



Board of Education Special Meeting February 25, 2021

VIRTUAL MEETING INFORMATION

Due to the Covid-19 pandemic, District 64 is continuing to conduct Board of Education meetings online through Zoom. You can connect as an attendee through Zoom via a computer, mobile device, or phone, and you will be able to listen and view the meeting. While public attendees will be muted, they have the opportunity to email comments which will be read aloud during the public comments section of the meeting with the name of the submitter. Please write your comments in accordance with [Board Policy 2:230](#), including ensuring a 3-minute time limit when read.

Public comments will be read at the beginning of the meeting for non-agenda items, and during discussion of agenda items. Please email your comments to:

d64-publiccomments@d64board.org

Attendee Options to Connect:

- Please click this [link](#) to join the webinar through a computer or mobile device.
Password: 351437
- Or iPhone one-tap: +13126266799,,96331742088#,,, *351437#
- Telephone: US: +1 312 626 6799 (Chicago)
and dial when prompted –
Webinar ID: 963 3174 2088
Passcode: 351437

One District 64 administrator will participate in the virtual meeting from a public location and a limited number of the public will be able to attend. For the regular Board meeting on Thursday, February 25, Jefferson School (MPR), 8200 Greendale Ave, Niles, will be the designated meeting location. The main entrance doors to the building will open 15 minutes prior to the start of the regular meeting. There is a strict limit of no more than 10 people gathering in one place in effect for this meeting, and face masks are mandatory. Anyone present at this location will be allowed to participate during the public comments portion of the meeting.

Please note that District 64 is following all meeting guidelines identified by the state.

Notes for online Board of Education meetings through Zoom:

- Attendees will be muted by default when calling or logging in to the Zoom meeting. The meeting will be in “listen only” mode.
- During the Public Comment portions, the Administrative Assistant to the Superintendent will read the emails that have been sent to d64-publiccomments@d64board.org.
- The District will make every effort to post recorded online Board meetings afterwards.

Inspire every child to



Meeting of the Board of Education Park Ridge – Niles School District 64

Special Board Meeting Agenda
Thursday, February 25, 2021

VIRTUAL MEETING

*Alternate Remote Attendance Location: Jefferson School- MPR
8200 Greendale Ave, Niles, IL 60714*

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of sessions, breaks, and other needs.

6:00 p.m. Meeting of the Board Convenes

- Roll Call

Board Recesses & Adjourns to Closed Meeting

-- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)]; and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

7:00 p.m. Board Adjourns from Closed Meeting & Resumes Special Meeting

Pledge of Allegiance

Opening Remarks from President of the Board

Public Comments

Each speaker is given 3 minutes to address the Board. Comments may be made on almost any matter related to the operation of schools. Each person appearing before the Board will be treated with courtesy and respect, and the Board requests the same in return. In light of the privacy of personnel and student matters, commenters are strongly discouraged from speaking about individual staff or students during public comment. Commenters are instead encouraged to first raise such concerns privately with the Board President or Administration. The Board, however, recognizes each commenter's First Amendment rights; thus, it will not prohibit commenters from speaking about individual staff or students, subject to well-recognized exceptions under the First Amendment, such as obscenity, threats, fighting words, or incitements to violence.

Approval of Meeting Agenda

The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.

To: Board of Education
Dr. Eric Olson, Superintendent

From: Luann Kolstad, Chief School Business Official
Jason Borst, Director of Facility Management

Date: February 25, 2021

Subject: Approval of Asbestos Abatement Project at Carpenter School

The summer 2021 construction project at Carpenter school will include replacement of the remaining floors in classrooms that are involved in the replacement of the heating, ventilating and cooling system (HVAC). In addition, this building has a transite tile ceiling above the current ceiling. The transite tile is asbestos and therefore must be handled in the correct manner. While we are not removing the transite tile, the asbestos contractor will be placing hangers in the transite tile that will be used by the HVAC contractor.

The asbestos abatement work will take place over the D64 spring recess. By doing this work over spring recess, the District avoids the annual price increase in the summer for asbestos abatement work and allows our construction contractors to begin their work as soon as school is over in June. The newly abated floors will be clean concrete for the rest of the school year. We used this approach in the past at our elementary buildings. The administration will ensure that areas that may encounter wetness will have the appropriate floor mats to avoid slip hazards. The remaining work will be completed in the first week after the school year ends in June.

Through testing done by United Analytical Services (UAS), the areas that will require asbestos abatement and the type of abatement were identified. From this information, bid specifications per building were developed. The District conducted the bid opening on Thursday, February 18, 2020 for the summer 2021 asbestos abatement project at Carpenter School (Attachment 1). Once again, D64 is pleased with the strong interest received in our projects from contractors.

The District received 8 bids with the lowest responsible bid in the amount of \$100,600 from M&O Environmental of Hazel Crest, Illinois. The District's environmental consultant, Thad Daniels, Local Director of Forensic Analytical Consulting Services (FACS) has recommended that the Board award the contract to M&O Environmental (Attachment 1).

The project fees for Pre-Design asbestos inspection and design services is \$14,500 for Asbestos Project Design through the bid process and Asbestos Project Management/Asbestos Analytical Laboratory Services is estimated to be \$26,605 (Attachment 2). These fees are payable to FACS.

ACTION ITEM 21-02-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Carpenter Asbestos Abatement work to M&O Environmental in the amount of \$100,600.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

2/25/21

February 19, 2021

Ms. Luann Kolstad / Mr. Jason Borst
Community Consolidated School District #64
164 S. Prospect Avenue
Park Ridge, IL 60068

Re: **Bid Recommendation Letter for M&O Environmental Company (M&O)
Asbestos Abatement Response Action Services – Spring/Summer 2021
Carpenter Elementary School South Wing Hallway & Classrooms
300 N. Hamlin Avenue, Park Ridge, IL 60068
FACS PJ62226**

Ms. Kolstad and Mr. Borst:

On February 18, 2021, eight (8) bids were received, opened, and read by Community Consolidated School District #64 regarding the project indicated above. A copy of the bid tabulation is attached. The eight (8) responsive bids ranged from \$100,600 to \$126,000. The apparent low bidder was M&O Environmental Company (M&O) of Hazel Crest, Illinois, with a low bid of \$100,600 and lowest man-day cost for allowance work, along with submission of the required bid form elements and documents, including, project schedule, staffing and bid bond. As required in the bidding documents, M&O viewed the proposed scope of work at the pre-bid conference on February 11, 2021.

FACS has contacted Mr. Joseph Schuman, Project Estimator for M&O and reviewed the bid and scope of work. Mr. Schuman stated that he fully understands the scope of work, the very tight time frames for this project, the necessary manpower, current site conditions and liquidated damages. Mr. Schuman further stated that he was comfortable and confident with the bid. In addition, FACS' review of M&O's past work experience demonstrated that they are both competent and capable of performing the work as specified, in the time frame specified. Therefore, Forensic Analytical Consulting Services, Inc. (FACS) recommends award of the project to the low responsible bidder, M&O Environmental (M&O) of Hazel Crest, Illinois.

Sincerely,
Forensic Analytical Consulting Services, Inc.



Michael Glenn, PE
Asbestos Project Designer



Thad Daniels
Local Director

attachment - Bid Tabulation - 02/18/21

cc: Kevin Aikman (FACS)

C.C.S.D. #64 – CARPENTER ELEMENTARY SCHOOL 2021 REMODELING
 ASBESTOS REMOVAL WORK – SPRINGBREAK/SUMMER 2021
 BID DATE: THURSDAY, FEBRUARY 18, 2021 AT 2:00 P.M.
 PRE-BID MEETING DATE: THURSDAY, FEBRUARY 11, 2021 AT 4:00 P.M.

FACS No. PJ62226

VOL NO.	CONTRACTOR'S NAME AND ADDRESS/PHONE/E-MAIL	ADDENDUM NO. 1 ACKNOWLEDGED (Yes or No)	BASE BIDS	UNIT PRICE/ MAN-DAY	REQUIRED DOCUMENTS INCLUDED
1	NES Environmental 19015 South Jodi Road, #B Mokena, IL 60448 Ron Sangiacomo rsangiacom@nesenvironmental.com	Yes	Item 1 – \$75,000 Item 2 - \$50,000 Total - \$125,000	Unit Price – \$2,350 Notification \$1,300 / Man Day	Yes
2	COVE Remediation 5316 W. 124 th Street Alsip, IL 60803 Patrick Connolly - (708) 287-7041 patrick@coverem.com	Yes	Item 1 – \$76,000 Item 2 - \$50,000 Total - \$126,000	Unit Price - \$2,350 Notification \$1,200 / Man Day	Yes
3	EHC Industries 366 Hollow Hill Road Wauconda, IL 60084 Keith Cagney (630) 363-0420 kcagney@ehcindustries.com	No Bid	Item 1 – Item 2 - \$50,000 Total -	Unit Price -	
4	M&O Environmental 17217 South Ashland Ave. Hazel Crest, IL 60429 Joe Schuman - (847) 346-9352 jschuman@mocompany.com	Yes	Item 1 – \$50,600 Item 2 - \$50,000 Total - \$100,600	Unit Price - \$2,400 Notification \$1,125 / Man Day	Yes
5	DEM Services 1765 Courtland Court, Unit A Addison, IL 60101 Mike Villasenor dem@demservices.com	No Bid	Item 1 – Item 2 - \$50,000 Total –	Unit Price - \$2,350 Notification \$1,100 / Man Day	Yes

C.C.S.D. #64 – CARPENTER ELEMENTARY SCHOOL 2021 REMODELING
 ASBESTOS REMOVAL WORK – SPRINGBREAK/SUMMER 2021
 BID DATE: THURSDAY, FEBRUARY 18, 2021 AT 2:00 P.M.
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FACS No. PJ62226

