



Board of Education Regular Meeting April 20, 2020

VIRTUAL MEETING INFORMATION

Due to the Covid-19 pandemic, District 64 is continuing to conduct Board of Education meetings online through Zoom.

You can connect as an attendee through Zoom via a computer, mobile device, or phone, and you will be able to listen and view the meeting.

While public attendees will be muted, they have the opportunity to email comments which will be read aloud by a Board member during the public comments section of the meeting.

Please email public comments to:

d64-publiccomments@d64board.org

before (non-agenda items) and during (agenda items) of the online Board meeting.

Attendee Options to Connect:

1. Please click this [link](#) to join the webinar through computer or mobile device.
Meeting ID: 927 7580 9074
Password: 8e7Zqi
2. iPhone one-tap : +13126266799,,93447302939#,,#,184306# US (Chicago)
3. Telephone: 312 626 6799 US (Chicago)
and dial when prompted –
Meeting ID: 934 4730 2939
Password: 184306

Notes for online Board of Education meetings through Zoom:

- Attendees will be muted by default when calling or logging in to the Zoom meeting. The meeting will be in “listen only” mode.
- During the Public Comment portions, the Administrative Assistant to the Superintendent will read the emails that have been sent to d64-publiccomments@d64board.org
- The District will make every effort to post recorded online Board meetings afterwards.

Inspire every child to



Meeting of the Board of Education Park Ridge – Niles School District 64

**Regular Board Meeting Agenda
Monday, April 20, 2020**

VIRTUAL MEETING

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

5:30 p.m. Meeting of the Board Convenes

- Roll Call

Board Recesses and Adjourns to Closed Meeting

--The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)]; and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)]

7:00 p.m. Board Adjourns from Closed Meeting and Resumes Regular Meeting

Pledge of Allegiance

Opening Remarks from President of the Board

Public Comments

A-1 Approval of Meeting Agenda

--Board President

The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.

- A-2 Update on Remote Learning**
 --Assistant Superintendent for Student Learning/Director of Innovation and Instructional Technology
- A-3 Program Proposal for Expanding the Continuum of Services**
 --Director of Student Services
- [iMovie Presentation](#)
 - [Feedback Form](#)
- A-4 Approval of Amendments to Transportation Services Agreement**
 --Chief School Business Official
- Third Amendment to Regular Transportation Services Agreement **Action Item 20-04-1**
 - Fourth Amendment to Regular Transportation Services Agreement **Action Item 20-04-2**
 - First Amendment to Special Education Transportation Services Agreement **Action Item 20-04-3**
 - Second Amendment to Special Education Transportation Services Agreement **Action Item 20-04-4**
- A-5 Approval of Second Amendment to Quest Food Management Services Agreement**
 -- Chief School Business Official **Action Item 20-04-5**
- A-6 Discussion and Approval of Natural Lawn Care**
 --Director of Facility Management **Action Item 20-04-6**
 Chief School Business Official
- A-7 Approval of Recommended Personnel Report**
 --Board President **Action Item 20-04-7**
- A-8 Consent Agenda**
 --Board President **Action Item 20-04-8**
- Bills, Payroll and Benefits
 - Approval of Financial Update for the Period Ending March 31, 2020
 - Approval of Intergovernmental Agreement for Shared Vision/O&M Services
 - Approval of Board of Education Regular Meeting Dates for 2020-21
 - Destruction of Audio Closed Recordings (None)
- A-9 Approval of Minutes**
 --Board President **Action Item 20-04-9**
- March 30, 2020 - Regular Meeting
- A-10 Other Discussion and Items of Information**
 --Superintendent
- Strategic Plan Update
 - Upcoming Agenda
 - FOIA requests (None)

- Memorandum of Information
 - ISBE School District Financial Profile
- Minutes of Board Committees (None)

A-11 New Business

Adjournment

Next Meetings: **Monday, April 27, 2020**
Special Meeting - 7:00 p.m.
Virtual Meeting

Monday, May 18, 2020
Regular Meeting - 7:00 p.m.
Emerson School - Multipurpose Room
8101 Cumberland Avenue
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting so we can make every effort to accommodate you or provide for any special needs.

Approval of Meeting Agenda

The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.

To: Board of Education
From: Dr. Lori Lopez, Assistant Superintendent for Student Learning
Mary Jane Warden, Director of Innovation and Instructional Technology
Date: April 20, 2020
Subject: Update on Remote Learning

District 64 continues to have a high percentage of students participating in remote learning activities, with an average of nearly 80% of students logging on each day. At the heart of this are parents, many of whom are supporting student learning while juggling work from home. We are grateful for this partnership as we continue to learn ways to streamline this process for everyone.

To assess the impact of District 64's Remote Learning Program and make improvements, a parent survey was administered at the end of last week. Feedback from nearly 1,000 families indicated that the majority of families are pleased with District 64's remote learning program. The process continues to be a collaborative effort where Curriculum Team members, Instructional Technology Coaches (ITCs), and Technologists partner with teachers to share ideas for lessons and delivery.

More than 70% of parents indicated that they are satisfied with the time students are dedicating to the program, either because they feel it is "just right" or because they have made adjustments with their child's teacher. About 12% of parents find remote learning activities to be "too little" for students and around 18% feel it is "too much." We are reaching out to parents who feel it is too much to make adjustments to student schedules.

Other opportunities for growth include designing activities where younger students can work more independently, reducing or eliminating the need to print worksheets, and streamlining communication about activities and logins so that parents are not receiving multiple emails. Teachers are aware of these issues and are making adjustments to address them.

Last week, we hosted a number of workshops for teachers on Zoom Conferencing, Google Hangout Meets, video recording, and other interactive apps. In light of positive feedback about connections through Zoom and Google Hangout Meets, all teachers have been encouraged to connect with students through these platforms. Teachers, Curriculum Specialists, and ITCs are also collaborating to create pre-recorded videos for students. While not a replacement, these videos recreate classroom instruction and are an opportunity for students to hear directly from their teachers. Apps like SeeSaw, Flipgrid, and Schoology Discussions also provide opportunities to recreate classroom interaction and sharing.

Over the coming weeks, remote learning will continue to evolve in response to feedback from all stakeholders. We appreciate the tremendous commitment of staff and families to building a positive experience for students.

04/20/20

To: Board of Education
Dr. Eric Olson, Superintendent
From: Dr. Lea Anne Frost, Director of Student Services
Date: April 20, 2020
Re: Program Proposal for Expanding the Continuum of Services

An activity the Department of Student Services has been engaged in this year is investigating the need for expanding the district's continuum of services. The idea of exploring this matter was originally brought to the attention of the district through the department's audit in the spring of 2018.

Throughout this year, the Parents and Teachers Talking Together group (PT3) has been discussing the special education programs and services within the district as well as the uses of special education cooperatives and private therapeutic day programs to serve our students. PT3 has also had the opportunity to engage in discussions about expanding the continuum of services and hear a presentation on the program proposal.

Additionally, Dr. Olson formed a special education advisory group which has also reviewed our current continuum of services. This group has engaged in discussions about expanding the continuum of services and defining areas of need and educational programming.

The perspectives of both these groups were taken into consideration when developing a new specialized program which will be presented to the Board tonight. Also, each year the district performs a staffing needs assessment related to programs and services. Results indicated that the two educational disabilities that have the greatest needs are emotional disability and autism. Also, when asked which additional district supports are needed to maintain students in the least restrictive environment, 65.3% responded with an increase of the continuum of services.

Our presentation tonight introduces a proposal for the Structured Learning Community program and addresses the need as well as the classroom components. The class arrangement, curriculum, and techniques are specific and comprehensive. Staff who will be involved in this program will need to have specialized training in the Structured Teaching approach. The Structured Learning Community program differs from any other service currently within D64.

Our original intention was to hold a community forum on April 2, where we could engage with the public regarding the program proposal. Unfortunately, due to COVID-19, we had to alter our plans to elicit stakeholder feedback. Prior to the viewing by the Board, this [iMovie](#) was made available to the community and staff on Monday, April 13. To ensure that we made this information available to all interested parties, we promoted this information via school

messenger to all our general and special education parents, posted it on the special education parents' resource page on our website, provided access to the iMovie to all D64 staff, and sent a press release to the local news organizations. We also included a [feedback form](#) in which results will be organized prior to the Board meeting and shared.

04/20/20

To: Board of Education
Dr. Eric Olson Superintendent

From: Luann Kolstad, Chief School Business Official

Date: April 20, 2020

Re: Approval of Third Amendment to Regular Transportation Services Contract - AI 20-04-1
Approval of the First Amendment to Special Education Transportation
Services Contract - AI 20-04-2
COVID-19 Approvals:
Approval of Fourth Amendment to Regular Transportation Services Contract - AI-20-04-3
Approval of Second Amendment to Special Education Transportation
Services Contract - AI 20-04-4

Tonight the Board of Education will be asked to approve amendments to the transportation contracts covering both regular and special education transportation for the 2020-21 school year and to cover the COVID-19 Pandemic impact on transportation services. Attached to this report are the four amendments and an opinion letter from James Levi of Hodges and Loizzi, the District's law firm of record (Attachment 1)

Regular Transportation - Action Item 20-04-1

This is the third amendment to our regular transportation contract with Lakeview. The first amendment covered the 2017-18 and 2018-19 school years with the option to extend for a third year which the Board did accept with the second amendment for the 2019-20 school year. The amendment being presented to the Board tonight will cover the 2020-21 school year. If the service remains the same and no other transportation company asks the District to go out to bid, administration will bring an amendment to the Board again in the spring of 2021. The law allows the District to continue to extend the contract on a year-to-year basis as long as no other company asks the District to go out to bid.

Given the continuing situation, bus companies are experiencing in terms of driver shortages and percentage increases in costs in the double digits, the administration is recommending that the Board approve the third amendment to the contract issued in 2014 to Lakeview Bus Lines, Inc (Attachment 2) for regular education transportation. This will extend our agreement through the 2020-21 school year. The percentage increase will be 3.75% over the 2019-20 rates. This is the same increase that was applied for the two prior years.

Special Education Transportation - Action Item 20-04-3

Based on the administration's recommendation, the Board approved a three-year special education transportation contract with Lakeview Bus Lines, Inc. The contract will expire at the end of the 2019-20 school year. Lakeview has exceeded the District's expectations with their hands-on approach to special education transportation. The administration is recommending that the Board approve a one-year

amendment to the current special education transportation contract (Amendment 3) with Lakeview. The percentage increase will be 3.75% over the 2019-20 rates.

COVID-19 Approvals:

Regular Transportation - Action item 20-04-2

Special Education Transportation - Action item 20-04-4

The Illinois State Board of Education (ISBE) and the Governor of Illinois, Governor Pritzker, has requested that school districts in the state of Illinois continue to pay their vendors that provide ongoing services - transportation and food service so that both services are in place and ready to start up when students are allowed to return to their physical school buildings. It has been recommended that the individual districts negotiate with their service providers.

At this time the administration is recommending a payment equal to 50% of a normal monthly transportation bill. The normal transportation bill includes both regular, special education, St. Paul and homelessness transportation. The current dates covered by these requests are March 16-19, 2020 and March 30, 2020 to April 30, 2020. The following is a calculation of estimated costs and reimbursement from the state of Illinois:

Dates: 3/16-3/30,2020 & 3/31/-4/30/2020 26 Days Transportation Type	Estimated Transportation Costs	50% Payment to Lakeview
Regular & St. Paul	\$223,277	\$111,638
Special Education & Homeless	\$283,997	\$141,999
Total	\$507,274	\$253,637
Estimated State Reimbursement		\$ 99,981
Actual Cost to District		\$153,656

James Levi from Hodges and Loizzi will be in attendance remotely at the Board meeting to answer Board member questions regarding this request.

