Adjourns from Closed Session and Convenes to a Public Hearing on the 2017-18 Budget**
- 7:00 p.m.      • **Board Adjourns from Public Hearing on the 2017-18 Budget and Resumes Regular Board Meeting**
- **Pledge of Allegiance and Welcome**  
-- Dr. Tony Murray, Principal Lincoln Middle School
  - **Public Comments**

- **District Institute Days, Opening Days Report & Solar Eclipse** A-1  
 -- Superintendent
- **School Resource Officers at the Middle Schools** A-2  
 -- Superintendent, Park Ridge Chief of Police Frank Kaminski and  
 Village of Niles Commander Robert Tornabene **Action Item 17-08-3**
- **Approval of Intergovernmental Agreement with the Park Ridge Park District for Facilities Use and Operation of a Before and After School Recreational Program** A-3  
 -- Superintendent **Action Item 17-08-4**
- **Presentation of Fiscal Impact Study** A-4  
 -- Franczek Radelet Attorney Ares Dalianis and  
 Teska Representative Scott Goldstein
- **Discussion on FY18 District 64 Budget and 2016-17 Unaudited Actuals** A-5  
 -- Chief School Business Official
- **Opening Enrollment and Staffing Report** A-6  
 -- Assistant Superintendent for Human Resources/  
 Chief School Business Official
- **First Reading of Policies from PRESS** A-7  
 -- Superintendent
- **Approval of Administrative Compensation Increases Effective July 1, 2017** A-8  
 -- Superintendent **Action Item 17-08-5**
- **Approval of Exempt Compensation Increases Effective July 1, 2017** A-9  
 -- Superintendent **Action Item 17-08-6**
- **Approval of Recommended Personnel Report** A-10  
 -- Board President **Action Item 17-08-7**
- **Consent Agenda** A-11  
 -- Board President **Action Item 17-08-8**
  - Bills (ending 8/11/17)
  - Bills, Payroll and Benefits (ending 8/28/17)
  - Intergovernmental Agreement Between the Governing Board of Niles Township District for Special Education 807 and Park Ridge School District 64 for the Provision of Certain Staff
  - Destruction of Audio Closed Minutes (none)
- **Approval of Minutes** **Action Item 17-08-9** A-12  
 -- Board President
 
  - Special Board Meeting -----August 14, 2017
  - Regular Board Meeting ----- July 17, 2017
  - Closed Session Meeting ----- May 30, 2017

**• Other Discussion and Items of Information**

-- Superintendent

- Upcoming Agendas
- Freedom of Information Act Requests (FOIA)
- District Committee Update (Elementary Learning Foundation, Traffic Safety)
- Memorandum of Information (none)
- Minutes of Board Committees
- Board Policy Committee Meeting August 15, 2017
- Other

**• Adjournment**

Next Meeting: **Monday, September 11, 2017**  
Committee-of-the-Whole: Facilities – 7:00 p.m.  
Special Board Meeting – 8:30 p.m.  
**Jefferson School – Multipurpose Room**  
8200 N. Greendale Avenue  
Niles, IL 60714

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Upcoming Meetings and Topics  
As of August 24, 2017

**September 11, 2017 - Jefferson School – Multipurpose Room**

Committee-of-the-Whole: Facilities – 7:00 p.m.

Special Board Meeting – 8:30 p.m.

- Pledge of Allegiance
- Continue Discussion on FY18 District 64 Budget
- Supt. Evaluation / Goal Overview
- Approval of Recommended Personnel Report
- Annual Recognition of Schools (consent)

**September 25, 2017 – Field School – Gym (707 N. Wisner, Park Ridge)**

Committee-of-the-Whole: IASB Starting Right Workshop – 5:30 p.m.

Regular Board Meeting – 8:30 p.m. (*moved from 7:00 p.m. start time*)

- Pledge of Allegiance and Welcome
- Adoption of FY18 District 64 Budget
- Follow-up Discussion on Emerson Lighting Proposal
- Approval of Recommended Personnel Report
- Approval of Financial Update for the Period Ending July 31, 2017 (consent)
- Approval of Financial Update for the Period Ending August 31, 2017 (consent)
- Second Reading and Approval of Policies from PRESS (consent)
- ISBE Report: Administrator & Teacher Salary and Benefits – School-Year 2016 (memo of information)

**October 10, 2017 - Jefferson School – Multipurpose Room**

Committee-of-the-Whole: Strategic Plan and Score Card Update and Tech – 7:00 p.m.

**October 23, 2017 – Franklin School – Gym (2401 Manor Lane, Park Ridge)**

Regular Board Meeting – 7:00 p.m.

- Pledge of Allegiance and Welcome
- Board Reviews the 2017 Proposed Tax Levy
- 2016-17 MAP & PARCC Data and State Report Card
- Approval of Recommended Personnel Report
- Fall Housing Report (ISBE)
- Approval of Financial Update for the Period Ending September 30, 2017 (consent)

**November 13, 2017 – Jefferson School – Multipurpose Room**

Regular Board Meeting – 7:00 p.m.

- Pledge of Allegiance
- Board Member Appreciation/ Recognition Day
- Resolution # to Approve 2017 Proposed Tentative Tax Levy and Establishment of Public Hearing
- Student Achievement Update
- Present Tentative Calendar for 2018-19 school year and Tentative Calendar for 2019-20

- Summer Interim Session 2017 Report
- Presentation and Approval of Summer Interim Session 2018
- Approval of Recommended Personnel Report
- Approval of Financial Update for the Period Ending October 31, 2017 (consent)

**December 11, 2017 – Jefferson School – Multipurpose Room**

Regular Board Meeting – 7:00 p.m.

- Pledge of Allegiance
- Report and Acceptance of Annual Audit FY17 (12/11/17)
- Approval of Recommended Personnel Report (12/11/17)
- Approval of Financial Update for the Period Ending November 30, 2017 (12/11/17-consent)

**Future Meeting Topics**

- Resolution to Adopt Disclosure Compliance Policy
- Wellness Policy (memo)
- Report on 5 Essentials Survey (memo) Fall 2017
- Recommendation and Approval of Personnel Report (1/22/18)
- Approval of Financial Update for the Period Ending December 31, 2017 (1/22/18-consent)
- Recommendation for Regular Education Transportation (Spring 2018)

The above are subject to change.

To: Members of the Board of Education  
From: Dr. Laurie Heinz, Superintendent  
Date: August 28, 2017  
Re: District Institute Days, Opening Days Report & Solar Eclipse

The 2017-18 school year marked the second consecutive year District 64 has held two back-to-back Institute Days for staff. This year we met on Tuesday, August 15 and Wednesday, August 16 before opening day kick-off with students on Thursday, August 17.

Our Tuesday, August 15 Institute Day was conducted at individual schools and was devoted to building topics, such as a review of student data from the 2016-17 school year, welcomes and introduction of staff, overview of new Social Emotional learning curriculum resources, Multi-Tier System of Support (MTSS) training, building crisis review, hot lunch overview and logistics discussion, Oasys training for new evaluation tool, solar eclipse planning and classroom set-up time.

The entire District came together at Emerson for the District day on Wednesday and enjoyed breakfast from our new hot lunch provider Quest. It was a lovely way for staff to reconnect and ease into their Institute Day work.

While together as a group, we engaged staff in the following topics:

- Welcome messages from me, Dr. Tony Borrelli on behalf of the Board of Education, and Mr. Jerry Mulvihill, PREA President.
- I shared 2016-17 highlights and celebrations, forecasted 2017-18 initiatives and areas of focus, and discussed our 2020 Vision theme of engagement. Linked to increasing student engagement is my desire to engage staff in the nationwide *#lovelibliceducation* focus. Additionally, using our hashtags of *#engageD64* will allow us to share the amazing things we are doing with others connected to D64 on social media.
- Dr. Lopez reviewed our 2017-18 student learning goals and progress.
- Renowned author and staff developer Debbie Silver wowed the staff with her presentation *Fall Down 7 Times, Get Up 8*. Debbie focused on the theme of student engagement and how to help students become independent, resilient learners. She shared research related to student motivation and a variety of practical instructional ideas.

In addition to these essential messages for all staff, time was dedicated to team and department meetings on Wednesday afternoon. Professional development was facilitated by the Curriculum Specialists, Middle School Department Chairpersons, consultants, and other teacher leaders. Activities were aligned with the goals of the Strategic Plan and targeted student engagement, differentiation, and common assessment design.

Prior to Institute Day, we hosted two days of New Teacher Orientation. Staff worked with Dr. Jill Engel from the Consortium for Educational Change (CEC) to explore strategies that support student engagement and instructional rigor, as well as other professional best practices found within our Teacher Evaluation tool. Curriculum Specialists and Department Chairpersons met with new teachers in small groups to review essential information for launching the school year. New teachers also had the opportunity to meet their mentors and begin building collaborative relationships with veteran staff members.

We had a very large group of new hires this year and welcomed over 50 certified staff members to D64. It is an extremely intensive two days, but well worth the investment of time in making sure our new hires understand expectations and have the initial training they need for a successful start to the year. Mentors and their mentees will formally meet weekly throughout the year and on an informal basis, as they continue to be trained on such topics as parent-teacher conferences, report cards, curriculum resources, and best practice in instruction.

As of Thursday, August 17, we had 4,125 students enrolled in grades 1 - 8 with 437 kindergarten students scheduled to attend their orientation on either Thursday or Friday. Further information on our enrollment statistics will be shared later within our agenda.

### **Solar Eclipse Viewing**

On Monday, students across the country stepped out of their classrooms and experienced the solar eclipse during school. The Middle School Science Department and Instructional Technology Coaches gathered various resources to provide background information to students on the eclipse -- what a terrific real-world teachable moment we capitalized on!

Everyone in District 64 worked hard to make the opening days of the 2017-18 school year welcoming and memorable for all our students.

To: Board of Education  
From: Dr. Laurie Heinz, Superintendent  
Date: August 28, 2017  
Re: School Resource Officers at Middle Schools

At the July 17, 2017 Board of Education meeting, we shared an initial concept proposal regarding introducing School Resource Officers (SRO) into Lincoln and Emerson Middle Schools. The proposal was brought forward as one potential means to strengthen family/community partnerships that are essential to supporting the District's comprehensive social emotional learning curriculum for all students addressed as part of the *2020 Vision* Strategic Plan. The Board asked administration to identify benefits and specific objectives for this potential initiative.

Because the two middle schools are located in different communities and therefore police jurisdictions, District 64 assembled an initial planning team including: Lincoln Middle School Principal Tony Murray and Assistant Principal Tim Gleason; Emerson Middle School Principal Jim Morrison and Assistant Principal Tim Benka; and representatives from both the Niles and Park Ridge police departments.

The planning team met and identified the following objectives:

- Build positive relationships between students and the local police department
- Promote safety within the school
- Provide a better understanding of the role of the police department within the community
- Open the discussion on current issues with policing and young people
- Provide a venue for students to discuss at-risk behavior
- Encourage open dialogue to provide students with a voice around the issues that impact their schools and communities
- Begin a Police and Junior Advisory Council with students and administration
- Allow for regular check-ins with police and school administration

Through this brainstorming, it became clear that this proposal aligns with the District 64 *2020 Vision* Strategic Plan objectives related to areas of focus within social emotional learning and the Inquiry-Based Learning strands.

This year District 64 is implementing new curricular materials to support social emotional learning, called Second Step. Research indicates that when this Second Step Program is used in middle school, "students exhibit less aggression, make better choices, and experience social and academic success." Teachers will have dedicated time each month to plan Second Step lessons.



Second Step topics correlate with topics that are likely to be addressed by SROs and may include: vaping; drug and alcohol prevention; online safety; cyber bullying; social emotional learning; police-citizen contact; Red Ribbon Week (annually observed in October); crime/serious activity; and Healthy Living Month (annually observed in April in Park Ridge). Because SROs will be present in our buildings each week, we also will have the opportunity to be responsive to student issues as they emerge.

### **Structure/Length of Day**

The opportunities for police involvement by school will vary slightly as each department has different human and physical resources available.

Here is the proposed plan for each school:

- Emerson's SRO program will be supported by an officer on the Niles Police force. NPD, through a new Community Policing Program within the Crime Prevention Bureau, will be able to dedicate an officer five days a week for up to four hours a day. This officer will be overseen by Sgt. Joseph Romano.
- At Lincoln, the Park Ridge Police Department is able to dedicate a core group of a few officers that will be able to work on a hire-back basis with the goal of providing an SRO presence two days per week for up to four hours per day. The Park Ridge Police Department is currently down officers and cannot dedicate an officer to Lincoln on a daily basis. On the three days that no officer is assigned to Lincoln in an SRO capacity, the beat officer to the Lincoln area will engage in a directed protocol visit at the school barring any major incident/call for service within Park Ridge. If having an SRO at Lincoln works well during the 2017-18 school year, the PRPD will work to ensure that a nine-month police officer is available for assignment to Lincoln for the 2018-19 school year. Chief Kaminski will need direction for the 2018-19 school year as soon as the Board is able to provide it, in order to begin planning and hiring a dedicated officer for Fall 2018.

The Niles and Park Ridge officers dedicated to working within District 64 schools will meet periodically to ensure consistency of interactions and outcomes.

Should the Board approve the plan in concept and funding, District 64 would target mid-September to begin the SRO program at both middle schools.

### **New Junior Community Advisory Board**

Additionally, Chief Kaminski, Lincoln Principal Murray and I will start a new Junior Community Advisory (JCA) Board. This student-led Board will mirror work being done by the

larger Park Ridge Community Advisory Board and is funded through grant dollars from the Department of Justice.

The JCA Board would have four identified goals/outcomes:

1. Facilitate communication between police and community (our students)
2. Give students a better understanding of what and why police do what they do
3. Educate students on community topics
4. Overarching goal -- more informed and supportive community members with an understanding of and respect for the work of law enforcement

### **Financial Impact**

The cost of the program will vary by Police Department:

- At Lincoln, the hourly rate for hire-back officers is approximately \$65.00 per hour. As previously stated, PRPD is able to dedicate an officer two days per week for 4 hours per day. According to Chief Kaminski, the cost of having a School Resource Officer at Lincoln would be roughly \$20,000.00.
- The Niles Police Department fee for an officer is \$46.02 per hour. If the SRO works 5 days per week (176 days per year), the cost will be \$32,398 (2.5 days will cost \$12, 959). As previously stated, they are able to supply the School Resource Officer up to five days per week for 4 hours per day, unless the officer is at another school serviced by the police department. The officer will make every attempt to be at Emerson Middle School during peak interactive times, such as lunch and dismissal.

Should the Board want to move forward with SROs at our middle schools, the Board will need to determine whether they want consistency in terms of days the officers are at our schools. It is our recommendation that the PRPD SRO come to Lincoln two days per week and the Niles SRO come to Emerson two and a half days per week for a total cost of \$32,959.

### ACTION ITEM 17-08-03

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, authorize School Resource Officers at both Lincoln and Emerson Middle Schools at a cost of \$32,959 for the 2017-18 school year.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

Approval of Intergovernmental Agreement with the Park Ridge Park District for Facilities Use and Operation of a Before and After School Recreational Program

ACTION ITEM 17-08-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Intergovernmental Agreement with the Park Ridge Park District for Facilities Use and Operation of a Before and After School Recreational Program.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:



TO: Dr. Laurie Heinz, Superintendent  
Park Ridge – Niles School District 64

FROM: Scott Goldstein, AICP & LEED AP, Principal  
Pete Iosue, AICP, Senior Planner

DATE: August 22, 2017

RE: Draft 1440 W. Higgins Road Fiscal Impact Analysis

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## **INTRODUCTION**

Park Ridge – Niles School District 64 commissioned Teska Associates to undertake a fiscal analysis for a proposed residential and medical office space development at 1440 W. Higgins Road. The site is currently a commercial landscaper. The site was part of the Higgins Road Corridor Plan adopted by the City of Park Ridge in 2010 which presented the subject site for a mix of office and commercial uses, citing it as a significant redevelopment opportunity.

The fiscal study analyzes the fiscal impacts to Park Ridge – Niles School District 64, Maine South High School District 207 and the City of Park Ridge for the proposed residential and medical office space use.

The study also undertakes an analysis of the fiscal impacts of a commercial development as illustrated in the Higgins Road Corridor Plan as well as the potential use of the site as a hotel based on its location on Higgins Road, proximity to I-90, CTA Blue Line and O'Hare International Airport.

## **EXECUTIVE SUMMARY**

The proposed development for 19 townhomes and 13,017 sf of medical office space would be revenue neutral for District 64 and a slight positive impact on School District 207 and the City of Park Ridge. A prior Concept Plan for 31 townhomes submitted by the developer would, however, have a negative impact of \$16,000 on School District 64.

Teska also looked into two alternative plans – a commercial/retail development and a hotel. The commercial development was based on the Higgins Road Corridor Plan and a hotel concept was developed for a 125-Unit, 4-Story hotel. Both the commercial/retail and hotel scenarios would have much greater positive impacts on both school districts and the City of Park Ridge.

Key findings of the study include:

- District 64 would have no increase in revenues over expenses under the Unit + Medical Office Plan. It would have a loss, however, of \$15,918 under a prior Concept Plan for 31 Townhomes. The District would gain far more revenue under both the commercial/retail concept as proposed in the Higgins Road Corridor Plan at \$185,751 and as a hotel with net revenues of \$203,809.
- District 207 would have a slight positive gain through both the 19-Unit + Medical Plan and the 31-Unit Plan. However, it would gain far more net revenue through the commercial/retail concept in the Higgins Road Corridor Plan at \$112,544 or through the development of a hotel which would provide net revenue of \$123,486.
- The City of Park Ridge would have slight positive fiscal impact under the 19-Unit + Medical Office by providing \$14,454 in net revenue. Yet, similar to the school districts, the City would benefit far more from the commercial/retail concept in the Higgins Road Corridor Plan by providing \$87,770 in net revenue and \$228,134 through a hotel development.

Category	19-Unit + Medical Office	31-Unit Townhome Development	Comparison Commercial/Retail Development	Comparison Hotel Development
<b>Net Fiscal Impact on School District 64</b>				
Property Tax	\$93,726	\$124,599	\$185,751	\$203,809
Less Operating Expenses	(\$93,678)	(\$140,517)	\$0	\$0
<b>Total</b>	<b>\$48</b>	<b>(\$15,918)</b>	<b>\$185,751</b>	<b>\$203,809</b>
<b>Net Fiscal Impact on School District 207</b>				
Property Tax	\$56,788	\$75,493	\$112,544	\$123,486
Less Operating Expenses	(38,950)	(\$38,950)	\$0	\$0
<b>Total</b>	<b>\$17,838</b>	<b>\$36,543</b>	<b>\$112,544</b>	<b>\$123,486</b>
<b>Net Fiscal Impact on City of Park Ridge</b>				
Property Tax	\$25,898	\$34,429	\$51,326	\$56,316
State Income Tax	\$4,575	\$7,464	\$0	\$0
Motor Fuel Tax	\$1,158	\$1,908	\$0	\$0
Utility Tax	\$4,813	\$7,852	\$0	\$0
Sales Tax	\$0	\$0	\$42,600	\$15,000
Hotel Tax	\$0	\$0	\$0	\$160,600
Total Revenue	\$36,443	\$51,653	\$93,926	\$231,916
Less Operating Expenses	(\$21,989)	(\$19,987)	(\$6,156)	(\$3,782)
<b>Total</b>	<b>\$14,454</b>	<b>\$31,666</b>	<b>\$87,770</b>	<b>\$228,134</b>

In addition, due to growing student population in District 64 schools, there may be a need for additional capital expenses as a result of increasing students caused by new development. Washington School is at, or near capacity at this time, and the District forecasts additional student population growth due to a variety of factors including new development, transfers and natural growth. Further analysis of new development trends and population migration trends in Park Ridge – Niles School District 64 would aid in planning for capital and operational needs of the District.

### **Commercial and Hotel Alternatives**

The study utilized the less-intensive development layout in the Higgins Road Corridor Study adopted by the City of Park Ridge in 2010. This scenario included:

- 1 story retail building of 5,600 sf and
- 3 story office building of 35,400 sf including 1,500 sq ft restaurant or retail

Due to the proximity of the site to the O'Hare hotel market and Chicago O'Hare Marriott in particular, proximity to I-90 interchanges and CTA Blue Line service with direct connection to O'Hare and Downtown, the site was investigated for a hotel use. Based on the location, access, parking availability and geometry of the site, a conceptual design for a 125-room, 4-story hotel was utilized in the study.

Both of these alternative designs would take advantage of the high visibility of the site on Higgins Road and provide beneficial fiscal results to District 64, District 207 and the City of Park Ridge.

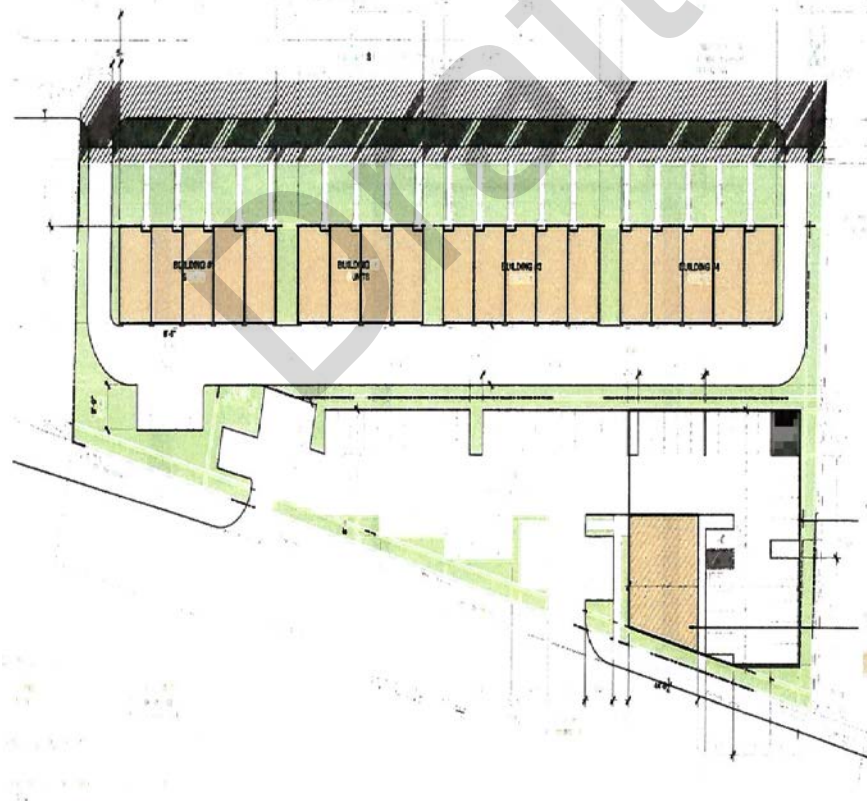
### SITE AND CONCEPT PLAN

The subject property is a 2.19 acre site located at 1440 W. Higgins Road just east of Dee Road, in Park Ridge, Illinois (12-02-300-007-0000). The subject property is currently zoned B-2 General Commercial District, and is the site of the longstanding Mr. K Garden and Material Center. Adjacent to the subject property to the east and west are commercial properties. A single-family residential subdivision is to the north. South of Higgins Road is commercial property within the City of Chicago.



The developer, 1440 Higgins LLC, is proposing to redevelop the subject property as a 19-unit townhome development with 13,017 sf of medical office. The proposed development includes gross 63,255 sf of residential (2,400 sf/unit), and a total of 43 residential parking spaces and 65 office parking spaces.

	RESIDENTIAL	MEDICAL OFFICE
Building Coverage	14,597 sf (23%)	2,231 (7%)
Impervious Surface (driveways/parking)	16,317 sf (26%)	24,567 (76%)
Open Space	32,340 sf (51%)	7,607 (23%)
Total Lot Area (per Cook County Assessor)	63,255 sf	32,175
Interior Parking	38	-
Exterior Parking	5	65
Total Parking	43	65
Parking	2.26 sp / unit	5 sp / 1,000 sf





## **ESTIMATED POPULATION**

The proposed townhome development includes 19 units. The unit breakdown is highlighted in the table below.

<b>Unit Type</b>	<b>Quantity</b>
One Bedroom	0
Two Bedroom	0
Three Bedroom	19
<b>Total</b>	<b>19</b>

The estimated population of the proposed development is calculated utilizing the industry standard formulas provided by *Illinois School Consulting Service/Associated Municipal Consultants, Inc. (1996)*.

<b>Type of Unit</b>	<b>Pre-School</b>	<b>Elementary</b>	<b>Junior High</b>	<b>Total K-8</b>	<b>High School</b>	<b>Total Adults</b>	<b>Total</b>
<i>Multiplier</i>							
3BDR	0.212	0.234	0.058	0.292	0.079	1.629	2.392
<i>Projected Population (Multiplier x Number of Units)</i>							
3BDR	4.028	4.446	1.102	5.548	1.501	34.371	45.448
<i>Total Estimated Population (Rounded)</i>							
<b>Total</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>34</b>	<b>45</b>

Based upon the proposed number of townhome units and unit types, the projected total population of the development is forty-five (45) total residents, including eight (8) school-aged children (of which six (6) are elementary and middle school students and two (2) are high school students).

## **PROJECT VALUATION**

The following property assessment data was obtained from the Cook County Assessor's Office ([www.cookcountyassessor.com](http://www.cookcountyassessor.com)). The current 2016 assessed value of the subject property is \$286,765, and the equalized assessed value is \$803,860.

<b>PIN</b>	<b>Land Area</b>	<b>Land Value</b>	<b>Building Area</b>	<b>Building Value</b>	<b>Total Value</b>
<i>Current Assessed Value (2016)</i>					
12-02-300-107-0000	95,488	\$192,169	2,500	\$94,596	\$286,765
<i>Current Equalized Assessed Value (Equalization Factor 2.8032)</i>					
12-02-300-107-0000	95,488	\$538,688	2,500	\$265,172	\$803,860

In order to estimate the anticipated valuation of the proposed townhome development, Teska has examined assessment data for comparable townhome developments in the City of Park Ridge. The following tables illustrate actual current assessed values for comparable townhome developments. The comparable properties assessment data was obtained online from the Cook County Assessor's Office ([www.cookcountyassessor.com](http://www.cookcountyassessor.com)).

<b>RESIDENTIAL COMPARABLES</b>							
<b>ADDRESS</b>	<b>PIN</b>	<b>Land Area</b>	<b>Land Value</b>	<b>Land \$/sf</b>	<b>Building Area</b>	<b>Building Value</b>	<b>Building \$/sf</b>
<i>Comparable Properties Assessed Value (2016)</i>							
245 Boardwalk Place	09-27-306-161-1027	4,000	\$3,758	\$0.94	2,400	\$27,830	\$11.60
60 S. Dee Road	09-34-101-038-1012	4,000	\$2,213	\$0.55	2,400	\$21,921	\$9.13
1005 Peterson Unit A	12-02-300-034-0000	3,500	\$1,711	\$0.49	1,293	\$18,309	\$14.16
Average		3,883	\$2,561	\$0.66	2,031	\$22,687	\$11.63
<i>Comparable Properties Equalized Assessed Value (EQ Factor 2.8032)</i>							
245 Boardwalk Place	09-27-306-161-1027	4,000	\$10,534	\$2.63	2,400	\$78,013	\$32.51
60 S. Dee Road	09-34-101-038-1012	4,000	\$6,203	\$1.55	2,400	\$61,449	\$25.60
1005 Peterson Unit A	12-02-300-034-0000	3,500	\$4,796	\$1.37	1,293	\$51,324	\$39.69
Average		3,883	\$7,178	\$1.85	2,031	\$63,595	\$32.60

<b>MEDICAL OFFICE COMPARABLES</b>							
<b>ADDRESS</b>	<b>PIN</b>	<b>Land Area</b>	<b>Land Value</b>	<b>Land \$/sf</b>	<b>Building Area</b>	<b>Building Value</b>	<b>Building \$/sf</b>
<i>Comparable Properties Assessed Value (2016)</i>							
1030 Higgins Rd, Park Ridge	12-02-300-123-1001	99,564	26,907	\$0.27	19,913	\$81,891	\$4.11
606 N. Potter Rd, Des Plaines	09-15-304-034-0000	18,934	37,868	\$2.00	39,761	\$201,636	\$5.07
2040 Oakton, Park Ridge	09-22-409-035-0000	11,638	26,185	\$2.25	9,310	\$81,401	\$8.74
Average		43,379	\$30,320	\$1.51	22,995	\$121,643	\$5.98
<i>Comparable Properties Equalized Assessed Value (EQ Factor 2.8032)</i>							
1030 Higgins Rd, Park Ridge	12-02-300-123-1001	99,564	\$75,426	\$0.76	19,913	\$229,557	\$11.53
606 N. Potter Rd, Des Plaines	09-15-304-034-0000	18,934	\$106,152	\$5.61	39,761	\$565,226	\$14.22
2040 Oakton, Park Ridge	09-22-409-035-0000	11,638	\$73,402	\$6.31	9,310	\$228,183	\$24.51
Average		43,379	\$84,993	\$4.22	22,995	\$340,989	\$16.75

Based on the current assessment data and assessment of comparable developments as shown above, an estimated equalized assessed value for the proposed development of \$1,957,522 is projected, as detailed in the following table:

	<b>RESIDENTIAL</b>	<b>MEDICAL OFFICE</b>
EAV/sf (Land)	\$1.85	\$4.22
Land Area	63,255	32,175
Estimated Land EAV	\$117,022	\$135,897
EAV/sf (Building)	\$32.60	\$16.75
Building Area	45,600	13,017
Estimated Building EAV	\$1,486,560	\$218,043
Subtotal Estimated EAV	\$1,603,582	\$353,940
<b>TOTAL EAV</b>	<b>\$1,957,522</b>	

Draft

**PROPERTY TAXES**

The most recent available property tax generated by the subject property (2016) indicates \$93,738 in annual property taxes. The proposed townhome development is projected to increase this amount to approximately \$303,456. The table below illustrates the current property tax breakdown by taxing district as compared to the estimated increase resulting from the proposed new development. Taxing districts and property tax rates were obtained from the Cook County Treasurer's Office ([www.cookcountytreasurer.com](http://www.cookcountytreasurer.com)).

<b>Taxing District</b>	<b>Rate (%)</b>	<b>Current</b>	<b>Proposed Residential + Medical</b>
County of Cook	0.552	\$4,437	\$10,806
Cook County Forest Preserve District	0.069	\$555	\$1,351
Consolidated Elections	0.034	\$273	\$666
Town of Leyden	0.133	\$1,069	\$2,604
Road & Bridge Leyden	0.183	\$1,471	\$3,582
General Assistance Leyden	0.007	\$56	\$137
<b>City of Park Ridge</b>	<b>1.323</b>	<b>\$10,635</b>	<b>\$25,898</b>
City of Park Ridge Library Fund	0.379	\$3,047	\$7,419
<b>School District CC 64</b>	<b>4.788</b>	<b>\$38,489</b>	<b>\$93,726</b>
Oakton College Dist. Skokie Des Plaines	0.271	\$2,178	\$5,305
<b>Maine Township HS District</b>	<b>2.901</b>	<b>\$23,320</b>	<b>\$56,788</b>
Park Ridge Park District	0.584	\$4,695	\$11,432
Northwest Mosquito Abatement District	0.011	\$88	\$215
Metro Water Reclamation Dist. of Chicago	0.426	\$3,424	\$8,339
<b>Total</b>	<b>11.661</b>	<b>\$93,738</b>	<b>\$228,267</b>

The three major recipients of property tax revenue include the City of Park Ridge (11%), Maine Township HS District (25%), and School District CC 64 (41%). Currently, the City of Park Ridge receives \$10,635 which is projected to increase to \$25,898, Maine Township HS District receives \$23,320 which is expected to increase to \$56,788, and School District CC 64 receives \$38,489 which is expected to increase to \$93,776.

*Note: Property tax rates are not constant and the County reassesses property on a three-year assessment cycle. According to the Cook County Township Triennial Reassessment Schedule, Leyden Township is next scheduled to be reassessed in 2019. Annual property tax revenues will fluctuate based on future reassessments of the subject property and property tax rates at the time of reassessment.*

## **SCHOOL DISTRICT EXPENSES AND NET IMPACTS**

Projected expenses to each of the affected school districts (Elementary School District 64 and Maine Township High School District 207) are estimated based on the annual cost per student for each school district ([www.illinoisreportcard.com](http://www.illinoisreportcard.com)) and the estimated new student population generated by the proposed project.

	Elementary School District 64	Maine Township HS District 207
Annual Cost Per Student	(\$15,613)	(\$19,475)
Estimated New Students	6	2
Estimated Annual Project Expense	(\$93,678)	(\$38,950)

As the two school districts are almost entirely reliant on local property taxes to support the costs of educating additional students, the net fiscal benefits to the two school districts are \$48 for School District 64 and \$17,838 for District 207. The City of Park Ridge would have a gain of \$14,454.

Category	Annual Fiscal Impact School Dist. 64	Annual Fiscal Impact School Dist. 207	Annual Fiscal Impact City of Park Ridge
Property Tax	\$93,726	\$56,788	\$25,898
State Income, Motor Fuel and Utility Tax	-	-	\$10,545
Operating Expenses	(93,678)	(\$38,950)	(\$21,989)
Total Estimated Annual Fiscal Impact	\$48	\$17,837	\$14,454

In addition, the City of Park Ridge does not currently have impact fees to cover the cost of additional capital costs for the school districts.

The students who would reside at this address would attend Washington Elementary and Lincoln Middle School. According to “Community Consolidated School District 64 Park Ridge – Niles Demographic Trends and Enrollment Projections” prepared by John D. Kasarda in 2013, Washington School has been “experiencing positive net student migration/transfer every year since the early 1990s.” Over this period of time, enrollment increased from 375 students in 1990 to 602 students in 2013-14.

Currently, enrollment has increased to 627 students at Washington School. Based on natural increase, building permits, and transfers, the District projects enrollment to increase to 657 students by 2020-21.

According to the study, “Lincoln Middle School likewise experienced positive net student migration/transfer throughout the 1990s (with the exception of transfer to Emerson in fall 1998). This positive net student migration/transfer was reinforced by considerably larger entering seventh (and later, sixth) grade classes compared with the previous June’s graduating eighth grade classes during the 1990s. Positive net student migration/transfer has continued at Lincoln in all but two years even with its

student losses between 2006 and 2010 resulting largely from the difference between the size of its graduating eighth grade class in June compared with its entering sixth grade class the following September.” Enrollment increased from 598 students in 1990 to 732 students in 2013-14.

Currently, enrollment at Lincoln Middle School is 711 in 2016-17 and is expected to increase to 741 students by 2020-21. The District is currently planning on capital improvements to each school. Additional student growth may require additions at certain schools and the District is currently reviewing its school capacity versus projected growth.

### **CITY OF PARK RIDGE ADDITIONAL REVENUE SOURCES, EXPENSES AND NET IMPACTS**

Although the majority of municipal revenue derived from the subject property is generated through property taxes, other revenue sources provide at least some level of income to the municipality. These revenue sources include State income tax revenues, motor fuel tax revenues, public utility tax revenues, telecommunications tax revenues, and one-time building permit and other associated development fees.

Revenues generated on a per capita basis are based on the City’s population. The City will not receive any additional revenues from these sources until the new population is counted at the next census (2020). A special census may be conducted to capture these revenues sooner.

#### *State Income Tax*

Review of the FY18 Adopted Budget ([www.parkridge.us](http://www.parkridge.us)) indicates the City of Park Ridge received \$3,785,480 in state income taxes (Illinois Municipal League estimate, January 2017). Based on the most recent population figure available, the City’s total population is 37,608 ([www.census.gov](http://www.census.gov)). Therefore, the City receives approximately \$101 per resident annually in state income taxes.

Per Capita Income Tax	\$101
Projected Population	45
Projected Annual Revenue	\$4,575

The proposed townhome development is anticipated to result in an estimated population increase of 45 new residents to the City. This will result in approximately \$4,575 in new annual revenue in the form of State income taxes to the City of Park Ridge.

#### *Motor Fuel Tax*

Review of the FY18 Adopted Budget ([www.parkridge.us](http://www.parkridge.us)) indicates the City of Park Ridge received \$967,908 in motor fuel taxes. Based on the most recent population figure available, the City’s total population is 37,608 ([www.census.gov](http://www.census.gov)). Therefore, the City receives approximately \$26 per resident annually in state income taxes.

Per Capita Motor Fuel Tax	\$26
Projected Population	45
Projected Annual Revenue	\$1,158

The proposed townhome development is anticipated to result in an estimated population increase of 45 new residents to the City. This will result in approximately \$1,908 in new annual revenue in the form of motor fuel taxes to the City of Park Ridge.

#### *Public Utility Taxes*

Review of the FY18 Adopted Budget ([www.parkridge.us](http://www.parkridge.us)) indicates the City of Park Ridge received \$3,982,434 in public utility taxes. Based on the most recent population figure available, the City's total population is 37,608 ([www.census.gov](http://www.census.gov)). Therefore, the City receives approximately \$106 per resident annually in state income taxes.

Utility Tax - Electric	\$1,350,000
Utility Tax - Gas	\$461,551
Natural Gas Use Tax	\$131,197
Telecommunications Tax	\$1,384,360
Cable TV and Video Tax	\$655,326
Total Public Utility Taxes	\$3,982,434
Per Capita Utility Tax	\$106
Projected Population	45
Projected Annual Revenue	\$4,813

The proposed townhome development will result in an estimated population increase of 45 new residents to the City. This will result in approximately \$4,813 in new annual revenue to the City of Park Ridge.

#### *Sales Tax*

The City of Park Ridge collects a 10% sales tax within the City (consisting of the 6.25% State sales tax, 1.75% county sales tax, 1% home rule sales tax, and 1% RTA sales tax). The City receives 1% of the state sales tax and the full 1% home rule sales tax, resulting in the total 2% sales tax revenue for the City of Park Ridge. There is also a hotel tax of 4%.

### **MUNICIPAL EXPENSES**

Projected expenses to the City of Park Ridge are estimated based on the per capita costs related to City operating expenses. The City's budget ([www.parkridge.us/government/city\\_budget1.aspx](http://www.parkridge.us/government/city_budget1.aspx)) was examined to determine the City's operating budget (excluding debt service) that is supported by relevant taxes generated by the proposed project (property taxes).

Property taxes account for 35% of the City of Park Ridge annual revenues, or \$24,902,811 as highlighted below:

2017 Property Tax Levy Forecast	\$24,902,811
Debt Service	(\$4,341,423)
Adjusted Total (Property Tax Levy – Debt Service)	\$20,561,388



The City of Park Ridge property tax base is split between residential, commercial and industrial. The breakdown of land uses within the City is shown below:

Land Use	Area (Acres)	% AREA
Single-Family Residential	2,127.9	46.60%
Multi-Family Residential	123.2	2.70%
Commercial	160.6	3.52%
Industrial	1.1	0.02%
Institutional	340.4	7.46%
Mixed-Use	9.1	0.20%
Transportation and Other	1,077.7	23.60%
Agriculture	0.0	0.00%
Open Space	702.3	15.38%
Vacant	23.7	0.52%
Total	2,127.9	100%

Source: [www.cmap.com](http://www.cmap.com)

The total adjusted City budget for operating expenses supported by property taxes, excluding debt service and attributable only to residential land uses (single-family and multi-family), is \$20,561,388 x 49.3% = \$10,137,043.

Based on the City's population of 37,608 ([www.census.gov](http://www.census.gov)), the per capita City operating expense comes to \$269.54. Utilizing the estimated population of the proposed townhome development of 45 new residents, the projected annual expense to the City is \$19,987. The cost of services attributed to an additional 43 employees in the medical office building would be \$2,002. The total expenses would be \$21,989.

Property Tax Levy (minus debt service)	\$20,561,388
City Residential Land Use	49.3%
Adjusted Property Tax Levy	\$10,137,043
City Population	37,608
City Operating Expense per Resident	(\$270)
Projected Project Population	45
Estimated Annual Project Expense due to Population	(\$19,987)
Projected Employees in Medical Office	43
Estimated Costs per Employee	(\$46)
Estimated Annual Project Expense to due to Employees	(\$2,002)
<b>Total Expenses to City</b>	<b>(21,989)</b>

**SUMMARY OF RESIDENTIAL AND MEDICAL OFFICE FISCAL IMPACT**

The total estimated net fiscal impact on Elementary School District 64, High School District 207 and the City of Park Ridge is summarized in the following table provided below.

Category	Annual Fiscal Impact School Dist. 64	Annual Fiscal Impact School Dist. 207	Annual Fiscal Impact City of Park Ridge
Property Tax	\$93,726	\$56,788	\$25,898
State Income Tax	\$0	\$0	\$4,575
Motor Fuel Tax	\$0	\$0	\$1,158
Utility Tax	\$0	\$0	\$4,813
Total Annual Revenue	\$93,726	\$56,788	\$36,443
Operating Expenses	(\$93,678)	(\$38,950)	(\$21,989)
<b>Total Estimated Annual Fiscal Impact</b>	<b>\$48</b>	<b>\$17,838</b>	<b>\$14,545</b>

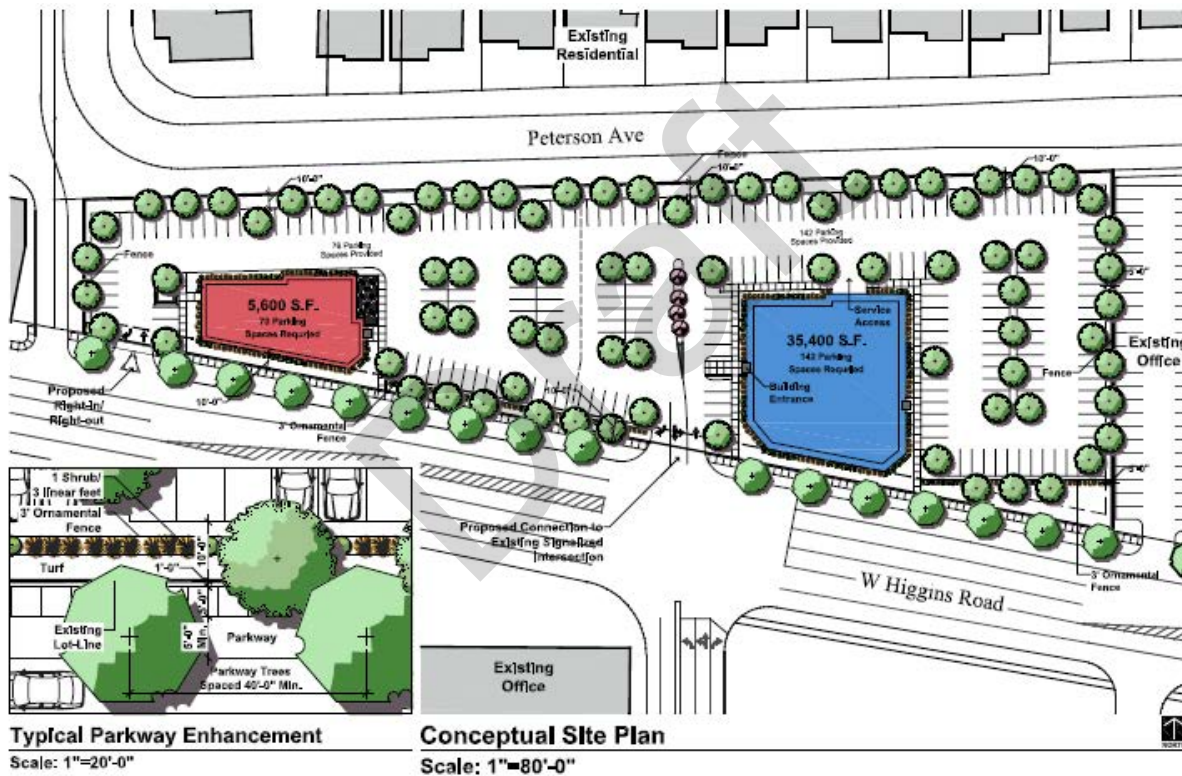
**ALTERNATIVE DEVELOPMENT SCENARIOS**

Teska has evaluated alternative development scenarios for the subject property for comparison against the proposed residential townhome project. The following analysis considers the subject property is developed as commercial/retail or as a hotel.

**Commercial Scenario**

The commercial scenario is based on the City of Park Ridge’s Higgins Road Corridor Plan adopted by the City of Park Ridge in 2010 as an addendum to the City’s 1996 Comprehensive Plan. For this analysis, the fiscal study utilized Target Area Plan A-2 which would include:

- 1 story retail building of 5,600 sf
- 3 story office building of 35,400 sf including 1,500 sq ft restaurant or retail



**Target Area Plan: A-2**

Higgins Road Corridor Plan  
Park Ridge, Illinois



## Hotel Scenario

Teska also developed a conceptual design for a 125 room hotel that would be 85,000 square feet of hotel, 2,500 square feet of restaurant and 190 total parking spaces. This would be similar in size to many of the mid- to higher-range hotels being developed in the marketplace.

Due to the proximity of the site to the O'Hare hotel market and Chicago O'Hare Marriott in particular, access to I-90 interchanges and CTA Blue Line service with direct connection to O'Hare and Downtown, the site was investigated for a hotel use. While Teska has not completed a market study for a hotel or is making any recommendation regarding use of the site, the fiscal analysis was undertaken for a hotel use for informational purposes for the school districts and municipality.

### Concept Plan for a 125-Unit, 4-Story Hotel

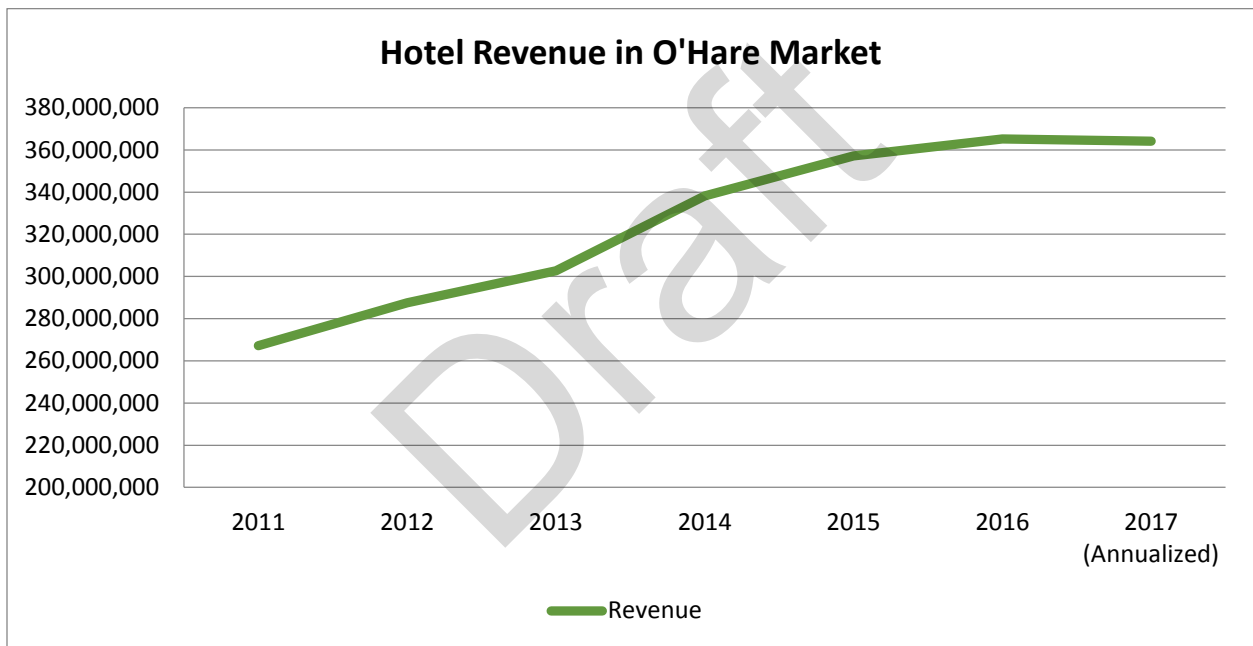


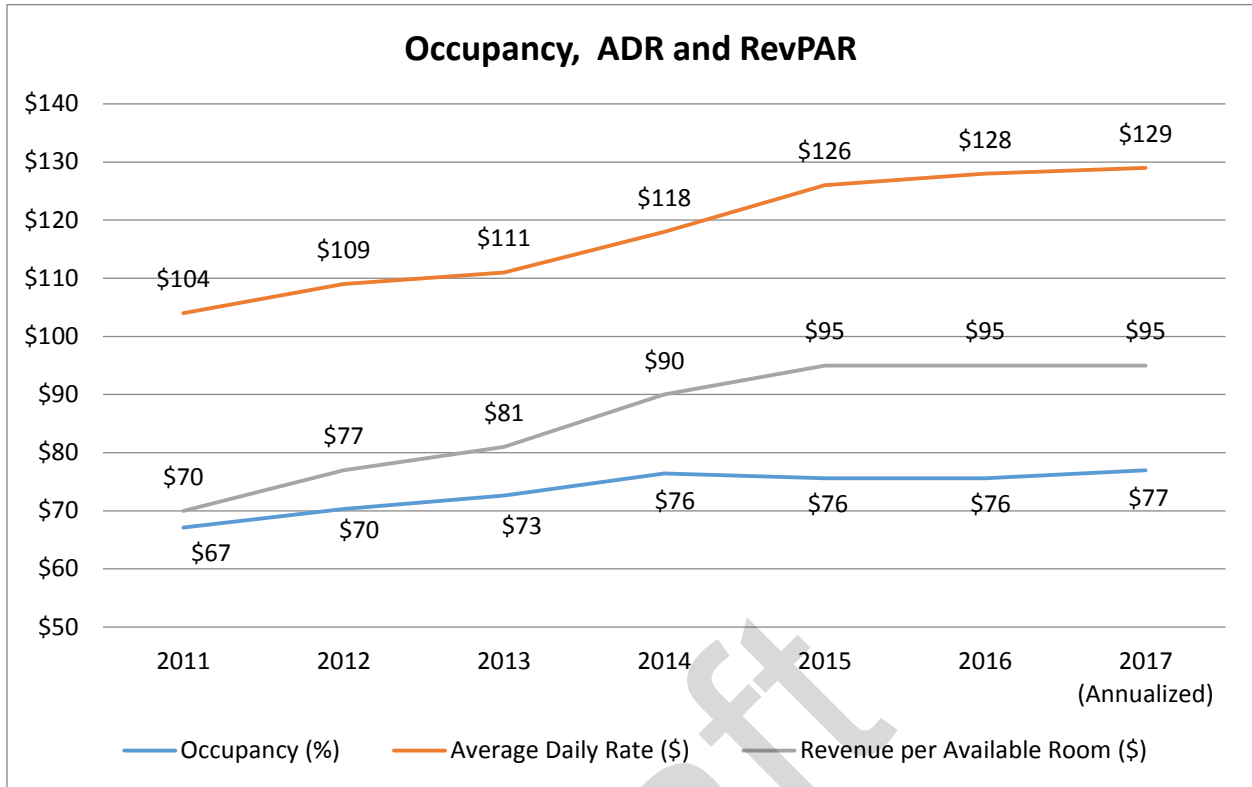
Based on a custom run of the STR Trend Report accessed on July 26, 2017, the characteristics of 43 hotels closest to the 1440 Higgins Road Site in the O'Hare market include:

- Hotel occupancy has increased from 67% in 2011 to 77% in 2017
- Average daily rates have increased from \$104 in 2011 to \$129 in 2017
- Revenue per available room has increased from \$70 in 2011 to \$95 in 2017
- Total revenue has increased in the market from \$267 million in 2011 to an annualized \$364 million in 2017

Hotel Market Characteristics							
	2011	2012	2013	2014	2015	2016	2017 (Annualized)
Trends							
Occupancy (%)	67	70	73	76	76	76	77
Average Daily Rate (\$)	\$104	\$109	\$111	\$118	\$126	\$128	\$129
Revenue per Available Room (\$)	\$70	\$77	\$81	\$90	\$95	\$95	\$95
Supply (Total Room Available)	3,818,630	3,742,590	3,742,710	3,742,863	3,757,487	3,842,054	3,876,296
Demand (Total Rooms Booked)	2,561,070	2,629,264	2,717,681	2,858,875	2,840,428	2,850,394	2,848,676
Revenue	\$267,186,931	\$287,534,544	\$302,640,171	\$338,174,605	\$357,083,276	\$365,173,668	\$364,178,243

Source: STR, 2017





Source: STR, 2017

Draft

*Project Valuation for Commercial and Hotel Scenarios*

In order to estimate the anticipated valuation of the subject property for potential commercial/retail development and potential hotel development, Teska has examined assessment data for comparable developments in the surrounding area. The following table illustrates actual current assessed values for comparable commercial/retail and hotel developments located within Park Ridge and surrounding communities. The comparable properties assessment data was obtained online from the Cook County Assessor's Office ([www.cookcountyassessor.com](http://www.cookcountyassessor.com)).

Development	Land Area	Land EAV	Land EAV/sf	Building Area	Building EAV	Building EAV/sf
<i>Comparable Commercial/Retail Developments</i>						
1500 Waukegan Rd.	255,113	\$1,787,831	\$7.01	70,000	\$7,445,069	\$106.36
1208-1212 Waukegan Rd.	24,980	\$249,460	\$9.99	9,750	\$713,437	\$50.15
1808-1818 Waukegan Rd.	75,384	\$752,811	\$9.99	18,200	\$1,912,721	\$64.52
Total/Average	355,477	\$2,790,101	\$8.99	97,950	\$10,071,228	\$73.68
<i>Comparable Hotel Developments</i>						
Marriott O'Hare 8535 W. Higgins Rd.	587,809	\$8,238,731	\$14.02	324,725	\$5,809,125	\$17.89
Springhill Suites, 8101 W. Higgins Rd.	70,524	\$988,464	\$14.02	249,500	\$8,815,271	\$35.33
Hampton Inn, 9480 W. Higgins Rd.	75,384	\$1,343,535	\$16.82	10,8000	\$5,035,938	\$46.63
Total/Average	79,881	\$3,523,577	\$14.95	227,408	\$6,553,444	\$33.28

*\* Comparable EAVs determined utilizing 2016 equalization factor of 2.8032*

Utilizing site data and the valuation of comparable commercial/retail and hotel developments in the area, an estimated project valuation for the alternative scenarios was determined, as shown in the table below.

Category	Commercial/Retail	Hotel
Land Area	95,488	95,488
Building Area	41,000	85,000
Land EAV/sf	\$8.99	\$14.95
Building EAV/sf	\$73.68	\$33.28
Projected Land EAV	\$858,777	\$1,427,584
Projected Building EAV	\$3,020,726	\$2,829,088
Projected Equalized Assessed Valuation	\$3,879,503	\$4,256,672

*Property Taxes for Commercial and Hotel Scenarios*

The following table illustrates the projected property taxes generated by commercial/retail and hotel redevelopment of the subject property.

<b>Taxing District</b>	<b>Rate (%)</b>	<b>Commercial/Retail</b>	<b>Hotel</b>
County of Cook	0.552	\$21,415	\$23,497
Cook County Forest Preserve District	0.069	\$2,677	\$2,937
Consolidated Elections	0.034	\$1,319	\$1,447
Town of Leyden	0.133	\$5,160	\$5,661
Road & Bridge Leyden	0.183	\$7,099	\$7,790
General Assistance Leyden	0.007	\$272	\$298
<b>City of Park Ridge</b>	<b>1.323</b>	<b>\$51,326</b>	<b>\$56,316</b>
City of Park Ridge Library Fund	0.379	\$14,703	\$16,133
<b>School District CC 64</b>	<b>4.788</b>	<b>\$185,751</b>	<b>\$203,809</b>
Oakton College Dist. Skokie Des Plaines	0.271	\$10,513	\$11,536
<b>Maine Township HS District</b>	<b>2.901</b>	<b>\$112,544</b>	<b>\$123,486</b>
Park Ridge Park District	0.584	\$22,656	\$24,859
Northwest Mosquito Abatement District	0.011	\$427	\$468
Metro Water Reclamation Dist. of Chicago	0.426	\$16,527	\$18,133
Total	11.661	\$452,389	\$496,370

*Sales and Hotel Taxes*

The City of Park Ridge collects a 10% sales tax within the City (consisting of the 6.25% State sales tax, 1.75% county sales tax, 1% home rule sales tax, and 1% RTA sales tax). The City receives 1% of the state sales tax and the full 1% home rule sales tax, resulting in the total 2% sales tax revenue for the City of Park Ridge. The City also collects a 4% hotel tax levied upon gross hotel rental receipts.