VOL NO.	CONTRACTOR'S NAME AND ADDRESS/PHONE/E-MAIL	ADDENDUM NO. 1 ACKNOWLEDGED (Yes or No)	BASE BIDS	UNIT PRICE/ MAN-DAY	REQUIRED DOCUMENTS INCLUDED
6	Valor Technologies, Inc. 3 Northpoint Court Bolingbrook, IL 60440 Scott Montgomery (630) 679-9800 scott@valortechnologies.com	Yes	Item 1 – \$51,500 Item 2 - \$50,000 Total - \$101,500	Unit Price - \$2,350 Notification \$1,100 / Man Day	Yes
7	LUSE Environmental Services 3990 Enterprise Court Aurora, IL C. Pacheco (630) 276-9720 cpacheco@luse.com	Yes	Item 1 – \$64,124 Item 2 - \$50,000 Total - \$114,124	Unit Price - \$2,350 Notification \$1,300 / Man Day	Yes
8	Husar Abatement, Ltd. 10215 Franklin Avenue Franklin Park, IL 60131 Tomasz Tomasz.husar1@gmail.com	No Bid	Item 1 – Item 2 - \$50,000 Total -	Unit Price -	
9	Midway Contracting Group, LLC -7413 Duvan Drive, Unit 2A, Tinley Park, IL 60477 Dave Sharkey 708-342-1200 dave@midwaycg.com	Yes	Item 1 – \$52,000 Item 2 - \$50,000 Total - \$102,000	Unit Price - \$2,350 Notification \$1,100 / Man Day	Yes
10	Tecnica Environmental Services 16 W 066 Sears Road Lemont, IL (708) 996-5096	Yes	Item 1 – \$50,600 Item 2 - \$50,000 Total - \$100,600	Unit Price - \$2,360 Notification \$1,200 / Man Day	Yes

C.C.S.D. #64 – CARPENTER ELEMENTARY SCHOOL 2021 REMODELING
 ASBESTOS REMOVAL WORK – SPRINGBREAK/SUMMER 2021
 BID DATE: THURSDAY, FEBRUARY 18, 2021 AT 2:00 P.M.
 PRE-BID MEETING DATE: THURSDAY, FEBRUARY 11, 2021 AT 4:00 P.M.

FACS No. PJ62226

VOL NO.	CONTRACTOR'S NAME AND ADDRESS/PHONE/E-MAIL	ADDENDUM NO. 1 ACKNOWLEDGED (Yes or No)	BASE BIDS	UNIT PRICE/ MAN-DAY	REQUIRED DOCUMENTS INCLUDED
11	Midwest Service Group 560 Turner Blvd. St. Peters, MO 63376	Yes	Item 1 – \$64,985 Item 2 - \$50,000 Total – \$114,985	Unit Price – \$2,350 Notification \$1,100 / Man Day	Yes
	Present - Thad Daniels – FACS Jason Borst – CCSD #64				

Cost Estimate
Asbestos Professional and Analytical Services for
IDPH Asbestos Abatement Response Action at
Carpenter Elementary School –
300 N. Hamlin Avenue, Park Ridge, Illinois 60068
2021 Spring & Summer Asbestos Abatement Response Action Activities

<u>Asbestos Professional Services</u>	<u>Fee</u>
Pre-Design Asbestos Inspection Services	
1.0 Not To Exceed Fixed Fee @ \$3,500.00	\$ 3,500.00
Asbestos Project Design Services	
1.0 Not To Exceed Fixed Fee @ \$11,000.00	\$ 11,000.00
	\$ 14,500.00
Asbestos Project Manager Services /	
Air Sampling Professional Services, Background Air Sampling &	
Analysis, APM/ASP Combined Licensure Daily Oversight *, PCM	
Daily Air Sampling & Analysis, Aggressive Clearance Air Sample	
Collection and Comprehensive IDPH Project Manager Final Reporting	
Max. 18.0 standard shifts at \$835.00/shift	\$ 15,030.00
Max. 6.0 weekend shifts at \$1,252.50/shift	\$ 7,515.00
Max 16.0 Hours APD Design Modification @ \$160.00/hour	\$ 2,560.00
	\$ 25,105.00
Asbestos Analytical Laboratory Services	
TEM/IDPH Clearance Air Sample Analysis (Rush TAT)	
10.0 AHERA/IDPH/TEMs @ \$150.00 each	\$ 1,500.00
	\$ 1,500.00
Total Estimate For Professional & Analytical Services - Total Project	\$ 41,105.00
<u>Asbestos Abatement Contractor Services</u>	
Spring 2021 Abatement Phase	\$ 50,600.00
Summer 2021 Abatement Phase	\$ 50,000.00
Asbestos Abatement Contractor Services Total	\$ 100,600.00

ESTIMATED TOTAL COST FOR 2021 ASBESTOS ABATEMENT \$ 141,705.00 *

**Final Cost dependent upon Summer Scope of Work and Site Conditions once Demolition is completed and final scope of work is determined. Summer phase of work has a contractor allowance of \$50,000 & FACS' Summer Costs are presently estimated.*

TO Board of Education of Community
Consolidated School District No. 64
Ms. Luann Kolstad, MS. Ed., CSBO
164 S. Prospect Avenue
Park Ridge, Illinois 60068

lkolstad@d64.org
Phone: 847-318-4324

FROM Thad Daniels, Local Director
Forensic Analytical Consulting Services,
Inc.
3020 Woodcreek Drive – Suite F
Downers Grove, Illinois 60515

thad.daniels@forensicanalytical.com
Phone: 630-691-8271

RE: **Proposal/Cost Estimates for 2021 Environmental (Asbestos) Professional and Analytical Services – Carpenter Elementary School Asbestos Abatement Project – 300 N. Hamlin Avenue, Park Ridge, IL 60068 (PJ#62226)**

Ms. Kolstad:

This letter, and its attachments, will serve as Forensic Analytical Services, Inc.'s (FACS) proposal/cost estimate to provide specific professional services related to the removal of asbestos containing materials at the above school locations. These services are based upon information provided to FACS by The District, our recent project meetings with respect to the site conditions and scopes of work, FACS' Asbestos Project Design Specifications and Drawings (dated 02/04/2021) for the work and the asbestos abatement contractor's anticipated work schedules. Included in this proposal are descriptions and timing of the services and approximate costs of those services.

Client Objectives

- To seek a trusted environmental expert, as a partner, to protect public health and reduce risk and liability.
- In general, FACS proposes to act on behalf of The District to oversee the removal of asbestos containing materials from Carpenter Elementary School in Park Ridge, Illinois during the Spring and Summer of 2021. Three distinct types of services will be included. The first service, which has already been completed (as of 02/18/2021), was to "Design" the project to comply with the current IDPH Rules and Regulations. The second, commonly referred to Asbestos Project Manager services, consists of on-site inspections during the work. The third service, commonly referred to as Air Sampling Professional services, consists of the collection and analysis of air samples to document the conditions that existed during the project.
- The responsibilities of the three job descriptions are regulated by the Illinois Department of Public Health's Asbestos Abatement Regulations and Rules (Il. Rev. Stat. ch 122, par 1401 et seq. and Title 77 Chapter I, Subchapter p; Part 855).

Scope of Work

Subject to the attached Fee Schedule (Attachment A), General Terms and Conditions (Attachment B), and the other provisions of this proposal, FACS will provide the following services (together referred to as the “Project”):

ASBESTOS PROJECT DESIGN SERVICES

FACS will/has perform(ed) a pre-design, confirmatory asbestos inspection, site visit and scope review along with review of architect scope of work drawings. FACS will/has prepare(d), as required by the Illinois Department of Public Health (IDPH), detailed work specifications, means/methods and drawings outlining specific engineering controls, barriers, and work methods to be employed by the asbestos abatement contractor, bidding documents, perform pre-bid walk through, bid opening and assist The District with contractor selection. It is FACS’ understanding that the present scope of work and schedule at the schools will be limited to the scope of work and inspections previously determined by The District’s architect, StudioGC, that will be impacted by current, planned building renovation activities:

FACS will use floor plan drawings provided by the District/StudioGC to compile scope of work specifications and drawings for the project, as required by the Illinois Department of Public Health (IDPH). UAS will perform a site visit the school project to review and determine site conditions/logistics and prepare the required design documents/drawings. UAS will conduct a pre-construction bid walk through meeting with the abatement contractor. All work will be designed in accordance with IDPH and AHERA Rules and Regulations. This anticipated start dates for the projects will be Spring Break 2021 and Summer 2021.

PROJECT MANAGER/AIR SAMPLING PROFESSIONAL SERVICES

Asbestos Project Manager

- 1) The Asbestos Project Manager shall be the Building Owner's designated representative, and shall be responsible for carrying out the following activities:
 - A) Assist in decision making regarding selection of procedures.
 - B) Enforce contract specifications.
 - C) Inspect and approve barriers and decontamination enclosure systems.
 - D) Observe activities at all times during the course of abatement.
 - E) Meet with the contractor daily to review work progress and solve problems or adjust procedures as appropriate.
 - F) Perform all workplace inspections and clearance inspections for the building owner.
 - G) Report on abatement activities to the Building Owner.
 - H) Request, review and maintain Contractor submittal.
- 2) Asbestos Project Manager shall have the authority to stop any job activities not performed in accordance with contract specifications. Violations shall be reported to the Building Owner with a description of the activity, reason for stoppage and possible means for correcting problem.
- 3) The Asbestos Project Manager shall keep a daily log of on-site observations concerning contractor's compliance with activities required under the rules of this part. This log shall be legible and made available upon request at all times to the Building Owner, the architect/engineer and to appropriate local, state and federal agencies.

- 4) A comprehensive final report, consisting of daily logs, observations and air monitoring results, shall be submitted to the Building Owner and the Contractor, within 60 working days following final clearance testing.

Air Sampling Professional (ASP)

- 1) The Air Sampling Professional shall conduct all air sampling for the Building Owner.
- 2) The ASP shall conduct air sampling in accordance with the NIOSH Standard Analytical Method 7400: "Fibers in Air".
- 3) The following schedule shall be utilized for air sampling during the project in addition to OSHA compliance monitoring:
 - A) Background air samples shall be collected prior to the start of abatement activities in order to determine background airborne fiber concentrations. Samples shall be taken both inside and outside of the work area to establish existing levels.
 - B) The following schedule of samples shall be required on a daily basis once abatement activities begin. The size of the abatement activity will have impact on the number of samples necessary to monitor the Contractor's activities. The following are required minimums:
 - I) Three (3) Area Samples inside the work area including worker and equipment decontamination enclosure systems.
 - ii) Two (2) Personal Samples inside the work area.
 - iii) Two (2) Area Samples outside the work area in uncontaminated areas of the building including one (1) Area Sample at the entrance to the worker decontamination enclosure.
 - iv) One (1) Area Sample outside the building.
 - v) One (1) Area Sample at the exhaust of negative pressure ventilation equipment.