ACTION ITEM 20-04-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Third Amendment to the Regular Education Transportation Services Contract to Lakeview Bus Lines, Inc. at a 3.75% increase in the current rates for regular transportation.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:
PRESENT:
ABSENT:

ACTION ITEM 20-04-2

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the COVID-19 related Fourth Amendment to the Regular Education Transportation Services Contract with Lakeview Bus Lines, Inc. for the period of March 16, 2020 to April 30, 2020 at 50% of the normal contractual cost.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:
NAYS:
PRESENT:
ABSENT:

ACTION ITEM 20-04-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the First Amendment to the Special Education Transportation Services Contract to Lakeview Bus Lines, Inc. at a 3.75% increase in the current rates for special education transportation.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:
NAYS:
PRESENT:
ABSENT:

ACTION ITEM 20-04-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the COVID-19 related Second Amendment to the Special Education Transportation Services Contract with Lakeview Bus Lines, Inc. for the period of March 17, 2020 to April 30, 2020 at 50% of the normal contractual cost.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:
NAYS:
PRESENT:
ABSENT:

April 10, 2020

Via Electronic Mail

Luann Kolstad, Chief School Business Official
Park Ridge-Niles Community Consolidated School District No. 64
164 South Prospect Avenue
Park Ridge, Illinois 60068
lkolstad@d64.org

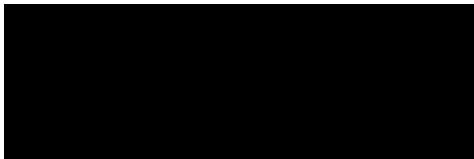
Re: Compensation for Transportation and Food Services Agreements

Luann:

Pursuant to your request, this letter addresses whether the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64 (“Board”) is obligated to continue to make payments to Lakeview Bus Lines, Inc. (“Lakeview”) and Quest Food Management Services (“Quest”) under their existing contracts with the Board if neither vendor provides services during the COVID-19 school closure. In this regard, we have reviewed the Lakeview Agreement for special education transportation services dated July 1, 2017, the Lakeview Agreement for regular education transportation services dated July 1, 2014, as amended, and the Quest Agreement for food and beverage services date April 24, 2017. Based upon our review of the aforementioned agreements it is our opinion that the Board has no obligation to compensate either Lakeview or Quest under their respective agreements for services that have not been provided.

Sincerely,

HODGES, LOIZZI, EISENHAMMER,
RODICK & KOHN LLP



James S. Levi

**THIRD AMENDMENT TO
REGULAR EDUCATION TRANSPORTATION
SERVICES CONTRACT**

THIS AMENDMENT entered into as of the 20th day of April, 2020 is made by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, (“Board”) and Lakeview Bus Lines, Inc., (“Contractor”) (collectively referred hereto as “the Parties”).

WITNESSETH

WHEREAS, the Parties entered into that certain Transportation Services Contract, effective July 1, 2014, (“Agreement”), for regular and summer school student transportation services; and

WHEREAS, on April 24, 2017, the Parties entered into an Amendment to the Agreement, extending the term thereof through June 30, 2017 and with the Board having accepted the option to extend the Agreement for an additional year (July 1, 2019 through June 30, 2020) ; and

WHEREAS, the Parties desire to further extend the term of the Agreement.

NOW, THEREFORE, for good and valuable consideration the receipt of which is acknowledged by the Parties, it is mutually agreed to as follows:

- 1. Term.** The term of the Agreement is hereby extended for one (1) additional year commencing July 1, 2020, and continuing through June 30, 2021.
- 2. Compensation.** The rates for the services provided hereunder shall increase in the amount of 3.75% over the rates for the 2019-20 contract year.
- 3. Conflict of Terms.** Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. To the extent any of the terms and conditions of the original Agreement conflict with the terms and conditions of this Amendment, the terms and conditions contained herein shall control.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, this Amendment has been signed on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

**BOARD OF EDUCATION OF
PARK RIDGE-NILES COMMUNITY
CONSOLIDATED SCHOOL DISTRICT
NO. 64, COOK COUNTY,
ILLINOIS**

LAKEVIEW BUS LINES, INC.

By: _____

By: _____

Its: _____

Its: _____

ATTEST:

By: _____

Its: _____

493456_1

FOURTH AMENDMENT TO REGULAR EDUCATION TRANSPORTATION SERVICES CONTRACT

THIS AMENDMENT is entered into this 20th day of April, 2020, by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, (“Board”) and Lakeview Bus Lines, Inc. (“Contractor”) (collectively referred hereto as the “Parties”).

WITNESSETH

WHEREAS, the Parties entered into that certain Transportation Services Contract, effective July 1, 2014, as amended (“Agreement”), under which the Contractor will provide transportation services to the District through the 2020-2021 school year; and

WHEREAS, the Agreement only requires the Board to pay for services provided; and

WHEREAS, on March 13, 2020, Governor Pritzker’s Executive Order 5 ordered the closure of all public and private schools in Illinois serving pre-kindergarten through 12th grade students from March 17, 2020, through March 30, 2020, due to the COVID-19 pandemic (“Pandemic”); and

WHEREAS, on March 20, 2020, Governor Pritzker’s Executive Order 10 ordered all individuals currently living within the State of Illinois to stay at home or at their place of residence and further extended the mandated statewide suspension of in-person instruction through April 7, 2020; and

WHEREAS, on April 1, 2020, Governor Pritzker’s Executive Order 16 further extended the mandated shelter-in-place order and the statewide suspension of in-person instruction through April 30, 2020; and

WHEREAS, Contractor represents and warrants to the Board that it has not fired, furloughed, reduced work hours or otherwise reduced the salaries and benefits of the Contractor’s staff that provided services to the Board since before the mandated school shutdown; and

WHEREAS, the Parties desire to amend the Agreement to allow for the continued payment of the salaries and benefits of the Contractor’s employees during the school closure to ensure when the school closure order is lifted the Contractor will be ready, willing and able to immediately commence transportation services to the Board; and

WHEREAS, the Illinois State Board of Education has advised that school districts may amend contracts with existing bus vendors to continue to provide payments to said vendors to ensure that they are ready, willing and able to immediately commence transportation services upon the lifting of the order closing Illinois schools.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Compensation.** From March 16, 2020, until the earlier of: (i) the lifting of the Governor's Order closing public schools; (ii) the end of the regularly scheduled 2019-2020 school year; or (iii) the termination of this Amendment by the Board, the Board shall continue to pay the Contractor at a rate of 50% of the fees that the Contractor would have earned for transporting students to and from school on regularly scheduled school days had school continued to be in session during the Statewide school ordered closure. The payments made by the Board hereunder shall only be utilized by the Contractor to pay employee salaries and benefits and for no other purposes whatsoever.
2. **Continued Employment and Resumption of Services.** In exchange for the payments made under Paragraph 1 of this Amendment, the Contractor will continue to employ all bus drivers, aides and other personnel necessary to operate the buses that would otherwise be servicing the Board. Upon the lifting of the Governor's Order closing public schools, the Contractor shall immediately resume its services to the Board in accordance with the Agreement.
3. **Invoices and Monthly Payment Reports.** The Contractor shall invoice the Board monthly for the compensation to be paid hereunder and such invoices shall detail the total amount due and the method utilized by the Contractor in calculating such amount. All invoices of the Contractor shall be accompanied by a certified payroll evidencing the amounts paid by the Contractor to its employees for the period covered by the submitted invoice. All invoices submitted by the Contractor shall be paid by the Board in accordance with the *Local Government Prompt Payment Act* (50 ILCS 505/1 *et seq.*). If the amounts paid by the Board under this Amendment exceed the amount actually paid by the Contractor to the employees identified in Paragraph 2 above, the Contractor shall promptly refund the difference to the Board.
4. **Representations and Warranties.** Contractor represents and warrants that it has not received any insurance proceeds (e.g. business interruption insurance), grant funding, State or Federal aid or any other funds to be utilized by Contractor as a result of the Pandemic. It being understood by Contractor that the payments provided hereunder are to ensure the continued employment of the employees identified in Paragraph 2 and that such payments are not a subsidy or any other form aid. If, at any time, whether during the Pandemic school closures or thereafter, Contractor, or any subsidiary or parent corporation thereof, receives funding from another source for reimbursement of the expenses paid with the funds provided by the Board hereunder, Contractor shall promptly inform the Board of such in writing and shall reimburse the Board either in full, if the amount of such funding received by Contractor allows, or on a prorated basis. If the Contractor fails to notify the Board of the receipt of such funding, the Contractor shall, in addition to being liable to the Board for the appropriate refund, shall also be liable for interest, at the rate of 1% per month, on all such amounts due and owing the Board.
5. **Mitigation of Damages.** Both during the school closure and thereafter, the Contractor shall use its best efforts to mitigate the financial impact of the school closure on its operations by: (i) pursuing any available insurance coverage to the Contractor; (ii) pursuing any available

benefits, payments, subsidies, and Federal and State aid that are now or may be available later to the Contractor as a result of the Pandemic; and (iii) pursuing any and all other commercially reasonable actions to mitigate the financial impact of the school closure on the Contractor due to the Pandemic.

5. **Audit Rights.** During the term of this Amendment, and for ten years thereafter, the Board shall have the right to inspect and copy Contractor's accounting records, books, communications, data and other related documents to confirm that Contractor has complied with the terms and conditions of this Amendment. Any audit performed by the Board shall be done at its expense; however, if such audit reveals that Contractor failed to materially comply with the terms and conditions of this Amendment, the Board shall, in addition to any other remedies available to it under the Agreement, this Amendment, at law or in equity, be entitled to recover all of the costs and expenses incurred by the Board in performing such audit.

6. **Termination.** The Board may terminate this Amendment with or without cause at any time upon written notice to Contractor.

7. **Bankruptcy.** This Amendment shall terminate, without notice, (i) upon the institution by or against the Contractor of insolvency, receivership or bankruptcy proceedings or any other proceeding for the settlement of debts, (ii) upon Contractor's assignment for the benefit of creditors, or (iii) upon Contractor's dissolution for cessation of doing business.

8. **Incorporation of Preambles.** The preambles are hereby incorporated into and made a part of this Amendment.

9. **Existing Agreement.** It is the intent of the Parties that this Amendment shall control over the Agreement so long as it is in effect. Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

10. **Third-Party Beneficiaries.** This Amendment is solely for the benefit of the signatories hereto and may not be relied upon by any third-party. Furthermore, no third-party may bring any action to enforce the terms and conditions of this Amendment.

11. **Attorneys' Fees.** In the event that the Board brings an action to enforce the terms and conditions of this Amendment, it shall be entitled to recover from the Contractor all fees, costs and expenses of any kind and nature whatsoever, related to such action.

12. **Assignment.** This Amendment may not be assigned or otherwise sold or transferred without the prior written consent of the Board, which it may withhold in its sole and absolute discretion.

SIGNATURE PAGE TO FOLLOW:

IN WITNESS WHEREOF, the Parties have executed this Amendment on the dates indicated below.

BOARD:

**BOARD OF EDUCATION OF
PARK RIDGE-NILES COMMUNITY
CONSOLIDATED SCHOOL DISTRICT NO. 64,
COOK COUNTY, ILLINOIS**

By: _____
Its: Board President
Date: _____

ATTEST:

By: _____
Its: _____

CONTRACTOR:

LAKEVIEW BUS LINES, INC.

