



Board of Education Regular Meeting December 10, 2020

VIRTUAL MEETING INFORMATION

Due to the Covid-19 pandemic, District 64 is continuing to conduct Board of Education meetings online through Zoom. You can connect as an attendee through Zoom via a computer, mobile device, or phone, and you will be able to listen and view the meeting. While public attendees will be muted, they have the opportunity to email comments which will be read aloud during the public comments section of the meeting with the name of the submitter. Please write your comments in accordance with [Board Policy 2:230](#), including ensuring a 3-minute time limit when read.

Public comments will be read at the beginning of the meeting for non-agenda items, and during discussion of agenda items. Please email your comments to:

d64-publiccomments@d64board.org

Attendee Options to Connect:

- Please click this [link](#) to join the webinar through a computer or mobile device.
Password: 2mpN5Q
- iPhone one-tap: **US: +13126266799,,99726913080#,,,,,0#,,478082#**
- Telephone: **US: +1 312 626 6799 (Chicago)**
and dial when prompted –
Meeting ID: 997 2691 3080
Password: 478082

One District 64 administrator will participate in the virtual meeting from a public location and a limited number of the public will be able to attend. For the regular Board meeting on Thursday, December 10, Lincoln School (LRC), 200 S Lincoln Ave, Park Ridge, will be the designated meeting location. The main entrance doors to the building will open 15 minutes prior to the start of the regular meeting. There is a strict limit of no more than 10 people gathering in one place in effect for this meeting, and face masks are mandatory. Anyone present at this location will be allowed to participate during the public comments portion of the meeting.

Please note that District 64 is following all meeting guidelines identified by the state.

Notes for online Board of Education meetings through Zoom:

- Attendees will be muted by default when calling or logging in to the Zoom meeting. The meeting will be in “listen only” mode.
- During the Public Comment portions, the Administrative Assistant to the Superintendent will read the emails that have been sent to d64-publiccomments@d64board.org.
- The District will make every effort to post recorded online Board meetings afterwards.

Inspire every child to



Meeting of the Board of Education Park Ridge – Niles School District 64

Regular Board Meeting Agenda
Thursday, December 10, 2020

VIRTUAL MEETING

*Alternate Remote Attendance Location: Lincoln School - LRC
200 South Lincoln Avenue, Park Ridge, IL 60068*

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks, and other needs.

6:15 p.m. Meeting of the Board Convenes

- Roll Call

Board Recesses & Adjourns to Closed Meeting

--The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)]; and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

7:00 p.m. Board Adjourns from Closed Meeting & Resumes Regular Meeting

Pledge of Allegiance

Opening Remarks from President of the Board

Public Comments

Each speaker is given 3 minutes to address the Board. Comments may be made on almost any matter related to the operation of schools. Each person appearing before the Board will be treated with courtesy and respect, and the Board requests the same in return. In light of the privacy of personnel and student matters, commenters are strongly discouraged from speaking about individual staff or students during public comment. Commenters are instead encouraged to first raise such concerns privately with the Board President or Administration. The Board, however, recognizes each commenter's First Amendment rights; thus, it will not prohibit commenters from speaking about individual staff or students, subject to well-recognized exceptions under the First Amendment, such as obscenity, threats, fighting words, or incitements to violence.

- A-1 Approval of Meeting Agenda**
 --Board President
 The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.
- A-2 Student/Staff Recognition**
- Emerson & Lincoln Students Selected for the 2020 Virtual ILMEA Festival
 - Emerson Chamber Orchestra Holiday Pre-Recorded Video Performance
- A-3 2019-20 Student Achievement Update & Presentation of Illinois School Report Card**
 --Assistant Superintendent for Student Learning
- A-4 Summer Interim Session 2020 Report & Presentation & Approval of Summer Interim Session 2021**
 --Assistant Superintendent for Student Learning/Assistant Director of Student Services
Action Item 20-12-1
- A-5 Adoption of Final 2020 Tax Levy Resolution #1255, Resolution #1256 to Instruct the County Clerk How to Apportion 2020 Tax Levy Extension Reductions, Resolution #1257 Authorizing Tax for Illinois Municipal Retirement Purposes**
 --Chief School Business Official
Action Item 20-12-2
- A-6 Resolution #1258 Abating all the Taxes Heretofore Levied for the Year 2020 to Pay Debt Service on the General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District Number 64, Cook County, Illinois**
 --Chief School Business Official
Action Item 20-12-3
- A-7 Discussion & Approval to Go to Bid to Replace Remaining HVAC Zones at Carpenter School**
 --Chief School Business Official/Director of Facility Management/
 Studio GC Architects
Action Item 20-12-4
- A-8 Approval of Staffing Agreement for Substitute Teachers with Swing Education**
 --Assistant Superintendent for Human Resources
Action Item 20-12-5
- A-9 Approval of Recommended Personnel Report**
 --Board President
Action Item 20-12-6
- A-10 Consent Agenda**
 --Board President
Action Item 20-12-7
- Bills, Payroll, and Benefits
 - Approval of Financial Update for the Period Ending October 31, 2020
 - Adoption of 2021-22 School Year Calendar
 - Destruction of Audio Closed Recordings (None)
- A-11 Approval of Minutes**
 --Board President
Action Item 20-12-8

- November 12, 2020 - Closed Meeting
- November 12, 2020 - Regular Meeting
- November 24, 2020 - Closed Meeting
- November 24, 2020 - Special Meeting

A-12 Other Discussion and Items of Information

--Superintendent

- Upcoming Agenda for January 14, 2021
- FOIA requests (None)
- Memorandum of Information (None)
- Minutes of Board Committees (None)
- Other:
 - IASB 2020 Resolutions Committee Assembly
 - IASB 2020 Virtual Summit

A-13 New Business

Adjournment

Next Meeting: **Thursday, January 14, 2021**
Regular Meeting - 7:00 p.m. **Virtual**
Alternate Remote Attendance Location: Jefferson School - Multipurpose Room
8200 Greendale Ave, Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting so we can make every effort to accommodate you or provide for any special needs.

Approval of Meeting Agenda

The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.

TO: Board of Education
FROM: Dr. Eric Olson, Superintendent
DATE: November 12, 2020
RE: Student/Staff Recognition: ILMEA Honors

School District 64 Students Selected as Musical All-Stars

Park Ridge-Niles School District 64 middle school student musicians have been selected to participate in the Illinois Music Educators Association Festival sponsored by the Illinois Music Educators Association (ILMEA). Students spent months preparing their virtual auditions for submission. More than 1,000 of the finest band and orchestra students from more than 50 junior high schools in the North Suburban area auditioned for a position in these all-star groups.

The Virtual ILMEA District Festival was held on Saturday, November 14. Students participated in a virtual festival with masterclasses, breakout sessions by instrument, and had an opportunity to make music with the finest middle school musicians.

District 64 students participating in the 2020 Virtual ILMEA Festival include:

Emerson- Mia Buchheister, clarinet; Eliza Chasak, violin; Cayla Cimilluca, flute; Selah Kim, flute; Marina Kostur, trumpet; Edward Kotty, trombone; Samantha O’Leary, violin; Victoria Stott, percussion; Oliver Tiu, cello *and* jazz piano.

Lincoln- Toby Burkum, trumpet; Grace Halpert, violin; Lucy Hassman, bass; Lily Heneghan, viola *and* percussion; Samara Lefler, clarinet; Julia Moskal, violin; Ryan Schoenstedt, percussion; Aidan Story, trumpet; Laith Tannous, percussion; Simon Trombley, saxophone.

District 64 teachers who instruct these students include: Eric Bachmann, Erica Faulhaber, Max Hellermann, Ilona Hutter, Roxanne Kieme, Natalie Jacobsen Prim, Alex Teater and Jamie Zimniok.

All deserve a special round of applause this year for overcoming various limitations during the pandemic to reach such a high level of success in music education.

TO: Board of Education
Dr. Eric Olson, Superintendent

FROM: Dr. Lori Lopez, Assistant Superintendent for Student Learning

DATE: December 10, 2020

RE: 2019-20 Student Achievement Update and Presentation of the Illinois School Report Card

Background & Available Data

The annual Student Achievement Update shares information about student performance and provides an overview of the 2020 Illinois School Report Card. At this time, we are able to review student performance data from three sources:

- 1) Fall 2020 MAP assessments for students in grades 2-8
- 2) Fall 2020 Fastbridge Early Literacy and Math assessments for students in grades K-2
- 3) 9th grade enrollment in District 207 Accelerated Classes

Which assessment results are not available for review this year?

Due to the suspension of in-person learning last spring, performance data from the following is not available:

- MAP Spring 2020
- 2020 Illinois Assessment of Readiness (IAR) & IAR Growth Percentile
- Dynamic Learning Maps Alternate Assessment (DLM-AA)
- 2020 Illinois Science Assessment (ISA)
- 2020 *District 64 Climate & Safety Survey*
- Updated Summative Designations for the Illinois School Report Card

What factors should we consider as we reflect on our 2020-21 data?

- We have access to limited standardized assessment data due to spring 2020 school closures. Typically we have the opportunity to analyze student performance from several sources.
- Due to school closures, we did not administer the MAP assessment in spring 2020. The most recent data that we have available for review is fall 2020 data collected from test administration in November. While we are unable to look at fall-to-spring growth data for 2019-20, we can review fall-to-fall growth data.
- MAP test administration was a unique experience for about 30% of 2nd-8th graders who participated in the assessment remotely.
- The MAP test was administered five weeks later in the school year than we typically administer it.
- Teachers have adjusted pacing to support students within the remote learning and hybrid models. Math achievement scores reflect the *introduction and mastery of new content* which is happening later than in a typical school year.
- NWEA has predicted significant declines in math performance on the MAP as a result of school closures in spring 2020, particularly at the intermediate level.

- At the start of each school year, our kindergarten and 1st grade teachers build a culture for learning by explicitly teaching and reinforcing “learning behaviors and routines.” Students require a greater amount of support for this in both remote and hybrid settings, which may impact learning in some cases.

How do the new MAP norms reframe our understanding of student performance over the past three years?

Every few years, NWEA completes a normative data update; the most recent one was completed in 2020. The new norms change the percentile rank related to student performance. In math, our students’ percentile rank for achievement and growth is higher as a result of the 2020 norm study. In reading, our students’ percentile rank is slightly lower or comparable as a result of the 2020 norm study. The table below includes the percentile rank for student achievement for the last three years of spring test administration. The percentile rank based on the 2020 norm study is shown in **bold**; the percentile rank based on previous norms is shown in parentheses.

READING			MATH		
Achievement Score - Spring			Achievement Score - Spring		
2017	2018	2019	2017	2018	2019
90 (93)	90 (89)	87 (87)	94 (90)	92 (87)	93 (88)

In spring 2019, District 64 students maintained solid MAP performance. Over 50% of students achieved at or above the 70th percentile and 20% of our students achieved above the 90th percentile.

What does our Fall 2020 MAP data tell us about student performance in reading and math?

The table below includes the percentile rank for student achievement for the last three years of fall test administration. Percentile ranks are based on the new 2020 norms.

READING			MATH		
Achievement Score - Fall			Achievement Score - Fall		
2018	2019	2020	2018	2019	2020
92	91	92	93	92	85
Fall-to-Fall Growth			Fall-to-Fall Growth		
2018	2019	2020	2018	2019	2020
51	52	56	58	52	37

Achievement Status

- Student achievement in reading remains strong and is consistent with our performance in previous years. As a reminder, in 2017-18 we began the transition to new instructional practices in reading and writing. We expect to see scores increase over the next year as we target differentiated instruction in English language arts.
- In math, our performance nationally is lower this fall than it has been in the past.

Growth

As a reminder, growth at the 50th percentile is the expected rate of growth for all schools.

Growth above the 50th percentile is considered “above average” growth.

- From fall 2019 to fall 2020, our students demonstrated above average growth in reading compared to students in other districts.
- From fall 2019 to fall 2020, our students demonstrated below average growth in math compared to students in other districts.

What does our Fall 2020 K-2 Early Literacy & Math screening tell us about student performance?

Each school year, we screen our kindergarteners and first graders in early math and literacy skills to identify who might benefit from additional support. While we don’t typically share screening data in our annual Student Achievement Report, we are sharing it this year to provide more information about the potential impact of remote and hybrid learning structures. This information helps us understand our students’ *fall starting point*. We will reassess students in January to learn more about their growth and areas of challenge.

Reading

- Kindergarteners in fall 2020 entered school with slightly higher skills related to letter sounds than kindergarteners in fall 2019, 78% and 75% respectively.
- First graders in fall 2019 entered school with slightly higher sentence reading skills than first graders in fall 2020, 80% and 78% respectively.
- Our current first graders have improved in reading decodable words since fall of their kindergarten year, from 78% meeting the target to 82% meeting the target.
- Our current second graders have maintained grade-level reading achievement on reading passages at their level.

Math

- Kindergarteners in fall 2020 entered school with slightly higher skills related to number identification than kindergarteners in fall 2019, 93% and 90% respectively.
- First graders in fall 2020 entered school with higher skills related to number sequence than first in fall 2019, 91% and 86% respectively.
- Our current first graders have improved in their number sequence skills since fall of their kindergarten year, from 89% meeting the target to 91% meeting the target.

What percentage of District 64 students enrolled in District 207 accelerated classes this fall?

Each year, District 64 tracks our students’ 9th grade participation in accelerated classes in District 207. This fall we did see a decrease in the percentage of students pursuing accelerated

placement in ELA and Science while more than half of students pursued challenging coursework in Foreign Language and Math.

Course	2017	2018	2019	2020
Foreign Language (Year 2)	53%	53%	50%	53%
English Language Arts (Accelerated)	46%	50%	55%	45%
Math - (Math 2 and beyond)	53%	49%	51%	54%
Science - (Accelerated Biology or Accelerated Chemistry)	34%	29%	47%	40%

How has the Illinois School Report Card been modified for 2020?

The Illinois School Report Card is published annually by the Illinois State Board of Education (ISBE) at www.illinoisreportcard.com. This year, ISBE has noted indicators which are unavailable due to COVID-19, indicators that were possibly impacted and calculated with concern, and results which appear more typical when compared to previous years. As required by ISBE, our District and school reports cards are published to the District 64 website [at this link](#).

ISBE uses academic and student success data to calculate a “Summative Designation” for each public school. **For 2020, schools have been reissued the same rating as their 2019**

Summative Designation. In District 64, five schools earned a *commendable* rating, including: Carpenter, Washington, Roosevelt, Emerson, and Lincoln. Because Field and Franklin schools demonstrated exceptional growth in 2019, they ranked in the top 10% of schools and earned an *exemplary* rating.

Next Steps

Grade-level teams, teacher leaders, and administrators are taking the following steps to support student achievement this school year:

1. Continue to analyze student data and plan for small group instruction.

- Curriculum Specialists, Department Chairs, and administrators are partnering with building leadership teams and teachers to look closely at student data. At both K-5 and 6-8 team meetings, teachers are identifying students who would benefit from greater differentiation (e.g., more intensive small group instruction).
- We are closely monitoring students who are performing below grade-level. This includes the individual progress-monitoring of students in Intervention classes and students with IEPs receiving specialized instruction.

2. Intensify our focus on math at the elementary level.

- Principals are working with grade-level teams to restructure X-block to support reteaching and reinforcement of grade-level math concepts.
- We are allocating Title I funds to support before and after school math tutoring at Title I schools.

3. Adjust the curriculum as needed to accommodate pacing. Curriculum Specialists and Department Chairs are working closely with teachers to identify priority learning targets.

We will review and compress learning targets in Trimester 2 and 3 so we are focused on the learning that leverages student success in the next school year.

- 4. Maintain support for the implementation of the K-5 reading model.** The adopted Reading and Writing Workshop model provides for greater differentiation in ELA. Our K-5 ELA coaches have supported teachers by gathering resources and creating common presentations for reading units so that teachers can focus on differentiation for individual students.



Student Achievement Update

December 2020





Status & Growth

Achievement

How does our average score compare to the average score of other districts?

Growth

Are our students growing more or less than students in other schools?





Balanced Portfolio

Classroom
assessments

Common
assessments

Universal
Screeners

Standardized
Assessments



Assessment 2020–21

What factors should we consider as we reflect on our 2020–21 data?

- Limited standardized data for 2020-21
- Novel experience of remote assessment administration
- Later administration of the MAP
- Adjusted pacing
- Achievement scores: *Introduction and mastery of new content*; predicted math “slide”
- Emphasis on learning behaviors and routines at K-1



MAP Performance

Achievement Status - Percentile Rank

2020 Norm (2015 Norm)

	Spring 2017*	Spring 2018*	Spring 2019*
Reading	90 (93)	90 (89)	87 (87)
Math	94 (90)	92 (87)	93 (88)



MAP Performance

Achievement Status

	Fall 2018	Fall 2019	Fall 2020
Reading	92	91	92
Math	93	92	85



MAP Performance

Fall-to-Fall Growth

Remember:

- A growth rate at the 50th percentile is expected.
- A growth rate above the 50th percentile is above average.