Category	Commercial/Retail	Hotel
Commercial/Retail Area	41,000 sf	2,500 sf
% Commercial Sales Tax Generating	18%	100%
Adjusted Commercial Area	7,100 sf	2,500 sf
Estimated Commercial Sales/sf	\$300	\$300
Estimated Annual Sales	\$2,130,000	\$750,000
Sales Tax Rate	2%	2%
Estimated Annual Sales Tax	\$42,600	\$15,000
Hotel Rooms	n/a	125
Revenue Per Available Room	n/a	\$88
Gross Hotel Room Revenue	n/a	\$4,015,000
Hotel Tax Rate	n/a	4%
Estimated Annual Hotel Tax	n/a	\$160,600
Total Estimated Annual Sales Plus Hotel Tax	\$42,600	\$175,600

### Municipal Expenses

Expenses to the City of Park Ridge to support potential commercial/retail or hotel redevelopment is based on City operating expenses derived from property taxes and sales taxes, and the number of projected employees. The following tables provide details of projected employees and expenses attributable to commercial/retail or hotel redevelopment.

Use	%	Area (sf)	SF/Employee *	Employees
<i>Commercial/Retail Employees</i>				
Office	83%	33,900	300	113
Restaurant	4%	1,500	135	11
Service	0%	0	300	0
Retail	14%	5,600	600	9
Total	100%	41,000		133
<i>Hotel Employees</i>				
Hotel	97%	82,500	1,300	63
Restaurant	3%	2,500	135	19
Total	100%	85,000		82

\* Source: Institute of Transportation Engineers

Property Tax Levy (Minus Debt Service)	\$20,561,388
Sales Tax	\$3,785,480
Total (Property Tax Plus Sales Tax)	\$24,346,868
City Commercial Land Use	3.52%
Adjusted Commercial City Operating Budget	\$856,353
City Employment *	18,563
City Operating expenses per Employee	(\$46)
Projected Employees (Commercial/Retail)	133
Estimated Annual Commercial/Retail Project Expense to City	(\$6,156)
Projected Employees (Hotel)	82
Estimated Annual Hotel Project Expense to City	(\$3,782)

\* Source: [www.parkridge.us](http://www.parkridge.us)

#### Summary for Commercial and Hotel Scenarios

The total estimated net fiscal impact on the affected school districts (Elementary School District 64 and High School District 207) and the City of Park Ridge is summarized in the following table provided below.

Category	Commercial/Retail	Hotel
<i>Net Fiscal Impact on School District 64</i>		
Property Tax	\$185,751	\$203,809
District Operating Expenses	\$0	\$0
Total Annual Fiscal Impact	\$185,751	\$203,809
<i>Net Fiscal Impact on School District 207</i>		
Property Tax	\$112,544	\$123,486
District Operating Expenses	\$0	\$0
Total Annual Fiscal Impact	\$112,544	\$123,486
<i>Net Fiscal Impact on City of Park Ridge</i>		
Property Tax	\$51,326	\$56,316
Sales Tax	\$42,600	\$15,000
Hotel Tax	\$0	\$160,600
Total Annual Revenue	\$93,926	\$231,916
City Operating Expenses	(\$6,156)	(\$3,782)
Total Annual Fiscal Impact	\$87,770	\$228,134

To: Board of Education  
 Dr. Laurie Heinz, Superintendent  
 From: Luann Kolstad, Chief School Business Official  
 Date: August 28, 2017  
 Re: Discussion on FY18 District 64 Budget and 2016-17 Unaudited Actuals

### **2016-17 Unaudited Actuals**

Unaudited figures for the recently concluded 2016-17 Fiscal Year (FY) are now available. Below are the highlights of the District's performance for revenues and expenditures in each fund. The unaudited figures will be used to update the 2017-18 tentative budget as we move forward to final adoption on September 25, 2017.

In the seven Operating Funds (10, 20, 40, 50, 51, 70, 80), the District finished the year with a positive balance with revenues exceeding expenditures by \$2,620,054 and an estimated ending Operating Fund balance of 64.69%. Referring to Attachment 1, you can readily see where the fund balance has consecutively gone down over the last two years due to the transfer of \$10M into the Capital Projects fund, which was approved by the Board in 2015-16 to invest in facilities using monies on hand. The District transferred \$5.5M in 2015-16 and the remaining \$4.5M in 2016-17.

### **Education Fund (10)**

The Education Fund had a shortfall for the year of \$678K (Attachment 1), bringing the Fund Balance in this fund to \$26,522,419 for the 2016-17 FY. Below is a brief synopsis on revenue and expenditure variances in the Education Fund budget.

#### **Revenue:**

In terms of revenue, the District did not reach the budgeted amount with a shortfall of \$1,485,156 in the 2016-17 school year (Attachment 2).

- The majority of this shortfall was in Local Revenue due to a loss of \$601K in tax objections and the 2016 Tax Levy adjustment, so that we did not hit the 3.50 tax cap in the Education Fund.
- In addition, in terms of budgeted dollars, the District did not receive \$586,432 in state grant reimbursements. This amount differs from the actual amount owed the District by the State of Illinois, \$960,423 for the 2016-17 FY, in that we budget always assuming we will receive payments from the prior and current fiscal years since the state has been running late with grant reimbursement payments for a number of years.
- The other revenue shortfall was in Food Service, which is student payments for lunches at the two middle schools less the free lunches the District is required to provide for all students that qualify under the federally mandated National School Lunch Program (NSLP).
- Offsetting the revenue shortfalls, the District received higher than budgeted revenue in Corporate Personal Property Replacement Taxes (CPPRT). A recalculation of the 2015 and 2016 year

returns involved with the tax calculation split was completed resulting in additional funds for the CPPRT.

- Tuition, Interest Income, registration fees and miscellaneous local revenue were all higher than budgeted. Tuition budgets are estimates of monies to be collected for the summer World's of Wonder program and tuition paid by parents who have purchased a home yet not physically moved into the home. Per Board Policy, they may pay up to 60 days of tuition after which time they must be physically living in their in-district home. The adjustments in the interest rates caused an overall increase in the District's interest income. Miscellaneous income was higher than budgeted partially due to an increase in the amount of money the District received from the Uptown TIF.
- General State Aid, IDEA Room & Board and Medicaid revenue all came in slightly higher than originally budgeted.

### **Expenditures:**

The attached Fiscal Year Recap - Expenditure Report (Date: 6/2017) (Attachment 3), is broken down by Object Codes in each fund to make it easier to identify the variances within the fund. This report is from Skyward, the District's financial software.

The 2016-17 budget was completed by the CSBO and Assistant CSBO, and was based on actual persons in each position, not blanket percentage increases as was done under the prior administration. Therefore, budget variances are much smaller than the prior year.

Variances in all Object Codes are a culmination of all functions within the Education Fund, some with positive variances and some with negatives variances. However there are some that are more remarkable, those being variances in excess of \$100K.

- In the Salaries Object Code (100), we had positive variances in Lunchroom Supervision and Outside Supervision totaling approximately \$181K. We budget per the Collective Bargaining Agreement (CBA), however, not all buildings have staff that want the stipend for these positions. The other large positive variance in salaries was in professional development substitutes in Improvement of Instruction. This is budgeted each year by the Assistant Superintendent for Student Learning and the Director of Student Services, however, plans can change during the year in terms of needed professional development and in what areas.
- In Purchased Services Object Code (300), the largest surplus was in legal fees, \$111K, with the rest of the surplus being made up of smaller amounts. This amount was budgeted based on negotiations with two labor unions and upcoming negotiations with a third union.
- In the Supplies <\$500 (400), Capital Expenditures > \$1,500 (500) and Equipment \$500 - \$1,500 (700), we group these expenditures together since at the time of budgeting it is not always known exactly which category the expense will fit into. Adding the three object codes together results in a surplus of \$90K for supplies and equipment.

- Other Objects (600) mainly contains budgets for private tuition and the contingency. The surplus of \$1.1 million is representative of not spending the contingency and the cost of private tuition being lower than what was budgeted.
- This year, the Termination Benefits (800) Object Code was added to track benefits received upon retirement, which are negotiated in the labor union contracts. Last year's amount reflects 2015-16 sick leave payouts, vacation payment for an individual retiring not in a labor union, and the 6% adjustments for retiring teachers.

### **Operations & Maintenance Fund (20)**

The Operations & Maintenance Fund finished the year with revenues exceeding expenditures by approximately \$1.8M. The unaudited ending fund balance is \$8,559,168. The following is a summary of the variances in revenues and expenditures in this fund.

#### **Revenue:**

The Operations & Maintenance Fund has much more limited sources of revenue than the Education Fund. These sources are Ad Valorem Taxes, Interest Income, Miscellaneous Local Revenues, and Other State Revenue.

- Tax receipts exceeded the budget by \$610K due to the Tax Levy adjustment so that the Education Fund did not hit the 3.50 cap as discussed in the Education Fund revenue section above. This fund, however, did lose \$96.5K in tax objections this year.
- Interest Income in this fund was higher than budgeted, again attributable to the rising interest rates.
- Miscellaneous Local Revenues are comprised of funds received from the Uptown TIF, which were higher than budgeted this year. The District also applied for and received grant funding for summer 2016 energy efficiency projects. This included the new lighting at Washington's office, new exterior LED lighting at a number of the schools, and new heating and ventilation (HVAC) work in the Washington office.

#### **Expenditures:**

Expenditures in Salaries (101), Benefits (200) and Purchased Services (300) in the Operations & Maintenance Fund all tracked very close to budget this year with no remarkable differences. Supplies <\$500, Capital Expenditures >\$1,500 and Equipment \$500 - \$1,500 came in under budget by approximately \$493K. In 2016-17, the Board of Education authorized a \$500K per year expenditure in this fund to cover repair, maintenance and small construction projects to be completed without the need of an architect and capital expenditures. As this was quite a busy year, the District did not spend all of the allocated funds.

### **Transportation Fund (40)**

The Transportation Fund had a positive balance of \$591K with revenues exceeding expenditures this year. The ending Fund Balance is \$2,800,917.

**Revenue:**

The Transportation Fund does not have a tax cap on its levy amount, therefore the administration also levied higher in this fund so as not to hit the 3.5 tax cap in the Education Fund. In the 2017-18 budget, there is a \$1M Interfund Transfer budgeted to move this money into the Education Fund.

The Transportation Fund also receives state reimbursement for both regular and special education transportation. The amount of reimbursement has been reduced every year by the state. The regular student transportation state reimbursement is now a minimal amount compared to the dollars spent by the District to transport students that qualify for free transportation. Currently, the District is owed \$569,190 from the State of Illinois for transportation reimbursement.

**Expenditures:**

The major expenditure in the Transportation Fund is in Purchased Services (300). Almost two-thirds of this expenditure is for Individualized Education Program (IEP)-identified special education transportation. The remaining third is comprised of regular education transportation, parochial transportation, and field trips/interscholastic transportation. The District this year was scheduled to be reimbursed approximately 80% of the special education transportation costs.

**IMRF and Social Security Funds (50 & 51)**

IMRF and Social Security funds both ended the year with small surpluses of \$137K and \$198K, respectively. The IMRF Fund’s ending balance is \$832,865, while the Social Security Fund’s balance is \$338,377. The administration works to keep the balances in both funds minimal, since by law we are not allowed to transfer funds out of either fund to another fund in need. These are both funds that will raise PTAB tax objections if they have significant fund balances.

**Working Cash Fund (70)**

During the 2015-16 fiscal year, the Board gave administration through formal resolution, the approval to transfer \$10M from the Working Cash Fund into the Capital Projects Fund. The first transfer of \$5.5M occurred in 2015-16 with the remaining balance of \$4.5M being transferred in 2016-17. This fund also has a small tax levy and accrues interest income on basically the District’s “savings account.” The fund ended the year with a fund balance of \$5,913,180.

**Tort Fund (80)**

Much like the IMRF and Social Security Funds, the administration works to not maintain a large fund balance in the Tort Fund since funds may not be transferred from this fund to another fund in need. The Tort Fund ended the year with a fund balance of \$911,192. The expenditures in this fund are paid out in July of each fiscal year totalling approximately \$600K. This year we did receive a refund of premium on our Workmen's Compensation insurance totaling \$16,059. This refund is generated based on projected salaries in a fiscal year versus actual salaries in a fiscal year. This information is verified by the District's auditor and submitted to our carrier.

### **Debt Service (30)**

The Debt Service Fund's revenue and expenditures are determined by the outstanding debt that the District has issued. The Cook County Clerk's Office establishes the tax levy amount each year based on the payments that will occur during the fiscal year. During the 2016-17 FY, the Emerson Bonds (\$17,065,000) and the 2008 General Obligation Bonds (\$2,555,000) were retired. This year, the 2014B Field Bonds (\$800,000) will be retired. This will leave the 2014A Field Bonds (\$7,900,000) as the only outstanding issue; they will be retired in FY 2021-22.

### **Capital Project Funds (60 & 61)**

The Capital Project Fund 60 has been used for all construction summer 2016 and prior. We still have a small amount of outstanding invoices from summer 2016 for work that has not been completed. The final installation of basement windows at Lincoln School will be taking place this fall. The District is also waiting for punch list items to be completed from summer 2016 and warranties to be delivered. The contractors and architect will not be paid out until this occurs. At the end of this fiscal year, the Fund Balance in Fund 60 was \$4,051,424. When developing the Financial Framework for capital projects in spring 2017, administration had reported to the Board that there would be \$3.5M remaining once summer 2016 was completed.

Capital Project Fund 61 was established this year when the District sold \$9.25M in Debt Certificates. It is best practice to set up a new fund each time debt is issued. This allows for easier tracking of revenue and expenditures for the District based on the funding received. Fund 61 ended the fiscal year with a fund balance of \$8,985,462. A majority of summer 2017 construction will be paid out during this fiscal year. A very small amount (\$271K) was paid out during the 2016-17 fiscal year.

### **FY18 District 64 Budget**

Administration has continued to develop and refine the 2017-18 budget (Attachment 4) getting ready for its final adoption in September. Since the Board's last reviews of the budget on July 17, 2017 and August 14, 2017, administration has been working on putting final salaries into the budget and reviewing and reducing certain areas. The Board gave the administration a directive to look for \$370K

and \$1,170M in reductions. We are happy to report that by making the following changes, the Operating Funds deficit has been reduced to \$495,733:

- Final Salaries inserted into budget by function. A few placeholders remain as final staff is hired.
- Reduction in Private Tuition of \$200K
- Reduction in Technology Budget of \$160K.

There has been no reduction in the \$500K contingency in the Education Fund nor the \$500K in repair/maintenance/construction budget in the Operations & Maintenance Fund. Reductions in these two areas would bring the budget into balance. Prior to the Board directing the administration to make these reductions, the administration would like to continue to meet with departments on further reductions in their budgets, and finalize benefit costs.

In addition, if the State of Illinois does approve school funding, this would hopefully give us information on expected payments for this year. At this time, the administration has included *no revenue* payments on categorical grants or transportation reimbursement for 2017-18. The budgeted amounts in these areas are only for 2016-17 payments owed to the District. Increased revenues would also reduce the budget deficit without making any additional reductions to expenditures.

Administration will brief the Board on these changes and any updates from Springfield at the August 28, 2017 meeting and again at the September 11, 2017 Committee-of-the-Whole: Facilities meeting. At the meeting on September 11, 2017, administration will have final 2017-18 one-time payments and the anticipated savings going forward from the 2017 retirements. The savings for 2017-18 are included in the budget already in terms of salaries.

As always, Board members are encouraged to send questions to Dr. Heinz and me in advance, so that we may research and prepare information to be as responsive as possible to you at the Board meeting and continue moving the process forward.



**Park Ridge Niles School District 64**  
**All Funds Summary - Unaudited Actuals June 30, 2017**

Attachment 1  
8/24/17  
6:34 PM

	10	20	40	50	51	70	80	Total	30	60	61	All Funds
	Education	Operations & Maintenance	Transportation	IMRF	Social Security	Working Cash	Tort	Operating Funds	Debt Service	Capital Projects	Capital Projects	Total
<b>2014-15 Audited Financials (Cash Basis)</b>												
Revenue	\$ 57,374,545	\$ 7,668,409	\$ 1,467,029	\$ 2,260,853		\$ 569,505	\$ 619,226	\$ 69,959,567	\$ 3,253,466	\$ 150,386		\$ 73,363,419
Expenditures	\$ 57,101,291	\$ 5,264,582	\$ 2,176,567	\$ 2,310,222		\$ -	\$ 978,996	\$ 67,831,658	\$ 3,335,951	\$ 5,085,775		\$ 76,253,384
Excess (Deficit) for Year	\$ 273,254	\$ 2,403,827	\$ (709,538)	\$ (49,369)		\$ 569,505	\$ (359,770)	\$ 2,127,909	\$ (82,485)	\$ (4,935,389)		\$ (2,889,965)
Other Financing - Sources	\$ 161,515 a.							\$ 161,515	\$ 154,628 b.			\$ 316,143
Other Financing - Uses	\$ (154,628) b.	\$ -	\$ -	\$ -		\$ (161,515) a.	\$ -	\$ (316,143)				\$ (316,143)
Beginning Fund Balance - Audited	\$ 25,782,971	\$ 1,501,963	\$ 3,213,987	\$ 750,019		\$ 14,229,573	\$ 1,431,914	\$ 46,910,427	\$ 3,671,811	\$ 9,111,883		\$ 59,694,121
Ending Fund Balance (Audited)	\$ 26,063,112	\$ 3,905,790	\$ 2,504,449	\$ 700,650		\$ 14,637,563	\$ 1,072,144	\$ 48,883,708	\$ 3,743,954	\$ 4,176,494		\$ 56,804,156
								<b>Op. Fd. Bal.</b>				<b>72.07%</b>
<b>2015-16 Audited Financials (Cash Basis)</b>												
Revenue	\$ 59,350,841	\$ 7,993,722	\$ 2,236,055	\$ 1,866,786	\$ 520,226	\$ 627,310	\$ 685,648	\$ 73,280,588	\$ 3,341,376	\$ 30,084		\$ 76,652,048
Expenditures	\$ 57,659,819	\$ 5,144,340	\$ 2,530,237	\$ 1,405,857	\$ 845,698	\$ -	\$ 769,772	\$ 68,355,722	\$ 3,292,522	\$ 4,307,264		\$ 75,955,508
Excess (Deficit) for Year	\$ 1,691,022	\$ 2,849,382	\$ (294,182)	\$ 460,929	\$ (325,472)	\$ 627,310	\$ (84,124)	\$ 4,924,866	\$ 48,854	\$ (4,277,180)		\$ 696,540
Other Financing - Sources					\$ 466,126 c.	\$ -		\$ 466,126	\$ 196,807 a.	\$ 5,500,000 d.		\$ 6,162,933
Other Financing - Uses	\$ (196,807) a.	\$ -		\$ (466,126) c.		\$ (5,500,000) d.		\$ (6,162,933)				\$ (6,162,933)
Beginning Fund Balance - Audited	\$ 26,063,112	\$ 3,905,790	\$ 2,504,449	\$ 700,650	\$ -	\$ 14,637,563	\$ 1,072,144	\$ 48,883,708	\$ 3,743,954	\$ 4,176,494		\$ 56,804,156
Ending Fund Balance (Audited)	\$ 27,557,327	\$ 6,755,172	\$ 2,210,267	\$ 695,453	\$ 140,654	\$ 9,764,873	\$ 988,020	\$ 48,111,767	\$ 3,989,615	\$ 5,399,314		\$ 57,500,696
								<b>Op. Fd. Bal.</b>				<b>70.38%</b>
<b>2016-17 Unaudited Financials (Cash Basis)</b>												
Revenue	\$ 58,956,298 e.	\$ 7,064,535	\$ 3,731,720 f.	\$ 1,183,056	\$ 1,377,947	\$ 648,307	\$ 573,313	\$ 73,535,176	\$ 3,085,436	\$ 39,385	\$ 7,144	\$ 76,667,141
Expenditures	\$ 59,634,489	\$ 5,263,554	\$ 3,141,070	\$ 1,045,644	\$ 1,180,224	\$ -	\$ 650,141	\$ 70,915,122	\$ 3,592,419	\$ 5,887,275	\$ 271,682	\$ 80,666,498
Excess (Deficit) for Year	\$ (678,191)	\$ 1,800,981	\$ 590,650	\$ 137,412	\$ 197,723	\$ 648,307	\$ (76,828)	\$ 2,620,054	\$ (506,983)	\$ (5,847,890)	\$ (264,538)	\$ (3,999,357)
Other Financing - Sources						\$ -		\$ -	\$ 501,599 b.	\$ 4,500,000 d.	\$ 9,250,000	\$ 14,251,599
Other Financing - Uses	\$ (356,717) b.	\$ 3,015				\$ (4,500,000) d.		\$ (4,853,702)				\$ (4,853,702)
Beginning Fund Balance - Audited	\$ 27,557,327	\$ 6,755,172	\$ 2,210,267	\$ 695,453	\$ 140,654	\$ 9,764,873	\$ 988,020	\$ 48,111,767	\$ 3,989,615	\$ 5,399,314		\$ 57,500,696
Ending Fund Balance (Unaudited)	\$ 26,522,419	\$ 8,559,168	\$ 2,800,917	\$ 832,865	\$ 338,377	\$ 5,913,180	\$ 911,192	\$ 45,878,119	\$ 3,984,231	\$ 4,051,424	\$ 9,885,462	\$ 62,899,236
								<b>Op. Fd. Bal.</b>				<b>64.69%</b>

- a. Interest transfer from Working Cash
- b. Lease payment transfer to Debt Service Fund
- c. Transfer from IMRF to new SS Fund
- d. Transfer from Working Cash to Capital Projects
- e. On June 30, 2017 District was owed \$960,423 in the Education Fund from the State of Illinois
- f. On June 30, 2017 District was owed \$569,190 in the Transportation Fund from the State of Illinois

**Park Ridge Niles SD #64**  
**Fiscal Year Recap Revenues (Date: 6/2017)**

Account	Description	2016-17 Budget	2016-17 Unaudited Actuals	Budget Variance	Percent Received	Notes
<b>10 EDUCATION FUND</b>						
10R--- 11-- -----	Ad Valorem Taxes	\$ 50,814,300	\$ 49,222,654	\$ (1,591,646)	96.87%	District lost (\$601K) in Tax Objections. Tax Levy was adjusted to not hit 3.50 Cap.
10R--- 12-- -----	Corp. Personal Prop Replace Taxes	\$ 870,384	\$ 1,101,068	\$ 230,684	126.50%	CPPRT are revenues collect by the State of Illinois and paid to local governments to replace money that was lost when their powers to impose personal property taxes businesses was lost
10R--- 13-- -----	Tuition	\$ 390,000	\$ 442,443	\$ 52,443	113.45%	Money received for WOW, homes purchased but not moved into yet
10R--- 15-- -----	Interest Income	\$ 306,600	\$ 354,247	\$ 47,647	115.54%	
10R--- 16-- -----	Food Service	\$ 565,000	\$ 522,708	\$ (42,292)	92.51%	Middle School Lunch, Milk Sales LESS NSLP lunches district supplies
10R--- 17-- -----	Extracurricular Fees	\$ 66,900	\$ 69,155	\$ 2,255	103.37%	Band, Interscholastic Fees, etc.
10R--- 18-- -----	Registration Fees	\$ 1,000,000	\$ 1,081,228	\$ 81,228	108.12%	Student Fees received at time of registration
10R--- 19-- -----	Miscellaneous Local Revenues	\$ 970,350	\$ 1,118,172	\$ 147,822	115.23%	EDK Fees, TIF, Refund of Prior Year Expenditures, etc.
10R--- 30-- -----	General State Aid	\$ 1,573,000	\$ 1,682,678	\$ 109,678	106.97%	State Aid
10R--- 31-- -----	Special Ed Categorical Grants	\$ 2,076,230	\$ 1,493,322	\$ (582,908)	71.92%	State Special Education Grants
10R--- 33-- -----	State Free Lunch	\$ 590	\$ 352	\$ (238)	59.66%	State reimbursement for NSLP students
10R--- 39-- -----	Miscellaneous State Revenues	\$ 2,600	\$ -	\$ (2,600)	0.00%	Library Grant - not received in 2016-17
10R--- 42-- -----	Special Milk	\$ 28,600	\$ 27,914	\$ (686)	97.60%	State reimbursement for NSLP Milk Reimbursement Program
10R--- 43-- -----	Title I	\$ 275,800	\$ 289,375	\$ 13,575	104.92%	Federal Grant
10R--- 46-- -----	IDEA	\$ 1,118,700	\$ 995,264	\$ (123,436)	88.97%	Feberal Grant
	IDEA Room & Board	\$ -	\$ 105,268	\$ 105,268		Federal Grant
10R--- 49-- -----	Title II & Medicaid	\$ 382,400	\$ 450,450	\$ 68,050	117.80%	Federal Grant
<b>10----</b>	<b>Education Fund</b>	<b>\$ 60,441,454</b>	<b>\$ 58,956,298</b>	<b>\$ (1,485,156)</b>	<b>97.54%</b>	
<b>20 OPERATIONS &amp; MAINTENANCE FUND</b>						
20R--- 11-- -----	Ad Valorem Taxes	\$ 5,919,000	\$ 6,529,287	\$ 610,287	110.31%	Tax Levy Adjusted to not hit Cap in Education Fund. More money levied here. District lost \$96.5K in Tax Objections
20R--- 15-- -----	Interest Income	\$ 44,800	\$ 69,308	\$ 24,508	154.71%	
20R--- 19-- -----	Miscellaneous Local Revenues	\$ 306,963	\$ 448,326	\$ 141,363	146.05%	TIF, Refund of Prior Year Expenditures, etc.
20R--- 39-- -----	Other State Revenue		\$ 17,614	\$ 17,614		Formerly DCEO, now grants administered through ComEd.
<b>20----</b>	<b>Operations &amp; Maintenance Fund</b>	<b>\$ 6,270,763</b>	<b>\$ 7,064,535</b>	<b>\$ 793,772</b>	<b>112.66%</b>	

**Park Ridge Niles SD #64**  
**Fiscal Year Recap Revenues (Date: 6/2017)**

Account	Description	2016-17 Budget	2016-17 Unaudited Actuals	Budget Variance	Percent Received	Notes
<b>30 DEBT SERVICES FUND</b>						
30R--- 11-- -----	Ad Valorem Taxes	\$ 3,021,000	\$ 3,076,428	\$ 55,428	101.83%	Tax Levy amount is calculated by Cook County. Lost \$41.5K in Tax Objections
30R--- 15-- -----	Interest Income	\$ 5,900	\$ 9,008	\$ 3,108	152.68%	
30-----	<b>Debt Services Fund</b>	<b>\$ 3,026,900</b>	<b>\$ 3,085,436</b>	<b>\$ 58,536</b>	<b>101.93%</b>	
<b>40 TRANSPORTATION FUND</b>						
40R--- 11-- -----	Ad Valorem Taxes	\$ 1,904,200	\$ 2,853,592	\$ 949,392	149.86%	Tax Levy Adjusted to not hit Cap in Education Fund. More money levied here. Lost \$13.2K in Tax Objections
40R--- 14-- -----	Transportation Fees	\$ 42,500	\$ 54,284	\$ 11,784	127.73%	Paid Student Ridership for Students that do not qualify for free busing
40R--- 15-- -----	Interest Income	\$ 23,300	\$ 25,652	\$ 2,352	110.09%	
40R--- 35-- -----	State Grants	\$ 675,000	\$ 798,192	\$ 123,192	118.25%	State Grant
40-----	<b>Transportation Fund</b>	<b>\$ 2,645,000</b>	<b>\$ 3,731,720</b>	<b>\$ 1,086,720</b>	<b>141.09%</b>	
<b>50 MUNICIPAL RETIREMENT FUND</b>						
50R--- 11-- -----	Ad Valorem Taxes	\$ 1,121,000	\$ 1,126,099	\$ 5,099	100.45%	Lost \$17K in Tax Objections
50R--- 12-- -----	Corp. Personal Prop Replace Taxes	\$ 80,000	\$ 51,363	\$ (28,637)	64.20%	See Education Fund description
50R--- 15-- -----	Interest Income	\$ 2,600	\$ 5,594	\$ 2,994	215.15%	
50-----	<b>Municipal Retirement Fund</b>	<b>\$ 1,203,600</b>	<b>\$ 1,183,056</b>	<b>\$ (20,544)</b>	<b>98.29%</b>	
<b>51 SOCIAL SECURITY/MEDICARE FUND</b>						
51R--- 11-- -----	Ad Valorem Taxes	\$ 1,249,000	\$ 1,281,716	\$ 32,716	102.62%	Lost \$10.6K in Tax Objections
51R--- 12-- -----	Corp. Personal Prop Replace Taxes	\$ 50,000	\$ 95,388	\$ 45,388	190.78%	See Education Fund description
51R--- 15-- -----	Interest Income	\$ 750	\$ 843	\$ 93	112.40%	
51-----	<b>Social Security/Medicare</b>	<b>\$ 1,299,750</b>	<b>\$ 1,377,947</b>	<b>\$ 78,197</b>	<b>106.02%</b>	

**Park Ridge Niles SD #64**  
**Fiscal Year Recap Revenues (Date: 6/2017)**

Account	Description	2016-17 Budget	2016-17 Unaudited Actuals	Budget Variance	Percent Received	Notes
<b>60 CAPITAL PROJECTS FUND</b>						
60R--- 15-- -----	Interest Income	\$ 22,600	\$ 39,385	\$ 16,785	174.27%	
<b>60-----</b>	<b>Capital Projects Fund</b>	<b>\$ 22,600</b>	<b>\$ 39,385</b>	<b>\$ 16,785</b>	<b>174.27%</b>	
<b>61 CAPITAL PROJECTS FUND</b>						
61R--- 15-- -----	Interest Income	\$ -	\$ 7,144	\$ 7,144		
61-----	Capital Projects Fund	\$ -	\$ 7,144	\$ 7,144	0.00%	
<b>70 WORKING CASH FUND</b>						
70R--- 11-- -----	Ad Valorem Taxes	\$ 449,300	\$ 512,110	\$ 62,810	113.98%	Lost \$5.3K in Tax Objections.
70R--- 15-- -----	Interest Income	\$ 183,400	\$ 136,197	\$ (47,203)	74.26%	
70-----	Working Cash Fund	\$ 632,700	\$ 648,307	\$ 15,607	102.47%	
<b>80 TORT FUND</b>						
80R--- 11-- -----	Ad Valorem Taxes	\$ 546,900	\$ 552,118	\$ 5,218	100.95%	Lost \$8K in Tax Objections
80R--- 15-- -----	Interest Income	\$ 4,000	\$ 5,136	\$ 1,136	128.40%	
80R--- 19-- -----	Miscellaneous Local Revenues	\$ -	\$ 16,059	\$ 16,059		
80-----	Tort Fund	\$ 550,900	\$ 573,313	\$ 22,413	104.07%	
<b>Total Revenue Operating Funds</b>		<b>\$ 73,044,167</b>	<b>\$ 73,535,176</b>	<b>\$ 491,009</b>	<b>100.67%</b>	
<b>Total Revenue Non-Operating Funds</b>		<b>\$ 3,049,500</b>	<b>\$ 3,131,965</b>	<b>\$ 82,465</b>	<b>102.70%</b>	
<b>Grand Total - Revenues</b>		<b>\$ 76,093,667</b>	<b>\$ 76,667,141</b>	<b>\$ 573,474</b>	<b>100.75%</b>	

**Park Ridge Niles SD #64**  
**Fiscal Year Recap Expenditures (Date: 6/2017)**

		2016-17	2016-17	Budget	Percent	
Account	Description	Budget	Unaudited Actuals	Variance	Spent	Notes
<b>10 EDUCATION FUND</b>						
10E-----1-----	Salaries	\$ 46,287,192	\$ 46,053,869	\$ 233,323	99.50%	
10E-----2-----	Benefits	\$ 6,870,500	\$ 6,855,758	\$ 14,742	99.79%	
10E-----3-----	Purchased Services	\$ 2,952,774	\$ 2,607,602	\$ 345,172	88.31%	
10E-----4-----	Supplies <\$500	\$ 2,150,268	\$ 1,862,805	\$ 287,463	86.63%	See comment on Equipment \$500 - \$1,500
10E-----5-----	Capital Expenditures >\$1,500	\$ 348,400	\$ 187,219	\$ 161,182	53.74%	See comment on Equipment \$500 - \$1,500
10E-----6-----	Other Objects	\$ 2,696,530	\$ 1,544,380	\$ 1,152,150	57.27%	\$500K is the contingency
10E-----7-----	Equipment \$500 - \$1,500	\$ 8,100	\$ 366,397	\$ (358,297)		Supplies are viewed in aggregate - the account used depends on the cost, at budget time, costs are not always known exactly. Budgets are placed in "410" and "553"
10E-----8-----	Termination Benefits	\$ -	\$ 156,459	\$ (156,459)		2015-16 Sick Leave Payments, Vacation Payment, 6% Adjustments
<b>10-----</b>	<b>Education Fund</b>	<b>\$ 61,313,764</b>	<b>\$ 59,634,489</b>	<b>\$ 1,679,275</b>	<b>97.26%</b>	
<b>20 OPERATIONS &amp; MAINTENANCE FUND</b>						
20E-----1-----	Salaries	\$ 2,661,800	\$ 2,569,677	\$ 92,123	96.54%	
20E-----2-----	Benefits	\$ 471,375	\$ 438,470	\$ 32,905	93.02%	
20E-----3-----	Purchased Services	\$ 1,216,710	\$ 1,182,192	\$ 34,518	97.16%	
20E-----4-----	Supplies <\$500	\$ 1,156,300	\$ 993,018	\$ 163,282	85.88%	See comment on Equipment \$500 - \$1,500
20E-----5-----	Capital Expenditures >\$1,500	\$ 410,000	\$ 65,965	\$ 344,035	16.09%	See comment on Equipment \$500 - \$1,500
20E-----7-----	Equipment \$500 - \$1,500		\$ 14,232	\$ (14,232)		Supplies are viewed in aggregate - the account used depends on the cost, at budget time, costs are not always known exactly. Budgets are placed in "410" and "553"
<b>20-----</b>	<b>Operations &amp; Maintenance Fund</b>	<b>\$ 5,916,185</b>	<b>\$ 5,263,554</b>	<b>\$ 652,631</b>	<b>88.97%</b>	
<b>30 DEBT SERVICES FUND</b>						
30E-----6-----	Other Objects	\$ 3,596,897	\$ 3,592,419	\$ 4,478		Bond and Capital Lease Payments
<b>30-----</b>	<b>Debt Services Fund</b>	<b>\$ 3,596,897</b>	<b>\$ 3,592,419</b>	<b>\$ 4,478</b>	<b>99.88%</b>	

**Park Ridge Niles SD #64**  
**Fiscal Year Recap Expenditures (Date: 6/2017)**

		2016-17	2016-17	Budget	Percent	
Account	Description	Budget	Unaudited Actuals	Variance	Spent	Notes
<b>40 TRANSPORTATION FUND</b>						
40E-----1-----	Salaries	\$ 14,505	\$ 16,508	\$ (2,003)	113.81%	Portion of CSBO and Transportation Clerk's Salaries
40E-----2-----	Benefits	\$ 3,745	\$ 3,093	\$ 652	82.59%	Portion of CSBO and Transportation Clerk's Benefits
40E-----3-----	Professional Services	\$ 2,719,890	\$ 3,121,469	\$ (401,579)	114.76%	Contracted Transportation
40E-----4-----	Supplies	\$ 2,000	\$ -	\$ 2,000	0.00%	
<b>40-----</b>	<b>Transportation Fund</b>	<b>\$ 2,740,140</b>	<b>\$ 3,141,070</b>	<b>\$ (400,930)</b>	<b>114.63%</b>	
<b>50 MUNICIPAL RETIREMENT FUND</b>						
50E-----2-----	Employee Benefits	\$ 1,075,000	\$ 1,045,644	\$ 29,356	97.27%	
<b>50-----</b>	<b>Municipal Retirement Fund</b>	<b>\$ 1,075,000</b>	<b>\$ 1,045,644</b>	<b>\$ 29,356</b>	<b>97.27%</b>	
<b>51 SOCIAL SECURITY/MEDICARE FUND</b>						
50E-----2-----	Employee Benefits	\$ 1,280,000	\$ 1,180,224	\$ 99,777	92.20%	
<b>51-----</b>	<b>Social Security/Medicare</b>	<b>\$ 1,280,000</b>	<b>\$ 1,180,224</b>	<b>\$ 99,777</b>	<b>92.20%</b>	
<b>60 CAPITAL PROJECTS FUND</b>						
60E-----3-----	Purchased Services	\$ 1,535,000	\$ 819,925	\$ 715,075	53.42%	Construction Manager Summer 2016, Asbestos Abatement, etc.
60E-----4-----	Supplies <\$500	\$ -	\$ 24,562	\$ (24,562)		
60E-----5-----	Capital Expenditures	\$ 5,978,702	\$ 5,031,253	\$ 947,449	84.15%	Summer 2016 Construction
60E-----7-----	Equipment \$500 - \$1,500	\$ -	\$ 11,534	\$ (11,534)		
<b>60-----</b>	<b>Capital Projects Fund</b>	<b>\$ 7,513,702</b>	<b>\$ 5,887,275</b>	<b>\$ 1,626,427</b>	<b>78.35%</b>	
<b>61 CAPITAL PROJECTS FUND</b>						
61E-----3-----	Purchased Services	\$ -	\$ 13,963	\$ (13,963)		
61E-----5-----	Debt Related Proceeds	\$ -	\$ 257,718	\$ (257,718)		Start of Summer 2017, Projects not approved until November 2016
<b>61-----</b>	<b>Capital Projects Fund</b>	<b>\$ -</b>	<b>\$ 271,682</b>	<b>\$ (271,682)</b>		

**Park Ridge Niles SD #64**  
**Fiscal Year Recap Expenditures (Date: 6/2017)**

		<b>2016-17</b>	<b>2016-17</b>	<b>Budget</b>	<b>Percent</b>	
<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Unaudited Actuals</b>	<b>Variance</b>	<b>Spent</b>	<b>Notes</b>
<b>80 TORT FUND</b>						
80E----- 2-----	Employee Benefits	\$ 40,000	\$ 7,630	\$ 32,370	19.07%	Unemployment Payments
80E----- 3-----	Purchased Services	\$ 654,438	\$ 642,315	\$ 12,123	98.15%	Property, Liability & Workmen's Compensation Insurance
80E----- 4-----	Supplies	\$ -	\$ 197	\$ (197)		Required Work Posters, etc.
<b>80----- Tort Fund</b>		<b>\$ 694,438</b>	<b>\$ 650,141</b>	<b>\$ 44,297</b>	<b>93.62%</b>	
<b>Total Expenditures Operating Funds</b>		<b>\$ 73,019,527</b>	<b>\$ 70,915,122</b>	<b>\$ 2,104,405</b>	<b>97.12%</b>	
<b>Total Expenditures Non-Operating Funds</b>		<b>\$ 11,110,599</b>	<b>\$ 9,751,375</b>	<b>\$ 1,359,224</b>	<b>87.77%</b>	
<b>Grand Total - Expenditures</b>		<b>\$ 84,130,126</b>	<b>\$ 80,666,498</b>	<b>\$ 3,463,628</b>	<b>95.88%</b>	

## Park Ridge - Niles School District 64

## Budget Summary 2017-18

As of August 28, 2017

Fund	2017-18 Budgeted Revenues	2017-18 Budgeted Expenditures	Excess / (Deficiency) of Revenues Over Expenditures	2017-18 Budgeted Other Financing Sources/Uses	2017-18 Change in Fund Balance
(10) Education	\$ 60,137,790	\$ 62,039,946	\$ (1,902,156)	\$ 749,122	\$ (1,153,034)
(20) Operations & Maintenance	\$ 6,420,813	\$ 6,031,055	\$ 389,758	\$ (786,632)	\$ (396,874)
(40) Transportation	\$ 4,443,720	\$ 3,273,507	\$ 1,170,213	\$ (1,000,000)	\$ 170,213
(50) Retirement (IMRF)	\$ 1,055,300	\$ 1,100,000	\$ (44,700)	\$ -	\$ (44,700)
(51) Retirement (Social Security)	\$ 1,594,300	\$ 1,296,400	\$ 297,900	\$ -	\$ 297,900
(70) Working Cash	\$ 699,100	\$ -	\$ 699,100	\$ -	\$ 699,100
(80) Tort Immunity	\$ 584,700	\$ 653,038	\$ (68,338)	\$ -	\$ (68,338)
Total Operating Funds	<u>\$ 74,935,723</u>	<u>\$ 74,393,946</u>	<u>\$ 541,777</u>	<u>\$ (1,037,510)</u>	<u>\$ (495,733)</u>
(60) Capital Projects	\$ 20,000	\$ 678,626	\$ (658,626)	\$ -	\$ (658,626)
(61) Capital Projects - 2017 Debt Certificates	\$ 40,800	\$ 4,505,938	\$ (4,465,138)	\$ -	\$ (4,465,138)
(30) Debt Service	\$ 2,472,534	\$ 3,834,910	\$ (1,362,376)	\$ 1,037,510	\$ (324,866)
Total Non-Operating Funds	<u>\$ 2,533,334</u>	<u>\$ 9,019,474</u>	<u>\$ (6,486,140)</u>	<u>\$ 1,037,510</u>	<u>\$ (5,448,630)</u>
Total All Funds	<u>\$ 77,469,057</u>	<u>\$ 83,413,420</u>	<u>\$ (5,944,363)</u>	<u>\$ -</u>	<u>\$ (5,944,363)</u>



**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E201 1110 1060 00 000000	Teacher Assistant Salaries	\$ 29,700		\$ 9,773	
<b>10E205 1110 1060 00 000000</b>	Teacher Assistant Salaries	\$ 10,000			
10E207 1110 1080 00 000000	Admin. Support Salaries	\$ 30,800	\$ 30,000	\$ 20,601	
10E201 1110 1100 00 000000	Certified Staff Salaries	\$ 1,760,000	\$ 1,720,000	\$ 1,193,113	
10E203 1110 1100 00 000000	Certified Staff Salaries	\$ 2,260,000	\$ 2,200,000	\$ 1,441,680	
10E205 1110 1100 00 000000	Certified Staff Salaries	\$ 1,825,000	\$ 1,810,000	\$ 1,253,480	
10E207 1110 1100 00 000000	Certified Staff Salaries	\$ 2,320,000	\$ 2,500,000	\$ 1,857,162	
10E209 1110 1100 00 000000	Certified Staff Salaries	\$ 2,345,000	\$ 2,280,000	\$ 1,531,752	
10E000 1110 1130 00 000000	Tutors	\$ 1,000	\$ 1,000		
10E000 1110 1140 00 000000	Teacher Coverage	\$ 5,000	\$ 5,000	\$ 2,992	
10E000 1110 1311 00 000000	Stipend	\$ 750	\$ 750	\$ 750	
10E201 1110 1311 00 192300	Stipend	\$ 2,570	\$ 1,800	\$ 2,838	
10E203 1110 1311 00 192300	Stipend	\$ 2,570	\$ 3,800	\$ 2,617	
10E205 1110 1311 00 192300	Stipend	\$ 2,570	\$ 2,200	\$ 2,437	
10E207 1110 1311 00 192300	Stipend	\$ 2,570	\$ 4,000	\$ 2,264	
10E209 1110 1311 00 192300	Stipend	\$ 2,570	\$ 3,300	\$ 2,838	
10E207 1110 1320 00 000000	Overtime Salaries	\$ 6,300	\$ 6,000	\$ 5,961	
10E000 1110 1321 00 000000	Substitute - Miscellaneous	\$ 850		\$ 288	
10E201 1110 1322 00 000000	Subs - Prof. Development	\$ 2,200		\$ 805	school business release days
10E203 1110 1322 00 000000	Subs - Prof. Development	\$ 3,300		\$ 1,725	school business release days
10E205 1110 1322 00 000000	Subs - Prof. Development	\$ 2,200		\$ 230	school business release days
10E207 1110 1322 00 000000	Subs - Prof. Development	\$ 3,300		\$ 518	school business release days
10E209 1110 1322 00 000000	Subs - Prof. Development	\$ 3,100		\$ 115	school business release days
10E000 1110 1323 00 000000	Subs - Sick	\$ 335,000	\$ 450,000	\$ 230,923	
10E000 1110 1325 00 000000	Substitute - Floater	\$ 2,500		\$ 1,397	
10E--- 1110 1--- --- -----	*Salaries	\$ 10,958,850	\$ 11,017,850	\$ 7,566,257	
10E000 1110 2110 00 000000	TRS	\$ 63,110	\$ 64,300	\$ 43,547	
10E000 1110 2170 00 000000	THIS	\$ 95,753	\$ 93,100	\$ 63,023	
10E000 1110 2210 00 000000	Life Insurance	\$ 6,500	\$ 6,500	\$ 4,463	
10E000 1110 2220 00 000000	Health Insurance	\$ 1,162,800	\$ 1,140,000	\$ 798,019	
10E000 1110 2230 00 000000	Dental Insurance	\$ 45,150	\$ 42,000	\$ 31,034	
10E207 1110 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720		
10E209 1110 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720		
10E--- 1110 2--- --- -----	*Employee Benefits	\$ 1,374,753	\$ 1,347,340	\$ 940,086	
10E000 1110 3120 60 000000	Professional Development	\$ 3,000	\$ 3,000	\$ 338	
10E000 1110 3120 62 000000	Professional Development	\$ -	\$ 6,600		
10E000 1110 3140 00 000000	Instructional Prof. Services	\$ -	\$ 1,000		

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 1110 3160 00 000000	Web Based Programs/Renewals	\$ 77,500	\$ 87,600	\$ 58,580	\$42,500 from LRC's, \$19k from curric (Study Island); \$16k from Tech (Chrome apps)
10E000 1110 3160 00 430000	Web Based Programs/Renewals	\$ -	\$ 1,000		
10E000 1110 3160 60 000000	Web Based Programs/Renewals	\$ -	\$ 4,680	\$ 4,680	IXL already renewed thru 09/2019
10E000 1110 3160 61 000000	Web Based Programs/Renewals	\$ 14,080	\$ 14,080	\$ 13,776	
10E000 1110 3190 00 192300	Professional Services	\$ 44,000	\$ 70,000	\$ 64,503	Camp Duncan reduced to 1 night
10E000 1110 3230 63 000000	Repair & Maintenance Services	\$ 2,860		\$ 1,026	
10E000 1110 3320 00 000000	Travel/Mileage Expenses	\$ 1,200	\$ 2,000	\$ 591	
10E000 1110 3320 00 192300	Travel/Mileage Expenses	\$ 1,100	\$ 800	\$ 959	
10E--- 1110 3--- -----	*Purchased Services	\$ 143,740	\$ 190,760	\$ 144,451	
10E000 1110 4100 00 000000	General Supplies	\$ 2,500	\$ 10,000	\$ 1,804	
10E000 1110 4100 00 192300	General Supplies	\$ 275	\$ 200	\$ 32	
10E000 1110 4100 00 336000	General Supplies	\$ 1,000	\$ 1,000	\$ 204	
10E000 1110 4100 00 430000	General Supplies	\$ -	\$ 400		
10E000 1110 4100 30 000000	General Supplies	\$ 4,000	\$ 5,000	\$ 2,571	
10E000 1110 4100 60 000000	General Supplies	\$ 5,000	\$ 5,000	\$ 915	
10E000 1110 4100 61 000000	General Supplies	\$ 28,000	\$ 1,000	\$ 272	expansion of classroom LA libraries
10E000 1110 4100 62 000000	General Supplies	\$ 26,925	\$ 125,000	\$ 145,513	
10E000 1110 4100 63 000000	General Supplies	\$ 4,000	\$ 4,550	\$ 1,126	
10E000 1110 4100 99 000000	General Supplies	\$ -		\$ 75	
10E201 1110 4100 00 000000	General Supplies	\$ 7,392	\$ 8,000	\$ 5,247	
10E201 1110 4100 00 192100	General Supplies	\$ -		\$ 3,369	
10E203 1110 4100 00 000000	General Supplies	\$ 10,624	\$ 11,000	\$ 8,892	
10E203 1110 4100 00 192100	General Supplies	\$ -		\$ 3,748	
10E205 1110 4100 00 000000	General Supplies	\$ 8,208	\$ 8,500	\$ 7,081	
10E207 1110 4100 00 000000	General Supplies	\$ 10,736	\$ 11,500	\$ 8,937	
10E209 1110 4100 00 000000	General Supplies	\$ 10,080	\$ 10,000	\$ 7,126	
10E000 1110 4130 60 000000	Consumables/Workbooks	\$ 1,800	\$ 1,725		
10E000 1110 4200 60 000000	Textbooks	\$ 1,300	\$ 1,540	\$ 790	
10E000 1110 4200 61 000000	Textbooks	\$ 156,112	\$ 97,350	\$ 115,435	\$74k annual purchases (word study, handwriting, vocab); \$35k reading adoption approved spring 2017; \$47k writing adoption to be approved spring 2018
10E000 1110 4200 62 000000	Textbooks	\$ 23,360	\$ 69,700	\$ 73,630	
10E000 1110 4200 63 000000	Textbooks	\$ 825	\$ 4,000	\$ 2,553	
10E000 1110 4400 61 000000	Periodicals & Subscriptions	\$ 17,050	\$ 15,500	\$ 16,641	
10E--- 1110 4--- -----	*Supplies <\$500	\$ 319,187	\$ 390,965	\$ 405,961	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 1110 6400 60 000000	Dues & Fees	\$ 162	\$ 160	\$ 93	
10E000 1110 6400 61 000000	Dues & Fees	\$ 1,000		\$ 933	
10E000 1110 6400 62 000000	Dues & Fees	\$ 100	\$ 100	\$ 79	
10E--- 1110 6--- --	*Other Objects	\$ 1,262	\$ 260	\$ 1,105	
<b>10E--- 1110 ---- --</b>	<b>*Elementary Education</b>	<b>\$ 12,797,792</b>	<b>\$ 12,947,175</b>	<b>\$ 9,057,860</b>	
10E201 1111 1100 00 000000	Certified Staff Salaries	\$ 290,000	\$ 180,000	\$ 127,890	
10E203 1111 1100 00 000000	Certified Staff Salaries	\$ 350,000	\$ 330,000	\$ 229,896	
10E205 1111 1100 00 000000	Certified Staff Salaries	\$ 352,000	\$ 315,000	\$ 185,600	
10E207 1111 1100 00 000000	Certified Staff Salaries	\$ 318,000	\$ 365,000	\$ 252,627	
10E209 1111 1100 00 000000	Certified Staff Salaries	\$ 288,000	\$ 118,000	\$ 207,287	
10E301 1111 1100 00 000000	Certified Staff Salaries	\$ 300,000	\$ 201,500	\$ 137,838	
10E303 1111 1100 00 000000	Certified Staff Salaries	\$ 210,000	\$ 204,000	\$ 144,910	
10E000 1111 1311 00 000000	Stipend	\$ 750	\$ 750	\$ 750	
10E--- 1111 1--- --	*Salaries	\$ 2,108,750	\$ 1,714,250	\$ 1,286,799	
10E000 1111 2110 00 000000	TRS	\$ 12,231	\$ 10,400	\$ 7,464	
10E000 1111 2170 00 000000	THIS	\$ 18,557	\$ 15,100	\$ 10,810	
10E201 1111 2210 00 000000	Life Insurance	\$ 1,200	\$ 1,200	\$ 777	
10E201 1111 2220 00 000000	Health Insurance	\$ 173,400	\$ 170,000	\$ 122,310	
10E201 1111 2230 00 000000	Dental Insurance	\$ 7,794	\$ 7,250	\$ 4,999	
10E203 1111 2250 00 000000	Health Insurance Waiver	\$ -	\$ 720	\$ 49	
10E--- 1111 2--- --	*Employee Benefits	\$ 213,182	\$ 204,670	\$ 146,409	
10E000 1111 3120 00 000000	Professional Development	\$ 2,000	\$ 2,000		
10E000 1111 3140 00 000000	Instructional Prof. Services	\$ 3,000	\$ 7,200	\$ 900	
10E000 1111 3160 00 000000	Web Based Programs/Renewals	\$ 250		\$ 160	
10E--- 1111 3--- --	*Purchased Services	\$ 5,250	\$ 9,200	\$ 1,060	
10E000 1111 4100 00 000000	General Supplies	\$ 3,000	\$ 5,970	\$ 1,533	
10E000 1111 4130 00 000000	Consumables/Workbooks	\$ 2,000	\$ 1,200	\$ 1,768	
10E000 1111 4400 00 000000	Periodicals & Subscriptions	\$ -	\$ 570		
10E--- 1111 4--- --	*Supplies <\$500	\$ 5,000	\$ 7,740	\$ 3,302	
10E000 1111 6700 00 462000	Tuition	\$ 12,000	\$ 9,000		
10E--- 1111 6--- --	*Other Objects	\$ 12,000	\$ 9,000	\$ -	
<b>10E--- 1111 ---- --</b>	<b>*Response to Intervention</b>	<b>\$ 2,344,182</b>	<b>\$ 1,944,860</b>	<b>\$ 1,437,570</b>	
10E201 1113 1100 00 000000	Certified Staff Salaries	\$ 63,250	\$ 60,500	\$ 49,456	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E203 1113 1100 00 000000	Certified Staff Salaries	\$ 90,800	\$ 76,500	\$ 63,954	
10E205 1113 1100 00 000000	Certified Staff Salaries	\$ 113,250	\$ 112,000	\$ 77,233	
10E207 1113 1100 00 000000	Certified Staff Salaries	\$ 107,550	\$ 143,500	\$ 101,397	
10E209 1113 1100 00 000000	Certified Staff Salaries	\$ 113,250	\$ 112,000	\$ 77,233	
10E301 1113 1100 00 000000	Certified Staff Salaries	\$ 240,100	\$ 283,000	\$ 195,850	
10E303 1113 1100 00 000000	Certified Staff Salaries	\$ 217,000	\$ 209,000	\$ 144,606	
10E000 1113 1308 00 000000	Per Diem Days	\$ 3,365	\$ 3,400	\$ 1,822	
10E000 1113 1311 00 000000	Stipend	\$ 2,436	\$ 2,400	\$ 1,527	
10E207 1113 1320 00 000000	Overtime Salaries	\$ -		\$ 387	
10E--- 1113 1--- -- -- --	*Salaries	\$ 951,001	\$ 1,002,300	\$ 713,467	
10E000 1113 2110 00 000000	TRS	\$ 5,516	\$ 5,900	\$ 4,138	
10E000 1113 2170 00 000000	THIS	\$ 8,369	\$ 8,500	\$ 5,993	
10E201 1113 2210 00 000000	Life Insurance	\$ 600	\$ 600	\$ 408	
10E201 1113 2220 00 000000	Health Insurance	\$ 66,300	\$ 65,000	\$ 65,381	
10E201 1113 2230 00 000000	Dental Insurance	\$ 3,440	\$ 3,200	\$ 2,356	
10E--- 1113 2--- -- -- --	*Employee Benefits	\$ 84,225	\$ 83,200	\$ 78,276	
10E000 1113 3230 00 000000	Repair & Maintenance Services	\$ 1,500	\$ 1,500	\$ 1,572	
10E--- 1113 3--- -- -- --	*Purchased Services	\$ 1,500	\$ 1,500	\$ 1,572	
10E000 1113 4100 00 000000	General Supplies	\$ 7,500	\$ 7,300	\$ 7,846	
10E301 1113 4100 00 000000	General Supplies	\$ 15,000	\$ 14,356	\$ 14,525	
10E303 1113 4100 00 000000	General Supplies	\$ 14,000	\$ 13,606	\$ 14,565	
10E201 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 1,900	\$ 1,738	\$ 1,423	
10E203 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 2,600	\$ 2,511	\$ 2,413	
10E205 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 2,000	\$ 1,796	\$ 2,081	
10E207 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 2,600	\$ 2,570	\$ 1,904	
10E209 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 2,400	\$ 2,372	\$ 2,265	
10E301 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 4,700	\$ 4,453	\$ 4,100	
10E303 1113 4101 00 000000	Art - Office Depot/Warehouse	\$ 4,000	\$ 3,854	\$ 2,798	
10E--- 1113 4--- -- -- --	*Supplies <\$500	\$ 56,700	\$ 54,556	\$ 53,921	
10E000 1113 5530 00 000000	Capital Equipment >\$1,500	\$ -	\$ 10,400	\$ 7,429	
10E--- 1113 5--- -- -- --	*Capital Expenditures >\$1,500	\$ -	\$ 10,400	\$ 7,429	
10E000 1113 6400 00 000000	Dues & Fees	\$ 85		\$ 85	
10E--- 1113 6--- -- -- --	*Other Objects	\$ 85	\$ -	\$ 85	
10E000 1113 7000 00 000000	Equipment \$500 - \$1,500	\$ 1,200	\$ 800		
10E--- 1113 7--- -- -- --	*Equipment \$500 - \$1,500	\$ 1,200	\$ 800	\$ -	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
<b>10E--- 1113 ---- -- -----</b>	<b>*Art Program</b>	<b>\$ 1,094,711</b>	<b>\$ 1,152,756</b>	<b>\$ 854,749</b>	
10E301 1114 1100 00 000000	Certified Staff Salaries	\$ 244,350	\$ 247,000	\$ 164,154	
10E303 1114 1100 00 000000	Certified Staff Salaries	\$ 335,200	\$ 285,400	\$ 206,887	
10E000 1114 1308 00 000000	Per Diem Days	\$ 3,365	\$ 3,400	\$ 3,256	
10E000 1114 1311 00 000000	Stipend	\$ 2,436	\$ 32,500	\$ 1,527	
10E200 1114 1311 00 000000	Stipend	\$ 8,600		\$ 3,966	
10E300 1114 1311 00 000000	Stipend	\$ 19,500		\$ 14,745	
10E--- 1114 1--- -- -----	<b>*Salaries</b>	<b>\$ 613,451</b>	<b>\$ 568,300</b>	<b>\$ 394,535</b>	
10E000 1114 2110 00 000000	TRS	\$ 3,558	\$ 3,300	\$ 2,169	
10E000 1114 2170 00 000000	THIS	\$ 5,398	\$ 4,800	\$ 3,142	
10E207 1114 2210 00 000000	Life Insurance	\$ 300	\$ 300	\$ 197	
10E207 1114 2220 00 000000	Health Insurance	\$ 45,900	\$ 45,000	\$ 34,474	
10E207 1114 2230 00 000000	Dental Insurance	\$ 2,580	\$ 2,400	\$ 1,649	
10E--- 1114 2--- -- -----	<b>*Employee Benefits</b>	<b>\$ 57,736</b>	<b>\$ 55,800</b>	<b>\$ 41,631</b>	
10E000 1114 3140 00 000000	Instructional Prof. Services	\$ 4,000	\$ 3,450	\$ 3,200	
10E000 1114 3160 00 000000	Web Based Programs/Renewals	\$ 6,000	\$ 10,000	\$ 3,192	
10E000 1114 3230 00 000000	Repair & Maintenance Services	\$ 3,500	\$ 3,500	\$ 3,313	
10E--- 1114 3--- -- -----	<b>*Purchased Services</b>	<b>\$ 13,500</b>	<b>\$ 16,950</b>	<b>\$ 9,705</b>	
10E000 1114 4100 00 000000	General Supplies	\$ 12,000	\$ 9,200	\$ 8,914	
10E--- 1114 4--- -- -----	<b>*Supplies &lt;\$500</b>	<b>\$ 12,000</b>	<b>\$ 9,200</b>	<b>\$ 8,914</b>	
10E000 1114 5530 00 000000	Capital Equipment >\$1,500	\$ 6,000	\$ 10,000	\$ 9,255	
10E--- 1114 5--- -- -----	<b>*Capital Expenditures &gt;\$1,500</b>	<b>\$ 6,000</b>	<b>\$ 10,000</b>	<b>\$ 9,255</b>	
10E000 1114 6400 00 000000	Dues & Fees	\$ 2,000	\$ 2,000	\$ 477	
10E--- 1114 6--- -- -----	<b>*Other Objects</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 477</b>	
10E000 1114 7000 00 000000	Equipment \$500 - \$1,500	\$ 5,000		\$ 4,405	
10E--- 1114 7--- -- -----	<b>*Equipment \$500 - \$1,500</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 4,405</b>	
<b>10E--- 1114 ---- -- -----</b>	<b>*Instrumental Music</b>	<b>\$ 709,687</b>	<b>\$ 662,250</b>	<b>\$ 468,921</b>	
10E201 1115 1100 00 000000	Certified Staff Salaries	\$ 113,250	\$ 140,000	\$ 101,819	
10E203 1115 1100 00 000000	Certified Staff Salaries	\$ 153,200	\$ 129,500	\$ 90,692	
10E205 1115 1100 00 000000	Certified Staff Salaries	\$ 81,500	\$ 79,000	\$ 54,613	
10E207 1115 1100 00 000000	Certified Staff Salaries	\$ 162,000	\$ 135,800	\$ 93,622	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E209 1115 1100 00 000000	Certified Staff Salaries	\$ 78,700	\$ 125,000	\$ 96,405	
10E301 1115 1100 00 000000	Certified Staff Salaries	\$ 190,500	\$ 265,000	\$ 192,786	
10E303 1115 1100 00 000000	Certified Staff Salaries	\$ 226,500	\$ 223,300	\$ 154,467	
10E000 1115 1308 00 000000	Per Diem Days	\$ 2,340	\$ 2,300		
10E000 1115 1311 00 000000	Stipend	\$ 2,436	\$ 2,400	\$ 1,861	
10E--- 1115 1--- --- -----	*Salaries	\$ 1,010,426	\$ 1,102,300	\$ 786,263	
10E000 1115 2110 00 000000	TRS	\$ 5,860	\$ 6,400	\$ 4,563	
10E000 1115 2170 00 000000	THIS	\$ 8,892	\$ 9,300	\$ 6,608	
10E201 1115 2210 00 000000	Life Insurance	\$ 700	\$ 700	\$ 484	
10E201 1115 2220 00 000000	Health Insurance	\$ 127,500	\$ 125,000	\$ 93,833	
10E201 1115 2230 00 000000	Dental Insurance	\$ 4,623	\$ 4,300	\$ 3,396	
10E303 1115 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	\$ 440	
10E--- 1115 2--- --- -----	*Employee Benefits	\$ 148,295	\$ 146,420	\$ 109,324	
10E000 1115 3230 00 000000	Repair & Maintenance Services	\$ 3,500	\$ 6,000	\$ 964	
10E--- 1115 3--- --- -----	*Purchased Services	\$ 3,500	\$ 6,000	\$ 964	
10E200 1115 4100 00 000000	General Supplies	\$ 15,075	\$ 13,575	\$ 16,825	
10E300 1115 4100 00 000000	General Supplies	\$ 12,746	\$ 11,746	\$ 9,353	
10E--- 1115 4--- --- -----	*Supplies <\$500	\$ 27,821	\$ 25,321	\$ 26,178	
10E000 1115 6400 00 000000	Dues & Fees	\$ 275			
10E--- 1115 6--- --- -----	*Other Objects	\$ 275	\$ -	\$ -	
10E000 1115 7000 00 000000	Equipment \$500 - \$1,500	\$ 6,836	\$ 2,300	\$ 1,466	ukelele carts, flipforms
10E--- 1115 7--- --- -----	*Equipment \$500 - \$1,500	\$ 6,836	\$ 2,300	\$ 1,466	
<b>10E--- 1115 ---- --- -----</b>	<b>*General Music</b>	<b>\$ 1,197,153</b>	<b>\$ 1,282,341</b>	<b>\$ 924,196</b>	
10E201 1116 1100 00 000000	Certified Staff Salaries	\$ 200,500	\$ 196,500	\$ 134,491	
10E203 1116 1100 00 000000	Certified Staff Salaries	\$ 228,200	\$ 240,000	\$ 86,022	
10E205 1116 1100 00 000000	Certified Staff Salaries	\$ 222,000	\$ 265,000	\$ 196,968	
10E207 1116 1100 00 000000	Certified Staff Salaries	\$ 247,200	\$ 225,000	\$ 162,960	
10E209 1116 1100 00 000000	Certified Staff Salaries	\$ 170,600	\$ 275,500	\$ 207,888	
10E220 1116 1100 00 000000	Certified Staff Salaries	\$ 58,900	\$ -	\$ -	
10E301 1116 1100 00 000000	Certified Staff Salaries	\$ 564,700	\$ 525,000	\$ 363,605	
10E303 1116 1100 00 000000	Certified Staff Salaries	\$ 464,100	\$ 398,000	\$ 358,355	
10E000 1116 1308 00 000000	Per Diem Days	\$ 2,200	\$ 2,500	\$ 1,565	
10E000 1116 1311 00 000000	Stipend	\$ 2,436	\$ 2,400	\$ 1,527	
10E--- 1116 1--- --- -----	*Salaries	\$ 2,160,836	\$ 2,129,900	\$ 1,513,380	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