By: _____
Its: _____
Date: _____

623570_5

**FIRST AMENDMENT TO
SPECIAL EDUCATION TRANSPORTATION
SERVICES CONTRACT**

THIS AMENDMENT entered into as of the 20th day of April, 2020 is made by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, (“Board”) and Lakeview Bus Lines, Inc., (“Contractor”) (collectively referred hereto as “the Parties”).

WITNESSETH

WHEREAS, the Parties entered into that certain Transportation Services Contract, effective July 1, 2017, (“Agreement”), for special education school year and extended school year student transportation services; and

WHEREAS, the Parties desire to further extend the term of the Agreement.

NOW, THEREFORE, for good and valuable consideration the receipt of which is acknowledged by the Parties, it is mutually agreed to as follows:

- 1. Term.** The term of the Agreement is hereby extended for one (1) additional year commencing July 1, 2020, and continuing through June 30, 2021.
- 2. Compensation.** The rates for the services provided hereunder shall increase in the amount of 3.75% over the rates for the 2019-20 contract year.
- 3. Conflict of Terms.** Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. To the extent any of the terms and conditions of the original Agreement conflict with the terms and conditions of this Amendment, the terms and conditions contained herein shall control.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, this Amendment has been signed on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

**BOARD OF EDUCATION OF
PARK RIDGE-NILES COMMUNITY
CONSOLIDATED SCHOOL DISTRICT
NO. 64, COOK COUNTY,
ILLINOIS**

LAKEVIEW BUS LINES, INC.

By: _____

By: _____

Its: _____

Its: _____

ATTEST:

By: _____

Its: _____

493456_1

**SECOND AMENDMENT TO SPECIAL EDUCATION
TRANSPORTATION SERVICES CONTRACT**

THIS AMENDMENT is entered into this 20th day of April, 2020, by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, (“Board”) and Lakeview Bus Lines, Inc. (“Contractor”) (collectively referred hereto as the “Parties”).

WITNESSETH

WHEREAS, the Parties entered into that certain Special Education Transportation Services Contract, effective July 1, 2017, as amended (“Agreement”), under which the Contractor will provide transportation services to the District through the 2020-2021 school year; and

WHEREAS, the Agreement only requires the Board to pay for services provided; and

WHEREAS, on March 13, 2020, Governor Pritzker’s Executive Order 5 ordered the closure of all public and private schools in Illinois serving pre-kindergarten through 12th grade students from March 17, 2020, through March 30, 2020, due to the COVID-19 pandemic (“Pandemic”); and

WHEREAS, on March 20, 2020, Governor Pritzker’s Executive Order 10 ordered all individuals currently living within the State of Illinois to stay at home or at their place of residence and further extended the mandated statewide suspension of in-person instruction through April 7, 2020; and

WHEREAS, on April 1, 2020, Governor Pritzker’s Executive Order 16 further extended the mandated shelter-in-place order and the statewide suspension of in-person instruction through April 30, 2020; and

WHEREAS, Contractor represents and warrants to the Board that it has not fired, furloughed, reduced work hours or otherwise reduced the salaries and benefits of the Contractor’s staff that provided services to the Board since before the mandated school shutdown; and

WHEREAS, the Parties desire to amend the Agreement to allow for the continued payment of the salaries and benefits of the Contractor’s employees during the school closure to ensure when the school closure order is lifted the Contractor will be ready, willing and able to immediately commence transportation services to the Board; and

WHEREAS, the Illinois State Board of Education has advised that school districts may amend contracts with existing bus vendors to continue to provide payments to said vendors to ensure that they are ready, willing and able to immediately commence transportation services upon the lifting of the order closing Illinois schools.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Compensation.** From March 16, 2020, until the earlier of: (i) the lifting of the Governor's Order closing public schools; (ii) the end of the regularly scheduled 2019-2020 school year; or (iii) the termination of this Amendment by the Board, the Board shall continue to pay the Contractor at a rate of 50% of the fees that the Contractor would have earned for transporting special education students to and from school on regularly scheduled school days had school continued to be in session during the Statewide school ordered closure. The payments made by the Board hereunder shall only be utilized by the Contractor to pay employee salaries and benefits and for no other purposes whatsoever.
2. **Continued Employment and Resumption of Services.** In exchange for the payments made under Paragraph 1 of this Amendment, the Contractor will continue to employ all bus drivers, aides and other personnel necessary to operate the buses that would otherwise be servicing the Board. Upon the lifting of the Governor's Order closing public schools, the Contractor shall immediately resume its services to the Board in accordance with the Agreement.
3. **Invoices and Monthly Payment Reports.** The Contractor shall invoice the Board monthly for the compensation to be paid hereunder and such invoices shall detail the total amount due and the method utilized by the Contractor in calculating such amount. All invoices of the Contractor shall be accompanied by a certified payroll evidencing the amounts paid by the Contractor to its employees for the period covered by the submitted invoice. All invoices submitted by the Contractor shall be paid by the Board in accordance with the *Local Government Prompt Payment Act* (50 ILCS 505/1 *et seq.*). If the amounts paid by the Board under this Amendment exceed the amount actually paid by the Contractor to the employees identified in Paragraph 2 above, the Contractor shall promptly refund the difference to the Board.
4. **Representations and Warranties.** Contractor represents and warrants that it has not received any insurance proceeds (e.g. business interruption insurance), grant funding, State or Federal aid or any other funds to be utilized by Contractor as a result of the Pandemic. It being understood by Contractor that the payments provided hereunder are to ensure the continued employment of the employees identified in Paragraph 2 and that such payments are not a subsidy or any other form aid. If, at any time, whether during the Pandemic school closures or thereafter, Contractor, or any subsidiary or parent corporation thereof, receives funding from another source for reimbursement of the expenses paid with the funds provided by the Board hereunder, Contractor shall promptly inform the Board of such in writing and shall reimburse the Board either in full, if the amount of such funding received by Contractor allows, or on a prorated basis. If the Contractor fails to notify the Board of the receipt of such funding, the Contractor shall, in addition to being liable to the Board for the appropriate refund, shall also be liable for interest, at the rate of 1% per month, on all such amounts due and owing the Board.
5. **Mitigation of Damages.** Both during the school closure and thereafter, the Contractor shall use its best efforts to mitigate the financial impact of the school closure on its operations by: (i) pursuing any available insurance coverage to the Contractor; (ii) pursuing any available

benefits, payments, subsidies, and Federal and State aid that are now or may be available later to the Contractor as a result of the Pandemic; and (iii) pursuing any and all other commercially reasonable actions to mitigate the financial impact of the school closure on the Contractor due to the Pandemic.

5. **Audit Rights.** During the term of this Amendment, and for ten years thereafter, the Board shall have the right to inspect and copy Contractor's accounting records, books, communications, data and other related documents to confirm that Contractor has complied with the terms and conditions of this Amendment. Any audit performed by the Board shall be done at its expense; however, if such audit reveals that Contractor failed to materially comply with the terms and conditions of this Amendment, the Board shall, in addition to any other remedies available to it under the Agreement, this Amendment, at law or in equity, be entitled to recover all of the costs and expenses incurred by the Board in performing such audit.

6. **Termination.** The Board may terminate this Amendment with or without cause at any time upon written notice to Contractor.

7. **Bankruptcy.** This Amendment shall terminate, without notice, (i) upon the institution by or against the Contractor of insolvency, receivership or bankruptcy proceedings or any other proceeding for the settlement of debts, (ii) upon Contractor's assignment for the benefit of creditors, or (iii) upon Contractor's dissolution for cessation of doing business.

8. **Incorporation of Preambles.** The preambles are hereby incorporated into and made a part of this Amendment.

9. **Existing Agreement.** It is the intent of the Parties that this Amendment shall control over the Agreement so long as it is in effect. Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

10. **Third-Party Beneficiaries.** This Amendment is solely for the benefit of the signatories hereto and may not be relied upon by any third-party. Furthermore, no third-party may bring any action to enforce the terms and conditions of this Amendment.

11. **Attorneys' Fees.** In the event that the Board brings an action to enforce the terms and conditions of this Amendment, it shall be entitled to recover from the Contractor all fees, costs and expenses of any kind and nature whatsoever, related to such action.

12. **Assignment.** This Amendment may not be assigned or otherwise sold or transferred without the prior written consent of the Board, which it may withhold in its sole and absolute discretion.

SIGNATURE PAGE TO FOLLOW:

IN WITNESS WHEREOF, the Parties have executed this Amendment on the dates indicated below.

BOARD:

**BOARD OF EDUCATION OF
PARK RIDGE-NILES COMMUNITY
CONSOLIDATED SCHOOL DISTRICT NO. 64,
COOK COUNTY, ILLINOIS**

By: _____
Its: Board President
Date: _____

ATTEST:

By: _____
Its: _____

CONTRACTOR:

LAKEVIEW BUS LINES, INC.

By: _____
Its: _____
Date: _____

625103_3

To: Board of Education
Dr. Eric Olson Superintendent
From: Luann Kolstad, Chief School Business Official
Date: April 20, 2020
Re: Approval of Second Amendment to Quest Food Management Services Agreement

The Illinois State Board of Education (ISBE) and the Governor of Illinois, Governor Pritzker, has requested that school districts in the state of Illinois continue to pay vendors who provide ongoing services - transportation and food service so that both services are in place and ready to start up when students are allowed to return to their physical school buildings. It has been recommended that the individual districts negotiate with their service providers.

Quest Food Management Services (Quest) applied under the CARES Act for the Paycheck Protection Program (PPP) for their staff. Quest received notice on Friday, April 10, 2020 that they would be granted the loan to cover the salary of their staff who have been furloughed due to the COVID 19 Pandemic. Quest has been able to use these funds to pay all salaries for staff who are furloughed from April 13, 2020 to June 5, 2020. Quest does have a number of their staff members working including those who are preparing breakfasts and lunches for students in D64. The labor costs per week for the emergency meal service is approximately \$2,500 - \$2,750 per week, which is billed separately to the District.

ACTION ITEM 20-04-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Second Amendment to the Quest Food Management Services Contract in the amount of \$20,124.66 to cover salary and benefits to Quest staff for the period March 13, 2020 to April 10, 2020.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

4/20/2020

SECOND AMENDMENT TO FOOD AND BEVERAGE SERVICES AGREEMENT

THIS AMENDMENT (“Amendment”) is made as of April 20, 2020, and is by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64 (the “Client”), and Quest Food Management Services (“Quest”) (collectively referred to as the (“Parties”).

WITNESSETH:

WHEREAS, the Parties entered into an agreement on April 24, 2017, which was amended on March 30, 2020 (the “Agreement”) for Quest to provide food and beverage services (the “Services”) to the Client; and

WHEREAS, the Client is only obligated to pay Quest for the Services actually provided to it; and

WHEREAS, on March 13, 2020, Governor Pritzker’s Executive Order 5 ordered the closure of all public and private schools in Illinois serving pre-kindergarten through 12th grade students from March 17, 2020, through March 30, 2020, due to the COVID-19 pandemic (the “Pandemic”); and

WHEREAS, on March 20, 2020, Governor Pritzker’s Executive Order 10 ordered all individuals currently living within the State of Illinois to stay at home or at their place of residence and further extended the mandated statewide suspension of in-person instruction through April 7, 2020; and

WHEREAS, on April 1, 2020, Governor Pritzker’s Executive Order 16 further extended the mandated shelter-in-place order and the statewide suspension of in-person instruction through April 30, 2020; and

WHEREAS, Quest represents and warrants to the Client that it has not fired, furloughed, reduced work hours or otherwise reduced the salaries and or benefits of Quest’s staff that provided services to the Client since before the mandated school shutdown; and

WHEREAS, the Parties desire to amend the Agreement to allow for the continued payment of the salaries and benefits of certain Quest employees during the school closure to ensure when the school closure order is lifted Quest will be ready, willing and able to immediately resume providing the Services to the Client.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Payment. Except as specifically provided herein, the Parties agree that no payments are due and owing under the Agreement during the school closure ordered by Governor

Pritzker. Notwithstanding the above, however, Client agrees to pay Quest a lump sum amount of \$20,124.66 (“Lump Sum Amount”), for the wages and benefits of the employees that would otherwise be providing services to the Client from March 13, 2020, through April 10, 2020, (the “Payment Period”) but for the closing of school due to the Pandemic (collectively, the “Affected Employees” and individually, “Affected Employee”). A list of the Affected Employees is set forth on Exhibit 1, attached hereto and incorporated herein. The payment made hereunder is to be used by Quest solely for the payment of the Affected Employees salary and benefits and for no other purpose whatsoever. If an Affected Employee ceases to be employed by Quest during the Payment Period, the Client shall have no obligation to make any payment attributable to that Affected Employee and the Lump Sum Amount shall be reduced accordingly.