	Fall 2018	Fall 2019	Fall 2020
Reading	51	52	56
Math	58	52	37



High School Accelerated & Advanced Placement

Course	2017	2018	2019	2020
Foreign Language	53%	53%	50%	53%
English Language Arts (Accelerated)	46%	50%	55%	45%
Math - (Algebra II/Math II pathway)	53%	49%	51%	54%
Science - (Accelerated Biology or Accelerated Chemistry)	34%	29%	47%	40%



Early Reading Assessments

Grade	2019	2020
Kindergarteners - Letter Sounds	75%	78%
1st Graders - Sentence Reading	80%	78%
Current 1st Graders - Decodable Words	78% in K Winter	82% in Gr 1
Current 2nd Graders - Reading CBM	82% in Gr 1 Winter	81% in Gr 2

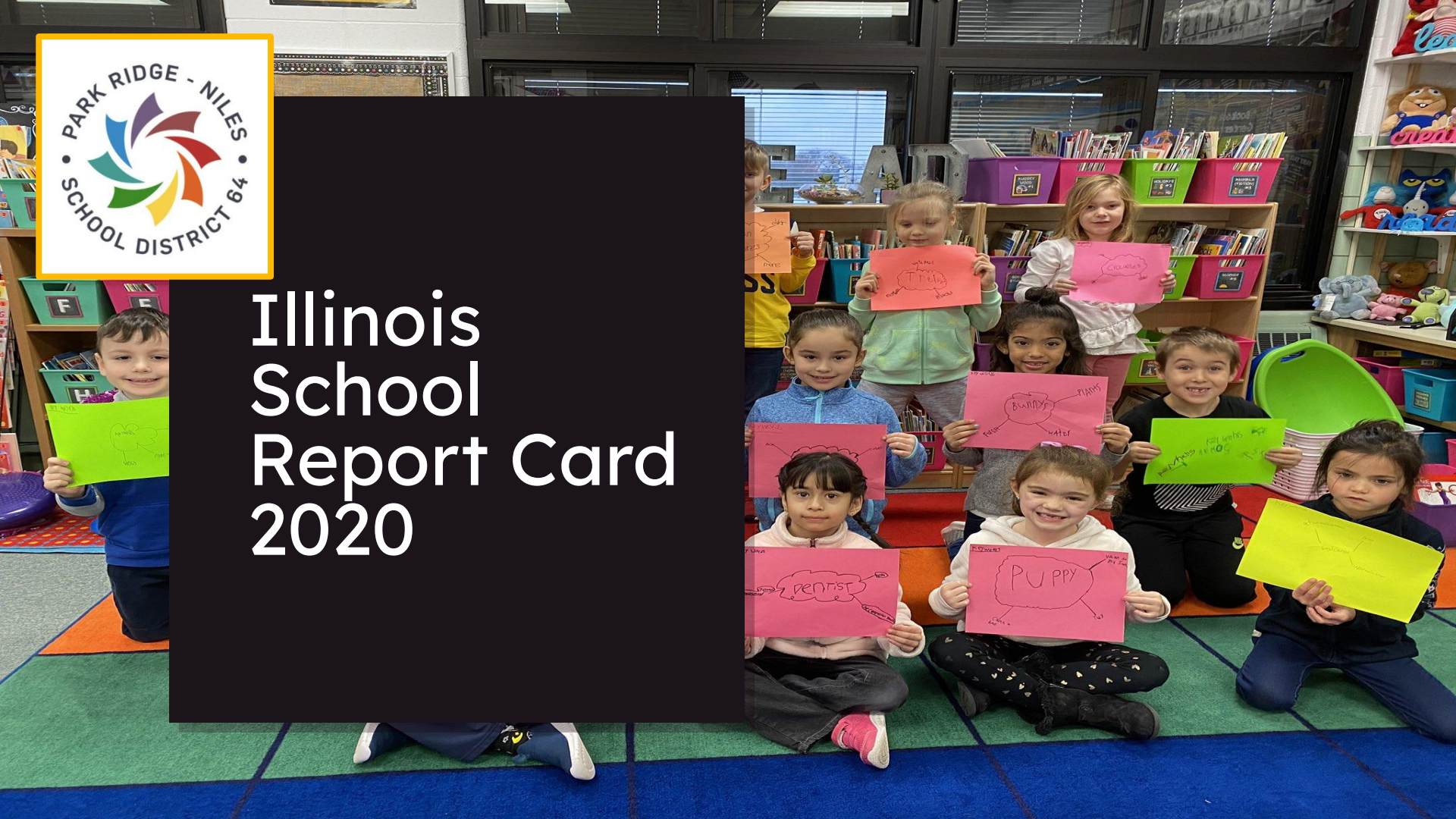


Early Math Assessments

Grade	2019	2020
Kindergarteners - Number Identification	90%	93%
1st Graders - Number Sequence	86%	91%
Current 1st Graders - Number Sequence	89% in K	91% in Gr 1



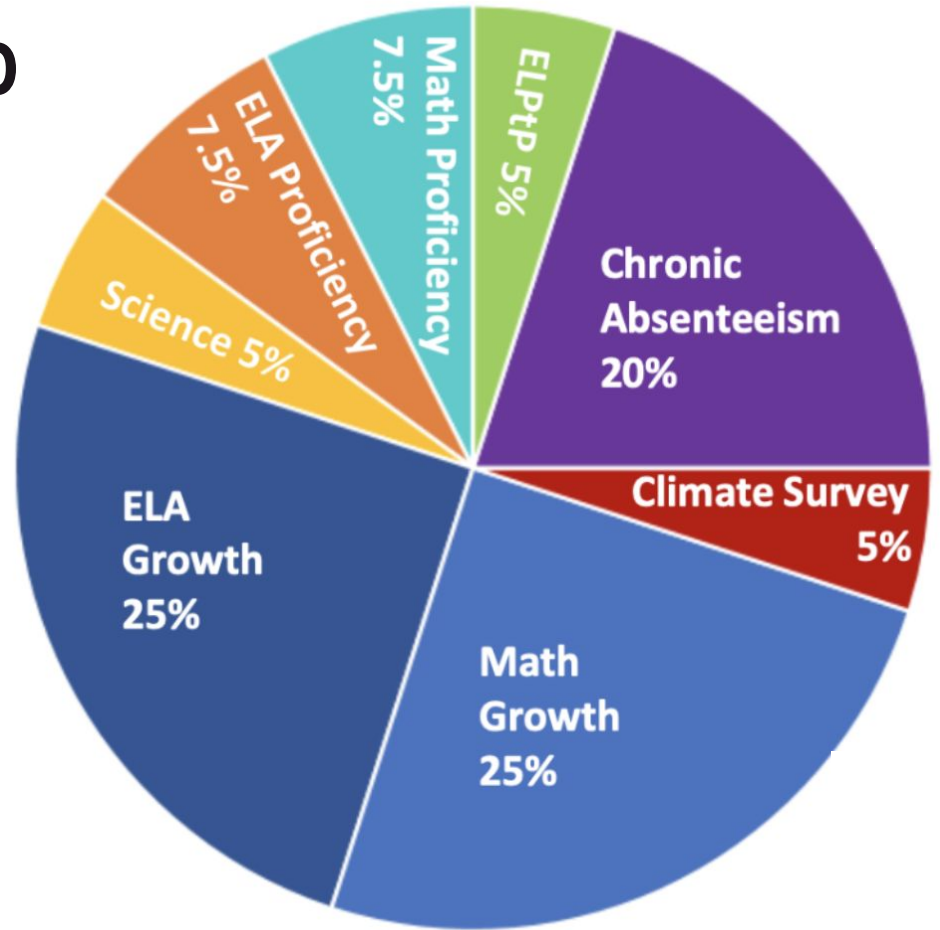
Illinois School Report Card 2020





2018-19/2019-20 Summative Designations

Exemplary School (10%) Field, Franklin
Commendable School (70%) Carpenter, Roosevelt, Washington Emerson, Lincoln
Underperforming School (15%)
Lowest-Performing School (5%)



NEXT STEPS

Action Plan 2020–21

- Conduct **K-5 grade-level data meetings** to review goal areas for instruction in Math and organize small group instruction
- Conduct **Middle School data meetings** to identify students for additional Math intervention classes
- Use current **X-Block time at K-5** for reteaching/reinforcing math instruction
- Reallocate Title funds to support **math tutoring** at Title I schools
- Compress learning targets in Trimester 2 and 3 so we are focused on the learning that leverages student success in the next school year
- Continue to focus on **differentiation** strategies to maintain student growth in Reading
 - K-5 ELA **Differentiation Coach Support**



Questions?

TO: Board of Education
Dr. Eric Olson, Superintendent
FROM: Dr. Lori Lopez, Assistant Superintendent for Student Learning
DATE: December 10, 2020
RE: Summer Interim Session 2020 Report &
Presentation & Approval of Summer Interim Session 2021

2020 *WORLDS OF WONDER*

- The 2020 WOW Program consisted of two, 14-day sessions scheduled over six weeks. A total of 83 students participated, including 52 students at grades K-3 and 31 students at grades 4-7.
- The program included 10 reading/math support classes at grades K-3 and 5 reading/math support classes at grades 4-7. We also provided a support class for intermediate and middle school students entering the Channels of Challenge math program.
- We collected \$25,997 in revenue/grant funds and recorded \$43,845 in expenses, for a net loss of \$17,848.
- Of this \$43,845 expense, \$18,369 reflects a percentage of full-time salaries that we typically assign to this program. This includes the middle school Assistant Principals (who serve as summer school co-principals) and an ESC Administrative Assistant's salary (who provides support with program registration and refunds). If these expenses are excluded from this calculation, the program generated \$521 in revenue.

RECOMMENDATIONS FOR 2021 *WORLDS OF WONDER*

The 2021 Worlds of Wonder proposed budget and recommendations are based on the assumption that we are able to host summer school in-person as we have in the past or by following social distancing guidelines. Decisions about program offerings will reflect health and safety recommendations and will be made closer to the start of registration. To ensure that summer school revenues cover expenses, classes are staffed or canceled based on enrollment.

Schedule

- Offer two, 14-day sessions:
 - Session 1: Tuesday, June 15 - Friday, July 2
 - Session 2: Tuesday, July 6 - Friday, July 23
- Locate the program at Field (K-3rd grade) and Emerson (4th-7th grade)
 - Stagger start times to accommodate families with children at both locations
 - Offer both enrichment programs and programs to support struggling students
 - Expand programs to support struggling students in response to student performance in the spring

Administration

- Continue to employ the two, 12-month middle school assistant principals as principals of the 4th-7th grade summer school program; they will share the administrative duties associated with this position. A portion of their salaries will be charged to the summer school budget and paid from revenue generated from the *Worlds of Wonder* program.
- Hire a principal to lead the K-3rd grade *Worlds of Wonder* program.

Registration

- Email the *Worlds of Wonder* digital course catalog to current District 64 students in mid-February and post on the District 64 website.
- Hold online registration for District 64 residents beginning at 12:00 p.m. noon on Tuesday, March 2.
- Close online registration after Tuesday, June 8. After June 8, no additional student registrations will be accepted for the *Worlds of Wonder* program. This provides us with four business days to plan for student arrival.

Enrollment Fees

- Maintain tuition at \$135 per 14-day class. This fee will support 1) the full cost of the program as defined by our accounting practices and the continued use of the online registration tool.
- Set the tuition fee for out-of-District students and those registering after April 15 at \$155 per 14-day class.

Projected Budget

Below is the projected budget for the 2020 *Worlds of Wonder* summer school program.

	Projected Summer 2020	Actual Summer 2020 - Remote	Projected Summer 2021
REVENUE			
Tuition & Supplies (Less Processing Fee)	\$261,005	\$18,765	\$234,190
Grant Revenue	\$6,000	\$7,232	\$9,309
Total Revenue	\$267,005	\$25,997	\$243,493
EXPENSES			
Salaries	\$232,257	\$36,997	\$212,412
Benefits	\$17,250	\$4,915	\$14,970
Supplies	11,000	\$1,933	\$9,900
Crossing Guards	\$3,500	\$0	\$3,500
Total Expenses	\$264,007	\$43,845*	\$240,782
TOTAL			
Net Gain/Loss	\$2,998	(\$17,848)	\$2,711

*Reflects a percentage of full-time salaries (\$18,369) that we typically assign to this program

Refund Policy

- In the event of a power outage or other emergency, cancel summer school by 6:30 a.m. and notify parents and staff using the Active Network system.
- Due to fixed costs, refunds to parents will not be available for student absences or cancelled days resulting from weather or other unforeseen emergencies.
- Parents will pay a 5% cancellation fee per class for registration in any classes they opt to cancel before June 1. Beginning June 1, parents will pay a 5% cancellation fee and forfeit any materials fees.
- Parents will receive a full refund of registration and materials fees for any class cancelled by District 64 due to low enrollment or other causes.

Next Steps

We ask that the Board approves these recommendations at the December 10, 2020 Board meeting. Pending Board approval, we will finalize plans for the 2021 *Worlds of Wonder* program, develop the online summer school brochure, and begin securing staff for the program. We look forward to offering a quality summer school program that provides students with engaging opportunities to support and extend their learning. If you have any questions or comments regarding this report prior to the upcoming Board meeting, please contact Lori Lopez at 847-318-4303.

ACTION ITEM 20-12-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the recommendations of dates and fees for the 2021 Summer Interim Session.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

12/10/20

To: Board of Education
Dr. Eric Olson, Superintendent
From: Luann Kolstad, Chief School Business Official
Date: December 10, 2020
Re: Adoption of Final 2020 Tax Levy Resolution #1255, Resolution #1256 to Instruct the County Clerk How to Apportion 2020 Tax Levy Extension Reductions, Resolution #1257 Authorizing Tax For Illinois Municipal Retirement Purposes

At the October 8, 2020 Board of Education meeting, the administration reviewed with the Board the Tax Levy process including the implications the levy presents for future financial projections. A public hearing on the 2020 Tax Levy was held at the November 12, 2020 Board meeting with no comments from the public being received.

Tonight, the administration is seeking Board approval for the 2020 Tax Levy. The levy approved is an *estimate* as the final levy will not be known until the summer of 2021. The proposed levy is subject to the Property Tax Extension Limitation Law (PTELL) and as such, the District will only receive the funds it is legally entitled to receive under the law.

The “Levy Packet” must be submitted to the Cook County Clerk’s office by the last Tuesday in December. This year, the packet will be due on or before December 29, 2020 and includes:

- Illinois State Board of Education (ISBE) Form 50-02 - Certificate of Tax Levy;
- Resolution #1255 of Community Consolidated School District 64 Cook County, Illinois Providing for the Levy of Taxes for the Year 2020;
- Resolution #1256 to Instruct the County Clerk How to Apportion 2020 Tax Levy Extension Reductions for Community Consolidated School District 64, Park Ridge-Niles, Cook County Illinois. The Tax Levy was increased beyond the 2.30% CPI to capture all new construction; any reductions to the percentage beyond 2.30% will be taken only from the Education Fund;
- Certificate of Compliance with the Truth-In Taxation Law. This resolution covers the District in terms of the necessity of a public hearing if the percentage increase exceeds 5%. Our increase does not exceed 5%, however, in keeping with the District’s past practice, we posted and held a public hearing;
- Resolution #1257 Authorizing Tax for Illinois Municipal Retirement Purposes;
- On District Letterhead, a Certificate of Estimated Revenues. The revenue amounts are the Budgeted Revenue amounts; and
- Proof from the newspapers that the Notice of the Tax Levy Hearing was properly advertised within their publications.

Once the Board approves the Tax Levy, the levy packet is uploaded to the County Clerk’s office in Chicago.

ACTION ITEM 20-12-2

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1255 Providing for the Levy of Taxes For the Year 2020, Resolution #1256 Instruct the County Clerk How to Apportion 2019 Tax Levy Extension Reductions, Resolution #1257 Authorizing Tax For Illinois Municipal Retirement Purposes. These resolutions and supporting documentation will be filed with the Cook County Clerk's Office.

The votes were cast as follows:

Moved by _____

Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Original: XXX
 Amended:

ILLINOIS STATE BOARD OF EDUCATION
 School Business Services Department
 (217) 785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name Community Consolidated School District 64 Park Ridge-Niles	District Number 05-016-0640-04	County Cook
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Amount of Levy

Educational	\$	59,000,000	Fire Prevention & Safety *	\$	0
Operations & Maintenance	\$	5,500,000	Tort Immunity	\$	300,000
Transportation	\$	1,500,000	Special Education	\$	5,000,000
Working Cash	\$	550,000	Leasing	\$	0
Municipal Retirement	\$	400,000	Other	\$	0
Social Security	\$	1,200,000	Other	\$	0
			Total Levy	\$	73,450,000

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 59,000,000 dollars to be levied as a special tax for educational purposes; and
 the sum of 5,500,000 dollars to be levied as a special tax for operations and maintenance purposes; and
 the sum of 1,500,000 dollars to be levied as a special tax for transportation purposes; and
 the sum of 550,000 dollars to be levied as a special tax for a working cash fund; and
 the sum of 400,000 dollars to be levied as a special tax for municipal retirement purposes; and
 the sum of 1,200,000 dollars to be levied as a special tax for social security purposes; and
 the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
 the sum of 300,000 dollars to be levied as a special tax for tort immunity purposes; and
 the sum of 5,000,000 dollars to be levied as a special tax for special education purposes; and
 the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
 the sum of 0 dollars to be levied as a special tax for _____; and
 the sum of 0 dollars to be levied as a special tax for _____
 on the taxable property of our school district for the year _____.