Note: Decisions on the number of samples should be made with the advice of the Air Sampling Professional.

- 4) Personal and area sampling shall be conducted using collection media and procedures in accordance with NIOSH Standard Analytical Method 7400. The selected air volumes shall provide statistically reliable results for a concentration of 0.01 f/cc or lower. Air samples shall be analyzed by Phase Contrast Microscopy (PCM).
- 5) Clearance air sampling shall be conducted following the cleaning phase of work. A sufficient number of samples shall be collected aggressively with portable fans circulating air in the work area to simulate actual use conditions to determine post-abatement air concentrations.

Laboratory Services

- 1) FACS is accredited by the American Industrial Hygiene Association (AIHA) participates in the NIOSH Proficiency Analytical Testing (PAT) program for asbestos analysis. FACS is also accredited by the NIST/NVLAP Accreditation Program for bulk sample analysis by polarized light microscopy (PLM), and transmission electron microscopy air samples (TEM).

- 2) The period of time permitted between the collection of air samples and the availability of results shall be less than 24-hour timetables for results of background and clearance air samples shall be established by the Building Owner.

Additional Items

- 1) If during the course of the Project FACS employee(s) will be physically on site, FACS employee(s), as a minimum standard, will adhere to FACS’ internal COVID-19 safe work practices. FACS will comply with Client’s COVID-19 policy if the Client’s policy is more stringent than FACS’s policy. Client provides documentation of its COVID-19 protocols/procedures that apply to the site being visited at least one business day prior to the site visit to ensure FACS’s proper preparedness.

Timeframe

FACS will comply with the project schedule as outlined in the Asbestos Project Design Drawings and Bidding Documents for the project. All billings shall be in accordance with the Terms and Conditions provided in Attachment B.

FACS will invoice the Owner following the completion of the Asbestos Project Management/Air Sampling Phases of work, with the final invoice, including the Comprehensive Project Manager’s Report compilation, at the conclusion of the project. The final invoices will be calculated using the daily rates quoted in the attached table. Any services provided in excess of the services included in the daily rate will be invoiced at our normal rates as shown in the attached fee schedules, with your written approval.

Cost

The Project, as defined by the Scope of Work, will be charged on a not-to-exceed fee basis according to the following fee schedule and cost estimate provided. **Total not-to-exceed cost estimate: \$41,105.00***

Because the amount of time we spend on the project is directly related to the length of the project we cannot provide the owner with an exact total cost of our services at this time. However, we have attached a summary of our estimated costs, for each of the school projects, to provide the services outlined in this proposal.

Professional Service

Pre-Design Confirmatory Asbestos Inspection & Assessment – Est. NTE Fee	\$ 3,500.00
Asbestos Project Design Services – Estimated NTE Fee (includes both Spring & Summer Events)	\$ <u>11,000.00</u>
	\$ 14,500.00

Asbestos Project Management Services / Asbestos Project Design Modifications, Air Sampling Professional Services - Background Air Sample Collection & Analysis, APM/ASP Combined Licensure Daily Oversight, PCM Daily Air Sample Collection/Analysis, PCM Aggressive Clearance Air Sampling & Analysis, and Comprehensive IDPH Project Manager Final Reporting. Two (2) Phases of Work.

Est. 16.0 Hours Asbestos Project Design Modifications @ \$160.00/hour	\$ 2,560.00
Est. Max. 18.0 Standard shifts at \$835.00/shift *	\$ 15,030.00
Est. Max 6.0 Weekend shifts @ \$1,252.50/shift *	\$ <u>7,515.00</u>
	\$ 25,105.00

Asbestos Analytical Laboratory Services

TEM/IDPH/AHERA Clearance Air Sample Analysis

Est. Max 10 TEM Air Sample Analysis @ \$150/each	\$	1,500.00
	\$	1,500.00

Total Estimate For Asbestos Professional & Analytical Services	\$	41,105.00
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* Actual Cost To Be Determined by Contractor's Schedule and Loading

Assumptions

The proposed Scope of Work and the associated Cost, as set forth above, were prepared in accordance with the following assumptions:

- Client will provide FACS, at least three business days prior to FACS providing any Project work on the Client site, legal right of entry to conduct the scope of work.
- Client will notify FACS, prior to mobilization, of any restrictions, special site access requirements, or known potentially hazardous conditions at the site (e.g., hazardous materials or processes, specialized protective equipment requirements, unsound structural conditions, etc.).
- Work shall be performed during the dates, hours and schedules, as provided in the work specifications and contractor scheduling.

Limitations

The proposed Scope of Work is limited by the conditions and practices observed by FACS in preparation of the Proposal, if any, and information made available by Client to FACS. The methods, conclusions, and recommendations provided are based on judgment, experience and the standard of practice for professional environmental health consulting services. They are subject to the limitations and variability inherent in the methodology employed. As with all environmental investigations, this investigation is limited to the defined scope and does not purport to set forth all hazards, nor indicate that other hazards do not exist.

This proposal is valid for a period of 60 days from the date of the proposal.

Please contact me if you have any questions regarding the information provided. If this proposal is acceptable, please sign your acceptance below and return to our office by email (see above). Upon signing and return to our office, this Proposal, in conjunction with the Fee Schedule and Terms and Conditions, attached as Attachment A and Attachment B, shall become a binding agreement between FACS and Client.

Thank you again for your time and consideration.

Respectfully,
FORENSIC ANALYTICAL CONSULTING SERVICES, INC.

By: _____

Name: Thad Daniels

Title: Local Director

Attachment A: Fee Schedule (Chicago)
Attachment B: General Terms and Conditions

ACCEPTANCE

Proposal/Cost Estimates for 2021 Environmental (Asbestos) Professional and Analytical Services – Carpenter Elementary School Asbestos Abatement Project – 300 N. Hamiln Avenue, Park Ridge, IL 60068 (PJ#62226)

The terms and conditions set forth in the above proposal, Fee Schedule (Attachment A) and General Terms and Conditions (Attachment B) are hereby accepted.

Community Consolidated School District #64

By: _____

Name: _____

Title: _____

Date: _____

Purchase/
Work Order #: _____

ATTACHMENT A

Fee Schedule



www.forensicanalytical.com

LABOR RATES

DESIGNATION	HOURLY RATE
Sr. CIH/Principal Scientist	\$250
Certified Industrial Hygienist	\$225
Senior Project Manager	\$160
Project Manager	\$130
Senior Technician	\$105
Technician	\$85
Project Coordinator	\$80
Administrative Support	\$60

ACTIVITY	DAILY RATE
Air Sampling Professional (ASP)	\$730*
Dual Role Asbestos Project Manager/ASP	\$835*
Clearance Sampling w/ On-Site Analysis	\$655*
Lead Based Paint Inspector/Assessor w/ XRF	\$905*

*Includes maximum of nine (9) on-site PCM Air Sample Analysis



LABORATORY ANALYTICAL RATES (PER SAMPLE)

ANALYSIS	TURNAROUND TIME*			
	ASBESTOS	Same Day	1 Day	3 Days
PCM (air)		\$29	\$17	\$9
PLM (bulk)		\$33	\$17	\$12
Point Count		\$98	\$87	\$58
Gravimetric			\$104	\$58
Gravimetric – with Point Count			\$200	\$155
Gravimetric – with TEM			\$230	\$173
TEM (AHERA)	\$230 (4-6hrs)	\$150 (6-8hrs)	\$115	\$58
TEM (NIOSH 7402)		\$287 (6-8hrs)	\$173	\$144
TEM Bulk (Chatfield)			\$175	\$144
TEM Bulk (Qualitative)		\$132 (No Ashing)	\$201	\$46
TEM Microvac & Dustwipes			\$201	\$144
Vermiculite		\$58	\$46	\$35
TEM Water				\$230 (5 days)

*Turnaround time = total business days to receive laboratory results after sample submission

MISCELLANEOUS

Mileage:	Cost plus 15%	Deposition/Testimony:	Labor Rate x 1.5
Reimbursables:	Cost plus 15%	Emergency Response:	Labor Rate x 2
Equipment and Consumables:	Cost plus 15%	Overtime:	Labor Rate x 1.5
Off-Hours Lab Opening Fee:	\$400	Show-up Fee (cancelled after arriving on site):	\$380

2021 CHI-UAS Fee Schedule
 Please contact us for a complete list of services.

Right People. Right Perspective. Right Now.

Attachment B

GENERAL TERMS AND CONDITIONS

ALL ORDERS FOR SERVICES SET FORTH IN FORENSIC ANALYTICAL CONSULTING SERVICES, INC.'S SCOPE OF WORK (THE "SERVICES") SHALL BE COVERED BY THE FOLLOWING EXPRESS TERMS AND CONDITIONS WHICH SHALL CONSTITUTE THE ENTIRE CONTRACT (THE "CONTRACT") BETWEEN FORENSIC ANALYTICAL CONSULTING SERVICES, INC. ("FACS") AND THE CLIENT ("CLIENT").

- 1. TERMS AND CONDITIONS.** All terms and conditions relating to the rendering of services by FACS are set forth herein. The Proposal, including its Attachments, (the "Proposal") contains the final and complete agreement between the parties and there are no representations or warranties, expressed or implied, with respect to services, except as specifically set forth herein. No waiver by FACS of any default shall be deemed a waiver of any subsequent default. Failure of FACS to object to provisions contained in any order or other communication from the Client shall not be construed as a waiver of any right or remedy of FACS hereunder, nor an acceptance of any such provisions.
- 2. INDEMNIFICATION.** The Client waives any claim against FACS and its directors, officers, employees, and agents, and agrees to defend, indemnify and hold FACS harmless from any claim or liability for injury or loss, including all attorney fees and defense costs, arising or allegedly arising from or in any way connected with FACS' services under this Contract, except where such claim or liability is caused by the gross negligence or willful misconduct of FACS. The Client also agrees to defend, indemnify and hold FACS and its directors, officers, employees, and agents harmless from any claim or liability, injury or loss, including all attorney fees and defense costs, arising in whole or in part from the negligent act or omission, and/or strict liability of the Client or anyone directly or indirectly employed or contracted by the Client. FACS does not guarantee the completion of performance of any contract between Client and other parties, nor is it responsible for those third parties' acts or omissions. FACS does not warranty or guaranty the safety of any place FACS provides its services.
- 3. COMPENSATION.** The compensation for services will be billed in accordance with the rates stated in this Proposal. The rates are subject to change upon notification provided by FACS at its sole discretion. Time spent traveling, when in the interest of the Project, as defined herein, will be charged to the Client. Reimbursable expenses will be charged at cost plus 15%.
- 4. PAYMENT TERMS.** Payment terms are Net 30 days unless FACS and Client have agreed in writing to different payment terms. FACS may, at any time, suspend performance of any service, withhold written reports, or require payment in cash, security or other adequate assurance satisfactory to FACS when, in FACS' sole opinion, the financial condition of Client or other grounds for insecurity warrant such action. FACS reserves the right to assess late charges on accounts past due at a rate of 18% per annum. Any attorney fees or other costs incurred in collecting any delinquent amount shall be paid by the Client.