2. Client Payment of Lump Sum Amount. Quest shall invoice the Client for the Lump Sum Amount no earlier than May 1, 2020. Prior to submitting the invoice to the Client, however, Quest shall confirm the number of Affected Employees that were employed during the Payment Period to ensure that Quest is entitled to the full Lump Sum Amount. If any Affected Employees ceased to be employed during the Payment Period or otherwise had their salary and or benefits reduced, Quest shall reduce the request for the Lump Sum Payment accordingly. Quest shall submit with its invoice a certified payroll detailing the amounts paid to the Affected Employees. After the Client’s receipt of the invoice and the certified payroll, which shall be in a form and substance acceptable to the Client, the Client shall pay the amounts due thereunder in accordance with the Illinois *Local Government Prompt Payment Act*. The Client reserves the right to audit, inspect and copy any and all of Quest’s payroll and related records to confirm that it has made the payments to the Affected Employees as required under this Amendment. If the audit performed by the Client reveals that the payments made hereunder have not been paid to the Affected Employees as required, in addition to any and all other remedies available to the Client under the Agreement, this Amendment and at law and in equity, Quest shall immediately reimburse the Client for all costs, fees and expenses incurred by the Client in performing the audit and Quest shall promptly refund all amounts paid by the Client that were not made to the Affected Employees.

3. Continuation of Amendment. The Parties may negotiate a continuation of this Amendment or a new amendment. Any such continuation of this Amendment or a new amendment shall be agreed to in writing and signed by the Parties. Unless otherwise extended by the Parties as provided in this Paragraph, the obligations of the Client under this Amendment shall terminate on the earlier of the following: (i) the lifting of the school closure by Governor Pritzker; (ii) April 30, 2020; or (iii) termination of this Amendment by the Client. In the event that this Amendment terminates prior to April 10, 2020, regardless of the reason therefore, the Lump Sum Payment due hereunder shall be reduced proportionately and in accordance with any other requirements of this Amendment.

4. Reimbursements to the District.

- a. Quest shall apply for any and all State, Federal, local and any other aid that may be available to it and may cover the expenses paid by it with the Lump Sum Amount paid hereunder as a result of the Pandemic (“Aid”). Should Quest or an Affected Employee subject to this Amendment receive any Aid, Quest shall

reimburse the Client the amount of the Aid attributable to the Affected Employees, not to exceed the amount paid by the Client attributable to such Affected Employees. Quest shall provide written notification to the Client within seven calendar days after Quest is aware of the receipt of such Aid and shall include with said notice the appropriate reimbursement.

- b. If any Affected Employee receives unemployment benefits, paid sick leave or any other paid benefit during the Payment Period, then Quest shall reimburse the Client at the benefit amount received by the Affected Employee, not to exceed the amount paid by the Client attributable to such Affected Employee. Quest shall provide written notification to the Client within seven calendar days after it becomes aware that any benefits have been paid to an Affected Employee and shall include with said notice the appropriate reimbursement.
- c. Should the amount paid by the Client hereunder not be reimbursed by the Illinois State Board of Education or any other State or Federal agency, Quest shall pay to the Client the amount of the reimbursement expected, but not received by the Client. The Client shall endeavor to provide Quest with written notification within thirty calendar days after the Client receives notice that it will not be reimbursed for such expenses. Quest shall reimburse the Client the appropriate amount required hereunder within seven days of receipt of the aforementioned notice from the Client.
- d. If Quest furloughs, fires, lays-off or otherwise terminates or reduces the salary and or benefits (“Adverse Employment Action”) any Affected Employee for reasons other than discharge for misconduct during the Payment Period, Quest shall reimburse the District for all payments made by Client for that Affected Employee. Quest shall provide written notification within seven calendar days to the Client after the Adverse Employment Action and shall include with said notice the appropriate reimbursement.

5. Governing Law. The Agreement and this Amendment shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court of Cook County, Illinois, or the U.S. Federal District Court for the Northern District of Illinois, Eastern Division, as the case may be. In the event that the Client brings an action to enforce the terms and conditions of this Amendment, the Client shall be entitled to recover from Quest any and all costs, fees and expenses, including, but not limited to attorneys’ fees, in taking such action.

6. Relationship of Agreement to Amendment. Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. If there is any conflict between the terms of the Agreement and this Amendment, the terms of this Amendment shall control.

7. **Effective Date.** This Amendment shall become effective on the date the last party's signature and shall terminate as provided in Paragraph 3 above, provided that the payment obligations of the Parties shall survive the termination of the Agreement. The Client shall have the right to terminate this Amendment at any time, for any reason, including its convenience, upon written notice to Quest.

IN WITNESS WHEREOF, this Amendment has been signed and executed on behalf of the Parties hereto by the parties set forth below.

DISTRICT:

**BOARD OF EDUCATION OF
PARK RIDGE-NILES COMMUNITY
CONSOLIDATED SCHOOL DISTRICT NO. 64**

QUEST:

**QUEST FOOD MANAGEMENT
SERVICES**

By: _____

Its: _____

Title: Board of Education President

Date: April 20, 2020

By: _____

Its: _____

Title: _____

Date: _____

Exhibit A

Affected Employees

Employee Name

Job

Hourly Rate

To: Board of Education
Dr. Eric Olson, Superintendent
From: Ronald DeGeorge, Director of Facility Management
Re: Discussion and Approval of Natural Lawn Care
Date: April 20, 2020

District 64 is recommending the use of EQ Biosolids for lawn care maintenance of its properties. The Board last discussed this during its October 28, 2019 meeting, after concerns were brought to the Park Ridge Park District about the product. The Board decided to put a moratorium on the use of biosolids until more information was known. Since then, the Park District has completed further research and continues to use biosolids, based on their findings.

Before using biosolids, the District staff was using a chemical treatment at the cost of about \$30,000 to \$40,000 annually. There was also discussion about purchasing fertilizer for about \$12,000 and having staff apply it, but the lack of manpower for this additional work makes it difficult to take on. Biosolids are spread for us by the Metropolitan Water Reclamation District of Chicago.

Not only has the use of EQ Biosolids been deemed safe by the U.S. Environmental Protection Agency, but District 64 would follow the same protocol being used by the Park Ridge Park District when using biosolids, including signage prior to use and notice to baseball, football, and soccer organizations two days in advance of such treatment. (Please see attachment 1).

District 64 maintains about two-thirds of its acreage directly, with the remainder of about 22 acres under the care of the Park District:

- Carpenter, Jefferson, and Roosevelt are under the sole care of District 64
- The Park District cares for the larger fields adjacent to Lincoln, Washington, Field, and Franklin.
- Although situated in Niles, Emerson's soccer field immediately west of the school is maintained by the Park Ridge Park District.

By using biosolids in the same manner as the Park District, we would keep uniformity in the maintenance of the fields used by both our organizations.

ACTION ITEM 20-04-6

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the use of EQ Biosolids for the maintenance of the District's schools' lawns and fields, as per the specifications listed in this report.

The votes were cast as follows:

AYES:

NAYS:

PRESENT:

ABSENT:

04/20/20

**Park Ridge Park District
Lawn Care Application Program
April 2020**

1. A philosophy based on providing beautiful park settings.

The Park Ridge Park District is committed to providing well-maintained, beautiful, safe and clean parks for the enjoyment, pleasure and recreation of the community with due consideration given to the effects on the environment. Maintenance of park grounds will be completed with minimal reliance on pesticides and synthetic fertilizers.

2. Controlling pests with Mechanical or Chemical use.

To keep the parks in excellent condition, it may be necessary to remove unwanted vegetation or insects. The staff of the Park Ridge Park District shall consider different methods, either mechanical or chemical, to control unwanted weeds or pests. The District shall consider the advantages and disadvantages of the various available treatments and measures before making a decision but will strive to manage our lawn as naturally as possible. To make an informed decision, expert opinions may be considered.

The Park Ridge Park District may use pesticides on its parks, fields and facilities to control unwanted vegetation or insects. A pesticide is defined as an agent used to destroy pests. The pest that the agent is intended to destroy determines a more specific name for the pesticide. For example, if destroying insects is the goal, an insecticide is used. If ridding the area of fungus is the intent, a fungicide is applied. If eliminating vegetation is what is needed, an herbicide is used. These are all pesticides.

Pesticides used by the Park Ridge Park District shall be selected and applied according to criteria set forth in the State of Illinois Lawn Care Products Application and Notice Act and all other applicable laws. A list of products used in the previous fiscal year will be reported on annually as part of the Strategic Plan report.

3. Lawn Care Product Application Procedures:

- Only state certified pesticide applicators or operators shall make pesticide applications.
- Signs notifying the public of any area to be treated with a pesticide or fertilizer will be posted in accordance with the State of Illinois Lawn Care Products Application and Notice Act and any other applicable laws.
- Signs shall be posted in highly visible locations around the perimeter of the area where the pesticide or fertilizer has been applied.
- Signs will be compliant with the requirements of the State of Illinois Lawn Care Products Application and Notice Act.
- To minimize off target movement of the pesticide, spray pesticide applications will be made only when wind speeds are less than 5 miles per hour.

- A copy of the pesticide label and the Safety Data Sheet (SDS) for the pesticide must be on file with the Park Ridge Park District before application can take place. Safety Data Sheets will be available on the website at www.prparks.org
- Staff will notify the Baseball, Football and Soccer Affiliates of the intent to apply lawn care products, including what product will be used, two (2) days in advance and will confirm, via email, after the application has been made.
- When EQ biosolids are used to amend the soil on a turf field. Large signs will be posted on a barricade and placed in the park before the EQ biosolids are applied. The sign shall state that EQ biosolids have been applied and a website address will be available for more information. We will maintain a list of park sites and dates that biosolids were applied on the website as well as a link to the Metropolitan Water Reclamation District (MWRD) for more information on EQ biosolids.
- Staff will notify the Baseball, Football and Soccer Affiliates of the intent to apply EQ biosolids two (2) days in advance and will confirm, via email, after the application has been made.

Approval of Recommended Personnel Report

ACTION ITEM 20-04-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report dated April 20, 2020, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

April 20, 2020
Personnel Report

Mary Graff	Resign as Building Secretary at Franklin School effective June 17, 2020.
Michelle Sutschek	Retire as Certified Nurse at Lincoln School effective June 10, 2020.