Signed this 10th day of December 2020 _____
(President)

 (Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 1.

 (Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. _____, _____ County, Illinois, on the equalized assessed value of all taxable property of said school district for the year _____, was filed in the office of the County Clerk of this County on _____.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year _____, is \$ _____.

 (Signature of County Clerk)

 (Date)

 (County)

**RESOLUTION #1255 OF COMMUNITY CONSOLIDATED SCHOOL
DISTRICT 64
COOK COUNTY, ILLINOIS, PROVIDING FOR A
LEVY OF TAXES FOR THE YEAR 2020**

WHEREAS, it is necessary for the Board of Education of the District to ascertain how much money must be raised by a special tax for the 2020 year for educational purposes, for operations, building and maintenance purposes, for transportation purposes, for working cash purposes, for municipal retirement purposes, for social security purposes, for tort immunity purposes, for special education purposes and file a certificate as to such amount with the County Clerk of Cook County, Illinois.

NOW, THEREFORE, Be It Resolved by the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois, that there be and there is levied on the equalized assessed valuation of the taxable property of said District for the year 2020 a special tax of \$59,000,000 for educational purposes; \$5,500,000 for operations and maintenance purposes; \$1,500,000 for transportation purposes; \$550,000 for working cash; \$400,000 for municipal retirement purposes; \$1,200,000 for social security purposes; \$300,000 for tort immunity purposes; \$5,000,000 for special education purposes.

Be It Further Resolved that the President and Secretary of the Board of Education be and they are hereby authorized and directed forthwith to execute and file with the County Clerk of Cook County, Illinois, a certificate of tax levy for the year 2020 for a levy in the amounts aforesaid.

ADOPTED this 10th day of December 2020

Richard Biagi, President, Board of Education,
Community Consolidated School District No. 64

Carolina Y. Sales, Secretary, Board of Education,
Community Consolidated School District No. 64

STATE OF ILLINOIS)
)ss.
COUNTY OF COOK)

CERTIFICATE

I, the undersigned, do hereby certify that I am duly qualified and acting Secretary of the Board of Education of Community Consolidated School District 64, County of Cook, State of Illinois (the Board”), and that as such Official I am the keeper of the records and files of the Board.

I do further certify that the attached is a true and complete copy of a resolution entitled “ Providing For a Levy Of Taxes For The Year 2020” which was passed by the Board of Education at a meeting held on the 10th day of December 2020

IN WITNESS WHEREOF, I hereunto affix my official signature, this 10 day of December 2020

Carolina Y. Sales, Secretary, Board of Education
Community Consolidated School District No. 64

**RESOLUTION#1256 TO INSTRUCT THE COUNTY CLERK HOW TO APPORTION
2020 TAX LEVY EXTENSION REDUCTIONS FOR COMMUNITY CONSOLIDATED
SCHOOL DISTRICT #64, PARK RIDGE-NILES, COOK COUNTY, ILLINOIS**

WHEREAS, 1-10 of the Property Tax Extension Limitation Law (“PTELL”) provides that the County Clerk shall extend a tax rate for the sum of a taxing district’s funds that is not greater than the limiting rate; and

WHEREAS, PTELL 1-10 further provides that if the County Clerk is required to reduce the aggregate extension of a taxing district, the clerk shall proportionally reduce the extension for each fund unless otherwise requested by the taxing district; and

WHEREAS, the Board of Education of Community Consolidated School District #64, County of Cook, State of Illinois, (hereinafter “ the Board”) has adopted a levy for the year 2020 for taxes for the following purposes or funds of said district: Tort Immunity, Transportation, Educational, Operations and Maintenance, Social Security, Municipal Retirement, Bond and Interest, Working Cash Fund, and Special Education; and

WHEREAS, the Board has determined that if the County Clerk must extend taxes in an amount that is less than the aggregate amount of the levy for 2020, such reduction shall not be proportionate in all funds but rather, shall be made as hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District #64, County of Cook, State of Illinois, as follows:

Section 1. If the County Clerk of Cook County is prohibited by the Property Tax Extension Limitation Law from extending taxes for the full amount of 2020 aggregate levy of School District #64, then in the event the levy for each of the District’s funds shall not be reduced proportionally.

Section 2. If the County Clerk of Cook County is prohibited by the Property Tax Extension Limitation Law from extending taxes for the full amount of the 2020 aggregate levy of School District #64, any necessary reduction of taxes shall be in the following order:

Fund	Percentage of Reduction
Education	100%

Section 3: This Resolution shall be in full force and effect forthwith upon its passage.

AYES: _____

NAYS: _____

ABSENT: _____

PRESENT: _____

Adopted this 10th day of December 2020

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT #64
COUNTY OF COOK
STATE OF ILLINOIS

By: _____
Richard Biagi, President, Board of Education
Community Consolidated School District No. 64

ATTEST: _____
Carolina Y. Sales, Secretary, Board of Education
Community Consolidated School District No. 64

**RESOLUTION #1257 AUTHORIZING TAX FOR ILLINOIS MUNICIPAL
RETIREMENT
PURPOSES**

WHEREAS, Section 7-171 of the Illinois Pension Code (40 ILCS 5/7-171) authorizing levy of a Special tax for Illinois Municipal Retirement Fund purposes in accordance with the provisions set forth in said section of the Pension Code; and

WHEREAS, this Board does hereby intend to authorize such tax,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of School District 64, Cook County, Illinois as follows:

SECTION 1. This Board by this proper resolution does hereby levy the sum of \$400,000 for the year 2020 as special tax for Illinois Municipal Retirement fund Purposes in accordance with the provisions of Section 7-171 of The Illinois Pension Code and County Clerk is directed to extend taxes for such purpose to meet the needs of the District.

SECTION 2. The President and Secretary are hereby directed to file a certified copy of this Resolution with the County Clerk of each county within which this district has taxable property and to request extension of such taxes for the 2020 tax year.

MEMBER _____ moved that the foregoing resolution be adopted

And

MEMBER _____ seconded the motion, upon the roll being called the

Members voted as follows:

AYES:

NAYS:

ABSENT:

PRESENT:

The President declared the motion had been duly adopted this 10th day of December, 2020

Richard Biagi, President, Board of Education
Community Consolidated School District No. 64

Carolina Y. Sales, Secretary, Board of Education
Community Consolidated School District No. 64

CERTIFICATE

WE DO HEREBY CERTIFY that we are respectively the duly elected, appointed and acting President and Secretary of the Board of Education of School District No. 64, Cook County, Illinois.

WE DO FURTHER CERTIFY that attached hereto is a true, correct and Complete copy of a proper resolution adopted by the Board of Education of said School District on December 10, 2020 levying the sum \$400,000 as a special Tax for Illinois Municipal Retirement Fund purposes and \$1,200,000 for Social Security purposes in accordance with the provisions of Section 7-171. of the Illinois Pension Code (40 ILCS 5/7-171).

DATED: December 10, 2020

Richard Biagi,
President, Board of Education
Community Consolidated School District No. 64

Carolina Y. Sales
Secretary, Board of Education
Community Consolidated School District No. 64

**CERTIFICATE OF COMPLIANCE
WITH THE TRUTH IN TAXATION LAW**

I, Richard Biagi the duly qualified and presiding officer of the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois, do hereby certify that the 2020 tax levy of Community Consolidated School District No. 64, attached hereto, was adopted in full compliance with the provisions of Sections 18-60 through 18-85 of the Illinois Truth in Taxation Law.

IN WITNESS THEREOF, I have placed my official signature this 10th day of December, 2020.

Richard Biagi, Board President
Board of Education
Community Consolidated School
District No. 64
Cook County, Illinois

ATTEST:

Carolina Y. Sales, Board Secretary



PARK RIDGE-NILES SCHOOL DISTRICT 64

164 South Prospect Avenue • Park Ridge, IL 60068 • (847) 318-4300 • F (847) 318-4351 • d64.org

Luann T. Kolstad, *Chief School Business Official*

December 10, 2020

Ms. Karen A. Yarbrough
Cook County Clerk
Office of the County Clerk
118 N. Clark, R. 434
Chicago, IL 60602

CERTIFICATE OF ESTIMATED REVENUES

I, Luann Kolstad, hereby certify that I am the Chief School Business Official of Community Consolidated School District 64, and as such Chief School Business Official, I hereby certify that the Estimate of Revenues by source to be received by Community Consolidated School District 64 for the fiscal year ending June 30, 2021 are as follows:

Educational Fund	\$ 68,976,945
Operations & Maintenance Fund	\$ 6,232,977
Debt Service Fund	\$ 1,088,475
Transportation Fund	\$ 2,253,673
Municipal Retirement Fund	\$ 661,597
Social Security	\$ 1,177,298
Capital Projects Fund	\$ 14,140
Working Cash	\$ 575,196
Tort Immunity Fund	<u>\$ 347,219</u>
Total	\$81,327,520

Sincerely,


Luann T. Kolstad

Chicago Tribune

Printed: 10/9/2020 2:31:39 PM

Page 1 of 2

Order ID: 6789220

* Agency Commission not included

GROSS PRICE * : **\$50.02**

PACKAGE NAME: IL Govt Legal Pioneer North

Order ID: 6789220

* Agency Commission not included

GROSS PRICE * : \$50.02**PACKAGE NAME: IL Govt Legal Pioneer North**

Product(s): SubTrib_Pioneer North , Publicnotices.com**AdSize(s):** 1 Column**Run Date(s):** Thursday, October 29, 2020**Color Spec.** B/W

Preview**NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

A public hearing to approve a proposed property tax levy increase for Community Consolidated School District No. 64, Cook County, Illinois, for 2020 will be held on November 12, 2020 at 6:45 p.m. at Roosevelt Elementary School, 1001 Fairview Avenue, Park Ridge, IL 60068. Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Luann Kolstad, Chief School Business Official, 164 S. Prospect Avenue, Park Ridge IL, (847) 318-4324.

II. The corporate and special purpose property taxes extended or abated for 2019 were \$ 68,847,718.

The proposed corporate and special purpose property taxes to be levied for 2020 are \$ 73,450,000. This represents a 3.93% increase over the previous year.

III. The property taxes extended for debt service and public building commission leases for 2019 were \$ 1,981,685.

The estimated property taxes to be levied for debt service and public building commission leases for 2020 are \$ 350,200. This represents a -82.33% decrease from the previous year.

IV. The total property taxes extended or abated for 2019 were \$ 70,829,403.

The estimated total property taxes to be levied for 2020 are \$ 73,800,200 This represents a 4.19% increase over the previous year.

10/29/2020 6789220

To: Board of Education
Dr. Eric Olson, Superintendent
From: Luann Kolstad, Chief School Business Official
Date: December 10, 2020
Re: Resolution #1258 Abating all the Taxes Heretofore Levied for the Year 2020 to Pay Debt Service on the General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District 64, Cook County, Illinois

At the November 12, 2020 Board of Education meeting, administration and Anjali Vij, Partner, Chapman and Cutler, LLP reviewed with the Board and answered questions regarding the potential abatement of the Debt Service Tax Levy for the 2020 Tax Levy. Included below is the background information and current situation that was shared with the Board for review.

Background on 2014A Bonds:

In February 2014, the Board of Education issued \$7.9M in General Obligation Limited Tax School Bonds, known as the “2014A Bonds.” These bonds were issued to pay for repair and maintenance work at Field Elementary School. The final payment on the bonds, in the amount of \$350,200, is due in calendar year 2021.

Current Situation:

The Debt Service Fund has accumulated approximately \$2.1M in Interest Income and Lost & Cost Income. Given the current situation in the community and the world, administration is recommending that the \$350,200 bond payment be paid directly from the Debt Service Fund and that the 2020 Debt Service Levy be formally abated. This will provide approximately \$72 per household savings for a home valued at \$400K, the amount will increase/decrease based on the actual home/business value.

Based on the Board’s verbal commitment, administration is bringing the Resolution to the Board tonight for approval. Once approved, the Resolution will be filed with the Cook County Clerk’s Office.

ACTION ITEM 20-12-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve Resolution #1258 Abating all the Taxes heretofore Levied for the Year 2020 to Pay Debt Service on the General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District Number 64, Cook County, Illinois.

The votes were cast as follows:

AYES:

NAYS:

PRESENT:

ABSENT:

MINUTES of a regular public meeting of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, held at the Lincoln Middle School Building, 200 South Lincoln Avenue, Park Ridge, Illinois, in said School District at 7:00 o'clock P.M., on the 10th day of December, 2020.

* * *

The meeting was called to order by the President, and upon the roll being called, the following members were physically present at said location:

The following members attended the meeting by video or audio conference:

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever:

The following officials of the District were physically present at said location and ensured the availability of electronic meeting access by video and/or audio conference to any members of the public attending the meeting in person at said location and requesting such access:

The President announced that the next item of business before the Board of Education was the consideration of a resolution abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Limited Tax School Bonds, Series 2014A.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, copies of which were available to everyone in attendance at said meeting who requested a copy:

RESOLUTION 1258 abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District Number 64, Cook County, Illinois.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Community Consolidated School District Number 64, Cook County, Illinois (the “*District*”), by a resolution adopted on the 24th day of February, 2014, as supplemented by a Notification of Sale dated the 25th day of February, 2014 (the “*2014 Resolution*”), did provide for the issue of \$7,900,000 General Obligation Limited Tax School Bonds, Series 2014A (the “*2014A Bonds*”), and the levy of a direct annual tax to pay the principal of and interest on the 2014A Bonds; and

WHEREAS, on the 25th day of February, 2014, a duly certified copy of the 2014 Resolution was filed in the office of the County Clerk of Cook County, Illinois (the “*County Clerk*”) and on the 11th day of March, 2014, a related Direction for Abatement of Taxes was filed in the office of the County Clerk; and

WHEREAS, the Board has determined and does hereby determine that the District has funds on hand and lawfully available to pay all of the principal and interest on the 2014A Bonds due on June 1, 2021, and December 1, 2021 (the “*Available Funds*”); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District to apply the Available Funds to the payment of the 2014A Bonds and abate all of the taxes heretofore levied for the year 2020 to pay all of the principal and interest on the 2014A Bonds due on June 1, 2021, and December 1, 2021; and

WHEREAS, the Available Funds have been deposited to the bond and interest fund (the “*Bond Fund*”) established pursuant to the Resolution for the purpose of paying the principal of and interest on the 2014A Bonds; and

WHEREAS, it is necessary and in the best interests of the District that all of the taxes heretofore levied for the year 2020 to pay the 2014A Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. Abatement of Taxes. All of the taxes heretofore levied for the year 2020 in the Resolution shall be abated by the amount of Available Funds on deposit in the Bond Fund. The amount of the taxes currently on file for the year 2020 to pay debt service on the 2014A Bonds, the amounts of the taxes to be abated for said year, and the remainder of the taxes levied to be extended for said year to pay debt service on the 2014A Bonds are as follows:

FOR THE 2014A BONDS

LEVY YEAR	TAXES CURRENTLY ON FILE	AMOUNT TO BE ABATED	REMAINDER OF TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2020	\$350,200.00	\$350,200.00	\$0.00

Section 3. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate all of said taxes levied for the year 2020 in accordance with the provisions hereof.

Section 4. Severability. If any section, paragraph, clause or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 5. Repealer and Effective Date. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 10, 2020.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE:

NAY:

Whereupon the President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the “*Board*”) of Community Consolidated School District Number 64, Cook County, Illinois (the “*District*”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 10th day of December, 2020, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION 1258 abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District Number 64, Cook County, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient and open to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48hour period preceding said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 10th day of December, 2020.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 2020, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District Number 64, Cook County, Illinois.

duly adopted by the Board of Education of the Community Consolidated School District Number 64, Cook County, Illinois, on the 10th day of December, 2020, and that the same has been deposited in the official files and records of my office.

I do further certify that all of the taxes heretofore levied for the year 2020 for the payment of the General Obligation Limited Tax School Bonds, Series 2014A, as described in said resolution will be abated as provided in said resolution.

IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2020.

