

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
May 18, 2020
VIRTUAL MEETING DUE TO COVID-19**

Board President Rick Biagi called the meeting to order at 5:30 p.m. All participants attended via remote participation. Other Board members in attendance via remote participation were Tom Sotos, Carol Sales, Dr. Denise Pearl, Larry Ryles, Fred Sanchez, and Rebecca Little. Also present were Superintendent Eric Olson; Chief School Business Official Luann Kolstad; Assistant Superintendent for Human Resources Joel T. Martin; Board Legal Counsel Tony Loizzi; and approximately 17 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

BOARD RECESSES AND ADJOURNS TO CLOSED MEETING

At 5:31 p.m. it was moved by Board member Sotos and seconded by Board member Pearl to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)]; and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

The votes to adjourn to the closed meeting were cast as follows:

Ayes: Sales, Ryles, Sotos, Little, Biagi, Sanchez, Pearl

Nays: None

Present: None

Absent: None

The motion carried.

BOARD ADJOURNS FROM CLOSED MEETING AND RESUMES THE REGULAR MEETING

The Board resumed the regular meeting at 7:03 p.m. In addition to those listed above, also attending via remote participation were Assistant Superintendent for Student Learning Lori Lopez; Director of Student Services Lea Anne Frost, Director of Innovation and Instructional Technology Mary Jane Warden; Director

of Facility Management Ronald DeGeorge; Public Information Coordinator Peter Gill (attending but not participating); Administrative Assistant to the Superintendent Natasha Nedeljkovic; and approximately 17 members of the public.

ELF Chairperson Michael Schaab joined the meeting for the presentation of the ELF grants.

PLEDGE OF ALLEGIANCE

Board member Ryles led the pledge of allegiance.

OPENING REMARKS FROM PRESIDENT OF THE BOARD

Board president Biagi noted that the Board had been in a closed meeting to discuss personnel issues and matters related to the collective bargaining agreement.

PUBLIC COMMENTS

Public comments were invited through a posted email address on the District website and in the Board report; none were received.

APPROVAL OF MEETING AGENDA

No changes were made to the agenda.

RECOGNITION OF TENURED TEACHERS

Dr. Joel Martin recognized the teachers who had completed the four-year process to obtain tenure with the District and were no longer considered “probationary.” He read the names of the teachers recognized for this achievement and congratulated them. He stated that the certificates would be handed to those teachers at a time whenever possible to do so in person. Board president Biagi congratulated the teachers on behalf of the Board.

ELEMENTARY LEARNING FOUNDATION (ELF) GRANT AWARDS

Dr. Olson introduced ELF Chair Mike Schaab who was joining the meeting to present the grants awarded by the foundation this year, and thanked him and ELF for their continued support of the District, even through the pandemic.

Due to technical difficulties, the Board decided to move up the personnel report approval on the agenda, until Mr. Schaab could rejoin the meeting.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Amy Fong - Employ as General Music Teacher at Emerson School effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus,

it is subject to change once the 2020-2021 salary schedule is agreed upon - lane placement is contingent upon confirmation of education by official transcripts - BA, Step 1 - \$52,175.

Shannon Krebs - Employ as Special Education Resource Teacher at Field School effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - lane placement is contingent upon confirmation of education by official transcripts - BA+12, Step 1 - \$54,122.

Brian Kulaga - Employ as Special Education Resource Teacher at Roosevelt School effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - lane placement is contingent on confirmation of education by official transcripts - BA, Step 1 - \$52,175.

Adam Parker - Employ as Industrial Technology Teacher at Emerson School effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon lane placement is contingent upon confirmation of education by official transcripts - MA, Step 1 - \$60,011.

Jason Quint - Employ as Industrial Technology Teacher at Lincoln School effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - lane placement is contingent upon confirmation of education by official transcripts - MA, Step 1 - \$60,011.