FUND 10 EDUCATION FUND					
Account Number	Account Description	2017-18 Tentative Budget	2016-17 Budget	2016-17 FYTD Activity (Apr 30)	Notes
10E000 1116 2110 00 000000	TRS	\$ 12,533	\$ 12,400	\$ 8,778	
10E000 1116 2170 00 000000	THIS	\$ 19,015	\$ 17,900	\$ 12,712	
10E201 1116 2210 00 000000	Life Insurance	\$ 1,400	\$ 1,400	\$ 946	
10E201 1116 2220 00 000000	Health Insurance	\$ 204,000	\$ 200,000	\$ 137,374	
10E201 1116 2230 00 000000	Dental Insurance	\$ 9,138	\$ 8,500	\$ 5,543	
10E--- 1116 2--- -- -- --	*Employee Benefits	\$ 246,086	\$ 240,200	\$ 165,353	
10E000 1116 3160 00 000000	Web Based Programs/Renewals	\$ 2,300	\$ 2,300	\$ 894	
10E000 1116 3190 00 000000	Professional Services	\$ -			
10E300 1116 3220 00 000000	Cleaning Services	\$ 11,000	\$ 11,000	\$ 8,711	Towels at Middle School
10E300 1116 3230 00 000000	Repair & Maintenance Services	\$ 2,000	\$ 2,000	\$ 837	
10E200 1116 3250 00 000000	Rental Equipment/Land	\$ -	\$ 7,700		No roller skate rental
10E--- 1116 3--- -- -- --	*Purchased Services	\$ 15,300	\$ 23,000	\$ 10,442	
10E200 1116 4100 00 000000	General Supplies	\$ 13,000	\$ 13,000	\$ 7,030	
10E220 1116 4100 00 000000	General Supplies	\$ 1,500			startup of PE program at JE
10E300 1116 4100 00 000000	General Supplies	\$ 19,500	\$ 19,500	\$ 15,580	
10E--- 1116 4--- -- -- --	*Supplies <\$500	\$ 34,000	\$ 32,500	\$ 22,610	
10E000 1116 5530 00 000000	Capital Equipment >\$1,500	\$ -			
10E300 1116 5530 00 192100	Capital Equipment >\$1,500	\$ -		\$ 1,880	
10E--- 1116 5--- -- -- --	*Capital Expenditures >\$1,500	\$ -	\$ -	\$ 1,880	
10E000 1116 6400 00 000000	Dues & Fees	\$ 100		\$ 100	
10E--- 1116 6--- -- -- --	*Other Objects	\$ 100	\$ -	\$ 100	
<b>10E--- 1116 ---- -- -- --</b>	<b>*Physical Education Program</b>	<b>\$ 2,456,322</b>	<b>\$ 2,425,600</b>	<b>\$ 1,713,765</b>	
10E000 1117 1311 00 000000	Stipend	\$ -	\$ 11,500		
10E200 1117 1311 00 000000	Stipend	\$ 10,310		\$ 5,145	
10E300 1117 1311 00 000000	Stipend	\$ 6,250		\$ 3,740	
10E--- 1117 1--- -- -- --	*Salaries	\$ 16,560	\$ 11,500	\$ 8,885	
10E000 1117 2110 00 000000	TRS	\$ 96	\$ 67		
10E200 1117 2110 00 000000	TRS			\$ 30	
10E300 1117 2110 00 000000	TRS			\$ 22	
10E000 1117 2170 00 000000	THIS	\$ 146	\$ 97		
10E200 1117 2170 00 000000	THIS			\$ 43	
10E300 1117 2170 00 000000	THIS			\$ 32	
10E--- 1117 2--- -- -- --	*Employee Benefits	\$ 242	\$ 164	\$ 127	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
<b>10E--- 1117 ---- -- -----</b>	<b>*Chorus Program</b>	<b>\$ 16,802</b>	<b>\$ 11,664</b>	<b>\$ 9,011</b>	
10E201 1119 1100 00 000000	Certified Staff Salaries	\$ 29,100	\$ 54,000	\$ 38,536	
10E203 1119 1100 00 000000	Certified Staff Salaries	\$ 55,750	\$ 75,000	\$ 51,739	
10E205 1119 1100 00 000000	Certified Staff Salaries	\$ 210,300	\$ 73,500	\$ 50,819	
10E207 1119 1100 00 000000	Certified Staff Salaries	\$ 101,000	\$ 100,000	\$ 67,648	
10E209 1119 1100 00 000000	Certified Staff Salaries	\$ 97,700	\$ 93,700	\$ 64,814	
10E301 1119 1100 00 000000	Certified Staff Salaries	\$ 369,300	\$ 317,500	\$ 237,167	
10E303 1119 1100 00 000000	Certified Staff Salaries	\$ 372,200	\$ 303,000	\$ 273,298	
10E000 1119 1308 00 000000	Per Diem Days	\$ 3,365	\$ 3,300	\$ 370	
10E000 1119 1311 00 000000	Stipend	\$ 2,436	\$ 2,400	\$ 1,527	
<b>10E--- 1119 1--- -- -----</b>	<b>*Salaries</b>	<b>\$ 1,241,151</b>	<b>\$ 1,022,400</b>	<b>\$ 785,918</b>	
10E000 1119 2110 00 000000	TRS	\$ 7,199	\$ 6,300	\$ 4,498	
10E000 1119 2170 00 000000	THIS	\$ 10,922	\$ 9,100	\$ 6,543	
10E201 1119 2210 00 000000	Life Insurance	\$ 700	\$ 700	\$ 441	
10E201 1119 2220 00 000000	Health Insurance	\$ 86,700	\$ 85,000	\$ 57,989	
10E201 1119 2230 00 000000	Dental Insurance	\$ 3,870	\$ 3,600	\$ 2,524	
<b>10E--- 1119 2--- -- -----</b>	<b>*Employee Benefits</b>	<b>\$ 109,391</b>	<b>\$ 104,700</b>	<b>\$ 71,995</b>	
10E300 1119 3160 00 000000	Web Based Programs/Renewals	\$ -	\$ 2,500	\$ 2,491	
<b>10E--- 1119 3--- -- -----</b>	<b>*Purchased Services</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,491</b>	
10E200 1119 4100 00 000000	General Supplies	\$ 200	\$ 400		
10E300 1119 4100 00 000000	General Supplies	\$ 200	\$ 400		
10E200 1119 4200 00 000000	Textbooks	\$ 9,504	\$ 14,700	\$ 14,199	
10E300 1119 4200 00 000000	Textbooks	\$ 6,650	\$ 5,400	\$ 5,165	
<b>10E--- 1119 4--- -- -----</b>	<b>*Supplies &lt;\$500</b>	<b>\$ 16,554</b>	<b>\$ 20,900</b>	<b>\$ 19,364</b>	
10E000 1119 6400 00 000000	Dues & Fees	\$ 65	\$ 275		
<b>10E--- 1119 6--- -- -----</b>	<b>*Other Objects</b>	<b>\$ 65</b>	<b>\$ 275</b>	<b>\$ -</b>	
<b>10E--- 1119 ---- -- -----</b>	<b>*Foreign Language</b>	<b>\$ 1,367,161</b>	<b>\$ 1,150,775</b>	<b>\$ 879,768</b>	
10E301 1120 1100 00 000000	Certified Staff Salaries	\$ 2,810,000	\$ 2,790,000	\$ 2,007,878	
10E303 1120 1100 00 000000	Certified Staff Salaries	\$ 2,440,000	\$ 2,560,000	\$ 1,822,354	
10E000 1120 1130 00 000000	Tutors	\$ 8,000		\$ 6,405	
10E000 1120 1140 00 000000	Teacher Coverage	\$ 30,000	\$ 30,000	\$ 16,187	
10E000 1120 1308 60 000000	Per Diem Days	\$ 3,050	\$ 2,800		
10E000 1120 1308 61 000000	Per Diem Days	\$ 3,365	\$ 3,400	\$ 233	



**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 1120 1308 70 000000	Per Diem Days	\$ 3,365	\$ 3,400		
10E000 1120 1308 71 000000	Per Diem Days	\$ 2,990	\$ 3,000	\$ 207	
10E000 1120 1311 00 000000	Stipend	\$ 51,900	\$ 51,100	\$ 33,202	Team leaders, team liaisons
10E301 1120 1311 00 000000	Stipend	\$ 1,500	\$ 5,000	\$ 419	5th grade confidentials
10E303 1120 1311 00 000000	Stipend	\$ 1,500	\$ 5,000	\$ 1,257	5th grade confidentials
10E000 1120 1321 00 000000	Substitute - Miscellaneous	\$ 2,000		\$ 2,475	
10E301 1120 1322 00 000000	Subs - Prof. Development	\$ 3,700		\$ 805	school business release days
10E303 1120 1322 00 000000	Subs - Prof. Development	\$ 3,300		\$ 5,578	school business release days
10E000 1120 1323 00 000000	Subs - Sick	\$ 205,000	\$ 200,000	\$ 139,063	
10E--- 1120 1--- -- -----	*Salaries	\$ 5,569,670	\$ 5,653,700	\$ 4,036,061	
10E000 1120 2110 00 000000	TRS	\$ 32,304	\$ 32,700	\$ 23,218	
10E000 1120 2170 00 000000	THIS	\$ 49,013	\$ 47,400	\$ 33,627	
10E301 1120 2210 00 000000	Life Insurance	\$ 3,400	\$ 3,400	\$ 1,270	
10E303 1120 2210 00 000000	Life Insurance			\$ 1,049	
10E301 1120 2220 00 000000	Health Insurance	\$ 606,900	\$ 595,000	\$ 228,468	
10E303 1120 2220 00 000000	Health Insurance			\$ 166,813	
10E301 1120 2230 00 000000	Dental Insurance	\$ 23,650	\$ 22,000	\$ 8,876	
10E303 1120 2230 00 000000	Dental Insurance			\$ 6,521	
10E--- 1120 2--- -- -----	*Employee Benefits	\$ 715,267	\$ 700,500	\$ 469,843	
10E000 1120 3120 60 000000	Professional Development	\$ 925	\$ 1,000		
10E000 1120 3120 70 000000	Professional Development	\$ -	\$ 1,800		
10E000 1120 3140 00 000000	Instructional Prof. Services	\$ 4,000	\$ 4,000	\$ 1,213	homebound/hospital tutoring
10E000 1120 3160 00 000000	Web Based Programs/Renewals	\$ 49,500	\$ 32,000	\$ 45,382	\$33k from LRC's, \$16,500 curric (Study Island)
10E000 1120 3160 70 000000	Web Based Programs/Renewals	\$ 6,078	\$ 6,100	\$ 6,078	
10E000 1120 3230 60 000000	Repair & Maintenance Services	\$ 383		\$ 123	
10E000 1120 3230 70 000000	Repair & Maintenance Services	\$ 2,000	\$ 2,700	\$ 2,500	
10E000 1120 3320 00 000000	Travel/Mileage Expenses	\$ 1,000	\$ 1,000	\$ 310	
10E--- 1120 3--- -- -----	*Purchased Services	\$ 63,886	\$ 48,600	\$ 55,605	
10E000 1120 4100 00 000000	General Supplies	\$ 1,500	\$ 10,000	\$ 678	
10E000 1120 4100 00 336000	General Supplies	\$ 500	\$ 2,000	\$ 173	
10E000 1120 4100 60 000000	General Supplies	\$ 1,380	\$ 2,100	\$ 1,113	
10E000 1120 4100 70 000000	General Supplies	\$ 44,300	\$ 34,300	\$ 23,810	supplies for teacher unit writing to address new standards
10E000 1120 4100 71 000000	General Supplies	\$ 1,000	\$ 3,500	\$ 2,337	
10E301 1120 4100 00 000000	General Supplies	\$ 16,420	\$ 16,800	\$ 9,569	
10E301 1120 4100 61 000000	General Supplies	\$ 3,000	\$ 3,100		
10E303 1120 4100 00 000000	General Supplies	\$ 14,140	\$ 14,500	\$ 10,263	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E303 1120 4100 61 000000	General Supplies	\$ 3,000	\$ 3,100	\$ 26	
10E000 1120 4200 60 000000	Textbooks	\$ 1,000		\$ 1,088	
10E000 1120 4200 70 000000	Textbooks	\$ 55,250	\$ 500	\$ 25	science adoption approved in prior year (\$55k budgeted in FY18 and another \$55K for FY19)
10E000 1120 4200 71 000000	Textbooks	\$ 4,045		\$ 2,670	
10E301 1120 4200 61 000000	Textbooks	\$ 24,600	\$ 14,800	\$ 2,573	includes \$10k for writing adoption
10E303 1120 4200 61 000000	Textbooks	\$ 23,000	\$ 13,300	\$ 3,646	includes \$10k for writing adoption
10E000 1120 4400 70 000000	Periodicals & Subscriptions	\$ 800	\$ 800	\$ 835	
10E000 1120 4400 71 000000	Periodicals & Subscriptions	\$ 1,500	\$ 3,000		
10E301 1120 4400 61 000000	Periodicals & Subscriptions	\$ 350	\$ 300	\$ 305	
10E303 1120 4400 61 000000	Periodicals & Subscriptions	\$ 350	\$ 300	\$ 305	
10E--- 1120 4--- ---	*Supplies <\$500	\$ 196,135	\$ 122,400	\$ 59,417	
10E000 1120 6400 60 000000	Dues & Fees	\$ 100	\$ 100	\$ 93	
10E000 1120 6400 61 000000	Dues & Fees	\$ 450		\$ 445	
10E000 1120 6400 70 000000	Dues & Fees	\$ 100	\$ 100	\$ 69	
10E301 1120 6400 00 000000	Dues & Fees	\$ 400	\$ 400	\$ 300	
10E303 1120 6400 00 000000	Dues & Fees	\$ 400	\$ 400	\$ 300	
10E--- 1120 6--- ---	*Other Objects	\$ 1,450	\$ 1,000	\$ 1,207	
<b>10E--- 1120 ---- --</b>	<b>*Middle School Education</b>	<b>\$ 6,546,408</b>	<b>\$ 6,526,200</b>	<b>\$ 4,622,133</b>	
10E000 1130 1100 00 000000	Certified Staff Salaries	\$ 356,237	\$ 310,200	\$ 239,681	
10E000 1130 1308 00 000000	Per Diem Days	\$ 12,800	\$ 12,850	\$ 9,598	
10E000 1130 1311 00 000000	Stipend	\$ 13,600	\$ 13,400	\$ 8,972	
10E--- 1130 1--- ---	*Salaries	\$ 382,637	\$ 336,450	\$ 258,251	
10E000 1130 2110 00 000000	TRS	\$ 2,219	\$ 2,000	\$ 1,498	
10E000 1130 2170 00 000000	THIS	\$ 3,367	\$ 2,800	\$ 2,169	
10E000 1130 2210 00 000000	Life Insurance	\$ 200	\$ 200	\$ 125	
10E000 1130 2220 00 000000	Health Insurance	\$ 35,700	\$ 35,000	\$ 25,367	
10E000 1130 2230 00 000000	Dental Insurance	\$ 1,290	\$ 1,200	\$ 931	
10E--- 1130 2--- ---	*Employee Benefits	\$ 42,776	\$ 41,200	\$ 30,091	
10E000 1130 3320 00 000000	Travel/Mileage Expenses	\$ 300	\$ 500	\$ 46	
10E--- 1130 3--- ---	*Purchased Services	\$ 300	\$ 500	\$ 46	
<b>10E--- 1130 ---- --</b>	<b>*Reg. Ed. Curriculum Specialist</b>	<b>\$ 425,713</b>	<b>\$ 378,150</b>	<b>\$ 288,388</b>	
10E201 1200 1060 00 000000	Teacher Assistant Salaries	\$ 157,800	\$ 53,000	\$ 70,793	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

FUND 10 EDUCATION FUND					
Account Number	Account Description	2017-18 Tentative Budget	2016-17 Budget	2016-17 FYTD Activity (Apr 30)	Notes
10E201 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 81,000	\$ 68,310	
10E203 1200 1060 00 000000	Teacher Assistant Salaries	\$ 300,700	\$ 157,000	\$ 152,237	
10E203 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 102,000	\$ 76,307	
10E205 1200 1060 00 000000	Teacher Assistant Salaries	\$ 210,300	\$ 114,000	\$ 95,844	
10E205 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 56,000	\$ 37,822	
10E207 1200 1060 00 000000	Teacher Assistant Salaries	\$ 257,700	\$ 153,000	\$ 111,903	
10E207 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 66,000	\$ 13,887	
10E209 1200 1060 00 000000	Teacher Assistant Salaries	\$ 317,600	\$ 256,000	\$ 182,180	
10E209 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 92,000	\$ 91,025	
10E301 1200 1060 00 000000	Teacher Assistant Salaries	\$ 365,800	\$ 268,000	\$ 184,089	
10E301 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 92,000	\$ 89,631	
10E303 1200 1060 00 000000	Teacher Assistant Salaries	\$ 210,400	\$ 124,000	\$ 99,023	
10E303 1200 1060 00 462000	Teacher Assistant Salaries	\$ -	\$ 121,000	\$ 70,641	
10E201 1200 1100 00 000000	Certified Staff Salaries	\$ 341,100	\$ 464,000	\$ 298,961	
10E203 1200 1100 00 000000	Certified Staff Salaries	\$ 409,700	\$ 464,000	\$ 327,393	
10E205 1200 1100 00 000000	Certified Staff Salaries	\$ 257,000	\$ 510,000	\$ 269,012	
10E207 1200 1100 00 000000	Certified Staff Salaries	\$ 414,300	\$ 238,000	\$ 167,107	
10E209 1200 1100 00 000000	Certified Staff Salaries	\$ 252,300	\$ 384,000	\$ 266,376	
10E220 1200 1100 00 000000	Certified Staff Salaries	\$ -	\$ 60,000	\$ 87,730	
10E301 1200 1100 00 000000	Certified Staff Salaries	\$ 668,000	\$ 713,000	\$ 493,295	
10E303 1200 1100 00 000000	Certified Staff Salaries	\$ 501,400	\$ 552,000	\$ 381,995	
10E000 1200 1130 00 000000	Tutors	\$ 1,500	\$ 1,500	\$ 1,015	
10E000 1200 1140 00 000000	Teacher Coverage	\$ 5,000	\$ 5,500	\$ 2,513	
10E000 1200 1305 00 000000	Prof Growth Instructors	\$ 2,000	\$ 1,750	\$ 1,500	
10E000 1200 1308 00 000000	Per Diem Days	\$ -		\$ 159	
10E000 1200 1311 00 000000	Stipend	\$ 24,300	\$ 13,100	\$ 25,428	\$20k personal care; \$4k curric writing
10E201 1200 1320 00 000000	Overtime Salaries	\$ 500		\$ 166	
10E203 1200 1320 00 000000	Overtime Salaries	\$ 750		\$ 1,364	
10E205 1200 1320 00 000000	Overtime Salaries	\$ 500		\$ 1,473	
10E207 1200 1320 00 000000	Overtime Salaries	\$ 750		\$ 339	
10E209 1200 1320 00 000000	Overtime Salaries	\$ 750		\$ 628	
10E301 1200 1320 00 000000	Overtime Salaries	\$ 1,000		\$ 1,337	
10E303 1200 1320 00 000000	Overtime Salaries	\$ 750		\$ 695	
10E000 1200 1321 00 000000	Substitute - Miscellaneous	\$ 1,200		\$ 805	
10E000 1200 1322 00 000000	Subs - Prof. Development	\$ 19,000	\$ 30,000	\$ 13,973	
10E000 1200 1323 00 000000	Subs - Sick	\$ 205,000	\$ 175,000	\$ 165,699	
10E000 1200 1325 00 000000	Substitute - Floater	\$ 50,000	\$ 40,000	\$ 38,295	
10E--- 1200 1--- -- -----	*Salaries	\$ 4,977,100	\$ 5,386,850	\$ 3,890,949	
10E000 1200 2110 00 000000	TRS	\$ 17,094	\$ 20,900	\$ 13,727	
10E000 1200 2170 00 000000	THIS	\$ 25,936	\$ 30,300	\$ 20,025	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 1200 2210 00 000000	Life Insurance	\$ 5,300	\$ 5,300		
10E201 1200 2210 00 000000	Life Insurance			\$ 419	
10E201 1200 2210 00 462000	Life Insurance			\$ 145	
10E203 1200 2210 00 000000	Life Insurance			\$ 417	
10E203 1200 2210 00 462000	Life Insurance			\$ 168	
10E205 1200 2210 00 000000	Life Insurance			\$ 406	
10E205 1200 2210 00 462000	Life Insurance			\$ 79	
10E207 1200 2210 00 000000	Life Insurance			\$ 311	
10E207 1200 2210 00 462000	Life Insurance			\$ 39	
10E209 1200 2210 00 000000	Life Insurance			\$ 533	
10E209 1200 2210 00 462000	Life Insurance			\$ 155	
10E220 1200 2210 00 000000	Life Insurance			\$ 26	
10E301 1200 2210 00 000000	Life Insurance			\$ 570	
10E301 1200 2210 00 462000	Life Insurance			\$ 157	
10E303 1200 2210 00 000000	Life Insurance			\$ 417	
10E303 1200 2210 00 462000	Life Insurance			\$ 143	
10E000 1200 2220 00 000000	Health Insurance	\$ 907,800	\$ 890,000		
10E201 1200 2220 00 000000	Health Insurance			\$ 59,529	
10E201 1200 2220 00 462000	Health Insurance			\$ 37,548	
10E203 1200 2220 00 000000	Health Insurance			\$ 65,485	
10E203 1200 2220 00 462000	Health Insurance			\$ 13,702	
10E205 1200 2220 00 000000	Health Insurance			\$ 69,171	
10E205 1200 2220 00 462000	Health Insurance			\$ 12,983	
10E207 1200 2220 00 000000	Health Insurance			\$ 57,431	
10E207 1200 2220 00 462000	Health Insurance			\$ 6,492	
10E209 1200 2220 00 000000	Health Insurance			\$ 74,607	
10E209 1200 2220 00 462000	Health Insurance			\$ 38,221	
10E220 1200 2220 00 000000	Health Insurance			\$ 13,479	
10E301 1200 2220 00 000000	Health Insurance			\$ 113,326	
10E301 1200 2220 00 462000	Health Insurance			\$ 25,018	
10E303 1200 2220 00 000000	Health Insurance			\$ 69,994	
10E303 1200 2220 00 462000	Health Insurance			\$ 31,096	
10E000 1200 2230 00 000000	Dental Insurance	\$ 38,700	\$ 36,000		
10E201 1200 2230 00 000000	Dental Insurance			\$ 2,685	
10E201 1200 2230 00 462000	Dental Insurance			\$ 1,325	
10E203 1200 2230 00 000000	Dental Insurance			\$ 2,963	
10E203 1200 2230 00 462000	Dental Insurance			\$ 1,218	
10E205 1200 2230 00 000000	Dental Insurance			\$ 2,253	
10E205 1200 2230 00 462000	Dental Insurance			\$ 550	
10E207 1200 2230 00 000000	Dental Insurance			\$ 2,287	
10E207 1200 2230 00 462000	Dental Insurance			\$ 275	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E209 1200 2230 00 000000	Dental Insurance			\$ 3,319	
10E209 1200 2230 00 462000	Dental Insurance			\$ 1,319	
10E220 1200 2230 00 000000	Dental Insurance			\$ 397	
10E301 1200 2230 00 000000	Dental Insurance			\$ 4,076	
10E301 1200 2230 00 462000	Dental Insurance			\$ 1,115	
10E303 1200 2230 00 000000	Dental Insurance			\$ 2,761	
10E303 1200 2230 00 462000	Dental Insurance			\$ 997	
10E000 1200 2250 00 000000	Health Insurance Waiver	\$ 5,760	\$ 5,760		
10E203 1200 2250 00 000000	Health Insurance Waiver			\$ 589	
10E203 1200 2250 00 462000	Health Insurance Waiver			\$ 589	
10E207 1200 2250 00 000000	Health Insurance Waiver			\$ 249	
10E209 1200 2250 00 000000	Health Insurance Waiver			\$ 2,659	
10E209 1200 2250 00 462000	Health Insurance Waiver			\$ 55	
10E301 1200 2250 00 000000	Health Insurance Waiver			\$ 589	
10E301 1200 2250 00 462000	Health Insurance Waiver			\$ 499	
10E303 1200 2250 00 000000	Health Insurance Waiver			\$ 499	
10E--- 1200 2--- --	*Employee Benefits	\$ 1,000,590	\$ 988,260	\$ 759,085	
10E000 1200 3120 00 000000	Professional Development	\$ -		\$ 520	should this move to IDEA grant?
10E000 1200 3120 00 462000	Professional Development	\$ -		\$ 13,983	
10E000 1200 3140 00 000000	Instructional Prof. Services	\$ 5,000	\$ 4,000	\$ 5,014	
10E000 1200 3160 00 000000	Web Based Programs/Renewals	\$ 44,400	\$ 36,000	\$ 46,035	Power IEP/RTI (\$15k annually - new in FY17); no Boardmaker license next year (\$5,200); includes \$1k from Tech
10E000 1200 3160 00 462000	Web Based Programs/Renewals	\$ -	\$ 3,000		
10E000 1200 3190 00 000000	Professional Services	\$ 15,000	\$ 26,000	\$ 16,745	FY17 had \$4k of one-time training svcs for Power IEP
10E000 1200 3230 00 000000	Repair & Maintenance Services	\$ 500		\$ 157	
10E000 1200 3320 00 000000	Travel/Mileage Expenses	\$ 1,500	\$ 3,000	\$ 416	
10E--- 1200 3--- --	*Purchased Services	\$ 66,400	\$ 72,000	\$ 82,871	
10E000 1200 4100 00 000000	General Supplies	\$ 50,500	\$ 60,000	\$ 50,086	includes \$500 from Tech
10E000 1200 4100 00 462000	General Supplies	\$ 77,138	\$ 43,500	\$ 42,934	
10E000 1200 4400 00 000000	Periodicals & Subscriptions	\$ 600	\$ 300	\$ 521	
10E--- 1200 4--- --	*Supplies <\$500	\$ 128,238	\$ 103,800	\$ 93,541	
10E000 1200 5530 00 000000	Capital Equipment >\$1,500	\$ 15,000	\$ 15,000		
10E--- 1200 5--- --	*Capital Expenditures >\$1,500	\$ 15,000	\$ 15,000	\$ -	
10E000 1200 7000 00 000000	Equipment \$500 - \$1,500	\$ 5,000	\$ 5,000		
10E--- 1200 7--- --	*Equipment \$500 - \$1,500	\$ 5,000	\$ 5,000	\$ -	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
<b>10E--- 1200 ---- -- -----</b>	<b>*Special Education</b>	<b>\$ 6,192,328</b>	<b>\$ 6,570,910</b>	<b>\$ 4,826,447</b>	
10E220 1225 1060 00 000000	Teacher Assistant Salaries	\$ 275,000	\$ 280,000	\$ 155,280	
10E220 1225 1060 00 460000	Teacher Assistant Salaries	\$ -	\$ 17,300	\$ 14,725	
10E220 1225 1060 00 462000	Teacher Assistant Salaries	\$ -		\$ 61,605	
10E220 1225 1100 00 000000	Certified Staff Salaries	\$ 364,500	\$ 294,000	\$ 232,290	
10E000 1225 1308 00 000000	Per Diem Days	\$ -		\$ 750	
10E220 1225 1320 00 000000	Overtime Salaries	\$ 2,000		\$ 2,219	
10E000 1225 1322 00 000000	Subs - Prof. Development	\$ 2,500		\$ 2,243	
10E220 1225 1322 00 000000	Subs - Prof. Development	\$ -		\$ 58	
10E000 1225 1323 00 000000	Subs - Sick	\$ 15,000		\$ 7,465	
10E000 1225 1325 00 000000	Substitute - Floater	\$ 1,500		\$ 288	
<b>10E--- 1225 1--- -- -----</b>	<b>*Salaries</b>	<b>\$ 660,500</b>	<b>\$ 591,300</b>	<b>\$ 476,921</b>	
10E000 1225 2110 00 000000	TRS	\$ 2,143	\$ 1,700	\$ 26	
10E220 1225 2110 00 000000	TRS			\$ 1,347	
10E000 1225 2170 00 000000	THIS	\$ 3,252	\$ 2,500	\$ 37	
10E220 1225 2170 00 000000	THIS			\$ 1,951	
10E220 1225 2210 00 000000	Life Insurance	\$ 1,000	\$ 1,000	\$ 474	
10E220 1225 2210 00 460000	Life Insurance			\$ 24	
10E220 1225 2210 00 462000	Life Insurance			\$ 107	
10E220 1225 2220 00 000000	Health Insurance	\$ 132,600	\$ 130,000	\$ 75,366	
10E220 1225 2220 00 460000	Health Insurance			\$ 4,009	
10E220 1225 2220 00 462000	Health Insurance			\$ 13,810	
10E220 1225 2230 00 000000	Dental Insurance	\$ 5,698	\$ 5,300	\$ 3,121	
10E220 1225 2230 00 460000	Dental Insurance			\$ 170	
10E220 1225 2230 00 462000	Dental Insurance			\$ 911	
10E220 1225 2250 00 000000	Health Insurance Waiver	\$ 1,440	\$ 1,440	\$ 665	
10E220 1225 2250 00 462000	Health Insurance Waiver			\$ 332	
<b>10E--- 1225 2--- -- -----</b>	<b>*Employee Benefits</b>	<b>\$ 146,133</b>	<b>\$ 141,940</b>	<b>\$ 102,351</b>	
10E220 1225 4100 00 000000	General Supplies	\$ 25,500	\$ 25,500	\$ 20,174	
10E220 1225 4150 00 000000	Testing Materials	\$ 2,000	\$ 2,000	\$ 411	
<b>10E--- 1225 4--- -- -----</b>	<b>*Supplies &lt;\$500</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>	<b>\$ 20,585</b>	
10E220 1225 7000 00 000000	Equipment \$500 - \$1,500	\$ 1,000		\$ 1,107	
<b>10E--- 1225 7--- -- -----</b>	<b>*Equipment \$500 - \$1,500</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 1,107</b>	
<b>10E--- 1225 ---- -- -----</b>	<b>*Pre-K Special Education</b>	<b>\$ 835,133</b>	<b>\$ 760,740</b>	<b>\$ 600,965</b>	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E301 1250 1100 00 430000	Certified Staff Salaries	\$ 76,760	\$ 58,600	\$ 40,556	
10E203 1250 1130 00 430000	Tutors	\$ 60,400	\$ 45,950	\$ 15,352	
10E205 1250 1130 00 430000	Tutors	\$ 40,950	\$ 45,950	\$ 24,389	
10E--- 1250 1--- -- -----	*Salaries	\$ 178,110	\$ 150,500	\$ 80,298	
10E203 1250 2110 00 430000	TRS	\$ 27,295	\$ 17,976	\$ 4,921	
10E205 1250 2110 00 430000	TRS	\$ 18,505	\$ 17,976	\$ 9,310	
10E301 1250 2110 00 430000	TRS	\$ 34,688	\$ 23,276	\$ 15,866	
10E203 1250 2170 00 430000	THIS	\$ 532	\$ 386	\$ 106	
10E205 1250 2170 00 430000	THIS	\$ 360	\$ 386	\$ 200	
10E301 1250 2170 00 430000	THIS	\$ 675	\$ 500	\$ 341	
10E301 1250 2210 00 430000	Life Insurance	\$ 50	\$ 50	\$ 39	
10E301 1250 2230 00 430000	Dental Insurance	\$ 430	\$ 400	\$ 275	
10E--- 1250 2--- -- -----	*Employee Benefits	\$ 82,535	\$ 60,950	\$ 31,057	
10E301 1250 3160 00 430000	Web Based Programs/Renewals	\$ -	\$ 900		
10E--- 1250 3--- -- -----	*Purchased Services	\$ -	\$ 900	\$ -	
10E301 1250 4100 00 430000	General Supplies	\$ -	\$ 5,176		
10E--- 1250 4--- -- -----	*Supplies <\$500	\$ -	\$ 5,176	\$ -	
10E000 1250 6700 00 462000	Tuition	\$ -	\$ 12,000		
10E220 1250 6700 00 430000	Tuition	\$ 8,750	\$ 12,000	\$ 4,631	
10E--- 1250 6--- -- -----	*Other Objects	\$ 8,750	\$ 24,000	\$ 4,631	
<b>10E--- 1250 ---- -- -----</b>	<b>*Remedial Programs</b>	<b>\$ 269,395</b>	<b>\$ 241,526</b>	<b>\$ 115,986</b>	
10E301 1410 1100 00 000000	Certified Staff Salaries	\$ 226,500	\$ 223,200	\$ 154,467	
10E303 1410 1100 00 000000	Certified Staff Salaries	\$ 221,800	\$ 216,100	\$ 149,537	
10E--- 1410 1--- -- -----	*Salaries	\$ 448,300	\$ 439,300	\$ 304,004	
10E000 1410 2110 00 000000	TRS	\$ 2,600	\$ 2,600		
10E301 1410 2110 00 000000	TRS			\$ 896	
10E303 1410 2110 00 000000	TRS			\$ 867	
10E000 1410 2170 00 000000	THIS	\$ 3,945	\$ 3,700		
10E301 1410 2170 00 000000	THIS			\$ 1,297	
10E303 1410 2170 00 000000	THIS			\$ 1,256	
10E301 1410 2210 00 000000	Life Insurance	\$ 250	\$ 250	\$ 79	
10E303 1410 2210 00 000000	Life Insurance			\$ 79	
10E301 1410 2220 00 000000	Health Insurance	\$ 51,000	\$ 50,000	\$ 19,562	
10E303 1410 2220 00 000000	Health Insurance			\$ 12,720	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E301 1410 2230 00 000000	Dental Insurance	\$ 1,720	\$ 1,600	\$ 550	
10E303 1410 2230 00 000000	Dental Insurance			\$ 550	
10E--- 1410 2--- - - - - -	*Employee Benefits	\$ 59,515	\$ 58,150	\$ 37,856	
10E300 1410 3190 00 000000	Professional Services	\$ 130	\$ 130		
10E300 1410 3230 00 000000	Repair & Maintenance Services	\$ 700	\$ 1,000	\$ 963	
10E--- 1410 3--- - - - - -	*Purchased Services	\$ 830	\$ 1,130	\$ 963	
10E300 1410 4100 00 000000	General Supplies	\$ 35,870	\$ 35,470	\$ 33,100	
10E300 1410 4200 00 000000	Textbooks	\$ -	\$ 200		
10E--- 1410 4--- - - - - -	*Supplies <\$500	\$ 35,870	\$ 35,670	\$ 33,100	
10E300 1410 5530 00 000000	Capital Equipment >\$1,500	\$ -	\$ 4,700	\$ 4,817	
10E--- 1410 5--- - - - - -	*Capital Expenditures >\$1,500	\$ -	\$ 4,700	\$ 4,817	
<b>10E--- 1410 --- - - - -</b>	<b>*Industrial Arts</b>	<b>\$ 544,515</b>	<b>\$ 538,950</b>	<b>\$ 380,739</b>	
10E301 1412 1100 00 000000	Certified Staff Salaries	\$ 160,800	\$ 203,900	\$ 152,686	
10E303 1412 1100 00 000000	Certified Staff Salaries	\$ 213,900	\$ 209,400	\$ 144,910	
10E--- 1412 1--- - - - - -	*Salaries	\$ 374,700	\$ 413,300	\$ 297,596	
10E301 1412 2110 00 000000	TRS	\$ 2,173	\$ 2,400	\$ 886	
10E303 1412 2110 00 000000	TRS			\$ 840	
10E301 1412 2170 00 000000	THIS	\$ 3,297	\$ 3,500	\$ 1,283	
10E303 1412 2170 00 000000	THIS			\$ 1,217	
10E301 1412 2210 00 000000	Life Insurance	\$ 250	\$ 250	\$ 86	
10E303 1412 2210 00 000000	Life Insurance			\$ 79	
10E301 1412 2220 00 000000	Health Insurance	\$ 51,000	\$ 50,000	\$ 14,163	
10E303 1412 2220 00 000000	Health Insurance			\$ 18,875	
10E301 1412 2230 00 000000	Dental Insurance	\$ 1,720	\$ 1,600	\$ 600	
10E303 1412 2230 00 000000	Dental Insurance			\$ 550	
10E--- 1412 2--- - - - - -	*Employee Benefits	\$ 58,440	\$ 57,750	\$ 38,578	
10E301 1412 3140 00 000000	Instructional Prof. Services	\$ 1,200	\$ 850	\$ 400	
10E303 1412 3140 00 000000	Instructional Prof. Services	\$ 800	\$ 800	\$ 600	
10E000 1412 3230 00 000000	Repair & Maintenance Services	\$ 3,000	\$ 3,000	\$ 2,224	
10E--- 1412 3--- - - - - -	*Purchased Services	\$ 5,000	\$ 4,650	\$ 3,224	
10E301 1412 4100 00 000000	General Supplies	\$ 15,000	\$ 13,610	\$ 9,009	
10E303 1412 4100 00 000000	General Supplies	\$ 13,600	\$ 12,605	\$ 8,986	
10E--- 1412 4--- - - - - -	*Supplies <\$500	\$ 28,600	\$ 26,215	\$ 17,995	



**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E301 1412 7000 00 000000	Equipment \$500 - \$1,500				4 Stoves for Emerson
<b>10E--- 1412 ---- -- -----</b>	<b>*Family &amp; Consumer Science</b>	<b>\$ 466,740</b>	<b>\$ 501,915</b>	<b>\$ 357,393</b>	
10E301 1413 1100 00 000000	Certified Staff Salaries	\$ 160,800	\$ 111,600	\$ 38,135	
10E303 1413 1100 00 000000	Certified Staff Salaries	\$ 113,300	\$ 109,400	\$ 114,817	
10E--- 1413 1--- -- -----	*Salaries	\$ 274,100	\$ 221,000	\$ 152,952	
10E301 1413 2110 00 000000	TRS			\$ 221	
10E303 1413 2110 00 000000	TRS	\$ 1,590	\$ 1,200	\$ 666	
10E301 1413 2170 00 000000	THIS			\$ 320	
10E303 1413 2170 00 000000	THIS	\$ 2,412	\$ 1,800	\$ 965	
10E301 1413 2210 00 000000	Life Insurance			\$ 20	
10E303 1413 2210 00 000000	Life Insurance	\$ 150	\$ 150	\$ 59	
10E301 1413 2220 00 000000	Health Insurance			\$ 3,246	
10E303 1413 2220 00 000000	Health Insurance	\$ 20,400	\$ 20,000	\$ 9,737	
10E301 1413 2230 00 000000	Dental Insurance			\$ 137	
10E303 1413 2230 00 000000	Dental Insurance	\$ 860	\$ 800	\$ 412	
10E--- 1413 2--- -- -----	*Employee Benefits	\$ 25,412	\$ 23,950	\$ 15,784	
10E300 1413 4100 00 000000	General Supplies	\$ 1,100	\$ 2,100		
10E200 1413 4200 00 000000	Textbooks	\$ 25,353	\$ 2,000	\$ 291	typically \$25k per year but FY17 books were purchased early in FY16
10E300 1413 4200 00 000000	Textbooks	\$ -	\$ 728		
10E300 1413 4400 00 000000	Periodicals & Subscriptions	\$ 627	\$ 594		
10E--- 1413 4--- -- -----	*Supplies <\$500	\$ 27,080	\$ 5,422	\$ 291	
<b>10E--- 1413 ---- -- -----</b>	<b>*Health</b>	<b>\$ 326,592</b>	<b>\$ 250,372</b>	<b>\$ 169,027</b>	
10E000 1510 1311 61 000000	Stipend	\$ 3,353			spelling bee judges/pronouncers (formerly charged to each bldg)
10E200 1510 1311 00 000000	Stipend	\$ 27,900	\$ 27,450	\$ 16,786	student activity stipends
10E201 1510 1311 00 000000	Stipend	\$ 7,360	\$ 7,250	\$ 563	allotment for club stipends - contractual
10E203 1510 1311 00 000000	Stipend	\$ 7,360	\$ 7,250	\$ 1,169	allotment for club stipends - contractual
10E205 1510 1311 00 000000	Stipend	\$ 7,360	\$ 7,250	\$ 475	allotment for club stipends - contractual
10E207 1510 1311 00 000000	Stipend	\$ 7,360	\$ 7,250	\$ 2,331	allotment for club stipends - contractual

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E209 1510 1311 00 000000	Stipend	\$ 7,360	\$ 7,250		allotment for club stipends - contractual student activity stipends
10E300 1510 1311 00 000000	Stipend	\$ 35,600	\$ 35,000	\$ 24,897	
10E300 1510 1311 00 192400	Stipend	\$ 2,000	\$ 5,500	\$ 1,083	
10E301 1510 1311 00 000000	Stipend	\$ 13,195	\$ 13,000	\$ 3,875	allotment for club stipends - contractual
10E303 1510 1311 00 000000	Stipend	\$ 13,195	\$ 13,000	\$ 5,471	allotment for club stipends - contractual
10E--- 1510 1--- - - - - - - - - - -	*Salaries	\$ 132,043	\$ 130,200	\$ 56,650	
10E000 1510 2110 00 000000	TRS	\$ 766	\$ 800	\$ 307	
10E000 1510 2170 00 000000	THIS	\$ 1,162	\$ 1,100	\$ 445	
10E300 1510 2210 00 000000	Life Insurance	\$ -		\$ 0	
10E300 1510 2230 00 000000	Dental Insurance	\$ -		\$ 2	
10E--- 1510 2--- - - - - - - - - - -	*Employee Benefits	\$ 1,928	\$ 1,900	\$ 755	
10E200 1510 4100 00 001115	General Supplies	\$ 1,000	\$ 1,000	\$ 940	
10E201 1510 4100 00 000000	General Supplies	\$ 1,000	\$ 1,750	\$ 142	
10E203 1510 4100 00 000000	General Supplies	\$ 1,000	\$ 1,750	\$ 448	
10E205 1510 4100 00 000000	General Supplies	\$ 1,000	\$ 1,750		
10E207 1510 4100 00 000000	General Supplies	\$ 1,000	\$ 1,750		
10E209 1510 4100 00 000000	General Supplies	\$ 1,000	\$ 1,750		
10E300 1510 4100 00 001115	General Supplies	\$ 400	\$ 400	\$ 164	
10E301 1510 4100 00 000000	General Supplies	\$ 2,000	\$ 3,500	\$ 55	
10E303 1510 4100 00 000000	General Supplies	\$ 2,000	\$ 3,500	\$ 1,570	
10E--- 1510 4--- - - - - - - - - - -	*Supplies <\$500	\$ 10,400	\$ 17,150	\$ 3,320	
<b>10E--- 1510 ---- - - - - - - - - - -</b>	<b>*Clubs</b>	<b>\$ 144,371</b>	<b>\$ 149,250</b>	<b>\$ 60,726</b>	
10E200 1520 1050 00 000000	Student Supervision	\$ 500			
10E300 1520 1050 00 000000	Student Supervision	\$ 13,000		\$ 9,605	
10E300 1520 1311 00 000000	Stipend	\$ 73,500	\$ 72,400	\$ 44,869	
10E--- 1520 1--- - - - - - - - - - -	*Salaries	\$ 87,000	\$ 72,400	\$ 54,473	
10E000 1520 2110 00 000000	TRS	\$ 505	\$ 400	\$ 3	
10E300 1520 2110 00 000000	TRS			\$ 273	
10E000 1520 2170 00 000000	THIS	\$ 766	\$ 600	\$ 5	
10E300 1520 2170 00 000000	THIS			\$ 395	
10E--- 1520 2--- - - - - - - - - - -	*Employee Benefits	\$ 1,271	\$ 1,000	\$ 675	
10E000 1520 3190 00 000000	Professional Services	\$ 6,400	\$ 6,400	\$ 8,005	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 1520 3190 00 171100	Professional Services	\$ 1,000		\$ 980	
10E000 1520 3190 57 000000	Professional Services	\$ 400	\$ 840	\$ 350	
10E--- 1520 3--- - - - - -	*Purchased Services	\$ 7,800	\$ 7,240	\$ 9,335	
10E000 1520 4100 00 000000	General Supplies	\$ 4,000	\$ 2,500	\$ 4,359	
10E000 1520 4100 00 171100	General Supplies	\$ 200		\$ 136	
10E000 1520 4100 57 000000	General Supplies	\$ 300	\$ 2,000	\$ 206	
10E--- 1520 4--- - - - - -	*Supplies <\$500	\$ 4,500	\$ 4,500	\$ 4,701	
10E000 1520 6400 00 000000	Dues & Fees	\$ 500	\$ 2,400	\$ 240	
10E000 1520 6400 57 000000	Dues & Fees	\$ 500	\$ 500		
10E--- 1520 6--- - - - - -	*Other Objects	\$ 1,000	\$ 2,900	\$ 240	
<b>10E--- 1520 ---- - - - - -</b>	<b>*Interscholastic Athletics</b>	<b>\$ 101,571</b>	<b>\$ 88,040</b>	<b>\$ 69,424</b>	
10E000 1530 1311 00 000000	Stipend	\$ -	\$ 15,000		
10E301 1530 1311 00 000000	Stipend	\$ 7,613		\$ 1,800	allotment per contract
10E303 1530 1311 00 000000	Stipend	\$ 7,613		\$ 3,600	allotment per contract
10E--- 1530 1--- - - - - -	*Salaries	\$ 15,226	\$ 15,000	\$ 5,400	
10E000 1530 2110 00 000000	TRS	\$ 88	\$ 87		
10E301 1530 2110 00 000000	TRS			\$ 10	
10E303 1530 2110 00 000000	TRS			\$ 21	
10E000 1530 2170 00 000000	THIS	\$ 134	\$ 100		
10E301 1530 2170 00 000000	THIS			\$ 15	
10E303 1530 2170 00 000000	THIS			\$ 30	
10E--- 1530 2--- - - - - -	*Employee Benefits	\$ 222	\$ 187	\$ 77	
<b>10E--- 1530 ---- - - - - -</b>	<b>*Intramurals</b>	<b>\$ 15,448</b>	<b>\$ 15,187</b>	<b>\$ 5,477</b>	
10E300 1600 1040 00 000000	Exempt Staff Salaries	\$ 1,600			
10E000 1600 1060 00 000000	Teacher Assistant Salaries	\$ -		\$ 15,810	
10E200 1600 1060 00 000000	Teacher Assistant Salaries	\$ 31,400	\$ 30,000		
10E220 1600 1060 00 000000	Teacher Assistant Salaries	\$ 5,700	\$ 7,700		
10E300 1600 1060 00 000000	Teacher Assistant Salaries	\$ 5,000	\$ 8,800		
10E000 1600 1070 00 000000	Nurses Salaries	\$ -		\$ 2,086	
10E220 1600 1070 00 000000	Nurses Salaries	\$ -	\$ 1,250		
10E300 1600 1070 00 000000	Nurses Salaries	\$ -	\$ 1,250		
10E000 1600 1080 00 000000	Admin. Support Salaries	\$ -		\$ 1,343	
10E101 1600 1080 00 000000	Admin. Support Salaries	\$ -	\$ 20,800	\$ 3,776	employee retired in FY17
10E200 1600 1080 00 000000	Admin. Support Salaries	\$ 2,000	\$ 2,200		

