



## Board of Education Special & Organizational Meetings April 29, 2021

### VIRTUAL MEETING INFORMATION

Due to the Covid-19 pandemic, District 64 is continuing to conduct Board of Education meetings online through Zoom. You can connect as an attendee through Zoom via a computer, mobile device, or phone, and you will be able to listen and view the meeting. While public attendees will be muted, they have the opportunity to email comments which will be read aloud during the public comments section of the meeting with the name of the submitter. Please write your comments in accordance with [Board Policy 2:230](#), including ensuring a 3-minute time limit when read.

**Public comments will be read at the beginning of the meeting for non-agenda items, and during discussion of agenda items. Please email your comments to:**

[d64-publiccomments@d64board.org](mailto:d64-publiccomments@d64board.org)

#### Attendee Options to Connect:

- Please click this [link](#) to join the webinar through a computer or mobile device.  
**Password: 377164**
- Or iPhone one-tap: **+13126266799,,92626225204#,,, \*377164#**
- Telephone: **US: +1 312 626 6799 (Chicago)**  
and dial when prompted –  
**Webinar ID: 926 2622 5204**  
**Passcode: 377164**

One District 64 administrator will participate in the virtual meeting from a public location and a limited number of the public will be able to attend. For the Board meetings on Thursday, April 29, Emerson Middle School (MPR), 8101 Cumberland Ave, Niles, will be the designated meeting location. The main entrance doors to the building will open 15 minutes prior to the start of the special meeting. Please note that social distancing is in effect in the building and face masks are mandatory. Anyone present at this location will be allowed to participate during the public comments portion of the meeting.

Please note that District 64 is following all meeting guidelines identified by the state.

---

#### **Notes for online Board of Education meetings through Zoom:**

- Attendees will be muted by default when calling or logging in to the Zoom meeting. The meeting will be in “listen only” mode.
- During the Public Comment portions, the Administrative Assistant to the Superintendent will read the emails that have been sent to [d64-publiccomments@d64board.org](mailto:d64-publiccomments@d64board.org).
- The District will make every effort to post recorded online Board meetings afterwards.



## Meeting of the Board of Education Park Ridge – Niles School District 64

Organizational Meeting Agenda  
Thursday, April 29, 2021

### VIRTUAL MEETING

*Alternate Remote Attendance Location: Emerson School- MPR  
8101 Cumberland Ave, Niles, IL 60714*

*On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of sessions, breaks, and other needs.*

#### **7:00 p.m. Meeting of the Board Reconvenes as Organizational Meeting**

##### **Administration of the Oath of Office for Newly Elected Board Members**

##### **Call to Order & Roll Call**

##### **Public Comments**

Each speaker is given 3 minutes to address the Board. Comments may be made on almost any matter related to the operation of schools. Each person appearing before the Board will be treated with courtesy and respect, and the Board requests the same in return. In light of the privacy of personnel and student matters, commenters are strongly discouraged from speaking about individual staff or students during public comment. Commenters are instead encouraged to first raise such concerns privately with the Board President or Administration. The Board, however, recognizes each commenter's First Amendment rights; thus, it will not prohibit commenters from speaking about individual staff or students, subject to well-recognized exceptions under the First Amendment, such as obscenity, threats, fighting words, or incitements to violence.

- |               |  |                             |
|---------------|--|-----------------------------|
| <b>A-1 OM</b> | <b>Election of Board President</b>   | <b>Action Item 21-04-20</b> |
| <b>A-2 OM</b> | <b>Election of Board Vice President</b><br>-- New Board President                                | <b>Action Item 21-04-21</b> |
| <b>A-3 OM</b> | <b>Election of Board Secretary</b><br>-- New Board President                                     | <b>Action Item 21-04-22</b> |
| <b>A-4 OM</b> | <b>Acceptance of Auditor Independence Requirements for Board Member</b><br>--New Board President |                             |
| <b>A-5 OM</b> | <b>Approval of Board of Education Regular Meetings for 2021-22</b><br>-- New Board President     | <b>Action Item 21-04-23</b> |
| <b>A-6 OM</b> | <b>Review of Board of Education Committee Assignments</b><br>-- New Board President              |                             |

**A-7 OM      Other Discussion & Items of Information**

-- Superintendent

- State-Mandated Training for Newly Elected Board Members

**Adjournment**

Next Meeting:            **Monday, May 13, 2021**  
Regular Meeting - 7:00 p.m.  
**Emerson School - Multipurpose Room**  
8101 Cumberland Avenue, Niles, IL 60714

**Election of Board President**

**ACTION ITEM 21-04-20**

I move the election of \_\_\_\_\_ to serve as President of the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois, for the years 2021-2023.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

- AYES:
- NAYS:
- PRESENT:
- ABSENT:

**Election of Board Vice-President**

ACTION ITEM 21-04-21

I move the election of \_\_\_\_\_ to serve as Vice President of the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois, for the years 2021-2023.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

- AYES:
- NAYS:
- PRESENT:
- ABSENT:

**Election of Board Secretary**

ACTION ITEM 21-04-22

I move the election of \_\_\_\_\_ to serve as Secretary of the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois, for the years 2021-2023.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

- AYES:
- NAYS:
- PRESENT:
- ABSENT:

**Acceptance of Auditor Independence Requirements for Board Member**

Please see the attached letter from Board member Kennedy for the Board's acknowledgement.