Jane Hill - Rehire as Industrial Technology Teacher at Lincoln School effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - MA, Step 2 - \$60,989.

Iлона Hutter - Rehire as .7 Instrumental Music Teacher effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - MA, Step 2 - \$42,692.30.

Roxanne Kieme - Rehire as .7 Instrumental Music Teacher effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - MA, Step 3 - \$43,388.80.

Lindsay Plantan - Rehire as .5 Kindergarten Teacher at Carpenter School effective the first day teachers are scheduled to report for the 2020-2021 school year -salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - BA, Step 2 - \$26,574.50.

Jamie Zimniok - Rehire as .6 Instrumental Music Teacher effective the first day teachers are scheduled to report for the 2020-2021 school year - salary is based on the 2019-2020 salary schedule; thus, it is subject to change once the 2020-2021 salary schedule is agreed upon - MA, Step 16 - \$49,200.

Tiffany Costa - Resign as Instructional Technology Coach at Roosevelt School effective June 10, 2020.

Cassie Prejzner - Resign as 5th Grade Teacher at Carpenter School effective June 10, 2020.

Beth Rihtar - Resign as Instructional Technology Coach at Emerson School effective June 10, 2020.

Amanda Spychalski - Resign as Assistant Principal at Field School effective June 22, 2020.

Kathy Carney-Pierucci - Retire as Office Associate at Field School effective June 10, 2020.

ACTION ITEM 20-05-2

It was moved by Board member Sanchez and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Biagi, Little, Sanchez, Pearl, Sales, Sotos

NAYS: None

PRESENT: Ryles

ABSENT: None

The motion carried.

ELEMENTARY LEARNING FOUNDATION (ELF) GRANT AWARDS (CONTINUED)

Mr. Schaab rejoined the meeting and introduced himself as this year’s chair of ELF and a District parent, along with a spouse who is also a District employee. He noted that ELF had served the District since 1994 and continued to support students and staff every year since with 12 grant submissions this year. Mr. Schaab announced that 6 grants had been awarded totaling a little over \$21,000: digital music as assistive technology and Paws to Read library to Carpenter School; thematic coding kids to Field School; a mud kitchen to Jefferson School; a school anxiety/avoidance team creation to Lincoln Middle School; and finally a World Music Drumming to Carpenter, Field, Franklin, Roosevelt and Washington Schools. Mr. Schaab thanked Dr. Lopez, Dr. Olson, and Mrs. Warden for their feedback and help and thanked all those who wrote grant submissions, encouraging them to continue to do so in the future. He stated that the foundation was looking forward to seeing these grants implemented. The Board thanked Mr. Schaab for his participation and the foundation for its generosity and continued support of the District. Mr. Schaab left the meeting at the conclusion of his presentation.

PT3 BOARD UPDATE

Director of Student Services Dr. Lea Anne Frost gave a brief summary of her report for tonight’s meeting, noting that she would also read a statement from the staff representative for PT3, and would let the parent representative, Mrs. Andrea Yanella, give her statement. Dr. Frost noted the continued work to address the continuum of services and gave a summary of current options and other models considered. She also stated that PT3 received an in-person presentation of the new Student Learning Center, before the outbreak of the virus and the closing of schools. She said the group had sometimes difficult but productive discussions and continued to move in the right direction. She read Mrs. Gibbons’s statement which stated that the group had last met virtually in stakeholders’ groups but no parent had participated. Dr. Olson had announced the creation of a new website for next year and staff recommended the creation of a task force to help design the content. The group also discussed a possible welcome packet at the beginning of the year for each parent and how best to streamline such packets for consistency. Mrs. Gibbons thought PT3 work had been rewarding this year and Dr. Olson a great addition. Mrs. Yanella then joined the meeting via audio-only and stated that she had not been present at the last PT3 meeting, but participated in the Extended School Year