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E300 1600 1080 00 000000	Admin. Support Salaries	\$ 2,000	\$ 2,200		
10E000 1600 1100 00 000000	Certified Staff Salaries	\$ -		\$ 52,922	
10E200 1600 1100 00 000000	Certified Staff Salaries	\$ 91,000	\$ 100,000		
10E220 1600 1100 00 000000	Certified Staff Salaries	\$ 3,000	\$ 6,300		
10E300 1600 1100 00 000000	Certified Staff Salaries	\$ 53,000	\$ 60,000		
10E200 1600 1311 00 000000	Stipend	\$ 300			
10E--- 1600 1--- -- -- --	*Salaries	\$ 195,000	\$ 240,500	\$ 75,936	summer school is 2 days shorter in FY18
10E000 1600 2110 00 000000	TRS	\$ 854		\$ 300	
10E200 1600 2110 00 000000	TRS		\$ 575		
10E220 1600 2110 00 000000	TRS		\$ 50		
10E300 1600 2110 00 000000	TRS		\$ 350		
10E000 1600 2170 00 000000	THIS	\$ 1,296		\$ 434	
10E200 1600 2170 00 000000	THIS		\$ 850		
10E220 1600 2170 00 000000	THIS		\$ 60		
10E300 1600 2170 00 000000	THIS		\$ 550		
10E101 1600 2210 00 000000	Life Insurance	\$ -		\$ 4	
10E101 1600 2220 00 000000	Health Insurance	\$ -		\$ 489	
10E101 1600 2230 00 000000	Dental Insurance	\$ -		\$ 21	
10E--- 1600 2--- -- -- --	*Employee Benefits	\$ 2,150	\$ 2,435	\$ 1,248	
10E000 1600 3190 00 000000	Professional Services	\$ 3,500	\$ 4,700	\$ 3,354	
10E000 1600 3600 00 000000	Printing	\$ 1,500	\$ 1,800		
10E--- 1600 3--- -- -- --	*Purchased Services	\$ 5,000	\$ 6,500	\$ 3,354	
10E000 1600 4100 00 000000	General Supplies	\$ 10,800	\$ 10,700	\$ 5,475	
10E--- 1600 4--- -- -- --	*Supplies <\$500	\$ 10,800	\$ 10,700	\$ 5,475	
<b>10E--- 1600 ---- -- -- --</b>	<b>*WOW Program</b>	<b>\$ 212,950</b>	<b>\$ 260,135</b>	<b>\$ 86,014</b>	
10E200 1601 1040 00 000000	Exempt Staff Salaries	\$ -	\$ 1,700		
10E220 1601 1040 00 000000	Exempt Staff Salaries	\$ 1,600	\$ 1,700		
10E300 1601 1040 00 000000	Exempt Staff Salaries	\$ -	\$ 1,700		
10E000 1601 1060 00 000000	Teacher Assistant Salaries	\$ -		\$ 12,172	
10E200 1601 1060 00 000000	Teacher Assistant Salaries	\$ 14,200	\$ 17,500		
10E220 1601 1060 00 000000	Teacher Assistant Salaries	\$ 8,500	\$ 6,500		
10E300 1601 1060 00 000000	Teacher Assistant Salaries	\$ 7,100	\$ 7,700		
10E220 1601 1070 00 000000	Nurses Salaries	\$ -	\$ 1,250		
10E300 1601 1070 00 000000	Nurses Salaries	\$ -	\$ 1,250		
10E000 1601 1100 00 000000	Certified Staff Salaries	\$ 10,100		\$ 16,451	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E200 1601 1100 00 000000	Certified Staff Salaries	\$ 12,300	\$ 21,000		
10E220 1601 1100 00 000000	Certified Staff Salaries	\$ 19,100	\$ 15,000		
10E300 1601 1100 00 000000	Certified Staff Salaries	\$ 9,400	\$ 16,500		
10E--- 1601 1--- - - - - -	*Salaries	\$ 82,300	\$ 91,800	\$ 28,623	summer school is 2 days shorter in FY18
10E000 1601 2110 00 000000	TRS	\$ 295		\$ 61	
10E200 1601 2110 00 000000	TRS		\$ 130		
10E220 1601 2110 00 000000	TRS		\$ 100		
10E300 1601 2110 00 000000	TRS		\$ 100		
10E000 1601 2170 00 000000	THIS	\$ 448		\$ 89	
10E200 1601 2170 00 000000	THIS		\$ 200		
10E220 1601 2170 00 000000	THIS		\$ 130		
10E300 1601 2170 00 000000	THIS		\$ 140		
10E--- 1601 2--- - - - - -	*Employee Benefits	\$ 743	\$ 800	\$ 150	
10E000 1601 4100 00 000000	General Supplies	\$ 250	\$ 500	\$ 34	
10E--- 1601 4--- - - - - -	*Supplies <\$500	\$ 250	\$ 500	\$ 34	
<b>10E--- 1601 ---- - - - - -</b>	<b>*Early Start of Year Program</b>	<b>\$ 83,293</b>	<b>\$ 93,100</b>	<b>\$ 28,808</b>	
10E000 1650 1010 00 000000	Summer Workers	\$ -		\$ 481	
10E000 1650 1080 00 000000	Admin. Support Salaries	\$ 13,350	\$ 12,500	\$ 6,863	
10E201 1650 1100 00 000000	Certified Staff Salaries	\$ 185,300	\$ 219,000	\$ 130,453	
10E203 1650 1100 00 000000	Certified Staff Salaries	\$ 208,600	\$ 233,000	\$ 163,768	
10E205 1650 1100 00 000000	Certified Staff Salaries	\$ 140,300	\$ 110,500	\$ 76,160	
10E207 1650 1100 00 000000	Certified Staff Salaries	\$ 218,000	\$ 213,000	\$ 168,296	
10E209 1650 1100 00 000000	Certified Staff Salaries	\$ 108,900	\$ 133,500	\$ 92,270	
10E301 1650 1100 00 000000	Certified Staff Salaries	\$ 262,000	\$ 232,400	\$ 168,840	
10E303 1650 1100 00 000000	Certified Staff Salaries	\$ 296,800	\$ 231,500	\$ 163,495	
10E000 1650 1308 00 000000	Per Diem Days	\$ 2,425	\$ 3,400	\$ 1,364	
10E000 1650 1311 00 000000	Stipend	\$ 12,800	\$ 15,200	\$ 6,192	CoGat/WISC test proctors; evening parent mtgs, no dept chair stipend in FY18
10E--- 1650 1--- - - - - -	*Salaries	\$ 1,448,475	\$ 1,404,000	\$ 978,180	
10E000 1650 2110 00 000000	TRS	\$ 8,324	\$ 8,100	\$ 5,628	
10E000 1650 2170 00 000000	THIS	\$ 12,629	\$ 11,700	\$ 8,151	
10E201 1650 2210 00 000000	Life Insurance	\$ 1,000	\$ 1,000	\$ 636	
10E201 1650 2220 00 000000	Health Insurance	\$ 153,000	\$ 150,000	\$ 111,577	
10E203 1650 2220 00 000000	Health Insurance			\$ 15,889	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E201 1650 2230 00 000000	Dental Insurance	\$ 6,450	\$ 6,000	\$ 4,520	
10E--- 1650 2--- --- -----	*Employee Benefits	\$ 181,403	\$ 176,800	\$ 146,401	
10E000 1650 3140 00 000000	Instructional Prof. Services	\$ -	\$ 1,000		
10E--- 1650 3--- --- -----	*Purchased Services	\$ -	\$ 1,000	\$ -	
10E000 1650 4100 00 000000	General Supplies	\$ 1,850	\$ 1,850	\$ 5,344	
10E000 1650 4150 00 000000	Testing Materials	\$ 13,256	\$ 6,000	\$ 817	Testing all 2nd graders (used to test 25%)
10E000 1650 4200 00 000000	Textbooks	\$ 7,200	\$ 7,200	\$ 62	
10E--- 1650 4--- --- -----	*Supplies <\$500	\$ 22,306	\$ 15,050	\$ 6,222	
10E000 1650 6400 00 000000	Dues & Fees	\$ 50		\$ 50	
10E--- 1650 6--- --- -----	*Other Objects	\$ 50	\$ -	\$ 50	
<b>10E--- 1650 --- --- -----</b>	<b>*Channels of Challenge Program</b>	<b>\$ 1,652,234</b>	<b>\$ 1,596,850</b>	<b>\$ 1,130,853</b>	
10E201 1800 1100 00 000000	Certified Staff Salaries	\$ 76,300	\$ 161,000	\$ 40,628	
10E203 1800 1100 00 000000	Certified Staff Salaries	\$ 149,000	\$ 137,000	\$ 101,357	
10E205 1800 1100 00 000000	Certified Staff Salaries	\$ -	\$ 111,800	\$ 91,276	
10E207 1800 1100 00 000000	Certified Staff Salaries	\$ 57,600		\$ 17,143	
10E209 1800 1100 00 000000	Certified Staff Salaries	\$ 163,000	\$ 83,200	\$ 130,494	
10E301 1800 1100 00 000000	Certified Staff Salaries	\$ 93,650		\$ 23,927	
10E303 1800 1100 00 000000	Certified Staff Salaries	\$ -	\$ 111,600	\$ 4,219	
10E000 1800 1311 00 000000	Stipend	\$ 2,436	\$ 2,400	\$ 1,527	
10E--- 1800 1--- --- -----	*Salaries	\$ 541,986	\$ 607,000	\$ 410,571	
10E000 1800 2110 00 000000	TRS	\$ 3,144	\$ 3,600	\$ 2,381	
10E000 1800 2170 00 000000	THIS	\$ 4,769	\$ 5,200	\$ 3,449	
10E000 1800 2210 00 000000	Life Insurance	\$ 1,000	\$ 1,000	\$ 221	
10E000 1800 2220 00 000000	Health Insurance	\$ 71,400	\$ 70,000	\$ 44,070	
10E000 1800 2230 00 000000	Dental Insurance	\$ 2,688	\$ 2,500	\$ 1,745	
10E--- 1800 2--- --- -----	*Employee Benefits	\$ 83,001	\$ 82,300	\$ 51,866	
10E000 1800 3120 00 000000	Professional Development	\$ -	\$ 500		
10E000 1800 3190 00 000000	Professional Services	\$ 200		\$ 110	
10E000 1800 3320 00 000000	Travel/Mileage Expenses	\$ 200	\$ 200	\$ 58	
10E--- 1800 3--- --- -----	*Purchased Services	\$ 400	\$ 700	\$ 168	
10E000 1800 4100 00 000000	General Supplies	\$ 1,500	\$ 500	\$ 1,272	
10E--- 1800 4--- --- -----	*Supplies <\$500	\$ 1,500	\$ 500	\$ 1,272	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
<b>10E--- 1800 ---- -- -----</b>	<b>*Bilingual Program</b>	<b>\$ 626,887</b>	<b>\$ 690,500</b>	<b>\$ 463,877</b>	
10E000 1912 6700 00 000000	Tuition	\$ 500,000	\$ 700,000	\$ 354,071	Jane expecting more private school outplacements in FY18 (able to meet student needs better than public schools)
10E--- 1912 6--- -- -----	*Other Objects	\$ 500,000	\$ 700,000	\$ 354,071	
<b>10E--- 1912 ---- -- -----</b>	<b>*Private Tuition</b>	<b>\$ 500,000</b>	<b>\$ 700,000</b>	<b>\$ 354,071</b>	
10E000 2110 3140 00 000000	Instructional Prof. Services	\$ -		\$ 199	Sunbelt Staffing - won't continue in FY18 per Jane
10E--- 2110 3--- -- -----	*Purchased Services	\$ -	\$ -	\$ 199	
<b>10E--- 2110 ---- -- -----</b>	<b>*Attendance &amp; Social Work Svcs</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 199</b>	
10E000 2112 3160 00 000000	Web Based Programs/Renewals	\$ 50,000	\$ 46,500	\$ 49,770	Powerschool & Infosnap
10E--- 2112 3--- -- -----	*Purchased Services	\$ 50,000	\$ 46,500	\$ 49,770	
<b>10E--- 2112 ---- -- -----</b>	<b>*Attendance Services</b>	<b>\$ 50,000</b>	<b>\$ 46,500</b>	<b>\$ 49,770</b>	
10E201 2113 1100 00 000000	Certified Staff Salaries	\$ 97,900	\$ 96,300	\$ 65,762	
10E203 2113 1100 00 000000	Certified Staff Salaries	\$ 63,200	\$ 111,800	\$ 77,233	
10E205 2113 1100 00 000000	Certified Staff Salaries	\$ 67,000	\$ 109,500	\$ 75,719	
10E207 2113 1100 00 000000	Certified Staff Salaries	\$ 67,000	\$ 64,500	\$ 51,927	
10E209 2113 1100 00 000000	Certified Staff Salaries	\$ 82,000	\$ 73,800	\$ 51,816	
10E220 2113 1100 00 000000	Certified Staff Salaries	\$ 113,300	\$ 223,200	\$ 154,467	
10E301 2113 1100 00 000000	Certified Staff Salaries	\$ 185,900	\$ 181,600	\$ 125,694	
10E303 2113 1100 00 000000	Certified Staff Salaries	\$ 176,500	\$ 171,200	\$ 133,065	
10E000 2113 1311 00 000000	Stipend	\$ 1,000		\$ 825	
10E--- 2113 1--- -- -----	*Salaries	\$ 853,800	\$ 1,031,900	\$ 736,509	
10E000 2113 2110 00 000000	TRS	\$ 4,952	\$ 6,000	\$ 3,500	
10E000 2113 2170 00 000000	THIS	\$ 7,513	\$ 8,700	\$ 6,180	
10E201 2113 2210 00 000000	Life Insurance	\$ 700	\$ 700	\$ 438	
10E201 2113 2220 00 000000	Health Insurance	\$ 158,100	\$ 155,000	\$ 75,539	
10E201 2113 2230 00 000000	Dental Insurance	\$ 4,300	\$ 4,000	\$ 2,843	
10E--- 2113 2--- -- -----	*Employee Benefits	\$ 175,565	\$ 174,400	\$ 88,500	
10E000 2113 4100 00 000000	General Supplies	\$ 500	\$ 500		

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2113 4100 00 462000	General Supplies	\$ -	\$ 53,000	\$ 4,356	moved to 1110 and 1120
10E--- 2113 4--- -- -----	*Supplies <\$500	\$ 500	\$ 53,500	\$ 4,356	
<b>10E--- 2113 ---- -- -----</b>	<b>*Social Work</b>	<b>\$ 1,029,865</b>	<b>\$ 1,259,800</b>	<b>\$ 829,365</b>	
10E301 2120 1100 00 000000	Certified Staff Salaries	\$ 81,500	\$ 78,900	\$ 54,181	
10E303 2120 1100 00 000000	Certified Staff Salaries	\$ 93,700	\$ 84,500	\$ 64,580	
10E000 2120 1320 00 000000	Overtime Salaries	\$ 1,500		\$ 1,364	
10E000 2120 1323 00 000000	Subs - Sick	\$ -		\$ 230	
10E--- 2120 1--- -- -----	*Salaries	\$ 176,700	\$ 163,400	\$ 120,355	
10E000 2120 2110 00 000000	TRS	\$ 1,025	\$ 1,000	\$ 9	
10E301 2120 2110 00 000000	TRS			\$ 314	
10E303 2120 2110 00 000000	TRS			\$ 375	
10E000 2120 2170 00 000000	THIS	\$ 1,555	\$ 1,400	\$ 13	
10E301 2120 2170 00 000000	THIS			\$ 455	
10E303 2120 2170 00 000000	THIS			\$ 543	
10E301 2120 2210 00 000000	Life Insurance	\$ 150	\$ 150	\$ 39	
10E303 2120 2210 00 000000	Life Insurance			\$ 50	
10E303 2120 2220 00 000000	Health Insurance	\$ 10,200	\$ 10,000	\$ 10,030	
10E303 2120 2230 00 000000	Dental Insurance	\$ 430	\$ 400	\$ 388	
10E--- 2120 2--- -- -----	*Employee Benefits	\$ 13,360	\$ 12,950	\$ 12,217	
10E000 2120 3160 00 000000	Web Based Programs/Renewals	\$ 2,000	\$ 2,300	\$ 1,287	
10E--- 2120 3--- -- -----	*Purchased Services	\$ 2,000	\$ 2,300	\$ 1,287	
10E000 2120 4100 00 000000	General Supplies	\$ 750	\$ 1,600	\$ 220	
10E--- 2120 4--- -- -----	*Supplies <\$500	\$ 750	\$ 1,600	\$ 220	
<b>10E--- 2120 ---- -- -----</b>	<b>*Guidance Services</b>	<b>\$ 192,810</b>	<b>\$ 180,250</b>	<b>\$ 134,079</b>	
10E000 2130 1040 00 000000	Exempt Staff Salaries	\$ -	\$ 60,400		
10E201 2130 1040 00 000000	Exempt Staff Salaries	\$ 35,900			new position - replaces health asst
10E203 2130 1040 00 000000	Exempt Staff Salaries	\$ 39,750			new position - replaces health asst
10E205 2130 1040 00 000000	Exempt Staff Salaries	\$ 35,900			new position - replaces health asst
10E207 2130 1040 00 000000	Exempt Staff Salaries	\$ 42,300			new position - replaces health asst
10E209 2130 1040 00 000000	Exempt Staff Salaries	\$ 39,750			new position - replaces health asst
10E301 2130 1040 00 000000	Exempt Staff Salaries	\$ 62,000			new position - replaces health asst
10E000 2130 1040 00 192400	Exempt Staff Salaries	\$ 400		\$ 217	
10E220 2130 1040 00 000000	Exempt Staff Salaries	\$ -		\$ 41,760	moved to nurse at Emerson
10E201 2130 1070 00 000000	Nurses Salaries	\$ -	\$ 22,200	\$ 15,318	replaced by exempt nurse



**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E203 2130 1070 00 000000	Nurses Salaries	\$ -	\$ 31,100	\$ 21,452	replaced by exempt nurse
10E205 2130 1070 00 000000	Nurses Salaries	\$ -	\$ 30,700	\$ 22,600	replaced by exempt nurse
10E207 2130 1070 00 000000	Nurses Salaries	\$ -	\$ 26,300	\$ 22,361	replaced by exempt nurse
10E209 2130 1070 00 000000	Nurses Salaries	\$ -	\$ 33,800	\$ 26,947	replaced by exempt nurse
10E220 2130 1070 00 000000	Nurses Salaries	\$ 37,450	\$ 13,000	\$ 8,753	
10E301 2130 1070 00 000000	Nurses Salaries	\$ -	\$ 29,800	\$ 24,235	replaced by exempt nurse
10E303 2130 1100 00 000000	Nurses Salaries	\$ 67,000	\$ 37,700	\$ 25,685	Michelle S
10E000 2130 1100 00 000000	Certified Staff Salaries	\$ 85,700	\$ 147,200	\$ 101,886	only Margaret charged here now
10E220 2130 1100 00 000000	Certified Staff Salaries	\$ -		\$ 368	
10E000 2130 1160 00 000000	Vision/Hearing Technician	\$ 1,600		\$ 1,335	
10E000 2130 1308 00 000000	Per Diem Days	\$ 13,000	\$ 20,000	\$ 11,706	5 days/building/fiscal year
10E000 2130 1311 00 000000	Stipend	\$ 5,817	\$ 3,100	\$ 9,832	\$2k diagnostic team; \$3,100 prog fac; \$700 JE health asst
10E000 2130 1311 00 192300	Stipend	\$ 1,000		\$ 1,170	
10E000 2130 1320 00 000000	Overtime Salaries	\$ -		\$ 2,584	
10E201 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 2,000	\$ 268	TA replaced by exempt employee
10E203 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 2,000	\$ 1,184	TA replaced by exempt employee
10E205 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 3,000	\$ 2,029	TA replaced by exempt employee
10E207 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 3,000	\$ 2,264	TA replaced by exempt employee
10E209 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 2,000	\$ 869	TA replaced by exempt employee
10E220 2130 1320 00 000000	Overtime Salaries	\$ 400	\$ 2,000	\$ 312	
10E301 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 2,000	\$ 921	TA replaced by exempt employee
10E303 2130 1320 00 000000	Overtime Salaries	\$ -	\$ 2,000	\$ 1,543	TA replaced by exempt employee
10E000 2130 1324 00 000000	Subs - Nurses	\$ 20,000	\$ 25,000	\$ 13,649	
10E000 2130 1324 00 192300	Subs - Nurses	\$ 4,500		\$ 5,915	
10E--- 2130 1--- -- -----	*Salaries	\$ 492,467	\$ 498,300	\$ 367,163	
10E000 2130 2110 00 000000	TRS	\$ 615	\$ 1,000	\$ 667	
10E000 2130 2110 00 192300	TRS			\$ 15	
10E220 2130 2110 00 000000	TRS			\$ 2	
10E000 2130 2170 00 000000	THIS	\$ 934	\$ 1,400	\$ 965	
10E000 2130 2170 00 192300	THIS			\$ 22	
10E220 2130 2170 00 000000	THIS			\$ 3	
10E000 2130 2210 00 000000	Life Insurance	\$ 700	\$ 700	\$ 456	
10E000 2130 2220 00 000000	Health Insurance	\$ 96,900	\$ 95,000	\$ 95,270	
10E000 2130 2230 00 000000	Dental Insurance	\$ 3,010	\$ 2,800	\$ 2,701	
10E000 2130 2240 00 000000	Long Term Disability	\$ 100	\$ 100		
10E209 2130 2240 00 000000	Long Term Disability			\$ 13	
10E220 2130 2240 00 000000	Long Term Disability			\$ 67	
10E207 2130 2250 00 000000	Health Insurance Waiver		\$ 360	\$ 131	
10E209 2130 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	\$ 358	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E--- 2130 2--- --	*Employee Benefits	\$ 102,979	\$ 102,080	\$ 100,670	
10E000 2130 3120 00 000000	Professional Development	\$ 1,000	\$ 1,500		
10E000 2130 3160 00 000000	Web Based Programs/Renewals	\$ 8,000		\$ 7,920	SNAP Health Center subscription
10E000 2130 3190 00 000000	Professional Services	\$ 5,000	\$ 65,000	\$ 26,859	will no longer need contracted nurse svcs (BrightStar)
10E000 2130 3230 00 000000	Repair & Maintenance Services	\$ 500	\$ 1,000	\$ 273	
10E000 2130 3320 00 000000	Travel/Mileage Expenses	\$ 1,000	\$ 4,000	\$ 1,676	nurse in every bldg - less travel
10E000 2130 3410 00 000000	Telephone Expense	\$ 550	\$ 200	\$ 413	
10E--- 2130 3--- --	*Purchased Services	\$ 16,050	\$ 71,700	\$ 37,140	
10E000 2130 4100 00 000000	General Supplies	\$ 9,000	\$ 8,000	\$ 8,043	
10E--- 2130 4--- --	*Supplies <\$500	\$ 9,000	\$ 8,000	\$ 8,043	
<b>10E--- 2130 ---- --</b>	<b>*Nurse Services</b>	<b>\$ 620,496</b>	<b>\$ 680,080</b>	<b>\$ 513,017</b>	
10E000 2131 1040 00 000000	Exempt Staff Salaries	\$ 426,000	\$ 440,000	\$ 291,498	
10E000 2131 1311 00 000000	Stipend	\$ 1,500		\$ 1,147	diagnostic team
10E--- 2131 1--- --	*Salaries	\$ 427,500	\$ 440,000	\$ 292,645	
10E000 2131 2210 00 000000	Life Insurance	\$ 500	\$ 500	\$ 355	
10E000 2131 2220 00 000000	Health Insurance	\$ 40,800	\$ 40,000	\$ 23,547	
10E000 2131 2230 00 000000	Dental Insurance	\$ 1,720	\$ 1,600	\$ 1,099	
10E000 2131 2240 00 000000	Long Term Disability	\$ 500	\$ 500	\$ 368	
10E--- 2131 2--- --	*Employee Benefits	\$ 43,520	\$ 42,600	\$ 25,370	
10E000 2131 3320 00 000000	Travel/Mileage Expenses	\$ 250		\$ 144	
10E--- 2131 3--- --	*Purchased Services	\$ 250	\$ -	\$ 144	
10E000 2131 4100 00 000000	General Supplies	\$ 1,400		\$ 322	Inc. by \$900 to purchase 4 Zuma Rockers. Next year \$500
10E--- 2131 4--- --	*Supplies <\$500	\$ 1,400	\$ -	\$ 322	
<b>10E--- 2131 ---- --</b>	<b>*OT/PT</b>	<b>\$ 472,670</b>	<b>\$ 482,600</b>	<b>\$ 318,481</b>	
10E000 2140 1100 00 000000	Certified Staff Salaries	\$ 368,300	\$ 360,000	\$ 248,029	
10E220 2140 1100 00 000000	Certified Staff Salaries	\$ 55,350	\$ 53,700	\$ 43,913	
10E000 2140 1110 00 000000	Intern	\$ 16,000	\$ 16,000	\$ 13,091	
10E000 2140 1308 00 000000	Per Diem Days	\$ 5,000	\$ 10,000	\$ 2,714	
10E000 2140 1311 00 000000	Stipend	\$ 5,497	\$ 5,800	\$ 7,052	\$1,300 diagnostic team; \$4,197 doctoral stipends

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E220 2140 1311 00 000000	Stipend	\$ 1,399	\$ 1,400	\$ 1,145	
10E--- 2140 1--- -- -- --	*Salaries	\$ 451,546	\$ 446,900	\$ 315,944	
10E000 2140 2110 00 000000	TRS	\$ 2,526	\$ 2,500	\$ 1,152	
10E220 2140 2110 00 000000	TRS			\$ 261	
10E301 2140 2110 00 000000	TRS			\$ 343	
10E000 2140 2170 00 000000	THIS	\$ 3,833	\$ 3,600	\$ 1,668	
10E220 2140 2170 00 000000	THIS			\$ 379	
10E301 2140 2170 00 000000	THIS			\$ 497	
10E000 2140 2210 00 000000	Life Insurance	\$ 300	\$ 300	\$ 127	
10E220 2140 2210 00 000000	Life Insurance			\$ 46	
10E301 2140 2210 00 000000	Life Insurance			\$ 31	
10E000 2140 2220 00 000000	Health Insurance	\$ 35,700	\$ 35,000	\$ 12,983	
10E220 2140 2220 00 000000	Health Insurance			\$ 8,332	
10E000 2140 2230 00 000000	Dental Insurance	\$ 1,613	\$ 1,500	\$ 874	
10E220 2140 2230 00 000000	Dental Insurance			\$ 214	
10E000 2140 2240 00 000000	Long Term Disability	\$ 60	\$ 60	\$ 41	
10E--- 2140 2--- -- -- --	*Employee Benefits	\$ 44,032	\$ 42,960	\$ 26,949	
10E000 2140 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 800		
10E--- 2140 3--- -- -- --	*Purchased Services	\$ 500	\$ 800	\$ -	
10E000 2140 4100 00 000000	General Supplies	\$ 2,500	\$ 2,000	\$ 3,561	
10E--- 2140 4--- -- -- --	*Supplies <\$500	\$ 2,500	\$ 2,000	\$ 3,561	
10E000 2140 6400 00 000000	Dues & Fees	\$ 600	\$ 600		
10E--- 2140 6--- -- -- --	*Other Objects	\$ 600	\$ 600	\$ -	
<b>10E--- 2140 ---- -- -- --</b>	<b>*Psychological Services</b>	<b>\$ 499,178</b>	<b>\$ 493,260</b>	<b>\$ 346,454</b>	
10E201 2150 1100 00 000000	Certified Staff Salaries	\$ 76,350	\$ 73,500	\$ 50,765	
10E203 2150 1100 00 000000	Certified Staff Salaries	\$ 97,850	\$ 96,200	\$ 65,762	
10E205 2150 1100 00 000000	Certified Staff Salaries	\$ 131,800	\$ 127,700	\$ 88,394	
10E207 2150 1100 00 000000	Certified Staff Salaries	\$ 137,400	\$ 133,300	\$ 92,222	
10E209 2150 1100 00 000000	Certified Staff Salaries	\$ 113,250	\$ 111,600	\$ 77,233	
10E220 2150 1100 00 000000	Certified Staff Salaries	\$ 607,700	\$ 573,000	\$ 410,509	
10E301 2150 1100 00 000000	Certified Staff Salaries	\$ 108,500	\$ 104,500	\$ 72,303	
10E303 2150 1100 00 000000	Certified Staff Salaries	\$ 103,800	\$ 102,300	\$ 70,765	
10E000 2150 1311 00 000000	Stipend	\$ 1,300		\$ 1,147	diagnostic team
10E--- 2150 1--- -- -- --	*Salaries	\$ 1,377,950	\$ 1,322,100	\$ 929,100	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2150 2110 00 000000	TRS	\$ 7,992	\$ 7,700	\$ 5,389	
10E000 2150 2170 00 000000	THIS	\$ 12,126	\$ 11,100	\$ 7,804	
10E201 2150 2210 00 000000	Life Insurance	\$ 800	\$ 800	\$ 557	
10E201 2150 2220 00 000000	Health Insurance	\$ 147,900	\$ 145,000	\$ 117,362	
10E201 2150 2230 00 000000	Dental Insurance	\$ 4,730	\$ 4,400	\$ 3,571	
10E--- 2150 2--- --- -----	*Employee Benefits	\$ 173,548	\$ 169,000	\$ 134,683	
10E000 2150 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500		
10E--- 2150 3--- --- -----	*Purchased Services	\$ 500	\$ 500	\$ -	
10E000 2150 4100 00 000000	General Supplies	\$ 1,000		\$ 563	
10E--- 2150 4--- --- -----	*Supplies <\$500	\$ 1,000	\$ -	\$ 563	
<b>10E--- 2150 ---- --- -----</b>	<b>*Speech &amp; Hearing Services</b>	<b>\$ 1,552,998</b>	<b>\$ 1,491,600</b>	<b>\$ 1,064,346</b>	
10E220 2190 1050 00 000000	Student Supervision	\$ 400		\$ 193	
10E--- 2190 1--- --- -----	*Salaries	\$ 400	\$ -	\$ 193	
10E000 2190 3190 00 000000	Professional Services	\$ 19,000	\$ 26,000	\$ 9,479	interpreter services, crossing guards (4.6% increase by City of PR)
10E301 2190 3190 00 000000	Professional Services	\$ 600	\$ 600		
10E301 2190 3250 00 000000	Rental Equipment/Land	\$ 1,200	\$ 1,000		
10E301 2190 3600 00 000000	Printing	\$ 3,000	\$ 4,000	\$ 2,272	
10E303 2190 3600 00 000000	Printing	\$ 3,000	\$ 4,000		
10E--- 2190 3--- --- -----	*Purchased Services	\$ 26,800	\$ 35,600	\$ 11,750	
10E000 2190 4100 00 430000	General Supplies	\$ -	\$ 400		
10E301 2190 4100 00 000000	General Supplies	\$ 5,500	\$ 7,000		
10E303 2190 4100 00 000000	General Supplies	\$ 5,000	\$ 7,000		
10E--- 2190 4--- --- -----	*Supplies <\$500	\$ 10,500	\$ 14,400	\$ -	
<b>10E--- 2190 ---- --- -----</b>	<b>*Other Support Services</b>	<b>\$ 37,700</b>	<b>\$ 50,000</b>	<b>\$ 11,943</b>	
10E201 2191 1050 00 000000	Student Supervision	\$ 62,100	\$ 65,000	\$ 46,951	
10E203 2191 1050 00 000000	Student Supervision	\$ 68,500	\$ 80,000	\$ 51,675	
10E205 2191 1050 00 000000	Student Supervision	\$ 49,600	\$ 65,000	\$ 38,313	
10E207 2191 1050 00 000000	Student Supervision	\$ 99,700	\$ 80,000	\$ 75,977	
10E209 2191 1050 00 000000	Student Supervision	\$ 68,700	\$ 80,000	\$ 52,395	
10E201 2191 1311 00 000000	Stipend	\$ 21,000	\$ 37,128	\$ 10,217	
10E203 2191 1311 00 000000	Stipend	\$ 29,000	\$ 37,128	\$ 15,177	
10E205 2191 1311 00 000000	Stipend	\$ 29,000	\$ 37,128	\$ 14,884	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

FUND 10 EDUCATION FUND					
Account Number	Account Description	2017-18 Tentative Budget	2016-17 Budget	2016-17 FYTD Activity (Apr 30)	Notes
10E207 2191 1311 00 000000	Stipend	\$ 22,700	\$ 37,128	\$ 8,330	
10E209 2191 1311 00 000000	Stipend	\$ 46,000	\$ 37,128	\$ 27,026	
10E301 2191 1311 00 000000	Stipend	\$ 69,000	\$ 68,250	\$ 41,900	
10E303 2191 1311 00 000000	Stipend	\$ 69,000	\$ 68,250	\$ 39,825	
10E--- 2191 1--- --	*Salaries	\$ 634,300	\$ 692,140	\$ 422,669	
10E000 2191 2110 00 000000	TRS	\$ 1,657	\$ 1,868	\$ 816	
10E000 2191 2170 00 000000	THIS	\$ 2,514	\$ 2,706	\$ 1,181	
10E--- 2191 2--- --	*Employee Benefits	\$ 4,171	\$ 4,574	\$ 1,997	
10E000 2191 4100 00 000000	General Supplies	\$ 4,000	\$ 6,000	\$ 1,117	
10E--- 2191 4--- --	*Supplies <\$500	\$ 4,000	\$ 6,000	\$ 1,117	
<b>10E--- 2191 ---- --</b>	<b>*Lunchroom Supervision</b>	<b>\$ 642,471</b>	<b>\$ 702,714</b>	<b>\$ 425,783</b>	
10E201 2192 1311 00 000000	Stipend	\$ 7,000	\$ 23,900	\$ 1,745	
10E203 2192 1311 00 000000	Stipend	\$ 22,000	\$ 23,900	\$ 12,410	
10E205 2192 1311 00 000000	Stipend	\$ 18,000	\$ 23,900	\$ 8,203	
10E207 2192 1311 00 000000	Stipend	\$ 34,000	\$ 23,900	\$ 20,064	
10E209 2192 1311 00 000000	Stipend	\$ 20,000	\$ 23,900	\$ 14,844	
10E220 2192 1311 00 000000	Stipend	\$ 7,000	\$ 23,900	\$ 4,108	
10E301 2192 1311 00 000000	Stipend	\$ 19,000	\$ 27,882	\$ 10,889	
10E303 2192 1311 00 000000	Stipend	\$ 15,000	\$ 27,882	\$ 9,486	
10E--- 2192 1--- --	*Salaries	\$ 142,000	\$ 199,164	\$ 81,749	
10E000 2192 2110 00 000000	TRS	\$ 824	\$ 1,155	\$ 453	
10E000 2192 2170 00 000000	THIS	\$ 1,250	\$ 1,673	\$ 656	
10E--- 2192 2--- --	*Employee Benefits	\$ 2,074	\$ 2,828	\$ 1,109	
<b>10E--- 2192 ---- --</b>	<b>*Outside Supervision</b>	<b>\$ 144,074</b>	<b>\$ 201,992</b>	<b>\$ 82,858</b>	
10E101 2210 1040 00 000000	Exempt Staff Salaries	\$ 85,500	\$ 83,400	\$ 67,340	
10E101 2210 1080 00 000000	Admin. Support Salaries	\$ 55,400	\$ 74,700	\$ 48,646	
10E101 2210 1100 00 000000	Certified Staff Salaries	\$ 160,100	\$ 155,700	\$ 125,470	
10E000 2210 1305 00 000000	Prof Growth Instructors	\$ 6,650	\$ 5,000	\$ 4,263	
10E000 2210 1311 00 000000	Stipend	\$ 43,470	\$ 40,000	\$ 22,750	
10E101 2210 1311 00 000000	Stipend	\$ 1,399	\$ 1,399	\$ 1,130	
10E101 2210 1320 00 000000	Overtime Salaries	\$ 200		\$ 41	
10E000 2210 1322 00 000000	Subs - Prof. Development	\$ 125,000	\$ 181,800	\$ 76,477	subs for dept mtgs, trainings, committees, etc.
10E000 2210 1322 00 493200	Subs - Prof. Development	\$ 8,625	\$ 8,625	\$ 2,415	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E--- 2210 1--- - - - - -	*Salaries	\$ 486,344	\$ 550,624	\$ 348,531	
10E000 2210 2110 00 000000	TRS	\$ 1,016	\$ 1,300	\$ 565	
10E000 2210 2110 00 493200	TRS	\$ 3,898	\$ 3,324	\$ 697	
10E101 2210 2110 00 000000	TRS	\$ 17,100	\$ 16,600	\$ 13,492	
10E000 2210 2170 00 000000	THIS	\$ 1,541	\$ 1,900	\$ 722	
10E000 2210 2170 00 493200	THIS	\$ 76		\$ 15	
10E101 2210 2170 00 000000	THIS	\$ 3,700	\$ 3,700	\$ 2,972	
10E000 2210 2210 00 000000	Life Insurance	\$ 400	\$ 400		
10E101 2210 2210 00 000000	Life Insurance			\$ 277	
10E000 2210 2220 00 000000	Health Insurance	\$ 61,200	\$ 60,000		
10E101 2210 2220 00 000000	Health Insurance			\$ 37,178	
10E000 2210 2230 00 000000	Dental Insurance	\$ 2,258	\$ 2,100		
10E101 2210 2230 00 000000	Dental Insurance			\$ 1,279	
10E000 2210 2240 00 000000	Long Term Disability	\$ 330	\$ 330		
10E101 2210 2240 00 000000	Long Term Disability			\$ 300	
10E--- 2210 2--- - - - - -	*Employee Benefits	\$ 91,519	\$ 89,654	\$ 57,496	
10E000 2210 3120 00 000000	Professional Development	\$ 12,000	\$ 12,000	\$ 9,104	
10E000 2210 3120 00 462000	Professional Development	\$ 67,167	\$ 55,200	\$ 23,385	
10E000 2210 3120 00 493200	Professional Development	\$ 6,733	\$ 11,268	\$ 3,320	
10E101 2210 3120 00 000000	Professional Development	\$ 3,500	\$ 7,000	\$ 910	
10E201 2210 3120 00 000000	Professional Development	\$ 832	\$ 820	\$ 690	
10E203 2210 3120 00 000000	Professional Development	\$ 1,072	\$ 1,140	\$ 982	
10E205 2210 3120 00 000000	Professional Development	\$ 941	\$ 960	\$ 677	
10E207 2210 3120 00 000000	Professional Development	\$ 1,225	\$ 1,280	\$ 647	
10E209 2210 3120 00 000000	Professional Development	\$ 1,050	\$ 1,060	\$ 814	
10E220 2210 3120 00 000000	Professional Development	\$ 450	\$ 450		
10E301 2210 3120 00 000000	Professional Development	\$ 1,554	\$ 1,500	\$ 903	
10E303 2210 3120 00 000000	Professional Development	\$ 1,466	\$ 1,380	\$ 1,463	
10E000 2210 3140 00 000000	Instructional Prof. Services	\$ 70,500	\$ 35,000	\$ 30,412	\$20,500 for middle school review
10E000 2210 3140 00 430000	Instructional Prof. Services	\$ 12,000			Marzano - student engagement for MS review
10E000 2210 3140 00 462000	Instructional Prof. Services	\$ -		\$ 15,861	budgeted in 10E000 2210 3120 00 462000
10E000 2210 3140 00 493200	Instructional Prof. Services	\$ 30,000	\$ 25,000	\$ 15,150	
10E000 2210 3160 00 000000	Web Based Programs/Renewals	\$ -		\$ 1,285	
10E201 2210 3160 00 192100	Web Based Programs/Renewals	\$ -		\$ 2,015	
10E000 2210 3320 00 000000	Travel/Mileage Expenses	\$ 2,000	\$ 5,000	\$ 816	
10E000 2210 3410 00 000000	Telephone Expense	\$ 660	\$ 660	\$ 495	
10E--- 2210 3--- - - - - -	*Purchased Services	\$ 213,150	\$ 159,718	\$ 108,929	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2210 4100 00 000000	General Supplies	\$ 7,000	\$ 7,000	\$ 10,030	
10E000 2210 4100 00 493200	General Supplies	\$ 3,000	\$ 3,000	\$ 3,074	
10E--- 2210 4--- -- -----	*Supplies <\$500	\$ 10,000	\$ 10,000	\$ 13,104	
10E000 2210 6400 00 000000	Dues & Fees	\$ 300	\$ 300	\$ -	
10E--- 2210 6--- -- -----	*Other Objects	\$ 300	\$ 300	\$ -	
<b>10E--- 2210 ---- -- -----</b>	<b>*Improvement of Instruction</b>	<b>\$ 801,313</b>	<b>\$ 810,296</b>	<b>\$ 528,060</b>	
10E201 2212 1311 00 000000	Stipend	\$ 1,276	\$ 1,000		Equal to FY17 - all QIT to be finalized in August
10E203 2212 1311 00 000000	Stipend	\$ 1,800	\$ 1,350	\$ 1,115	
10E209 2212 1311 00 000000	Stipend	\$ -	\$ 200	\$ 504	
10E220 2212 1311 00 000000	Stipend	\$ -	\$ 450		
10E301 2212 1311 00 000000	Stipend	\$ 1,100	\$ 900	\$ 825	
10E303 2212 1311 00 000000	Stipend	\$ 1,100	\$ 1,100		
10E201 2212 1322 00 000000	Subs - Prof. Development	\$ -	\$ 1,650		
10E203 2212 1322 00 000000	Subs - Prof. Development	\$ 230	\$ 690	\$ 518	
10E205 2212 1322 00 000000	Subs - Prof. Development	\$ 360	\$ 1,500	\$ 230	
10E207 2212 1322 00 000000	Subs - Prof. Development	\$ 2,000	\$ 1,500		
10E209 2212 1322 00 000000	Subs - Prof. Development	\$ 1,150	\$ 1,200	\$ 575	
10E220 2212 1322 00 000000	Subs - Prof. Development	\$ 350	\$ 450		
10E301 2212 1322 00 000000	Subs - Prof. Development	\$ 1,000	\$ 900		
10E303 2212 1322 00 000000	Subs - Prof. Development	\$ 1,000	\$ 1,000		
10E--- 2212 1--- -- -----	*Salaries	\$ 11,366	\$ 13,890	\$ 3,768	
10E000 2212 2110 00 000000	TRS	\$ 66	\$ 81		
10E203 2212 2110 00 000000	TRS			\$ 69	
10E205 2212 2110 00 000000	TRS			\$ 1	
10E209 2212 2110 00 000000	TRS			\$ 6	
10E301 2212 2110 00 000000	TRS			\$ 5	
10E000 2212 2170 00 000000	THIS	\$ 100	\$ 117		
10E203 2212 2170 00 000000	THIS			\$ 13	
10E205 2212 2170 00 000000	THIS			\$ 1	
10E209 2212 2170 00 000000	THIS			\$ 9	
10E301 2212 2170 00 000000	THIS			\$ 7	
10E--- 2212 2--- -- -----	*Employee Benefits	\$ 166	\$ 198	\$ 112	
10E203 2212 3120 00 000000	Professional Development	\$ -		\$ 510	
10E209 2212 3120 00 000000	Professional Development	\$ -		\$ 725	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E201 2212 3140 00 000000	Instructional Prof. Services	\$ 1,825			
10E203 2212 3140 00 000000	Instructional Prof. Services	\$ 1,270	\$ 1,260		
10E205 2212 3140 00 000000	Instructional Prof. Services	\$ 3,090	\$ 600		
10E207 2212 3140 00 000000	Instructional Prof. Services	\$ 1,000	\$ 500		
10E209 2212 3140 00 000000	Instructional Prof. Services	\$ 1,300	\$ 1,300		
10E220 2212 3140 00 000000	Instructional Prof. Services	\$ 400			
10E301 2212 3140 00 000000	Instructional Prof. Services	\$ 500	\$ 500		
10E303 2212 3140 00 000000	Instructional Prof. Services	\$ 500	\$ 500	\$ 59	
10E--- 2212 3--- -- -----	*Purchased Services	\$ 9,885	\$ 4,660	\$ 1,294	
10E201 2212 4100 00 000000	General Supplies	\$ 500	\$ 950		
10E203 2212 4100 00 000000	General Supplies	\$ 300	\$ 300	\$ 95	
10E205 2212 4100 00 000000	General Supplies	\$ 150	\$ 1,500	\$ 582	
10E207 2212 4100 00 000000	General Supplies	\$ 600	\$ 1,500		
10E209 2212 4100 00 000000	General Supplies	\$ 1,150	\$ 900	\$ 580	
10E220 2212 4100 00 000000	General Supplies	\$ 150			
10E301 2212 4100 00 000000	General Supplies	\$ 1,000	\$ 1,300	\$ 59	
10E303 2212 4100 00 000000	General Supplies	\$ 1,000	\$ 1,000		
10E--- 2212 4--- -- -----	*Supplies <\$500	\$ 4,850	\$ 7,450	\$ 1,316	
<b>10E--- 2212 ---- -- -----</b>	<b>*QIT</b>	<b>\$ 26,267</b>	<b>\$ 26,198</b>	<b>\$ 6,489</b>	
10E201 2222 1060 00 000000	Teacher Assistant Salaries	\$ 31,250	\$ 29,700	\$ 22,923	
10E203 2222 1060 00 000000	Teacher Assistant Salaries	\$ 34,750	\$ 35,000	\$ 28,187	
10E205 2222 1060 00 000000	Teacher Assistant Salaries	\$ 25,000	\$ 24,400	\$ 16,804	
10E207 2222 1060 00 000000	Teacher Assistant Salaries	\$ 29,000	\$ 30,500	\$ 38,345	
10E209 2222 1060 00 000000	Teacher Assistant Salaries	\$ 24,400	\$ 23,900	\$ 16,427	
10E301 2222 1060 00 000000	Teacher Assistant Salaries	\$ 23,250	\$ 22,700	\$ 18,448	
10E303 2222 1060 00 000000	Teacher Assistant Salaries	\$ 22,300	\$ 24,000	\$ 12,532	
10E201 2222 1100 00 000000	Certified Staff Salaries	\$ 86,600	\$ 84,000	\$ 58,110	
10E203 2222 1100 00 000000	Certified Staff Salaries	\$ 53,900	\$ 111,600	\$ 77,233	
10E205 2222 1100 00 000000	Certified Staff Salaries	\$ 96,450	\$ 93,700	\$ 64,803	
10E207 2222 1100 00 000000	Certified Staff Salaries	\$ 96,450	\$ 93,700	\$ 56,638	
10E209 2222 1100 00 000000	Certified Staff Salaries	\$ 81,950	\$ 79,300	\$ 54,838	
10E301 2222 1100 00 000000	Certified Staff Salaries	\$ 63,600	\$ 92,400	\$ 84,895	
10E303 2222 1100 00 000000	Certified Staff Salaries	\$ 103,250	\$ 99,200	\$ 68,636	
10E201 2222 1320 00 000000	Overtime Salaries	\$ 300		\$ 1,341	
10E203 2222 1320 00 000000	Overtime Salaries	\$ 300			
10E205 2222 1320 00 000000	Overtime Salaries	\$ 300		\$ 259	
10E209 2222 1320 00 000000	Overtime Salaries	\$ 300		\$ 183	
10E303 2222 1320 00 000000	Overtime Salaries	\$ 300		\$ 4	



**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2222 1323 00 000000	Subs - Sick	\$ 25,000		\$ 19,671	
10E--- 2222 1--- -- -----	*Salaries	\$ 798,650	\$ 844,100	\$ 640,275	
10E000 2222 2110 00 000000	TRS	\$ 3,522	\$ 3,800	\$ 2,786	
10E000 2222 2170 00 000000	THIS	\$ 5,343	\$ 5,600	\$ 4,035	
10E000 2222 2210 00 000000	Life Insurance	\$ 1,000	\$ 1,000	\$ 637	
10E000 2222 2220 00 000000	Health Insurance	\$ 142,800	\$ 140,000	\$ 95,217	
10E000 2222 2230 00 000000	Dental Insurance	\$ 4,730	\$ 4,400	\$ 3,020	
10E201 2222 2250 00 000000	Health Insurance Waiver	\$ 360	\$ 360	\$ 249	
10E203 2222 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	\$ 589	
10E205 2222 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	\$ 499	
10E--- 2222 2--- -- -----	*Employee Benefits	\$ 159,195	\$ 156,600	\$ 107,032	
10E000 2222 3120 00 000000	Professional Development	\$ 3,500	\$ 3,500	\$ 1,144	
10E000 2222 3120 00 399900	Professional Development	\$ -		\$ 373	
10E000 2222 3160 00 000000	Web Based Programs/Renewals	\$ 10,000	\$ 9,700	\$ 10,016	
10E000 2222 3230 00 000000	Repair & Maintenance Services	\$ 1,000	\$ 1,000	\$ 50	
10E000 2222 3320 00 000000	Travel/Mileage Expenses	\$ 300	\$ 300	\$ 62	
10E--- 2222 3--- -- -----	*Purchased Services	\$ 14,800	\$ 14,500	\$ 11,644	
10E000 2222 4100 00 000000	General Supplies	\$ 10,500	\$ 10,500	\$ 426	
10E000 2222 4100 00 399900	General Supplies	\$ 2,900		\$ 1,813	
10E201 2222 4100 00 000000	General Supplies	\$ -		\$ 1,265	
10E203 2222 4100 00 000000	General Supplies	\$ -		\$ 987	
10E205 2222 4100 00 000000	General Supplies	\$ -		\$ 1,144	
10E207 2222 4100 00 000000	General Supplies	\$ -		\$ 2,394	
10E209 2222 4100 00 000000	General Supplies	\$ -		\$ 1,423	
10E301 2222 4100 00 000000	General Supplies	\$ -		\$ 1,567	
10E303 2222 4100 00 000000	General Supplies	\$ -		\$ 1,288	
10E000 2222 4300 00 000000	Library Collection	\$ 75,500	\$ 74,540	\$ 1,074	
10E201 2222 4300 00 000000	Library Collection	\$ -		\$ 7,489	
10E203 2222 4300 00 000000	Library Collection	\$ -		\$ 7,021	
10E203 2222 4300 00 192100	Library Collection	\$ -		\$ 1,353	
10E205 2222 4300 00 000000	Library Collection	\$ -		\$ 8,413	
10E207 2222 4300 00 000000	Library Collection	\$ -		\$ 11,270	
10E209 2222 4300 00 000000	Library Collection	\$ -		\$ 7,867	
10E220 2222 4300 00 000000	Library Collection	\$ -		\$ 841	
10E301 2222 4300 00 000000	Library Collection	\$ -		\$ 13,809	
10E303 2222 4300 00 000000	Library Collection	\$ -		\$ 12,870	
10E000 2222 4310 00 000000	Instructional Videos	\$ 1,000	\$ 1,500		
10E--- 2222 4--- -- -----	*Supplies <\$500	\$ 89,900	\$ 86,540	\$ 84,312	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2222 6400 00 000000	Dues & Fees	\$ 400	\$ 400	\$ 401	
10E--- 2222 6--- - - - - -	*Other Objects	\$ 400	\$ 400	\$ 401	
<b>10E--- 2222 ---- - - - - -</b>	<b>*Learning Resource Center</b>	<b>\$ 1,062,945</b>	<b>\$ 1,102,140</b>	<b>\$ 843,664</b>	
10E000 2225 1010 00 000000	Summer Workers	\$ 8,000	\$ 3,000	\$ 1,233	
10E101 2225 1040 00 000000	Exempt Staff Salaries	\$ 314,200	\$ 306,100	\$ 247,214	
10E207 2225 1040 00 000000	Exempt Staff Salaries	\$ 37,300	\$ 36,300	\$ 28,716	
10E301 2225 1040 00 000000	Exempt Staff Salaries	\$ 61,100	\$ 59,500	\$ 48,025	
10E101 2225 1080 00 000000	Admin. Support Salaries	\$ 35,700	\$ 35,400	\$ 35,120	
10E201 2225 1090 00 000000	Tech Support Salaries	\$ 40,900	\$ 39,800	\$ 32,535	
10E203 2225 1090 00 000000	Tech Support Salaries	\$ 34,900	\$ 34,000	\$ 23,510	
10E205 2225 1090 00 000000	Tech Support Salaries	\$ 40,900	\$ 39,800	\$ 32,755	
10E209 2225 1090 00 000000	Tech Support Salaries	\$ 40,900	\$ 39,800	\$ 32,535	
10E303 2225 1090 00 000000	Tech Support Salaries	\$ 32,900	\$ 30,800	\$ 25,136	
10E101 2225 1100 00 000000	Certified Staff Salaries	\$ 144,500	\$ 140,500	\$ 113,347	
10E201 2225 1100 00 000000	Certified Staff Salaries	\$ 67,700	\$ 62,700	\$ 45,264	
10E203 2225 1100 00 000000	Certified Staff Salaries	\$ 50,100	\$ 62,300	\$ 43,122	
10E205 2225 1100 00 000000	Certified Staff Salaries	\$ 60,800	\$ 74,600	\$ 51,643	
10E207 2225 1100 00 000000	Certified Staff Salaries	\$ 78,700	\$ 76,200	\$ 52,698	
10E209 2225 1100 00 000000	Certified Staff Salaries	\$ 72,600	\$ 69,700	\$ 48,223	
10E301 2225 1100 00 000000	Certified Staff Salaries	\$ 147,100	\$ 174,400	\$ 135,710	
10E303 2225 1100 00 000000	Certified Staff Salaries	\$ 141,800	\$ 131,600	\$ 91,557	
10E000 2225 1308 00 000000	Per Diem Days	\$ 12,000	\$ 15,000	\$ 7,019	
10E101 2225 1311 00 000000	Stipend	\$ 1,075	\$ 1,050	\$ 967	
10E000 2225 1320 00 000000	Overtime Salaries	\$ 2,500		\$ 3,571	
10E101 2225 1320 00 000000	Overtime Salaries	\$ 2,500		\$ 2,095	filming for Board mtgs
10E000 2225 1322 00 000000	Subs - Prof. Development	\$ 8,000	\$ 5,750	\$ 7,993	
10E000 2225 1323 00 000000	Subs - Sick	\$ 500		\$ 345	
10E--- 2225 1--- - - - - -	*Salaries	\$ 1,436,675	\$ 1,438,300	\$ 1,110,335	
10E000 2225 2110 00 000000	TRS	\$ 3,705	\$ 3,700	\$ 77	
10E101 2225 2110 00 000000	TRS	\$ 15,300	\$ 15,100	\$ 12,008	
10E201 2225 2110 00 000000	TRS			\$ 262	
10E203 2225 2110 00 000000	TRS			\$ 250	
10E205 2225 2110 00 000000	TRS			\$ 300	
10E207 2225 2110 00 000000	TRS			\$ 306	
10E209 2225 2110 00 000000	TRS			\$ 280	
10E301 2225 2110 00 000000	TRS			\$ 787	
10E303 2225 2110 00 000000	TRS			\$ 531	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2225 2170 00 000000	THIS	\$ 5,621	\$ 5,400	\$ 112	
10E101 2225 2170 00 000000	THIS	\$ 3,300	\$ 3,100	\$ 2,441	
10E201 2225 2170 00 000000	THIS			\$ 380	
10E203 2225 2170 00 000000	THIS			\$ 362	
10E205 2225 2170 00 000000	THIS			\$ 434	
10E207 2225 2170 00 000000	THIS			\$ 443	
10E209 2225 2170 00 000000	THIS			\$ 405	
10E301 2225 2170 00 000000	THIS			\$ 1,140	
10E303 2225 2170 00 000000	THIS			\$ 769	
10E000 2225 2210 00 000000	Life Insurance	\$ 1,500	\$ 1,500	\$ 1,131	
10E000 2225 2220 00 000000	Health Insurance	\$ 204,000	\$ 200,000	\$ 143,034	
10E000 2225 2230 00 000000	Dental Insurance	\$ 8,923	\$ 8,300	\$ 5,906	
10E000 2225 2240 00 000000	Long Term Disability	\$ 700	\$ 700	\$ 9	
10E101 2225 2240 00 000000	Long Term Disability			\$ 560	
10E301 2225 2240 00 000000	Long Term Disability			\$ 65	
10E205 2225 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	\$ 589	
10E--- 2225 2--- --- -----	*Employee Benefits	\$ 243,769	\$ 238,520	\$ 172,582	
10E000 2225 3120 00 000000	Professional Development	\$ 26,920	\$ 23,000	\$ 10,788	
10E101 2225 3120 00 000000	Professional Development	\$ 7,520	\$ 4,600	\$ 3,333	
10E000 2225 3160 00 000000	Web Based Programs/Renewals	\$ 101,000	\$ 97,000	\$ 76,399	
10E000 2225 3190 00 000000	Professional Services	\$ 12,750	\$ 20,000	\$ 600	Network design consultation (E-rate)
10E000 2225 3230 00 000000	Repair & Maintenance Services	\$ 15,000	\$ 15,000	\$ 3,399	
10E000 2225 3320 00 000000	Travel/Mileage Expenses	\$ 5,000	\$ 5,000	\$ 380	
10E000 2225 3410 00 000000	Telephone Expense	\$ 4,620	\$ 3,960	\$ 3,465	
10E--- 2225 3--- --- -----	*Purchased Services	\$ 172,810	\$ 168,560	\$ 98,364	
10E000 2225 4100 00 000000	General Supplies	\$ 57,000	\$ 56,200	\$ 28,221	Device refresh (admin & secretary) \$42k
10E200 2225 4100 00 000000	General Supplies	\$ 498,065	\$ 548,000	\$ 227,831	Device refresh - \$167k for CB, \$180k laptops, \$122k iPads; \$44k security carts
10E220 2225 4100 00 000000	General Supplies	\$ -		\$ 781	
10E300 2225 4100 00 000000	General Supplies	\$ 371,000	\$ 265,000	\$ 100,447	Device refresh - \$167k for CB (3 year cycle), \$72k laptops, \$84k iMacs
10E000 2225 4700 00 000000	Software	\$ 38,000	\$ 38,250	\$ 15,390	
10E--- 2225 4--- --- -----	*Supplies <\$500	\$ 964,065	\$ 907,450	\$ 372,670	
10E000 2225 5530 00 000000	Capital Equipment >\$1,500	\$ 60,000	\$ 63,000	\$ 24,672	Number reduced items purchased in prior year budget