County Clerk

(SEAL)

To: Board of Education
Dr. Eric Olson, Superintendent

From: Luann Kolstad, Chief School Business Official
Ron DeGeorge, Director of Facility Management
Rick Petricek, Senior Architect, Studio GC Architects

Date: December 10, 2020

Subject: Discussion and Approval to Go to Bid to Replace Remaining
HVAC Zones at Carpenter School

Background - Prior to Summer 2018

The original Carpenter Heating, Ventilating and Cooling (HVAC) system was installed over the course of two summers. Summer 2012 work included asbestos abatement, upgrading of the electrical systems to handle the proposed HVAC system, and upgrades to the north gymnasium HVAC. In Summer 2013, the actual installation of the new HVAC system took place. The architect of record on this project was Fanning Howey and the mechanical contractor was F.E. Moran for the replacement of the HVAC system. The initial cost of the system was \$2,145,000 as reported on the original Bid Tabulation document. It should be noted that the current administration was not in place at this time, so information has been compiled from prior reports.

Problems with the Carpenter HVAC were reported beginning in September 2013 with the air conditioning and heating not functioning consistently. In May 2014, a meeting was held with the architect, contractor and District 64 administration to review the unacceptable track record of the system. In summer 2014, administration hired Farnsworth to conduct a retro-commissioning study to identify issues with the system. Farnsworth reported its findings to the Board on August 25, 2014. The findings identified 218 issues with the system, with 62 of the issues being deemed critical.

Since August 2015, the District has replaced over 50 motors in the cassettes, seven compressors, 10 pumps and added approximately 400 pounds of freon to replace what has leaked. During the 2016-17 school year, 393 hours of service calls were needed at a cost of approximately \$70,000.

Background - Post Summer 2018

Administration had recommended to the Board of Education that the two zones with the worst problems be replaced in summer 2018. At that time a recommendation was also made to replace the lighting with LED fixtures, add new ceiling tiles and replace the carpet with tile. During the construction process for the replacement of the HVAC, the ceilings are removed and changes are made to the flooring based on new units being installed. This results in small areas that will need

asbestos abatement and replacement of flooring. Rather than patching the flooring and ceiling back together, it makes sense to replace these items while the ceilings are open and the flooring is being disturbed.

In summer of 2018, the system running Zones 2 & 3 was replaced and the new system is operating without any problems. Room temperature, humidity and air quality are running as designed, and the result is a comfortable, healthy learning environment.

Unfortunately, the remaining zones (1, 4 & 5) from the original system continue to cause the same types of problems that we were experiencing with zones 2 & 3. These include: circuit boards going out, cassette noises, cassette motors burning out, freon leaks, unbalanced heating and cooling, problems maintaining temperature/humidity levels, excessive maintenance, etc... For example, with the LG system there is no way to know if the system is short of freon without completely evacuating the system, weighing the refrigerant removed, and weighing back in the new refrigerant. Due to the leaks in the system, this needs to be done every few months to ensure the system operates and can heat or cool the rooms. This is a labor-intensive process taking approximately 2 days to do these three zones. With the cost of freon this process costs at least \$3,000-\$5,000 per occurrence. Additionally, this system is notorious for circuit board and motor failures also.

Recommendation

Due to the poor reliability of this system, it is the administration's recommendation to replace Zones 1, 4, 5 and the south gym in summer 2021. All are still on the 2014 system that is failing. Administration is recommending that the same process used in summer 2018 be used in summer 2021 to replace the LED light fixtures, ceiling tiles and flooring. In addition, administration is recommending that the HVAC unit that supports the North gymnasium be replaced at the same time. This system was installed in 1996 when the gymnasium was added to the school and is now nearing the end of its useful life. The new gymnasium system will also have air conditioning. The south gym had air conditioning added when it was redone in 2014. The gymnasiums are used for much more than just gym class. They serve as lunchrooms and a place for assemblies and other group activities. When completed, Carpenter's HVAC will be set for at least the next 20 years. The building will have all LED lighting and the flooring (with the exception of the gymnasium floors) will all be up to the District's current standards. The gymnasium floors will be identified on the Facility Survey that is being developed. It is the administration's recommendation that all gymnasium floors in the elementary schools be replaced at the same time in order to achieve economies of scale.

The cost estimate for the work identified above is:

Description of Work/Cost	Estimated Costs
Base Bid South/West Classrooms & South Gym	\$1,465,900
Contingency @ 10%	\$ 146,590
Subtotal	\$1,612,490
A&E Fee @ 10%	\$ 120,937
Construction Management Fee @ 2%	\$ 32,250
Phase II Preliminary Total	\$1,765,677
Alternates:	
Replace lighting with LED Fixtures	\$ 150,900
Replace North Gym HVAC add AC	\$ 135,000
A&E @ 10%	\$ 11,318
Construction Management Fee @ 2%	\$ 3,018
Alternates Preliminary Total	\$ 300,236
Phase II Preliminary Proposed Grand Total	\$2,065,912

Administration is working with Elizabeth Hennessey, Managing Director, Raymond James, to identify the funds that would be available in the Debt Service Fund. In order to use these funds the Board would issue a small Working Cash Bond so the same requirements are necessary. There will be a petition period and a public hearing even though there is no tax increase to the community. The Bond would then be paid off immediately. This process allows the District to legally move the funds from Debt Service to Capital Projects. Administration is projecting that approximately \$1.9M will be left in the Debt Service Fund after taking into account the \$350K bond payment that will be paid out of this fund in calendar year 2021. The remaining funds needed to complete this project can come from either the Working Cash Fund Balance or the Operations & Maintenance Fund.

At this time, the administration is asking for approval to prepare bid documents and go out to bid for this project. The Architectural & Engineering fee used to prepare the bid documents and go out to bid is approximately \$99K. If the Board decided to not accept any of the bids, the documents will still be valid for future use so the \$99K are not lost funds. As the Board has seen, time is of the essence with these projects, with the desire to get out to bid as soon as

possible and to order the mechanical units in a timely manner so that they are received and ready to go when construction begins in the summer.

If the Board decides to move forward, at the January 14, 2021 Board Meeting, administration will bring to the Board a recommendation seeking approval to pre-order the classroom mechanical units. Pre-ordering ensures that the units will be received and this saves the District the markup that would be added on by a contractor. Since time is of the essence, the administration is asking that CSBO Luann Kolstad be allowed to accept the lowest responsible bid with a cost not to exceed \$120K. The bid would then be brought to the Board at either the February 11, 2021 or March 11, 2021 meeting for ratification of the award.

ACTION ITEM 20-12-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the administration's request to prepare bid documents for the Carpenter School Summer 2021 project at a total cost not to exceed \$99,000.

The votes were cast as follows:

AYES:

NAYS:

PRESENT:

ABSENT:

To: Board of Education
Dr. Eric Olson Superintendent
From: Dr. Joel T. Martin, Assistant Superintendent for Human Resources
Date: December 10, 2020
Re: Approval of Staffing Agreement for Substitute Teachers with Swing Education

As discussed at the November 12, 2020 regular Board meeting, the administration is presenting another contract (attachment 1) from an agency that supplies substitute teachers to school districts for approval.

Due to the substitute shortage, the District administration had been exploring contracts with multiple companies to provide additional staff during this unprecedented time. The Board approved a contract with Parallel Group on November 12; at that time, legal counsel was still in the process of reviewing the agreement with Swing Education (attachment 1). That review has concluded and the amended agreement is attached (attachment 2)

Important information:

- Criminal background checks are completed on all substitutes
- Physical fitness certifications are required for all substitutes
- Substitute credentials are verified by the companies
- Substitute on-boarding and training is provided by the companies - mandated reporter status is part of this process

ACTION ITEM 20-12-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Swing Education agreement, as amended.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**AMENDMENT TO PLATFORM AND SERVICES AGREEMENT BY AND BETWEEN
SWING EDUCATION, INC. AND THE BOARD OF EDUCATION OF COMMUNITY
CONSOLIDATED SCHOOL DISTRICT NO. 64**

This Amendment is entered into this _____ day of December, 2020, by and between Swing Education, Inc. (“**Swing Education**”) and the Board of Education of Community Consolidated School District No. 64 (“**School**”).

1. Agreement. The Agreement consists of the Platform & Services Agreement, the Standard Service Terms (version August 15, 2019) and the Website Master Terms of Service (version September 1, 2020) all as existed on the date of execution of the Platform & Services Agreement. Together those contract documents and this Amendment collectively form the “Agreement”. In the event of conflict between the provisions of this Amendment and any provision in any other contract document, this Amendment shall have precedence. Notwithstanding anything on any document that makes of the Agreement to the contrary, no terms and conditions of the Agreement may be updated, revised, modified and or amended without the prior written consent of both parties. Further, all references in the Platform & Services Agreement to Park-Ridge Niles Community Consolidated School District 64 shall mean the Board of Education of Community Consolidated School District No. 64

2. Employment Relationship. Swing Education represents and agrees that it holds the sole relationship with the individuals providing the services under the Agreement, whether that relationship be that of employee, independent contractor, subcontractor, agent, volunteer or other. All individuals providing services under this Agreement on behalf of Swing Education shall be referred to as “Employee” for purposes of this Amendment, whether or not those individuals are actually employees of contractor (for instance, SwingSubs are contractors of Swing Education). School has no employment or other relationship with the individuals working under the Agreement with respect to their services or actions in in providing services under the Agreement. Therefore, none of the individuals provided by Swing Education to perform the services under this Agreement are eligible for any benefits available to employees of School, including, but not limited to, workers compensation insurance, state disability insurance, unemployment insurance, group health and life insurance, vacation pay, sick pay, severance pay, bonus plans, deferred compensation plans, pensions, savings plans and the like; to the extent that any benefits, including, but not limited to those set forth above, are due and owing to an individual performing services under this Agreement, it shall be the responsibility of Swing Education to provide such benefits at its sole cost and expense.

School reserves the right to request the removal from School premises of any persons, including, but not limited to, Employees of Swing Education and its sub-contractors, who engage in conduct in violation of the law or Board Policy or conduct otherwise disruptive to the educational process or detrimental to students in the area. **Swing Education will, upon request by School, replace any person performing services under this Agreement.** The costs related to such removal and substitution of personnel shall be borne solely by Swing Education.

3. Public Access to Information. School is subject to the Illinois *Freedom of Information Act*, and thus all records in its possession, and certain records in the possession of Employees relating to the provision of services for School, are subject to disclosure by School under such Act unless they fall into an exception therefrom. The parties understand and agree that no confidentiality provision in the Agreement or other document shall operate to prohibit disclosure of records by School to third parties (or impose liability on School therefor) if School determines such disclosure is required under state or federal law or regulation.

4. Confidentiality of Records and Information. Swing Education agrees that any information it or its Employees receive from School or otherwise in the performance of services for School, whether related to School business practices, curriculum, proprietary information, employees, students and families, or any other information, shall remain the property of School and shall be treated and maintained by Swing Education and/or its Employees as confidential information and used only for the identified purposes in conjunction with the services under the Agreement. Further, student record information shall be left and maintained at School at all times except with permission of School. Swing Education and its Employees shall have access only to the student record information necessary for the performance of services. Such records shall not be disclosed to third parties for any reason other than to law enforcement or medical personnel in the event of an emergency, or as otherwise may be required by law, and should not be used for Swing Education's or its Employees' own business purposes outside the performance of services under the Agreement. Upon termination of the Agreement for any reason, any School employee or student record information in possession of Swing Education or its Employees shall be returned to School and all copies of such information in all formats destroyed in accordance with all applicable laws within 60 days of termination unless the Agreement provides for contractor to maintain the records for a longer period of time. All information that qualifies as a student record under *Family and Educational Rights Privacy Act* ("**FERPA**") and the *Illinois School Student Records Act* shall be handled by Swing Education and its Employees in accordance with those laws. School shall retain all rights to and ownership of its data and student records.

5. Payments. School shall make payments only to Swing Education under this Agreement, and School shall not have any payment obligation to Employees performing services to School pursuant to this Agreement. Swing Education shall be responsible for all payments due to its Employees and any required tax or other withholdings from compensation and filings and notices related thereto, and Swing Education hereby agrees to indemnify and protect School and from any claims by Employees for wages or other payment due on account of work performed for School pursuant to this Agreement. Payments will be made to Swing Education only for actual services provided to School. The *Local Government Prompt Payment Act*, 50 ILCS 505/1 *et seq.*, shall apply in all respects to payments due under this Agreement.

6. Presence of Child Sex Offenders on School Property & Mandated Reporter. Swing Education acknowledges that, pursuant to the Illinois *Criminal Code of 2012* (720 ILCS

5/11-9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. Pursuant to 105 ILCS 5/10-21.9, Swing Education shall perform all criminal history checks required under said statute to ensure that a SwingSub is not listed on the Illinois Statewide Sex Offender Database, the Illinois Statewide Murderer and Violent Offender Against Youth Database, the Illinois Department of Corrections Statewide Sex Offender Database, the FBI National Sex Offender public website, or has been convicted of any disqualifying, enumerated criminal or drug offenses in subsection (c) of Section 5/10-21.9 or have been convicted, within seven years of their application to provide services to the School, of any other felony under the laws of the State of Illinois or of any offense committed or attempted in any other state or against the laws of the United States that, if committed or attempted in the State of Illinois, would have been punishable as a felony under Illinois law, before allowing the SwingSub on the Platform & Services. In accordance with the Illinois Abused and Neglected Child Reporting Act (www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1460&ChapterID=32), Swing Education requires each SwingSub to sign a form certifying they know and understand their reporting requirements as a Mandated Reporter. The form includes information about available Mandated Reporter training provided by the Illinois Department of Child and Family Services. Swing Education may change the verification(s) and/or requirement(s) described herein only if such verification(s) and/or requirement(s) become impossible or impractical to carry out as described, and only with prior written consent of School.

7. Qualifications of and Requirements for Swing Education Employees.

Swing Education shall verify if a SwingSub teaching professional holds a teaching certificate or license by searching the date of birth, last name, and Illinois Educator Identification Number ("IEIN"), a unique identifier used by the Illinois State Board of Education, on the Illinois State Board of Education Educator Licensure Information System ("ELIS") website. Swing Education marks such SwingSubs as credentialed (or similar language) on the Platform & Services. Swing Education also tracks the expiration date (if one exists) of such document. If such document expires, Swing Education will shortly thereafter label the SwingSub as non-credentialed (or similar language). Note that School is responsible for ensuring accuracy of SwingSub Requests where a certificate or license is or is not required.

Illinois Fingerprint Process. Before a SwingSub is allowed to fill requests in Illinois on the Swing Education Website, Swing Education verifies that a SwingSub is eligible to work as a teacher via the Illinois state-mandated fingerprint-based criminal history background check process. Subsequent changes to the eligibility of a SwingSub are automatically sent to Swing Education (upon listing, by the SwingSub, of Swing Education as an entity to be notified). Upon receiving notice of a change that renders the SwingSub ineligible to teach, Swing Education shortly thereafter prevents that SwingSub from Filling Requests.

TB Test & Drug Test. Swing Education determines whether a SwingSub has obtained a tuberculosis ("TB") test and drug test before allowing a SwingSub to fill requests on the Swing Education Website. If you wish to obtain the specifics of either of these tests,

please contact Swing Education and we will provide such to you to the extent we are legally permitted to do do. Swing Education may change any of the qualifications and requirements described only if such processes become impossible or impractical to carry out as described, and only with prior written consent of School.

Swing Education's Employees shall comply with School's rules and policies, which School shall make available to them, applicable to conduct and the performance standards of services, including, but not limited to, general conduct policies, security protocols and technology access requirements. Employees shall abide by any ethical, codes and standards of practice applicable to their professional licensure or certifications. To the extent any standards or requirements of law applicable to their work in the schools are different than their general standards of practice, Employees shall comply with the higher or more restrictive requirements.

8. Compliance with Laws. Swing Education will comply with all Federal, State, and Local laws and regulations in the performance of services under this Agreement.

9. Renewal. This Agreement shall not automatically extend or renew. Renewal or extension of the Agreement beyond the initial term may only occur with written agreement of the parties.

10. Governing Law and Venue. The laws of the State of Illinois shall govern this Agreement, notwithstanding its choice of laws provisions. Further, notwithstanding anything in the Agreement to the contrary, all disputes between the parties shall be resolved through litigation in the Circuit Court of Cook County, Chicago, Illinois, or the U.S. District Court, Northern District of Illinois, Eastern Division, as the case may be. Paragraph 3 and 4(g) of Appendix A: Standard Service Terms – Version August 15, 2019 are hereby stricken from to the Agreement.

11. Amendment. No modification, addition, deletion, revision, alteration or other change to this Amendment or the Agreement shall be effective unless and until such change is reduced to writing and executed and properly approved by the by authorized representatives of both parties.

12. Limitations. Swing Education provides the Platform & Services as a means for connecting Schools and SwingSubs. Swing Education does not provide any training, equipment, curriculum for teaching classes or students, or any other education services. Swing Education does not participate in, and the Platform & Services expressly do not include, the relationship or interaction between Schools and SwingSubs, except for Schools to post, and for SwingSubs to review and accept, Requests. Note that the SwingSubs are not employees, agents, or associates of Swing Education in any way and we do not exercise any control over their actions or schedules.