For projects that will exceed 30 days in length, FACS reserves the right to invoice on a monthly basis.

- 5. TAXES.** All sales taxes or use taxes, whether now existing or hereinafter imposed or modified, or taxes or duties of any nature whatsoever which may be assessed, shall be paid by the Client. In the event FACS is required to pay any such tax, the Client shall reimburse FACS upon demand. In lieu of such payment, the Client shall provide FACS with exemption certificates or other documents acceptable to taxing or customs authorities upon execution of this Proposal.
- 6. CREDIT.** This Proposal is provided and accepted subject to FACS' approval of the Client's credit, determinable at any time and from time to time by FACS in its sole judgment, affecting the whole or any unfulfilled portion of this contract.
- 7. LEGAL ENFORCEMENT OF GENERAL CONDITIONS.** If any portion of this Contract is found to be unenforceable, the remaining portions of the Contract shall remain in full force and effect.
- 8. MODIFICATION OF AGREEMENT.** The foregoing conditions may be modified only by written agreement and signed by a duly authorized representative of FACS and the Client.

TO: Board of Education
 Dr. Eric Olson, Superintendent
 FROM: Mary Jane Warden, Director of Innovation and Instructional Technology
 Luann Kolstad, Chief School Business Official
 DATE: February 25, 2021
 RE: Chromebook Purchase for 1:1 Digital Learning Program for 2021-22

To facilitate the District's 1:1 Digital Learning Program, each year the District budgets to purchase devices for students based on refresh cycles. The District expanded the 1:1 Digital Learning Program into grades K-2 in May of 2020 and, as explained in the memorandum to the Board dated May 18, 2020, the District planned to operationalize the refresh cycles and planned expenditures as outlined in Figure 1 below. The costs in Figure 1 are based on retail pricing in the spring of 2020.

**PROJECTED ANNUAL DEVICE EXPENDITURE FOR 1:1 DIGITAL LEARNING PROGRAM K-8
 (estimated costs from May 2020) – Figure 1**

	2021-22	2022-23	2023-24	2024-25
Kdg/GR1		\$ 265,000.00		\$ 265,000.00
GR2	\$ 189,750.00	\$ 189,750.00	\$ 189,750.00	\$ 189,750.00
GR6	\$ 189,750.00	\$ 189,750.00	\$ 189,750.00	\$ 189,750.00
TOTAL	\$ 379,500.00	\$ 644,500.00	\$ 379,500.00	\$ 644,500.00

Each year, the District researches various make and models within a budgeted price range and with particular specifications to meet student usage requirements. Over the past seven years of the 1:1 Digital Learning Program and especially after the demands of remote learning, students have needed the following capabilities in a Chromebook:

- Battery life
- Light weight
- Reinforced hinges; durable
- Multi-tasking
- Active stylus that allows for precision and pressure-sensitivity

The Technology Department reviewed specifications of the following models outlined in Figure 2 – Lenovo, Dell, Acer – to see which 11.6” Display Chromebook would best suit the needs of the student, balancing specifications, performance, and cost.

11" CHROMEBOOK MODELS CURRENTLY AVAILABLE – Figure 2

Lenovo 500e Gen2v2	Acer Spin 511	Dell 3100
4GB memory	4GB memory	8GB memory
32GB SSD	32GB SSD	32GB SSD
Active EMR Stylus w/ housing	Active EMR Stylus w/ housing	No Active Stylus available
Intel N4120 2.6GHz quad core	Intel N4020 2.8GHz dual core	Intel N4020 2.8GHz dual core
Front/world-facing camera	Front/world-facing camera	Front/world-facing camera
360° hinge Touchscreen	360° hinge Touchscreen	360° hinge Touchscreen
Water-resistant keyboard; Military grade reinforcement	Military grade reinforcement	Military grade reinforcement
42WHr battery (about 10 hours)	42WHr battery (about 10 hours)	42WHr battery (about 10 hours)
2.9 lbs	2.8 lbs	3.10 lbs
\$399.00 MSRP (\$324.00 education price quote)	\$380.00 MSRP (\$318.00 education price quote)	\$369.00 MSRP (\$316.00 education price quote)

With a quad core, the faster Lenovo processor can divide up tasks more efficiently resulting in better performance with a minimal price difference. The Lenovo has an 11% increase in processing speed above the other two models. The Lenovo also has an active EMR stylus (EMR = electromagnetic resonance), important to math and science learning activities as well as closer mimicking the action of a pen when handwriting. The Dell does not support an active EMR stylus at all. The District also already has an established parts supply and authorized repair support with Lenovo; not so with the Acer model. According to industry metrics, the Lenovo has the lowest repair volume as compared to the Dell and Acer models, which indicates a higher durability. With these comparisons and the fact that the Chromebooks will need to last a longer refresh cycle, the District has chosen the Lenovo 500e Gen2v2 as the make/model for the upcoming refresh cycle for Grades 2 and 6.

Request for Quotes

Given the make/model the District has decided to purchase, the Technology Department then seeks quotes from various vendors. Below are the quotes that the District has obtained for 1200 units of the Lenovo 500e Gen2v2 Chromebooks for grade 2 and grade 6.

TRA	MNJ	SHI	ITSavvy
\$ 388,800.00	\$ 393,600.00	\$ 408,000.00	\$ 412,920.00

As the Technology Department remains watchful of the market landscape for educational technologies, we are seeing that companies are grappling with challenges related to the pandemic with their supply chains, manufacturing, and shipping. Therefore, desirable products are in greater demand with limited inventories and lengthier timelines for delivery. The more expedient a district can act, the more successful a district can be in taking advantage of deals and availability in a global competitive market. Therefore, the District would like to move forward on this Chromebook purchase of the Lenovo 500e Gen2v2 and is seeking approval from the Board at this time.

The District recommends that the Board of Education approve the purchase of the Lenovo 500e Gen2v2 Chromebook from TRA for \$388,800.00 for grade 2 and grade 6 students in the 1:1 Digital Learning Program for 2021-22. These students will use these Chromebooks for 4 years and 3 years respectively.

ACTION ITEM 21-02-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the purchase of Chromebook devices from TRA for the annual implementation of the 1:1 Digital Learning Program in the amount of \$388,800.00.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

TO: Board of Education
FROM: Dr. Eric Olson, Superintendent
DATE: February 25, 2021
RE: Second Presentation of District 64 Strategic Plan

Tonight's presentation is a continuation of the proposed strategic plan for 2021 - 2026. We will share with the Board of Education some more background information on the work of the various groups that contributed to the plan, as well as having committee members present to share their points of view. The focus of the night is to allow the Board to ask questions and fully understand the components of the plan before voting upon it. Once again, this is all still considered in draft form until the Board votes to approve the plan.

ACTION ITEM 21-02-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the 2021-26 District 64 Strategic Plan.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

02/25/21



District 64 Strategic Plan Overview 2021 - 2026

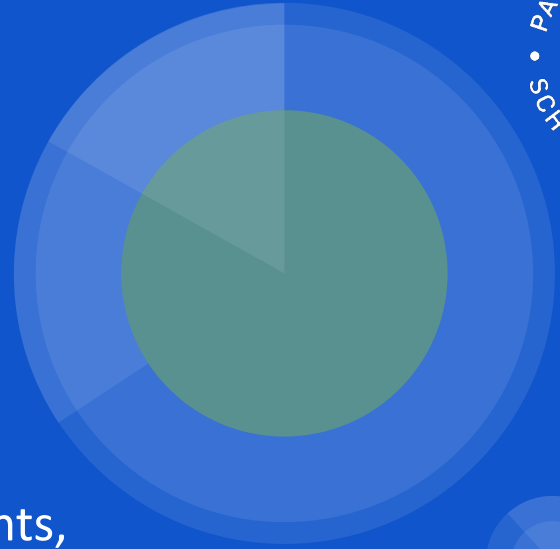
February 11, 2021



The Process



- Conducted two *ThoughtExchange* Surveys to parents and staff (Spring, 2020, & Fall, 2020)
- Fall, 2020 - Formed a Strategic Planning Committee, made up of Board members, parents, staff, administration, and community members
- October 25 weekend - The committee participated in a retreat to form the foundation of the new plan



The Process



- November and December - administration further developed the committee's ideas and added additional objectives
- January 20, 2021 - Dr. Lopez and Dr. Olson met with a group of 7th and 8th grade students to review aspects of the plan and provide input
- January 30, 2021 - Strategic Planning Committee met one more time to review the work, make refinements, and prepare it for presentation to the Board of Education

ThoughtExchange



Exchange Summaries

Park Ridge-Niles School District 64 – Spring & Fall Exchanges

What do you think Park Ridge-Niles School District 64 is doing well, and what can we do to improve?