Consent Agenda

ACTION ITEM 20-04-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for April 20, 2020, which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending March 31, 2020; Approval of Intergovernmental Agreement for Shared Vision/O&M Services; Approval of Board of Education Regular Meeting Dates for 2020-21; and the Destruction of Audio Closed Recordings (None).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

04/20/20

Community Consolidated School District No. 64

Disbursement Detail Listing

Bank Name: Accounts Payable

Date Range: 12/31/2019 - 04/20/2020

Sort By: Vendor

Bank Account: 885360644

Voucher Range: 1288 - 1294

Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
--------------	------	---------	-------	---------	-------------	--------

Bank Total: \$2,806,758.30

<u>Fund</u>	<u>Amount</u>
10	\$1,253,748.46
20	\$239,788.10
30	\$11,774.76
40	\$717,214.13
60	\$584,133.85
80	\$99.00
Fund Totals:	\$2,806,758.30

End of Report

Disbursements Grand Total: \$2,806,758.30

Community Consolidated School District No. 64

Fund Balances

Fiscal Year: 2019-2020

Month: March

Include Cash Balance

Year: 2020

Fund Type:

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	Education Fund	\$29,724,418.89	\$40,127,863.78	(\$42,221,518.39)	\$0.00	\$27,630,764.28
20	Operations & Maintenance Fund	\$7,366,731.80	\$4,236,450.84	(\$4,691,556.51)	(\$4,000,000.00)	\$2,911,626.13
30	Debt Services Fund	\$3,729,094.25	\$1,218,815.67	(\$2,301,893.57)	\$0.00	\$2,646,016.35
40	Transportation Fund	\$4,482,399.57	\$1,924,574.37	(\$2,513,894.50)	(\$2,000,000.00)	\$1,893,079.44
50	Municipal Retirement Fund	\$937,572.83	\$494,511.77	(\$669,559.44)	\$0.00	\$762,525.16
51	Social Security/Medicare Fund	\$816,625.05	\$557,831.40	(\$843,522.19)	\$0.00	\$530,934.26
60	Capital Projects Fund	\$5,640,794.22	\$36,168.91	(\$7,484,111.56)	\$6,000,000.00	\$4,192,851.57
61	Cap Projects Fund - 2017 Debt Certs	\$157,881.04	\$1,823.83	\$0.00	\$0.00	\$159,704.87
70	Working Cash Fund	\$247,831.27	\$334,487.75	\$0.00	\$0.00	\$582,319.02
80	Tort Fund	\$806,078.18	\$144,799.43	(\$499,891.18)	\$0.00	\$450,986.43
Grand Total:		\$53,909,427.10	\$49,077,327.75	(\$61,225,947.34)	\$0.00	\$41,760,807.51

End of Report

This Report Can be Viewed on the

[Financial Data Current](#)

To: Board of Education
Dr. Eric Olson, Superintendent

From: Valerie Varhalla, Director of Business Services

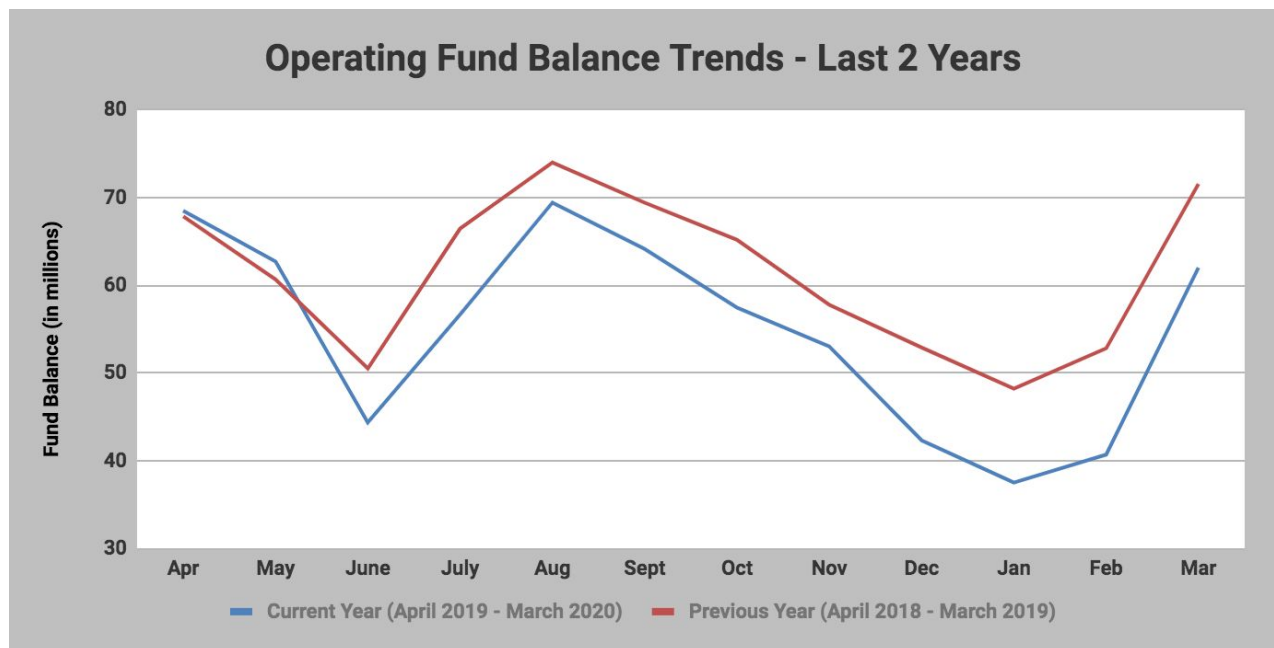
Date: April 20, 2020

Subject: Financial Update for the Period Ending March 31, 2020

Attached for your review are the following reports as of March 31, 2020:

- Fund Balance Report
- Revenue Summary Report
- Expenditure Summary Report

Fund balance in the Operating Funds increased by \$21.3 million in March to \$62 million. The graph below shows a comparison of monthly fund balances over the last two years. The spikes in fund balance during July/August and February/March represent the District's property tax collections, which make up approximately 85% of the District's total annual revenues. It's very important for school districts to maintain fund balance reserves that are sufficient to cover operations in between those months, particularly during the fall/winter when revenues are typically scarce.



The most recent 12-month period followed a similar trend as the preceding year. Some notable exceptions are:

- May and June – The two fund balance lines decreased at varying angles because the District’s biweekly payroll schedule produced a different number of payrolls each month. Looking at the two months combined, fund balance in 2019 (blue line) decreased by \$1.2 million more than in 2018 (red line). This is due to the District transferring \$786,000 out of the Operating Funds in May 2018 to make its first yearly payment on the debt certificates.
- December-Fund balance in December decreased at a faster rate due to two board resolutions adopted at the December 16 Board of Education meeting. Resolution #1241 and #1242 directed the transfer of a total \$6 million to the Capital Projects Fund. Both Board resolutions were to help financially prepare the District with enough available funds for the upcoming Capital Projects.
- February-Fund balance typically increases starting in February due to the first installment of property tax revenue collections.

From a macro-level perspective, the District continues to have a strong financial position after three fourths ($\frac{3}{4}$) of the fiscal year. The influx of revenue from the spring property taxes puts the District in a strong financial position as it heads into the end of the school year. Throughout this long-term planning and forecasting the District continues to maintain the goal of operating within its means.

Revenue Summary - March

Total revenue for the District was 94% of budgeted revenues as of March 31. This is in line with last year’s pace.

The District received the first installment property tax revenues this month. Tax revenues made up \$27 million of the District’s \$28 million total March revenues.

State and federal revenue was insignificant other than the standard two installments of Evidence Based Funding from the State (\$306,000).

Expenditure Summary - March

After completing nine months of the fiscal year, the District has expended 66% of its overall budget which is slightly behind last year’s pace (69%) but still in line with the amount of time elapsed for the fiscal year.

Table 1 below shows the year-to-date percentage of the payroll budget (salaries and benefits) that has been spent after each month as compared to last year. Total payroll expenditures are trending as projected in the budget with no major anomalies.

Table 1: Payroll Expenditures

Month	YTD Percent of Budget Spent	
	2019-20	2018-19
March	65%	64%
December	41%	41%
September	14%	14%

Table 2 displays the cumulative percentage of the accounts payable budget (purchased services, supplies, equipment, etc.) that has been spent after each month versus last year.

Table 2: Accounts Payable Expenditures

Month	YTD Percent of Budget Spent	
	2019-20	2018-19
March	70%	81%
December	54%	67%
September	33%	34%

Accounts payable spending is running behind last year's budget pace. The Capital Projects fund has a \$1.7 million larger budget this year compared to last year (FY19). The District has spent \$7.4 million as of March 31, which is \$268,000 less than at this point last year.

If you have any questions about the Financial Report, please contact Dr. Olson or myself.

Community Consolidated School District No. 64

Fund Balances

Fiscal Year: 2019-2020

Month: March
 Year: 2020
 Fund Type: Operating

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	Education Fund	\$29,724,418.89	\$63,312,449.77	(\$42,228,003.41)	\$0.00	\$50,808,865.25
20	Operations & Maintenance Fund	\$7,366,731.80	\$6,740,575.09	(\$4,691,556.51)	(\$4,000,000.00)	\$5,415,750.38
40	Transportation Fund	\$4,482,399.57	\$2,312,615.25	(\$2,513,894.50)	(\$2,000,000.00)	\$2,281,120.32
50	Municipal Retirement Fund	\$937,572.83	\$871,477.43	(\$669,559.44)	\$0.00	\$1,139,490.82
51	Social Security/Medicare Fund	\$816,625.05	\$1,000,910.17	(\$843,522.19)	\$0.00	\$974,013.03
70	Working Cash Fund	\$247,831.27	\$546,118.65	\$0.00	\$0.00	\$793,949.92
80	Tort Fund	\$806,078.18	\$298,323.96	(\$499,891.18)	\$0.00	\$604,510.96
Grand Total:		\$44,381,657.59	\$75,082,470.32	(\$51,446,427.23)	(\$6,000,000.00)	\$62,017,700.68

End of Report

Community Consolidated School District No. 64

Fund Balances

Fiscal Year: 2019-2020

Month: March

Include Cash Balance

Year: 2020

Fund Type: Non-Operating

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
30	Debt Services Fund	\$3,729,094.25	\$2,022,662.49	(\$2,301,893.57)	\$0.00	\$3,449,863.17
60	Capital Projects Fund	\$5,640,794.22	\$39,309.81	(\$7,484,111.56)	\$6,000,000.00	\$4,195,992.47
61	Cap Projects Fund - 2017 Debt Certs	\$157,881.04	\$1,931.61	\$0.00	\$0.00	\$159,812.65
Grand Total:		\$9,527,769.51	\$2,063,903.91	(\$9,786,005.13)	\$6,000,000.00	\$7,805,668.29

End of Report

This Report Can be Viewed on the

[Financial Data Current](#)

INTERGOVERNMENTAL AGREEMENT FOR SHARED VISION/O&M SERVICES

THIS AGREEMENT is made by and between the Boards of Education of Des Plaines Community Consolidated School District 62 (School District 62), Park Ridge-Niles Community Consolidated School District 64 (School District 64), and Maine Township High School District 207 (High School District 207). The parties will be collectively referred to herein as “School Districts” and/or “Boards of Education.”

WHEREAS, the Illinois Constitution and statutes, including without limitation the Intergovernmental Cooperation Act of the State of Illinois, 5 ILCS 220/1 et. seq., encourage and permit cooperation between units of local government;

WHEREAS, the Boards of Education desire to cooperate and combine their resources to serve students who require vision therapy and orientation and mobility (O&M) services; and

WHEREAS, the Boards of Education believe their special education programs and services will be most effectively operated through this shared services Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereafter set forth, it is agreed as follows:

1. Term of Agreement. This Agreement shall be effective during the 2020-2021 school year, excluding extended school year periods. The term of this Agreement may be renewed or extended by written agreement signed by the parties.