13. Disclaimer of Warranties and Limitation of Liability.

Disclaimer of Warranties. The Platform & Services are provided “as is” without any warranty except as stated herein, and Swing Education expressly disclaims any and all warranties, express, implied or statutory, including warranties of title, noninfringement, merchantability, and fitness for a particular purpose. Except as expressly set forth herein, Swing Education expressly disclaims, and you expressly release Swing Education from, any and all liability whatsoever for any damages, suits, claims and/or controversies that have arisen or may arise from and/or in any way relate to any acts or omissions of users on or off the Platform & Services, including without limitation the provision of any services by any SwingSub. Furthermore, beyond the requirements and certifications set forth above, Swing Education makes no warranty, representation or condition as to the effectiveness, competence, skill, background, record, or behavior of the SwingSubs. You hereby release Swing Education from any and all liability whatsoever for any damages, suits, claims, and/or controversies that have arisen or may arise from and/or in any way relate to any acts or omissions of the SwingSubs while they are engaged by you, on your premises, and/or performing the duties for which you engage with them except to the extent such damages arise from, relate to or are connected with a breach of this Agreement by Swing Education. Moreover, notwithstanding anything in the Agreement to the contrary, nothing in the Agreement shall be construed to limit or prohibit School from bringing a breach of contract claim against Swing Education.

Limitation of Liability. Swing Education takes its verification responsibilities seriously. Such verifications are limited to those as specifically described. We also cannot ensure the accuracy of the results we receive from any third-party. Each party to this Agreement shall defend, indemnify and hold harmless the other party, including affiliates and each of their respective officers, directors, shareholders, employees, representatives, agents, successors and assigns from and against all claims of third parties, and all associated losses, to the extent arising out of (a) that party’s negligence or willful misconduct in performing any of its obligations under this Agreement, or (b) a material breach by that party of any of its representations, warranties, or covenants under this Agreement. Swing Education will ensure School, its individual Board members and employees are named as additional insureds on the insurance policies referenced herein on a primary and non-contributory basis. Except as required by law, neither party will be liable to the other for more than the five times (5X) the payments received by Swing Education from you in the twelve month period preceding the date a claim is first asserted.

14. Insurance Requirements. During term of this Agreement Swing Education shall maintain, in order to cover the SwingSubs, the following insurance: (i) workers compensation insurance in the statutorily required amounts and employer’s liability insurance with policy limits of not less than \$1,000,000 each accident for bodily injury by accident and \$1,000,000 each employee for bodily injury by disease; (ii) commercial general liability insurance, on an occurrence basis, with minimum amounts of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate with sexual/physical abuse/molestation coverage covering the acts of its Employees; (iii) automobile liability insurance with a combined singled limit of at least \$1,000,000 covering hired and non-owned autos; and (iv) excess or umbrella insurance with minimum amounts of at least

\$2,000,000 per occurrence and in the aggregate. Swing Education may utilize umbrella and or excess insurance to meet the minimum insurance amounts required herein. Prior to commencing any service under this Agreement, Swing Education shall provide School with a certificate of insurance evidencing the insurance requirements herein. Swing Education shall provide School with copies of the above referenced insurance policies upon request.

15. Bidding Certification. Swing Education certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from bidding for or participating in this transaction under 105 ILCS 5/10-20.21(b) or by any federal or state department or agency, and is not barred from entering into the Agreement by the bid-rigging and bid-rotating provisions of Section 33E-3 and 33E-4 of the *Criminal Code of 2012*. If it is later determined that Swing Education knowingly rendered a false certification, the Agreement may be voided, in whole or in part, in addition to other remedies available to School under the Agreement or by law.

16. Criminal Background Checks. Swing Education shall ensure all Employees who will have any direct and or virtual contact with students while providing services under the Agreement have taken and cleared the criminal background checks required under Section 10-21.9 of the *School Code* (105 ILCS 5/10-21.9 and as described in the “**Illinois Fingerprint Process**” Section above. No Employee may have any contact with students while providing services under the Agreement, or perform services under the Agreement, until a criminal background check in accordance with Illinois law has been confirmed for him or her by Swing Education. Swing Education shall be responsible for all costs related to the criminal background checks.

17. Evidence of Physical Fitness. Swing Education hereby certifies that, to the extent Section 24-5 of the *School Code* (105 ILCS 5/24-5) is applicable to its Employees, each Employee is obligated to provide evidence of fitness has complied with and provided to Swing Education the necessary evidence of examination and physical fitness required by Section 24-5. Swing Education shall maintain documentation that all Employees have received all vaccinations required for staff working in schools. Swing Education shall provide evidence of such physical fitness upon demand by School. School shall not be responsible for any costs for such examinations, vaccinations, or certifications.

18. COVID-19 Terms. All duties and obligations of School in the Agreement related to COVID-19 are hereby deleted. School represents to provide a clean and safe work environment, and to follow all COVID-19-related guidelines and recommendations made by the Illinois State Board of Education in order to protect the safety and well-being of School students, staff, and of SwingSubs, keeping in mind in particular the COVID-19 pandemic; however, Swing Education and its Employees acknowledge that it is impossible to be free from possible exposure to COVID-19 while performing services under the Agreement. School shall provide Swing Education with the same notifications of COVID-19 infections at its facilities as it does with its own employees, to the extent permitted by law, including but not limited to informing Swing Education, at www.swingeducation.com/support, of any confirmed COVID-19 cases at School as soon

as possible; however, School does not assume any liability associated with the spread of and or infection of individuals by COVID-19. Accordingly, the Indemnitees shall have no liability to Swing Education or its Employees for any losses, damages, claims, medical expenses, judgments and or any other expenses whatsoever, arising from, related to or connected with COVID-19. If, in the sole discretion of Swing Education, your campus(es) is deemed unsafe, you may temporarily be suspended from accessing the Platform & Services, or your SwingSub requests made on the Platform & Services may be otherwise limited (including number and type of requests) to distance learning assignments (e.g., teaching remotely) until it is deemed safe in the sole discretion of Swing Education. Factors which contribute to such limits include, but are not limited to: (1) state and county public health guidelines; (2) teacher and staff support for in-person instruction, and (3) public COVID metrics such as testing availability, positive cases per capita, test positivity rates and hospital/ICU capacity. This determination is made to prioritize the safety of School staff, students, and families, as well as that of SwingSubs.

19. Miscellaneous Provisions. Any clauses in the Agreement on the following topics are null and void unless expressly provided to the contrary elsewhere in this Amendment: i) any provision purporting to require mediation or arbitration between the parties; ii) any provision purporting to require indemnification (or hold harmless) by School of Swing Education or any Employee or any other individual or entity for any reason, or purporting to require waiver of subrogation of any claims; iii) any provision purporting to require School to obtain or carry insurance of any specific coverage type or amount; iv) any provision purporting to require compliance by School with any law or regulation otherwise not applicable to School; v) any provision limiting damages payable by Swing Education to School; and vi) any exclusivity provision or other provision limiting the ability of School to provide its own substitute or other staffing or employment programs or select the contractor of its choice for any given service including services such as those provided under this Agreement.

IN WITNESS HEREOF, the parties have entered into this Amendment as of the date of the last signatory below.

SWING EDUCATION:

SCHOOL:

SWING EDUCATION, INC.

**BOARD OF EDUCATION OF
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT NO. 64**

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____



Park Ridge-Niles Community Consolidated School District 64

This Platform & Services Agreement ("Agreement") is entered into on the _____ by and between Swing Education, Inc. ("Swing Education," "we" or "us") and the School(s) listed on the signature page ("School" or "you"). Swing Education agrees to provide you with access to the Swing Education Platform & Services ("Platform & Services"), which allows the School and School representatives to post and manage Requests for substitute teachers and related professionals ("SwingSubs") on the Swing Education Website at www.swingeducation.com ("Website"). This Agreement governs your use of the Platform & Services and all related services.

1. Payments. Payment for SwingSubs will be made according to the following:

Daily Pay Rate & Total Rate. The School designates a Daily Pay Rate for SwingSubs via the Website and/or by separate communication with Swing Education in its discretion. Swing Education does not set the Daily Pay Rate or Rates). The amount due for a SwingSub Request ("Total Rate") is the Daily Pay Rate plus a Service Fee (see options below), yielding a Total Rate, multiplied by the number of days requested. A SwingSub Request over 4 hours is assigned the appropriate Daily Pay Rate and a Request of 4 hours or less is assigned half the Daily Pay Rate. The School can designate a new Daily Pay Rate(s), which will be implemented in a reasonable amount of time by Swing Education.

Cancellations. Requests that are accepted by a SwingSub, then canceled outside of 24 hrs of the start of a SwingSub Filling that Request, are not subject to any fees. If the Fill is canceled less than 24 hrs from the start of a Fill (or any day within that Fill), then the Request will be subject to the Total Rate for one day (i.e., the day that starts within 24 hrs of the cancellation).

Service Fees and Invoicing. Swing Education charges a Service Fee or Fees set as a percentage of the Daily Pay Rate, according to the below:

Option A - Payment Plan. Under Option A, upon execution of this contract, Swing Education will invoice the School a Top-Up Amount of \$[10,000.00], which the School will pay within 30 days. The Top-Up Amount will be held by Swing Education as an Account Balance and drawn down as Requests are filled. Once the School's Account Balance drops below a Minimum Working Balance of \$[2,000.00], Swing Education will invoice the Top-Up Amount again. Under Option A, Swing Education will charge a 25% Service Fee based on the Daily Pay Rate, for each Request. If the Top-Up Amount is not paid within 30 days, Swing Education reserves the right to suspend or terminate School's use of the services, or switch the School to Option B, with notice. Swing Education will maintain ongoing records of the above transactions, which will be reported to the school at least quarterly. Swing Education reserves the right to change the Top-Up Amount based upon running School Usage, i.e., to approximately the dollar amount represented by the previous three months of active School usage (i.e., not including extended holidays).

Option B - Pay As You Go. Under Option B, upon execution of this contract, Swing Education will invoice the School for each Request filled on a regular basis, but no more than 30 days after each Request. School shall pay all amounts due under each invoice within 30 days of the invoice date. Under Option B, upon execution of this contract, Swing Education will not charge an initial Top-Up Amount. However, if both parties in the future agree to Option A, Swing Education will then invoice the School a Top-Up Amount as described under Option A above. Swing Education will charge a 35% Service Fee based on the Daily Pay Rate, for each Request Filled. If an invoice is not paid within 30 days, Swing Education reserves the right to immediately discontinue all services, with notice.

Flexibility. You are not locked into any one payment model. If you elect pay as you go (Option B) to start, you can transition into a payment plan (Option A) at any time. Conversely, you can start with a payment plan (Option A), and if you allow your account balance to hit a \$0.00 you will transition to pay as you go (Option B) pricing.

2. Verifications - Illinois. Swing Education verifies/does the following:

Teaching Credentials. Swing Education verifies if a SwingSub teaching professional holds a teaching certificate or license by searching the date of birth, last name, and Illinois Educator Identification Number ("IEIN"), a unique identifier used by the Illinois State Board of Education, on the Illinois State Board of Education Educator Licensure Information System ("ELIS") website. Swing Education marks such SwingSubs as credentialed (or similar language) on the Platform & Services. Swing Education also tracks the expiration date (if one exists) of such document. If such document expires, Swing Education will shortly thereafter label the SwingSub as non-credentialed (or similar language).

Note that School is responsible for ensuring accuracy of SwingSub Requests where a certificate or license is or is not required.

Illinois Fingerprint Process. Before a SwingSub is allowed to Fill Requests in Illinois on the Website, Swing Education verifies that a SwingSub is eligible to work as a teacher via the Illinois state-mandated fingerprint-based criminal history background check process. Subsequent changes to the eligibility of a SwingSub are automatically sent to Swing Education (upon listing, by the SwingSub, of Swing Education as an entity to be notified). Upon receiving notice of a change that renders the SwingSub ineligible to teach, Swing Education shortly thereafter prevents that SwingSub from Filling Requests.

Database Checks. Swing Education confirms that a SwingSub is not listed on the Illinois state-mandated Statewide Sex Offender Database, the Illinois Statewide Murderer and Violent Offender Against Youth Database, the Illinois Department of Corrections Statewide Sex Offender Database, or the FBI National Sex Offender public website, before allowing the SwingSub on the Platform & Services.

TB Test & Drug Test. Swing Education determines whether a SwingSub has obtained a tuberculosis ("TB") test and drug test before allowing a SwingSub to fill Requests on the Website. If you wish to obtain the specifics of either of these tests, please contact Swing Education.

Mandated Reporter. In accordance with the Illinois Abused and Neglected Child Reporting Act (www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1460&ChapterID=32), Swing Education requires each SwingSub to sign a form certifying they know and understand their reporting requirements as a Mandated Reporter. The form includes information about available Mandated Reporter training provided by the Illinois Department of Child and Family Services.

3. Limitations

Changes to Verification Processes. Swing Education reserves the right to change any of the verification processes described if such processes become impossible or impractical to carry out as described.



Other Limitations. Swing Education provides the Platform & Services as a means for connecting Schools and SwingSubs. Swing Education does not provide any training, equipment, curriculum for teaching classes or students, or any other education services. Swing Education does not participate in, and the Platform & Services expressly do not include, the relationship or interaction between Schools and SwingSubs, except for Schools to post, and for SwingSubs to review and accept, Requests. Note that the SwingSubs are not employees, agents, or associates of Swing Education in any way and we do not exercise any control over their actions or schedules.

4. Acceptance of Standard Service Terms and Website Terms of Service. You also agree to the terms in any Appendix as well as the Standard Service Terms available on the Swing Education website at www.swingeducation.com/st. Reviewed and Accepted, Initials: [redacted]

You also agree to the Website Master Terms of Service and Privacy Policy available on the Swing Education Website at www.swingeducation.com/tc. In the event of conflict of any terms, the terms of this Agreement shall control.

5. Term and Termination. This Agreement shall be in effect for one year from the Effective Date. Thereafter, this Agreement shall automatically renew at the anniversary date of the Effective Date unless provided 30 days prior written notice of intent to terminate this Agreement by either party.

6. Disclaimer of Warranties. The Platform & Services are provided “as is” without any warranty except as stated above, and Swing Education expressly disclaims any and all warranties, express, implied or statutory, including warranties of title, noninfringement, merchantability, and fitness for a particular purpose. Except as expressly set forth herein, Swing Education expressly disclaims, and you expressly release Swing Education from, any and all liability whatsoever for any damages, suits, claims and/or controversies that have arisen or may arise from and/or in any way relate to any acts or omissions of users on or off the Platform & Services, including without limitation the provision of any services by any SwingSub. Furthermore, beyond the verification set forth above, Swing Education makes no warranty, representation or condition as to the effectiveness, competence, skill, background, record, or behavior of the SwingSubs. You hereby release Swing Education from any and all liability whatsoever for any damages, suits, claims, and/or controversies that have arisen or may arise from and/or in any way relate to any acts or omissions of the SwingSubs while they are engaged by you, on your premises, and/or performing the duties for which you engage with them.

7. Limitation of Liability. Swing Education takes its verification responsibilities seriously. Such verifications are limited to those as specifically described. We also cannot ensure the accuracy of the results we receive from any third-party. Each party to this Agreement shall defend, indemnify and hold harmless the other party, including affiliates and each of their respective officers, directors, shareholders, employees, representatives, agents, successors and assigns from and against all claims of third parties, and all associated losses, to the extent arising out of (a) that party’s gross negligence or willful misconduct in performing any of its obligations under this Agreement, or (b) a material breach by that party of any of its representations, warranties, or covenants under this Agreement. Except as required by law, neither party will be liable to the other for more than the amount received by Swing Education from you in the twelve month period preceding the date a claim is first asserted.

8. Entire Agreement. This Agreement constitutes the sole and entire agreement with respect to the subject matter contained herein, and supersedes all others, both written and oral, except as otherwise explicitly provided above. This Agreement is valid only if signed by School within 60 days of the Effective Date listed above.

9. Account Balance. Any account balance will be refunded to the School within 30 days upon written request without interest (unless required by local law). All or any portion of the Account Balance may be used by Swing Education to (i) cure School's default in payment of invoices and (ii) pay SwingSub(s) for work completed at the School in advance of the Amount Due being collected from the School.

AGREED: SWING EDUCATION, INC.

Michael Teng

Michael Teng, CEO
mike@swingeducation.com

700 S. Claremont Street, San Mateo, CA 94402

Park Ridge-Niles Community Consolidated School District 64

Name & Title: **Dr. Joel Martin**, Assistant Superintendent, Human Resources
Email: jmartin@d64.org

Address: 164 S Prospect Ave
Park Ridge, Illinois 60714

Date: [redacted]

Approval of Recommended Personnel Report

ACTION ITEM 20-12-6

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report dated December 10, 2020, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

December 10, 2020
Personnel Report
Revised

Julie Field	Employ as .5 Social Worker at Washington School effective November 12, 2020 - MA+24, Step 1 - \$22,675.63.
Jason Borst	Reassign as Interim Director of Facility Management effective January 1, 2021 - \$82,000 salary (pro-rated).
Danielle Zummo	Resign as Business Services Specialist effective December 31, 2020.
Luann Kolstad	Retire as Chief School Business Official effective June 30, 2021 (subject to attached retirement agreement).
Margaret Temari	Retire as Certified School Nurse and Facilitator for the District effective June 18, 2021.