Breakdown of Participation



Spring, 2020



624
Participants



782
Thoughts



20,491
Ratings



2,045
Participants



1,807
Thoughts



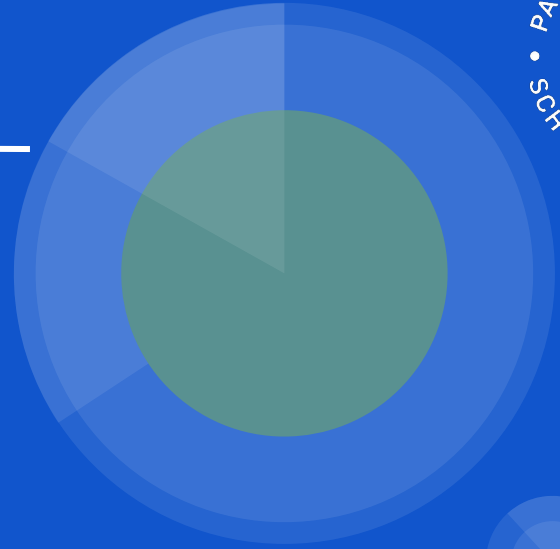
36,510
Ratings

Fall, 2020

What D64 is doing well



- 1) Teachers and Staff
- 2) Elective/Specials
- 3) **Great Communication**
- 4) Extracurricular Activities
- 5) **Curriculum**
- 6) **Culture**
- 7) **SEL/Programming**
- 8) Professional Development



What D64 should improve



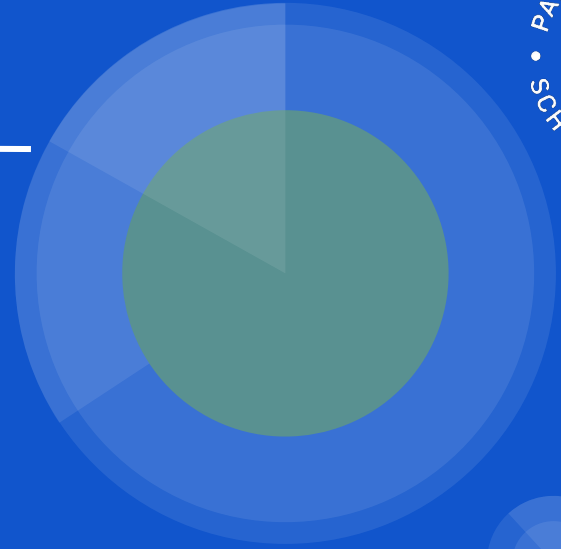
- 1) Full Day Kindergarten
- 2) **Culture** (bullying and inclusivity)
- 3) Technology
- 4) **Curriculum**
- 5) **Programming**
- 6) Overcrowding of schools/Facilities/Class Size
- 7) **Continued/Improved Communication**
- 8) Testing

Current Mission



Inspire every child to

discover 	learn 
achieve 	care 



Proposed Motto



*Together we discover,
learn, **grow**, and care*

Proposed Mission



What's our purpose/why do we exist?

To foster opportunities for discovery

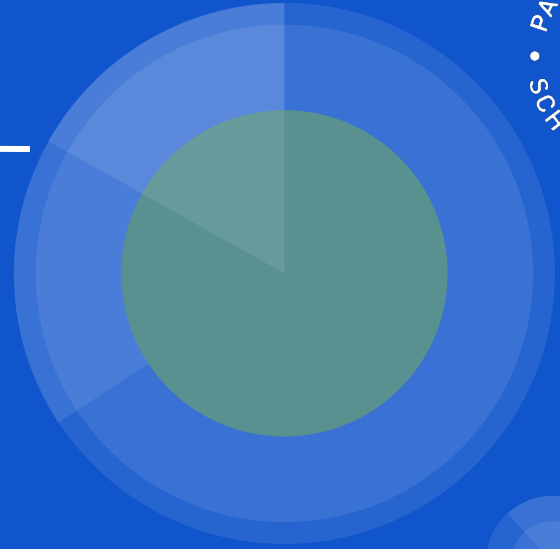
To engage in a quality education that accelerates learning

To develop skills and abilities so that all can grow

To nurture interdependence, appreciation of differences, and care for self and others

Current Vision

Inspire all students to discover their strengths, embrace learning, achieve personal excellence, and demonstrate care. Students thrive in a rich, rigorous, and innovative curriculum delivered by highly qualified teachers. Each student learns and grows in a safe, nurturing environment. In collaboration with students, parents, teachers and the community, District 64 provides opportunities for each learner to investigate, be successful, be resilient, and become inspired and empowered as they contribute to our global society.

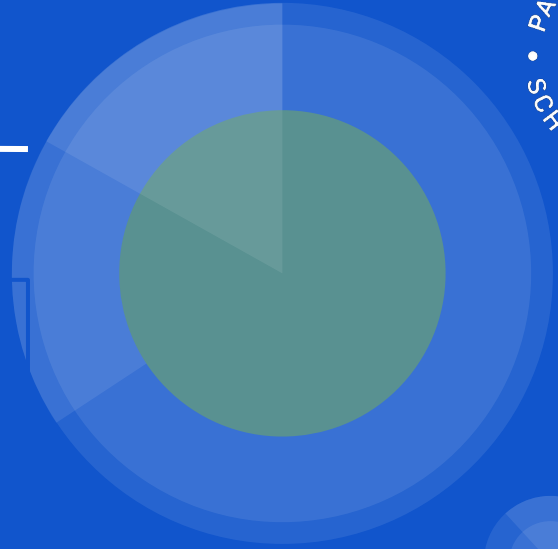


Proposed Vision



What are we striving for?

District 64 seeks to provide an engaging curriculum, rooted in rigor, exploration, and innovation, while cultivating interdependent relationships to positively impact the community and the world.

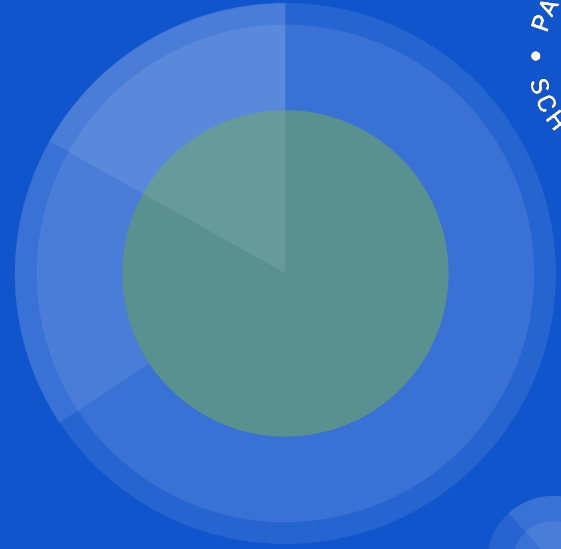




5
Goal Areas

30
Objectives

Maximize Resources for Sustainability

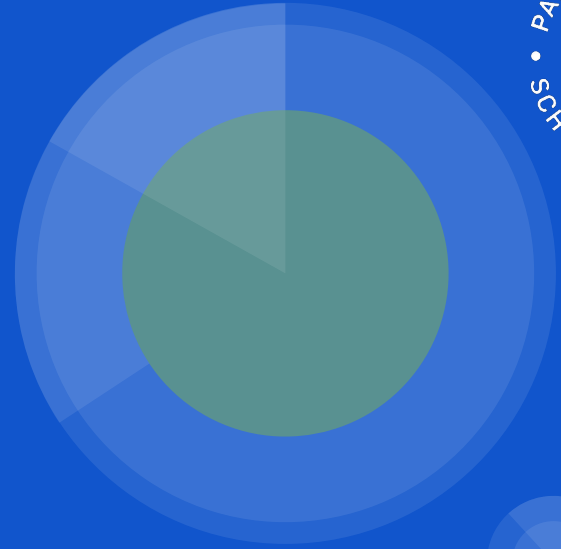


- Implement next **5-year facility plan** by continuing to enhance District facilities towards a 21st century learning environment
- Continue to assess and refine **staffing models** and define roles
- Increase energy efficiency of facilities

Maximize Resources for Sustainability



- Explore opportunities to expand the substitute pool in D64
- Develop a comprehensive plan for ongoing data privacy and cybersecurity
- Maintain financial responsibility while committing to the *enhancement* of student learning and providing necessary resources to sustain facilities



Broaden Best Practices

- Complete a **curriculum review** to increase best practices in Math instruction with a focus on rigor
- Complete a **curriculum review** to increase **inquiry-based, culturally inclusive** instruction in K-5 social studies
- Improve "**green**" educational experiences and "**green**" practices

Broaden Best Practices

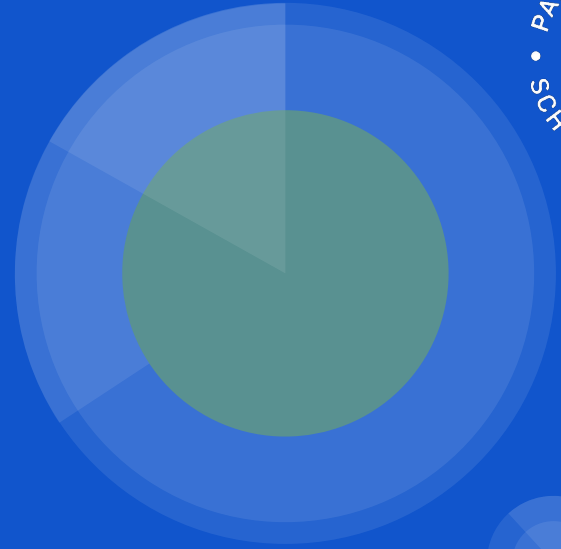


- Build capacity to ensure consistency across the district with **Multi-Tiered System of Supports (MTSS)**, 504 plans, and the Special Education program
- Expand staff capacity to design and implement **differentiated lessons**
- Expand staff capacity to make **data-informed decisions** to improve instruction and **interventions**

Broaden Best Practices



- Evaluate programming and develop trainings for **non-certified** staff



Explore Program Expansion

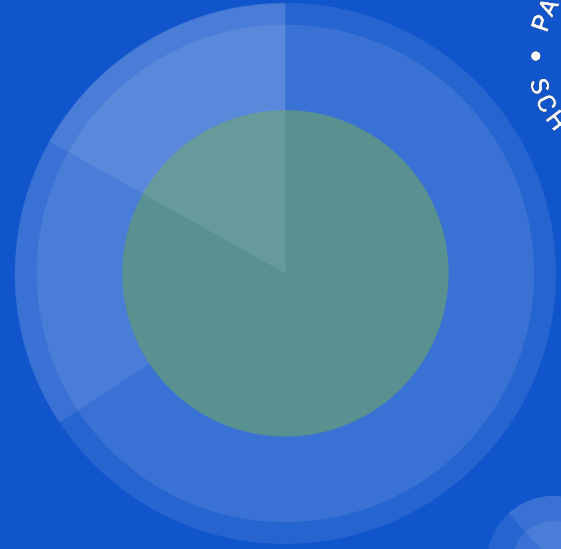
- Form and maintain a future-ready group focused on **innovation**
- Develop and implement Pre-K - 8 **Standards-Based practices** in grading and reporting
- Explore full-day kindergarten options and determine outcomes
- Review and implement school schedules and programs that best represent success for 21st century learning