2. Employment of Vision/O&M Therapists. School District 62 agrees to employ qualified vision itinerants (“Therapists”) (three FTE total) to meet the vision/O&M needs of students enrolled in School District 62, School District 64 and High School District 207. School District 62 will supervise and evaluate the Therapists as required by law. In addition to the provision of services, the Therapists will also be responsible for conducting evaluations and participating in IEP meetings and other school meetings. Services will be scheduled and provided to students on days/times mutually agreed by each School District. If a Therapist is not available at the scheduled time (e.g., due to illness, etc.), the School Districts will mutually agree on make-up therapy dates, in the normal course.

3. Fees. School District 62 will bill School District 64 and High School District 207 for FTE (including salary and benefits) as determined by student caseloads, as follows:

- a. School District 64: 0.3 FTE
- b. High School District 207: 1.7 FTE

4. Billing Procedures and Payment. School District 62 shall send semi-annual invoices to School District 64 and High School District 207 for services rendered in accordance with the rate set forth in this Agreement. The first invoice will be issued approximating 80% of the anticipated annual cost. School District 62 shall be responsible for seeking reimbursement from any third party payers (such as the Illinois State Board of Education or health insurance carriers) for services rendered by the Therapists. School District 64 and High School District 207 shall pay School District 62 all amounts due within thirty (30) days of receiving the invoices. School District 64 and High School District 207 will directly reimburse the Therapists for mileage incurred related to the provision of services to students in their respective districts on forms provided for this purpose.

5. Qualification of Therapists. Each Therapist who provides services under this Agreement shall meet all State requirements to provide such services in a public school setting, including but not limited to certification or licensure (if applicable), fitness for service/medical examination, criminal background check, and continuing education. Therapists providing orientation/mobility services shall hold a certificate for orientation and mobility from the Orientation and Mobility Division, Association for Education and Rehabilitation of the Blind and Visually Impaired.

6. Duties of Therapists. Each Therapist shall perform duties including, but not limited to, the following:

- a. Provide services in accordance with students’ Individual Education Programs (IEPs) under the direction and supervision of School District 62’s Director of Special Education or his/her designee.
- b. Observe, record, and report on students’ progress, responses to treatment, and any changes in the students’ conditions.

c. Participate with District personnel in staff and IEP meetings when invited regarding planning and implementing particular students' IEPs.

7. Student Records. Each Therapist shall maintain records and reports in accordance with the policies of School District 62, including progress reports and observations for the progress of students, and furnish such other documents as may be required by the Director of Special Education or his/her designee of the School District that the student in question is attending. All such records, including information and notes prepared or provided by the Therapists shall be the property of, and shall be maintained by, each individual School District for their own students. Therapists shall have access to those students' records and information to the extent necessary to appropriately provide services to said students. Therapists will abide by all confidentiality requirements of the Illinois School Student Records Act (ISSRA), the Family Education Rights and Privacy Act (FERPA), and all other applicable laws and regulations.

8. Inventory. Equipment and other inventory used by Therapists that is currently owned by the School Districts will be housed at and maintained by School District 62, unless otherwise agreed by the parties. Purchase of materials/supplies for specific students (as determined by the IEP team) will be purchased directly by the home district of the student. General supplies needed to support the Therapists on a day-to-day basis will be billed proportionally among the three school districts based on each School District's FTE as provided for in paragraph 3 above.

9. Amendments. This Agreement may be modified or amended only by a written agreement executed by the parties hereto.

10. Applicable Law. This Agreement shall be construed in accordance with the laws of the State of Illinois.

11. Complete Understanding. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties relative to the subject matter hereof, and there are not promises, agreements, or undertakings, either oral or written, express or implied, between them other than as herein set forth.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date below. In the event the dates differ, the latter shall be the effective date of this Agreement.

BOARD OF EDUCATION DES PLAINES COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62,

President Date
Attest: _____
Secretary Date

BOARD OF EDUCATION PARK RIDGE-NILES SCHOOL DISTRICT 64,

President Date
Attest: _____
Secretary Date

BOARD OF EDUCATION MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207,

President Date
Attest: _____
Secretary Date

Approval of Regular Board of Education Meeting Dates 2020-21



**PARK RIDGE-NILES
SCHOOL DISTRICT 64**

164 South Prospect Avenue • Park Ridge, IL 60068 • (847) 318-4300 • F (847) 318-4351 • d64.org

REGULAR BOARD OF EDUCATION MEETINGS 2020-21

JULY	9 (Jefferson)
AUGUST	20 (Jefferson)
SEPTEMBER	10 (Carpenter)
OCTOBER	8 (Franklin)
NOVEMBER	12 (Roosevelt)
DECEMBER	10 (Lincoln)
JANUARY	14 (Jefferson)
FEBRUARY	11 (Field)
MARCH	11 (Jefferson)
APRIL	8 (Washington)
MAY	13 (Emerson)
JUNE	24 (Jefferson)

Regular Board of Education Meetings begin at 7:00 p.m. unless noted.

EO/nn

Approval of Minutes

ACTION ITEM 20-04-9

I move that the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois approve the minutes from the Regular Meeting on March 30, 2020.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

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**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
March 30, 2020**

MEETING HELD VIRTUALLY VIA ZOOM DUE TO COVID-19

Board President Rick Biagi called the meeting to order at 7:00 p.m. All participants attended via remote participation. Other Board members in attendance via remote participation were Tom Sotos, Carol Sales, Dr. Denise Pearl, Larry Ryles, Fred Sanchez, and Rebecca Little. Also present were Superintendent Eric Olson; Chief School Business Official Luann Kolstad; Assistant Superintendent for Human Resources Joel T. Martin; Assistant Superintendent for Student Learning Lori Lopez; Director of Student Services Lea Anne Frost, Director of Innovation and Instructional Technology Mary Jane Warden; Director of Facility Management Ronald DeGeorge; Public Information Coordinator Peter Gill (attending but not participating); Board Legal Counsel Tony Loizzi; Administrative Assistant to the Superintendent Natasha Nedeljkovic; and approximately 21 members of the public.

Director of Student Services Lea Anne Frost left the meeting shortly after the special education discussion, and Director of Facility Management Ronald DeGeorge left the meeting at 8:15 p.m..

Board of Education meetings are videotaped and may be viewed in their full length from the District’s website at <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

PLEDGE OF ALLEGIANCE

Board President Biagi led the pledge.

OPENING REMARKS FROM PRESIDENT OF THE BOARD

President Biagi remarked on the special circumstances of the meeting due to the pandemic, and asked for everyone’s patience as the Board navigated through this virtual meeting. He noted that an email address had been posted in the Board report and on the District’s website to allow for public comments to be sent to the Board prior and during the meeting.

PUBLIC COMMENTS

No public comments were received through the posted email address. Public comments were invited but none were received on non-agenda items, nor on any agenda items during the meeting.

APPROVAL OF MEETING AGENDA

No changes were made to the agenda.

UPDATE ON E-LEARNING

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Dr. Olson noted that the District began online learning classes after the mandatory closures of schools due to the COVID-19 pandemic and the Illinois governor’s executive order. He explained that the term had now been changed by the Illinois School Association of School Boards (IASB) to “remote learning” to reflect the various ways school Districts were implementing this new reality. He laid out the upcoming calendar for remote learning, which includes 5 planning days to allow teachers to plan classes, and runs through April 30. He noted that the District was making an effort to move to more video conferencing and shared that he had received numerous positive comments from parents. He stated that the days spent learning online will not have to be made up, according to the Illinois State Board of Education (ISBE), and there was no plan to extend the school year at this time. Assistant Superintendent of Student Learning Lori Lopez explained that teachers have access to numerous platforms, some more practical than others, and the professional development day staff had today was spent learning about all the options. She also clarified that per ISBE recommendations, grades can only benefit students during remote learning, therefore the grading system for the final trimester will be a simplified “pass” or “incomplete” grade. She confirmed that under this new system, students will not have an opportunity to raise their current GPA. Director of Innovation and Student Technology Mary Jane Warden briefed the Board on staff development and training for the various online platforms. Dr. Olson commented that everyone was working together to make a quick transition to remote learning. Answering a question from the Board, Dr. Lopez stated that principals had been in touch with families to ensure that every student has access to electronic devices and knows whom to contact should they need help. She also clarified that while Maine High School District 207 might allow for grade improvement, our District would follow ISBE guidance, noting that some students might not have the necessary support at home or access to remote learning and should not be impacted negatively.

DISCUSSION ON HAND WASHING CAPABILITIES AT SCHOOLS

Director of Facility Management DeGeorge said that the District had ordered hand-washing supplies (stations and sanitizer) early on, but most were still on delay and scheduled for delivery by the end of May in the best-case scenario. He mentioned that the District has enough cleaning supplies to see it through the end of the school year. He stated that under current CDC guidelines, the use of hand sanitizer is not preferable or considered better than foam or regular soap for handwashing. He noted that the District continues its practice of cleaning and disinfecting all buildings regularly.

DISCUSSION ON COMMUNITY FORUM MEETING ON SPECIAL EDUCATION PROGRAM

Dr. Olson explained that the Board members wished to attend this meeting and discuss how to do so without breaking the Open Meeting Act (OMA) rules. Board legal counsel Loizzi stated that more than two members could attend the meeting, as long as they were not seated together, nor participating or discussing the matter during the meeting. Dr. Olson noted that the community forum had been canceled due to COVID-19 and options were being discussed on how to proceed further or postpone until next year. Board secretary Sales suggested a special meeting after the forum to allow for Board discussion. The Board and administration agreed that a lot of work had taken place and waiting until next year would be detrimental to the gained momentum.

BOARD AUTHORIZES 2020-21 STAFFING PLAN

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Assistant Superintendent for Human Resources Joel Martin confirmed that the administration had no changes at this time to the requests made at the February 18 regular meeting. He again stated that although the District is seeking approval of these requests by the Board tonight, no personnel will be hired until all students are fully registered and the need for staff confirmed. The administration is requesting approval for the possible hire of 8.5 core class teachers and 4.5 instructional teachers.

ACTION ITEM 20-03-1

It was moved by Board member Pearl and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the recommended 2020-21 Staffing Plan presented and discussed at the February 18, 2020 regular Board of Education meeting.

The votes were cast as follows:

AYES: Sales, Biagi, Little, Ryles, Sanchez, Sotos, Pearl

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Assistant Superintendent for Human Resources Joel Martin explained the reduction-in-force (RIF) process to the Board members. He stated that teachers on the RIF list had done nothing wrong and could possibly be rehired if necessary.

Board Secretary Sales noted she had a question about the resignations on the list, which would have normally been discussed during closed session. She agreed to have a conversation with Dr. Martin. If further discussion is required after that phone conversation, the Board agreed to hold a closed meeting at the next regular meeting on April 20.

Julie Dinverno - Leave of Absence request, personal - Intervention Teacher at Franklin School effective August 27, 2020 - June 11, 2021.

Linnea Eschenbaum - Leave of Absence request, personal - 4th Grade Teacher at Washington School effective August 27, 2020 - June 11, 2021.

Kathleen Hartz - Leave of absence request, personal - Speech Language Pathologist at Carpenter School effective August 27, 2020 - June 11, 2021.

Jason Bednar - Resign as Principal at Field School effective June 30, 2020.

Gabrielle Carsello - Resign as Special Education Teacher at Field School effective June 10, 2020.

Antonia Galan - Resign as Special Education Coordinator effective June 22, 2020.

