

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Board of Education Special Meeting held at 7:00 p.m.  
June 10, 2019  
Jefferson School - Multipurpose Room  
8200 Greendale Avenue, Niles, IL 60714**

Board President Rick Biagi called the meeting to order at 7:01 p.m. Other Board members present were: Carol Sales, Rebecca Little, Dr. Denise Pearl, Larry Ryles, Fred Sanchez and Tom Sotos. Also present were: Superintendent Laurie Heinz; Chief School Business Official (CSBO) Luann Kolstad; incoming Superintendent Eric Olson; Public Information Coordinator Bernadette Tramm; and two members of the public, with others arriving during the meeting.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

**PLEDGE OF ALLEGIANCE**

Board member Ryles led the Pledge.

**PUBLIC COMMENTS**

Board President Biagi invited public comments; none were received.

**APPROVAL OF MEETING AGENDA**

The Board agreed by consensus to add an update on the progress of the Washington School Space Utilization Committee to tonight's agenda, and also required that a general enrollment update be added to every meeting until the opening of the new school year.

**WASHINGTON SPACE UTILIZATION COMMITTEE AND ENROLLMENT UPDATE**

Dr. Heinz noted that replacements had been identified for three of four teachers who had stepped down from the Washington Space Utilization Committee since the last meeting. Dr. Heinz provided feedback she had received from teachers concerning the Board's response to the committee's recommendations at the last meeting. CSBO Kolstad noted that the committee will meet next on June 18, and that progress was being made to develop options for adding space to the school. Turning to enrollment, she reported that as of today 2,597 students in grades K-5 were registered and 365 were pending. She also briefly gave a breakdown specific to Washington, with Kindergarten and 4th grade the areas being carefully watched for potential class size enrollment "bubbles" to burst. Mrs. Kolstad also stated that 1,283 middle school students were registered and 301 were pending, and that neither middle school was concerned about overcrowding issues. Dr. Heinz noted that principals have been communicating with parents about potential bubbles and the addition of sections, and would continue to do so as needed through the summer.

## **REVIEW OF FY20 TENTATIVE BUDGET DRAFT**

CSBO Kolstad reported that the budget review this year would be divided between several meetings to allow additional time for Board member review. For the benefit of the new Board members, she briefly highlighted the yearly budget cycle, as shown on her slide presentation, noting that June-July is the kick off. She explained that the Board must adopt the final budget prior to September 30, per statute. She then briefly reviewed the District's major funds (Educational, Operations and Maintenance, Debt Service, Transportation, Municipal Retirement, FICA, Capital Projects, Working Cash and Tort Immunity), which comprise the core operations of the District, noting that their activity remains fairly stable from year to year. She explained how accounts are structured by location, function, object, program, and project, which helps monitor how and where money is spent. She confirmed that the District takes a zero-based budgeting approach with all budgets.

CSBO Kolstad then noted that tonight's meeting would focus on a detailed review of expenditures within four funds: Education, Debt Service, Transportation, and Tort Immunity. CSBO Kolstad confirmed that the District's largest expenditure is salaries, and provided a brief summary of this year's average salary increases. She explained that additional staffing requested at the March 2019 Board meeting had been included in the budget, along with expected stipends and overtime expenses. She reviewed expenditures related to employee benefits for health insurance and retirement benefits. In the category of materials and services, CSBO Kolstad reported on curriculum for student learning and technology expenditures. She noted that within a recommended \$500,000 contingency amount, \$100,000 was set aside for new curriculum adoption and other potential required materials for the special education department. Overall, she indicated a 2.1% increase in tentative expenditures was projected for the Education fund over last year. Turning to the Transportation fund, she reported that it would see a 0.62% increase; the fund mainly covers the cost of daily transportation of students. She noted that the contract for transportation will be up for renewal at the end of the 2019-20 school year, at which time the Board will be asked to decide whether to renew or go out to bid. CSBO Kolstad reported that expenditures for the Tort fund would be down 11%, noting that this was in part due to the District's efforts to provide a safe environment in schools and decrease accidents and injuries to staff.

CSBO Kolstad confirmed that proposed expenditures for Operations & Maintenance, IMRF/FICA, Capital Projects, and Working Cash will be reviewed at the next meeting, and that revenue projections for 2019-20 would be shared following receipt of the final tax levy from the Cook County Treasurer and updated information on federal Title grants. Looking ahead, she noted that the Board at the July 15 meeting would be asked to adopt a tentative budget for 2019-20 and schedule a public hearing for August, and that the final budget ultimately will be adopted at the September 23, 2019 Board meeting. She concluded by stating that the Board members were welcome to send her further questions, and that she would provide answers to all Board members so that all have the same information.