program (ESY) discussion at the previous one. She said that guidelines were needed to best determine which students qualified for ESY, as there seemed to be some ambiguity. She mentioned that parents felt inundated with communication from various sources and suggested all communication be streamlined through building principals. She said there was some confusion about the plans for Washington School next year, and while it was a positive thing to address outplaced students, the general education students and population were concerned over the use of space which they had so needed. Mrs. Yanella related that the hope was that now that the group could now move forward with other pending issues. Board member Sales relayed that she had also heard from a handful of parents feeling frustrated with the process and their perception that decisions had been made without their input. There was a need for possibly a more collaborative process. Board members will continue to attend PT3 meetings on a rotation schedule to monitor the progress of the group. Responding to a question from the Board, Dr. Frost clarified that under current Federal guidelines, flexibility had been given to school districts with regards to early intervention screenings for next year. She noted that it was not possible to properly conduct those screenings virtually. She also clarified that PT3 would not meet over the summer but resume in the fall to continue working on the remaining special education issues. The Board asked for the possibility of putting together a welcome packet before then, which Dr. Frost confirmed should be feasible. The Board will decide on members' scheduled attendance at the PT3 meetings, once the meetings' schedule is in place. The next PT3 update to the Board should take place at the October or November meeting.

TECHNOLOGY EQUIPMENT PURCHASES

Director of Technology Mary Jane Warden stated that the District was recommending the expansion of the technology equipment purchases for Kindergarten through second grade in order to implement a 1:1 program in the fall. This would give the teachers an opportunity to create online lessons and learning plans, and allow for equipment access for all students should we need to continue with remote learning due to COVID-19. Mrs. Warden noted that teachers had expressed support for this expansion. The expansion would also allow the creation of a unified digital place where all stakeholders (students, parents, teachers) can find the information they need: learning boards, resources, ebooks, announcements, shared information, etc. Mrs. Warden stated that with the financial resources currently available and the additional federal funding through the C.A.R.E.S Act, the District is able to incorporate the costs in the budget. She confirmed that the District expected to receive \$171,000 from the federal government to use towards the purchase of additional devices. She said the District had planned for such an expansion to be a full 1:1 district but was now moving earlier towards this goal due to COVID-19's impact on remote learning. Students would now receive Chromebooks in second grade instead of third. Kindergarten and first graders would also be getting devices for each student. Mrs. Warden said the Tech department had worked with vendors to get competitive quotes for the devices. The Board discussed whether they should require a competitive bid process, even though technology purchases are exempt from such a process. The Board reached consensus to request the administration to go out to bid for the purchase of the Chromebooks. The Board then discussed the timeline for a bidding process and the feasibility without a negative impact at the start of school, should supplies not be available on time. Ultimately, after a lengthy discussion, the Board agreed to approve the purchase of the Ipads, which are Apple products and could not be part of a bidding process and requested that the administration obtain additional quotes for the Chromebooks in lieu of a bidding process which did not seem possible under the current timeline. This topic and the approval of the Chromebooks purchases would be brought back to the Board at a special meeting to be scheduled the following week,

after Memorial day. Board president Biagi stressed that the Board needed to revisit its procurement policy and its specifics when dealing with single-source purchases to avoid such issues in the future.

ACTION ITEM 20-05-1

It was moved by Board member Sotos and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the purchase of technology equipment **that applies to the Apple products (iPads)** to expand the 1:1 Digital Learning Program into kindergarten through 2nd grade.

The votes were cast as follows:

AYES: Sales, Sanchez, Sotos, Ryles, Little, Biagi, Pearl

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

FIRST READING OF POLICIES FROM PRESS MEMO 103

Dr. Olson noted that both the District and Board policy committees had met and reviewed the policies contained within this PRESS memo. He asked for any revisions or changes from the Board members; none were requested. Board president Biagi once again stressed the need to review the Board procurement policy at the next committee meeting to craft a more robust policy, as mentioned in the prior conversation. He stated that the City of Park Ridge had done so recently and had put in place something well-drafted which the District could review.