December 10, 2020

RE: LETTER OF RETIREMENT

After careful consideration, I, Luann Kolstad, am retiring from employment with Community Consolidated School District No. 64 effective June 30, 2021. Notwithstanding any provisions of my administrative contract, my retirement is conditioned on my understanding the Board of Education will authorize the following terms in exchange for this letter of retirement:

- I will receive Board paid single health insurance coverage through the Teachers Retirement System (TRS), up to a maximum monthly cost of \$450.00, for ten (10) years after retirement or until eligible for Medicare, whichever occurs earlier, provided I remain employed with the District until and through June 30, 2021.

In further consideration for the above benefits, I agree on my own behalf and on behalf of anyone claiming any rights through me to release and waive any and all claims, at law or in equity, which I may now have or claim or which may hereinafter accrue, whether known or unknown, against the District and its elected officials, employees, insurers, attorneys, successors and assigns, connected with my employment with and resignation from the District. This release specifically includes, but is not limited to, rights or claims arising under the Illinois *School Code*, the federal *Title VII of the Civil Rights Act of 1991*, the *Americans with Disabilities Act*, *Section 504 of the Rehabilitation Act of 1976*, and the *Illinois Human Rights Act*, the Illinois and United States Constitutions, any other federal, state, or local statute, law ordinance, regulation, board policy or order.

**OLDER WORKER BENEFIT PROTECTION AGE PROVISIONS
FOR EMPLOYEES AGE 40 AND OLDER**

I further acknowledge that I have been provided the opportunity to consult with an attorney prior to signing this document and have had ample opportunity to review its terms. I therefore, knowingly and voluntarily relinquish and waive all legal and equitable remedies provided under the federal *Age Discrimination in Employment Act*, as amended. Further, I acknowledge that I am aware of and understand all rights and claims pursuant to this Act, including without limitation, the following:

- I have the right to be provided twenty-one (21) calendar days to consider this Agreement and acknowledge that I may sign it sooner and that my decision to do so would be knowing and voluntary and not induced by the District through fraud, misrepresentation, or threat;
- That for a period of seven (7) calendar days following my signature of this Agreement, I have the right to revoke this Agreement by delivering, in person, a written revocation to the Superintendent by no later than 5 p.m. on the seventh calendar day following my execution of this Agreement; and
- That by the release and waiver provisions contained in this correspondence, I do not waive rights or claims which may be brought before a court or administrative body pursuant to

the Age Discrimination in Employment Act of 1967, as amended, arising after the date this Agreement is executed.

Lastly, I acknowledge that no other promises have been made by the Board and I shall not be entitled to any additional benefits from the District other than those specifically set forth in this letter.

LUANN KOLSTAD

**BOARD OF EDUCATION OF
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT NO. 64**

By: _____

Date: _____

Date: _____

Consent Agenda

ACTION ITEM 20-12-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for December 10, 2020, which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending October 31, 2020; Adoption of 2021-22 School Year Calendar; and the Destruction of Audio Closed Recordings (None).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Community Consolidated School District No. 64

Disbursement Detail Listing

Bank Name: Accounts Payable
 Bank Account: 885360644

Date Range: 09/01/2020 - 11/24/2020
 Voucher Range: 1100 - 1100

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
<u>Fund</u>						<u>Amount</u>
10						\$69,567.36
20						\$88,748.37
60						\$1,348,997.12
Fund Totals:						\$1,507,312.85

End of Report

Disbursements Grand Total: \$1,507,312.85

Community Consolidated School District No. 64

Disbursement Detail Listing

Bank Name: Accounts Payable

Date Range: 11/01/2020 - 12/10/2020

Sort By: Vendor

Fiscal Year: 2020-2021

Bank Account: 885360644

Voucher Range: 1100 - 1112

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Account	Description	Amount
NCB	12/10/2020	1109	Winsor Learning	10.0000.1200.4100.000.00.000000	Sunday System 1 – Sunday System 1 Readers	\$995.00
NCB	12/10/2020	1109	Winsor Learning	10.0000.1200.4100.000.00.000000	S&H	\$99.50
NCB	12/10/2020	1109	Wow! Business	10.0000.2633.3420.000.00.000000	Internet November EM	\$864.99
Check Total:						\$1,959.49
Bank Total:						\$5,745,593.86

<u>Fund</u>	<u>Amount</u>
10	\$1,104,858.43
20	\$405,163.66
30	\$2,261,221.55
40	\$624,545.60
60	\$1,348,997.12
80	\$807.50
Fund Totals:	
	\$5,745,593.86

End of Report

Disbursements Grand Total: \$5,745,593.86

Community Consolidated School District No. 64

Fund Balances

Fiscal Year: 2020-2021

Month: November
 Year: 2020
 Fund Type:

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	Education Fund	\$32,115,885.16	\$28,982,300.77	(\$23,106,515.96)	\$0.00	\$37,991,669.97
20	Operations & Maintenance Fund	\$3,478,196.17	\$3,118,814.75	(\$2,771,217.65)	\$0.00	\$3,825,793.27
30	Debt Services Fund	\$3,674,487.08	\$906,767.15	(\$66,369.54)	\$0.00	\$4,514,884.69
40	Transportation Fund	\$1,924,279.79	\$1,101,322.86	(\$150,567.28)	\$0.00	\$2,875,035.37
50	Municipal Retirement Fund	\$834,815.39	\$401,707.20	(\$383,480.89)	\$0.00	\$853,041.70
51	Social Security/Medicare Fund	\$585,806.83	\$472,530.16	(\$420,330.71)	\$0.00	\$638,006.28
60	Capital Projects Fund	\$3,100,311.72	\$1,933.32	(\$4,532,657.39)	\$0.00	(\$1,430,412.35)
61	Cap Projects Fund - 2017 Debt Certs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
70	Working Cash Fund	\$812,220.81	\$258,756.95	\$0.00	\$0.00	\$1,070,977.76
80	Tort Fund	\$617,632.11	\$189,597.46	(\$500,361.50)	\$0.00	\$306,868.07
Grand Total:		\$47,143,635.06	\$35,433,730.62	(\$31,931,500.92)	\$0.00	\$50,645,864.76

End of Report

This Report Can be Viewed on the

[Financial Data Current](#)

To: Board of Education
Dr. Eric Olson, Superintendent

From: Valerie Varhalla, Director of Business Services

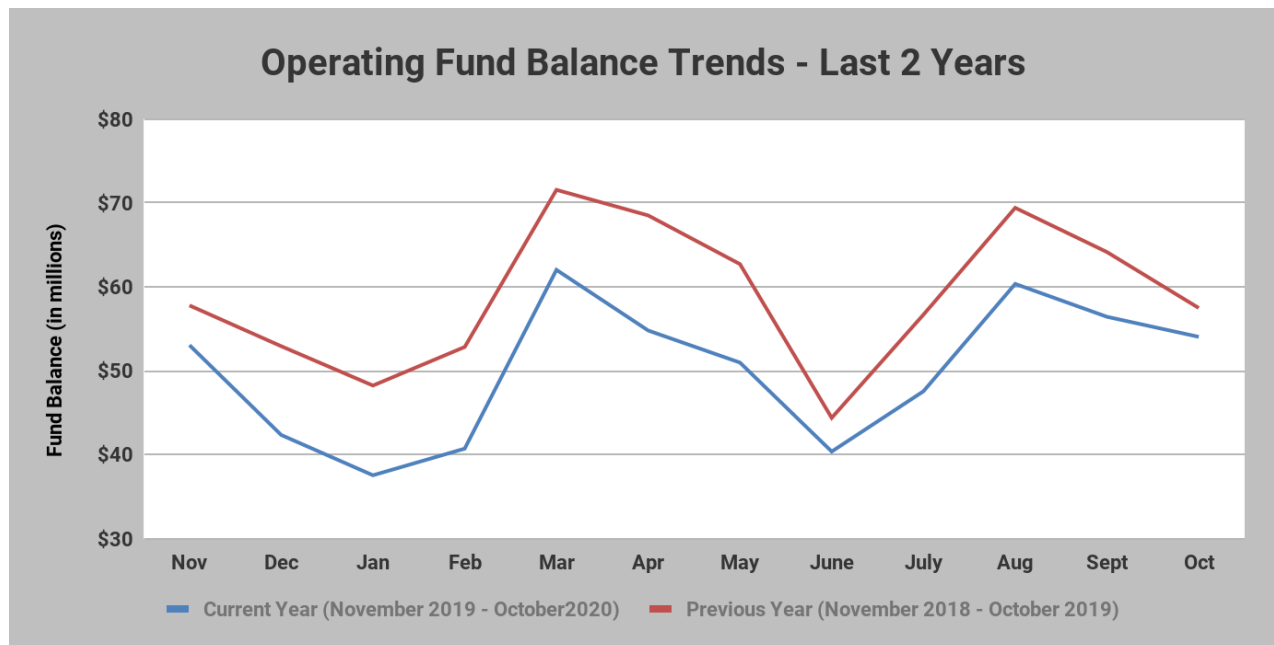
Date: December 10, 2020

Subject: Financial Update for the Period Ending October 31, 2020

Attached for your review are the following reports as of October 31, 2020:

- Fund Balance Report
- Revenue Summary Report
- Expenditure Summary Report

Fund balance in the Operating Funds decreased by \$2.3 million in October to \$54 million. The graph below shows a comparison of monthly fund balances over the last two years. The spikes in fund balance during July/August and February/March represent the District's property tax collections, which make up approximately 85% of the District's total annual revenues. It's very important for school districts to maintain fund balance reserves that are sufficient to cover operations in between those months, particularly during the fall/winter when revenues are typically scarce.



The most recent 12-month period followed a similar trend as the preceding year. Some notable exceptions are:

- December-Fund balance in December decreased at a faster rate due to two board resolutions adopted at the December 16 Board of Education meeting. Resolution #1241 and #1242 directed the transfer of a total \$6 million to the Capital Projects Fund. Both Board resolutions were to help financially prepare the District with enough available funds for the upcoming Capital Projects.
- February-Fund balance typically increases starting in February due to the first installment of property tax revenue collections.
- May and June – The two fund balance lines decreased at varying angles because the District's biweekly payroll schedule produced a different number of payrolls each month.
- In October 2020, fund balance in Capital Projects (fund 60) did drop negative. At the end of each calendar year, the District does a transfer from the Education to Operations and Maintenance to Capital Projects to cover then necessary construction. The district is just finishing making all the necessary Capital Projects payments for the school year and will provide the Board with a resolution to transfer the necessary funds.

From a macro-level perspective, the District continues to have a strong financial position at the start of the second quarter of the fiscal year. Fund balance is expected to continue declining over the next 2-3 months of operations when revenues are less substantial. Throughout this long-term planning and forecasting the District continues to maintain the goal of operating within its means.

Revenue Summary - October

Total revenue for the District was 44% of budgeted revenues as of October 31 for all funds. This is in line with last year's pace.

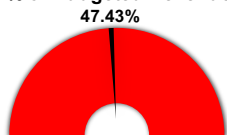
The District received \$4.2 Million in property tax revenues this month and \$164,000 in Corporate Personal Property Replacement Tax (CPPRT).

State and federal revenue was significant. The District received the standard two installments of Evidence Based Funding from the State (\$306,000). The District also received \$313,000 of federal reimbursements in for previously incurred grant expenditures. This month the district received \$323,000 in transportation revenue.

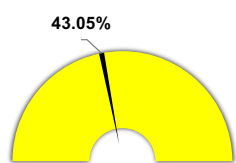
Educational | Operations and Maintenance | Transportation | IMRF | Working Cash | Tort

For the Period Ending October 31, 2020

Projected Year-End Balances
as % of Budgeted Revenue

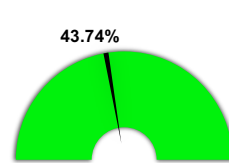


Actual YTD Revenues



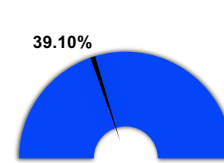
Projected YTD Revenues
43.32%

Actual YTD Local Sources



Projected YTD Local Sources
44.48%

Actual YTD State Sources



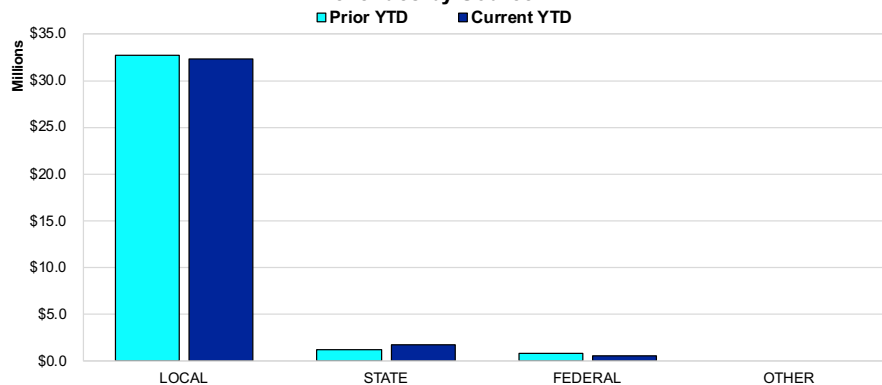
Projected YTD State Sources
26.27%

All Funds | Top 10 Sources of Revenue YTD

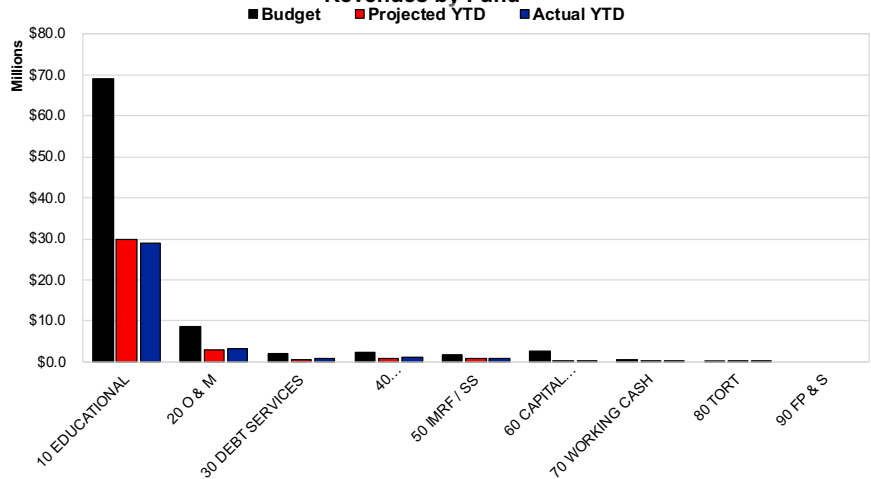
Ad Valorem Taxes	\$32,185,881
Unrestricted Grants-in-Aid	\$918,306
State Transportation Reimbursement	\$629,609
Payments in Lieu of Taxes	\$469,208
Restricted Grants-In-Aid Received from the Federal Govt Thru	\$291,851
Textbook Income	\$224,048
Earnings on Investments	\$175,549
Federal Special Education	\$134,986
Special Education	\$129,393
Tuition	\$81,893

Percent of Total Revenues Year-to-Date **99.41%**

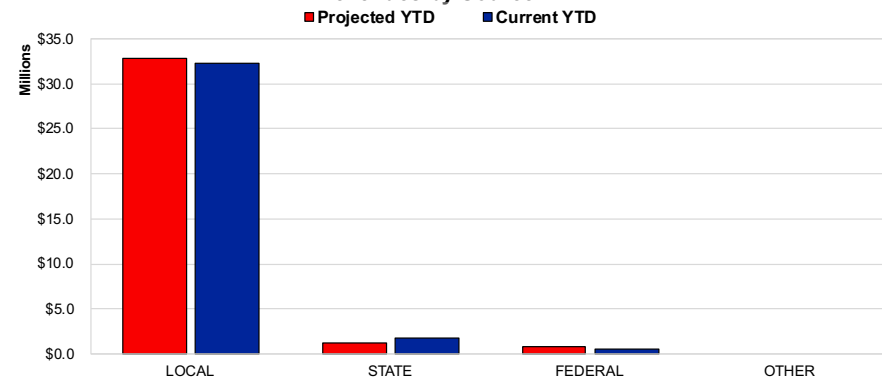
Revenues by Source



Revenues by Fund



Revenues by Source



Expenditure Summary - October

After completing four months of the fiscal year, the District has expended 28% of its overall budget which is slightly behind last year's pace (29%).

Table 1 below shows the year-to-date percentage of the payroll budget (salaries and benefits) that has been spent after each month as compared to last year. Total payroll expenditures are trending as projected in the budget.