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E200 2225 5530 00 000000	Capital Equipment >\$1,500	\$ 55,650	\$ 195,000	\$ 26,762	\$45k - large venue projectors (contingent on PTO's funding a portion)
10E300 2225 5530 00 000000	Capital Equipment >\$1,500	\$ 42,000	\$ 30,000		\$15k - large venue projectors (contingent on PTO's funding a portion)
10E--- 2225 5--- - - - - - - - - - -	*Capital Expenditures >\$1,500	\$ 157,650	\$ 288,000	\$ 51,434	
10E000 2225 6400 00 000000	Dues & Fees	\$ 1,800	\$ 2,000	\$ 1,020	
10E--- 2225 6--- - - - - - - - - - -	*Other Objects	\$ 1,800	\$ 2,000	\$ 1,020	
10E000 2225 7000 00 000000	Equipment \$500 - \$1,500	\$ -		\$ 144,838	
10E--- 2225 7--- - - - - - - - - - -	*Equipment \$500 - \$1,500	\$ -	\$ -	\$ 144,838	
<b>10E--- 2225 ---- - - - - - - - - - -</b>	<b>*Comp. Assist. Instruct. Serv.</b>	<b>\$ 2,976,769</b>	<b>\$ 3,042,830</b>	<b>\$ 1,951,243</b>	
10E000 2230 3160 00 000000	Web Based Programs/Renewals	\$ 65,350	\$ 93,500	\$ 43,259	MAP, 50% of STAR Reading & Math, K-1 Aimsweb
10E000 2230 3190 00 000000	Professional Services	\$ 8,100		\$ 4,000	MAP analysis - OTUS?
10E--- 2230 3--- - - - - - - - - - -	*Purchased Services	\$ 73,450	\$ 93,500	\$ 47,259	
<b>10E--- 2230 ---- - - - - - - - - - -</b>	<b>*Assessment &amp; Testing</b>	<b>\$ 73,450</b>	<b>\$ 93,500</b>	<b>\$ 47,259</b>	
10E101 2310 1311 00 000000	Stipend	\$ 12,500	\$ 10,000	\$ 10,096	
10E--- 2310 1--- - - - - - - - - - -	*Salaries	\$ 12,500	\$ 10,000	\$ 10,096	
10E000 2310 2190 00 000000	6% Penalty - Excess Salary	\$ 20,000	\$ 2,000	\$ 1,666	
10E000 2310 2310 00 000000	Retirement Sick Payout	\$ -	\$ 18,000	\$ -	moved to 2640 function
10E000 2310 2340 00 000000	Retiree Health Insurance	\$ 138,000	\$ 140,000	\$ 111,325	TRIP premiums for PREA retirees under age 65
10E--- 2310 2--- - - - - - - - - - -	*Employee Benefits	\$ 158,000	\$ 160,000	\$ 112,991	
10E000 2310 3120 00 000000	Professional Development	\$ 5,000	\$ 10,000	\$ 1,847	
10E000 2310 3160 00 000000	Web Based Programs/Renewals	\$ 7,500	\$ 5,000	\$ 4,993	
10E000 2310 3170 00 000000	Audit/Financial Services	\$ 26,800	\$ 28,000	\$ 26,300	
10E000 2310 3180 00 000000	Legal Services	\$ 300,000	\$ 400,000	\$ 273,413	negotiations in FY17
10E000 2310 3190 00 000000	Professional Services	\$ -	\$ 5,000		
10E000 2310 3500 00 000000	Advertising	\$ 1,000	\$ 1,000		
10E--- 2310 3--- - - - - - - - - - -	*Purchased Services	\$ 340,300	\$ 449,000	\$ 306,553	
10E000 2310 4100 00 000000	General Supplies	\$ 12,000	\$ 15,000	\$ 7,647	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2310 4400 00 000000	Periodicals & Subscriptions	\$ 250	\$ 250	\$ 52	
10E--- 2310 4--- - - - - - - - - -	*Supplies <\$500	\$ 12,250	\$ 15,250	\$ 7,699	
10E000 2310 6400 00 000000	Dues & Fees	\$ 15,000	\$ 16,000	\$ 12,674	
10E--- 2310 6--- - - - - - - - - -	*Other Objects	\$ 15,000	\$ 16,000	\$ 12,674	
<b>10E--- 2310 ---- - - - - - - - - -</b>	<b>*Board of Education</b>	<b>\$ 538,050</b>	<b>\$ 650,250</b>	<b>\$ 450,014</b>	
10E101 2320 1040 00 000000	Exempt Staff Salaries	\$ 69,700	\$ 67,900	\$ 54,809	
10E101 2320 1100 00 000000	Certified Staff Salaries	\$ 242,000	\$ 211,200	\$ 177,063	
10E--- 2320 1--- - - - - - - - - -	*Salaries	\$ 311,700	\$ 279,100	\$ 231,872	
10E101 2320 2110 00 000000	TRS	\$ 25,500	\$ 22,400	\$ 18,768	
10E101 2320 2170 00 000000	THIS	\$ 5,500	\$ 4,600	\$ 3,846	
10E101 2320 2210 00 000000	Life Insurance	\$ 300	\$ 300	\$ 221	
10E101 2320 2220 00 000000	Health Insurance	\$ 40,800	\$ 40,000	\$ 29,802	
10E101 2320 2230 00 000000	Dental Insurance	\$ 1,828	\$ 1,700	\$ 1,246	
10E101 2320 2240 00 000000	Long Term Disability	\$ 400	\$ 400	\$ 355	
10E--- 2320 2--- - - - - - - - - -	*Employee Benefits	\$ 74,328	\$ 69,400	\$ 54,237	
10E000 2320 3120 00 000000	Professional Development	\$ 14,500	\$ 14,500	\$ 12,723	
10E000 2320 3160 00 000000	Web Based Programs/Renewals	\$ -			
10E000 2320 3190 00 000000	Professional Services	\$ -			
10E000 2320 3320 00 000000	Travel/Mileage Expenses	\$ 2,500	\$ 2,500	\$ 1,012	
10E000 2320 3410 00 000000	Telephone Expense	\$ 1,320	\$ 660	\$ 990	
10E--- 2320 3--- - - - - - - - - -	*Purchased Services	\$ 18,320	\$ 17,660	\$ 14,725	
10E000 2320 4100 00 000000	General Supplies	\$ 4,500	\$ 4,500	\$ 1,149	
10E--- 2320 4--- - - - - - - - - -	*Supplies <\$500	\$ 4,500	\$ 4,500	\$ 1,149	
10E000 2320 6400 00 000000	Dues & Fees	\$ 4,000	\$ 4,000	\$ 1,515	
10E--- 2320 6--- - - - - - - - - -	*Other Objects	\$ 4,000	\$ 4,000	\$ 1,515	
<b>10E--- 2320 ---- - - - - - - - - -</b>	<b>*Office of the Superintendent</b>	<b>\$ 412,848</b>	<b>\$ 374,660</b>	<b>\$ 303,498</b>	
10E101 2330 1080 00 000000	Admin. Support Salaries	\$ 110,300	\$ 28,405	\$ 17,406	
10E101 2330 1080 00 462000	Admin. Support Salaries	\$ -	\$ 93,900	\$ 65,100	
10E101 2330 1100 00 000000	Certified Staff Salaries	\$ 396,800	\$ 386,000	\$ 280,633	
10E101 2330 1320 00 000000	Overtime Salaries	\$ -		\$ 3	
10E--- 2330 1--- - - - - - - - - -	*Salaries	\$ 507,100	\$ 508,305	\$ 363,141	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E101 2330 2110 00 000000	TRS	\$ 41,800	\$ 41,800	\$ 29,738	
10E101 2330 2170 00 000000	THIS	\$ 9,000	\$ 8,500	\$ 6,071	
10E000 2330 2210 00 000000	Life Insurance	\$ 800	\$ 800		
10E101 2330 2210 00 000000	Life Insurance			\$ 459	
10E101 2330 2210 00 462000	Life Insurance			\$ 93	
10E000 2330 2220 00 000000	Health Insurance	\$ 86,700	\$ 85,000		
10E101 2330 2220 00 000000	Health Insurance			\$ 49,416	
10E101 2330 2220 00 462000	Health Insurance			\$ 14,244	
10E000 2330 2230 00 000000	Dental Insurance	\$ 4,945	\$ 4,600		
10E101 2330 2230 00 000000	Dental Insurance			\$ 2,581	
10E101 2330 2230 00 462000	Dental Insurance			\$ 658	
10E000 2330 2240 00 000000	Long Term Disability	\$ 320	\$ 320		
10E101 2330 2240 00 000000	Long Term Disability			\$ 407	
10E--- 2330 2--- --- -----	*Employee Benefits	\$ 143,565	\$ 141,020	\$ 103,667	
10E000 2330 3320 00 000000	Travel/Mileage Expenses	\$ 2,000	\$ 1,000	\$ 1,407	
10E000 2330 3410 00 000000	Telephone Expense	\$ 2,310	\$ 1,760	\$ 1,705	
10E--- 2330 3--- --- -----	*Purchased Services	\$ 4,310	\$ 2,760	\$ 3,112	
10E000 2330 4100 00 000000	General Supplies	\$ -	\$ 1,000		
10E--- 2330 4--- --- -----	*Supplies <\$500	\$ -	\$ 1,000	\$ -	
<b>10E--- 2330 ---- --- -----</b>	<b>*Special Area Administration</b>	<b>\$ 654,975</b>	<b>\$ 653,085</b>	<b>\$ 469,919</b>	
10E201 2410 1080 00 000000	Admin. Support Salaries	\$ 56,200	\$ 54,700	\$ 37,867	
10E203 2410 1080 00 000000	Admin. Support Salaries	\$ 65,700	\$ 64,000	\$ 44,225	
10E205 2410 1080 00 000000	Admin. Support Salaries	\$ 58,300	\$ 56,700	\$ 39,238	
10E207 2410 1080 00 000000	Admin. Support Salaries	\$ 73,800	\$ 71,900	\$ 54,344	
10E209 2410 1080 00 000000	Admin. Support Salaries	\$ 48,000	\$ 48,700	\$ 37,686	
10E220 2410 1080 00 000000	Admin. Support Salaries	\$ 53,200	\$ 51,800	\$ 48,759	
10E301 2410 1080 00 000000	Admin. Support Salaries	\$ 91,700	\$ 91,000	\$ 58,465	
10E303 2410 1080 00 000000	Admin. Support Salaries	\$ 115,500	\$ 110,700	\$ 76,509	
10E201 2410 1100 00 000000	Certified Staff Salaries	\$ 167,100	\$ 162,400	\$ 126,210	
10E203 2410 1100 00 000000	Certified Staff Salaries	\$ 212,600	\$ 188,100	\$ 142,428	
10E205 2410 1100 00 000000	Certified Staff Salaries	\$ 179,400	\$ 174,500	\$ 140,150	
10E207 2410 1100 00 000000	Certified Staff Salaries	\$ 214,900	\$ 216,000	\$ 164,536	
10E209 2410 1100 00 000000	Certified Staff Salaries	\$ 200,300	\$ 194,700	\$ 147,718	
10E220 2410 1100 00 000000	Certified Staff Salaries	\$ 101,800	\$ 99,000	\$ 79,845	
10E301 2410 1100 00 000000	Certified Staff Salaries	\$ 260,200	\$ 253,000	\$ 204,174	
10E303 2410 1100 00 000000	Certified Staff Salaries	\$ 240,500	\$ 233,800	\$ 188,716	
10E201 2410 1311 00 000000	Stipend	\$ 590	\$ 570	\$ 391	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E203 2410 1311 00 000000	Stipend	\$ 925	\$ 900	\$ 617	
10E205 2410 1311 00 000000	Stipend	\$ 1,989	\$ 1,970	\$ 1,459	
10E207 2410 1311 00 000000	Stipend	\$ 2,329	\$ 2,299	\$ 1,841	
10E209 2410 1311 00 000000	Stipend	\$ 530	\$ 600	\$ 62	
10E220 2410 1311 00 000000	Stipend	\$ 1,530	\$ 1,500	\$ 1,194	
10E301 2410 1311 00 000000	Stipend	\$ 2,119	\$ 2,099	\$ 1,610	
10E303 2410 1311 00 000000	Stipend	\$ 2,524	\$ 2,499	\$ 1,837	
10E201 2410 1320 00 000000	Overtime Salaries	\$ 1,000	\$ 1,000	\$ 49	
10E203 2410 1320 00 000000	Overtime Salaries	\$ 1,000	\$ 1,000	\$ 342	
10E205 2410 1320 00 000000	Overtime Salaries	\$ 1,000	\$ 1,000	\$ 1,799	
10E207 2410 1320 00 000000	Overtime Salaries	\$ 1,000	\$ 1,000	\$ 2,632	
10E209 2410 1320 00 000000	Overtime Salaries	\$ 1,000	\$ 1,000	\$ 644	
10E220 2410 1320 00 000000	Overtime Salaries	\$ 1,000	\$ 1,000	\$ 283	
10E301 2410 1320 00 000000	Overtime Salaries	\$ 2,000	\$ 2,000	\$ 1,897	
10E303 2410 1320 00 000000	Overtime Salaries	\$ 2,000	\$ 2,000	\$ 3,314	
10E201 2410 1531 00 000000	Sub-Clerical	\$ 1,500	\$ 1,000	\$ 163	
10E203 2410 1531 00 000000	Sub-Clerical	\$ 1,500	\$ 1,000	\$ 733	
10E205 2410 1531 00 000000	Sub-Clerical	\$ 1,500	\$ 1,000	\$ 1,120	
10E207 2410 1531 00 000000	Sub-Clerical	\$ 1,500	\$ 1,000	\$ 7,826	didn't have secretary for several months
10E209 2410 1531 00 000000	Sub-Clerical	\$ 1,500	\$ 3,000	\$ 2,193	
10E220 2410 1531 00 000000	Sub-Clerical	\$ 1,000	\$ 3,000	\$ 624	
10E301 2410 1531 00 000000	Sub-Clerical	\$ 12,000	\$ 6,000	\$ 8,625	
10E303 2410 1531 00 000000	Sub-Clerical	\$ 8,000	\$ 6,000	\$ 8,292	didn't have secretary for several months
10E--- 2410 1--- -- -----	*Salaries	\$ 2,190,236	\$ 2,115,437	\$ 1,640,416	
10E201 2410 2110 00 000000	TRS	\$ 17,600	\$ 17,200	\$ 13,371	
10E203 2410 2110 00 000000	TRS	\$ 22,400	\$ 20,200	\$ 15,088	
10E205 2410 2110 00 000000	TRS	\$ 19,100	\$ 19,000	\$ 14,582	
10E207 2410 2110 00 000000	TRS	\$ 22,800	\$ 23,500	\$ 17,618	
10E209 2410 2110 00 000000	TRS	\$ 21,100	\$ 20,900	\$ 15,649	
10E220 2410 2110 00 000000	TRS	\$ 10,800	\$ 10,600	\$ 8,459	
10E301 2410 2110 00 000000	TRS	\$ 27,600	\$ 27,500	\$ 21,819	
10E303 2410 2110 00 000000	TRS	\$ 25,500	\$ 25,400	\$ 20,182	
10E201 2410 2170 00 000000	THIS	\$ 3,800	\$ 3,600	\$ 2,720	
10E203 2410 2170 00 000000	THIS	\$ 4,900	\$ 4,100	\$ 3,068	
10E205 2410 2170 00 000000	THIS	\$ 4,100	\$ 3,900	\$ 3,115	
10E207 2410 2170 00 000000	THIS	\$ 4,900	\$ 5,000	\$ 3,776	
10E209 2410 2170 00 000000	THIS	\$ 4,600	\$ 4,300	\$ 3,182	
10E220 2410 2170 00 000000	THIS	\$ 2,400	\$ 2,200	\$ 1,720	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E301 2410 2170 00 000000	THIS	\$ 6,000	\$ 5,900	\$ 4,637	
10E303 2410 2170 00 000000	THIS	\$ 5,500	\$ 5,400	\$ 4,297	
10E201 2410 2210 00 000000	Life Insurance	\$ 3,700	\$ 3,700	\$ 2,795	
10E201 2410 2220 00 000000	Health Insurance	\$ 423,300	\$ 415,000	\$ 305,450	
10E201 2410 2230 00 000000	Dental Insurance	\$ 18,275	\$ 17,000	\$ 13,229	
10E201 2410 2240 00 000000	Long Term Disability	\$ 2,700	\$ 2,700	\$ 2,046	
10E207 2410 2250 00 000000	Health Insurance Waiver	\$ 1,080	\$ 1,080	\$ 748	
10E--- 2410 2--- --- -----	*Employee Benefits	\$ 652,155	\$ 638,180	\$ 477,548	
10E201 2410 3120 00 000000	Professional Development	\$ 5,250	\$ 10,500	\$ 525	
10E203 2410 3120 00 000000	Professional Development	\$ 7,000	\$ 14,000	\$ 5,857	
10E205 2410 3120 00 000000	Professional Development	\$ 5,250	\$ 10,500	\$ 801	
10E207 2410 3120 00 000000	Professional Development	\$ 7,000	\$ 14,000	\$ 1,426	
10E209 2410 3120 00 000000	Professional Development	\$ 7,000	\$ 14,000	\$ 4,632	
10E220 2410 3120 00 000000	Professional Development	\$ 3,500	\$ 3,500	\$ 393	
10E301 2410 3120 00 000000	Professional Development	\$ 7,000	\$ 14,000	\$ 1,057	
10E303 2410 3120 00 000000	Professional Development	\$ 7,000	\$ 14,000	\$ 4,084	
10E220 2410 3160 00 000000	Web Based Programs/Renewals	\$ -		\$ 59	
10E000 2410 3230 00 000000	Repair & Maintenance Services	\$ 1,000			
10E207 2410 3230 00 000000	Repair & Maintenance Services	\$ -		\$ 476	
10E201 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500		
10E203 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500	\$ 51	
10E205 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500	\$ 263	
10E207 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500	\$ 294	
10E209 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500	\$ 383	
10E220 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 500		
10E301 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 1,000		
10E303 2410 3320 00 000000	Travel/Mileage Expenses	\$ 500	\$ 1,000	\$ 52	
10E201 2410 3410 00 000000	Telephone Expense	\$ 935	\$ 990	\$ 701	
10E203 2410 3410 00 000000	Telephone Expense	\$ 1,210	\$ 1,320	\$ 908	
10E205 2410 3410 00 000000	Telephone Expense	\$ 935	\$ 990	\$ 701	
10E207 2410 3410 00 000000	Telephone Expense	\$ 1,210	\$ 1,320	\$ 908	
10E209 2410 3410 00 000000	Telephone Expense	\$ 1,210	\$ 1,320	\$ 908	
10E220 2410 3410 00 000000	Telephone Expense	\$ 660	\$ 660	\$ 495	
10E301 2410 3410 00 000000	Telephone Expense	\$ 1,320	\$ 1,320	\$ 990	
10E303 2410 3410 00 000000	Telephone Expense	\$ 1,320	\$ 1,320	\$ 990	
10E--- 2410 3--- --- -----	*Purchased Services	\$ 62,800	\$ 108,740	\$ 26,953	
10E201 2410 4100 00 000000	General Supplies	\$ 1,386	\$ 1,371	\$ 113	recalculate when FY18 enrollment finalized



**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E203 2410 4100 00 000000	General Supplies	\$ 1,992	\$ 1,986	\$ 919	recalculate when FY18 enrollment finalized
10E205 2410 4100 00 000000	General Supplies	\$ 1,539	\$ 1,521	\$ 991	recalculate when FY18 enrollment finalized
10E207 2410 4100 00 000000	General Supplies	\$ 2,013	\$ 2,004	\$ 609	recalculate when FY18 enrollment finalized
10E209 2410 4100 00 000000	General Supplies	\$ 1,890	\$ 1,866	\$ 839	recalculate when FY18 enrollment finalized
10E220 2410 4100 00 000000	General Supplies	\$ 384	\$ 405	\$ 340	recalculate when FY18 enrollment finalized
10E301 2410 4100 00 000000	General Supplies	\$ 2,463	\$ 2,436	\$ 1,552	recalculate when FY18 enrollment finalized
10E303 2410 4100 00 000000	General Supplies	\$ 2,121	\$ 2,124	\$ 1,212	recalculate when FY18 enrollment finalized
10E303 2410 4400 00 000000	Periodicals & Subscriptions	\$ -		\$ 215	
10E--- 2410 4--- --	*Supplies <\$500	\$ 13,788	\$ 13,713	\$ 6,790	
10E000 2410 6400 00 000000	Dues & Fees	\$ 500		\$ 500	
10E303 2410 6400 00 000000	Dues & Fees	\$ 250		\$ 215	
10E--- 2410 6--- --	*Other Objects	\$ 750	\$ -	\$ 715	
10E000 2410 7000 00 000000	Equipment \$500 - \$1,500	\$ -		\$ 759	
10E--- 2410 7--- --	*Equipment \$500 - \$1,500	\$ -	\$ -	\$ 759	
<b>10E--- 2410 ---- --</b>	<b>*Office of the Principal</b>	<b>\$ 2,919,729</b>	<b>\$ 2,876,070</b>	<b>\$ 2,153,181</b>	
10E101 2510 1100 00 000000	Certified Staff Salaries	\$ 166,200	\$ 166,500	\$ 134,176	portion charged to Fund 40
10E--- 2510 1--- --	*Salaries	\$ 166,200	\$ 166,500	\$ 134,176	
10E101 2510 2110 00 000000	TRS	\$ 17,500	\$ 17,500	\$ 14,214	
10E101 2510 2170 00 000000	THIS	\$ 3,800	\$ 3,600	\$ 2,890	
10E101 2510 2210 00 000000	Life Insurance	\$ 125	\$ 125	\$ 92	
10E101 2510 2220 00 000000	Health Insurance	\$ 28,310	\$ 35,000	\$ 22,607	
10E101 2510 2230 00 000000	Dental Insurance	\$ 1,398	\$ 1,300	\$ 943	
10E101 2510 2240 00 000000	Long Term Disability	\$ 250	\$ 250	\$ 210	
10E--- 2510 2--- --	*Employee Benefits	\$ 51,383	\$ 57,775	\$ 40,956	
10E000 2510 3120 00 000000	Professional Development	\$ 3,500	\$ 7,000	\$ 3,454	
10E000 2510 3410 00 000000	Telephone Expense	\$ 660	\$ 660	\$ 495	
10E--- 2510 3--- --	*Purchased Services	\$ 4,160	\$ 7,660	\$ 3,949	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

FUND 10 EDUCATION FUND		2017-18	2016-17	2016-17	
Account Number	Account Description	Tentative Budget	Budget	FYTD Activity (Apr 30)	Notes
10E--- 2510 ---- - - - - -	<b>*Direction of Business Support</b>	\$ 221,743	\$ 231,935	\$ 179,081	
10E101 2520 1040 00 000000	Exempt Staff Salaries	\$ 102,100	\$ 99,400	\$ 80,258	
10E101 2520 1080 00 000000	Admin. Support Salaries	\$ 295,000	\$ 313,500	\$ 254,858	
10E101 2520 1320 00 000000	Overtime Salaries	\$ 2,500	\$ 2,000	\$ 866	
10E--- 2520 1--- - - - - -	<b>*Salaries</b>	\$ 399,600	\$ 414,900	\$ 335,982	
10E101 2520 2210 00 000000	Life Insurance	\$ 600	\$ 600	\$ 416	
10E101 2520 2220 00 000000	Health Insurance	\$ 71,400	\$ 70,000	\$ 48,229	
10E101 2520 2230 00 000000	Dental Insurance	\$ 3,010	\$ 2,800	\$ 2,128	
10E101 2520 2240 00 000000	Long Term Disability	\$ 150	\$ 150	\$ 126	
10E--- 2520 2--- - - - - -	<b>*Employee Benefits</b>	\$ 75,160	\$ 73,550	\$ 50,898	
10E101 2520 3120 00 000000	Professional Development	\$ 3,500	\$ 7,000	\$ 324	
10E000 2520 3160 00 000000	Web Based Programs/Renewals	\$ 38,000	\$ 46,000	\$ 52,973	paid 2 years of Skyward license fees in FY17
10E000 2520 3170 00 000000	Audit/Financial Services	\$ 50,000	\$ 62,000	\$ 49,359	Treasurer's services
10E000 2520 3190 00 000000	Professional Services	\$ 36,400	\$ 23,000	\$ 28,745	\$22k Skyward empowerment: \$8k F5 renewal
10E000 2520 3320 00 000000	Travel/Mileage Expenses	\$ 1,000	\$ 1,500	\$ 70	
10E000 2520 3410 00 000000	Telephone Expense	\$ 660		\$ 495	
10E--- 2520 3--- - - - - -	<b>*Purchased Services</b>	\$ 129,560	\$ 139,500	\$ 131,965	
10E000 2520 4100 00 000000	General Supplies	\$ 10,000	\$ 10,000	\$ 5,513	
10E--- 2520 4--- - - - - -	<b>*Supplies &lt;\$500</b>	\$ 10,000	\$ 10,000	\$ 5,513	
10E000 2520 5530 00 000000	Capital Equipment >\$1,500	\$ 8,000	\$ 13,500	\$ 5,479	
10E--- 2520 5--- - - - - -	<b>*Capital Expenditures &gt;\$1,500</b>	\$ 8,000	\$ 13,500	\$ 5,479	
10E000 2520 6400 00 000000	Dues & Fees	\$ 92,000	\$ 110,000	\$ 42,501	
10E--- 2520 6--- - - - - -	<b>*Other Objects</b>	\$ 92,000	\$ 110,000	\$ 42,501	
10E--- 2520 ---- - - - - -	<b>*Fiscal Services</b>	\$ 714,320	\$ 761,450	\$ 572,338	
10E000 2546 1322 00 000000	Subs - Prof. Development	\$ 5,000		\$ 3,623	subs for NIPSTA training
10E--- 2546 1--- - - - - -	<b>*Salaries</b>	\$ 5,000	\$ -	\$ 3,623	
10E000 2546 2110 00 000000	TRS	\$ 29		\$ 14	
10E000 2546 2170 00 000000	THIS	\$ 44		\$ 21	
10E--- 2546 2--- - - - - -	<b>*Employee Benefits</b>	\$ 73	\$ -	\$ 35	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
<b>10E--- 2546 ---- - - - - -</b>	<b>*Security Services</b>	<b>\$ 5,073</b>	<b>\$ -</b>	<b>\$ 3,658</b>	
10E000 2560 3150 00 000000	Contracted Food Service	\$ 1,200,000	\$ 575,000	\$ 515,525	expansion of program to elementary schools
10E000 2560 3160 00 000000	Web Based Programs/Renewals	\$ 10,700	\$ 10,000	\$ 3,693	Mosaic, My Meal Order
10E000 2560 3190 00 000000	Professional Services	\$ 3,000		\$ 4,761	
10E000 2560 3230 00 000000	Repair & Maintenance Services	\$ 7,000	\$ 12,000	\$ 4,116	
10E--- 2560 3--- - - - - -	*Purchased Services	\$ 1,220,700	\$ 597,000	\$ 528,095	
10E000 2560 4100 00 000000	General Supplies	\$ 6,000	\$ 6,000	\$ 10,705	
10E--- 2560 4--- - - - - -	*Supplies <\$500	\$ 6,000	\$ 6,000	\$ 10,705	
10E000 2560 5530 00 000000	Capital Equipment >\$1,500	\$ 78,000	\$ 6,800	\$ 4,313	\$71k transportation equipment and steam tables
10E--- 2560 5--- - - - - -	*Capital Expenditures >\$1,500	\$ 78,000	\$ 6,800	\$ 4,313	
10E000 2560 6400 00 000000	Dues & Fees	\$ -		\$ 75	
10E--- 2560 6--- - - - - -	*Other Objects	\$ -	\$ -	\$ 75	
10E000 2560 7000 00 000000	Equipment \$500 - \$1,500	\$ -		\$ 888	
10E--- 2560 7--- - - - - -	*Equipment \$500 - \$1,500	\$ -	\$ -	\$ 888	
<b>10E--- 2560 ---- - - - - -</b>	<b>*Food Service</b>	<b>\$ 1,304,700</b>	<b>\$ 609,800</b>	<b>\$ 544,076</b>	
10E000 2574 3230 00 000000	Repair & Maintenance Services	\$ -		\$ 190	
10E000 2574 3610 00 000000	Copier Machines	\$ 147,000	\$ 140,000	\$ 153,383	service contracts, paper cut installation
10E--- 2574 3--- - - - - -	*Purchased Services	\$ 147,000	\$ 140,000	\$ 153,573	
10E000 2574 4120 00 000000	Copier Paper	\$ 45,000	\$ 60,000	\$ 35,506	3 orders per year reduced surplus inventory
10E--- 2574 4--- - - - - -	*Supplies <\$500	\$ 45,000	\$ 60,000	\$ 35,506	
10E000 2574 5530 00 000000	Capital Equipment >\$1,500	\$ -		\$ 5,479	
10E--- 2574 5--- - - - - -	*Capital Expenditures >\$1,500	\$ -	\$ -	\$ 5,479	
<b>10E--- 2574 ---- - - - - -</b>	<b>*Copiers &amp; Printers</b>	<b>\$ 192,000</b>	<b>\$ 200,000</b>	<b>\$ 194,559</b>	
10E000 2620 3160 00 000000	Web Based Programs/Renewals	\$ 10,000	\$ 18,400		Thought Exchange renewal
10E--- 2620 3--- - - - - -	*Purchased Services	\$ 10,000	\$ 18,400	\$ -	
<b>10E--- 2620 ---- - - - - -</b>	<b>*Planning, R&amp;D, Evaluation Svcs</b>	<b>\$ 10,000</b>	<b>\$ 18,400</b>	<b>\$ -</b>	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E101 2633 1040 00 000000	Exempt Staff Salaries	\$ 113,900	\$ 111,000	\$ 89,653	
10E000 2633 1311 00 000000	Stipend	\$ -	\$ 6,100	\$ 3,912	web page stipends eliminated for FY18 per contract
10E--- 2633 1--- --	*Salaries	\$ 113,900	\$ 117,100	\$ 93,565	
10E000 2633 2110 00 000000	TRS	\$ -	\$ 35	\$ 21	
10E000 2633 2170 00 000000	THIS	\$ -	\$ 51	\$ 30	
10E101 2633 2210 00 000000	Life Insurance	\$ 120	\$ 120	\$ 84	
10E101 2633 2240 00 000000	Long Term Disability	\$ 150	\$ 150	\$ 143	
10E--- 2633 2--- --	*Employee Benefits	\$ 270	\$ 356	\$ 277	
10E000 2633 3120 00 000000	Professional Development	\$ 1,000	\$ 1,500	\$ 650	
10E000 2633 3160 00 000000	Web Based Programs/Renewals	\$ 15,925	\$ 25,100	\$ 23,263	\$400 from curric, \$15,500 from Tech (School Mess, Campus Suite)
10E000 2633 3190 00 000000	Professional Services	\$ 25,000	\$ 25,000	\$ 8,721	video services and Board communication requests
10E000 2633 3320 00 000000	Travel/Mileage Expenses	\$ 750	\$ 1,000		
10E000 2633 3401 00 000000	Postage	\$ 30,000	\$ 30,000	\$ 16,949	
10E000 2633 3410 00 000000	Telephone Expense	\$ 40,000	\$ 35,000	\$ 60,756	
10E101 2633 3410 00 000000	Telephone Expense	\$ 660	\$ 660	\$ 495	
10E000 2633 3411 00 000000	Communication Expenses	\$ -	\$ 2,000	\$ -	
10E000 2633 3420 00 000000	Network Expense	\$ 152,200	\$ 125,000	\$ 113,035	WAN & internet svcs (new WAN provider)
10E000 2633 3500 00 000000	Advertising	\$ 3,000	\$ 1,200	\$ 1,834	
10E000 2633 3600 00 000000	Printing	\$ 20,000	\$ 20,000	\$ 1,537	annual report, publications, district mailings
10E000 2633 3600 00 199300	Printing	\$ -		\$ 1,084	
10E--- 2633 3--- --	*Purchased Services	\$ 288,535	\$ 266,460	\$ 228,323	
10E000 2633 4100 00 000000	General Supplies	\$ 10,400	\$ 10,400	\$ 1,622	\$5k for communication; \$5,400 from Tech
10E--- 2633 4--- --	*Supplies <\$500	\$ 10,400	\$ 10,400	\$ 1,622	
10E000 2633 6400 00 000000	Dues & Fees	\$ 1,000		\$ 860	Tribune subscription
10E--- 2633 6--- --	*Other Objects	\$ 1,000	\$ -	\$ 860	
<b>10E--- 2633 ---- --</b>	<b>*Information Services</b>	<b>\$ 414,105</b>	<b>\$ 394,316</b>	<b>\$ 324,648</b>	
10E101 2640 1080 00 000000	Admin. Support Salaries	\$ 169,500	\$ 170,200	\$ 124,714	
10E101 2640 1100 00 000000	Certified Staff Salaries	\$ 148,700	\$ 144,600	\$ 116,542	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 2640 1311 00 000000	Stipend	\$ 81,125	\$ 58,346	\$ 43,172	estimated 35 1st year mentors & 19 2nd year mentors
10E101 2640 1311 00 000000	Stipend	\$ 1,399	\$ -	\$ -	
10E101 2640 1320 00 000000	Overtime Salaries	\$ 2,000	\$ 2,000	\$ 2,611	
10E000 2640 1321 00 199300	Substitute - Miscellaneous	\$ 1,000		\$ 920	
10E101 2640 1531 00 000000	Sub-Clerical	\$ 3,000	\$ 5,000	\$ 2,128	
10E--- 2640 1--- --	*Salaries	\$ 406,724	\$ 380,146	\$ 290,088	
10E000 2640 2110 00 000000	TRS	\$ 471	\$ 300	\$ 348	
10E000 2640 2110 00 199300	TRS	\$ 6		\$ 4	
10E101 2640 2110 00 000000	TRS	\$ 15,700	\$ 15,200	\$ 12,345	
10E000 2640 2170 00 000000	THIS	\$ 714	\$ 500	\$ 502	
10E000 2640 2170 00 199300	THIS	\$ 9		\$ 6	
10E101 2640 2170 00 000000	THIS	\$ 3,370	\$ 3,100	\$ 2,508	
10E101 2640 2210 00 000000	Life Insurance	\$ 400	\$ 400	\$ 278	
10E101 2640 2220 00 000000	Health Insurance	\$ 61,200	\$ 60,000	\$ 39,230	
10E101 2640 2230 00 000000	Dental Insurance	\$ 2,365	\$ 2,200	\$ 1,551	
10E101 2640 2240 00 000000	Long Term Disability	\$ 200	\$ 200	\$ 182	
10E101 2640 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	\$ 582	
10E000 2640 2300 00 000000	Tuition Reimbursement	\$ 25,000	\$ 6,000	\$ 21,475	
10E--- 2640 2--- --	*Employee Benefits	\$ 110,155	\$ 88,620	\$ 79,010	
10E000 2640 3120 00 000000	Professional Development	\$ 10,000	\$ 15,000	\$ 3,680	
10E101 2640 3120 00 000000	Professional Development	\$ 3,500	\$ 7,000	\$ 1,423	
10E000 2640 3147 00 000000	Career Service Incentive	\$ 25,000	\$ 25,000	\$ 8,059	
10E000 2640 3160 00 000000	Web Based Programs/Renewals	\$ 60,000	\$ 54,200	\$ 42,700	increases in Frontline renewals; possible PD module to be added?
10E000 2640 3190 00 000000	Professional Services	\$ 15,000	\$ 9,000	\$ 11,600	Heidorn & Assoc - culture and climate committee
10E000 2640 3320 00 000000	Travel/Mileage Expenses	\$ 1,500	\$ 1,500		
10E000 2640 3410 00 000000	Telephone Expense	\$ 660	\$ 660	\$ 495	
10E000 2640 3500 00 000000	Advertising	\$ 1,000	\$ 1,000		
10E000 2640 3920 00 000000	Criminal Background Checks	\$ 20,000	\$ 20,000	\$ 11,260	
10E000 2640 3920 00 192300	Criminal Background Checks	\$ 3,000	\$ 2,000	\$ 2,730	
10E000 2640 3930 00 000000	Employee - Service Fees	\$ 25,000	\$ 22,500	\$ 21,310	\$10k payflex, \$15k ComPsych
10E--- 2640 3--- --	*Purchased Services	\$ 164,660	\$ 157,860	\$ 103,258	
10E000 2640 4100 00 000000	General Supplies	\$ 2,500	\$ 2,500	\$ 1,949	
10E--- 2640 4--- --	*Supplies <\$500	\$ 2,500	\$ 2,500	\$ 1,949	
10E000 2640 5530 00 000000	Capital Equipment >\$1,500	\$ 4,500			ID maker

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E--- 2640 5--- --	*Capital Expenditures >\$1,500	\$ 4,500	\$ -	\$ -	
10E000 2640 8010 00 000000	Retirement Sick Payout	\$ 42,000		\$ 26,293	large number of retirees; FY17 budget was in function 2310
10E000 2640 8020 00 000000	Retirement Incentive	\$ 744,000			\$33k for 24 retirees reduced by estimated payouts in FY17
10E--- 2640 8--- --	*Termination Benefits	\$ 786,000	\$ -	\$ 26,293	
<b>10E--- 2640 ---- --</b>	<b>*Human Resources</b>	<b>\$ 1,474,539</b>	<b>\$ 629,126</b>	<b>\$ 500,597</b>	
10E220 3500 1060 00 000000	Teacher Assistant Salaries	\$ 200,000	\$ 162,500	\$ 125,719	
10E220 3500 1311 00 000000	Stipend	\$ 3,510	\$ 3,386	\$ 2,015	EDK team leaders
10E220 3500 1320 00 000000	Overtime Salaries	\$ 1,500	\$ 5,000	\$ 556	
10E000 3500 1323 00 000000	Subs - Sick	\$ 6,000		\$ 3,523	
10E--- 3500 1--- --	*Salaries	\$ 211,010	\$ 170,886	\$ 131,812	
10E220 3500 2210 00 000000	Life Insurance	\$ 300	\$ 300	\$ 222	
10E220 3500 2220 00 000000	Health Insurance	\$ 51,000	\$ 50,000	\$ 49,727	
10E220 3500 2230 00 000000	Dental Insurance	\$ 2,150	\$ 2,000	\$ 1,808	
10E--- 3500 2--- --	*Employee Benefits	\$ 53,450	\$ 52,300	\$ 51,757	
10E220 3500 4100 00 000000	General Supplies	\$ 5,000	\$ 12,000	\$ 3,341	
10E--- 3500 4--- --	*Supplies <\$500	\$ 5,000	\$ 12,000	\$ 3,341	
10E220 3500 6700 00 430000	Tuition	\$ -	\$ 2,000		
10E--- 3500 6--- --	*Other Objects	\$ -	\$ 2,000	\$ -	
<b>10E--- 3500 ---- --</b>	<b>*Extended Day Kindergarten</b>	<b>\$ 269,460</b>	<b>\$ 237,186</b>	<b>\$ 186,909</b>	
10E000 3600 1321 00 000000	Substitute - Miscellaneous	\$ -	\$ 300		
10E000 3600 1550 00 000000	Senior Workers	\$ 50,000	\$ 50,000	\$ 42,701	
10E--- 3600 1--- --	*Salaries	\$ 50,000	\$ 50,300	\$ 42,701	
10E000 3600 4100 00 000000	General Supplies	\$ 300	\$ 200	\$ 260	
10E--- 3600 4--- --	*Supplies <\$500	\$ 300	\$ 200	\$ 260	
<b>10E--- 3600 ---- --</b>	<b>*Community Services</b>	<b>\$ 50,300</b>	<b>\$ 50,500</b>	<b>\$ 42,961</b>	
10E000 3700 1100 00 000000	Certified Staff Salaries	\$ 226,500	\$ 58,600	\$ 36,323	
10E000 3700 1100 00 460000	Certified Staff Salaries	\$ -	\$ 1,100	\$ 752	
10E000 3700 1100 00 462000	Certified Staff Salaries	\$ -	\$ 51,900	\$ 38,543	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Tentative Budget</b>	<b>2016-17 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 3700 1311 00 000000	Stipend	\$ 3,117		\$ 1,954	
10E--- 3700 1--- -- --	*Salaries	\$ 229,617	\$ 111,600	\$ 77,573	
10E000 3700 2110 00 000000	TRS	\$ 1,332	\$ 600	\$ 222	
10E000 3700 2110 00 460000	TRS		\$ 430	\$ 294	
10E000 3700 2110 00 462000	TRS		\$ 19,756	\$ 15,078	
10E000 3700 2170 00 000000	THIS	\$ 2,021	\$ 500	\$ 321	
10E000 3700 2170 00 460000	THIS		\$ 9	\$ 6	
10E000 3700 2170 00 462000	THIS		\$ 424	\$ 324	
10E000 3700 2210 00 000000	Life Insurance	\$ 100	\$ 100	\$ 38	
10E000 3700 2210 00 460000	Life Insurance			\$ 0	
10E000 3700 2210 00 462000	Life Insurance			\$ 1	
10E000 3700 2220 00 000000	Health Insurance	\$ 10,200	\$ 10,000	\$ 6,320	
10E000 3700 2220 00 460000	Health Insurance			\$ 4	
10E000 3700 2220 00 462000	Health Insurance			\$ 168	
10E000 3700 2230 00 000000	Dental Insurance	\$ 538	\$ 500	\$ 268	
10E000 3700 2230 00 460000	Dental Insurance			\$ 0	
10E000 3700 2230 00 462000	Dental Insurance			\$ 7	
10E--- 3700 2--- -- --	*Employee Benefits	\$ 14,191	\$ 32,319	\$ 23,052	
10E000 3700 3120 00 493200	Professional Development	\$ 4,404	\$ 2,266	\$ 4,602	
10E000 3700 3140 00 493200	Instructional Prof. Services	\$ 10,000	\$ 11,000	\$ 14,150	
10E000 3700 3320 00 000000	Travel/Mileage Expenses	\$ 500		\$ 383	
10E--- 3700 3--- -- --	*Purchased Services	\$ 14,904	\$ 13,266	\$ 19,135	
10E405 3700 4100 00 493200	General Supplies	\$ 1,000	\$ 2,000	\$ 170	
10E--- 3700 4--- -- --	*Supplies <\$500	\$ 1,000	\$ 2,000	\$ 170	
<b>10E--- 3700 ---- -- --</b>	<b>*Parochial/Private Services</b>	<b>\$ 259,712</b>	<b>\$ 159,185</b>	<b>\$ 119,930</b>	
10E000 4120 3140 00 000000	Instructional Prof. Services	\$ 53,000	\$ 43,000	\$ 50,428	D62 shared svcs - Assistive Technology
10E000 4120 3190 00 000000	Professional Services	\$ 15,000		\$ 12,053	D62 shared svcs - vision
10E--- 4120 3--- -- --	*Purchased Services	\$ 68,000	\$ 43,000	\$ 62,481	
<b>10E--- 4120 ---- -- --</b>	<b>*Sp. Ed. Services</b>	<b>\$ 68,000</b>	<b>\$ 43,000</b>	<b>\$ 62,481</b>	
10E000 4220 6700 00 000000	Tuition	\$ 820,000	\$ 820,000	\$ 776,468	
10E000 4220 6700 00 462000	Tuition	\$ 100,000	\$ 144,600	\$ 58,549	
10E--- 4220 6--- -- --	*Other Objects	\$ 920,000	\$ 964,600	\$ 835,017	
<b>10E--- 4220 ---- -- --</b>	<b>*SpEd Tuition-Other Governments</b>	<b>\$ 920,000</b>	<b>\$ 964,600</b>	<b>\$ 835,017</b>	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 10 EDUCATION FUND</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
10E000 6000 6999 00 000000	Contingency	\$ 500,000	\$ 500,000		not used without Board approval
10E--- 6000 6--- - - - - -	*Other Objects	\$ 500,000	\$ 500,000	\$ -	
<b>10E--- 6000 - - - - -</b>	<b>*Contingency</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	
<b>10- - - - -</b>	<b>*Education Fund</b>	<b>\$ 62,039,946</b>	<b>\$ 60,956,569</b>	<b>\$ 43,002,043</b>	
<b>Increase in Budget</b>			<b>\$ 1,083,377</b>	<b>1.78%</b>	



**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 20 OPERATIONS &amp; MAINTENANCE</b>				
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>
20E101 2541 1040 00 000000	Exempt Staff Salaries	\$ 143,513	\$ 139,800	\$ 112,867
20E101 2541 1080 00 000000	Admin. Support Salaries	\$ 34,216	\$ 33,500	\$ 26,893
20E101 2541 1311 00 000000	Stipend	\$ 1,300	\$ 1,300	\$ 1,039
20E101 2541 1320 00 000000	Overtime Salaries	\$ 500	\$ 500	\$ 420
20E--- 2541 1--- -- -----	*Salaries	\$ 179,529	\$ 175,100	\$ 141,218
20E101 2541 2210 00 000000	Life Insurance	\$ 250	\$ 250	\$ 175
20E101 2541 2220 00 000000	Health Insurance	\$ 19,380	\$ 19,000	\$ 14,014
20E101 2541 2230 00 000000	Dental Insurance	\$ 753	\$ 700	\$ 532
20E101 2541 2240 00 000000	Long Term Disability	\$ 170	\$ 170	\$ 169
20E--- 2541 2--- -- -----	*Employee Benefits	\$ 20,553	\$ 20,120	\$ 14,889
20E000 2541 3120 00 000000	Professional Development	\$ 3,500	\$ 7,000	\$ 1,040
20E--- 2541 3--- -- -----	*Purchased Services	\$ 3,500	\$ 7,000	\$ 1,040
20E101 2541 4100 00 000000	General Supplies	\$ 16,000	\$ 16,000	\$ 13,488
20E--- 2541 4--- -- -----	*Supplies <\$500	\$ 16,000	\$ 16,000	\$ 13,488
<b>20E--- 2541 -----</b>	<b>*O&amp;M Service Area Direction</b>	<b>\$ 219,582</b>	<b>\$ 218,220</b>	<b>\$ 170,635</b>
20E000 2542 1010 00 000000	Summer Workers	\$ 35,000	\$ 55,000	\$ 22,178
20E000 2542 1020 00 000000	Custodial Salaries	\$ 93,415	\$ 54,900	\$ 64,508
20E101 2542 1020 00 000000	Custodial Salaries	\$ 19,790	\$ 92,300	\$ 15,564
20E201 2542 1020 00 000000	Custodial Salaries	\$ 184,127	\$ 180,000	\$ 144,808
20E203 2542 1020 00 000000	Custodial Salaries	\$ 211,590	\$ 206,500	\$ 164,447
20E205 2542 1020 00 000000	Custodial Salaries	\$ 177,655	\$ 173,000	\$ 139,938
20E207 2542 1020 00 000000	Custodial Salaries	\$ 239,774	\$ 234,000	\$ 185,528
20E209 2542 1020 00 000000	Custodial Salaries	\$ 123,760	\$ 121,000	\$ 93,244
20E220 2542 1020 00 000000	Custodial Salaries	\$ 111,415	\$ 109,000	\$ 87,623
20E301 2542 1020 00 000000	Custodial Salaries	\$ 351,048	\$ 306,000	\$ 275,388
20E303 2542 1020 00 000000	Custodial Salaries	\$ 339,727	\$ 331,000	\$ 267,037
20E000 2542 1030 00 000000	Maintenance Salaries	\$ 351,697	\$ 343,000	\$ 288,619
20E000 2542 1250 00 000000	Custodial Substitutes	\$ 5,000	\$ 18,000	\$ 1,056
20E000 2542 1320 00 000000	Overtime Salaries	\$ 20,000	\$ 20,000	\$ 15,039
20E000 2542 1320 00 191000	Overtime Salaries	\$ 50,000	\$ 50,000	\$ 38,367
20E000 2542 1320 00 191100	Overtime Salaries	\$ 5,000	\$ 5,000	\$ 2,408
20E000 2542 1320 00 192400	Overtime Salaries	\$ 500	\$ 500	

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 20 OPERATIONS &amp; MAINTENANCE</b>				
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>
20E201 2542 1320 00 000000	Overtime Salaries			
20E201 2542 1320 00 191000	Overtime Salaries			
20E201 2542 1320 00 191100	Overtime Salaries			
20E203 2542 1320 00 000000	Overtime Salaries			
20E203 2542 1320 00 191000	Overtime Salaries			
20E205 2542 1320 00 000000	Overtime Salaries			
20E205 2542 1320 00 191000	Overtime Salaries			
20E207 2542 1320 00 000000	Overtime Salaries			
20E207 2542 1320 00 191000	Overtime Salaries			
20E209 2542 1320 00 000000	Overtime Salaries			
20E209 2542 1320 00 191000	Overtime Salaries			
20E220 2542 1320 00 000000	Overtime Salaries			
20E220 2542 1320 00 191000	Overtime Salaries			
20E301 2542 1320 00 000000	Overtime Salaries			
20E301 2542 1320 00 191000	Overtime Salaries			
20E301 2542 1320 00 191100	Overtime Salaries			
20E303 2542 1320 00 000000	Overtime Salaries			
20E303 2542 1320 00 191000	Overtime Salaries			
20E--- 2542 1--- -- -----	*Salaries	\$ 2,319,498	\$ 2,299,200	\$ 1,805,752
20E000 2542 2210 00 000000	Life Insurance	\$ 2,500	\$ 2,500	\$ 1,825
20E000 2542 2220 00 000000	Health Insurance	\$ 408,000	\$ 400,000	\$ 299,809
20E000 2542 2230 00 000000	Dental Insurance	\$ 16,663	\$ 15,500	\$ 11,533
20E000 2542 2250 00 000000	Health Insurance Waiver	\$ 720	\$ 720	
20E301 2542 2250 00 000000	Health Insurance Waiver			\$ 582
20E--- 2542 2--- -- -----	*Employee Benefits	\$ 427,883	\$ 418,720	\$ 313,749
20E000 2542 3120 00 000000	Professional Development	\$ 2,000	\$ 2,000	
20E000 2542 3160 00 000000	Web Based Programs/Renewals	\$ 5,500	\$ 12,000	\$ 4,610
20E000 2542 3190 00 000000	Professional Services	\$ 400,000	\$ 400,000	\$ 194,327
20E209 2542 3190 00 192100	Professional Services	\$ -		\$ 11,690
20E000 2542 3210 00 000000	Garbage/Recycling/Pest Serv.	\$ 56,000	\$ 60,000	\$ 42,796
20E000 2542 3230 00 000000	Repair & Maintenance Services	\$ 360,000	\$ 365,000	\$ 308,317
20E000 2542 3230 00 800006	Repair & Maintenance Services	\$ -		\$ 36,857
20E000 2542 3250 00 000000	Rental Equipment/Land	\$ 6,000	\$ 8,000	\$ 4,521

**Park Ridge Niles School District 64**  
**2017-18 Tentative Budget**

<b>FUND 20 OPERATIONS &amp; MAINTENANCE</b>				
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>
20E000 2542 3320 00 000000	Travel/Mileage Expenses	\$ 1,000	\$ 4,600	\$ 253
20E000 2542 3410 00 000000	Telephone Expense	\$ 2,640	\$ 2,000	\$ 1,980
20E000 2542 3700 00 000000	Water/Sewer Fees	\$ 112,000	\$ 117,000	\$ 89,120
20E--- 2542 3--- -- -----	*Purchased Services	\$ 945,140	\$ 970,600	\$ 694,471
20E000 2542 4100 00 000000	General Supplies	\$ 35,000	\$ 35,000	\$ 62,130
20E000 2542 4650 00 000000	Natural Gas	\$ 225,000	\$ 250,000	\$ 125,003
20E000 2542 4660 00 000000	Electricity	\$ 500,000	\$ 580,000	\$ 413,346
20E000 2542 4810 00 000000	Painting Supplies	\$ 20,000	\$ 15,000	\$ 14,778
20E000 2542 4840 00 000000	Plumbing Supplies	\$ 20,000	\$ 31,800	\$ 23,327
20E000 2542 4850 00 000000	Custodial Supplies	\$ 65,000	\$ 91,000	\$ 55,117
20E000 2542 4860 00 000000	Electrical Supplies	\$ 20,000	\$ 15,000	\$ 18,574
20E000 2542 4870 00 000000	Maintenance Supplies	\$ 35,000	\$ 55,000	\$ 22,831
20E--- 2542 4--- -- -----	*Supplies <\$500	\$ 920,000	\$ 1,072,800	\$ 735,106
20E209 2542 5110 00 000000	Building Improvements			\$ 5,930
20E000 2542 5530 00 000000	Capital Equipment >\$1,500	\$ 400,000	\$ 400,000	\$ (60)
20E--- 2542 5--- -- -----	*Capital Expenditures >\$1,500	\$ 400,000	\$ 400,000	\$ 5,870
20E000 2542 7000 00 000000	Equipment \$500 - \$1,500			\$ 12,357
20E207 2542 7000 00 192100	Equipment \$500 - \$1,500			\$ 1,143
20E--- 2542 7--- -- -----	*Equipment \$500 - \$1,500	\$ -	\$ -	\$ 13,500
<b>20E--- 2542 ---- -- -----</b>	<b>*Care &amp; Upkeep of Buildings</b>	<b>\$ 5,012,521</b>	<b>\$ 5,161,320</b>	<b>\$ 3,568,447</b>
20E000 2543 1030 00 000000	Maintenance Salaries	\$ 140,474	\$ 137,000	\$ 110,697
20E000 2543 1320 00 000000	Overtime Salaries	\$ 10,000	\$ 10,000	\$ 4,368
20E--- 2543 1--- -- -----	*Salaries	\$ 150,474	\$ 147,000	\$ 115,065
20E000 2543 2210 00 000000	Life Insurance	\$ 175	\$ 175	\$ 131
20E000 2543 2220 00 000000	Health Insurance	\$ 25,500	\$ 25,000	\$ 18,459
20E000 2543 2230 00 000000	Dental Insurance	\$ 860	\$ 800	\$ 626
20E--- 2543 2--- -- -----	*Employee Benefits	\$ 26,535	\$ 25,975	\$ 19,216