Explore Program Expansion



- Review and enhance the district's **crisis plan**
- Continue to review and implement any necessary changes in **special education** current programs and services
- Continue enhancing the district's **social-emotional learning (SEL)** program



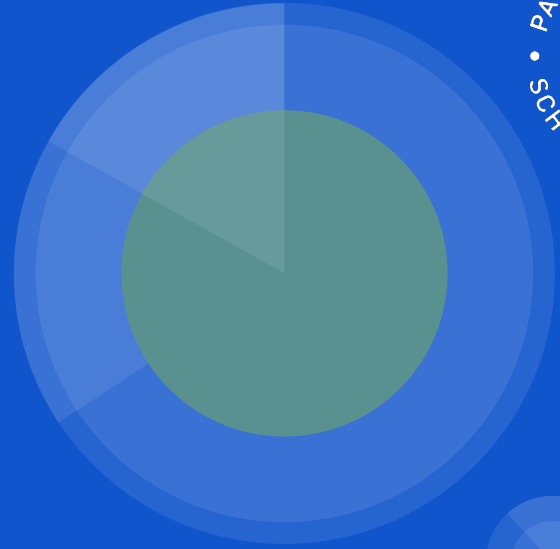
Enhance Diversity, Inclusion, Equity, and Access



- Review and grow hiring practices for greater outreach
- Implement age-appropriate **anti-bias education**
- Ensure access to **culturally inclusive materials** in all subject areas
- Expand school settings/events that honor and celebrate **diversity** and **inclusion**

Strengthen Relationships and Communication

- Review and enhance the district's social media guidelines
- Review and grow a comprehensive communication strategy that guides all District 64 staff
- Further cultivate the **organizational health** of the district



Strengthen Relationships and Communication



- Overhaul district website to provide better navigation and user experience
- Develop and build upon existing and new **community partnerships**
- Promote the positive reputation of staff and learning in D64

Timeline



Strengthen Relationships and Communication			
Objective: What will be done?	Who is responsible?	Completion Date	How will the objective be evaluated for success?
Review and enhance the district's social media guidelines	Public Info Coord., Dir. of Technology	July 2022	<ul style="list-style-type: none"> - Employees review guidelines and usage recommendations - Host training for employees or create video training
Review and grow a comprehensive communication strategy that guides all D64 staff	Public Info. Coord.	December 2021	<ul style="list-style-type: none"> - Track social media and website metrics - Survey audience groups
Further cultivate the organizational health of the district	Superintendent	2021 - 2026	<ul style="list-style-type: none"> - Success of regular inter-departmental meetings - Staff surveys
Overhaul district website to provide better navigation and user experience	Public Info Coord., Dir. of Technology	July 2023	<ul style="list-style-type: none"> - Review website metrics for hits/visits - Survey staff, parents for ease of navigation
Develop and build upon existing community partnerships	Superintendent	July 2023	<ul style="list-style-type: none"> - Compare list of community partnerships and programs currently and in 18 months
Promote the positive reputation of staff and learning in D64	Public Info Coord	2021 - 2026	<ul style="list-style-type: none"> - Annual community survey

Timeline



Objectives	Leaders	Timeline
2021		
Form a future-ready group focused on innovation	Asst. Supt. for Student Learning, Director of Student Services	March 2021
Implement next 5-year facility plan by continuing to enhance facilities towards a 21st century learning environment	Superintendent, CSBO, Director of Facility Management	June 2021
Determine full-day Kindergarten Options	Superintendent, Administrative Team, Committee	August 2021
2021-2022		
Explore opportunities to expand the substitute pool	Asst. Supt. for Human Resources	December 2021
Continue to assess & refine staffing models & roles	Asst. Supt. for Human Resources	December 2021
Review & grow a comprehensive communication strategy that guides all D64 staff	Public Information Coordinator	December 2021
Review the district's social media guidelines	Public Information Coordinator & Director of Technology	July 2022
Develop a comprehensive plan for ongoing data privacy & cybersecurity	Director of Technology	July 2022
Review curriculum to increase best practices in Math instruction with a focus on rigor	Asst. Supt. for Student Learning	June 2022
Evaluate programming & develop trainings for non-tenured staff	Director of Student Services	June 2022
Review & enhance the district's crisis plan	Director of Student Services; CSBO	July 2022
2022-2023		
Review & grow hiring practices for greater outreach	Asst. Supt. for Human Resources	January 2023

Reporting Progress/completion

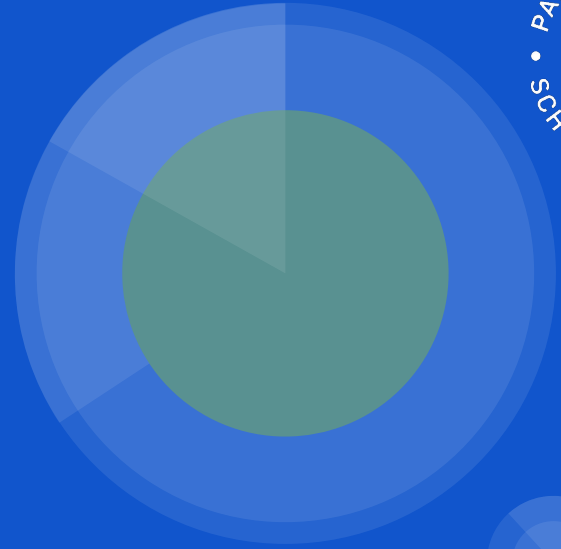


- During the 5 years of this strategic plan, each of the objectives will be presented to the Board of Education upon completion, regardless of whether that item requires Board approval.
- The administrative team will also create a Strategic Plan Dashboard on our website, which will track progress on the goals and objectives.
- What to do when a big idea comes up?

Next Board Meeting



- Share information from student meeting
- Members of the committee will attend to share their point of view on the process and outcome
- Take a deeper look at the plan through Board of Education inquiries and discussion







District 64 Strategic Plan Overview 2021 - 2026

February 25, 2021



Deeper on the Process

- The October retreat
- Digging in with administration
- Student input session
- Final session with committee

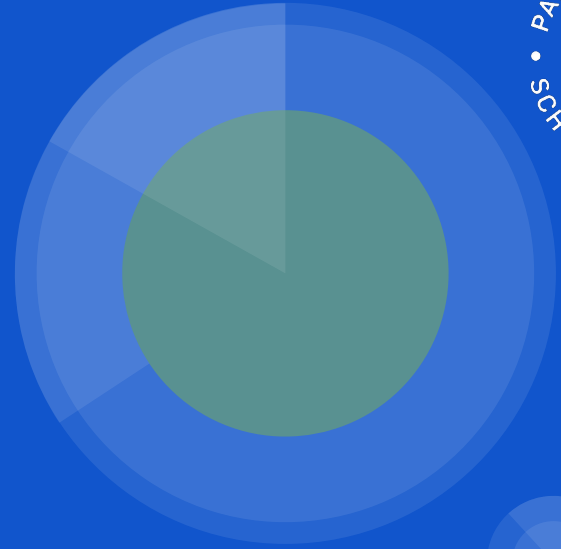


Feedback from Students



Low Priority	Medium Priority	High Priority
<p>Adjusting school schedules to better support learning</p>	<p>Social Emotional Learning</p> <p>A District 64 "green" curriculum to support education about the environment</p>	<p>Making sure students have lessons that are the right level of challenge (including Math lessons)</p>
<p>Coordinating the amount of homework assigned each day in different classes</p>	<p>Anti-bias education/celebrating diversity</p>	
	<p>Helping all students love school and learning</p>	<p>Introducing classes that prepare students for the future</p>
<p>Opportunities for interactions between schools (e.g., social events, sports)</p>		

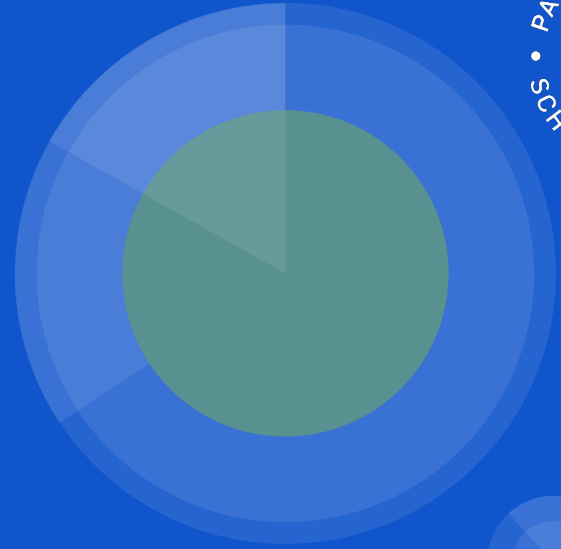
Hearing from Committee Members



Definition of Terms



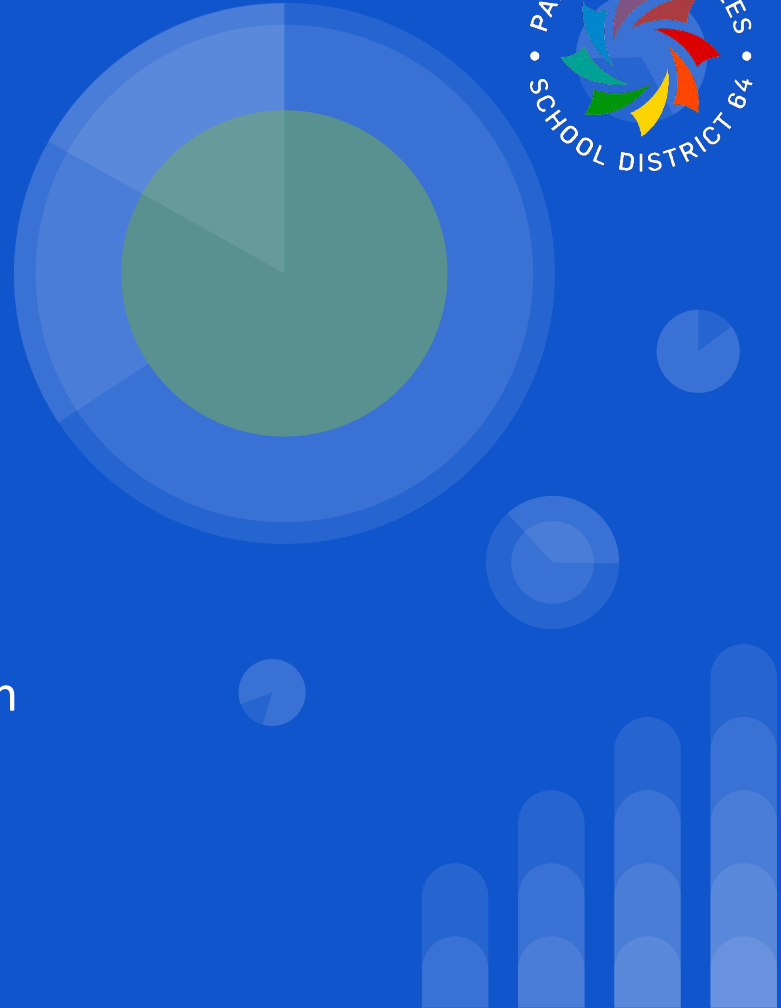
- **5 Year Facility Plan** - this a working plan that details everything the district is planning for the next five years when it comes to facilities.
- **Staffing models** - these models are a related set of reports, charts, and graphs that are used to measure workload and how staff are utilized in order to calculate costs and determine staffing.