Prior to moving on to Consent Agenda, the Board resumed the conversation on the technology equipment purchases to conclude it would be better to direct the administration to obtain additional quotes rather than go through a bidding process which might negatively impact the procurement of the devices in time for the start of school in August.

CONSENT AGENDA

Board member Sales requested the removal of approval of policy 2:230 from the consent agenda prior to the vote.

- Bills, Payroll and Benefits

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund	\$ 1,306,815.06
20 - Operations and Maintenance Fund	\$ 129,752.34
30 - Debt Services	\$ 55,818.34
40 - Transportation Fund	\$ 682.05
50 - Retirement (IMRF/SS/MEDICARE)	\$ -
60 - Capital Projects	\$ 523,665.75
61 - Capital Projects-2017 Debt Certificates	\$ -

80 - Tort Immunity Fund	\$ 312.50
90 - Fire Prevention and Safety Fund	\$ -
Total:	<u>\$ 2,017,046.04</u>

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund	\$49,607,733.01
20 - Operations and Maintenance Fund	\$ 5,279,869.86
30 - Debt Services Fund	\$ 2,313,668.33
40 - Transportation Fund	\$ 3,233,695.84
50 - IMRF/FICA Fund	\$ 795,707.69
51 - SS/Medicare	\$ 988,670.94
60 - Capital Projects Fund	\$ 8,110,533.95
80 - Tort Immunity Fund	\$ 500,302.68
Total:	<u>\$70,830,182.30</u>

The Accounts Payable detailed list can be viewed on the District 64 website’s business services page at www.d64.org.

- Approval of Financial Update for the Period Ending April 30, 2020
- Destruction of Audio Closed Recordings (None)

ACTION ITEM 20-05-3

It was moved by Board member Sanchez and seconded by Board member Pearl that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for May 18, 2020 which includes: Bills, Payroll and Benefits; Approval of Financial Update for Period Ending April 30, 2020; and Destruction of Audio Closed Recordings (None).

The votes were cast as follows:

AYES: Little, Sales, Sanchez, Pearl, Sotos, Biagi, Ryles

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

The Board discussed the following sentence in policy 2:230: “...but we ask that you refrain from making comments concerning individual students or staff members”. The discussion centered on the concern that this verbiage could be seen as a content-based restriction. The administration and Board policy committee members agreed to consult with legal counsel and reword the sentence. The policy will be brought back for a second reading and approval at a subsequent meeting.

APPROVAL OF MINUTES

Board members Sanchez and Sotos voted present as they both joined the April 27 meeting a little late and missed the vote to go into closed.

ACTION ITEM 20-05-3

It was moved by Board member Sotos and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Meeting on April 20, 2020; the Regular Meeting on April 20, 2020; the Closed Meeting on April 27, 2020; and the Special Meeting on April 27, 2020.

The votes were cast as follows:

AYES: Biagi, Ryles, Pearl, Sales, Little

NAYS: None

PRESENT: Sotos, Sanchez

ABSENT:

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Olson asked CSBO Kolstad to update the Board on the health insurance rates for the upcoming year. Mrs. Kolstad explained that the District was part of a co-op with other districts. She said the increase was quite large this year and mentioned that the health insurance rates are part of the collective bargaining agreement. The Board remarked that it would be a good idea to bring in an insurance representative to go over the numbers. President Biagi noted the Board would meet for a special meeting most likely the following week to discuss collective bargaining issues and revisit the Chromebook purchases.

NEW BUSINESS

Board member Ryles inquired about fee waiver for residents when registering students for the upcoming school year. CSBO Kolstad explained that the online registration process includes a “fee waiver” question with a document attached to complete for residents who need to waive the fee.

ADJOURNMENT

At 9:46 p.m. it was moved by Board member Little and seconded by Board member Sanchez to adjourn, which was approved by unanimous voice vote.

Signed Date: June 22, 2020.

President

Secretary