## **APPROVAL OF ADMINISTRATIVE AND EXEMPT SALARIES INCREASES**

Dr. Heinz noted that administration at the April 22, 2019 meeting had presented information to the Board on the development of new evaluation rubrics for non-principal administrators and exempt staff employees, and had reviewed the work completed over the last five years to help attract talented leaders to D64. She reviewed the recommended salary increases for administrators and three groups of exempt staff employees, and noted that increases are linked to percentage increases provided to D64's three unions (Park Ridge Education Association, Park Ridge Teacher Assistants Association and Support Staff Council). Dr. Heinz and CSBO Kolstad reviewed the process and rubrics used to assess employees' performances. Following discussion, the Board reached consensus to put a 4% cap on a salary increase to any individual, and required the administration to provide a written report identifying the individuals and amounts of such salary increases.

**ACTION ITEM 19-06-2**

It was moved by Board member Pearl and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve a not to exceed dollar value of \$77,000 for administrator raises and not to exceed 4% for any one individual raise.

The votes were cast as follows:

AYES: Ryles, Sanchez, Pearl, Biagi, Sales, Little

NAYS: Sotos

PRESENT: None

ABSENT: None

The motion carried.

**ACTION ITEM 19-06-3**

It was moved by Board member Sanchez and seconded by Board member Ryles that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve a not to exceed dollar value of \$61,000 for exempt employee raises and not to exceed 4% for any one individual raise.

The votes were cast as follows:

AYES: Little, Sanchez, Pearl, Ryles, Sales, Sotos, Biagi

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

**APPROVAL OF PERSONNEL REPORT**

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Lynn Condon - Employ as ESY Summer School Physical Therapist effective June 12, 2019 - \$50.40 hourly.

Laura Daehler - Employ as WOW Summer School Nurse at Roosevelt effective June 12, 2019 - \$1,894.57.

Queta Karstens - Employ as WOW Summer School Nurse at Emerson School effective July 1, 2019 - \$1,894.57.

Sherilyn Lavelle - Employ as WOW Summer School Nurse at Roosevelt School effective July 1, 2019 - \$1,894.57.

Pamela Lemperis - moved from hourly to salary - Employ as ESY Summer School Occupational Therapist effective June 12, 2019 - \$3,931.20.

Ashley Lichter - moved from hourly to salary - Employ as ESY Summer School Speech Language Pathologist effective June 12, 2019 - \$3,496.50.

Jennifer Drajpuch - moved from hourly to salary - Employ as ESY Speech Language Pathologist effective June 12, 2019 - \$4,329.00.

Chearee Hardt - moved from hourly to salary - Employ as ESY Social Worker effective June 12, 2019 - \$4,329.00.

Jill Mazza - Employ as Summer School Secretary at Emerson School effective June 12, 2019 - \$2,095.

Sue Sirvinkas - Employ as Summer School Secretary at Roosevelt School effective June 12, 2019 - \$2,095.

Margaret Temari - Employ as WOW Summer School Nurse at Roosevelt School effective June 12, 2019 - \$1,894.57.

Paula Yurkovic - additional hours factored in - Employ as ESY Summer School Nurse at Jefferson School effective June 12, 2019 - \$3,789.14

Employ as ESY Summer School Teacher at Jefferson School effective June 12, 2019 - \$3,250:

Georgette Demarinis, Christy Holtz, Toni Mihalopoulos, Amy Rooney

Employ as ESY Summer School Teacher Assistant at Jefferson School effective June 12, 2019 - \$1,396.98:

Lynne Bonahoom, Claire Connolly, Carol Duffy, Patricia Melidones, Mary Ann Murray, Julia Sirvinkas, Allison Tommasi, Jacqueline Tsevis, Julie Tziolas - NEW

Employ as ESY Summer School Teacher at Roosevelt School effective June 12, 2019 - \$3,250: Caitlin Collins, Megan Otten.

Amy Rendino – NEW - Employ as ESY Summer School Teacher at Roosevelt School effective June 12, 2019 - \$3,250.

Christine Lyons - NEW - Employ as ESY Summer School Teacher at Roosevelt School effective June 12, 2019 - \$3,250.

Employ as ESY Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$1,396.98:

Danielle Bogolub, Snezana Cenich, Debra Keane, Nellie Konkel, Sheila Mullane, Rukshana Arshad - NEW.

Mary Chapman – NEW - Employ as ESY Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$1,396.98.

Employ as ESY Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$698.49: Elaina Bridich, Kathryn Walsh.

Employ as ESY Summer School Teacher at Emerson School effective June 12, 2019 - \$3,250:

Ellen Dishneau, Eun Sun Park-Simpson.

Sarah Kwak – NEW - Employ as ESY Summer School Teacher at Emerson School effective June 12, 2019 - \$3,250.

Jammie Gold – NEW - Employ as ESY Summer School Teacher at Emerson School effective June 12, 2019 - \$3,250.00.

Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98:  
Bryanna McCarthy, Michael O'Shea, Maggie Pawlowski.

Claire Cooney – NEW - Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98.

Kathleen Kaufman – NEW - Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98.

Hallie Leach – NEW- Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98.

Melissa Powers – NEW - Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98.

Sarah Whitney – NEW - Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98.

Employ as WOW Summer School Teacher at Roosevelt School effective June 12, 2019 - \$2,880:

Lisa Anderson, Katie Balogi, Nathalie Baranyk, Kirsten Biel, Kailee Breslin, Jordan Doles, Sonya Dziedzic, Kathleen Graham, Andrea Hetzke, Laura Isard, Elizabeth Ishoo, Bethany Johnson, Miriama Kisiel, Amy Lynch, Jackie Mayer, Kelly Nowak, Cindy Pasowicz, Brittany Pater, Erin Roche, Brianna Santowski, Liane Skolak, Lisa Thomas, Kathleen Williams.

Jenine Pace - Employ as WOW Summer School Teacher at Roosevelt School effective June 12, 2019 - \$2,520.

Belinda Bednarz - Employ as WOW Summer School Teacher at Roosevelt School effective June 12, 2019 - \$2,160.

Employ as WOW Summer School Teacher at Roosevelt School effective June 12, 2019 - \$1,440:

Meghan Faris, Patty Mayer, Roberta Staverides, Molly Thornton, Nancy Tierney, Katie Walsh  
Leslie Wesolowski.

Employ as WOW Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$1,440:

Aimee Bergeron, Melissa Berlanga, Jennifer Ciupinski, Anna Demarinis, Katie Gaughan  
Linda George, Charlotte Graham, Katie Kennedy, Demetra Koupas, Kelly Lennon, Lindsey McDill  
Peadar McGrath, Rachel Nidea, Stacy Pater, Lauren Pusateri, Britney Richardson, Grace Rumbaut,  
Margaret Thomas-Cary, Natalie Triffo.

Downey, Marie - Employ as WOW Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$1,080.

Employ as WOW Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$1,080:  
Jennifer Dudlak, Lea O'Neil, Colleen Olsen, Susan Sweeney, Christina Vaggelatos-Bridich.

Employ as WOW Summer School Teacher at Emerson School effective June 12, 2019 - \$2,880:

Rebecca Bard, Caileen Bazarek, Teresa Broeker, Terrence Calkins, Evelyn Dobrydnio, Shannon Fuller,  
Emily Hrobsky, Frances Keyes, Chris LoPresti, Samantha Neumer, Carla Seebo, Julia Viola.

Theresa Scordo - Employ as WOW Summer School Teacher at Emerson School effective June 12, 2019 - \$2,160.

Employ as WOW Summer School Teacher at Emerson School effective June 12, 2019 - \$1,440:  
MarieClaire Apuli, Jennifer Dudlak, Jen Lee-Stewart, Aaron Schauer, Ronald Velleuer.

Alex Teater – NEW - Employ as WOW Summer School Teacher at Emerson School effective June 12, 2019 - \$1,440.

Jett Levin - Employ as WOW Summer School Teacher at Emerson School effective June 12, 2019 - \$720.

Employ as WOW Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,440:  
Linda Adamowski, Kevin Lancor, Deborah San Gabino.

Stefanie Paris-Colon - Change of assignment from Level IV Secretary at Washington School as Level IV -  
12 month Transportation/Buildings and Grounds Secretary at ESC effective June 17, 2019 - No rate change.

Samantha Vanis - Change of assignment from Level IV Secretary at Roosevelt School to District  
Technologist - Communication and Web at Jefferson School effective July 1, 2019 - \$40,000.

Jill Dzik - Resign as Special Education Coordinator effective June 17, 2019.

Candice Hassman - Resign as Physical Therapist at Jefferson School effective June 5, 2019.

Helen Barnes - Retire as Teacher Assistant at Lincoln School effective June 5, 2019.

Julie Jemison - Leave of absence request, Maternity/FLMA - Teacher at Lincoln School effective August  
22, 2019 - June 10, 2020 (tentative).

#### ACTION ITEM 19-06-4

It was moved by Board member Sotos and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Pearl, Sotos, Little, Sanchez, Sales, Biagi, Ryles

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

#### **NEW BUSINESS**

Dr. Heinz reported that a closed session may have to be added to the June meeting, and would continue working with Board President Biagi to finalize that agenda. CSBO Kolstad responded to questions about the Field School summer project. answered a question about construction at Field. Board members then held a brief discussion on how to address public comments during meetings, and how the Board President handles email communication on behalf of the Board.

#### **ADJOURNMENT**

At 8:56 p.m., it was moved by Board member Ryles and seconded by Board member Sanchez to adjourn, which was approved unanimously by voice vote.

Signed Date: July 15, 2019

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President

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Secretary