Table 1: Payroll Expenditures

Month	YTD Percent of Budget Spent	
	2020-21	2019-20
October	25%	25%
September	14%	14%
August	6%	7%
July	1%	0%

The salaries and benefits indicator located on the expenditure dashboard shows actual YTD salaries and benefits running ahead of projected YTD salaries and benefits. When projections were made, it was unclear how the COVID pandemic would specifically affect payroll. As well as information regarding Families First Coronavirus Relief Act (FFCRA) just started to roll in at the start of the school year. At the time of yearly projections, the district had no way of knowing how many staff would take/qualify for FFCRA. It is important to note that the District has maintained the same YTD percentage for payroll as we did last school year.

Table 2 displays the cumulative percentage of the accounts payable budget (purchased services, supplies, equipment, etc.) that has been spent after each month versus last year.

Table 2: Accounts Payable Expenditures

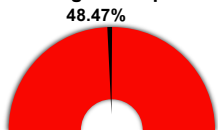
Month	YTD Percent of Budget Spent	
	2020-21	2019-20
October	33%	41%
September	31%	33%
August	26%	24%
July	15%	12%

Accounts payable spending is running behind last year's budget pace. Since the worldwide pandemic, the District has been conservative in its spending as the need for substitutes, supplies/equipment, etc has been significantly decreased.

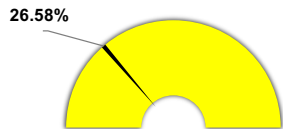
Educational | Operations and Maintenance | Transportation | IMRF | Working Cash | Tort

For the Period Ending October 31, 2020

Projected Year-End Balances as % of Budgeted Expenditures

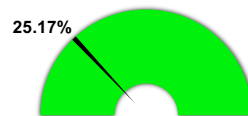


Actual YTD Expenditures



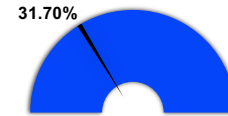
Projected YTD Expenditures
26.13%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits
22.05%

Actual YTD Other Objects



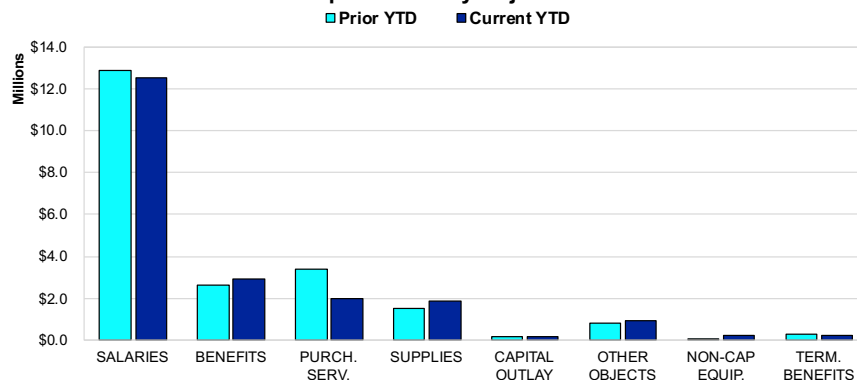
Projected YTD Other Objects
40.91%

All Funds | Top 10 Expenditures by Program YTD

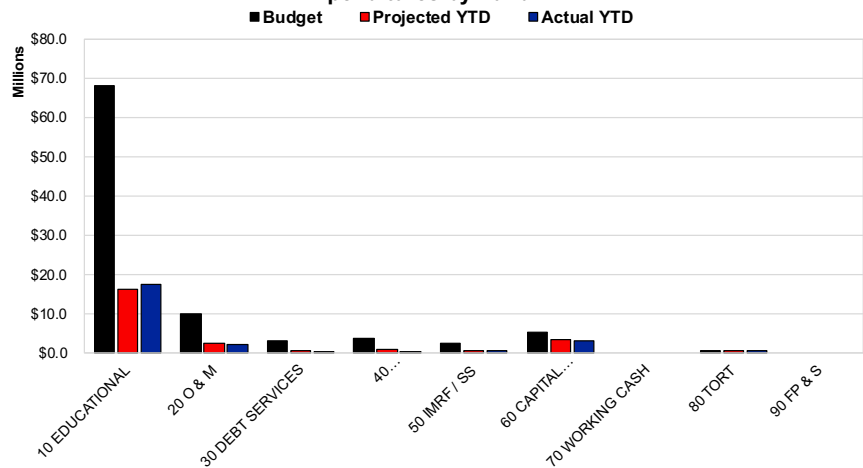
Regular Programs	\$7,380,980
Support Services - Business	\$6,426,300
Support Services - Instructional Staff	\$2,583,008
Special Education/Remedial Programs	\$1,991,061
Support Services - Pupils	\$1,339,237
Support Services - School Administration	\$1,086,174
Payments to Other Govt. Units - Tuition (In-State)	\$820,900
Support Services - Central	\$676,623
Support Services - General Administration	\$637,722
Summer & Gifted Programs	\$428,453

Percent of Total Expenditures Year-to-Date **92.20%**

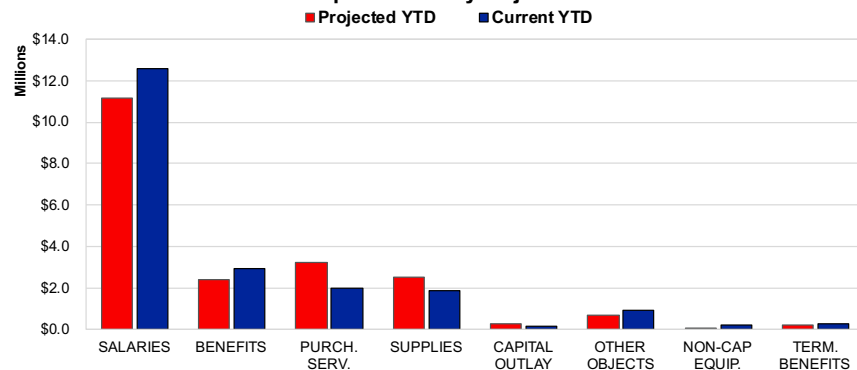
Expenditures by Object



Expenditures by Fund



Expenditures by Object



Community Consolidated School District No. 64

Fund Balances

Fiscal Year: 2020-2021

Month: October
 Year: 2020
 Fund Type: Operating

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	Education Fund	\$32,115,885.16	\$28,996,793.01	(\$17,624,936.26)	\$0.00	\$43,487,741.91
20	Operations & Maintenance Fund	\$3,478,196.17	\$3,118,794.75	(\$2,111,932.82)	\$0.00	\$4,485,058.10
40	Transportation Fund	\$1,924,279.79	\$1,101,322.86	(\$11,391.27)	\$0.00	\$3,014,211.38
50	Municipal Retirement Fund	\$834,815.39	\$401,707.20	(\$299,172.67)	\$0.00	\$937,349.92
51	Social Security/Medicare Fund	\$585,806.83	\$472,530.16	(\$322,655.59)	\$0.00	\$735,681.40
70	Working Cash Fund	\$812,220.81	\$258,756.95	\$0.00	\$0.00	\$1,070,977.76
80	Tort Fund	\$617,632.11	\$189,597.46	(\$500,361.50)	\$0.00	\$306,868.07
Grand Total:		\$40,368,836.26	\$34,539,502.39	(\$20,870,450.11)	\$0.00	\$54,037,888.54

End of Report

Community Consolidated School District No. 64

Fund Balances

Fiscal Year: 2020-2021

Month: October

Include Cash Balance

Year: 2020

Fund Type: Non-Operating

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
30	Debt Services Fund	\$3,674,487.08	\$906,767.15	(\$53,510.49)	\$0.00	\$4,527,743.74
60	Capital Projects Fund	\$3,100,311.72	\$1,933.32	(\$3,174,179.85)	\$0.00	(\$71,934.81)
61	Cap Projects Fund - 2017 Debt Certs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$6,774,798.80	\$908,700.47	(\$3,227,690.34)	\$0.00	\$4,455,808.93

End of Report

This Report Can be Viewed on the

[Financial Data Current](#)

SCHOOL DISTRICT 64 PARK RIDGE-NILES
2021-2022

AUGUST

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	0
9	10	11	12	13	0
16	TI	TI	(19)	20	2
23	24	25	26	27	5
30	31				2
Total					9

SEPTEMBER

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	3
HOL	7	8	9	10	4
13	14	15	16	17	5
20	21	22	23	24	5
27	28	29	30		4
Total					21

OCTOBER

Mon	Tue	Wed	Thr	Fri	Total
				1	1
4	5	6	7	8	5
HOL	12	13	14	15	4
18	19	20	21	22	5
25	26	27	28	29	5
Total					20

NOVEMBER

Mon	Tue	Wed	Thr	Fri	Total
1	TI	3	4	5	4
8	9	10	11	12	5
15	16	17	18	19	5
FPT	NIA	NIA	HOL	NIA	0
29	30				2
Total					16

DECEMBER

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	3
6	7	8	9	10	5
13	14	15	16	17	5
NIA	NIA	NIA	NIA	NIA	0
NIA	NIA	NIA	NIA	NIA	0
Total					13

JANUARY

Mon	Tue	Wed	Thr	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
HOL	18	19	20	21	4
24	25	26	27	28	5
31					1
Total					20

FEBRUARY

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
HOL	22	23	24	25	4
28					1
Total					19

MARCH

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
NIA	NIA	NIA	NIA	NIA	0
28	29	30	31		4
Total					18

APRIL

Mon	Tue	Wed	Thr	Fri	Total
				1	1
4	5	6	7	8	5
11	12	13	14	FPT	4
18	19	20	21	22	5
25	26	27	28	29	5
Total					20

MAY

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
HOL	31				1
Total					21

JUNE

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	3
XED	XED	XED	XED	XED	0
13	14	15	16	17	0
20	21	22	23	24	0
27	28	29	30		0
Total					3

JULY

Mon	Tue	Wed	Thr	Fri	Total
				1	0
4	5	6	7	8	0
11	12	13	14	15	0
18	19	20	21	22	0
25	26	27	28	29	0
Total					0

School Begins for Students:	8/19/21
School Closes for Students:	6/3/22
Pupil Attendance Days:	180
Approved Institute Days:	3
Approved All Day Parent/Teacher:	2
Conference Days:	
TOTAL (185 days or more):	185
Proposed Emergency Days	5

SCHOOL HOLIDAYS

Labor Day	9/6/21
Indigenous Peoples' Day	10/11/21
Veterans' Day	11/11/21
Thanksgiving Day	11/25/21
Christmas Day	12/25/21
New Year's Day	1/1/22
M.L. King Day	1/17/22
President's Day	2/21/22
Memorial Day	5/30/22
8th Grade Promotion	6/2/22

CALENDAR LEGEND

Legal School Holiday:	HOL
Institute Day	TI
Not in Attendance	NIA
School Begins	(
School Ends)
Full-day Parent/Teacher Conf.	FPT
Proposed Emergency Days	XED

Potential Records Day 3/04/22
Potential Records Day 6/03/22

tentative draft 1/7/20

final draft 11/12/20

UPCOMING ELECTIONS

--	--

End of First Trimester	11/15/21
End of Second Trimester	3/2/22
End of Third Trimester	6/3/22

Approval of Minutes

ACTION ITEM 20-12-8

I move that the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois approve the minutes from the Closed Meeting on November 12, 2020; the Regular Meeting on November 12, 2020; the Closed Meeting on November 24, 2020; and the Special Meeting on November 24, 2020.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
November 12, 2020
VIRTUAL MEETING DUE TO COVID-19
Alternate Remote Attendance at Roosevelt School (Gym)**

Board President Rick Biagi called the meeting to order at 6:30 p.m. All participants attended via remote participation unless otherwise noted. Board members in attendance via remote participation were Tom Sotos, Dr. Denise Pearl, Fred Sanchez, Rebecca Little, and Larry Ryles. Superintendent Eric Olson attended in person at Roosevelt School, along with Board member Carol Sales, and Director of Student Services Lea Anne Frost. Also attending remotely were: Director of Innovation and Instructional Technology Mary Jane Warden; and Board Legal Counsel Tony Loizzi. No member of the public was physically present at the alternate remote location and none were present virtually at that time.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

BOARD RECESSES & ADJOURNS TO CLOSED MEETING

At 6:32 p.m. it was moved by Board member Ryles and seconded by Board member Little to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5ILCS 120/2(c)(1)].

The votes to adjourn to the closed meeting were cast as follows:

Ayes: Sanchez, Biagi, Little, Ryles, Sanchez, Sotos, Pearl

Nays: None

Present: None

Absent: None

The motion carried.

**BOARD ADJOURNS FROM CLOSED MEETING & CONVENES TO A PUBLIC HEARING ON
2020 TAX LEVY**

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

At 6:45 p.m. the Board returned from closed session to convene to a public hearing on the 2020 tax levy. In addition to those listed above, also attending via remote participation were: Assistant Superintendent for Human Resources Dr. Joel T. Martin; Assistant Superintendent for Student Learning Lori Lopez; Chief School Business Official Luann Kolstad; Director of Innovation and Instructional Technology Mary Jane Warden; Director of Facility Management Ronald DeGeorge; Public Information Coordinator Peter Gill (attending but not participating); Administrative Assistant to the Superintendent Natasha Nedeljkovic. No member of the public was physically present at the alternate remote location, and approximately 45 attended virtually.

The motion to convene to the public hearing was moved by Board member Little and seconded by Board member Sanchez.

The votes were cast as follows:

Ayes: Sales, Little, Pearl, Biagi, Ryles, Sotos, Sanchez

Nays: None

Present: None

Absent: None

The motion carried.

President Biagi noted that the 2020 Tax Levy hearing was being conducted by the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois pursuant to Section 23:140 of the School Code. The Board approved the 2020 Tax Levy in tentative form on October 8, 2020. On October 29, 2020 notice of tonight's public hearing was published in the Park Ridge Herald Advocate. Notice of this hearing was also posted on the District's website. He then invited comment from the administration and members of the Board; none were received. Board President Biagi invited comments from members of the public; none were received. He then asked for further comments or clarifications from the administration or Board; none were received.

At 6:49 p.m., it was moved by Board member Pearl and seconded by Board member Sotos to adjourn the public hearing and return to the regular meeting.

The votes were cast as follows:

Ayes: Little, Biagi, Sotos, Pearl Sales, Sanchez, Ryles

Nays: None

Present: None

Absent: None

The motion carried.

BOARD ADJOURNS FROM PUBLIC HEARING ON 2020 TAX LEVY & RESUMES REGULAR MEETING

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The Board adjourned from the public hearing at 6:50 p.m. and took a short break before resuming the regular meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Board president Biagi noted that yesterday was Veterans’ Day and took a moment to recognize Board member Ryles and thank him for his service to the country. Board member Ryles then led the pledge.

OPENING REMARKS FROM PRESIDENT OF THE BOARD

President Biagi had no other remarks.

PUBLIC COMMENTS

Public comments were invited through a posted email address on the District website and in the Board report. Public comments were also welcomed at the alternate remote location; none were received. One public comment was received via email as follows:

- Sonja Dziedzic: Emerson Middle School Art teacher expressed concern over the limited current elective options under the COVID-19 hybrid program. She feared the middle school elective program had been altered in ways that negatively impacted the elective options for students now and in the future. She stated that the administration’s limits on how the electives were delivered to students were weakening the program. She expressed a desire for further dialogue with the administration to hear the teachers’ concerns. Her statement was supported by Terry Broeker, music teacher at Emerson Middle School.

APPROVAL OF MEETING AGENDA

No changes were made to the agenda.

STUDENT/STAFF RECOGNITION

Dr. Olson recognized the District’ technology department and their work during the pandemic. As the schools moved to a remote learning scenario, the department had to step up and provide support, adapt to new systems, provide assistance on a daily basis to teachers, administrators, substitutes, parents, and students. Director of Technology, Mary Jane Warden, thanked the Board and Dr. Olson for recognizing the incredible work the department had done to adapt and continue to make schools run seamlessly. She stressed her department had wonderful staff helping and working with everyone to accomplish this and she was proud of their efforts.

SCHOOL BOARD MEMBER APPRECIATION DAY

Dr. Olson stated that November 15 was designated by the Illinois School Board Association (IASB) as “Board member recognition day” and thanked the Board members for their dedication, work, and perseverance. He noted that this year, under the current pandemic and its impact on education, the members’ time and efforts were more important than ever. He also thanked the Board for their cooperation and support.

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PT3 BOARD UPDATE

Director of Student Services, Dr. Lea Anne Frost updated the Board on the group’s activities thus far this year. The group met twice virtually and was working in subgroups. The two main focuses this year were parent education and stakeholder communication. A parent representative, Jennifer Laudadio, stated that the group had the best interest of students in mind. She said not all decisions are agreed upon by all, but countless hours of work went into them. She felt supported as a parent. Staff representative Kristen Bublitz stated that instructional teachers often feel like an island amongst themselves, the PT3 group felt like an opportunity to make connections. She stated her group had researched websites for ways to improve ours, and helping parents access training and information would be extremely helpful. She considered the work important. Dr. Frost also gave an update on the Structured Learning Center (SLC) at Washington and said they had battered construction and CODIV-19, but the program was operating 5 days a week since August. The Washington School staff had their first formal training on autism just yesterday. The program was progressing well and looking to expand. Board member Ryles stated he would like to keep the education of general education students about special education students in the conversation to promote inclusion.