April 8, 2021

Gareth L. Kennedy  
300 S Cumberland AVE  
Park Ridge, IL, 60068

President of the Board of Community Consolidated School District 64

Dear Sir/Madam,

In connection with my pending certification as an elected Board member of Community Consolidated School District 64, I am writing to explain and clarify the effect of certain rules and regulations required by my firm and profession on my District 64 Board responsibilities. As you may know, I am a Managing Director with Ernst & Young LLP and, accordingly, subject to the independence rules of various regulatory and professional bodies, as well as those of my own firm. Under the applicable independence rules, I must remain independent of audit clients of Ernst & Young LLP and of any other member of the global Ernst & Young network (together, "EY"). In particular, it is not permissible for me to hold any investments in any audit client of EY, nor may I serve as a voting trustee of a trust containing the securities of an audit client, unless I have no authority to make investment decisions.

Accordingly, I will be required to recuse myself from any investment decisions connected with any EY audit client, any discussions regarding EY services and/or meeting with EY audit clients on behalf of the organization for certain purposes. Recusing myself from these activities is necessary in order to comply with the auditor independence requirements noted above, it is my understanding that District 64 has other qualified board members and officers to carry out these responsibilities without my involvement.

Please let me know if you have any questions, or would like to discuss.

Sincerely,

Gareth L. Kennedy



**Approval of Board of Education Regular Meetings for 2021-22**

According to Board Policy [2:210 Organizational School Board Meeting](#), at the organizational meeting at which the new Board is sworn in and officers are elected, the Board shall fix a time and date for its regular meetings.

Attachment 1 presents the recommended calendar of regular meetings aligned with past practice that also continues the rotation of meetings at the schools once every school year.

**ACTION ITEM 21-04-23**

I move that the Board of Education of Community Consolidated School District 64, Park-Ridge-Niles, Illinois, approve the Board of Education Regular Meetings for 2021-22.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

- AYES:
- NAYS:
- PRESENT:
- ABSENT:



**PARK RIDGE-NILES  
SCHOOL DISTRICT 64**

164 South Prospect Avenue • Park Ridge, IL 60068 • (847) 318-4300 • F (847) 318-4351 • d64.org

**REGULAR BOARD OF EDUCATION MEETINGS 2021-22**

JULY	15 (Jefferson)
AUGUST	12 (Jefferson)
SEPTEMBER	16 (Carpenter)
OCTOBER	21 (Franklin)
NOVEMBER	18 (Roosevelt)
DECEMBER	16 (Lincoln)
JANUARY	20 (Jefferson)
FEBRUARY	17 (Field)
MARCH	17 (Jefferson)
APRIL	21 (Washington)
MAY	19 (Emerson)
JUNE	23 (Jefferson)

Regular Board of Education Meetings begin at 7:00 p.m. unless noted.

EO/mn

**Review of Board of Education Committee Assignments**

Board appointments to the Policy Committee may be discussed.

**Other Discussion & Items of Information**

The Board will review the following items:

- State-mandated training for newly elected Board members (Attachment 1)

# Mandatory Board Member Training

Illinois General Assembly	Training Requirements	Who Must Receive Training	Timeline	Professional Development Opportunities
<p>Open Meetings Act 5 ILCS 120/1.05</p>	<p>Open Meetings Act's (OMA) general applicability, procedures, and legal requirements.</p> <p><i>Also requires board members who have completed the training requirement to file a copy of their certificate of completion with the school board.</i></p>	<p>Every school board member must receive training.</p> <p>A board member who has completed the training and filed a copy of the certificate of completion with the school board is not required to subsequently complete the training.</p>	<p>Board members must complete this training no later than 90 days after taking the oath of office.</p>	<p>IASB's Online Learning Center.</p>
<p>Professional Development Leadership Training 105 ILCS 5/10-16a</p>	<p>A minimum of four hours of Professional Development Leadership Training (PDLT), including education and labor law, financial oversight and accountability, and fiduciary responsibilities.</p> <p><i>Also requires school districts to post on their websites the names of all board members who have successfully completed the training.</i></p>	<p>Every school board member elected, or appointed to fill a vacancy of at least one year's duration.</p> <p>A board member who has completed the training is not required to take this training again.</p>	<p>Board members must complete the training within the first year of the board member's first term.</p>	<p>IASB's Online Learning Center.</p> <p>Pre-Conference Workshop at the Joint Annual Conference.</p>
<p>Performance Evaluation Reform Act 105 ILCS 5/24-16.5; 23 Ill. Admin. Code §51.235</p>	<p>A training program on Performance Evaluation Reform Act (PERA) evaluations.</p>	<p>School board members who participate in a vote on a dismissal based upon an "optional alternative evaluative dismissal process for PERA evaluations."</p>	<p>Prior to voting on a dismissal based upon an "optional alternative evaluative dismissal process for PERA evaluations."</p>	<p>IASB has included PERA content in all PDLT options.</p> <p>It is also a stand-alone course at IASB's Online Learning Center.</p>

Please see **PRESS** policy 2:120, *Board Member Development*, for further information.  
 For more information about training dates and registration processes, please contact: Peggy Goone, Board Development, (217) 528-9688, ext. 1103. For other questions, please contact: Bridget Trojan, Office of General Counsel, (630) 629-3776, ext. 1236.  
 Copyright © 2021 Illinois Association of School Boards. All Rights Reserved.



[www.iasb.com](http://www.iasb.com)