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Craig Hoffman - Resign as Special Education Teacher at Washington School effective June 10, 2020.
Julie Jemison - Resign as Intervention Teacher at Lincoln School effective June 10, 2020.
Stephen Majewski - Resign as Associate Principal at Emerson School effective June 22, 2020.
Kelly Moore - Resign as Human Resources Secretary at ESC effective March 10, 2020.
Jessica Shapiro - Resign as 3rd Grade Teacher at Field School effective June 10, 2020.
Anthie Tsakalios - Resign as Washington Building Technologist effective March 20, 2020.
Linda Adamowski - Retire as Teacher Assistant at Emerson School effective June 10, 2020.
Linda Merczak - Change of Assignment from Lunchroom Supervisor at Washington School to Teacher Assistant at Washington School effective March 10, 2020 - \$16.31 hourly.
Aimee Bergeron - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Zachary Beyer - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Scott Briski - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jennifer Buti - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Laura Frankiewicz - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Helen Gossel Pasley - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jill Hagan - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Patricia Hendrie - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jane Hill - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Richard Hobson - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Kendra Hutchinson - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Ilona Hutter - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Roxanne Kieme - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Marilyn Kim - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Kia London - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Colleen McCloskey - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Cheryl McNally - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Patricia Melidones - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Marie Murphy - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Samantha Neumer - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Katherine Newman - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Brittney O'Grady - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Shannon O'Toole - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Laura Papageorgiou - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Brandon Perl - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Lindsey Plantan - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Dhimitri Treska - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Lisa Trunek - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jamie Zimniok - Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Sonya Arcuri - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

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Heidi Auriemma - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Rebecca Bergeron - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Catherine Biller - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Sarah Bozai - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Mark Brzowski - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Jamie Busse - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Marnie Cienkus - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Gina Cutro - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Frances Fournaris - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Jeanne Gibbons - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Jill Hagan - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Sandra Haltman - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Charles Henderson - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Leticia Hernandez - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

James Kapolnek - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Cathy Kenyeri-Guay - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Hallie Leach - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Dorai Lennon - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Linda Merczak - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Jacqueline Mirza - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

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Milton Nelson - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Kristin Nicholson - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Melissa O'Connor - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Shannon O'Toole - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Elizabeth Painter - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Elmin Pittges - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Zara Radkov - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Carrie Ryan - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Susan Sirvinkas - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Adam Tsikretsis - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Todd Vucsko - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Kathie Walsh - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Maria Elena Ward - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Marisol Widmayer - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Mary Wilcox - Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Kelly Nowak - Approval of Formal Resolution Authorizing Dismissal of First and Second Year Probationary Teachers for Reasons Other Than Reduction In Force.

Dana Wleklinski - Approval of Formal Resolution Authorizing Dismissal of First and Second Year Probationary Teachers for Reasons Other Than Reduction In Force.

ACTION ITEM 20-03-2

It was moved by Board member Pearl and seconded by Board member Ryles that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board's direct knowledge regarding any of the specific individuals selected for employment.

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The votes were cast as follows:

AYES: Little, Biagi, Sotos, Pearl, Sales, Sanchez, Ryles

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF ASBESTOS ABATEMENT PROJECT AT WASHINGTON SCHOOL

Chief School Business Official (CSBO) Luann Kolstad explained that part of this work had been completed over Spring break, as has been done in the past, with the remaining work to be done during summer. This Board meeting and approval of this contract was originally scheduled prior to Spring break, on March 16, but had to be moved due to the pandemic. Board legal counsel Loizzi explained that under the current unusual circumstances school districts had tough decisions to make to keep up with deadlines, and it was not ideal but acceptable for the administration to then bring this to the Board to ratify with a motion. Mrs. Kolstad reviewed the bids received and confirmed the lowest bid winner, with whom the District had worked on previous occasions. She explained that construction is considered an essential service and therefore scheduled work will proceed without delays.

ACTION ITEM 20-03-3

It was moved by Board member Little and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Washington Asbestos Abatement work to Husar Abatement, Ltd. in the amount of \$132,140.

The votes were cast as follows:

AYES: Sotos, Little, Sanchez, Ryles, Biagi, Pearl, Sales

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF FLOORING PROJECT AT WASHINGTON SCHOOL

CSBO Kolstad explained where the work on the Washington flooring was planned and confirmed the use of luxury vinyl tiles as in previous projects. The Board discussed the impact of the current pandemic, expected unemployment rate rise, and whether it was wise for the Board to approve this spending. Various options were briefly considered, such as doing only a portion of the work (flooring in the new addition only), the use of sealant over the concrete floors and application of tiles at a later date, or the allocation of funds from other sources. Director of Facility Management Ronald DeGeorge explained the drawbacks of leaving the floors unfinished and completing the work at a later date. Ultimately, the Board agreed that this had been set in motion prior to the pandemic, and the district would proceed with the project.

ACTION ITEM 20-03-4

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It was moved by Board member Sanchez and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the flooring contract for Washington Summer 2020 work at a total cost of \$417,390 to Michael Kautz Flooring.

The votes were cast as follows:

AYES: Biagi, Ryles, Sotos, Pearl, Little, Sales, Sanchez

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

DISCUSSION AND APPROVAL OF STUDENT FEES 2020-21

CSBO Kolstad noted that registration will begin on April 21. She stated that the District is not recommending an increase in regular student fees and will keep fees unchanged for the 12th consecutive year. There will be no increase to the Interscholastic fees either. The District actively collects unpaid fees each year, and this year they represent 3.71% of all fees paid. With a projected loss of \$200,000 for the preschool program for next year, the administration recommended a \$1 increase per week per student participating. Given the likely economic crisis and financial repercussions of the COVID-19 pandemic, the Board thought it should not increase the preschool fees for next year. The Board also discussed the impact that a potential 35% unemployment rate could have on the District's budget. CSBO Kolstad noted that she had never been faced with such an issue, but she would find a way to factor in this possibility when preparing next year's budget. Board member Pearl asked about a possible fee waiver for struggling families, and Mrs. Kolstad explained that the District always works with people to accommodate special situations and offers payment plans. The Board concluded the discussion by reaching consensus that they would not raise the preschool fees and will keep them unchanged for next school year. The motion previously made by Board member Pearl and seconded by Board member Sotos was rescinded and the motion was amended to reflect the unchanged preschool fees.

ACTION ITEM 20-03-5

It was moved by Board member Sotos and seconded by Board member Pearl that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the 2020-21 Student Fees as presented amended by the removal of the \$1 increase for the preschool fees.

The votes were cast as follows:

AYES: Biagi, Pearl, Sotos, Sales, Little, Sanchez, Ryles

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF AMENDMENTS TO TRANSPORTATION AGREEMENT

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CSBO Kolstad explained that amendments to the contract are done on a year-to-year basis. She stated no other company came forward to bid for services, and the District is happy with the services provided by Lakeview Bus Lines, Inc. (“Lakeview”) as it maintains consistent drivers by paying them well. The company offered a 3.75% increase on the current contract. Board president Biagi inquired about the payments made to Lakeview while the schools are closed and students not being transported. CSBO Kolstad explained that the amount, which totals approximately \$99,000 a month for both regular and special education, essentially guarantees that the bus drivers are being paid and will return once schools reopen. Under ISBE recommendations, school districts were asked to do this and Board legal counsel Loizzi confirmed that the practice was customary in order for districts to retain drivers that know the routes and the students. This is not part of the current contract and was not negotiated or incorporated into the amendment for next school year’s services. After further discussion, the Board and administration agreed to table this topic until the April Board meeting, when an amendment would be brought to deal with payments made to Lakeview while schools are closed. The previous motion made by Board member Sotos and seconded by Board member Sanchez was rescinded.

APPROVAL OF QUEST FOOD MANAGEMENT SERVICES CONTRACT

CSBO Kolstad briefly described the services provided by Quest, the composting benefits, and increased participation in the lunch program since Quest was first contracted four years ago. The participation was up especially in the middle schools, with some staff members also taking advantage of the lunch program. Mrs. Kolstad noted that other districts charge more without offering composting. The Board discussed payments to Quest during school closures. Mrs. Kolstad noted that this was not on the table for tonight’s motion, only the approval of the contract renewal for regular food services. The administration will bring back an amendment in April to deal with the question of payments to Quest during school closures. Mrs. Kolstad stressed that, once again, ISBE had recommended the payments to help retain food service employees. She also confirmed that Quest is currently preparing lunches while Districts 64 and 207 are working together to provide them to kids in need; not paying Quest would have an impact on those students.

ACTION ITEM 20-03-8

It was moved by Board member Sanchez and seconded by Board member Pearl that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Renewal of the Quest Food Management Services Contract with no increases in the contract for the 2020-21 School Year.

The votes were cast as follows:

AYES: Sotos, Sales, Ryles, Biagi, Pearl, Sanchez, Little

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF NATURAL GAS SUPPLIER CONTRACT

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CSBO Kolstad noted the current gas contract expires in May and the District is recommending a 60-month contract with Constellation. A shorter term contract would be more speculative and current gas prices are at an all-time low. President Biagi inquired about the prices dated back to March 9 in the report and proposal, but Mrs. Kolstad clarified that rates are based on the date of signing and would be repriced tomorrow.

ACTION ITEM 20-03-9

It was moved by Board member Pearl and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the contract with Constellation for natural gas service at all District buildings for the period of June 1, 2020 to May 31, 2025.

The votes were cast as follows:

AYES: Sanchez, Pearl, Biagi, Sotos, Little, Ryles, Sales

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

CONSENT AGENDA

- Bills, Payroll and Benefits

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund	\$ 1,349,475.51
20 - Operations and Maintenance Fund	\$ 209,021.69
30 - Debt Services	\$ 2,612.79
40 - Transportation Fund	\$ 123,606.65
50 - Retirement (IMRF/SS/MEDICARE)	\$ -
60 - Capital Projects	\$ 461,057.71
61 - Capital Projects-2017 Debt Certificates	\$ -
80 - Tort Immunity Fund	\$ 411.50
90 - Fire Prevention and Safety Fund	\$ -
<u>Total:</u>	<u>\$ 2,146,185.85</u>

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund	\$36,957,200.97
20 - Operations and Maintenance Fund	\$ 4,289,796.15
30 - Debt Services Fund	\$ 2,301,071.00
40 - Transportation Fund	\$ 2,388,702.69
50 - IMRF/FICA Fund	\$ 582,876.88

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51 - SS/Medicare	\$ 740,794.38
60 - Capital Projects Fund	\$ 7,023,053.85
80 - Tort Immunity Fund	\$ 499,479.68
Total:	<u>\$54,782,975.60</u>

The Accounts Payable detailed list can be viewed on the District 64 website’s business services page at www.d64.org.

- Approval of Financial Update for the Period Ending February 29, 2020
- Approval of Student-Parent Handbook 2020-21
- Destruction of Audio Closed Recordings: July 7, 2014; July 12, 2014; August 25, 2014; September 22, 2014; October 20, 2014; October 27, 2014; November 17, 2014; and December 15, 2014.

ACTION ITEM 20-03-10

It was moved by Board member Sotos and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for March 30, 2020 which includes: Bills, Payroll and Benefits; Approval of Financial Update for Period Ending February 28, 2020; Approval of Student-Parent Handbook 2020-21; and Destruction of Audio Closed Recordings.

The votes were cast as follows:

AYES: Sales, Little, Pearl, Biagi, Ryles, Sotos, Sanchez

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF MINUTES

ACTION ITEM 20-03-11

It was moved by Board member Pearl and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Session on February 18, 2020; and the Regular Meeting on February 18, 2020.