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 20 OPERATIONS &amp; MAINTENANCE</b>				
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>
20E000 2543 3190 00 000000	Professional Services	\$ 30,000	\$ 12,000	\$ 26,188
20E000 2543 3230 00 000000	Repair & Maintenance Services	\$ 10,000	\$ 38,000	\$ 6,062
20E000 2543 3260 00 000000	Equipment Leasing	\$ 12,000	\$ 10,450	\$ 10,441
20E000 2543 3410 00 000000	Telephone Expense	\$ 660	\$ 660	\$ 495
20E--- 2543 3--- -- -----	*Purchased Services	\$ 52,660	\$ 61,110	\$ 43,187
20E000 2543 4100 00 000000	General Supplies	\$ 47,000	\$ 40,000	\$ 44,850
20E--- 2543 4--- -- -----	*Supplies <\$500	\$ 47,000	\$ 40,000	\$ 44,850
20E203 2543 5530 00 192100	Capital Equipment >\$1,500	\$ 125,000		\$ 22,596
20E--- 2543 5--- -- -----	*Capital Expenditures >\$1,500	\$ 125,000	\$ -	\$ 22,596
<b>20E--- 2543 -----</b>	<b>*Care &amp; Upkeep of Grounds</b>	<b>\$ 401,669</b>	<b>\$ 274,085</b>	<b>\$ 244,914</b>
20E000 2545 3230 00 000000	Repair & Maintenance Services	\$ 8,500	\$ 2,000	\$ 144
20E--- 2545 3--- -- -----	*Purchased Services	\$ 8,500	\$ 2,000	\$ 144
20E000 2545 4100 00 000000	General Supplies	\$ 1,500	\$ 1,000	\$ 1,353
20E000 2545 4640 00 000000	Gasoline/Diesel Fuel	\$ 10,000	\$ 16,500	\$ 6,492
20E--- 2545 4--- -- -----	*Supplies <\$500	\$ 11,500	\$ 17,500	\$ 7,845
20E000 2545 5530 00 000000	Capital Equipment >\$1,500	\$ 40,000	\$ 10,000	\$ 10,497
20E--- 2545 5--- -- -----	*Capital Expenditures >\$1,500	\$ 40,000	\$ 10,000	\$ 10,497
<b>20E--- 2545 -----</b>	<b>*Care &amp; Upkeep of Vehicles</b>	<b>\$ 60,000</b>	<b>\$ 29,500</b>	<b>\$ 18,486</b>
20E000 2546 3160 00 000000	Web Based Programs/Renewals	\$ 7,100		\$ 7,100
20E000 2546 3190 00 000000	Professional Services	\$ 75,000	\$ 169,000	\$ 163,230
20E000 2546 3230 00 000000	Repair & Maintenance Services	\$ 5,000	\$ 7,000	\$ 1,910
20E--- 2546 3--- -- -----	*Purchased Services	\$ 87,100	\$ 176,000	\$ 172,240
20E000 2546 4100 00 000000	General Supplies	\$ 3,000	\$ 10,000	\$ 2,305
20E--- 2546 4--- -- -----	*Supplies <\$500	\$ 3,000	\$ 10,000	\$ 2,305

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

FUND 20 OPERATIONS & MAINTENANCE				
		2017-18	2016-17	2016-17
Account Number	Account Description	Tentative Budget	Budget	FYTD Activity (Apr 30)
20E000 2546 5530 00 000000	Capital Equipment >\$1,500	\$ 195,000		
20E--- 2546 5--- --	*Capital Expenditures >\$1,500	\$ 195,000	\$ -	\$ -
<b>20E--- 2546 ---- --</b>	<b>*Security Services</b>	<b>\$ 285,100</b>	<b>\$ 186,000</b>	<b>\$ 174,544</b>
20E000 2573 1020 00 000000	Custodial Salaries	\$ 40,972	\$ 40,000	\$ 32,222
20E000 2573 1030 00 000000	Maintenance Salaries			\$ 220
20E000 2573 1320 00 000000	Overtime Salaries	\$ -	\$ 500	
20E--- 2573 1--- --	*Salaries	\$ 40,972	\$ 40,500	\$ 32,442
20E000 2573 2210 00 000000	Life Insurance	\$ 60	\$ 60	\$ 46
20E000 2573 2220 00 000000	Health Insurance	\$ 6,222	\$ 6,100	\$ 4,637
20E000 2573 2230 00 000000	Dental Insurance	\$ 430	\$ 400	\$ 304
20E--- 2573 2--- --	*Employee Benefits	\$ 6,712	\$ 6,560	\$ 4,987
<b>20E--- 2573 ---- --</b>	<b>*Warehouse Services</b>	<b>\$ 47,684</b>	<b>\$ 47,060</b>	<b>\$ 37,430</b>
20E000 4190 3190 00 000000	Professional Services	\$ 4,500		
20E--- 4190 3--- --	*Purchased Services	\$ 4,500	\$ -	\$ -
<b>20E--- 4190 ---- --</b>	<b>*Payments In-State Governments</b>	<b>\$ 4,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>20-----</b>	<b>*Operations &amp; Maintenance Fund</b>	<b>\$ 6,031,055</b>	<b>\$ 5,916,185</b>	<b>\$ 4,214,456</b>
<b>Increase in Budget</b>			<b>\$ 114,870</b>	<b>1.94%</b>

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 30 DEBT SERVICE FUND</b>				
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Revised Budget</b>	<b>FYTD Activity (Thru Apr 30)</b>
30E000 5200 6200 00 000000	Interest	\$ 635,032	\$ 384,350	\$ 227,850
30E--- 5200 6--- - - - - -	*Other Objects	\$ 635,032	\$ 384,350	\$ 227,850
<b>30E--- 5200 - - - - -</b>	<b>*Interest on Debt</b>	<b>\$ 635,032</b>	<b>\$ 384,350</b>	<b>\$ 227,850</b>
30E000 5270 6200 00 000000	Interest	\$ 25,780	\$ 18,950	\$ 9,233
30E--- 5270 6--- - - - - -	*Other Objects	\$ 25,780	\$ 18,950	\$ 9,233
<b>30E--- 5270 - - - - -</b>	<b>*Capital Lease Interest</b>	<b>\$ 25,780</b>	<b>\$ 18,950</b>	<b>\$ 9,233</b>
30E000 5300 6100 00 000000	Redemption of Principal	\$ 2,945,000	\$ 2,705,000	\$ 2,705,000
30E--- 5300 6--- - - - - -	*Other Objects	\$ 2,945,000	\$ 2,705,000	\$ 2,705,000
<b>30E--- 5300 - - - - -</b>	<b>*Principal - Long-term Debt</b>	<b>\$ 2,945,000</b>	<b>\$ 2,705,000</b>	<b>\$ 2,705,000</b>
30E000 5370 6100 00 000000	Redemption of Principal	\$ 225,098	\$ 338,245	\$ 335,249
30E--- 5370 6--- - - - - -	*Other Objects	\$ 225,098	\$ 338,245	\$ 335,249
<b>30E--- 5370 - - - - -</b>	<b>*Capital Lease Principal</b>	<b>\$ 225,098</b>	<b>\$ 338,245</b>	<b>\$ 335,249</b>
30E000 5400 6400 00 000000	Dues & Fees	\$ 4,000	\$ 4,000	\$ 146,352
30E--- 5400 6--- - - - - -	*Other Objects	\$ 4,000	\$ 4,000	\$ 146,352
<b>30E--- 5400 - - - - -</b>	<b>*Debt Service Other</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 146,352</b>
<b>30----- - - - - -</b>	<b>*Debt Services Fund</b>	<b>\$ 3,834,910</b>	<b>\$ 3,450,545</b>	<b>\$ 3,423,684</b>

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 40 TRANSPORTATION</b>				
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>
<b>Account Number</b>	<b>Account Description</b>	<b>Tentative Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>
40E101 2550 1080 00 000000	Admin. Support Salaries	\$ 11,700	\$ 11,205	\$ 8,970
40E101 2550 1100 00 000000	Certified Staff Salaries	\$ 5,200	\$ 3,300	
40E--- 2550 1--- -- -----	*Salaries	\$ 16,900	\$ 14,505	\$ 8,970
40E101 2550 2110 00 000000	TRS	\$ 560		
40E101 2550 2170 00 000000	THIS	\$ 120		
40E101 2550 2210 00 000000	Life Insurance	\$ 32	\$ 25	\$ 12
40E101 2550 2220 00 000000	Health Insurance	\$ 3,000	\$ 3,500	\$ 1,159
40E101 2550 2230 00 000000	Dental Insurance	\$ 180	\$ 220	\$ 76
40E--- 2550 2--- -- -----	*Employee Benefits	\$ 3,892	\$ 3,745	\$ 1,247
40E000 2550 3160 00 000000	Web Based Programs/Renewals	\$ 23,225	\$ 24,200	\$ 18,211
40E000 2550 3190 00 000000	Professional Services	\$ 5,500	\$ 5,500	
40E000 2550 3300 00 000000	Contracted Transportation	\$ 1,188,000	\$ 1,110,000	\$ 875,569
40E203 2550 3308 00 430000	Title I Transportation	\$ 25,920	\$ 25,920	\$ 6,510
40E205 2550 3308 00 430000	Title I Transportation	\$ 25,920	\$ 25,920	\$ 6,185
40E000 2550 3309 00 430000	Homeless Transportation	\$ 48,150	\$ 13,000	\$ 27,782
40E000 2550 3310 00 000000	Transportation Special Ed.	\$ 1,738,000	\$ 1,330,000	\$ 1,366,277
40E000 2550 3311 00 000000	Field Trips-Non Reimbursable	\$ 30,000	\$ 25,000	\$ 13,677
40E000 2550 3311 00 192300	Field Trips-Non Reimbursable	\$ 12,000	\$ 6,000	\$ 4,577
40E000 2550 3312 00 000000	Field Trips-Instrumental Music	\$ 3,500	\$ 3,850	\$ 587
40E000 2550 3313 00 000000	Field Trips-Reimbursable	\$ 8,000	\$ 6,000	\$ 4,549
40E000 2550 3315 00 000000	Interscholastic Transportation	\$ 15,000	\$ 13,000	\$ 9,494
40E000 2550 3316 00 000000	Field Trips-Chorus	\$ 3,500	\$ 2,000	\$ 893
40E000 2550 3320 00 000000	Travel/Mileage Expenses	\$ -	\$ 1,500	
40E--- 2550 3--- -- -----	*Purchased Services	\$ 3,126,715	\$ 2,591,890	\$ 2,334,309
40E000 2550 4100 00 000000	General Supplies	\$ 1,000	\$ 2,000	
40E--- 2550 4--- -- -----	*Supplies <\$500	\$ 1,000	\$ 2,000	\$ -
40E--- 2550 ---- -- -----	<b>*Transportation Services</b>	<b>\$ 3,148,507</b>	<b>\$ 2,612,140</b>	<b>\$ 2,344,526</b>
40E000 3700 3300 00 000000	Contracted Transportation	\$ 125,000	\$ 128,000	\$ 94,351
40E--- 3700 3--- -- -----	*Purchased Services	\$ 125,000	\$ 128,000	\$ 94,351
40E--- 3700 ---- -- -----	<b>*Parochial/Private Services</b>	<b>\$ 125,000</b>	<b>\$ 128,000</b>	<b>\$ 94,351</b>
40---- ---- -- -----	<b>*Transportation Fund</b>	<b>\$ 3,273,507</b>	<b>\$ 2,740,140</b>	<b>\$ 2,438,877</b>
<b>Increase in Budget</b>			<b>\$ 533,367</b>	<b>19.46%</b>

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

**FUND 50 MUNICIPAL RETIREMENT FUND**

<u>Account Number</u>	<u>Account Description</u>	<u>2017-18 Tentative Budget</u>	<u>2016-17 Budget</u>	<u>2016-17 FYTD Activity (Apr 30)</u>
50-----	*Municipal Retirement Fund	\$ 1,100,000	\$ 1,075,000	\$ 812,596



**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

**FUND 51 SOCIAL SECURITY/MEDICARE FUND**

<u>Account Number</u>	<u>Account Description</u>	<u>2017-18 Tentative Budget</u>	<u>2016-17 Budget</u>	<u>2016-17 FYTD Activity (Apr 30)</u>
51EXXX XXX 2130	Social Security	\$ 580,000	\$ 565,000	\$ 393,951
51EXXX XXX 2140	Medicare	\$ 716,400	\$ 715,000	\$ 479,826
<b>51-----</b>	<b>*Social Security/Medicare</b>	<b>\$ 1,296,400</b>	<b>\$ 1,280,000</b>	<b>\$ 873,778</b>

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

FUND 60 CAPITAL PROJECTS					
Account Number	Account Description	2017-18 Budget	2016-17 Budget	2016-17 FYTD Activity (Apr 30)	Notes
60E000 2533 3110 00 201600	Architect Fees		\$ 300,000	\$ 44,056	
60E000 2533 3110 00 201700	Architect Fees		\$ 800,000	\$ 281,714	
60E000 2533 3111 00 201700	Construction Manager		\$ 400,000	\$ 410,242	
60E000 2533 3112 00 000000	Engineering Fees		\$ 15,000		
60E201 2533 3112 00 201400	Engineering Fees			\$ 510	
60E000 2533 3190 00 201600	Professional Services		\$ 20,000	\$ 7,854	
60E--- 2533 3--- -- -----	*Purchased Services	\$ -	\$ 1,535,000	\$ 744,376	
<b>60E--- 2533 ---- -- -----</b>	<b>*Construction Services</b>	<b>\$ -</b>	<b>\$ 1,535,000</b>	<b>\$ 744,376</b>	
60E209 2536 4100 00 000000	General Supplies	\$ -	\$ -	\$ 24,562	
60E--- 2536 4--- -- -----	*Supplies <\$500	\$ -	\$ -	\$ 24,562	
60E000 2536 5110 00 000000	Building Improvements		\$ 400,000		
60E000 2536 5110 00 201601	2016 Roofing General Trades	\$ 2,750	\$ 55,000	\$ 52,250	
60E000 2536 5110 00 201602	2016 Roofing	\$ 231,420	\$ 1,537,283	\$ 1,318,640	
60E000 2536 5110 00 201603	2016 Roofing - Painting		\$ 7,500		
60E000 2536 5110 00 201604	2016 Roofing Plumbing		\$ 11,360	\$ 12,148	
60E000 2536 5110 00 201605	2016 Roofing HVAC		\$ 70,000	\$ 66,500	
60E000 2536 5110 00 201606	2016 Roofing Electrical		\$ 38,500	\$ 34,650	
60E000 2536 5110 00 201607	2016 Capital Imp. General Trades	\$ 73,507	\$ 841,378	\$ 898,200	
60E000 2536 5110 00 201608	2016 Capital Imp. Electrical		\$ 119,625	\$ 121,891	
60E000 2536 5110 00 201620				\$ 22,500	
60E201 2536 5110 00 201621	2016 CA Emergency Roof Work		\$ 440,000		
60E201 2536 5110 00 201623	Building Improvements			\$ 278,972	
60E209 2536 5110 00 201609	2016 WA Site Improvements		\$ 3,300	\$ 1,350	
60E209 2536 5110 00 201610	2016 WA General Trades		\$ 220,000	\$ 310,815	
60E209 2536 5110 00 201611	2016 WA Masonry		\$ 38,850	\$ 26,415	
60E209 2536 5110 00 201612	2016 WA Aluminum/Glazing		\$ 21,200	\$ 20,690	
60E209 2536 5110 00 201613	2016 WA Flooring		\$ 35,416	\$ 32,116	
60E209 2536 5110 00 201614	2016 WA Painting		\$ 6,350	\$ 16,679	
60E209 2536 5110 00 201615	2016 WA Plumbing		\$ 35,640	\$ 39,104	
60E209 2536 5110 00 201616	2016 WA HVAC		\$ 504,000	\$ 524,340	
60E209 2536 5110 00 201617	2016 WA Electric	\$ 26,763	\$ 127,100	\$ 110,340	
60E209 2536 5110 00 201618	2016 WA Asbestos Abatement		\$ 29,000	\$ 26,779	
60E209 2536 5110 00 201619	2016 WA Vestibule Security		\$ 7,000		
60E303 2536 5110 00 201620	2016 Lincoln Windows	\$ 344,186	\$ 1,430,200	\$ 816,005	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 60 CAPITAL PROJECTS</b>					
		<b>2017-18</b>	<b>2016-17</b>	<b>2016-17</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>Budget</b>	<b>Budget</b>	<b>FYTD Activity (Apr 30)</b>	<b>Notes</b>
60E209 2536 5530 00 000000	Capital Equipment >\$1,500				
60E209 2536 5530 00 201619	Capital Equipment >\$1,500				
60E--- 2536 5--- -- -----	*Capital Expenditures >\$1,500	\$ 678,626	\$ 5,978,702	\$ 4,730,384	
60E209 2536 7000 00 000000	Equipment \$500 - \$1,500			\$ 11,534	
60E--- 2536 7--- -- -----	*Equipment \$500 - \$1,500	\$ -	\$ -	\$ 11,534	
60E--- 2536 ---- -- -----	*Facility Improvements	\$ 678,626	\$ 5,978,702	\$ 4,766,480	
60---- ---- ---- -- -----	*Capital Projects Fund	\$ 678,626	\$ 7,513,702	\$ 5,510,856	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

<b>FUND 61 - CAPITAL PROJECTS - 2017 DEBT CERTIFICATES</b>				
<b>Account Number</b>	<b>Account Description</b>	<b>2017-18 Budget</b>	<b>2016-17 FYTD Activity (Apr 30)</b>	<b>Notes</b>
61E000 2533 3110 00 201800	2018 Architect Fees	\$ 300,000		
61E000 2533 3110 00 201700	2017 Architect Fees	\$ 200,000		Confirm Amount Owed
61E000 2533 3111 00 201700	Construction Manager	\$ 77,058		Paid @ 2%
61E000 2533 3112 00 201700	Engineering Fees	\$ 25,000		Site Surveys, Etc.
61E000 2533 3190 00 201700	Professional Services	\$ 40,000		Movers, Misc. Professional Services
61E000 2533 3250 00 201700	Rental of Equipment	\$ 8,500		Rental of Library Carts
61E--- 2533 3--- - - - - -	*Purchased Services	\$ 650,558	\$ -	
<b>61E--- 2533 - - - - -</b>	<b>*Construction Services</b>	<b>\$ 650,558</b>	<b>\$ -</b>	
61E209 2536 4100 00 000000	General Supplies	\$ 2,500		Moving supplies, etc.
61E--- 2536 4--- - - - - -	*Supplies <\$500	\$ 2,500	\$ -	
61E303 2536 5510 00 201701	2017 Lincoln SV & LRC	\$ 1,165,223		
61E000 2536 5510 00 201702	2017 Roof Projects	\$ 552,000		
61E203 2536 5510 00 201703	2017 Field Windows	\$ 805,524		
61E303 2536 5510 00 201704	2017 Lincoln Tuckpointing	\$ 320,235		
61E000 2536 5510 00 201705	2017 Asebestos Abatement	\$ 226,510		
61E303 2536 5510 00 201706	2017 Lincoln Plumbing	\$ 409,000		
61E000 2536 5510 00 201707	2017 Kitchen Remodeling	\$ 138,723		
61E000 2536 5510 00 201709	2017 Flooring Projects	\$ 235,665		
61E---2536 5--- - - - - -	*Capital Expenditures >\$1,500	\$ 3,852,880	\$ -	
<b>61E--- 2536 - - - - -</b>	<b>*Facility Improvements</b>	<b>\$ 3,855,380</b>	<b>\$ -</b>	
<b>61--- - - - - - - - - - -</b>	<b>*Cap Projs - 2017 Debt Certs</b>	<b>\$ 4,505,938</b>	<b>\$ -</b>	

**Park Ridge Niles School District 64  
2017-18 Tentative Budget**

FUND 80 TORT FUND		2017-18	2016-17	2016-17
Account Number	Account Description	Tentative Budget	Budget	FYTD Activity (Apr 30)
80E000 2310 4100 00 000000	General Supplies	\$ 250	\$ -	\$ 197
80E--- 2310 4--- -- -- --	*Supplies <\$500	\$ 250	\$ -	\$ 197
<b>80E--- 2310 --- -- -- --</b>	<b>*Board of Education</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ 197</b>
80E000 2362 3840 00 000000	Workers Compensation Insurance	\$ 494,000	\$ 495,000	\$ 482,031
80E--- 2362 3--- -- -- --	*Purchased Services	\$ 494,000	\$ 495,000	\$ 482,031
<b>80E--- 2362 --- -- -- --</b>	<b>*Workers Compensation</b>	<b>\$ 494,000</b>	<b>\$ 495,000</b>	<b>\$ 482,031</b>
80E000 2363 2320 00 000000	Unemployment Compensation	\$ 10,000	\$ 40,000	\$ 7,630
80E--- 2363 2--- -- -- --	*Employee Benefits	\$ 10,000	\$ 40,000	\$ 7,630
80E000 2363 3190 00 000000	Professional Services	\$ -	\$ -	\$ 1,250
80E--- 2363 3--- -- -- --	*Purchased Services	\$ -	\$ -	\$ 1,250
<b>80E--- 2363 --- -- -- --</b>	<b>*Unemployment Insurance</b>	<b>\$ 10,000</b>	<b>\$ 40,000</b>	<b>\$ 8,880</b>
80E000 2364 3830 00 000000	Liability Insurance	\$ 62,200	\$ 69,013	\$ 69,113
80E--- 2364 3--- -- -- --	*Purchased Services	\$ 62,200	\$ 69,013	\$ 69,113
<b>80E--- 2364 --- -- -- --</b>	<b>*Liability Insurance</b>	<b>\$ 62,200</b>	<b>\$ 69,013</b>	<b>\$ 69,113</b>
80E000 2367 3860 00 000000	Loss Prevention	\$ 1,000	\$ 1,000	\$ 496
80E--- 2367 3--- -- -- --	*Purchased Services	\$ 1,000	\$ 1,000	\$ 496
<b>80E--- 2367 --- -- -- --</b>	<b>*Loss Prevention</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 496</b>
80E000 2371 3810 00 000000	Property Insurance	\$ 85,588	\$ 89,425	\$ 89,425
80E--- 2371 3--- -- -- --	*Purchased Services	\$ 85,588	\$ 89,425	\$ 89,425
<b>80E--- 2371 --- -- -- --</b>	<b>*Property Insurance</b>	<b>\$ 85,588</b>	<b>\$ 89,425</b>	<b>\$ 89,425</b>
<b>80----- -- -- -- --</b>	<b>*Tort Fund</b>	<b>\$ 653,038</b>	<b>\$ 694,438</b>	<b>\$ 650,141</b>
<b>GRAND TOTAL</b>		<b>\$ 83,413,420</b>	<b>\$ 83,626,579</b>	<b>\$ 60,926,431</b>
<b>Increase in Budget</b>			<b>-\$ 213,159</b>	<b>-0.25%</b>

To: Board of Education  
Dr. Laurie Heinz, Superintendent  
From: Joel Martin, Assistant Superintendent for Human Resources  
Luann Kolstad, Chief School Business Official  
Date: August 28, 2017  
Re: Opening Enrollment and Staffing Report

### **Class Size Guidelines**

This year's enrollment data and class sections continue to reflect the class size guidelines in effect since the 2007-08 school year. The guidelines are as follows:

- Kindergarten ~ 22 students
- Grades 1 - 2 ~ 24 students
- Grades 3 - 4 ~ 26 students
- Grades 5 - 8 ~ 28 students

### **Preliminary Enrollment Summary**

For many years, District 64 tracked enrollment using attendance on the sixth day of school. To conform with Illinois State Board of Education (ISBE) standards and provide a common benchmark against other districts state-wide, District 64 several years ago shifted to reporting official enrollment via the Fall Housing Report prepared at the end of September.

District 64 tracks enrollment and class sections on an ongoing basis. This information should be in alignment with the staffing report that is provided to the Board of Education in February of each school year.

As of August 2017, the District 64 K-8 student enrollment is 4,562, which is an increase of 87 students from the end of the 2016-17 school year. This is the second year in a row that District 64's enrollment has increased from the previous school year, as it was up 49 students at the start of the 2016-17 school year versus the 2015-16 year. Accordingly, the District is up 2.5 classroom sections versus the previous year. Carpenter, Franklin, and Field are up half a section and Emerson is up one section from the end of last year. When administration reviews the Enrollment Projections for the 2018-19 school year with the Board in February 2018, the addition of these sections will be evaluated to determine the impact they will have on future enrollments in grades 1-8.

## **Staffing**

At the end of the 2016-17 school year, the District employed 394.11 full-time equivalent (FTE) staff. This number includes all classroom teachers, social workers, psychologists, special teachers (art, music, PE, foreign language), special education teachers, etc. At the start of the 2017-18 school year, the total FTE is 397.04 or an increase of 2.93 FTE from the end of the previous school year.

In February 2017, the administration presented its 2017-18 staffing plan. At that time, we had anticipated an increase of 45 students and four sections, with the possibility of an additional four sections that may have been needed if students enrolled at specific grade levels that were within three students of exceeding the District's class size guidelines. The need identified in February is based on which facilities the additional students were being projected to attend using the Cohort Survival Method to predict future enrollments. While the administration asks for the authority to add sections in February, new teachers and sections are not added until enrollment at a specific grade level has been confirmed. This ensures that staffing in District 64 reflects the actual needs based on students who complete the enrollment process.

## **Adding a New Section**

The historical practice in District 64 has been that if a grade level goes over its class size guideline by one child before the start of the school year, an additional section is added. This means that if every section at a grade level is at the class size guideline maximum, the next student who enrolls at that particular grade puts one section over the limit.

If this were to occur, the District follows a process prior to authorizing the additional section. The building principal contacts every family at that grade level to confirm whether they are planning to attend school in District 64 for the upcoming school year. After this, if the enrollment numbers continue to exceed the class size guideline maximum at a grade level, central office administration authorizes the additional section.

Generally, when a new section is added, the District will need to hire a new teacher, unless another grade level has dropped due to enrollment (this rarely happens). Additionally, when a new section is added at a grade level, there is a good chance that the District will need to add special sections (art, music, PE, Spanish) as well. The result of the addition of one student, therefore, may mean not only an increase in one full-time teacher equivalent (FTE) but also an increase in the FTE of one or more part-time specials teachers.

Once school has started, if a new student enrollment causes a grade level to exceed the class size guideline, then the Superintendent meets with the teachers at the grade level to discuss options.

At that time, it is the Superintendent's decision whether it is best to add a teacher assistant or open a new section and hire a new teacher.

### **Enrollment Projections**

The District plans to continue utilizing live birth data and the cohort survival methodology to project enrollment. An updated set of enrollment projections will be presented to the Board of Education as the administration plans for the 2018-19 staffing presentation in early 2018 and a discussion of the timing of a possible school boundary study.



To: Board of Education  
 From: Dr. Laurie Heinz, Superintendent  
 Date: August 28, 2017  
 Re: First Reading of Policies from PRESS

As stated in Board Policy 2:240 Board Policy Development (attachment 1), the Board of Education governs using written policies. *"Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority and define operating limits."* The Board is directed to *"periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required."*

To facilitate this task, District 64 subscribes to the Policy Reference Education Subscription Service (PRESS) through the Illinois Association of School Boards (IASB). PRESS periodically sends sets of recommended updates for policies, administrative procedures and exhibits for our consideration.

Here is how the revision process works:

- A committee of District administrators meets to review the PRESS packet with the recommended updates. If additional information is required, the policies will be directed to particular individual(s) to attain that information. The sub-committee may also be convened to create a new policy deemed necessary by either the administrative team and/or the Board.
- Once the PRESS packet (or new policy) has passed the administrator group, the Board Policy Committee will review the recommended updates. Currently, Board members Larry Ryles and Eastman Tiu comprise the Board Policy Committee.
  - If there are no further recommended changes, policies will move to First Reading for the full Board to review at a Board meeting.
  - If additional information is required, every effort will be made to attain that information expeditiously so the policies can be presented for First Reading.

When ready, policies are presented to the full Board as follows:

- **First Reading** - Policies are presented for the Board's consideration. Any changes recommended from the suggested PRESS language typically are pointed out by Policy Committee members and/or the Superintendent.
  - Policies with no further changes during Board discussion move to Second Reading and approval at the next regular meeting.
  - If additional information is requested during First Reading, the policy is withheld while the question is being researched before returning again for reconsideration at a later meeting.
- **Second Reading/Approval** - At the next meeting, policies ready to be adopted by the Board are presented as part of the Consent Agenda for approval.

The full list of policies for First Reading at tonight's meeting are attached (Attachment 2). Also included is a handy guide to track action taken by the District Policy Committee and Board Policy Committee;

eventually any action during First Reading tonight also will be recorded on this guide. Once policies are approved, my office will revise and forward them to PRESS to upload to our [online Policy Manual linked via our website](#).

## **Policy 2:240 Board Policy Development**

The School Board governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.

### **Policy Development**

Anyone may propose new policies, changes to existing policies, or deletion of existing policies. Staff suggestions should be processed through the Superintendent. Suggestions from all others should be made to the Board President or the Superintendent.

A Board Policy Committee will consider all policy suggestions, and provide information and recommendations to the Board.

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. The Superintendent shall seek the counsel of the Board attorney when appropriate.

### **Policy Adoption and Dissemination**

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board consideration will be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The School Board policies are available for public inspection in the District's main office during regular office hours. Copy requests should be made pursuant to Board policy 2:250, *Access to District's Public Records*.

### **Board Policy Review and Monitoring**

The School Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Board may use an annual policy review and monitoring calendar.

### **Superintendent Implementation**

The Board will support any reasonable interpretation of School Board policy made by the Superintendent. If reasonable minds differ, the Board will review the applicable policy and consider the need for further clarification.

In the absence of School Board policy, the Superintendent is authorized to take appropriate action.

### **Suspension of Policies**

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.:

105 ILCS 5/10-20.5.

CROSS REF.: 2:150 (Committees), 3:40 (Superintendent)

ADOPTED: October 27, 1997

REVISED: June 14, 1999; April 23, 2007; December 14, 2009; November 17, 2014

Park Ridge-Niles School District 64

## First Reading of Policies from PRESS

Policy	Issue	Title	District Policy Committee Change/No Change	Board Policy Committee Change/No Change	Board Meeting 8/28/17
2:70	92	School Board – Vacancies on the School Board – Filling Vacancies	C Page 2 Insert A	N/C	
2:100	94	School Board – Board Member Conflict or Interest	C Page 2 Insert A	N/C	
2:220	N/A	School Board – School Board Meeting Procedure	C Page 3 add “or designee”	C Page 2 delete Board Treasurer, or any Board member, Page 3 delete recording secretary add Board President	
3:70	94	General School Administration – Succession of Authority	C Page 1 Insert A	C Add 2. g	
4:180	94	Operational Services – Pandemic Preparedness	N/C	N/C	
5:50		General Personnel – Drug-and Alcohol-Free Workplace; Tobacco, Smoking and Vaping Prohibition	C Page 1 Insert A & B Page 3 change sub-heading and add verbiage on line 2 (red)	N/C	
5:110	94	General Personnel – Recognition for Service	C	N/C	
5:140	94	General Personnel – Solicitations By or From Staff	N/C	N/C	
5:210	94	Professional Personnel – Resignations	N/C	C Delete Board Secretary replace with Superintendent & Add sentence	

Policy	Issue	Title	District Policy Committee Change/No Change	Board Policy Committee Change/No Change	
5:230	94	Professional Personnel – Maintaining Student Discipline	N/C	C See additions in red	
5:285	94	Educational Support Personnel – Drug and Alcohol testing for School Bus and Commercial Vehicle Drivers	N/C	N/C	
5:320	94	Educational Support Personnel – Evaluation	C Add “6.”	N/C	
6:60	93	Instruction – Curriculum Content	N/C	N/C	
6:70	94	Instruction – Teaching About Religions	N/C	N/C	
6:130	91	Instruction – Program for the Gifted/ <del>Channels of Challenge</del>	C Title, Insert A	N/C	
7:50	93	Students – School Admissions and Student Transfers To and From Non-District Schools	C Page 1 include “within an accredited kindergarten program, Delete sections on page 4 and 5	N/C	
7:100	94	Students – Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	N/C	N/C	
7:190	93	Students – <del>Student Discipline</del> <del>Student</del> <del>Behavior</del>	N/C	N/C	

## School Board

### Vacancies on the School Board - Filling Vacancies <sup>1</sup>

#### Vacancy

Elective office of a School Board member becomes vacant before the term's expiration when any of the following occurs: <sup>2</sup>

1. Death of the incumbent,
2. Resignation in writing filed with the Secretary of the Board,
3. Legal disability ~~of the incumbent~~, <sup>3</sup>
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child, <sup>4</sup>
5. Removal from office,
6. The decision of a competent tribunal declaring his or her election void, <sup>5</sup>
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated,
8. An illegal conflict of interest, <sup>6</sup> or
9. Acceptance of a second public office that is incompatible with Board membership. <sup>7</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. [A helpful publication is on the IASB website, Vacancies on the Board of Education, published by the Ill. Council of School Attorneys \(ICSA\), available at: www.iasb.com/law/vacancies.cfm.](http://www.iasb.com/law/vacancies.cfm)

<sup>2</sup> 105 ILCS 5/10-11. See also 10 ILCS 5/25-2.

<sup>3</sup> *Id.* "Legal disability" is not defined, but must be interpreted consistently with other laws, e.g., laws prohibiting discrimination on the basis of a disability. A similar statute regarding the occurrence of vacancies on the State Board of Education provides guidance. It states that a vacancy occurs when: "a member is adjudicated to be a person under legal disability under the Probate Act of 1975, as amended, or a person subject to involuntary admission under the Mental Health and Developmental Disabilities Code."

<sup>4</sup> *Supra* note 2 *Id.* at f/n 2. See also Ill. Constitution, Art. XIII, and 5 ILCS 280/1. An "infamous crime" is one that is inconsistent with commonly accepted principles of honesty and decency. People ex rel. City of Kankakee v. Morris, 467 N.E.2d 589 (Ill.App.3, 1984). An admission of guilt, pursuant to a plea agreement, to an otherwise office-disqualifying offense, constitutes a resignation (10 ILCS 5/25-2). An Ill. Appellate court twice found that a felony forgery conviction in another state constituted an infamous crime rendering the individual ineligible to hold the office of school board member. Alvarez v. Williams, 23 N.E.3d 544 (Ill.App.1 2014); Williams v. Cook Co. Officers Electoral Board, 35 N.E.3d 82 (Ill.App.1 2015).

A board member commits official misconduct if he/she intentionally or recklessly fails to perform any mandatory duty required by law, knowingly performs an act forbidden by law, intends to obtain personal advantage for oneself or another, or solicits or knowingly accepts a bribe (720 ILCS 5/33-3).

<sup>5</sup> See Miceli v. Lavelle, 448 N.E.2d 989 (Ill.App.3, 1983).

<sup>6</sup> *Supra* note 1 *Id.* at f/n 2 and 50 ILCS 105/4. 105 ILCS 5/10-9 contains limited exceptions to the laws prohibiting board member interest in contracts (explained in footnotes to 2:100, *Board Member Conflict of Interest*). Virtually the same exceptions are stated in 50 ILCS 105/3. For more information, see *Conflict of Interest and Incompatible Offices FAQ (June 2014, Published by ICSA)*.

<sup>7</sup> An individual may not hold simultaneously two offices that are incompatible; acceptance of the second office is a constructive resignation of the first office (Ill. Constitution, Art. IV, ¶ 2(e), and Art. VI, ¶ 13(b)). The offices of alderman, school board member, and park district commissioner are incompatible. People ex. Rel. Alvarez v. Price, 948 N.E.2d 174 (Ill.App.1 Dist. 2011). The court found that offices can be incompatible absent an actual conflict: the eventuality of a conflict is enough. See People v. Wilson, 828 N.E.2d 1214 (Ill.App.3, 2005)(simultaneously holding offices as a county board member and a school board member violates the Public Officer Prohibited Activities Act; this legislation prohibits a county board member from holding a second office).

A board member may participate in a group health insurance program provided to an employee of the district that the board member serves if the board member is a dependent of that employee (105 ILCS 5/10-22.3a).

## Filling Vacancies <sup>8</sup>

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within 45 days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy.<sup>9</sup> After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled ~~closed meetings~~.<sup>10</sup>

← INSERT A

LEGAL REF.: 105 ILCS 5/10-10 and 5/10-11.

CROSS REF.: 2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

A open or closed session meetings. Whether to conduct in open or closed will be determined through Board vote or at the discretion of the Board President.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>8</sup> This paragraph restates the requirements in 105 ILCS 5/10-10. If the board fails to act within 45 days after the vacancy occurs, the regional superintendent, under whose supervision and control the district is operating, must fill the vacancy within 30 days (Id.). 105 ILCS 5/9-11.2 provides that in any school district that elects its board member according to area of residence and that has one or more unexpired term(s) to be filled at an election, the winner(s) of the unexpired term(s) shall be determined first and independently of those running for full terms.

Use this alternative for districts in suburban Cook County: replace “Regional Superintendent” with “appropriate Intermediate Service Center.” ~~Use this alternative for districts in suburban Cook County: replace “Regional Superintendent” with “appropriate Intermediate Service Center.” P.A. 96-893 abolished the Regional Office of Education for Suburban Cook County and transferred its duties and powers to Intermediate Service Centers.~~

<sup>9</sup> The process for filling a vacancy is at the board’s discretion. See 2:70-E, Checklist for Filling Board Vacancies by Appointment.

<sup>10</sup> The Open Meetings Act allows a board to consider in closed session the appointment of someone to fill a vacancy (5 ILCS 120/2(c)(3)).



## School Board

### Board Member Conflict of Interest 1

No School Board member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law;<sup>2</sup> or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law and federal regulations controls this policy's content. Conflict of interest is comprehensively discussed in the Ill. Council of School Attorneys' publication, **Answers to FAQs, Conflict of Interest and Incompatible Offices**, [www.iasb.com/law/COI\\_FAQ.pdf](http://www.iasb.com/law/COI_FAQ.pdf) [www.iasb.com/law/conflict.efm](http://www.iasb.com/law/conflict.efm).

<sup>2</sup> The School Code prohibits a school board member from having an interest in a contract with the district he or she serves. Exceptions to this rule permit a board member to provide materials, merchandise, property, services, or labor if: (1) the board member has less than a 7½% share in the ownership of the business; the board member publicly discloses the interest; the board member abstains from voting on the contract; the contract is approved by a majority vote; the contract is awarded after sealed bids to the lowest responsible bidder if the amount of the contract exceeds \$1500, or awarded without bidding if the amount of the contract is less than \$1500; and the award of the contract would not cause the aggregate amount of all such contracts so awarded in the same fiscal year to exceed \$25,000; OR (2) the contract is approved by a majority vote, provided that any such interested member shall abstain from voting; the amount of the contract does not exceed \$1000 or the award of the contract does not cause the aggregate amount of such contracts to the same individual to exceed \$2000 in the same fiscal year, or \$5,000 in the same fiscal year if the labor or materials to be provided are not otherwise available in the district; and the interested member publicly discloses the interest. See 105 ILCS 5/10-9 for other exceptions.

A board member does not have a prohibited interest in a contract with the district he or she serves "if the board member is an employee of a business that is involved in the transaction of business with the school district, provided that the board member has no financial interests other than as an employee," (105 ILCS 5/10-9).

The Public Officer Prohibited Activities Act prohibits a governing body member from being "in any manner financially interested directly in his own name or indirectly in the name of any other person, association, trust, or corporation, in any contract or the performance of any work in the making or letting of which such officer may be called upon to act or vote," (50 ILCS 105/3). Exceptions to this prohibition are similar to those in the School Code.

Generally, an individual may be a board member at a school district that employs his or her spouse. Indeed, 105 ILCS 5/10-22.3a specifically allows a board member to participate in a group health insurance program provided to a district employee if the board member is that employee's dependent, i.e., spouse or child. However, this is a fact-sensitive inquiry; a board member should seek legal counsel before voting on anything related to his or her spouse. See the **Answers to FAQs**, referenced in f/n 1.

A violation of the School Code or Public Officer Prohibited Activities Act is a Class 4 felony. Due to the severity of this penalty as well as to avoid the appearance of impropriety, a legal opinion should be obtained before a board member becomes financially interested in any contract with his or her district. Abstaining on the vote, or absence from the meeting when the vote is taken, does not negate an otherwise illegal conflict of interest.

2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent conflict of interest. Conflicts of interest arise when one of the following individuals has a financial or other interest in the entity selected for the award:

- a. School district employee, officer, or agent;
- b. Any member of the employee, officer, or agent's immediate family;
- c. The employee, officer, or agent's business partner; and
- d. An organization that employs or is about to employ one of above.

For a discussion of what an apparent conflict of interest means, see the discussion about avoiding the appearance of impropriety discussed in the Ill. Council of School Attorneys' publication, Answers to FAQs, Conflict of Interest and Incompatible Offices cited above in f/n 1.

If the district has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the non-federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. 2 C.F.R. §200.318(c)(2).

agreements or contracts with the District.<sup>3</sup> Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.<sup>4</sup>

**Insert A**

Board members must annually file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act.<sup>5</sup> Each Board member is responsible for filing the statement with the county clerk of the county in which the District's main office is located by May 1.

LEGAL REF.: 5 ILCS 420/4A-101, 420/4A-105, 420/4A-106, and 420/4A-107.  
50 ILCS 105/3.  
105 ILCS 5/10-9.  
2 C.F.R. §200.318(c)(1).

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; ~~and~~ Conduct; and Conflict of Interest)

**A - However**, even when permitted by State law, a School Board member is strongly encouraged to recuse him- or her-self from discussion, deliberation and voting on any item(s) to which the School Board member has a personal or family connection in order to avoid the appearance of impropriety.

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3 2 C.F.R. §200.318(c)(1).

4 Id. The rule provides flexibility for school districts to “set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value,” along with “disciplinary actions to be applied for violations.” Referring to sample policy 2:105, *Ethics and Gift Ban* for these standards provides clarity and consistency. Policy 2:105, *Ethics and Gift Ban* refers to **Limitations on Receiving Gifts** in the Ethics Act at 5 ILCS 430/10-10 – 10-30, along with discussion of the specific penalties available under the Ethics Act at 5 ILCS 430/50-5 in its **Enforcement** subhead.

5 5 ILCS 420/4A-101 and 4A-105 through 107. Any county clerk may implement a system of Internet-based filing for economic interest statements, (5 ILCS 420/4A-108, amended by P.A. 99-108). If an Internet-based filing system is used, the clerk must post the statements, without filers’ addresses or signatures, on a publicly accessible website. (Id.)

Each candidate for the school board must file with the county clerk or the county board of election commissioners, whichever is applicable, a receipt from the county clerk showing that the candidate has filed a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act, (5 ILCS 420/4A). A candidate’s name will be stricken from the ballot if he or she files the incorrect *Statement of Economic Interests* form, (Ferrand v. Chicago Bd of Election Comm., 2014 Ill.App.1st 140225 (2-13-2014); Cortez v. Municipal Officers Electoral Board, 986 N.E.2d 689 (Ill. App., 2-25-2013)).

## School Board

### School Board Meeting Procedure

#### Agenda

The School Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require discussion or explanation before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

#### Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

### Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted *yea* and *nay*;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

~~The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.~~

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within ten days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee. ~~or any Board member.~~

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by

members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within ten days after the Board approves them; the minutes will remain posted for at least 60 days.

#### Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent or **designee** shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

#### Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the **Board President ~~recording secretary or~~ and** Superintendent at least 24 hours before the

meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

#### Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use Robert's Rules of Order, Newly Revised (10th Edition), as a guide when a question arises concerning procedure.

#### Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, and 120/2.06.  
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:200 (Types of School Board Meetings), 2:150 (Committees), 2:210 (Organizational School Board Meeting), 2:230 (Public Participation at School Board Meetings and Petitions to the Board)

ADOPTED: October 27, 1997

REVISED: August 24, 1998, October 23, 2000, March 16, 2004, April 4, 2005,  
January 23, 2006, April 23, 2007, January 26, 2009, April 4, 2011, August  
26, 2013, November 17, 2014, March 13, 2017

## General School Administration

### Succession of Authority

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and ~~submitted to~~ approved by the School Board.<sup>1</sup>

Insert A

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30 (Chain of Command)

#### A Superintendent

1. Assistant Superintendent for Human Resources
2. Assistant Superintendent for Student Learning
3. Director of Student Services
4. Chief School Business Official
5. Principal

#### Building Principal

1. Assistant Principal
2. ESC Administrator
  - a. Superintendent
  - b. Assistant Superintendent for Human Resources
  - c. Assistant Superintendent for Student Learning
  - d. Director of Student Services
  - e. Director of Innovation and Instructional Technology
  - f. Assistant Director of Student Services
  - g. Chief School Business Official

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy is at the local board's discretion. Submitting the succession plan to the board provides an opportunity for the superintendent to manage the district and provide leadership for the staff while allowing the board to monitor this policy and stay informed. See the IASB's *Foundational Principles of Effective Governance* at: [www.iasb.com/pdf/found\\_prin.pdf](http://www.iasb.com/pdf/found_prin.pdf). A board may ~~want find it unreasonable and unnecessary to approve the succession plan in the event of an administrator's temporary absence and, if so, should delete~~ submitted to and replace it with "approved by" ~~this requirement.~~



MT  
OK

## Operational Services

### Pandemic Preparedness 1

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety if an influenza pandemic occurs.<sup>2</sup> A pandemic influenza is a worldwide outbreak of a virus for which there is little or no natural immunity and no vaccine; it spreads quickly to people who have not been previously exposed to the new virus.<sup>3</sup>

To prepare the School District community for a pandemic, the Superintendent or designee shall:<sup>4</sup> (1) learn and understand the roles that the federal, State, and local government would play in an epidemic; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic influenza school action plan; and (3) build awareness of the final plan among staff, students, and community.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy is optional. Its purpose is to establish board direction about pandemic preparedness issues and provide information to the community about the board's role during an influenza pandemic. Information similar to this policy's content may also be a part of a district's safety plans, which the superintendent uses to implement the board's direction in this policy.

A pandemic is a worldwide outbreak of a disease for which there is little or no natural immunity. During an influenza pandemic, a new influenza virus will cause thousands or even millions of people to contract the disease and, in turn, spread the illness to others because people have not been previously exposed to the new virus. Seasonal influenza viruses are similar to those already circulating among people. See, *School Guidance During an Influenza Pandemic*, December 2006; Illinois State Board of Education opening letter to School Officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker. This letter may be found online at: [www.idph.state.il.us/pandemic\\_flu/school\\_guide/sppg\\_letter.pdf](http://www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf).

According to the Centers for Disease Control guidance, schools serve as an "amplification point" of flu epidemics. *School Superintendent's Insider*, April 2007. School officials should be preparing for a flu pandemic as a U.S. Health and Human Services Pandemic Influenza Plan estimates that about 30 percent of the general population would become ill in a pandemic. The agency estimates among school-aged children the figure would be higher, about 40 percent. Sources: NSBA and School Board News, 3/14/2006.

Boards are authorized to adopt a policy on pandemic preparedness even though State and federal law provide little guidance. State law grants boards broad authority to formulate, adopt, and modify school board policies, at the board's sole discretion, subject only to mandatory collective bargaining agreements and State and federal law. 105 ILCS 5/10-20.5 and 115 ILCS 5/1 et seq. See 2:20, *Powers and Duties of the School Board; Indemnification*, and also 2:240, *Board Policy Development*.

<sup>2</sup> Multiple stakeholders have important roles in pandemic influenza preparedness and response. Stakeholders include federal departments and agencies, public health organizations, State and local health departments and laboratories, private health care organizations, influenza vaccine and antiviral manufacturers, and vaccine distributors and vaccinators. Effective response to an influenza pandemic requires planning, infrastructure, and action at many levels and by many groups. *Illinois Pandemic Influenza Preparedness and Response Plan*, Version 2.05, October 10, 2006, page 38, which is located at: [www.idpb.state.il.us/pandemic\\_flu/planning.htm](http://www.idpb.state.il.us/pandemic_flu/planning.htm).

<sup>3</sup> See [www.dhs.gov/sites/default/files/publications/cikrpandemicinfluenzaguide.pdf](http://www.dhs.gov/sites/default/files/publications/cikrpandemicinfluenzaguide.pdf).

<sup>4</sup> 105 ILCS 5/10-16.7. The school board directs, through policy, the superintendent in his or her charge of the district's administration.

## Emergency School Closing<sup>5</sup>

In the case of a pandemic, any decision for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the District's local health department, emergency management agencies, and Regional Office of Education.<sup>6</sup>

**LEGAL REF.:** 105 ILCS 5/10-16.7 and 5/10-20.5.  
Ill. Dept. of Public Health Act (Part 1), 20 ILCS 2305/2(b).  
Ill. Emergency Management Agency Act, 20 ILCS 3305.  
Ill. Educational Labor Relations Act, 115 ILCS 5/.

**CROSS REF.:** 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 4:170 (Safety), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

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<sup>5</sup> Local health departments, emergency medical agencies, and the Regional Office of Education may direct a school to close during a pandemic. See, *School Guidance During an Influenza Pandemic*, December 2006; Illinois State Board of Education opening letter to school officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker. This letter is ~~online~~ at: [www.idph.state.il.us/pandemic\\_flu/school\\_guide/sppg\\_letter.pdf](http://www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf). Since this letter was written, several Illinois schools faced an H1N1 outbreak in 2009. During that outbreak, ISBE directed schools with a statement titled *Closing School in Response to H1N1* that outlined "the decision to close school must be made locally by the school district and in conjunction and support with the relevant local public health department. The impact of pandemic influenza may vary from region to region. Therefore, it is crucial that district administrators rely on the advice and recommendations of their local public health department." See [www.isbe.net/Documents/SP42-2009\\_school\\_dismissals.pdf](http://www.isbe.net/Documents/SP42-2009_school_dismissals.pdf).

The Ill. Dept. of Public Health is also authorized to order a place to be closed and made off-limits to the public to prevent the probable spread of a dangerously contagious or infectious disease. 20 ILCS 2305/2(b).

The Governor also has emergency powers upon his or her declaration of a disaster, which includes among other things public health emergencies. 20 ILCS 3305/4 and 3305/7. Upon such proclamation, the Governor has, and may exercise for a period not to exceed 30 days, several emergency powers. *Id.*

<sup>6</sup> Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center." ~~Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center."~~ P.A. 96-893 abolished the Regional Office of Education for Suburban Cook County and transferred its duties and powers to Intermediate Service Centers.

## General Personnel

### Drug- and Alcohol-Free Workplace; Tobacco Prohibition<sup>1</sup>

Smoking and Vaping Prohibition

All District workplaces are <sup>designated as</sup> drug- and alcohol-free workplaces. All employees are prohibited from engaging in any of the following activities while on District premises or while performing work for the District:

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance.<sup>2</sup>
2. Distribution, consumption, use, possession, or being under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectable, regardless of when and/or where the use occurred.<sup>3</sup>
3. Possession or use of medical cannabis.<sup>4</sup> and any other illegal substance Insert B

For purposes of this policy, a controlled substance means a substance that is:

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

The federal Drug-Free Workplace Act applies only to the specific programs receiving federal funds (41 U.S.C. §8101 et seq.). This policy, however, makes its requirements applicable to all employees in order to avoid confusion during implementation and to avoid complications when obtaining federal funds.

The federal Safe and Drug-Free Schools and Communities Act provides funds, upon application, for drug and violence prevention programs; it does not contain policy mandates. Illinois also has a Drug Free Workplace Act (30 ILCS 580/). It applies to districts with 25 or more employees working under a state contract or a grant of \$5,000 or more.

<sup>2</sup> These actions are prohibited by both federal and State Workplace Acts. See f/n 6. These laws do not address under the influence but a board may add: ", or being under the influence of any illegal substance or any detectable use of any illegal substance regardless of when or where the use occurred." This option is limited to illegal substances to avoid prohibiting employees from using lawfully prescribed controlled substances. See f/n 6. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a just cause provision in a collective bargaining agreement. This policy's fourth paragraph addresses prescribed medications other than cannabis.

<sup>3</sup> Optional; alcohol is not addressed in either the federal or State Drug-Free Workplace Acts. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a just cause provision in a collective bargaining agreement. The Ill. Court of Appeals held that when the policy defines under the influence as any "mental, emotional, sensory or physical impairment due to the use of drugs or alcohol," the school district must prove that the teacher showed signs of impairment even though she registered 0.056 blood-alcohol level on a Breathalyzer. Kinsella v. Board of Education of the City of Chicago, 27 N.E.3d 226 (IllApp.1st, 2015).

<sup>4</sup> To legally use medical cannabis, an individual must first become a *registered qualifying patient*. The use of cannabis by a *registered qualifying patient* is permitted only in accordance with the Compassionate Use of Medical Cannabis Pilot Program (Medical Cannabis Act) (410 ILCS 130/). There are many situations in which no one, even a *registered qualifying patient*, may possess or use cannabis, including in a school bus or on the grounds of any preschool, or primary or secondary school (410 ILCS 130/30(a)(2) & (3)). An employer may prohibit an employee from working while under the influence of cannabis "when doing so would constitute negligence, professional malpractice, or professional misconduct," (410 ILCS 130/30(a)(1)). An employer is permitted to enforce a drug-free workplace policy, provided it is applied in a nondiscriminatory manner. An employer may discipline any employee, including one who is a *registered qualifying patient*, for violating a drug-free workplace policy (410 ILCS 130/50). Contact the board attorney for advice concerning the Medical Cannabis Act.

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

As a condition of employment, each employee shall: <sup>5</sup>

1. Abide by the terms of the Board policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 calendar days after such a conviction.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired. <sup>6</sup>

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following: <sup>7</sup>

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted. <sup>8</sup>
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations. <sup>9</sup>
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about:
  - a. The dangers of drug abuse in the workplace,
  - b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
  - c. The penalties that the District may impose upon employees for violations of this policy.

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*The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.*

<sup>5</sup> Required by the State and federal Drug-Free Workplace Acts.

<sup>6</sup> This optional paragraph is not addressed in State or federal drug-free workplace acts. An employer should generally not ask an employee about his or her use of medication. See rules implementing the Americans with Disabilities Act, 29 C.F.R. §1630.14. Consult the board attorney if an employee is suspected of working while impaired.

<sup>7</sup> Required by the State and federal Drug-Free Workplace Acts (30 ILCS 580/3).