RETURN TO IN-PERSON LEARNING UPDATE

Dr. Olson noted that the District had taken an “adaptive pause” as of the past weekend. The pause has to occur for a minimum of two weeks. No student or staff member would be in the buildings during this time. He stated the return to in-person could happen on November 30 if the numbers allowed it. He was however cautious and questioning what those numbers would look like following the Thanksgiving break and the potential of travel. He also explained that the administration would meet and discuss next week to decide what to do with instructional students, should we remain in remote learning. He also said the Pandemic Advisory Committee would meet twice in December to provide parents, staff and administrators an opportunity to connect and work together. He stressed that the hybrid model the District had chosen of two full days a week for each cohort as opposed to an AM/PM model has been beneficial in tracking and quarantining less people when positive cases of COVID-19 were identified.

DISCUSSION OF ABATEMENT OF THE 2020 DEBT SERVICE LEVY

Chief School Business Official (CSBO) Luann Kolstad was joined by Chapman & Cutler counsel Anjali Vij for this discussion. CSBO Kolstad stated this would be an opportunity to offer relief to taxpayers. The bonds in question were issued in 2014 to complete work at Field School and the final payment would be made next year. The current debt service fund is at a secure \$2.5M. The abatement of this particular debt service tax levy roughly equals to a \$72 saving for a \$400K home. She explained that the County requires a 5% Loss and Cost to make up for delinquent uncollected real estate taxes, but Park Ridge has a 99% collection rate, therefore the District is collecting well above its actual need. CSBO Kolstad explained that should the Board agree, the resolution to abate would be brought back at the December 10 regular meeting for adoption and then filed with the Cook County Clerk. She stated that auditors were also looking at this while conducting the annual audit, the issue would be addressed in the annual audit report.

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APPROVAL OF STAFFING AGREEMENTS FOR SUBSTITUTE TEACHERS WITH PARALLEL GROUP

Dr. Joel T. Martin, Assistant Superintendent for Human Resources explained this year’s struggles to find substitutes for daily absences. In a normal year, the fill rate for needed substitutes is around 97%. This year, due to the impact from the COVID-19 pandemic, that fill rate has progressively gone down. In October it was down to 91%, then in November it was 87%. That means 67 unfilled positions in a day, 2 to 3 positions at each building that go unfilled every day. The vacancies have been covered by administrators or teachers giving up their plan time. However, this is not sustainable in the long run, with winter coming and more absences anticipated. In addition the available pool of substitute teachers is dropping off as well due to the fear of exposure to COVID-19. Dr. Martin stated that the administration would like to enlist the help of outside staffing agencies to remedy the issue. He explained that they only bill for substitute teachers used, conduct criminal backgrounds, and provide qualified people. He answered Board questions and concerns about the proposed contract. Dr. Martin confirmed that the substitutes work in multiple districts (as do the current substitutes the District uses); there is a clause in the agreement should the District seek to hire some of them permanently; the pay is \$120/day, with long-term substitute being paid at \$265/day; substitutes are limited as to the number of days they can work in a given year. He also stated that the agreement would need to be renegotiated next year if sought to be extended, and would again come before the Board for approval. The Board inquired why only two public posts for substitute teacher openings that expired on November 15, 2020 appeared through an Internet search. Dr. Martin alleged that his department had sought new ways to hire substitutes, by broadening their advertising and seeking people on non-educational sites, social media, and other venues. The agreement with one agency does not have any exclusivity and the District can hire multiple agencies. The Board stressed that this contract would not be a sign that the District was moving away from their own substitutes, just looking for more support.

ACTION ITEM 20-11-2

It was moved by Board member Sanchez and seconded by Board member Pearl that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the agreement with Parallel Employment Group, as amended.

The votes were cast as follows:

Ayes: Biagi, Ryles, Sotos, Pearl, Little, Sales, Sanchez

Nays: None

Present: None

Absent: None

The motion carried.

PRESENTATION OF DRAFT CALENDAR FOR 2021-22 SCHOOL YEAR

Dr. Olson stated the school year would start on August 19, earlier than this year since the District had no planned construction. The breaks were aligned with District 207. The only change was the labeling of Columbus Day, now changed to “Indigenous Peoples’ Day”. The Board should reach out to Dr. Olson with

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any concerns or questions between now and December 10, when the calendar will be brought back for adoption.

APPROVAL OF SETTLEMENT AGREEMENT WITH STUDENT 2020-21 (1)

For student privacy, confidentiality and legal issues, the discussion took place in a closed meeting.

ACTION ITEM 20-11-4

It was moved by Board member Pearl and seconded by Board member Little that Board the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the settlement agreement with the parents of student 2020-21 (1).

The votes were cast as follows:

Ayes: Sotos, Little, Pearl, Sanchez, Sales

Nays: Ryles, Biagi

Present: None

Absent: None

The motion carried.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Anthony Ackerman - Employ as Night Custodian at Field School and ESC effective October 5, 2020 - \$17.03 hourly.

Karl Cash - Employ as Night Custodian at Roosevelt School effective October 5, 2020 - \$17.03 hourly.

Snezana Cenich - Employ as Health Assistant at Field and Franklin Schools effective October 13, 2020 - \$16.66 hourly.

Christopher Csongradi - Employ as Night Custodian at Washington School effective October 13, 2020 - \$17.03 hourly.

Susan Fleita - Employ as Health Assistant at Emerson and Jefferson Schools effective October 13, 2020 - \$16.66 hourly.

Brandon Kirincich - Employ as Night Custodian at Emerson School effective October 5, 2020 - \$17.03 hourly.

Randy Lubash - Employ as Floater Night Custodian for the District effective November 9, 2020 - \$17.03 hourly.

Meghaen Mleczek - Employ as Teaching Assistant at Emerson School effective November 2, 2020 - \$16.66 hourly.

Joanne Nadler - Employ as Teaching Assistant at Roosevelt School effective November 2, 2020 - \$16.66 hourly.

John Samp - Employ as Night Custodian at Lincoln School effective October 6, 2020 - \$17.03 hourly.

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Sarah Smith - Employ as 1st Grade Teacher at Field School effective October 7, 2020 - BA, Step 1 - \$44,257.38.

Colleen Story - Employ as .69 Teaching Assistant at Lincoln School effective November 2, 2020 - \$16.66 hourly.

ACTION ITEM 20-11-5

It was moved by Board member Pearl and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report for November 12, 2020, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

Ayes: Ryles, Sales, Little, Sanchez, Pearl, Biagi, Sotos

Nays: None

Present: None

Absent: None

The motion carried.

CONSENT AGENDA

- Bills, Payroll and Benefits

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund	\$ 1,759,159.81
20 - Operations and Maintenance Fund	\$ 351,009.31
30 - Debt Services	\$ 12,859.05
40 - Transportation Fund	\$ 137,549.35
50 - Retirement (IMRF/SS/MEDICARE)	\$ -
60 - Capital Projects	\$ 9,480.42
61 - Capital Projects-2017 Debt Certificates	\$ -
80 - Tort Immunity Fund	\$ -
90 - Fire Prevention and Safety Fund	\$ -
<u>Total:</u>	<u>\$ 2,270,057.94</u>

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund	\$17,623,292.78
20 - Operations and Maintenance Fund	\$ 2,111,932.82
30 - Debt Services Fund	\$ 53,510.49

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40 - Transportation Fund	\$	11,391.27
50 - IMRF/FICA Fund	\$	298,997.58
51 - SS/Medicare	\$	322,551.51
60 - Capital Projects Fund	\$	3,174,179.85
61 - Cap Projects Fund - 2017 Debt Certs	\$	0.00
80 - Tort Immunity Fund	\$	500,361.50
		<u>Total: \$24,096,217.80</u>

The Accounts Payable detailed list can be viewed on the District 64 website’s business services page at www.d64.org.

- Approval of Financial Update for the Period Ending September 30, 2020
- Second Reading and Approval of Policies from PRESS 105
- Destruction of Audio Closed Recordings (none)

ACTION ITEM 20-11-6

It was moved by Board member Sanchez and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for November 12, 2020, which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending September 30, 2020; Second Reading and Approval of Policies from PRESS 105; and the Destruction of Audio Closed Recordings (none).

The votes were cast as follows:

Ayes: Sotos, Biagi, Pearl, Sales, Ryles, Little, Sanchez

Nays: None

Present: None

Absent: None

The motion carried.

APPROVAL OF MINUTES

ACTION ITEM 20-11-7

It was moved by Board member Sanchez and seconded by Board member Pearl that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Meeting on October 8, 2020; and the Regular Meeting on October 8, 2020.

The votes were cast as follows:

Ayes: Sotos, Sales, Ryles, Biagi, Pearl, Sanchez, Little

Nays: None

Present: None

Absent: None

The motion carried.

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2020 IASB RESOLUTIONS COMMITTEE REPORT & ASSEMBLY

This year, for the first time, the Board will send a delegate to the assembly to vote on this year's proposed resolutions. Board member Carol Sales will be the designated representative, and the Board would discuss the resolutions tonight and go through each one of them to come to a consensus on how Mrs. Sales will vote at the assembly. The members then discussed the following resolutions and statements:

NEW RESOLUTIONS

1. Loan Program
2. Gun Storage
3. School Report Card
4. Pre-K Teacher Licensure
5. Teacher Shortage
6. E-Learning on Election Day
7. Local Control Pandemic
8. Local Control Pandemic

REAFFIRMATION OF EXISTING POSITIONS

9. Position Statement 1.16 Charter Schools – Renewal of Charters
10. Position Statement 1.17 Charter Schools – At-Risk Students
11. Position Statement 2.27 State Authorized Charter School Funding

NEW BELIEF STATEMENTS

12. Equity

The Board members reached consensus to follow IASB's positions with the exceptions of items 2, 10 and 11.

ACTION ITEM 20-11-8

It was moved by Board member Sales and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Board's recommendations for the votes on the proposed resolutions at the 2020 IASB Assembly, as discussed at tonight's meeting and agreed upon.

The votes were cast as follows:

Ayes: Sanchez, Pearl, Biagi, Sotos, Little, Ryles, Sales

Nays: None

Present: None

Absent: None

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

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Dr. Olson noted that he had attended IASB’s North Cook meeting with Board members Pearl and Sales recently, and gave a quick summary of the meeting. The speakers focused primarily on the handling of the pandemic and its impact on the educational system. Some talked about how stressful it all was, while others focused on the future. Board members Sales and Pearl also gave their impressions.

The Board then discussed the issue of Board communication, as President Biagi was concerned that some Board members had recently replied to emails received by Board members. A parent posted about receiving the email response in a Facebook group. President Biagi wanted to review the Board policy on responding to emails and members responding individually. He believed that people would consider his failure to respond as negligence on his part. He noted that mainly, this made some members look more attentive than others. Board member Sanchez also expressed his frustration that board members responded to an email. The Board discussed Board Policy 2:140, which states that individual board members “will not reply to an email on behalf of the entire Board.” The Board policy committee will review the policy at an upcoming meeting to decide whether it needed some revisions or was sufficient as drafted.

A public comment was received via email from “nnp mom”: clarification was requested regarding Board member participation on Facebook. President Biagi stated that he believed Board members should not participate in closed or private groups on Facebook, as members of the Board.

NEW BUSINESS

The Board will review Dr. Olson’s mid-year evaluation in January or February, possibly in a special meeting.

ADJOURNMENT

At 9:49 p.m. it was moved by Board member Sanchez and seconded by Board member Sotos to adjourn.

The votes were cast as follows:

Ayes: Biagi, Pearl, Sotos, Sales, Little, Sanchez, Ryles

Nays: None

Present: None

Absent: None

The motion carried.

Signed Date: December 10, 2020.

President

Secretary

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**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 6:00 p.m.
November 24, 2020
VIRTUAL MEETING DUE TO COVID-19
Alternate Remote Attendance at Jefferson School (MPR)**

Board President Rick Biagi called the meeting to order at 6:00 p.m. All participants attended via remote participation unless otherwise noted. Board members in attendance via remote participation were Dr. Denise Pearl, Carol Sales, Fred Sanchez, Rebecca Little, and Larry Ryles. Superintendent Eric Olson attended in person at Jefferson School. Also attending remotely were: Assistant Superintendent for Human Resources Dr. Joel T. Martin; Administrative Assistant to the Superintendent Natasha Nedeljkovic; Assistant and Board Legal Counsel Tony Loizzi. Board member Tom Sotos joined the meeting at 6:05 p.m. No member of the public was physically present at the alternate remote location and none attended virtually.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

PLEDGE OF ALLEGIANCE

Board member Ryles led the pledge.

OPENING REMARKS FROM PRESIDENT OF THE BOARD

President Biagi had no specific comments for tonight's meeting.

PUBLIC COMMENTS

Public comments were invited through a posted email address on the District website and in the Board report; none were received. Public comments were also welcomed at the alternate remote location; none were received.

BOARD RECESSES & ADJOURNS TO CLOSED MEETING

At 6:05 p.m. it was moved by Board member Ryles and seconded by Board member Sotos to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5ILCS 120/2(c)(1)]; and collective negotiating matters between the District and

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its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

The votes to adjourn to the closed meeting were cast as follows:

Ayes: Sales, Sotos, Pearl, Sanchez, Ryles, Little, Biagi

Nays: None

Present: None

Absent: None

The motion carried.

BOARD ADJOURNS FROM CLOSED MEETING & RESUMES THE SPECIAL MEETING

At 7:33 p.m. the Board returned from the closed meeting and resumed the special meeting. No other discussion or business took place.

ADJOURNMENT

At 7:34 p.m. it was moved by Board member Ryles and seconded by Board member Pearl to adjourn.

The votes were cast as follows:

Ayes: Little, Sales, Ryles, Biagi, Pearl, Sanchez, Sotos

Nays: None

Present: None

Absent: None

The motion carried.

Signed Date: December 10, 2020.

President

Secretary

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Inspire every child to



Meeting of the Board of Education Park Ridge – Niles School District 64

Regular Board Meeting Agenda
Thursday, January 14, 2021

VIRTUAL MEETING

*Alternate Remote Attendance Location: Jefferson School- MPR
8200 Greendale Ave, Niles, IL 60714*

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks, and other needs.

6:30 p.m. Meeting of the Board Convenes

- Roll Call

Board Recesses & Adjourns to Closed Meeting

-- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

7:00 p.m. Board Adjourns from Closed Meeting & Resumes Regular Meeting

Pledge of Allegiance

Opening Remarks from President of the Board

Public Comments

Each speaker is given 3 minutes to address the Board. Comments may be made on almost any matter related to the operation of schools. Each person appearing before the Board will be treated with courtesy and respect, and the Board requests the same in return. In light of the privacy of personnel and student matters, commenters are strongly discouraged from speaking about individual staff or students during public comment. Commenters are instead encouraged to first raise such concerns privately with the Board President or Administration. The Board, however, recognizes each commenter's First Amendment rights; thus, it will not prohibit commenters from speaking about individual staff or students, subject to well-recognized exceptions under the First Amendment, such as obscenity, threats, fighting words, or incitements to violence.

A-1 Approval of Meeting Agenda

--Board President

The Board reserves the right to review the agenda at the beginning of each meeting and request additions, amendments, or deletions prior to approval.

A-2 Student/Staff Recognition

- D64 School Nurses
- D64 Custodians

- A-3 Adoption of Resolution #1259 Directs the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2021-22 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1**
--Chief School Business Official **Action Item 21-01-1**
- A-4 Presentation of Annual Audit Report FY20**
--Chief School Business Official
- A-5 Resolution to Transfer Funds**
--Chief School Business Official **Action Item 21-01-2**
- A-6 First Reading of Policies from PRESS Issue 106**
--Superintendent
- A-7 Approval of Recommended Personnel Report**
--Board President **Action Item 21-01-3**
- A-8 Consent Agenda**
--Board President **Action Item 21-01-4**
- Bills, Payroll, and Benefits
 - Approval of Financial Update for the Period Ending November 30, 2020
 - Approval of Hold or Release of Closed Minutes
 - Destruction of Audio Closed Recordings (None)
- A-9 Approval of Minutes**
--Board President **Action Item 21-01-5**
- December 10, 2020 - Closed Meeting
 - December 10, 2020 - Regular Meeting
- A-10 Other Discussion and Items of Information**
--Superintendent
- Upcoming Agenda
 - FOIA requests
 - Memorandum of Information (None)
 - Minutes of Board Committees:
 - Board Policy Committee on January 8, 2021
- A-11 New Business**
- Adjournment**

Next Meeting: **Thursday, February 11, 2021**
Regular Meeting - 7:00 p.m. **Virtual**
Alternate Remote Attendance Location: Field School - North Gym
707 Wisner Street, Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting so we can make every effort to accommodate you or provide for any special needs.