The votes were cast as follows:

AYES: Little, Sales, Ryles, Biagi, Pearl, Sanchez, Sotos

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

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Dr. Olson briefly reviewed the upcoming April 20 agenda and noted that we will have to wait and see how this meeting will be conducted, based on evolving current events; the meeting could be held virtually again. Dr. Olson and Board president Biagi confirmed they will review the agenda by phone before the next meeting. Dr. Olson noted the schedule of Board meetings for next school year, which will be brought back for approval at the April 20 meeting. Board Secretary Sales mentioned the next Board Policy Committee meeting might also be virtual.

NEW BUSINESS

Dr. Olson responded to Board member Little’s question about reported COVID-19 cases in District 64 and confirmed that the District had entirely relied on self-reporting. The messages relaying reported cases were no longer necessary as the students had not been in attendance for a sufficient time period. He also stated that the District had donated all its inventory of masks and gloves, as well as wipes.

ADJOURNMENT

At 9:40 p.m. it was moved by Board member Sanchez and seconded by Board member Pearl to adjourn, which was approved by unanimous voice vote.

Signed Date: April 20, 2020.

President

Secretary

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Inspire every child to



**Meeting of the Board of Education
Park Ridge – Niles School District 64**

**Regular Board Meeting Agenda
Monday, May 18, 2020
Emerson School - Multipurpose Room
8101 Cumberland Avenue
Niles, IL 60714**

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

7:00 p.m. Meeting of the Board Convenes

- Roll Call

Pledge of Allegiance

Opening Remarks from President of the Board

Public Comments

A-1 Approval of Meeting Agenda

--Board President

The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.

A-2 Elementary Learning Foundation (ELF) Grant Awards

--Superintendent/ELF Chairperson Mike Schaab

A-3 First Reading of Policies from PRESS 103

--Superintendent

A-4 Approval of Recommended Personnel Report

--Board President

Action Item 20-05-2

A-5 Consent Agenda

--Board President

Action Item 20-05-3

- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending April 30, 2020
- Approval of Final Calendar 2019-20
- Destruction of Audio Closed Recordings (None)

A-6 Approval of Minutes

--Board President

Action Item 20-05-4

- April 20, 2020 - Closed Meeting

- April 20, 2020 - Regular Meeting

A-7 Other Discussion and Items of Information

--Superintendent

- Upcoming Agenda
- FOIA requests
- Memorandum of Information (None)
- Minutes of Board Committees (None)

A-8 New Business

Adjournment

Next Meeting: **Monday, June 22, 2020**
Regular Meeting - 7:00 p.m.
Jefferson School - Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

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In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting so we can make every effort to accommodate you or provide for any special needs.

MEMORANDUM OF INFORMATION

#005

2019-20

To: Board of Education
Dr. Eric Olson, Superintendent

From: Valerie Varhalla, Director of Business Services

Date: April 20, 2020

Subject: Illinois State Board of Education School District Financial Profile

The Illinois State Board of Education (ISBE) recently approved the 2020 Annual Financial Profile Report for school districts statewide. The Annual Financial Profile offers a snapshot of the District's financial standing on June 30 at the close of the previous fiscal year. Although it is somewhat limited in scope, the Financial Profile was designed by the State in 2003 as a high-level benchmarking tool for analysts to evaluate a school district's financial health.

The Financial Profile calculation for a school district is determined using a weighted average score for five key indicators:

- Fund Balance to Revenue Ratio
- Expenditure to Revenue Ratio
- Days Cash on Hand
- Percent of Short-Term Borrowing Ability Remaining
- Percent of Long-Term Debt Margin Remaining

A detailed explanation of these indicators and the Financial Profile calculation formula is available on the ISBE website at

<https://www.isbe.net/Pages/School-District-Financial-Profile.aspx>.

All of the amounts that comprise the calculation formula for 2020 were derived from the 2018-19 Illinois Annual Financial Report, which was part of the District's annual financial audit.

In 2020 District 64 earned a perfect 4.0 Financial Profile score for the 11th consecutive year. This places the District within the Financial Recognition category, which is the highest-ranking designation. According to ISBE, 706 out of 851 school districts in Illinois (83%) scored within the Financial Recognition category. The following pages display District 64's Annual Financial Profile score since its inception 17 years ago (Attachment 1) as well as the trends for each key indicator over the last five years (Attachment 2).

Attachment 1

<u>County</u>	<u>District Name</u>	<u>Data Year</u>	<u>FBRR</u>	<u>ERR</u>	<u>DCOH</u>	<u>STB</u>	<u>LTD</u>	<u>Total Score</u>	<u>Designation</u>
Cook	Park Ridge CCSD 64	2019	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2018	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2017	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2016	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2015	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2014	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2013	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2012	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2011	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2010	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2009	1.40	1.40	0.40	0.40	0.40	4.00	Recognition
		2008	1.40	1.40	0.30	0.40	0.40	3.90	Recognition
		2007	1.05	1.40	0.30	0.40	0.40	3.55	Recognition
		2006	1.05	1.40	0.30	0.40	0.30	3.45	Review
		2005	0.70	1.05	0.20	0.40	0.40	2.75	Early Warning
		2004	0.70	0.70	0.20	0.40	0.30	2.30	Watch
		2003	1.05	1.05	0.30	0.40	0.30	3.10	Review

School District Financial Profile

Attachment 2

Park Ridge CCSD 64
Elementary
05-016-0640-04

Located in : Park Ridge Cook
Superintendent: Dr. Eric Olson

Basis of Accounting: Accrual
Under Tax Cap: Yes

Financial Indicators :

Historical Data

Fund Balance to Revenue Ratio :

	2015	2016	2017	2018	2019	Score
	0.71	0.666	0.633	0.638	0.561	4
Weighted Score						1.40

(Includes Educational, Operations & Maintenance, Transportation, Working Cash, and negative IMRF/FICA Funds)

Total Fund Balance divided by
Total Revenue

	42,179,229		75,250,902
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The Fund Balance to Revenue Ratio reflects the impact of additional revenues to the existing fund balances of the district. Fund Balances, to a district, can be viewed as savings or checking account balances to the average citizen. A ratio of .25 or greater scores 4, between .25 and .10 scores 3, between .10 and zero scores 2 and a negative fund balance to revenue ratio scores 1.

Expenditure to Revenue Ratio :

	2015	2016	2017	2018	2019	Score
	0.96	0.93	0.981	0.957	0.955	4
Weighted Score						1.40

(Includes Educational, Operations & Maintenance, Transportation, and Working Cash Funds)

Total Expenditure divided by
Total Revenues

	71,834,237		75,250,902
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The Expenditure to Revenue Ratio represents how much the school district is spending for every dollar they are bringing in as revenue. Equal to or less than \$1.00 has a score of 4, between \$1.00 and \$1.10 scores 3, between \$1.10 and \$1.20 scores 2 and spending of greater than \$1.20 scores 1. One-time expenditures made by the district, including construction costs, are included in this ratio. Upon review of the remaining fund balance when deficit spending occurs, the indicator score may be adjusted.

Days Cash on Hand :

	2015	2016	2017	2018	2019	Score
	289	280	254	261	230	4
Weighted Score						0.40

(Includes Educational, Operations & Maintenance, Transportation, and Working Cash Funds)

Cash on Hand divided by
Expenditures per Day

	45,963,241		199,540
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Days Cash on Hand reflects the number of days a school district would be able to pay their average bills without any additional revenues. 180 days or greater scores 4, between 90 and 180 scores 3, between 30 and 90 scores 2 and less than 30 days of cash on hand scores 1.

% of Short-Term Borrowing Max. Remaining :

	2015	2016	2017	2018	2019	Score
	100.00	100.00	100.00	100.00	100.00	4
Weighted Score						0.40

Tax Anticipation Warrants

Short-Term Debt Max. Available

	0		50,461,032
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Based on Tax Anticipation Warrants, this represents how much short-term debt the district may incur.

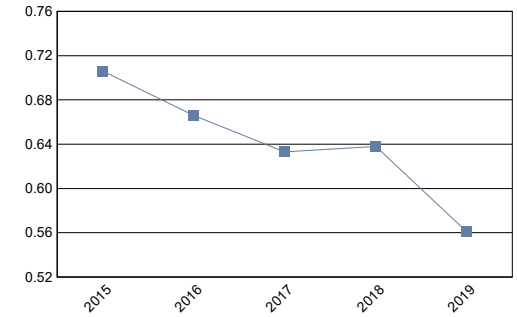
% of Long-Term Debt Margin Remaining :

	2015	2016	2017	2018	2019	Score
	84.95	87.38	83.880	86.97	88.86	4
Weighted Score						0.40

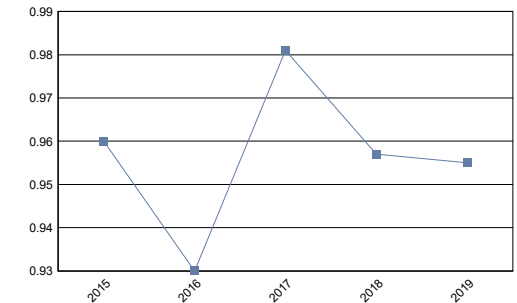
Long-Term Debt Amount

Represents how much long-term debt the district may incur.

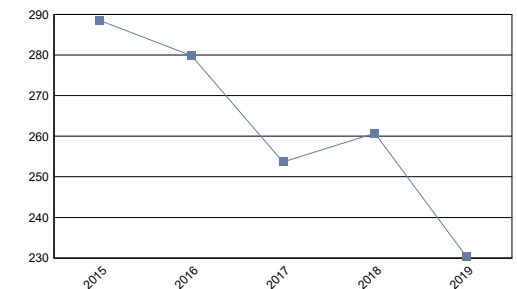
Fund Balance to Revenue Ratio



Expenditure to Revenue Ratio



Days Cash on Hand



FY 18 Profile Score 4.00

FY 19 Profile Score 4.00

Recognition

School District Financial Profile

Park Ridge CCSD 64
Elementary
05-016-0640-04

Located in : Park Ridge Cook
Superintendent: Dr. Eric Olson

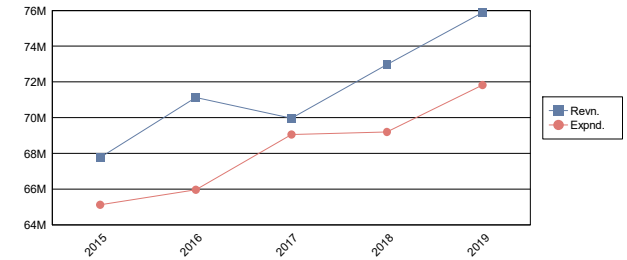
Basis of Accounting: Accrual
Under Tax Cap: Yes

Historical Data

***Operating Funds Summary :**

	2015	2016	2017	2018	2019
Beginning Fund Balance	44,647,819	47,763,595	47,229,190	43,813,035	46,549,489
+ Revenues	67,772,565	71,127,325	69,967,463	72,972,257	75,880,812
- Expenditures	65,118,110	65,965,423	69,057,057	69,198,293	71,834,237
= Results of Operations	2,654,455	5,161,902	910,406	3,773,964	4,046,575
+ Other Receipts and Adjustments	461,321	(5,696,307)	(4,326,561)	(1,037,510)	(8,033,425)
Ending Fund Balance	47,763,595	47,229,190	43,813,035	46,549,489	42,562,639
Working Cash Ending Fund Balance	14,648,064	9,764,873	5,913,180	6,454,144	247,831

Revenues and Expenditures



* The Operating Funds include the Educational, Operations and Maintenance, Transportation and Working Cash Funds. For further analysis of the district's ability to levy and transfer monies into the operations of a district, the Working Cash Fund has been pulled separate below. Districts may transfer money from the working cash fund to any of the operating funds as a loan.