Definition of Terms



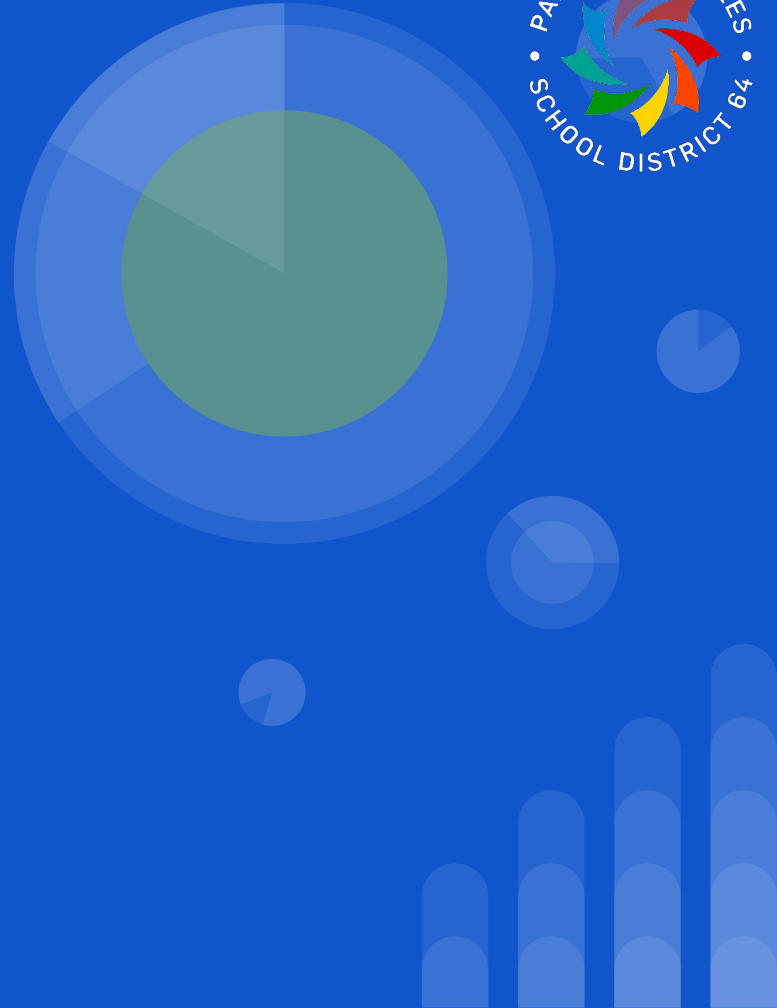
- **Curriculum review** - this is when the district spends a focus on a particular subject area in order to determine its effectiveness and whether new programs or methods are needed.
- **Inquiry-based** - this type of learning is an approach that emphasizes the student's role in the learning process. Rather than the teacher telling students what they need to know, students are encouraged to explore material, ask questions, and share ideas.



Definition of Terms



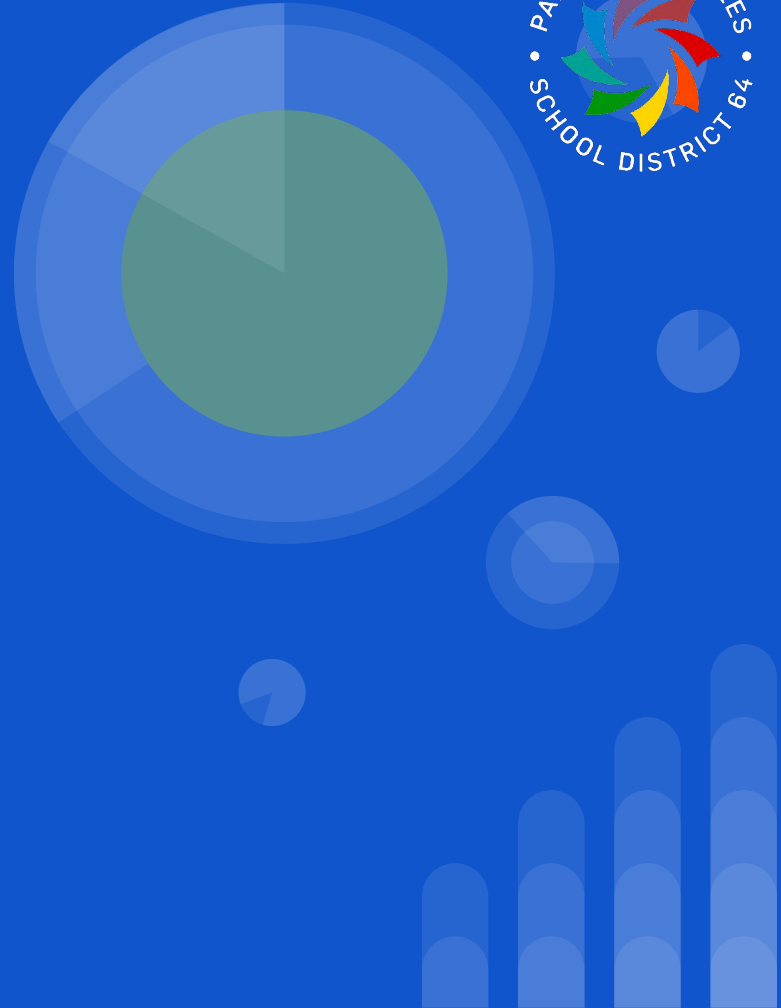
- **Culturally-inclusive** - this instruction includes and affirms all District 64 students and families in our community with regard to race, ethnicity, socioeconomic status, gender, sexual orientation, gender expression, religion, and learning needs.
- **Green**- this refers to curriculum and practices that help students become aware of the human footprint on our planet and ways we can seek to reduce it, both in our community and beyond.



Definition of Terms



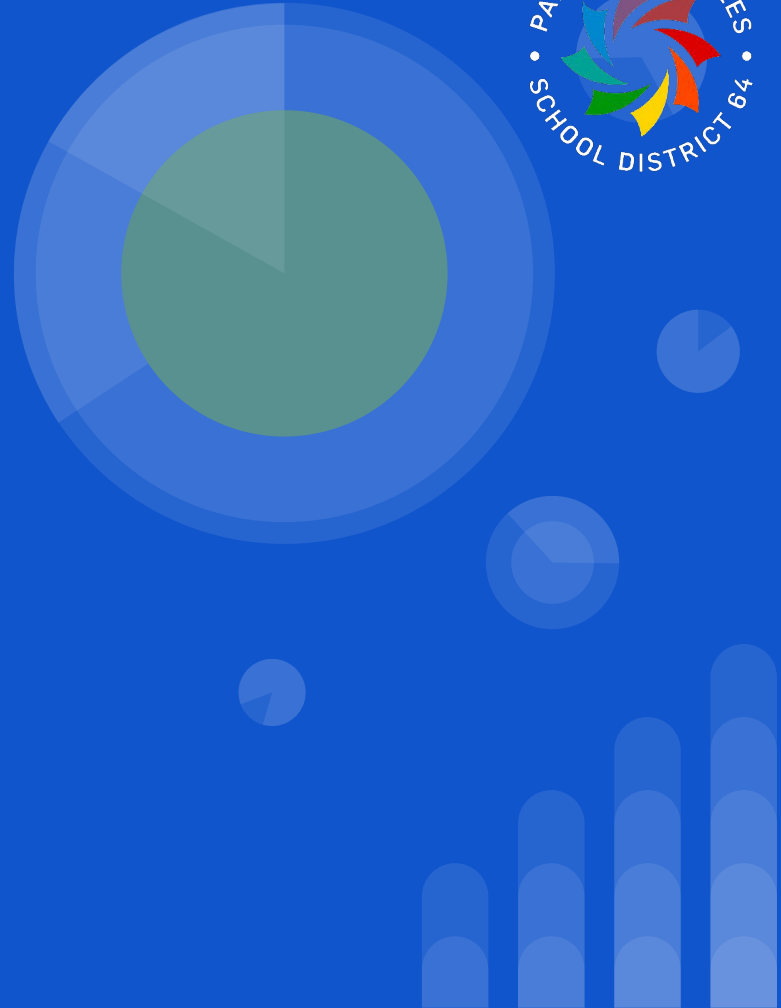
- **Multi-tiered Systems of Supports (MTSS)** - this is a systemic, continuous framework in which data-based problem solving and decision-making is practiced across all levels of the educational system for supporting students.
- **504 plans** - this is an individual student plan for how the school will provide support and remove barriers for a student with a disability.