<sup>8</sup> As an alternative, replace the phrase "in a place where other information for employees is posted" with the district's local method (e.g., staff intranet, Internet, etc.).

<sup>9</sup> Grants may be available from the State Board of Education for developing a drug-free awareness program (105 ILCS 5/2-3.93). The drug-free awareness program requirement can be met by developing a brochure on drug abuse or by contacting local, State, or national anti-drug abuse organizations for materials. The materials should be distributed to employees along with a list of places employees may call for assistance.

Tobacco, Prohibition Smoking and Vaping Prohibition 10

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of tobacco, tobacco-related, smoking and vaping products (such as e-cigarettes or vaping) products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location. *Tobacco* shall have the meaning provided in section 10-20.5b of the School Code.

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. <sup>11</sup> Alternatively, the School Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction. <sup>12</sup>

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction. <sup>13</sup>

LEGAL REF.: Americans With Disabilities Act, 42 U.S.C. §12114.  
Compassionate Use of Medical Cannabis Pilot Program, 410 ILCS 130/  
Controlled Substances Act, 21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15.  
Drug-Free Workplace Act of 1988, 41 U.S.C. §8101 et seq.  
Safe and Drug-Free School and Communities Act of 1994, 20 U.S.C. §7101 et seq.  
Drug-Free Workplace Act, 30 ILCS 580/  
105 ILCS 5/10-20.5b.

CROSS REF.: 8:30 (Visitors to and Conduct on School Property)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>10</sup> 105 ILCS 5/10-20.5b and 410 ILCS 82/. Federal law prohibits smoking inside schools (20 U.S.C. §6081). The prohibition in 8:30, *Visitors to and Conduct on School Property*, referred to here, applies "on school property or at a school event." Here, "at a school event" is clarified with the phrase "while ... performing work for the District" in order to align with this policy's other prohibitions.

<sup>11</sup> An employee who currently uses illegal drugs is not protected under the Americans With Disabilities Act (ADA) when the district acts on the basis of such use (42 U.S.C. §12114). Drug abusers and alcoholics may still be protected as *handicapped* under the Rehabilitation Act of 1973 (29 U.S.C. §706 et seq.) or the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.; 56 Ill.Admin.Code §2500.20). The Rehabilitation Act, however, excludes from protection "an alcohol or drug abuser whose current use of alcohol or drugs prevents such individual from performing the duties of the job in question or whose employment ... would constitute a direct threat to the property or the safety of others," (29 U.S.C. §706 (7)(B)).

The ADA neither authorizes nor prohibits drug testing; it allows the results of such tests to be used as the basis for disciplinary action (42 U.S.C. §12114; 29 C.F.R. §1630.16 (c)). Drug tests may still violate other laws, e.g., Title VI and the Rehabilitation Act (42 U.S.C. §2000e et seq.; and 29 U.S.C. §706 et seq.).

<sup>12</sup> Required by both the federal and State Drug-Free Workplace Acts.

<sup>13</sup> Id.

## General Personnel

### Recognition for Service 1

The School Board will periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students.

At our annual recognition dinner, the Superintendent and Board will honor staff earning 25-years of service recognition and retirees. Retirees are also acknowledged at the opening Institute Day in August.

DRAFT

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

**1** Nothing in this policy is required by law and districts should customize it to meet their needs.

School districts and communities can honor local people for their contributions to local elementary and secondary schools through the annual Those Who Excel/Illinois Teacher of the Year Program. Awards of Excellence, Merit, Recognition, and Honorable Mention are generally given in seven categories – classroom teacher (~~certified~~licensed), educational service personnel (noncertificated), early career educator, school administrator, school board member/community volunteer, student support personnel (certificated), and team. Award of Excellence winners in the classroom teacher category are eligible to become finalists for Illinois Teacher of the Year. Nominations for the awards are sent to the Illinois State Board of Education (ISBE) by June 15. An awards banquet is held in the fall. Questions regarding the program should be directed to ISBE, Public Information at 217/782-4648. Other information is available online at: [www.isbe.net/Pages/Those-who-excel.aspx](http://www.isbe.net/Pages/Those-who-excel.aspx).

## General Personnel

### Solicitations By or From Staff <sup>1</sup>

District employees shall not solicit donations or sales, nor shall they be solicited for donations or sales, on school grounds without prior approval from the Superintendent.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. If a local collective bargaining agreement contains a provision on this issue, it will supersede this policy for those covered employees. In such cases, and the board policy should be amended to state, "Please refer to the following ~~current Agreement: {actual title of Collective Bargaining Agreement (not including dates)}~~ applicable collective bargaining agreement." For employees not covered, the policy should reflect the board's current practice.

## Professional Personnel

### Resignations <sup>1</sup>

Tenured teachers may resign at any time with consent of the School Board or by written notice sent to the Board Secretary at least 30 days before the intended date of resignation. However, no teacher may resign during the school term in order to accept another teaching position without the consent of the Board.<sup>2</sup>

#### Superintendent

LEGAL REF.: 105 ILCS 5/24-14.  
Park Forest Heights School Dist. v. State Teacher Certification Bd., 842 N.E.2d 1230 (Ill.App.1st, 2006).

The Superintendent shall share resignation letter with building principal, Human Resource Department and any other party deemed necessary.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content.

<sup>2</sup> Districts may want to add a liquidated damages clause to individual teacher contracts in order to discourage teacher resignations in violation of this policy and law.

A teacher who resigns during the school term, without the board's permission, in order to accept another teaching assignment, is guilty of unprofessional conduct and liable to suspension of his or her license for up to one year. 105 ILCS 5/24-14, ~~amended by P.A. 97-607.~~ Park Forest Heights School Dist. v. State Teacher Certification Bd., 842 N.E.2d 1230 (Ill.App.1st, 2006) (regional superintendent may suspend for one year the teaching certificate of a tenured or nontenured teacher who resigns to accept another position). ~~P.A. 97-607 authorizes ISBE to move from a system of certification to one of educator licensure before July 1, 2013. All certified employees will automatically be transitioned to having the corresponding applicable licensure on or before July 1, 2013. While P.A. 97-607 now uses the term license in the statute that governs this policy, for practical purposes, license means certificate until ISBE implements the new licensure system.~~



## Professional Personnel

### Maintaining Student Discipline <sup>1</sup>

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that all teachers, other certificated employees, and persons providing a student's related service(s): (1) maintain discipline in the schools as required in the School Code, and (2) follow the School Board policies and administrative procedures on student conduct, behavior, and discipline.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate.<sup>2</sup> If the unacceptable behavior continues, the teacher should consult with the Building Principal or Assistant Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students.<sup>3</sup> A student's removal must be in accordance with Board policy and administrative procedures. School teams that are trained in non-violent crisis intervention will respond to unsafe student behavior. Teachers shall not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling, or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Teachers may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense, or defense of property.<sup>4</sup> reasonable physical redirection

LEGAL REF.: 105 ILCS 5/24-24.  
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements for employees covered by it. If this policy's subject matter is superseded by a bargaining agreement, the board policy can state, Please refer to the following current Agreement: {actual title of Collective Bargaining Agreement (not including dates)} applicable collective bargaining agreement. For employees not covered by a collective bargaining agreement, the policy should reflect the board's current practice.

<sup>2</sup> School officials determine whether a behavioral intervention is appropriate. See 105 ILCS 5/10-22.6(b-20), amended by P.A. 99-456.

<sup>3</sup> Teachers must be given the authority to remove disruptive students from the classroom. 105 ILCS 5/24-24.

<sup>4</sup> Required by 105 ILCS 5/24-24. See sample policy 7:190, *Student Behavior*, for a discussion of corporal punishment.

## Educational Support Personnel

### Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers <sup>1</sup>

The District shall adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee manages a program to implement ~~State federal~~ and ~~federal State~~ law defining the circumstances and procedures for the testing.<sup>2</sup>

- LEGAL REF.:** 625 ILCS 5/6-106.1 and 5/6-106.1c.  
 49 U.S.C. §313061 ~~et seq.~~, Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991, P.L. 102-143).  
 49 C.F.R. Parts 40 (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), 382 (Controlled Substance and Alcohol Use and Testing), and 395 (Hours of Service of Drivers).
- CROSS REF.:** 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)

*The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.*

<sup>1</sup> State and federal law controls this policy's content. The federal Omnibus Transportation Testing Act of 1991 requires that all persons subject to commercial driver's license requirements be tested for alcohol, marijuana, cocaine, amphetamines, opiates (including heroin), and phencyclidine (PCP).

625 ILCS 5/6-106.1c, ~~added by P.A. 97-466~~, contains State law requirements for reasonable suspicion drug and alcohol testing of school bus driver permit holders. If an employer has reasonable suspicion to believe that a school bus driver permit holder is under the influence of alcohol, drugs, or intoxicating compounds, the employer must require the permit holder to undergo testing at a licensed testing facility before driving any vehicle for which a school bus driver permit is required. The employer's reasonable suspicion must be based on specific, contemporaneous observations of the appearance, behavior, speech, or body odors (49 CFR §382.307). State law makes employers of school bus driver permit holders who do not hold commercial driver's licenses subject to federal law regarding reasonable suspicion testing. The employer must report to the Ill. Secretary of State if the permit holder refuses testing or if the testing reveals the presence of alcohol, drugs, or intoxicating compounds. A school bus permit holder whose test discloses any amount of alcohol or drugs, or who refuses testing, will have his or her school bus permit suspended for ~~3~~ <sup>three</sup> years.

State law also allows for drug and alcohol testing for any driver on a public roadway; i.e., *implied consent*. 625 ILCS 5/11-501.1.

Drug testing by government entities constitutes a search of an individual, thereby invoking State and federal constitutional law. In determining whether post-employment testing of a school bus driver is permissible, a court will balance the privacy interests of the employee against the district's interest. *International Brotherhood of Teamsters v. Department of Transportation*, 932 F.2d 1292 (9th Cir. 1991). For districts that employ staff members in positions requiring a commercial driver's license, see the U.S. Dept. of Transportation - Office of the Secretary, Office of Drug and Alcohol Policy and Compliance's guidance and best practices document titled "What Employers Need to Know About DOT Drug and Alcohol Testing," available at: [www.transportation.gov/odapc/employer\\_handbook](http://www.transportation.gov/odapc/employer_handbook) [www.dot.gov/ost/dape/documents/EmployerGuidelinesOctober012010.pdf](http://www.dot.gov/ost/dape/documents/EmployerGuidelinesOctober012010.pdf).

<sup>2</sup> An optional provision for districts that contract-out their transportation services:

This policy shall not be implemented, and no administrative procedures will be needed, until it is reasonably foreseeable that the District will hire staff for a position(s) requiring a commercial driver's license.

### Educational Support Personnel

#### Evaluation 1

*or designee*

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in School Board policies as well as in compliance with State law and any applicable collective bargaining agreement. The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.
5. All evaluations shall comply with State and federal law and any applicable collective bargaining agreement.

*6. seek feedback from additional supervisors to*

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:150 (Personnel Records)

*develop a well-rounded evaluation instrument will be sought*

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. ~~A collective bargaining agreement may contain provisions which supersede the policy, in which case, the policy should state: Please refer to the following current Agreement: {actual title of Collective Bargaining Agreement (not including dates)}.~~ If the policy's subject matter is superseded by a bargaining agreement, for those covered employees the board policy may state, "Please refer to the applicable collective bargaining agreement." For employees not covered, the policy should reflect the board's current practice.

State law does not address evaluation of educational support personnel, except to require a district to report on the annual ISBE salary and benefit survey whether the district's salary program, policies, or provisions are based upon merit or performance evaluation of individual educational support personnel for the school year covered by the survey. 105 ILCS 5/2-3.103, ~~amended by P.A. 96-1423~~. The survey is provided by ISBE to each school district.

The numbered items are at the local board's discretion. One important consideration for evaluations involves accurate job descriptions. They assist with meaningful evaluations, wage and salary surveys, and help provide an equitable wage and salary structure.

## Instruction

### Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level.
2. In grades 7 through 8, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
3. In kindergarten through grade 8, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
4. In grades kindergarten through 8, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
5. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.
6. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
7. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District*

*Experiences; Course Substitutions; Re-Entering Students and 7:260, Exemption from Physical ~~Activity~~ Education.*

8. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
9. In middle schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
10. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
11. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

12. In grade 7 concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation.
13. In all schools, the curriculum includes a unit of instruction on genocide throughout history e.g. the Holocaust including Nazi atrocities of 1933-1945.
14. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.
15. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges

of slavery in this country, as well as the struggles and contributions of African-Americans.

16. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

- LEGAL REF.: 5 ILCS 465/3 and 465/3a.  
20 ILCS 2605/2605-480.  
105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.  
625 ILCS 5/6-408.5.  
23 Ill.Admin.Code § §1.430 and 1.440  
Consolidated Appropriations Act of 2005, Pub. L. No. 108-447, Section 111 of Division J.  
Protecting Children in the 21<sup>st</sup> Century Act, Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008).  
47 C.F.R. §54.520.
- CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 (Teen Dating Violence Prohibited), 7:190 (Student ~~Discipline Behavior~~); 7:260 (Exemption from Physical ~~Activity Education~~)
- ADOPTED: October 27, 1997
- REVISED: April 12, 1999, June 14, 1999, January 14, 2002, March 16, 2004, January 23, 2006, April 23, 2007, January 28, 2008, January 26, 2009, February 22, 2010, November 15, 2010, March 12, 2012, August 26, 2013, September 9, 2013, August 27, 2015, August 22, 2016

## Instruction

### Teaching About Religions 1

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.<sup>2</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content.

<sup>2</sup> Conducting or sponsoring religious practices in public schools violates the First Amendment to the U.S. Constitution. A school district may not provide for religious instruction on public school property. McCollum v. Board of Educ., 333 U.S. 203 (1948); ~~reciting a prayer~~ (Engel v. Vitale, 370 U.S. 421 (1962) (~~reciting a prayer~~); ~~bible reading and prayer~~ (School Dist. of Abington Twp v. Schempp, 374 U.S. 203 (1963) and Chamberlin v. Dade Co. Board of Public Instruction, 377 U.S. 402 (1964) (~~bible reading and prayer~~); ~~posting of the Ten Commandments~~ (Stone v. Graham, 449 U.S. 39 (1980) (~~posting of the Ten Commandments~~); ~~and a moment of silence for "meditation and prayer."~~ (Wallace v. Jaffree, 472 U.S. 38 (1985) (~~a moment of silence for "meditation and prayer"~~)).

See also Kitzmiller v. Dover Area School Dist., 400 F.Supp.2d 707 (M.D.Pa., 2005). This decision struck a policy on the teaching of intelligent design in high school biology class. The policy required students to hear a statement mentioning intelligent design as an alternative to Darwin's theory of evolution. The court held that it amounted to an endorsement of religion in violation of the Establishment Clause ~~and violated the Establishment Clause~~.

The Establishment clause, however, permits teaching about religion as part of a balanced, secular education. Thus, the study of the Bible or religion is permissible when presented objectively as part of a secular education. School Dist. of Abington v. Schempp, 374 U.S. 203 (1963).

Generally, holiday observations will survive constitutional scrutiny if they advance society's cultural and religious heritage or provide an opportunity for students to perform a full range of music, poetry, and drama that is likely to interest the students and their audience. Florey v. Sioux Falls School Dist., 619 F.2d 1311 (8th Cir. 1980), approved a school board policy concerning holiday observations. That policy acknowledged that the school district would not promote a religious belief or non-belief. The policy allowed the historical and contemporary values and origins of religious holidays to be explained in an unbiased and objective manner. Furthermore, it permitted the use of religious music, art, literature, and symbols if presented in an objective manner and as part of the cultural and religious heritage of the particular holiday. The Court believed that Christmas programs, including Christmas carols, allowed students to learn about this country's customs and cultural heritage. Of course, a student who objects to participating in such programs must be accommodated.

Public schools are prohibited from appearing to endorse or promote religion through religious holiday displays. Whether a particular display endorses or promotes religion will depend upon the particular context in which it appears. A display that is purely religious and located prominently may send the message that the school is endorsing religion. Mixing secular symbols with the religious symbols and injecting cultural and historical messages into the holiday display will more likely make it acceptable. Allegheny County v. Pittsburgh ACLU, 446 A.2d 334, appeal after remand, 471 A.2d 128, cert. denied, 488 U.S. 815, 492 U.S. 573 (1989). See also Freedom From Religion Foundation v. Concord Comm. Schs., --- F.Supp.3d ---, 2016 WL 4798964 (N.D. In. 2016) (finding that school's annual holiday show was not impermissibly coercive in violation of the establishment clause and that show's nativity scene did not endorse religion).

See also Skoros v. City of New York, 437 F.3d 1 (2nd Cir., 2006). This decision upheld a holiday display policy restricting displays to "secular" symbols, including Christmas trees, menorahs, and the star and crescent, but not allowing displays of a crèche or nativity scene. The ruling was not on the question of whether a public school ever could include a crèche in a display. Instead, the case upheld the board's decision to classify Christmas trees, menorahs, and the star and crescent as either secular or as being both religious and secular, whereas a crèche "is solely a religious symbol."

**Instruction**

**Program for the Gifted**

*Channels of Challenge*

The Superintendent or designee shall implement an education program for gifted and talented learners: that will challenge and motivate academically advanced learners and engage them in appropriately differentiated learning experiences to develop their unique abilities. <sup>2</sup> If the State Superintendent of Education issues a Request for Proposals because sufficient State funding is available to support local programs of gifted education, the Superintendent or designee shall inform the Board concerning the feasibility and advisability of developing a “plan for gifted education” that would qualify for State funding. <sup>3</sup>

Eligibility to participate in the gifted program shall not be conditioned upon race, religion, sex, disability, or any factor other than the student’s identification as gifted or talented learner. <sup>4</sup> **Insert A**

~~In order to allow~~ The School Board ~~to will~~ monitor this ~~policy, program’s performance by meeting periodically with~~ the Superintendent or designee ~~shall report at least annually on to determine and/or review the indicators and data that evidence whether the status of the District’s educational program for gifted program and talented learners is accomplishing its goals and objectives and is otherwise in compliance with this policy.~~

LEGAL REF.: 105 ILCS 5/14A-5 et seq.  
23 Ill.Admin.Code Part 227.

**A** Eligibility criteria exist and will be the sole way in which students qualify for participation in the Primary Challenge and Channels of Challenge programs.

~~The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.~~

<sup>1</sup> State law controls this policy’s content to the extent that districts can qualify for State funding for the education of gifted and talented children, should such funding be available (105 ILCS 5/14A-5 et seq.). A policy on this topic is not required.

<sup>2</sup> ~~The goals and objectives of this program may be modified by the board.~~

<sup>3</sup> School districts have the authority and flexibility to design education programs for gifted and talented learners, but these programs must comply with 105 ILCS 5/14A-30 and 23 Ill.Admin.Code Part 227 to qualify for State funding, should such funding become available.

If a board does not wish to tie the gifted program to requirements for State funding, use this alternative:

The Superintendent or designee shall implement an education program for gifted and talented learners that is responsive to student needs and is within the budget parameters as set by the Board.

<sup>4</sup> 105 ILCS 5/14A-25.



**Comment [KAS1]:** The policy, Legal Reference Cross References and footnotes are updated. Policy contains a new subhead pertaining to foster care students

## Students

### School Admissions and Student Transfers To and From Non-District Schools 1

#### Age [Elementary or Unit Districts only]

To be eligible for admission, a child must be ~~five~~5 years old on or before September 1 of that school term.<sup>2</sup> A child entering first grade must be ~~six~~6 years of age on or before September 1 of that school term.<sup>3</sup> Based upon an assessment of the child's readiness, a child will be allowed to attend first grade if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be ~~six~~6 years old on or before December 31.<sup>4</sup> A child with exceptional needs who qualifies for special education services is eligible for admission at ~~three~~3 years of age.<sup>5 6</sup>

*within an accredited K program*

#### Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within

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<sup>1</sup> State law requires some of the subject matter contained in this sample policy to be covered by policy and controls this policy's content. Boards must adopt a policy on school admissions (105 ILCS 5/10-21.2) and restricting a student from transferring from another school while under a suspension or expulsion from that school (105 ILCS 5/10-22.6). A registration guidance document, updated annually, is available from the Ill. State Board of Education (ISBE) at: [www.isbe.net/pdf/guidance\\_reg.pdf](http://www.isbe.net/pdf/guidance_reg.pdf).

<sup>2</sup> 105 ILCS 5/10-20.12. The district may, however, establish a kindergarten for children between the ages of 4 and 6 years old (105 ILCS 5/10-20.19a and 5/10-22.18). Any child between the ages of 7 and 17 (unless the child has already graduated from high school) must attend public or private school, with certain exceptions allowed for physical and mental disability, lawful employment, or other reasons as specified by statute (105 ILCS 5/26-1). The phrase "a child between the ages of 7 and 17" is liberally construed to fully carry out the true intent and meaning of the General Assembly (5 ILCS 70/1.01), which is to ensure that students graduate from high school (105 ILCS 5/26-1). Therefore "the ages of 7-17" means a child is 17 until his or her 18<sup>th</sup> birthday.

<sup>3</sup> Optional sentence.

<sup>4</sup> Required by 105 ILCS 5/10-20.12. Use the following alternative in a district operating on a full year school basis:

To be eligible for admission, a child must be at least ~~five~~5 years old within 30 days after the commencement of that school term. Based upon an assessment of the child's readiness, a child may attend first grade if he or she attended a non-public preschool and continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will attain age ~~six~~6 within ~~four~~4 months after the commencement of the term.

<sup>5</sup> 105 ILCS 5/14-1.02 and 5/14-1.03a. An ISBE rule states: "Each school district shall be responsible for actively seeking out and identifying all children from birth through age 21 within the district (and those parentally-placed private school children for whom the district is responsible under 34 C.F.R. §300.131) who may be eligible for special education and related services," (23 Ill.Admin.Code §226.100). Note that after a child is determined to be eligible for special education services, the child must be placed in the appropriate program no later than the beginning of the next school semester (105 ILCS 5/14-8.02**(b)**).

<sup>6</sup> 105 ILCS 5/10-20.12. Districts that wish to permit early admission may add the following optional paragraph:

Parents/guardians may request early admission for a child. The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.

Districts that implement this option should also consider implementing specific and objective criteria for early admissions and address such issues as who pays the costs for assessments, etc. Using this exception defeats the age requirement rules because it only relies upon a child's readiness, regardless of his or her age.

30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate.<sup>7</sup> When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's temporary record, and return the original to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within ~~10-ten~~ days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that ~~10ten~~-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.<sup>8</sup>

2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.<sup>9</sup>

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year.<sup>10</sup> Students who are children of active duty military personnel transferring will be allowed to enter: (a)

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<sup>7</sup> Presenting a certified copy of a student's birth certificate is a missing children's law enforcement issue **that may not be used for denying enrollment**. See **Guidance Documents** subhead in 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*, for more information about enrollment and residency issues. Consult the board attorney if a student cannot produce a certified copy of his or her birth certificate and wishes to provide a passport, visa or other governmental documentation of identity. To balance the tension between the missing children's laws reporting requirements and *Plyler v. Doe*, many attorneys advise not to report a student's failure to produce a birth certificate; however always consult the board attorney for assistance based upon the specific facts of the enrollment situation (see f/n 8 below).

<sup>8</sup> Two almost identical laws govern this requirement: Missing Children Records Act (325 ILCS 50/) and Missing Children Registration Law (325 ILCS 55/). We reconciled their differences as much as possible but chiefly used the language from the Registration Law because it has the clearest explanation. The statutory enforcement requirements, as nonsensical as they may seem, are quoted in the policy. **Important:** Schools cannot deny admission based upon immigration (illegal) status alone. Note that singling out foreign-looking students for visa requests is probably illegal discrimination. See *Plyler v. Doe*, 102 S.Ct. 2382 (1982). See also f/n 12 below.

According to the State Police, a certified copy of the student's birth certificate is the only acceptable proof of the child's identity and age (20 Ill.Admin.Code §1290.60(a)). For more discussion about acceptable proof of identity, see f/n 1 in 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*. The Missing Children's Records Act requires schools to make prompt copies of these certified copies. Once made, schools need not request another certified copy with respect to that child for any other year in which the child is enrolled in that school or other entity. While the Act does not mandate where the copy should be kept, it is appropriate for placement in the student's temporary record. See 23 Ill.Admin.Code §375.10. The school person who receives the copy of the certified birth certificate should initial and date the document. That way, if there is a question or an investigation (which can happen even years after enrollment) there will not be an issue as to who received the document and the date it was processed.

A district must also *flag* a student's record on notification by the State police of the student's disappearance and report to the State police any request for a *flagged* student record.

<sup>9</sup> Each school must maintain records for each student that reflect compliance with the examinations and immunizations required by 105 ILCS 5/27-8.1; 23 Ill.Admin.Code §1.530(a). A Tuberculosis skin test is required if the student lives in an area designated by the Dept. of Public Health as having a high incidence of Tuberculosis.

<sup>10</sup> This paragraph is optional in the policy; it reflects the requirements of State and federal law. P.A. 99-30 repealed the Military Compact Act at 105 ILCS 5/22-65 because of the Educational Opportunity for Military Children Act; this exact language is not contained in the recoded Educational Opportunity for Military Children Act, 105 ILCS 70/.

the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.<sup>11</sup>

#### Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment.<sup>12</sup> Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

#### Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools. <sup>13</sup>

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<sup>11</sup> ~~Optional-sentence.~~ The Educational Opportunity for Military Children Act, 105 ILCS 70/33, ~~added by P.A. 98-673,~~ further details enrollment and entrance requirements for children of active military personnel. After enrollment, the law allows a district to perform evaluations to ensure appropriate placement of the student. Course, program, graduation, extracurricular(s), and other placement options for this student population are further discussed in 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*.

<sup>12</sup> Required by 105 ILCS 45/ and the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 ~~et seq.~~ ~~amended by the No Child Left Behind Act.~~ See §11432(g)(3)(C)(i).

<sup>13</sup> ~~Optional.~~ 105 ILCS 5/10-20.58, added by P.A. 99-781, allows school boards to appoint liaisons for foster care students. These liaisons must be licensed under Article 21B of the School Code. 105 ILCS 5/10-20.58 directs how employees are prioritized for liaison appointment. Liaisons are "encouraged to build capacity and infrastructure within their school district to support students in the legal custody of the Department of Children and Family Services." Liaison responsibilities may include:

1. Streamlining the enrollment process for students in foster care;
2. Implementing student data tracking and monitoring mechanisms;
3. Ensuring that students in DCFS custody receive all school nutrition and meal programs available;
4. Coordinating student withdrawal from a school, record transfers, and credit recovery;
5. Becoming experts on the foster care system and State laws and policies in place that support students in DCFS custody;
6. Coordinating with child welfare partners;
7. Providing foster care-related information and training to the district;
8. Working with DCFS to help students maintain their school placement, if appropriate;
9. Reviewing student schedules to ensure students are on track to graduate;
10. Encouraging a successful transition into adulthood and post-secondary opportunities;
11. Encouraging involvement in extracurricular activities; and
12. Knowing what support is available within the district and community for students in DCFS custody.

#### Student Transfers To and From Non-District Schools<sup>14</sup>

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

#### Foreign Students [High School or Unit Districts only]<sup>15</sup>

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<sup>14</sup> 105 ILCS 5/2-3.13a requires each transferor (original) school to keep documentation of transfers in the student's record. It also requires "notification [by the transferee (recipient) school] of the transfer on or before July 31 following the school year during which the student withdraws from the transferor school or school district or the student shall be counted in the calculation of the transferor school's or school district's annual student dropout rate." ISBE rule, 23 Ill. Admin. Code §375.75(e), is consistent with this requirement. The rule also requires the transferring school or district to maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record.

Out-of-state transfer students, including children of military personnel, may use unofficial transcripts for admission to a school until official transcripts are obtained from the student's last school district (105 ILCS 5/10-8.1 & 70/32-~~added by P.A. 98-673~~). See also 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*.

A board has ~~two~~ basic options for students transferring into the district who are serving a suspension or expulsion. Under option one, it may comply with the minimum requirements of section 2-3.13a by refusing to allow a student transferring from any public school to attend classes until the period of any suspension or expulsion has expired when the penalty was for: (1) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act, (2) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis, or (3) battering a staff member of the school. Under option two, a board may require a student who was suspended or expelled for any reason from any public or private school in this or any other state to complete the entire term of the suspension or expulsion before being admitted to the school district. The sample policy uses the second, more simple, more comprehensive alternative.

A board may adopt a policy providing that if a student is suspended or expelled for any reason from any school, anywhere, the student must complete the suspension's or expulsion's entire term in an alternative school program under Article 13A before being admitted into the school district if there is no threat to the safety of students or staff in the alternative program (105 ILCS 5/2-3.13a; 5/10-22.6 (g)). If a board wants to provide for this alternative, it may add the following to either of the above options:

The Superintendent is authorized to allow a student who was suspended or expelled from any public or private school to be placed in an alternative school program established under Article 13A of the School Code for the remainder of the suspension or expulsion.

<sup>15</sup> Generally, a citizen of a foreign country who wishes to enter the U.S. must first obtain either: (1) a nonimmigrant visa (for temporary stay for tourism, medical treatment, business, temporary work, or study), or (2) an immigrant visa for permanent residence. Common visas presented by foreign students are:

1. J-1 nonimmigrant visas for participants in educational and cultural exchange programs designated by the U.S. Department of State, Exchange Visitor Program, and Designation Staff. These students are enrolled provided they otherwise qualify for admission. For information about J-1 visas and the Exchange Visitor Program, see [j1visa.state.gov/programs](http://j1visa.state.gov/programs).
2. F-1 nonimmigrant student visa. F-1 visas are not issued for attendance at an elementary or middle school (K-8). Before obtaining an F-1 student visa, the individual must submit evidence that the school district has been reimbursed for the unsubsidized per capita cost of the education. These students are enrolled provided they otherwise qualify for admission. However, attendance at U.S. public high schools cannot exceed a total of 12 months.
3. B-2 visitor nonimmigrant visas. There is disagreement over whether these students must be enrolled tuition free. Their *visitor* visa is evidence of non-resident status. Call INS or the district's attorney for guidance.
4. The qualified school-age child of an alien who holds another type of visa (i.e., A, E, H, I, L, etc.), other than a visitor visa. These students are enrolled provided they otherwise qualify for admission. Likewise, dependents of foreign nationals on long-term visas are enrolled provided they otherwise qualify for admission.
5. No immigration documentation. *Plyler v. Doe*, 102 S.Ct. 2382 (1982). A school cannot deny admission based upon immigration (illegal) status alone. Note that singling out foreign-looking students for visa requests is probably illegal discrimination. Thus, undocumented aliens are enrolled, provided they otherwise qualify for admission.
6. Immigrant visa. These students are enrolled provided they otherwise qualify for admission.

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.<sup>16</sup>

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate.<sup>17</sup> F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

**Re-enrollment<sup>18</sup> [High School or Unit Districts only]**

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

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The Student and Exchange Visitor Information System (SEVIS) is an Internet-based system that provides tracking and monitoring, with access to accurate and current information on nonimmigrant students (F and M visas) and exchange visitors (J visa), and their dependents (F-2, M-2, and J-2). See §641, *Illegal Immigration Reform and Immigrant Responsibility Act*. Section 641 is an exception to the Family Educational Rights and Privacy Act. See 8 C.F.R. §214.1(h). SEVIS enables schools and program sponsors to transmit electronic information and event notifications, via the Internet, to the INS and Department of State throughout a student's or exchange visitor's stay. SEVIS will provide system alerts, event notifications, and reports to the end-user schools and programs, as well as for INS and DOS offices.

According to federal regulations, students who apply for F-1, M-1, F-3, or M-3 visas must pay a \$100 fee, and students who apply for J-1 visas must pay a \$35 fee, to the Department of Homeland Security. The regulations describe when and how the fee is to be paid, who is exempt from the fee, and the consequences for failure to pay (8 C.F.R. Parts 103, 214, and 299).

**Important:** Admitting students on an F-1 visa may require the district to admit students transferring from another district under NCLBA's school choice provisions. See policy 7:60, *Residence*.

<sup>16</sup> State law allows, but does not require, boards to waive nonresident tuition for these students (105 ILCS 5/10-22.5a).

<sup>17</sup> Exchange students on F-1 visas must pay the full-unsubsidized public education costs before entering the U.S. (8 U.S.C. §1101). Boards may not waive the fee.

<sup>18</sup> 105 ILCS 5/26-2(b). The requirements in this section are provided in State law, that is: (1) it is mandatory that a district deny re-enrollment as provided in this section, (2) it is permissive whether to enroll the individual in a district graduation incentives program or alternative learning opportunities program (although depending on circumstances, a student below the age of 20 may be entitled to enroll in a graduation incentives program), (3) it is mandatory to provide due process before denying re-enrollment, (4) it is mandatory to offer the individual who is denied re-enrollment counseling and to direct that person to alternative educational programs, and (5) it is mandatory that this section not apply to students eligible for special education.

105 ILCS 5/26-2(c) allows a district to deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum academic or attendance standards if certain conditions are met. See policy 7:70, *Attendance and Truancy*.

LEGAL REF.:

[Family Educational Rights and Privacy Act, 20 U.S.C. §1232.](#)  
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 *et seq.*  
~~[Family Educational Rights and Privacy Act, 20 U.S.C. §1232.](#)~~  
Illegal Immigrant and Immigrant Responsibility Act of 1996, 8 U.S.C. §1101.  
Individuals With Disabilities Education Improvement Act, 20 U.S.C. §1400 *et seq.*  
Rehabilitation Act, Section 504, 29 U.S.C. §794.  
105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2,  
5/27-8.1, 10/8.1, 45/, and 70/.  
325 ILCS 50/ and 55/.  
410 ILCS 315/2e.  
20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School  
Registration.  
23 Ill.Admin.Code Part 375, Student Records.

**Comment [KAS2]:** Relocated because Legal  
References are listed in numerical order

CROSS REF.:

[4:110 \(Transportation\)](#), 6:30 (Organization of Instruction), 6:110 (Programs for  
Students At Risk of Academic Failure and/or Dropping out of School and  
Graduation Incentives Program), 6:140 (Education of Homeless Children), 6:300  
(Graduation Requirements), 6:310 (High School Credit for Non-District  
Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence),  
7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations;  
Immunizations; and Exclusion of Students), 7:340 (Student Records)

## Students

### Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students<sup>1</sup>

#### Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health ([IDPH](#)), within one year prior to:

1. Entering kindergarten or the first grade;<sup>2</sup>
2. Entering the sixth and ninth grades;<sup>3</sup> and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).<sup>4</sup>

Proof of immunization against meningococcal disease is required ~~from~~for students in grades 6 and 12, ~~beginning with the 2015-2016 school year.~~<sup>5</sup>

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.<sup>6</sup>
2. A diabetes screening ~~must be included as is~~ a required part of each health examination; diabetes testing is not required.<sup>7</sup>
3. Beginning with the 2017-2018 school year, an age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health

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<sup>1</sup> State or federal law controls this policy's content. The policy restates 105 ILCS 5/27-8.1. Immunization requirements are found in 77 Ill.Admin.Code §665.240, amended by 41 Ill.Reg. 2973, eff. 2-27-17. A Tuberculosis skin test is required if the student lives in an area designated by the Dept. of Public Health as having a high incidence of Tuberculosis. See also Questions & Answers Regarding School Health Record Issues,<sup>2</sup> revised 9/2011/2013, and available at: [www.dhs.state.il.us/onenet/library/27897/documents/schoolhealth/faq\\_2013.pdf](http://www.dhs.state.il.us/onenet/library/27897/documents/schoolhealth/faq_2013.pdf) [www.dhs.state.il.us/page.aspx/%20/intranet.dhs/onenew/page.aspx?item=32907](http://www.dhs.state.il.us/page.aspx/%20/intranet.dhs/onenew/page.aspx?item=32907).

<sup>2</sup> 105 ILCS 5/27-8.1(1) and 77 Ill.Admin.Code §§665.140 and 665.240 et seq.

<sup>3</sup> Id. and 105 ILCS 5/27-8.1.

<sup>4</sup> Id. 77 Ill.Admin.Code §665.140. If grade levels are not assigned, examinations must be completed within one year prior to the school year in which the child reaches the ages of ~~5~~five, 11, and 15 ~~(4d)~~. 77 Ill.Admin.Code §§665.140(b).

<sup>5</sup> 410 ILCS 315/1.10, amended by P.A. 98-690; 77 Ill.Admin.Code §665.240(j), and 77 Ill.Admin.Code §695.10(m). For students attending school programs where grade levels (kindergarten through 12) are not assigned, including special education programs, students must show proof that they have received one dose of meningococcal conjugate vaccine in the school year in which the child reaches age 11 and a second dose in the school year in which the child reaches age 16 (but if the first dose is administered when the child is 16 years of age or older, only one dose is required). Students eligible to remain in public school beyond grade 12 (special education) shall meet the requirements for 12th grade.

<sup>6</sup> 105 ILCS 5/27-8.1(2); 77 Ill.Admin.Code §665.130 et seq.

<sup>7</sup> 105 ILCS 5/27-8.1(2); 77 Ill.Admin.Code §665.700 et seq.

examination.<sup>8</sup> A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.<sup>9</sup>

3-4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was "risk-assessed"<sup>2</sup> or screened for lead poisoning.<sup>10</sup>

4.5. The ~~Department of Public Health~~IDPH will provide all female students entering sixth grade and their parents/guardians information about the link between human papilloma virus (HPV) and cervical cancer and the availability of the HPV vaccine.<sup>11</sup>

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District.<sup>12</sup> New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health

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<sup>8</sup> 105 ILCS 5/27-8.1(2), amended by P.A. 99-927, eff. 6-1-17. The IDPH is to develop rules to implement these new screening requirements and revise the Child Health Examination form. Id. The health care provider must only record whether or not the social and emotional screening was completed.

<sup>9</sup> 105 ILCS 5/27-8.1(2.5), amended by P.A. 99-927 (eff. 6-1-17). Item #3 may be supplemented with any of the following options:

Option 1: If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

Option 2: Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services

Option 3: (The use of both Option 1 and 2.)

a. If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

b. Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Note: Even if the district does not offer the above optional services, consult the board attorney about whether the presence of developmental or social and emotional screening information on the Child Health Examination form triggers child find obligations under the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.

<sup>10</sup> Required by 410 ILCS 45/7.1, amended by P.A. 98-480. Physicians are required to screen children over 7 years of age for lead poisoning when, in the physician's judgment, a child is at risk. (410 ILCS 45/6.2).

<sup>11</sup> This sentence restates the requirement in the Communicable Disease Prevention Act regarding cervical cancer prevention. (410 ILCS 315/2e).

<sup>12</sup> 105 ILCS 5/27-8.1(5) requires compliance by October 15 unless a district establishes an earlier date with 60 days notice. If an earlier date is established, replace "October 15" in this paragraph with the earlier locally established date. During any student's exclusion from school for non-compliance with this policy, the student's parents/guardians shall be considered in violation of 105 ILCS 5/26-1 and subject to any penalty imposed by 105 ILCS 5/26-10, as provided in 105 ILCS 5/27-8.1. 105 ILCS 5/27-8.1(2.5), amended by P.A. 99-927, eff. 6-1-17, exempts developmental or social and emotional screenings from the exclusion from school requirement.

Note: 77 Ill.Admin.Code §665.240(n), created by 41 Ill.Reg. 2973, eff. 2-27-17, states "It is not the intent of this Part that any child whose parents comply with the intent of this Part, the Act or the School Code should be excluded from a child care facility or school. A child or student shall be considered in compliance with the law if there is evidence of the intent to comply. Evidence may be: 1) a signed statement from a health care provider that he or she has begun, or will begin, the necessary immunization procedures; or 2) the parent's or legal guardian's written consent for the child's participation in a school or other community immunization program." Consult with the board attorney about the impact this new regulation may have on the district's ability to and procedures for excluding students for non-compliance with this policy.



examination and immunization regulations.<sup>13</sup> If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay.<sup>14</sup> The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations.<sup>15</sup> If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.<sup>16</sup>

### Eye Examination<sup>17</sup>

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.<sup>18</sup>

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the ~~Department of Public Health~~ IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>13</sup> This sentence is optional. The timeframe of 30 days is a matter of local discretion except that out-of-state transfer students who fail to provide proof of the required vaccinations after 30 days must be excluded until such proof is properly submitted, (105 ILCS 5/27-8.1(5)). Consult the board attorney about establishing timeframes other than 30 days.

<sup>14</sup> This sentence and the following sentence restate 105 ILCS 5/27-8.1(5).

<sup>15</sup> Id. The special treatment of out-of-state transfer students resulted from the enactment of the Educational Opportunity for Military Children Act, 105 ILCS 70/. There are no more sunset dates in this law, which eliminates its constituents' need to continually revisit the law and extend its effective dates.

<sup>16</sup> 105 ILCS 5/27-8.1, ~~amended by P.A. 97-216.~~

<sup>17</sup> Required by 105 ILCS 5/27-8.1(1.10) and (2). The IDPH's rules are published at 77 Ill.Admin.Code §665.610 et seq. §665.150 and 630 prescribe the statewide eye examination report form. It is available at: [www.idph.state.il.us/HealthWellness/EyeExamReport.pdf](http://www.idph.state.il.us/HealthWellness/EyeExamReport.pdf) or 77 Ill.Admin.Code §665, Appendix A.

<sup>18</sup> While 105 ILCS 5/27-8.1 requires eye examinations for students entering kindergarten or an Illinois school for the first time, it still encourages parent(s)/guardian(s) to have their children undergo eye examinations at the same points in time as their required health examinations. The IDPH must require that individuals conducting vision screenings give a child's parent/guardian a written notification stating:

Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.

### Dental Examination<sup>19</sup>

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the ~~Illinois Department of Public Health~~ IDPH.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

### Exemptions<sup>20</sup>

In accordance with rules adopted by the ~~Illinois Department of Public Health~~ (IDPH), a student will be exempted from this policy's requirements for:

1. Religious or medical grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease* and State rules if there is an outbreak of one or more diseases from which the student is not protected.<sup>21</sup>
2. Health examination or immunization requirements on medical grounds, if a physician provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

### Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment.<sup>22</sup> School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>19</sup> Required by 105 ILCS 5/27-8.1(1.5). The IDPH's rules are published at 77 Ill.Admin.Code §665.410 *et seq.* §665.150 and 430 prescribe the statewide dental examination report form. It is available at: [www.dph.illinois.gov/sites/default/files/forms/dentalexamproof10\\_0.pdf](http://www.dph.illinois.gov/sites/default/files/forms/dentalexamproof10_0.pdf) [www.idph.state.il.us/HealthWellness/oralHlth/DentalExamProof.pdf](http://www.idph.state.il.us/HealthWellness/oralHlth/DentalExamProof.pdf).

<sup>20</sup> *Id.* and 105 ILCS 5/27-8.1(1.10) and (8), changed by P.A. 99-249.

<sup>21</sup> *Id.* and 77 Ill.Admin.Code §665.510, amended by 41 Ill.Reg. 2973, eff. 2-27-17. The Certificate of Religious Exemption form is available on ISBE's website at: [www.isbe.net/Documents/immun-exam-gdIns-religious-exempt.pdf](http://www.isbe.net/Documents/immun-exam-gdIns-religious-exempt.pdf). To direct parents/guardians to the detailed exclusionary requirements pursuant to 77 Ill.Admin.Code Part 690, see 7:280-E2, *Exhibit - Reporting and Exclusion Requirements for Common Communicable Diseases*.

<sup>22</sup> Required by 105 ILCS 45/1-20 (Education for Homeless Children Act). Also required by the McKinney Homeless Assistance Act, 42 U.S.C. §11432(g)(3)(C)(i).

LEGAL REF.: McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.  
105 ILCS 5/27-8.1 and 45/1-20.  
410 ILCS 45/7.1 and 315/2e.  
23 Ill.Admin.Code §1.530.  
77 Ill.Admin.Code Part 665.  
77 Ill.Admin.Code Part 690.  
~~77 Ill.Admin.Code Part 695.~~

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children),  
6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student  
Transfers To and From Non-District Schools), 7:280 (Communicable and  
Chronic Infectious Disease)

DRAFT

## Students

~~This policy becomes effective and replaces the current policy on *Student Discipline* on the first student attendance day of the 2016-2017 school year.~~

### **Student Behavior (formerly known as *Student Discipline*)**

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

- <sup>1.</sup> Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend

- school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
    - a. Any illegal drug or controlled substance, or cannabis (including medical cannabis, marijuana, and hashish).
    - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
    - ~~e. Any performance enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.~~
    - c. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
    - d. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
    - e. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
    - f. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
    - g. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a “weapon” as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, audio and/or video recording device, personal digital assistant (PDA), or other wearable technology in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and in their lockers during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student’s individualized education program (IEP); (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
7. Using or possessing a laser pointer unless under a staff member’s direct supervision and in the context of instruction.
8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member’s request to stop, present school identification, or submit to a search.
9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, (as described in Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*), bullying using a school computer or a school computer network, or other comparable conduct.
11. Engaging in any sexual activity, including without limitation, public display of affection, offensive touching, sexual harassment, indecent exposure (including

- moonings), and sexual assault. This does not include the expression of gender or sexual orientation or preference.
12. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
  13. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
  14. Entering school property or a school facility without proper authorization.
  15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
  16. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
  17. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
  18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
  19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
  20. Making an explicit threat on an Internet social media site against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
  21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
  22. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a

threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board’s authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

#### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study provided the student’s parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary



measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.

8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended will also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program for disciplinary purposes upon written agreement with the student's parent(s) or following a Board of Education hearing.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alike" drugs or weapons, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

### Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than ~~2~~ **two** calendar years:

1. A firearm, meaning any gun, rifle, shotgun, weapon or “look alike” as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including “look alike” of any firearm as defined above.

The expulsion requirement under either paragraph ~~1~~ **one** or ~~2~~ **two** above may be modified by the Superintendent, and the Superintendent’s determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy’s prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

### Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student’s ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

### Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee

shall immediately notify the local law enforcement agency, State Police, and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

#### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal or Assistant Building Principal, or designee is authorized to impose the same disciplinary measures as teachers. In addition, provided the appropriate procedures are followed, the Superintendent, Building Principal, or Assistant Principal or designee may issue in-school suspensions; may issue out-of-school suspensions to students guilty of gross disobedience or misconduct (including all school functions) for up to ~~10~~ **ten** consecutive school days; and may suspend students from riding the school bus for up to ~~10~~ **ten** consecutive school days. The Board may suspend a student from riding the bus in excess of ~~10~~ **ten** school days for safety reasons.

#### Student Handbook

The Superintendent, with input from the PTO/A Presidents committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment. Students and their parents/guardians must acknowledge receipt of the student handbook in some form upon receipt of the handbook.

- LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. §7151 et seq.  
Pro-Children Act of 1994, 20 U.S.C. §6081.  
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.  
410 ILCS 647/, Powdered Caffeine Control and Education Act.  
430 ILCS 66/, Firearm Concealed Carry Act.  
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/24-24, 5/26-12, 5/27-23.7, 5/31-3, and 110/3.10.  
23 Ill.Admin.Code §1.280.
- CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment ), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications), 8:30 (Visitors to and Conduct on School Property)
- ADOPTED: October 27, 1997
- REVISED: August 24, 1998, April 12, 1999, December 13, 1999, October 23, 2000, June 11, 2001, January 14, 2002, September 9, 2002, May 24, 2004, June 25, 2007, September 24, 2007, January 28, 2008, May 11, 2009, December 14, 2009, November 15, 2010, June 11, 2012, June 24, 2013, May 19, 2014, August 22, 2016

To: Board of Education  
From: Dr. Laurie Heinz, Superintendent  
Date: August 28, 2017  
Re: Discussion of Administrative and Exempt Compensation Increases Effective July 1, 2017

**Background**

As shared at our July 17, 2017 meeting, my goal is to attract and retain high quality leaders that will help continually improve all aspects of District 64. The work of the District gets accomplished through teachers in classrooms as well as those who support and lead the District in varying capacities. Over the last three years, I have been focused on ensuring administrative staff are hired and compensated commensurate within the North Cook marketplace in which we benchmark ourselves both academically and in terms of the employment talent pool.

Our goal is to allow District 64 to become a *destination district* where administrators come to build their career, leaving only for career advancement versus a better financial package. Each year, superintendents collect data from surrounding North Cook districts to determine the average increases provided for administrative staff. Despite a multi-year focus on implementing a quartile system for my leadership team, many remain in need of a salary increase and/or market adjustment.

**Comparable District Increases for 2017-18**

Per Board directive, at the August 28 meeting I will provide the Board with percentage increases given to administrative staff members from select districts that we benchmark. These districts are Arlington Heights District 25 (Cook County), Glenview District 34 (Cook County), Wilmette District 39 (Cook County), Deerfield District 109 (Cook County), and Libertyville District 70 (Lake County). For members new to the Board, these Districts were identified as comparables during the Collective Bargaining Agreement (CBA) negotiation process with the Park Ridge Education Association (PREA) based on similarities in terms of enrollment, number of schools, low income percentages, and Equalized Assessed Value (EAV).

The comparable district increases for 2017-18 are:

- Deerfield District 109 - 3% plus market adjustment to Assistant Principals below market
- Glenview District 34 - 2% base plus market adjustments as needed
- Arlington Heights District 25 - 2.1%
- Libertyville District 70 - 4%
- Wilmette District 39 - 2.03% plus additional monies generated through retirements and hiring offsets

### **Request for 2017-18 Administrators Group**

For many years, administrators in District 64 received salary increases that mirrored what was being added on the base of the teacher's salary schedule. It is important to know that teachers receive increases in a number of ways. Beyond an automatic base increase, they receive an additional automatic increase as they "step down" (*vertical* salary schedule movement) on an annual basis for working in the District another year. Finally, teachers have another means to earn an additional increase due to coursework they complete within a calendar year. Such coursework moves them along the salary schedule *horizontally*. Being able to move in both a vertical and horizontal manner as a teacher, but only in a vertical manner as an administrator, means building and central office leaders have received raises that do not truly track with teachers.

Within our new Collective Bargaining Agreement (CBA), the *base* teacher increase for 2016-17 was 3.06% and is 2.60% for the 2017-18 school year. The remaining two years worth of percentage increases within this CBA are unknown, until CPU-U has been announced in December of 2017 and 2018.

Based on the data from our benchmark districts and to remain consistent within District 64 against other employee groups, the request for the administrator group for 2017-18 is based on an average % increase of 2.62%, plus additional monies for market adjustments. Therefore, I will seek approval from the Board for \$56,547 for base increases and \$13,381 to provide administrative market adjustments to some members of my team. The *total* dollar value I am seeking for the 2017-18 school year is \$70,028.

### **Exempt Employees**

We have 32 employees designated under the exempt classification title. These employees are members of the Illinois Municipal Retirement Fund (IMRF) and do not have teaching certificates. The classification in District 64 is quite broad, encompassing a wide range of job roles as well as education, training and management responsibilities:

- Technology Central staff
- Building Technologists
- Occupational and Physical Therapists
- Assistant Chief School Business Official
- Public Information Coordinator
- Director of Facility Management
- Administrative Support at ESC (exempt from the Support Staff Council union):
  - Administrative Assistant to the Superintendent
  - Administrative Assistant to the Assistant Superintendent of Human Resources
  - Benefits Specialist
  - Business Office Specialist
  - Student Information System Specialist

I will be seeking approval for \$42,739 for the 2017-18 school year for exempt employee increases.

Approval of Administrative Compensation Increases Effective July 1, 2017

ACTION ITEM 17-08-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the District to provide the Superintendent with \$70,028 to be allocated by the Superintendent for Administrators retroactively effective July 1, 2017 for the 2017-18 school year.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

8/28/17



Approval of Exempt Compensation Increases Effective July 1, 2017

ACTION ITEM 17-08-6

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the District to provide the Superintendent with \$42,739 to be allocated by the Superintendent for exempt staff retroactively effective July 1, 2017 for the 2017-18 school year.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

8/28/17

Approval of Recommended Personnel Report

ACTION ITEM 17-08-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

**SCHOOL DISTRICT 64**  
**Park Ridge-Niles, Illinois**

Peggy Brander	Employ as 5th Grade Teacher at Roosevelt School effective August 30, 2017 – MA12, Step 1, \$56,784.19 (174 days pro-rated from 185 days).
Edward Callahan	Employ as (.50) Special Education Teaching Assistant at Franklin School effective August 21, 2017 - Base, Step 1, \$9,918.18.
Carly Hamilton	Employ as Teaching Assistant at Franklin School effective August 21, 2017 - Base, Step 1, \$19,429.33.
Sarah Jarad	Employ as (.31) Art Teacher at Roosevelt/Washington/Field School and (.69) Teaching Assistant at Roosevelt School effective August effective August 22, 2017 – BA, Step 1, \$15,096.08, Base, Step 1, \$13,335.99.
Lauren Kmiecik	Employ as (.86) Art Teacher at Emerson School effective August 22, 2017 – MA, Step 1, \$48,170.02.
Janet Kyeon	Employ as Special Education Teaching Assistant at Roosevelt School effective August 21, 2017 - Base, Step 1, \$19,429.33.
Angela Lesniak	Employ as Special Education Teaching Assistant at Field School effective August 21, 2017 - Base, Step 1, \$19,429.33.
Kimberly Lor	Employ as Special Education Teaching Assistant at Washington School effective August 21, 2017 - Base, Step 1, \$19,429.33.
Lea O'Neill	Employ as Lunch Program Supervisor at Washington School effective August 17, 2017 - \$14.00 Hr.
Kristina Raith	Employ as 10-Month, Level IV Secretary at Lincoln School effective August 23, 2017 – \$18.65 Hr.
Vanesa Sanchez	Employ as Special Education Teaching Assistant at Roosevelt School effective August 28, 2017 - Base, Step 1, \$18,920.72.
Brianna Santowski	Employ as Teaching Assistant at Washington School effective August 15, 2017 - Base, Step 1, \$19,836.37.
Carla Scott	Employ as Lunch Program Supervisor at Field School effective August 17, 2017 - \$14.00 Hr.
Dagmara Cooke - Szewerniak	Employ as (.50) Occupational Therapist at Jefferson School effective August 15, 2017 – \$39,000.00.

**SCHOOL DISTRICT 64  
Park Ridge-Niles, Illinois**

Celina Torres	Employ as Special Education Teaching Assistant at Field School effective August 21, 2017 - Base, Step 1, \$19,429.33.
Anthony Surdo	Employ/Rehire as Special Education Teaching Assistant at Washington School effective August 15, 2017 - Base, Step 4, \$20,698.27.
Meghan Komenda	Leave of Absence Request, FMLA/Maternity – 1st Grade Teacher at Carpenter School effective August 18, 2017 – November 10, 2017 (tentative).
Kia London	Leave of Absence Request, Maternity – (.54) FLES Teacher at Emerson School effective January 8, 2017 – February 26, 2018 (tentative).
Beth Gelfand	Resign as Special Education Teaching Assistant at Roosevelt School effective August 18, 2017.
Claire Greene	Resign as 10-month Level IV Secretary at Lincoln School, effective August 25, 2017.
Dru Sullivan	Resign as 4th Grade Teacher at Field School effective June 2, 2017.
Margaret Szajowska	Terminate as Teaching Assistant at Roosevelt School effective August 28, 2017.

Consent Agenda

ACTION ITEM 17-08-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of August 28, 2017 which includes Bills for the Period Ending August 11, 2017; Bills, Payroll and Benefits for the Period Ending August 28, 2017; Intergovernmental Agreement Between the Governing Board of Niles Township District for Special Education 807 and Park Ridge School District 64 for the Provision of Certain Staff and Destruction Audio Closed Minutes (none)

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

8/28/17

APPROVAL OF BILLS - 8-11-17

The following bills are presented for approval:

Bills

10 - Education Fund -----	\$ 1,125,625.99
20 - Operations and Maintenance Fund -----	\$ 197,601.60
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 144,808.95
50 - Retirement (IMRF/SS/MEDICARE) -----	\$ -
60 - Capital Projects -----	\$ -
61 - Cap Projects - 2017 Debt Certs -----	\$ 634,181.47
80 - Tort Immunity Fund -----	\$ 669.81
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 127861 - 128030

Total: \$ 2,102,887.82

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APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 242,682.63
20 - Operations and Maintenance Fund -----	\$ 184,814.64
30 - Debt Services -----	\$ 117,115.28
40 - Transportation Fund -----	\$ 295.75
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ -
61 - Capital Projects - 2017 Debt Certificates -----	\$ 914,497.83
80 - Tort Immunity Fund -----	\$ 83.00
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 128034 - 128142

Total: \$ 1,459,489.13

Payroll and Benefits for Month of July, 2017

10 - Education Fund -----	\$ 462,862.70
20 - Operations and Maintenance Fund -----	\$ 242,336.52
40 - Transportation Fund -----	\$ 979.10
50 - IMRF/FICA Fund -----	\$ 41,259.04
51 - SS/Medicare -----	\$ 30,033.73
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 13466 - 13488

Direct Deposit: 900120677 - 900121043

Total: \$ 777,471.09



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To: Board of Education

From: Laurie Heinz, Superintendent  
Jane Boyd, Director of Student Services

Date: August 28, 2017

Re: Approval of Intergovernmental Agreement Between the Governing Board of the Niles Township District for Special Education 807 and Park Ridge Consolidated Community School District 64 for the Provision of Certain Special Education Services

**Intergovernmental Agreement with NTDSE**

For the 2017-18 school year, Park Ridge-Niles School District 64 has six full-time students with significant disabilities outplaced in programs operated by the Niles Township District for Special Education (NTDSE). Four students attend the Molloy Education Center in Morton Grove and two students attend school at a satellite program also run by NTDSE.

The Individualized Educational Program (IEP) teams of all six students, which include the parents of the students we are programming for, collaboratively determined a more restrictive educational placement was necessary to meet the student's academic, social/emotional and/or behavioral needs. This Intergovernmental Agreement is in regard to the cost of providing such services to our students. The total programming tuition cost for these students is \$417,324.

The Student Services Department carefully monitors the number of students placed outside of our district by special education teams. As we have been making improvements in our special education instructional program, this number has been decreasing across the past three years.

Approval of Minutes

ACTION ITEM 17-08-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting on August 14, 2017; Regular Board Meeting on July 17, 2017 and Closed Session Meeting on May 30, 2017.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

8/28/17

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**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Special Board of Education Meeting held at 6:30 p.m.  
August 14, 2017  
Jefferson School - Multipurpose Room  
8200 N. Greendale Avenue, Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 6:03 p.m. Other Board members in attendance were Eastman Tiu, Mark Eggemann, Rick Biagi, Larry Ryles and Fred Sanchez. Board member Tom Sotos was not present. Also present were Superintendent Laurie Heinz, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

At 6:04 p.m., it was moved by Board President Borrelli and seconded by Board member Ryles to adjourn to closed session to consider individual student matters [5 ILCS 120/2(c)(10)].

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles, Sanchez

NAYS: None

PRESENT: None.

ABSENT: Sotos

The motion carried.

The Board adjourned from closed session and resumed the special Board meeting at 6:38 p.m. In addition to those mentioned above, Chief School Business Official Luann Kolstad and approximately 25 members of the public were present.

Board President Borrelli clarified the procedure used by the Board to call a special meeting and also reviewed procedures to be used to remove an item from the Consent Agenda for separate consideration by the Board per Board Policy 2:220 School Board Meeting Procedure.

**PLEDGE OF ALLEGIANCE**

Board member Ryles led the Pledge.

**PUBLIC COMMENTS**

Board President Borrelli invited public comments on items not on the agenda, which were received as follows:

- Liz Cataudella, Krista Ward, Roisin Hamilton, Jim Karkazis, Sue Henley, Ana Budisin, Kate DeLaPasqua, Diane Hamel, and Natasha Peric each addressed the Board individually regarding communication to parents surrounding a threat posted on social media toward Maine South High School that involved a Lincoln Middle School student; resolution of the matter to ensure student safety for the opening of school and communications to parents; and ongoing communications about student behavior and discipline concerns that arise through the course of the school year.

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- Jim Powers addressed the Board concerning expanding extended day kindergarten to the elementary buildings to provide more spaces and to consider full-day kindergarten. Board President Borrelli noted that the Strategic Plan calls for an evaluation of the kindergarten program and the potential benefits and costs of extending to a full day program.

Because most of the public comments were delivered in the form of questions, Board President Borrelli, Dr. Heinz and Board members offered clarifying information and comments as each speaker delivered their remarks. Board President Borrelli frequently reiterated that the Board and administration have addressed this student discipline issue with the highest level of concern for the safety of all students and staff, and that Dr. Heinz on behalf of the Board has been working tirelessly with legal counsel to try and reach a settlement of this issue that would be in the best interest of the District, students and staff. He also pointed out numerous times that legal counsel had admonished the Board that student's privacy rights are protected under state and federal laws, and that the Board and District were severely constrained about what could be communicated publicly. He asked all present to understand that the Board cannot share detailed information relative to this situation and student, and he confirmed that Dr. Heinz has provided numerous updates to the Board. In addition, Dr. Heinz pointed out that there are criminal proceedings still pending and that legal counsel had advised that no further statements could be made.

Throughout the public comment period, Board members also offered their own individual comments and responses to speakers, expressing their frustrations with being unable to respond more clearly to members of the community about the resolution of the student discipline matter and further expressed frustration with the absence of the District's legal counsel at the meeting to be available to clarify the legal limitations on communications in the Student Records Act and other laws to them and the community. Board President Borrelli, Board members and Dr. Heinz also returned several times to review the flow of communications with the Board regarding the negotiation of the settlement agreement over the past month and the timing of when the agreement's content was provided to the Board.

Board President Borrelli and Dr. Heinz reaffirmed several times that the Board of Education and administration have been working very hard on behalf of *all* students at school and that they will be safe when school opens on August 17. Board President Borrelli noted that Park Ridge Police Chief Kaminski has already stated publicly that this is a very limited situation involving only these two individual students.

Also during the public comment period, Dr. Heinz responded to a theoretical question about the District's expulsion policy by explaining the roles of the administration, Board and legal counsel during such a process, but clearly stated that she could not comment whether the current student discipline issue had involved this policy. She also noted that the state no longer allows a zero tolerance policy for various infractions due to SB100 and the School Code.

Turning to the opening of school, Dr. Heinz affirmed that she had been working with Lincoln Principal Tony Murray to plan for teachers to reassure all students about their safety at school, and that his preference was to work with his staff immediately on their return to the District tomorrow to develop the detailed plans to include this at the start of the school day.

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Following further discussion, the Board agreed by consensus to conduct a special or emergency meeting Wednesday or Thursday evening if it can be scheduled so that legal counsel could be present to review the prohibitions regarding communications of student discipline and records, and that counsel prepare a memo outlining the laws governing this topic.

### **APPROVE SETTLEMENT AGREEMENT WITH STUDENT 2017-18(1)**

#### ACTION ITEM 17-08-1

It was moved by Board member Borrelli and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, present motion to approve settlement agreement with the parents of Student 2017-18 (1) as presented.

Board members then offered their opinions about the proposed agreement, the process followed to negotiate the agreement, communications flow during the negotiations process, frustration with legal counsel not being present during the closed session this evening to present the agreement and respond to their questions, whether to delay taking action on the agreement prior to a further discussion in closed session with legal counsel present, and other courses of action that may be available. Dr. Heinz affirmed that a variety of options to resolve the issue had been considered, and that the agreement now presented to the Board is the recommended course of action from the District's legal counsel for a variety of reasons. She confirmed that this is the recommended safest course of action and has a guaranteed outcome.

Public comments were interjected by Mr. Karkazis and an unnamed audience member on the settlement agreement and communication with parents.

Board President Borrelli and Dr. Heinz reaffirmed that the agreement represents the best outcome for everyone in the District and that the best interests of students had been at the center of the work to bring this issue to resolution.

The votes were cast as follows:

AYES: Sanchez, Ryles, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

Board President Borrelli noted that further clarifications by legal counsel on the content of the settlement agreement would be provided to the Board along with a review of the specific legal constraints on communications would be planned for the emergency or special meeting being scheduled for Wednesday or Thursday.

Dr. Heinz confirmed that the agreement had been signed virtually by the parents and that it was effective immediately following the Board's vote.

At 8:16 p.m., Board President Borrelli called for a brief recess; the meeting resumed at 8:39 p.m.

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### **ONGOING DISCUSSION ON FY18 DISTRICT 64 BUDGET**

Board President Borrelli noted that this was the Board's third discussion of the budget, building from the Committee-of-the-Whole on June 12, 2017 and the regular meeting of June 26, 2017 when the tentative budget was adopted. He noted that a public hearing would be held on August 28, 2017, and that further discussion would be held prior to adoption of the final budget on September 25, 2017.

The Board then briefly returned to its prior consideration of scheduling a meeting later in the week. Following discussion, it was agreed by consensus that a special meeting would go forward on Thursday evening with legal counsel present for both a closed session and the public meeting.

Board President Borrelli clarified that the topic of having legal counsel present at all Board meetings was initially brought up at the July 17, 2017 meeting during the new Board member legal orientation provided by the District's counsel Tony Loizzi of Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP. He noted that individual Board members this evening have again raised the topic, but that the Board has not fully discussed nor made a decision on this proposal nor on a separate opinion offered by a Board member to consider going out to bid for the District's legal services.

Returning to the budget review, as requested by the Board for further discussion tonight CSBO Kolstad distributed information regarding stipends available to teachers from the 2016-20 Collective Bargaining Agreement schedule. She reviewed how the stipends were reworked during the collective bargaining process last year, and noted that various stipends are covered by fees and others are being eliminated or have otherwise been negotiated. Board discussion then focused particularly on lunch supervision stipends available to teachers. CSBO Kolstad clarified that the CBA provides for up to six teacher stipends at each elementary school and five at each middle school, with other lunchroom positions filled by teacher assistants and by lunch room supervisors hired specifically for this position. Dr. Heinz noted the value of having teachers included in the mix of supervisors working with students during the lunch recess, who can readily assist the Assistant Principals in handling discipline concerns. Board members continued to discuss whether savings could be found in this budget item by reducing the number of higher paid teachers and teacher assistants and increasing the use of lower paid lunch room supervisors without reducing the effectiveness of the supervision provided. Dr. Heinz reported that safety remains a priority, and that she would be working with school administrators to review and emphasize the expectations for active supervision by quadrants required for all staff working to supervise students during the lunch recess. CSBO Kolstad also will review the budget as final hiring is in place for the opening of school.

The Board then continued its review and discussion of individual expenditures across all funds, with CSBO Kolstad providing clarifying information on a range of items, including: music stipends; per diem days for curriculum specialists and department chairs; mileage reimbursements; overtime for teacher assistants and personal care stipends; club stipends; IHSA sports; nurses and substitutes; outside supervision; Quality Improvement Team; library; Office of Superintendent expenses; insurance benefits; Office of the Principal expenses and residency overtime; telephone stipends; mentor stipends; District telephone/information services; tuition reimbursement; professional services for Operations & Maintenance projects; capital equipment/vehicle; legal expenses; and architectural fees for capital projects, among other items discussed.

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Commenting on the budget as a whole, CSBO Kolstad pointed out that because budgeting is done from a zero-based philosophy and therefore is very tight, the tentative budget for 2017-18 continues the practice of including an identified \$500,000 contingency line item. She noted that these funds are not used without the Board’s specific direction, and had not been utilized in 2016-17 as will be reported when the year-end unaudited financials are presented at the August 28, 2017 meeting. As requested by the Board for further discussion tonight, CSBO Kolstad then provided various percentage breakdowns of the uses of funds, and reported that about 82% was dedicated to salaries and benefits according to the 2016-17 unaudited financials. She confirmed that the collective bargaining agreements with teachers and other employee groups are among the key factors in driving the budget, along with the District’s class size guidelines that dictate when new sections are added as well as educational program costs of the curriculum offered to students.

Turning to the revenue side of the tentative budget, CSBO Kolstad pointed out that the tentative budget includes federal grant payments. However, since the state has only made one payment on the categorical grants for special education and transportation owed to District 64 for the 2016-17 school year, she reported that the remainder of those amounts owed to District 64 have been included in the 2017-18 budget. She also noted that no payments of 2017-18 categoricals at all have been budgeted, but that payment of General State Aid is included. She also provided clarifying information about the responsibilities principals have for their budgets and expenditures under their control.

CSBO Kolstad, Dr. Heinz and Board members reviewed the tentative budget summary, which indicated an annual Operating Funds deficit of approximately \$1.17 million. CSBO Kolstad confirmed that this projected deficit is primarily the impact of the new teacher CBA of approximately \$800,000 in one-time costs for the retirement incentive and benefit payments. She pointed out, however, that significant salary and benefit savings are projected going forward due to the reduced costs of replacing these senior, experienced teachers at the top of the pay scale with new teachers entering at the beginning of it. When these expenses are removed, she noted the projected annual Operating Funds deficit is about \$370,000 in the 2017-18 tentative budget. Following further Board discussion, the Board consensus was to ask Dr. Heinz and CSBO Kolstad to work with the administrative team to identify expenditure reductions of \$370,000 and \$1.17 million for discussion at the next Board meeting, with the goal of identifying what could potentially be eliminated to balance the total Operating Funds budget for 2017-18 under both scenarios.

**APPROVAL OF RECOMMENDED PERSONNEL REPORT**

Board President Borrelli stated that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Personnel Report

**Haley Amato** - Employ as (.50) Kindergarten at Franklin School and (.50) Assistant at Franklin School effective August 15, 2017 – BA, Step 1, \$25,025.00 and Base, Step 1, \$9,918.18.

**Catherine Cassarella** - Employ as District Diabetic/Glucagon Before/After School Staff effective August 15, 2017 – \$27.00 hr.

**Snezana Cenich** - Employ as District Diabetic/Glucagon Before/After School Staff effective August 15, 2017 – \$27.00 hr.

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**Laura Daehler** - Employ as Exempt Nurse 7 hours per day at Carpenter School effective August 15, 2017 – \$28.00 hr.

**Christina Dazzo** - Employ as Special Education Resource Teacher at Carpenter School effective August 15, 2017 – BA24, Step 1, \$53,852.00.

**Meghan Faris** - Employ as Kindergarten Teacher at Washington School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Marie Greco** - Employ as Special Education Teaching Assistant at Washington School effective August 15, 2017 - Base, Step 1, \$19,836.37.

**Kendra Hutchinson** - Employ as (.60) C of C Math/Elective Teacher at Emerson School effective August 15, 2017 – MA, Step 1, \$34,540.80.

**Elizabeth Ishoo** - Employ as (.70) Intervention/C of C Teacher at Roosevelt School effective August 15, 2017 – MA, Step 1, \$40,297.60.

**Shahnaz Jabbari** - Employ as Lunch Program Supervisor at Carpenter School effective August 17, 2017 - \$14.00 Hr.

**Vanessa Jeske** - Employ as (.94) Language Arts C of C Teacher at Lincoln School effective August 15, 2017 – MA, Step 1, \$54,113.92.

**Bethany Johnson** - Employ as (.50) Kindergarten Teacher at Carpenter School effective August 15, 2017 – BA, Step 1, \$25,025.00.

**Doris Jordan** - Employ as Lunch Program Supervisor at Field School effective August 17, 2017 - \$14.00 Hr.

**Colleen King** - Employ as Full-time C of C Teacher at Carpenter/Franklin School effective August 15, 2017 – BA12, Step 1, \$51,918.00.

**Maria Lakerdas** - Employ as EL Teacher at Roosevelt School effective August 15, 2017 – MA, Step 1, \$57,568.00.

**Kia London** - Employ as (.54) Spanish Teacher at Carpenter School effective August 15, 2017 – BA24, Step 1, \$29,080.08.

**Katherine Luna** - Employ as Social Worker at Lincoln School effective August 15, 2017 – MA24, Step 1, \$63,182.00.

**Kathleen McCormack** - Employ as Lunch Program Supervisor at Washington School effective August 17, 2017 - \$14.00 Hr.

**Doreen McEnaney** - Employ as Lunch Program Supervisor at Washington School effective August 17, 2017 - \$14.00 Hr.

**Allison Riley** - Employ as Library Information Specialist Teacher at Field School effective August 15, 2017 – BA24, Step 1, \$53,852.00.

**Michael Schaefer** - Employ as Teaching Assistant at Roosevelt School effective August 15, 2017 - Base, Step 1, \$19,836.37.

**Janet Sears** - Employ as Lunch Program Supervisor at Field School effective August 17, 2017 - \$14.00 Hr.

**Theresa Simonetti** - Employ as 10-Month, Level IV Secretary at Emerson School effective August 2, 2017 – \$18.65 Hr.

**Deanna Siplot** - Employ as Lunch Program Supervisor at Carpenter School effective August 17, 2017 - \$14.00 Hr.

**Shannon Sweeney** - Employ as Language Arts Teacher at Emerson School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Molly Thornton** - Employ as (.50) Kindergarten Teacher at Roosevelt School effective August 15,

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2017 – BA, Step 1, \$25,025.00.

**Suzanne Tomaszewski** - Employ as Lunch Program Supervisor at Washington School effective August 17, 2017 - \$14.00 Hr.

**Christopher Vana** - Employ as Special Education Teacher at Lincoln School effective August 15, 2017 – MA, Step 1, \$57,568.00.

**Michelle Ventura** - Employ as Lunch Program Supervisor at Roosevelt School effective August 17, 2017 - \$14.00 Hr.

**Richard Hobson** - Employ/Rehire as (.92) Spanish/ASC Teacher at Lincoln School effective August 15, 2017 - MA, Step 4, \$55,892.76.

**Joan Lindgren** - Employ/Rehire as (.66) Physical Education Teacher at Lincoln/Franklin School effective August 15, 2017 - MA, Step 2, \$38,613.96.

**Jennifer Loring** - Employ/Rehire as (.50) Intervention Teacher at Roosevelt School effective August 15, 2017 – MA48, Step 21, \$50,314.50.

**Samanta Meza** - Employ/Rehire as (.65) Physical Education Teacher at Field School effective August 15, 2017 – MA, Step 12, \$47,173.75.

**Lisa Nixon** - Employ/Rehire as Teaching Assistant at Roosevelt School effective August 15, 2017 - Base, Step 4, \$20,698.27.

**Brittany Pater** - Employ/Rehire as (.81) Physical Education Teacher at Washington School effective August 15, 2017 – MA, Step 12, \$41,297.85.

**Heather Friese** - Change to (.52) Physical Education Teacher at Jefferson School effective August 15, 2017 – MA48, Step 27, \$58,881.00.

**Ashley Hardiman** - Change to Technologist at Carpenter School effective August 15, 2017 – \$20.50 hr.

**Pamela Johnson** - Change to Full-time 5th Grade Teacher at Carpenter School effective August 15, 2017 – MA12, Step 12, \$78,177.00

**Queta Karstens** - Change to Exempt Nurse 7 hours per day at Franklin School effective August 15, 2017 – \$28.00 hr.

**Sherilyn Lavelle** - Change to Exempt Nurse 7 hours per day at Field School effective August 15, 2017 – \$31.00 hr.

**Patricia Lubash** - Change to 7 hours per day Exempt Nurse at Roosevelt School effective August 15, 2017 – \$33.00 hr.

**Julie Voigt** - Change to Full-time Art Teacher at Field School effective August 15, 2017– MA48, Step 14, \$90,795.00.

**Judyth Mathe** - Retire as Kindergarten Teacher at Washington School effective June 2, 2017.

**Janice Roche** - Retire as Special Needs Assistant at Washington School effective June 2, 2017.

**Susan Battista** - Resign Special Needs Assistant at Emerson School effective June 2, 2017.

**Michela Ruff** - Resign Art Teacher at Field School effective June 2, 2017.

**Staci Rusch** - Resign Assistant at Jefferson School effective June 2, 2017.

#### ACTION ITEM 17-08-2

It was moved by Board member Biagi and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

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The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

**SUPERINTENDENT UPDATE**

Dr. Heinz briefly reported that the new school year begins with back-to-back Institute Days for teachers on Tuesday and Wednesday, August 15 and 16, with grades 1-8 students returning on Thursday, August 17. She reviewed the professional development activities planned for teachers and the focus on student engagement selected for the year ahead. Dr. Heinz reported that school facilities are ready for staff and students to return, and remarked on the extraordinary transformation achieved at Lincoln’s Learning Resource Center and the major projects completed at Field and other schools.

Board President Borrelli reminded the Board that the time for the Thursday special meeting would be confirmed, but that the meeting would begin with a closed session prior to the special meeting in public to allow for ample discussion of the communications surrounding student behavior and discipline issues with legal counsel present throughout.

At 10:31 p.m., it was moved by Board member Tiu and seconded by Board member Eggemann to adjourn, which was approved by voice vote.

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President

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Secretary

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**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 5:30 p.m.  
July 17, 2017  
Jefferson School - Multipurpose Room  
8200 N. Greendale, Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:34 p.m. Other Board members in attendance were Fred Sanchez, Larry Ryles, Tom Sotos, Rick Biagi, and Eastman Tiu. Board member Mark Eggemann arrived at 5:49 p.m.; Board member Sotos departed at 10 p.m. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent for Human Resources Joel T. Martin, Public Information Coordinator Bernadette Tramm, and about 10 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**PLEDGE OF ALLEGIANCE**

The Pledge was led by Board member Ryles.

**BOARD PRESIDENT REMARKS**

Board President Borrelli noted that a closed session would be added to the agenda following the planned New Board Member Orientation led by the District's legal counsel.

Board President Borrelli provided an update on the statue of negotiations with secretarial, custodial and maintenance employees organized as the Support Staff Council (SSC). He reported that the scheduled meeting had been canceled as had the Board's own finance and salary discussions, but stated that this was not a cause for consternation. He reported that to save negotiating time, the Board would offer its already designed salary model discussed previously with the entire Board, and will await a response before moving forward.

Board President Borrelli then reviewed possible dates for the rescheduled Board member training led by a representative of the Illinois Association of School Boards (IASB); Board members agreed on September 25 for this session at which all members must be present.

**PUBLIC COMMENTS**

Board President Borrelli invited public comments on items not listed on the agenda, which were received as follows:

- Dara Soljaga, Liz Cataudella and Bridget Roberts individually expressed concerns regarding the announcement by Park Ridge Police of a threat posted on social media toward Maine South High School that involved a Lincoln Middle School student, communication to Lincoln parents about the matter, and ongoing communication to parents about student behavior issues that arise during the school year.

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Board President Borrelli, Dr. Heinz and Mr. Tony Loizzi, the District's legal counsel, all provided clarifying information on messages provided to the school community based on the police investigation and continuing legal proceedings, and affirmed the District's commitment to ensuring the safety of all students and providing timely communications within the confines dictated by numerous state and federal student privacy laws.

Board members, Dr. Heinz and Mr. Loizzi further discussed communications about student behavior issues, the range of incidents that might be communicated to parents and when this might occur, and what is permissible to be shared under privacy laws and potentially in coordination with local law enforcement.

### **NEW BOARD MEMBER ORIENTATION**

Board President Borrelli introduced Mr. Loizzi of the District's legal firm Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP and noted the exceptional help provided by Mr. Loizzi and the firm in recently negotiating new Collective Bargaining Agreements with the Park Ridge Education Association and the Park Ridge Teacher Assistants Association. Mr. Loizzi provided a brief background of the firm and then distributed the firm's handbook providing summaries of key legal concerns specifically for school board members. He then reviewed seven primary areas and provided clarifying information on numerous questions put forward by Board members throughout his presentation: Board Member Oath of Office; Illinois Open Meetings Act (OMA); Illinois Freedom of Information Act (FOIA); Board Member Prohibited Conduct; Miscellaneous Legal Matters including the Illinois Educational Labor Relations Act, Student Issues, Education Reform, Employee Dismissal, Contract Bidding, and Subcontracting; and IASB Board Member Roles & Responsibilities and Board Member Governance.

Board members, Mr. Loizzi and Dr. Heinz then turned to a discussion of Mr. Loizzi's legal memo concerning the Board's responsibility to confirm employee hiring typically included for approval as the Personnel Report within a Consent Agenda. It was agreed by consensus that going forward, the Board's level of involvement in hiring of individuals named in the Personnel Report would be clarified initially by the wording on the agenda, a statement read before the action item at the meeting, and within the language of the motion itself.

### **BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

At 8:18 p.m., it was moved by Board President Borrelli and seconded by Board member Sotos to adjourn to closed session to discuss student disciplinary cases [5 ILCS 120/2(c)(9)].

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 9:15 p.m. and following a short recess, reconvened the regular Board meeting at 9:18 p.m. In addition to those mentioned previously, Director of Innovation

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and Instructional Technology Mary Jane Warden, Director of Student Services Jane Boyd, and Assistant Director of Student Services Vasiliki Frake were also present.

### **STUDENT WELLNESS, DATA & CITIZENSHIP EDUCATION**

Dr. Heinz, joined by Director of Student Services Jane Boyd, reviewed District 64's approach to student wellness and citizenship education, which focuses on helping students make positive choices. They addressed the programs in place to promote healthy social emotional development, provide preventative wellness education, and create relationships with positive role models. They pointed out that social emotional learning is comprised of five components: self-awareness, self-management, responsible decision-making, relationship skills, and social awareness. District 64 has a comprehensive grades K-8 curriculum based on wellness in all its forms that covers a specific list of continuing topics and is also responsive as new issues evolve in the community. Dr. Heinz and Director Boyd noted that social emotional learning is part of District 64's 2020 Vision Strategic Plan and also encompasses the state learning standards in these areas. The social emotional curriculum follows the same pyramid format as academic instruction, where all students receive high quality Tier 1 instruction that is preventative and proactive. They pointed out that based on the positive experience of using the Second Step curriculum for several years at different grade levels and schools, it would be implemented District-wide at all grade levels K-8 beginning with the 2017-18 school year as the District's Tier 1 program provided to all students. In conjunction with Second Step, the District also is beginning to utilize a system called Positive Behavior Intervention and Supports (PBIS) to organize how each school approaches discipline and how the data about discipline infractions are charted, so that the data can be tracked and utilized to potentially spot emerging concerns and provide additional instruction or support. Director Boyd noted that all District 64 schools already have behavior expectations that are organized using different acronyms linked to positive behaviors, such as SOARS or ROARS. They noted that PBIS is useful in building common language and expectations around student discipline so that it can be better coordinated across the District. Dr. Heinz and Director Boyd also provided examples of the type of additional social emotional learning opportunities and support aligned with best practice offered in Tier 2 for about 5-10% of students and the most intensive support offered in Tier 3 required by perhaps 1-5% of all students. Dr. Heinz and Director Boyd also noted that the District gathers data from connectedness surveys of students, school climate surveys, and the 5Essentials survey and monitors this information to spot trends and make adjustments to instruction proactively. Dr. Heinz reviewed and discussed with Board members the annual discipline data report tracking various infractions and noted that the total number of infractions had declined over the past three years to just over 100 for the 2016-17 school year. Dr. Heinz noted that the data is reviewed monthly by school teams to inform areas of need or identify any patterns. Dr. Heinz affirmed that District 64's model for social emotional learning also is supported by strong family and community partnerships, and provided examples of these important interconnections.

Moving to a focus area for 2017-18, Dr. Heinz was joined by Park Ridge Police Chief Frank Kaminski to provide an update on vaping as an emerging community-wide wellness concern. Dr. Heinz noted that the District was moving forward in creating a "Healthy U" Parent University program in 2017-18 that would target this issue specifically, working in conjunction with the Maine Community Youth Assistance Foundation (MCYAF) and focusing on middle school students, parents and staff. Chief Kaminski updated the Board on the changes to the City's local smoking ordinance to add specific

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penalties for underage use of vaping/electronic smoking devices. The discussion then turned to a proposal under consideration to potentially introduce School Resource Officers (SRO) into the middle schools as a pilot program in 2017-18. Chief Kaminski provided background on how SROs are used at the high schools and the positive benefits of developing trusting relationships between police and students. Following discussion, the Board consensus was in support of pursuing this proposal further, and that administration return with a recommendation of the goals for use of SROs at both middle schools as well as timing and cost for further Board consideration and action.

**APPROVAL OF ELEMENTARY HOT LUNCH PRICE AND DISCUSSION OF POTENTIAL SUSTAINABILITY EFFORTS RELATED TO LUNCH PROGRAM**

CSBO Kolstad reported that following approval this spring, administration had moved forward in planning for the transition to Quest Food Management Services as the District’s new food service provider and to introduce hot lunch to the elementary schools for the 2017-18 school year. In tandem with this transition, she reviewed the opportunity to provide different levels of sustainability practices, such as composting, at both the elementary and middle schools, and reviewed the differing potential impact on the base lunch price of \$4.25. She also reviewed incentives offered by the District’s waste hauling provider, Lakeshore Recycling, to initiate composting at the two middle schools for the first year, and an annual donation pledged by Quest to the cost of composting. She recommended that the District initiate a pilot program at a discounted rate for 2017-18. Dr. Heinz, CSBO Kolstad and Board members discussed the various sustainability practices and different ways that the costs could possibly be absorbed through the lunch price, enlisting school PTO/A in support or by other means.

**ACTION ITEM 17-07-1**

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge - Niles, Illinois, approve a lunch price of \$4.40 for elementary schools and \$4.30 for middle schools, and authorize composting at all seven buildings for the 2017-18 school year at an expected cost of \$7,000 not to be taken from the capital budget for District 64 and for the administration to endeavor to find alternative methods of funding for that in future years.

The votes were cast as follows:

AYES: Sanchez, Ryles, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

**APPROVAL OF 2017-18 DISTRICT 64 TITLE I PLAN**

Student Services Director Boyd reported on the District’s use of Title I federal grant funding over the past three years, which have been used to: provide before and after school math tutors at the targeted elementary schools -- Franklin and Field; to employ a full-time math intervention teacher at Emerson; and to provide tuition waivers at Jefferson for students found to be eligible. She reviewed the District’s recommendation to continue participating in the federal Title I grant program and to maintain the focus on remedial math services for 2017-18. She provided further clarifying information about the program funding and focus in response to Board member questions.

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**ACTION ITEM 17-07-2**

It was moved by Board member Eggemann and seconded by Board member Ryles that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the proposed Title I District plan for the 2017-18 school year.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

**UPDATE ON DISTRICT 64 ENGLISH LANGUAGE PROGRAM AUDIT FINDINGS AND APPROVAL OF FTE ALLOCATION INCREASE**

Student Services Director Boyd and Assistant Director Frake reported on the steadily increasing number of English Learner (EL) students in District 64, having doubled in just seven years, and reviewed the number of languages and services being received by students. They also provided an update on the recent audit conducted by the Illinois State Board of Education. They noted that due to changes in the state's interpretation of scoring on the annual ACCESS English language proficiency assessment taken by EL students, more students are remaining in the program for the upcoming school year. Director Boyd and Assistant Director Frake provided clarifying information about the program requirements and the way District 64 delivers services to students. They recommended that to meet student needs, the District should add 1.0 FTE in EL teacher allocation for the 2017-18 school year.

**ACTION ITEM 17-07-3**

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve a 1.0 FTE increase in EL teachers for the 2017-18 school year.

The votes were cast as follows:

AYES: Sanchez, Ryles, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

**DISCUSSION OF ADMINISTRATIVE AND EXEMPT COMPENSATION INCREASES EFFECTIVE JULY 1, 2017**

Dr. Heinz reported on her goal of attracting and retaining high quality educational leaders to District 64 who will help lead and implement the rigorous 2020 Vision Strategic Plan. She reported that since her arrival in District 64, her approach has been to standardize the process of administrative salary increases by using an objective system to determine raises and how administrators should be compensated when they enter District 64. She referenced a quartile system, based on an individual's years of administrative experience, which is helpful in comparing administrators across area districts that District 64 routinely uses as benchmarks for employment and academic achievement and other metrics. She noted that the

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goal was to work toward having every administrator be compensated in the correct quartile based on their experience, which has meant that some have received higher annual raises to reach that point while others may be held to a minimal adjustment if they are an outlier in their band. Dr. Heinz reported that her goal would be to receive a budget of \$66,179 to distribute to the administrative group of 18 individuals to provide annual increases for 2017-18 and an additional budget of \$8,821 for market adjustments toward positioning administrators correctly in their appropriate bands in relationship to other benchmark districts, or a total compensation budget of \$75,000. Dr. Heinz also reviewed the compensation increases provided to teachers and teacher assistants as part of the new Collective Bargaining Agreements for these employee groups. She affirmed that the tentative budget for 2017-18 included a placeholder for administrative compensation that would exceed the amount now being requested. Dr. Heinz and Board members discussed whether to continue implementing this standardized, market-driven approach to administrative compensation. Member Biaggi asked for data on percentages of like-Districts to be shared when this topic comes back to the Board. Based on Board discussion, Dr. Heinz will continue refining the proposal and will bring a final recommendation to the Board for consideration at the August 25, 2017 meeting.

#### **CONSENT AGENDA**

Board members agreed to remove the Personnel Report from the Consent Agenda and to consider it separately for approval (*see motions below*).

A. PERSONNEL REPORT (*was removed from Consent Agenda and considered separately - see motions below*)

**Marieclaire Apuli** - Employ as C of C Language Arts Teacher at Emerson School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Paul Csongradi** - Employ as Science/Social Studies Teacher at Emerson School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Vanessa Kaegi** - Employ as Social Worker Teacher at Field School effective August 15, 2017 – MA24, Step 1, \$63,182.00.

**Kathleen Keesbury** - Employ as (.50) C of C Teacher at Washington School effective August 15, 2017 – MA, Step 1, \$28,784.00.

**Samantha Krasinski** - Employ as Special Education Instructional Teacher at Field School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Stephen Lieggi** - Employ as Night Custodian at Field School effective July 17, 2017 – \$17.03 Hr.

**Patricia Lubash** – Employ as Exempt Nurse 6.5 hours per day at Roosevelt School effective August 15, 2017 – \$33.00 hr.

**Martin Nocedal** - Employ as (.40) Instrumental Music Teacher at Emerson/Field School effective August 15, 2017 – MA, Step 1, \$23,027.20.

**Jessica Radek** - Employ as Instructional Technology Coach Teacher at Field School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Audrey Noonan** - Employ as Instructional Teacher at Roosevelt School effective August 15, 2017 – BA, Step 1, \$50,050.00.

**Chrystal Abplanalp** - Employ/Rehire as Teaching Assistant at Lincoln School effective August 15, 2017 - Base, Step 4, \$22,290.45.

**Sandy Blethen** - Employ/Rehire as Part-time (.50) C of C Facilitator at Carpenter School effective

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August 15, 2017 – BA24, Step 21, \$40,032.50.

**Jennifer Buti** - Employ/Rehire as Part-time (.91) Intervention/C of C Teacher at Roosevelt School effective August 15, 2017 - MA, Step 14, \$69,028.05.

**Megan Erndahl** - Employ/Rehire as Teaching Assistant at Roosevelt School effective August 15, 2017 – Base, Step 4, \$20,698.27.

**Pamela Johnson** - Employ/Rehire as (.50) C of C Teacher at Carpenter School effective August 15, 2017 – MA24, Step 12, \$39,088.50.

**Elizabeth Miller** - Employ/Rehire as 3rd Teacher at Roosevelt School effective August 15, 2017 – MA, Step 2, \$58,506.00.

**Molly Purse** – Employ/Rehire as Teaching Assistant at Field School effective August 15, 2017 - Base, Step 4, \$20,698.27.

**Anka Rasic** – Employ/Rehire as Teaching Assistant at Lincoln School effective August 15, 2017 - Base, Step 4, \$22,290.45.

**Jennifer Sarmiento** - Employ/Rehire as Kindergarten Teacher at Roosevelt School effective August 15, 2017 – MA, Step 1, \$57,568.00.

**Mary Satchwell** - Employ/Rehire as (.60) Psychologist at Jefferson School effective August 15, 2017 MA48, Step 15, \$55,321.20.

**Mary Sugrue** – Employ/Rehire as Teaching Assistant at Field School effective August 15, 2017 - Base, Step 4, \$20,698.27.

**Julie Voigt** - Employ/Rehire as (.80) Art Teacher at Emerson School effective August 15, 2017– MA48, Step 14, \$72,636.00.

**Katie Walsh** – Employ/Rehire as Teaching Assistant at Field School effective August 15, 2017 - Base, Step 4, \$20,698.27.

**Jamie Zimniok** - Employ/Rehire as (.60) Instrumental Music Teacher at Emerson School effective August 15, 2017 – MA, Step 13, \$44,703.60.

**Nicole Parrilli** - Leave of Absence Request, Personal –Teacher at Emerson School effective August 15, 2017 – June 1, 2018.

**Nicole Buzogany** - Resign as Lunch Program Supervisor at Washington School, effective June 2, 2017.

**Kate Carlson** – Resign as Math/Science Teacher at Emerson School, effective June 2, 2017.

**Dawn Oda** – Resign as 10-month School Secretary at Lincoln School, effective June 9, 2017.

**Myro Berko** - Retire as 10-month Technologist at Carpenter School, effective July 24, 2017.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS (ENDING JUNE 30, 2017)

10 - Education Fund-----	\$ 100,073.32
20 - Operations and Maintenance Fund -----	28,449.09
30 - Debt Services-----	-
40 - Transportation Fund -----	-
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	-
61 - Capital Projects - 2017 Debt Certificates -----	145,565.40
80 - Tort Immunity Fund -----	-

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90 - Fire Prevention and Safety Fund ----- -

Checks Numbered: 127706-127740 Total: \$ 274,087.81

C. BILLS, PAYROLL AND BENEFITS (JULY 17, 2017)

Bills

10 - Education Fund-----	\$1,461,338.56
20 - Operations and Maintenance Fund -----	277,202.50
30 - Debt Services-----	6,117.48
40 - Transportation Fund -----	354,843.11
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	32,817.38
61 - Capital Projects - 2017 Debt Certificates -----	126,116.45
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 127448-127700 Total: \$2,258,435.48

Payroll and Benefits for Month of June, 2017

10 - Education Fund-----	\$10,914,506.33
20 - Operations and Maintenance Fund -----	342,177.24
40 - Transportation Fund -----	1,468.65
50 - Retirement (IMRF/SS/Medicare)-----	153,317.34
51 - SS/Medicare-----	214,349.00
80 - Tort Immunity Fund -----	-

Checks Numbered: 13313-13465  
Direct Deposit: 900116877 - 900120676 Total: \$11,625,818.56

The Accounts Payable detailed list can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

D. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 17-07-4

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge - Niles, Illinois, approve the Consent Agenda of July 17, 2017, which includes the Personnel Report; Bills for the Period Ending June 30, 2017; Bills, Payroll and Benefits for the Period Ending July 17, 2017; and Destruction Audio Closed Minutes (none).

Multiple Board members requested the personnel report be removed from the Consent Agenda and be considered separately. Following clarification of procedures, Board member Eggemann rescinded his second of the motion and Board member Biagi rescinded his motion.

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ACTION ITEM 17-07-4(a)

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of July 17, 2017, which includes Bills for the Period Ending June 30, 2017; Bills, Payroll and Benefits for the Period Ending July 17, 2017; and Destruction Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Sanchez, Ryles, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

ACTION ITEM 17-07-4(b)

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

**APPROVAL OF MINUTES**

ACTION ITEM 17-07-5

It was moved by Board member Eggemann and seconded by Board member Tiu that the Board of Education of Community Consolidated School District 64, Park Ridge –Niles, Illinois, approve the minutes from the Regular and Closed Session on June 26, 2017.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Sotos

The motion carried.

**OTHER DISCUSSION AND ITEMS OF INFORMATION**

Dr. Heinz reviewed the draft agenda for the August 25 regular meeting; Board members and Dr. Heinz offered additional topics to potentially be addressed at this and other upcoming meetings.

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**ADJOURNMENT**

At 11:35 p.m., it was moved by Board member Eggemann and seconded by Board member Biagi to adjourn, which was approved by voice vote.

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President

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Secretary

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## Meeting of the Board of Education Park Ridge – Niles School District 64

Special Board Meeting Agenda  
Monday, September 11, 2017  
Jefferson School – Multipurpose Room  
8200 N. Greendale Avenue  
Niles, IL 60714

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

**TIME****APPENDIX**

7:00 p.m.	<b>Meeting of the Board Convenes</b> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Introductions</li> <li>• Opening Remarks from President of the Board</li> </ul>	
7:00 p.m.	<ul style="list-style-type: none"> <li>• <b>Board Convenes to a Committee-of-the-Whole: Facilities</b></li> </ul>	
8:30 p.m.	<ul style="list-style-type: none"> <li>• <b>Board Adjourns from Committee-of-the-Whole: Facilities and Resumes Special Board Meeting</b></li> <li>• <b>Pledge of Allegiance</b></li> <li>• <b>Public Comments</b></li> <li>• <b>Supt. Evaluation / Goal Overview</b> <span style="float: right;">A-1</span> -- Superintendent</li> <li>• <b>Continue Discussion on FY18 District 64 Budget</b> <span style="float: right;">A-2</span> -- Chief School Business Official</li> <li>• <b>Approval of Recommended Personnel Report</b> <span style="float: right;">A-3</span> -- Board President <span style="float: right;">Action Item 17-09-1</span></li> <li>• <b>Consent Agenda</b> <span style="float: right;">A-4</span> -- Board President <span style="float: right;">Action Item 17-09-2</span> <ul style="list-style-type: none"> <li>• Annual Recognition of Schools</li> <li>• Review of Closed Session Minutes for Release</li> </ul> </li> <li>• <b>Other Discussion and Items of Information</b> <span style="float: right;">A-5</span> -- Superintendent           <ul style="list-style-type: none"> <li>• Upcoming Agenda</li> <li>• District Committee Update (Elementary Learning Foundation)</li> <li>• Memorandum of Information (none)</li> <li>• Other</li> </ul> </li> </ul>	

• **Adjournment**

Next Regular  
Meeting:

**Monday, September 25, 2017**

Committee-of-the-Whole: IASB Starting Right Workshop – 5:30 p.m.

Regular Board Meeting – 8:30 p.m. (*moved from 7:00 p.m. start time*)

**Field School –Gym**

707 Wisner Avenue

Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

# Meeting of the Board of Education Park Ridge – Niles School District 64

Inspire every child to



**Regular Board Meeting Agenda  
Monday, September 25, 2017  
Field School – Gym  
707 N. Wisner Avenue  
Park Ridge, IL 60068**

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

## TIME

## APPENDIX

- 5:30 p.m.      **Meeting of the Board Convenes**
- Roll Call
  - Introductions
  - Opening Remarks from President of the Board
- 5:30 p.m.      • **Board Convenes to a Committee-of-the-Whole: IASB Starting Right Workshop**
- 8:30 p.m.      • **Board Adjourns from Committee-of-the-Whole: IASB Starting Right Workshop and Resumes Regular Board Meeting**
- Or at the conclusion of the Committee-of-the-Whole whichever is later
- **Pledge of Allegiance and Welcome**
  - **Public Comments**
  - **Adoption of FY18 District 64 Budget** A-1  
-- Superintendent Action Item 17-09-3
  - **Follow-up Discussion on Emerson Lighting Proposal** A-2  
-- Superintendent/Chief School Business Official
  - **Approval of Recommended Personnel Report** A-3  
-- Board President Action Item 17-09-4
  - **Consent Agenda** A-4  
-- Board President Action Item 17-09-5
    - Bills, Payroll and Benefits
    - Approval of Financial Update for the Period Ending July 31, 2017
    - Approval of Financial Update for the Period Ending August 31, 2017
    - Second Reading and Approval of Policies from PRESS
    - Destruction of Audio Closed Minutes (none)
  - **Approval of Minutes** A-5  
-- Board President Action Item 17-09-6



- Committee-of-the-Whole: Facilities Meeting ----- September 11, 2017
- Special Board Meeting ----- September 11, 2017
- Regular Board Meeting -----August 28, 2017
- Closed Session Meeting -----August 28, 2017
- Special Board Meeting -----August 17, 2017
- Closed Session Meeting -----August 17, 2017
- Closed Session Meeting -----August 14, 2017
- Closed Session Meeting -----July 17, 2017

• **Other Discussion and Items of Information**

A-6

-- Superintendent

- Upcoming Agenda
- District Committee Update (Elementary Learning Foundation)
- Memorandum of Information
- ISBE Report: Administrator & Teacher Salary and Benefits – School Year 2016
- Minutes of Board Committees (none)
- Other

• **Adjournment**

Next Meetings:

**Monday, October 10, 2017**

Committee-of-the-Whole: Curriculum/Tech - 7:00 p.m.

**Jefferson School- Multipurpose Room**

8200 N. Greendale Avenue,  
Niles, IL 60714

**Monday, October 23, 2017**

Regular Board Meeting – 7:00 p.m.

**Franklin School – Gym**

2401 Manor Lane  
Park Ridge, IL 60068

Dear Luann or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Park Ridge-Niles Community Consolidated School District No. 64 for any and all purchasing records from 2017-05-03 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the Park Ridge-Niles Community Consolidated School District No. 64 stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:  
<http://upload.smartprocure.us/?st=IL&org=ParkRidgeNilesCommunityConsolidatedSchoolDistrictNo64>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-613-9528.

Regards,

-----

**Gabriella Lauricella**

Data Acquisition Specialist

**SmartProcure**

Direct: 954-613-9528

Email: [glauricella@smartprocure.us](mailto:glauricella@smartprocure.us) | [www.smartprocure.us](http://www.smartprocure.us)

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

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 **Preprogrammed Software Reports by Manufacturer.pdf**  
44K

PARK RIDGE-NILES SCHOOL DISTRICT 64  
164 S. PROSPECT AVENUE  
PARK RIDGE, IL 60068

**\*\*Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 8.15.17

Request Submitted By:  E-mail  U.S. Mail  Fax  In Person

Name of Requester: Elizabeth Cataudella

Street Address: 1020 Arthur St.

City/State/County Zip (required): Park Ridge, IL 60068

Telephone (Optional): [REDACTED] E-mail (Optional) [REDACTED]

Fax (Optional): \_\_\_\_\_

Records Requested: \*Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Terms of the Settlement Agreement with  
Student 2017-18 (1)  
Action item 17-08-1 from meeting on 8.14.17.

Do you want copies of the documents?  YES or  NO

--Do you want electronic copies or paper copies? electronic

--If you want electronic copies, in what format? pdf

Is this request for a Commercial Purpose? YES or  NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or  NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested \_\_\_\_\_

Date Due \_\_\_\_\_



Freedom of Information Act Request  
2017-22

Madelyn Wsol <mwsol@d64.org>

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**Fwd: FOIA Records Request - August 24, 2017**

1 message

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Laurie Heinz <lheinz@d64.org>

Thu, Aug 24, 2017 at 9:57 AM

To: Madelyn Wsol <mwsol@d64.org>, Bernadette Tramm <btramm@d64.org>

----- Forwarded message -----

From: **Illinois Retired Teachers Association** <nmihelich@irtaonline.org>

Date: Thu, Aug 24, 2017 at 9:14 AM

Subject: FOIA Records Request - August 24, 2017

To: lheinz@d64.org

Dear District Official / FOIA Officer:

This is a request under the Illinois Freedom of Information Act.  
Today's date is August 24, 2017

RECORDS REQUESTED: Please provide the email address of  
all teachers and administrators in your district.

Please provide the requested records electronically. Please  
email to nmihelich@irtaonline.org.

This is a request by the Illinois Retired Teachers Association, a  
501c4 Illinois organization.

Thank you,

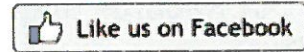
Nathan Mihelich  
IRTA



Nathan Mihelich  
Director of Membership & Marketing, Illinois Retired Teachers Association  
800.728.4782 | 217.481.6915 (c) | nmihelich@irtaonline.org | www.irtaonline.org  
828 S. 2nd St. Springfield, IL 62704 | Skype: amihelich

Stay In Touch

**ILLINOIS RETIRED TEACHERS ASSOCIATION**  
**828 S. Second Street, 4th Floor**  
**Springfield, IL 62704**  
**1.800.728.4782**



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Illinois Retired Teachers Association, 828 S Second St FL 4, Springfield, IL 62704

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Sent by nmihelich@irtaonline.org in collaboration with



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**Dr. Laurie Heinz**  
Superintendent of Schools  
Park Ridge-Niles School District 64  
@DrLaurieHeinz | #engageD64

**Traffic Safety Agenda & Minutes on August 8, 2017 - 10:30 a.m.**

**LOCATION: Washington School (conference room),1500 Stewart, Park Ridge, IL 60068**

Called to order at 10:30 a.m.

Attendance - see below

<b>Standing Agenda Items:</b>	<b>Participant(s)</b>	<b>Notes:</b>	<b>Decision(s)/Action(s):</b>
Welcome and Introductions	Dr. Laurie Heinz, Superintendent		
Reports from Police and City Representatives	Park Ridge PD - Frank Kaminski, Ben Peterson, Kathy Shaughnessy; Niles PD - John Gaba, Joe Romano	Park Ridge PD - Usual campaign and presence at all schools, continuing for first month, it will be a priority first several weeks; Niles PD - Extra resources have been made available for Greendale during the first few weeks especially, very heavy at the beginning to establish good habits, both morning and at noon to get into a good routine, also after school	Report problem areas directly to Chief Kaminski or Deputy Chief Mellema; Niles PD - Commander Tornabene is in charge of traffic unit now - report concerns directly to him
Reports from Schools	Franklin - Assistant Principal Emily Lech	Moving K entrance to back of building except PM K who will use side	
	Carpenter - Assistant Principal Emily Lech	Traffic arrangements are unchanged	
	Roosevelt - Assistant Principal Allison Sobotka	Talcott still has some construction unfinished	
	Washington - Assistant Principal Shari Lazor	Continuing with 2 entry/exit doors; will work on Western to make sure cars are not blocking the street - have a good group of teachers who are stationed there now to help keep traffic moving; "cage" has been removed but new low fence not yet erected - it's strictly being used for staff parking; staff to be positioned there at beginning few days to deter parents from using	Requesting signs for no parking in old cage area during the school day - staff parking only in that area
	Lincoln - Assistant Principal Tim Gleason	New school entrance on Crescent next to LRC; need new signage along Crescent	
	Field - Assistant Principal Amanda Spsychalski	Drop off on Elmore and Wisner (kiss n go); Cutriss is bus drop off and closed. First day doing something new: inviting all parents to stay and do Pledge of Allegiance and Respect on Elmore blacktop; requesting extra presence on that day especially	
	Jefferson - Principal Lisa Halverson	Greendale will continue to be temporarily blocked about 5 minutes for arrival/dismissal during the day - these new procedures really helped with safety and traffic flow last year	New No Parking signage needed on D64 road leading to Jefferson parking lot
	Emerson - Assistant Principal Tim Benka	Training of parents is always the key	Emerson to include specific instructions to parents about Greendale in an upcoming Back to School school messenger announcements
Report from Beyond the Bell Representative	No rep		
Construction Updates	Dr. Heinz (on behalf of Director of Facility Management Ron DeGeorge)	Major work includes: renovation at Lincoln including new office with secured entry on Crescent and flexible space at LRC; Field has new LRC flexible space; Franklin also having LRC being redone; many other projects such as Field windows and Roosevelt roof	BOE meeting August 28 will be at Lincoln LRC to showcase the new spaces

Possible SROs at Middle Schools	Dr. Heinz reported on possibility of introducing SROs at the middle schools this year - objectives of having them there, what topics/themes to be included, cost - Park Ridge would make available a few hours several days, Niles may have daily hours; will provide an update to Board August 28 meeting; may include a student participation component via a new advisory board	Another planning meeting to be set by the core group	
Successes/Concerns	(see below or notes at side column)		

**Additional Items for Discussion**

Teacher Institute Day 1 Tuesday, August 15 - at buildings; Teacher Day 2 Wednesday, August 16 - at Emerson School	Emerson Institute Day includes breakfast beginning at 7 a. m. - 700 people there for the start; 7:45/8 will begin program for most staff (not all)		
First day of school 2017-18 school year for students - Thursday, August 17, 2017 full day of school	Public Information Coordinator Bernadette Tramm reported: 2017-18 school year calendar available - use link in box at right	<a href="https://campussuite-storage.s3.amazonaws.com/prod/15657/1240bd87-2879-11e6-b537-22000bd8490f/983800/782e4349-2376-11e7-b792-22000bd8490f/file/2017-18%20Calendar.pdf">https://campussuite-storage.s3.amazonaws.com/prod/15657/1240bd87-2879-11e6-b537-22000bd8490f/983800/782e4349-2376-11e7-b792-22000bd8490f/file/2017-18%20Calendar.pdf</a>	
Look Ahead 2017-18: Distracted Driving Awareness Week April 16-20, 2018; possible bike helmet sale co-sponsored by Lutheran General and Park Ridge PD	Mrs. Tramm will help with publicity on these events as planning continues		
Safety Weeks 2017-18	Required drills again being planned in one coordinated week early in the school year; contact police as needed to observe	Send final information to ESC Laurie Heinz: WA - Sept. 5, RO - August 28, CA - Sept. 5-8, FI - Sept. 5-8 and WA - Sept. 5-8, LI - August 21-25 and EM - ?	
Beat Officers 2017-18	Franklin - Officer McGannon; Field - Officer Panizo; Lincoln & Washington - Officer Juarez; Carpenter - Officer ???; Roosevelt - Office Dorner; Jefferson and Emerson - Niles PD Noah Hernandez as SRO otherwise contact Joe Romano	Park Ridge liaisons will start stopping by the schools as of Monday August 14; Niles will also visit soon	
City of Park Ridge vaping ordinance	Smoking ordinance changed to include ecigarettes.	Chief Kaminski requests that D64 email parents all grades K-8 to build awareness	

**Schedule of Next Meeting Dates & Adjournment**

Establish Next Meeting Date: Tuesday, Oct. 24 at Lincoln Conference Room at 4 p.m.				
Adjourned at 11 a.m.				

Park Ridge-Niles School District 64  
Board of Education Policy Committee  
Jefferson School – Plimpton  
8200 N. Greendale Avenue  
Niles, IL 60714

August 15, 2017 at 4:00 p.m.

Committee Members:

Dr. Laurie Heinz, Superintendent  
Eastman Tiu, Board Member  
Larry Ryles, Board Member

The Board Policy Committee meeting began at 4:08 p.m. The committee reviewed and discussed the Board policies listed below. These Board policies were previously reviewed by the District Policy Committee.

The policies are:

- 2:70 School Board – Vacancies on the School Board – Filling Vacancies
- 2:100 School Board – Board Member Conflict or Interest
- 2:220 School Board – School Board Meeting Procedure
- 3:70 General School Administration – Succession of Authority
- 4:180 Operational Services – Pandemic Preparedness
- 5:50 General Personnel – Drug-and Alcohol-Free Workplace; Tobacco, **Smoking and Vaping** Prohibition
- 5:110 General Personnel – Recognition for Service
- 5:140 General Personnel – Solicitations By or From Staff
- 5:210 Professional Personnel – Resignations
- 5:230 Professional Personnel – Maintaining Student Discipline
- 5:285 Educational Support Personnel – Drug and Alcohol testing for School Bus and Commercial Vehicle Drivers
- 5:320 Educational Support Personnel – Evaluation
- 6:60 Instruction – Curriculum Content
- 6:70 Instruction – Teaching About Religions
- 6:130 Instruction – Program for the Gifted/**Channels of Challenge**
- 7:50 Students – School Admissions and Student Transfers To and From Non-District Schools
- 7:100 Students – Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:190 Students – Student Behavior (Renamed)

These policies will be presented for First Reading at the August 28, 2017 regular Board of Education meeting, followed by approval at the September 11, 2017 special Board meeting with any additional revisions.

Meeting adjourned at 5:31 p.m.

8/28/17