Definition of Terms



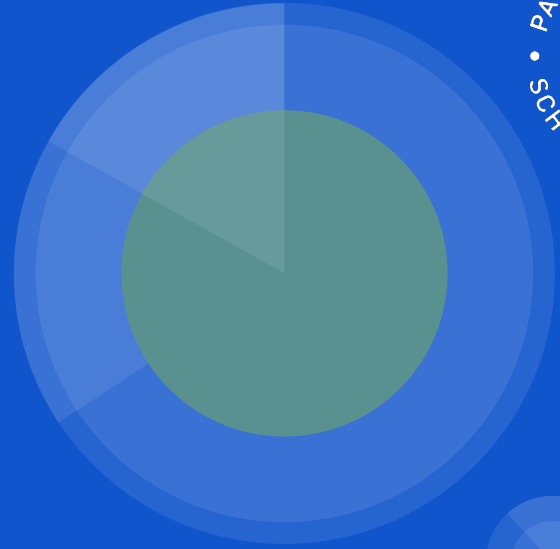
- **Differentiated lessons** - these lessons refer to a wide variety of teaching techniques and lesson adaptations that educators use to instruct a diverse group of students, with diverse learning needs, in the same learning environment.
- **Data-informed decisions** - these decisions are based on the use of data alongside experiences, user research, and other inputs to make decisions.



Definition of Terms



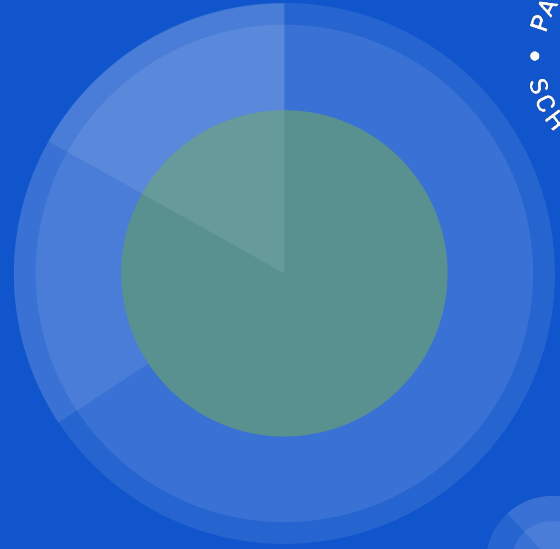
- **Intervention**- this is a program or set of steps to help kids improve at certain learning targets that challenge them.
- **Non-certified** - these people make up the educational support staff of the district.
- **Innovation** - this focuses on looking towards new ideas, technologies, or methods for how we can improve teaching and learning.



Definition of Terms



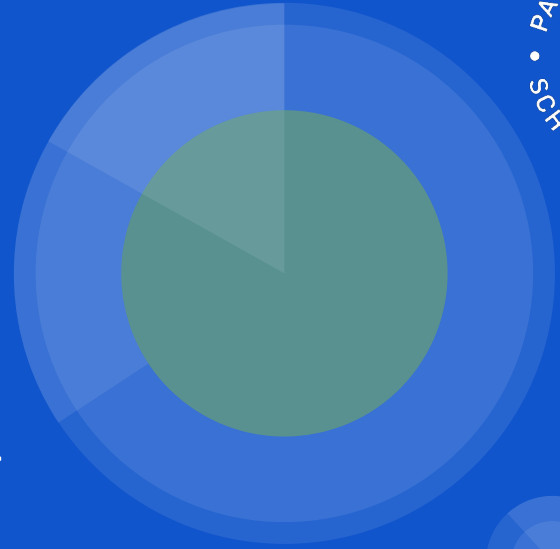
- **Standards-based Practices** - this refers to systems of instruction, assessment, grading, and reporting that are based on students demonstrating understanding or mastery based on standards.
- **Crisis Plan**- this plan outlines what the district will do in an emergency, such as a fire, or the need to evacuate a building.



Definition of Terms



- **Special Education** - this area of education provides students with identified disabilities specialized instruction designed to meet their unique learning needs, giving them the opportunity to develop to their fullest potential.



Definition of Terms



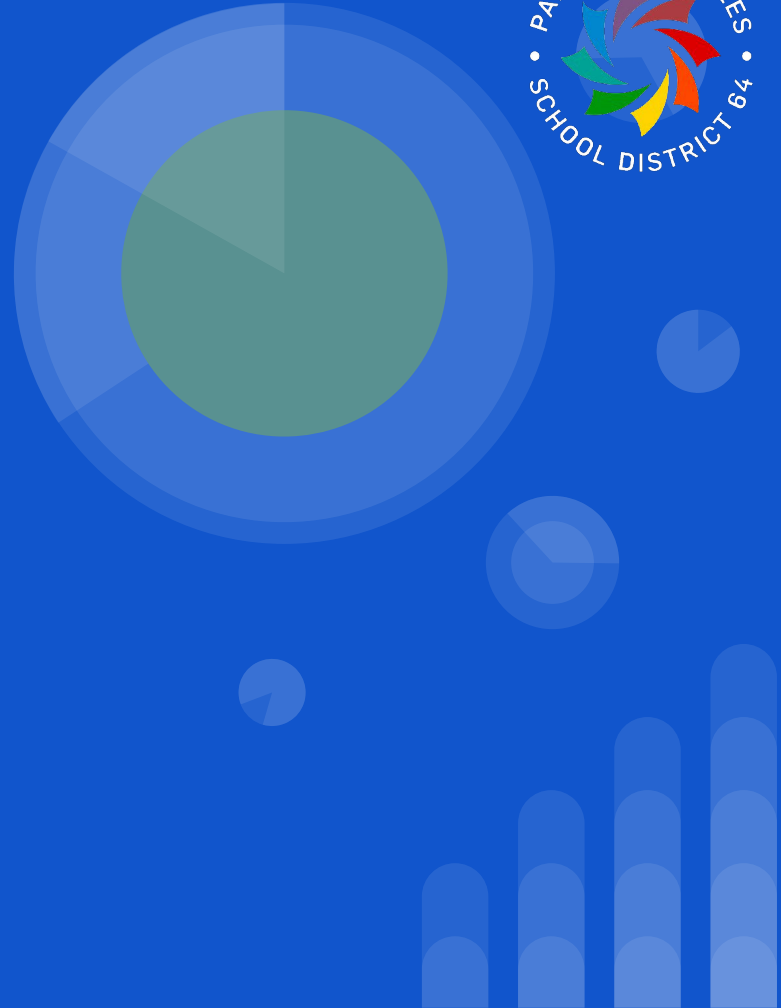
- **Social-Emotional Learning (SEL)** - this area of education refers to children and adults acquiring and effectively applying the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.



Definition of Terms



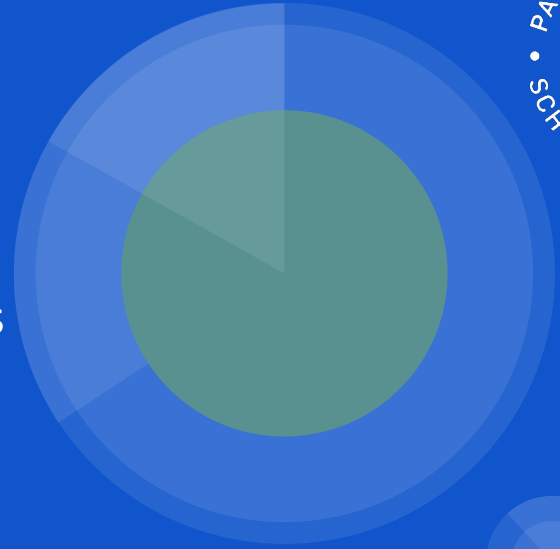
- **Anti-bias education** - this refers to creating a community that supports dimensions of human differences, including culture, race, language, ability, learning styles, ethnicity, family structure, religion sexual orientation, gender, age, and socioeconomic status.
- **Diversity** - this refers to having a range of people with various racial, ethnic, socioeconomic, and cultural backgrounds, as well as different experiences and interests.



Definition of Terms



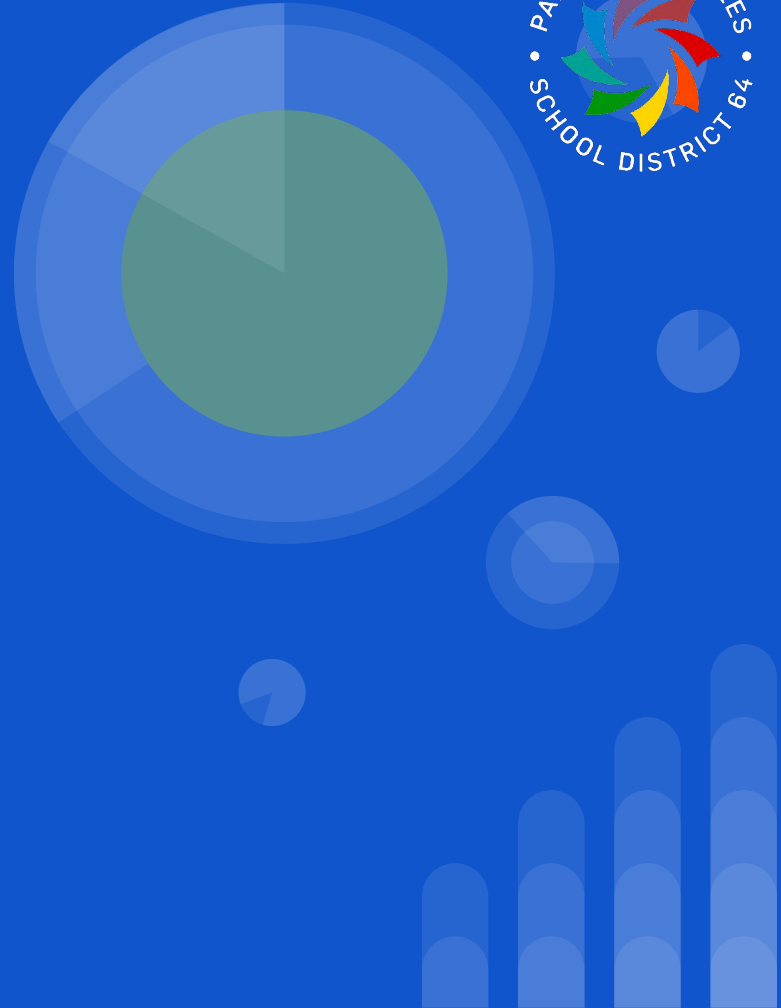
- **Inclusion**- in education, this refers to a model wherein students with special needs spend as much of their time as possible with general education students.
- **Organizational Health** - this refers to an organization's ability to function effectively, to cope with change appropriately, and to grow from within which results in high performance.



Definition of Terms



- **Community Partnerships** - these are organizations or individuals who partner with the school district to enhance our effectiveness, and may be nonprofit organizations, public agencies, government offices, or certain private businesses.



PARK RIDGE - NILES
SCHOOL DISTRICT 64

